

City of Redondo Beach California



*Adopted Budget
Fiscal Year 2009-2010*

CITY OF REDONDO BEACH

ADOPTED BUDGET *Fiscal Year 2009-2010*



MAYOR

Michael A. Gin

CITY COUNCIL

Steve Aspel

Bill Brand

Pat Aust

Steven Diels

Matt Kilroy

CITY MANAGER

William P. Workman

ASSISTANT CITY MANAGER

David Biggs

CITY ATTORNEY

Michael Webb

CITY CLERK

Eleanor Manzano

CITY TREASURER

Ernie O'Dell

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February 17, 2009



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Viki Copeland
CSMFO President

Pamela Arends-King

Pamela Arends-King, Chair
Budgeting & Financial Reporting



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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California**

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July 1, 2008

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Councilmember
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Bill Brand
Councilmember
District 2



Pat Aust
Councilmember
District 3



Steven Diels
Councilmember
District 4



Matt Kilroy
Councilmember
District 5

CITY OFFICIALS

William P. Workman
City Manager

David Biggs
Assistant City Manager



Michael Webb
City Attorney



Eleanor Manzano
City Clerk



Ernie O'Dell
City Treasurer

Michael Witzansky
Director of Recreation & Community Services

Daniel P. Madrigal
Fire Chief

Steve Huang
City Engineer/Chief Building Official

Gwendolyn Parker
Harbor, Business and Transit Director

Chris Benson
Information Technology Director

Aaron Jones
Planning Director

W. Joseph Leonardi
Chief of Police

Jean Scully
Director of Library Services

Sylvia Glazer
Public Works Director

Diana Moreno
Financial Services Director

**CITY OF REDONDO BEACH
ADOPTED BUDGET
FISCAL YEAR 2009-2010**

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CITY MANAGER'S MESSAGE





Office of the City Manager

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May 15, 2009

Dear Mayor and Members of the City Council:

The City Manager's proposed budget for fiscal year 2009-10 is presented for the City Council's consideration. Preparing the Annual Budget & Capital Improvement Program proved to be one of our most challenging efforts in recent decades. While costs are slated to rise, municipal revenues planned to pay for those costs have steeply declined in a deteriorating State and National economy. Aggressive cost cutting action is proposed along with the adoption of measures to improve revenues in order to reduce a greater than \$5 million gap between General Fund revenues and expenditures next fiscal year.

This current financial situation called for more intense engagement by the staff with our stakeholders in preparation of the Annual Budget. Consultations were conducted over the past several months with all City Commissions. Direct feedback from the Budget & Finance Commission and Public Works Commission on specific budget proposals was received. Employees were consulted for solutions in surveys and focus groups. Meetings were held with employee associations to consult, update and solicit feedback. A new community outreach forum "Budget Talk: Live, On-Line" was conducted to educate and seek feedback from the public. Informational meetings with community groups were initiated and budget priorities were identified. This has all been completed ahead of the Council's first Public Hearing on the Annual Budget set for June 2.

It is my strongest recommendation that the City Council adopt the proposed expenditure and revenue proposals to balance the City's budget to ensure continuation of essential services.

Outlook for the Fiscal Year

California cities are today facing a rapid economic and financial downturn. In preparing the recommended budget for the City of Redondo Beach, the key assumptions used for developing the underlying fiscal plan were as follows:

❖ *Projected Revenues*

- Property taxes will be flat instead of increasing due to stagnating property values, lessened sales and the credit and banking crises
- Sales taxes will be significantly down instead of increasing due to changes in consumer buying power, loss of key sales tax generators and heightened regional competition
- Utility Users Taxes will be flat instead of increasing due to our inability to apply the UUT to the AES business
- Transient Occupancy (hotel room) Tax will be down instead of increasing due to lessened business and tourist travel, lower occupancy rates and lower per day room rates
- Fees and charges will be down instead of remaining level due to lessened building activity and fewer general transactions
- Business license taxes will initially be flat, but renewals are expected to be down, due to fewer businesses remaining open during the economic downturn
- Motor Vehicle License Tax will be down due to fewer cars being sold and registered in California
- Intergovernmental revenue for capital projects will be up temporarily due to the federal economic stimulus program funds
- State actions to take away local City revenues under Proposition 1A appears to be a serious consideration by the Governor and Legislature

❖ *Projected Expenditures*

- Maintenance & operation expenses will be down with departments absorbing some cost increases or shedding expenses
- Internal service funds will increase due to higher utility, fuel, equipment, personnel and contract service costs
- Personnel costs will increase due to contracted salary adjustments, benefit cost increases, retirement cost increases and post-retirement health benefit costs

❖ *Projected Reserves, Designations and Fund Balances*

- The General Fund Reserve of approximately \$5.6 million would be exhausted in FY 09-10 should actions not be taken to match revenues with expenditures
- The City Council's past practice to use approximately \$2 million of General Fund Balance to subsidize the Lighting & Landscape District and fund local capital improvement projects may be difficult to continue due to declines in savings and revenues
- One time year-end designation money may not continue to be available to fund Liability and Workers Compensation Funds at previously adopted levels due to declines in savings and revenues

At the March Strategic Plan Workshop, the City Council assessed the economy and the various fiscal actions available for bridging the financial gap in the budget. The City Council adopted the following preferred budget balancing options:

Budget Shortfall Options to Pursue (not in priority)

- Secure employee wage and benefit concessions
- Maintain frozen positions
- Identify and quantify services for reduction of operational costs and consolidation of facilities
- Reduce Commission meetings to save money and staff time
- Pursue federal and other outside funding for operations and capital expenditures
- Increase interagency and intergovernmental collaboration and cooperation to share procurement and reduce operational costs

Riding out the most serious financial impacts of this economic recession requires a plan and the capacity to fully execute a plan. The "Seven Point Plan" described below will be the City Manager's tactical approach for balancing the recommended FY 2009-2010 City Budget.

- #1 Cutting maintenance & operational expenditures and consolidating facilities
- #2 Adopting selected revenue enhancements, i.e., fees, charges, penalties
- #3 Reducing discretionary General Fund capital improvement projects
- #4 Reducing personnel expenses by limiting part-time hours, deauthorizing selected vacant positions and eliminating unfilled vacancy factor positions
- #5 Reducing personnel expenses by deauthorizing selected filled positions
- #6 Negotiating compensation concessions from employee bargaining associations
- #7 Expediting economic development opportunities and evaluating additional revenue sources

Overview of Developing the Proposed Budget

The City Manager is responsible for delivering a proposed budget to the City Council by May 16 of each year. This is done in accordance with the City Charter and the Council's Financial Policies. The City Manager is directly responsible to the City Council under the City Charter to 1) prepare and submit the annual budget to the Council 2) advise the Council on the City's financial condition and future needs 3) be responsible for the budget's administration after adoption 4) prepare and submit a complete report on year-end financial and administrative activities. The City's fiscal year runs from July 1 to June 30.

Every year the budget development process begins with an assessment of our revenue base, followed by an evaluation of potential changes in that revenue base. Next, the proposed expenditure plan for services and capital projects is prepared by the City's Department Heads under the direction of the City Manager. The City's expenditures are categorized into five areas: Personnel; Maintenance & Operations; Internal Service Fund Allocations; Capital Outlay; and Capital Improvements.

The Departments were directed to prepare their budgets starting at the expenditure and service levels adopted by the City Council for FY 08-09. Adjustments were then made to departmental expenditure budgets in the Personnel category that reflect changes due to labor agreements and employee movements within authorized compensation schedules. Additionally, adjustments were made in the departmental Internal Service Fund expenditure category to reflect updated charges and overhead. The combination of all of the above changes set the anticipated departmental "base" budget for FY 09-10.

Those Departments seeking changes to their base budgets or service levels were required to submit a supplemental request (*known as a "Decision Package"*) to the City Manager for each change. Departments were directed to recommend Decision Packages to reduce their anticipated base budget as well as back-up choices should economic conditions worsen.

The highest priority Decision Packages are recommended for approval by the City Council as reductions and supplements to the departments' FY 09-10 base budgets. We have many more departmental needs than we have funding available. The City is primarily a service organization with 75% of our costs associated with the personnel to provide the service are in the General Fund.

The following criteria were used in the evaluation and ranking Decision Packages. However, higher priority was given to providing resources to the police, fire, paramedic and public works functions.

1. Would the Decision Package reduce ongoing General Fund departmental expenditures to align with available City funding resources?
2. Would the Decision Package sustain or improve revenues to the City?
3. Would the Decision Package be needed to comply with mandates or fund unavoidable costs for current basic services?
4. Would the Decision Package be needed to protect the health and safety of the public, employees or environment?
5. Would the Decision Package support achievement of goals and objectives in the Strategic Plan?
6. Would the Decision Package improve organizational efficiency, economy or effectiveness?
7. Would the Decision Package fill gaps in current services or meet new service needs?

This budget is about making tough choices. The economy's downward spiral is taking with it the municipal revenues expected to pay for City services. Using the criteria described above and guided by our corporate value of "*Fiscal Responsibility*", a total of 44 Decision Packages are recommended. The total amount of revenue enhancement recommended is \$1.1 million. The total amount of proposed reductions for all Decision Packages is \$3.5 million with \$2.9 million recommended for the General Fund. The total amount of proposed appropriations for all Decision Packages is \$1.9 million with \$740,000 recommended for the General Fund. Decision Packages recommended by the City Manager are listed immediately following this message.

A key Decision Package for the City Council to consider as part of the “Seven Point Plan” for balancing the budget is a reduction of selected capital projects. Discretionary General Fund capital projects proposed for elimination in the budget are:

• Ainsworth Court Stairs Rehabilitation	\$ 1,840
• City GIS Development Phase II	101,526
• Corporation Yard Planning	14,560
• High Lane Traffic Program	7,647
• Fiber Network Upgrade	4,990
• Pier Enhancement	34,750
• Recreation & Community Services Department Relocation	480,000
• Storm Drain CMP Replacement	400,000
Total	\$1,045,313

Other key Decision Packages as part of the “Seven Point Plan” relate to the scaling back of part-time pay and positions as well as the deauthorization of the following full-time positions. A total of 22 full-time positions are recommended for deauthorization. Of those, 7 are filled, 2 of which are planned retirements, and 15 are vacant.

- Firefighter/Paramedic (2) – Fire Department (Unfilled Vacancy Factor)
- Police Officer (3) – Police Department (Unfilled Vacancy Factor)
- Administrative Coordinator – Police Department (Vacant)
- Administrative Coordinator – City Manager’s Office (Vacant)
- Associate Civil Engineer (Temporary) – Engineering & Building Services (Vacant)
- Assistant Civil Engineer (Temporary) – Engineering & Building Services (Vacant)
- Economic Development Associate – Harbor, Business & Transit (Vacant)
- Librarian (2) – Public Library (Vacant)
- Library Clerical Supervisor – Public Library (Vacant)
- Public Works Maintenance Supervisor – Public Works Department (Vacant)
- Senior Human Resources Analyst – Human Resources Department (Vacant)
- Administrative Specialist – Recreation & Community Services (Filled)
- Administrative Analyst – Recreation & Community Services (Filled – Half Year)
- Computer/Telephone Specialist – Information Technology (Filled)
- Fire Captain – Fire Department (Filled-Half Year)
- Printing & Duplicating Specialist – Financial Services Department (Filled)
- Office Specialist III – City Clerk’s Office (Filled)
- Senior Auditor – City Treasurer’s Office (Filled)
- Police Officer (3) – Police Department (Held Vacant – Pending Grant)

The positions listed above are in addition to the three filled and three vacant positions in the Planning Department and Building Services Division de-authorized by City Council action on May 5, 2009.

Central to the “Seven Point Plan” is seeking the cooperation of our employees in reopening labor agreements to negotiate reduced personnel costs. Proposed cost cutting along with revenue enhancements will not be enough to correct for the economic impacts on the City. Therefore, the following employee compensation changes are proposed:

- Deferral of the 2009 scheduled consideration of increases for part-time employees and an hourly wage rollback of 6% (\$130,000 – General Fund) from current compensation plans
- Deferral of the 2009 scheduled 4% salary increase (\$470,000 – General Fund) for employees represented by the RBCEA, RBPSA and Teamsters plus a 6% salary roll back (\$690,000 – General Fund) from the current compensation plan
- Deferral of upcoming 2009 negotiations on increases for employees represented by the RBPOA and RBFFA plus a 6% salary rollback (\$1,190,000 – General Fund) from the current compensation plans
- Deferral of 2009 upcoming discussions on increases for Management & Confidential employees plus a 6% salary rollback (\$230,000 – General Fund) from current compensation plans

The Annual Budget in Brief

The annual budget is a means to communicate about the municipal *services* we provide, the *quality* of those services and the *value* of those services. The Departments have prepared performance measures that describe their core annual service activities. Identified also are the key departmental projects and assignments that we expect to see completed during the fiscal year. In each department budget is an estimate of where staff hours are applied in accomplishing the work. The approval of budget reductions Decision Packages will necessitate revising work plans and recalculating staff hours for the final adopted budget.

The City Council is scheduled to review the proposed Annual City Budget on June 2. The recommendations for the Capital Improvement Budget are to be reviewed in a workshop on June 9. The second review and adoption of the Budget and CIP is slated for June 16. Approximately 20 to 30 Budget Response Reports are expected to be prepared by staff during the City Council’s budget deliberations. These Response Reports answer important financial, budgetary and policy questions raised by the City Council.

The total City revenue from all sources (excluding internal charges) is estimated to be \$96.5 million in FY 09-10. The total expenditures proposed for all Funds is \$109.4 million. The difference of \$12.9 million will be funded from the estimated beginning fund balance, and the following proposed departmental expenditure reductions of which \$2.7 million are related to the General Fund.

Mayor and City Council	\$ 18,000
City Clerk	76,752
City Treasurer	163,124
City Attorney	10,000
City Manager	126,275
Information Technology	123,210
Human Resources	216,922
Financial Services	100,500
Police	721,962
Fire	420,084
Public Library	433,381
Recreation and Community Services	361,567
Engineering and Building Services	4,446
Harbor, Business and Transit	156,103
Public Works	306,588
Total	\$3,238,914

The FY 09-10 Capital Improvement Plan proposes \$15.9 million in projects to be paid for with \$15.9 million from ten funding sources.

General Fund Revenue

The projected General Fund revenue from outside sources for FY 09-10 is \$60,163,295. This represents a decrease of \$767,382, or approximately 1.3%, when compared to the midyear budget for FY 08-09 and approximately 3.9% when compared to the adopted budget. Below are five major revenue sources of the City and their anticipated changes from the FY 08-09 midyear budget. The explanation for the change is noted in the "Outlook for the Fiscal Year" above.

- Sales taxes are estimated to decrease 6.6% to \$8,508,000.
- Property valuations are projected to remain relatively flat in the City. This translates to a decrease in property tax revenues of 0.5% to \$18,621,000. As a reminder to the Council and public, the City receives only 16.6% of the base rate collected by the County.

- Property Transfer taxes of \$1,262,000 are projected to remain relatively flat when compared with the prior year's midyear estimate.
- Transient Occupancy taxes are estimated to decrease by 5.4% to \$3,500,000.
- Utility Users Tax revenue is estimated to remain flat at \$8,000,000.

Additionally, pursuant to the Council's direction to aid our financial viability, a transfer of one-time parking ticket revenue held in the Solid Waste Fund was made as well as appropriate charges to capital projects instead of the General Fund. Reimbursements from the State for the now too frequent wildfire responses were calculated into the General Fund base. Part of that money is to be used to continue to fund the CERT program as well as fund the support required for the City's participation in Area G emergency planning and preparation.

General Fund Expenditures

The projected General Fund expenditures for FY 09-10 are \$55,156,860, excluding internal service fund allocations. This represents a decrease of \$1.4 million, or approximately 2.4%, when compared to the midyear budget for FY 08-09 and an increase of approximately 4.2% when compared to the adopted budget. The primary reason for the decrease from the midyear budget can be attributed to the inclusion of carryover maintenance and operations appropriations in the FY 08-09 midyear budget amount. Described below are the major assumptions used in projecting our "base" budget expenditures:

- Personnel costs will increase by 2.2% to \$48,326,653.
- 481 positions are authorized compared to 489 five years ago
- Maintenance & Operations and Capital Outlay costs were not permitted to increase from midyear amounts unless a Decision Package was recommended by the City Manager for a specific expenditure purpose.
- Internal Service Fund Allocations will increase to \$16,393,788, or 2.1%.
- Capital Improvements costs are scheduled in the Capital Improvement Plan (CIP).

Costs associated with separation of employees due to their deauthorization in the Budget can be expected. The year-end financial report will request a limited amount of funding to cover payouts, COBRA, workers compensation and unemployment costs that are not measurable at this time. Consistent with the City's cost recovery practices, General Fund engineering costs charged to sewer-related Capital Improvement Projects (July 2004 through June 2008) will be reimbursed from the Wastewater Fund in the amount of \$200,313. The past practice of personnel expenditures being held for an unfilled "vacancy factor" have been proposed for elimination in the departmental Decision Packages.

The difference between the General Fund revenue and expenditures before transfers out and Decision Packages is \$5,931,174. If all decision packages were adopted, revenues would exceed expenditures by \$57,425.

General Fund Reserve, Designations and Fund Balance

In accordance with the City Council's adopted Financial Principles, the General Fund will maintain a minimum reserve (undesignated fund balance) equivalent to 8.33% of the General Fund's operating budget. For FY 09-10, the total amount of this reserve is \$6,088,585. The reserve earns interest, smoothes cash flow and is ready for unanticipated expenditures or emergencies. Year-end fund balance designation money will be needed to handle the costs associated with the Liability Fund - \$459,500, Workers Compensation Fund - \$461,900 and other identified expenses not addressed in the proposed budget.

Harbor Enterprise Fund

The projected Harbor Enterprise Fund revenue for FY 09-10 is \$9,992,480. This represents an increase of \$8,645, or approximately 0.1%, over the midyear budget for FY 08-09.

The projected Harbor Enterprise Fund expenditures for FY 09-10 are \$13,715,434. This represents a decrease of \$3,745,696, or approximately 21.5% from the midyear budget for FY 08-09. The primary reason for the decrease can be attributed to the fluctuation from year to year in Capital Improvement Projects funded by the Harbor Enterprise Fund.

The difference of \$3,722,954 will be funded from the estimated beginning fund balance.

Revitalization of the Harbor & Pier area is underway. Budget Response Reports will be delivered to the City Council on capital improvement planning in the area as well as the next priorities recommended for action by the City Council.

The City Council previously received projected cash flows for the Harbor Uplands Fund describing the situation which would result in a \$819,789 imbalance between available funding and projected expenditures in FY 09-10. This is addressed in Decision Package #23.

Redevelopment Agency Fund

The projected Redevelopment Agency revenue for FY 09-10 is \$6,220,417. This represents a decrease of \$2,390,074, or approximately 27.8% over the midyear budget for FY 08-09.

The projected Redevelopment expenditures for FY 09-10 are \$7,126,500. The Redevelopment Agency expenditures decreased \$1,932,439, or 23.4% when compared to the FY 08-09 midyear budget.

The Courts have ruled that the “taking” of funds from redevelopment agencies across California to balance the State budget was unconstitutional. Therefore, the \$ 288,719 payment to the State prepared for submittal from the Redondo Beach has been suspended while the legal findings are finalized.

Wastewater Fund

The projected Wastewater Fund revenue for FY 09-10 is \$2,356,411. This represents an increase of \$27,521, or approximately 1.2%, over the midyear budget for FY 08-09.

The projected Wastewater Fund expenditures for FY 09-10 are \$4,834,896. This represents a decrease of \$9,151 or approximately 0.3% from the midyear budget for FY 08-09.

Budget & Financial Transparency

We openly communicate the fiscal condition of our various municipal “business units” within the Budget by using mini-financial statements. In this way, the City Council can make informed policy choices, staff can make informed management decisions and the public can have an informed understanding of City activities. This Budget includes mini-financial statements for the following activities:

Community Development Block Grant	Housing Authority
Redondo Beach Performing Arts Center	Seaside Lagoon
Breakwater Camp	Harbor Tidelands
Harbor Uplands	Beach Cities Transit
Parking Structures	Wastewater
Solid Waste	Street Landscaping & Lighting
Farmers’ Market	

Emerging Issues Likely to Effect the City’s Financial Health

The Mayor, City Council and City staff have been effective in taking necessary steps to adapt to the constantly changing financial environment for municipal governments. This is reflected in the City’s AA+ General Fund rating assigned by Standard & Poors. The next round of fiscal issues to tackle includes:

- *Economy.* Our national economy contracted by 6.2% in the final quarter of 2008 and again by 6.1% in the first quarter of 2009. The closely watched economic forecast from the UCLA Anderson School of Management has predicted that the U.S. economy is not likely to begin a recovery until 2010. The forecast indicated that the California economy will remain in turmoil for the foreseeable future as long as consumer and construction sectors continue to drag. Indicated in the report was that while the California economy will be growing in 2011, it will not be generating enough jobs to drive the unemployment rate below double digits until 2012. The City has been proactive in seeking federal economic stimulus money and expects to receive between \$2 - \$6 million for capital projects and services.

- *State Budget Deficit.* The Governor announced this week that the State of California will have a \$21 billion Budget deficit should their May 19 ballot measures not be approved by the voters. The State of California has earned the lowest credit rating of any state in the nation. Public agencies were informed that the State has a contingency plan to borrow 8% of each agencies' property tax receipts to help close the State's budget deficit. Should it use this contingency plan, the State would take \$2 billion from public agencies. The City of Redondo Beach would lose \$2,082,268 million under the State's "taking" of municipal revenues to balance its budget. It would be a mandate to the City to reach into our pocket to pay for its irresponsible actions.
- *Street Landscaping and Lighting District.* Costs to maintain public trees, medians, street lights and signals continue to rise. Assessments for Street Landscaping and Lighting have not been raised since 1991. Property owners, in November of 2006, voted against adding a new assessment which today results in a General Fund ongoing subsidy of \$873,500. This subsidy allows the District to substantially maintain existing service levels; however, it diverts limited General Fund resources away from other functions. To reduce costs, Federal Economic Stimulus Funds in the amount of \$600,000 are expected to be used to change out City owned street lights with energy efficient LED lights, to saving 20% on energy. A Decision Package for \$210,711 is proposed to cover the District's expected increased deficit in FY 09-10. A City Council workshop on the District's financial options will be scheduled for October.
- *Sales Tax.* Redondo Beach's retail businesses are in heavy competition from newer establishments in surrounding South Bay communities. The most visible examples are the Plaza El Segundo lifestyle shopping center and the new regional Costco Stores. These retailers are attracting sales tax dollars that previously came to Redondo Beach. Some improvement in sales tax dollars may come in the next few years, as the Galleria makes a decision to expand and the Pier-Harbor business district makes incremental changes to include new retail ventures. Hurting our sales tax base is the loss of Mervyns and Home Expo and the economic trend for consumers to buy fewer goods than in previous years. We are not sure that we have seen the bottom of the sales tax drop as the economy churns down. To enhance our sales tax base will require an economic recovery, adept business attraction, retention and expansion and the community embracing land use changes to create new jobs and businesses.

- *Transient Occupancy Taxes.* The Transit Occupancy Tax (TOT) from hotel stays is a revenue source that the City needs to continue to nurture and expand. Over-night hotels for business and visitor travel stays is an economic niche in which the City can be more successful based on our location on the Pacific coast, shopping opportunities, fine dining and adjacency to LAX . However, travel is currently declining as the weakened economy has cut into business and tourism trips. Additionally, Redondo Beach is facing major competition from adjacent communities which have newer hotels. The action by the City Council to resolve the Pier-Harbor zoning inconsistencies was a positive step in encouraging new hotel investment. Completion of negotiations with the Shade Hotel group for construction of a new hotel and the finalization of the Community Branding effort will better attract travelers to Redondo Beach and improve TOT revenues.
- *Retirement System Costs.* Employees are members of the State Public Employees Retirement System (PERS) which is a defined benefit retirement program. Contributions from employees, public agencies and investment earnings pay for the retirement benefits. While administrators at PERS use a 15 year smoothing of earnings and losses, should they not meet their target return of investment, public agencies may be obligated to make additional contributions to the PERS fund in order to make retiree payments. The PERS portfolio investment returns have fallen more than 20% in the last year. Should PERS not recover from the investment losses, according to their actuarial calculations, a public agency may experience an increase of 2% - 5% in payroll costs as added contributions to PERS to back-fill the shortfall. This could increase our payments to PERS starting in FY 2011-12 by more than \$2 million. Designation of funds to address this situation needs to be considered in both FY 2009-10 and FY 2010-2011 to be ready for these expected additional costs.
- *Health Care Premiums.* The City contributes to the cost of employee insurance, including health care premiums, based upon its contractual obligations under various Memorandums of Understanding and the Management & Confidential Pay Plan. The current health care premiums are set through January 2010, when it is anticipated rates will increase by at least 10%. While a portion of these cost increases will be borne by employees, the City's costs will also increase. As such, the City's share of any cost increase has not been included in the proposed budget and will have to be determined once the new rates are known. This increased cost will need to be covered by the City unless there are plan changes or benefit concessions to off-set these increases. As of September, 2008, health care premiums increased by 20.24% for the PPO Plan and 14.07% for the HMO for a 16-month coverage period. This resulted in \$266,375 in increased costs for 10 months of FY 2008/09 of which \$176,578 was General Fund costs.

- *Utility Users Tax.* In March, voters approved an update to the telecommunication portion of the City's Utility Users Tax (UUT). This action allowed the City to retain about \$2.5 million of important revenue to help pay for core General Fund functions such as police, fire, paramedics and public works. However, last year due to actions of the Courts, the City was not able to apply the UUT to the AES power plant. Every business and resident in Redondo Beach pays the tax with the exception of low income seniors and AES. It is estimated that the City loses about \$1.5 - \$2 million of General Fund revenue each year due to the Court's interpretation of an exemption for this corporation. A ballot measure to correct the language of the UUT ordinance to meet the Court's standard of application could be considered so that the tax can equitably be applied.

- *City-School District Relations.* The City delivers a variety of no-cost services to the Redondo Beach Unified School District as well as financial and capital project contributions to benefit student safety and education. Additionally, in the short term we anticipate conclusion of lease negotiations for rental of School District properties on Pacific Coast Highway and Knob Hill. In the coming year, the City-Schools Sub-Committee will further guide positive, mutually beneficial efforts joining limited resources to the benefit of the whole community. The recent South Bay Cities-School Districts Forum on stretching community dollars is an example of the types of cooperative efforts underway.

Conclusion

I wish to express my appreciation to the Mayor and City Council for providing leadership to the community and myself in development of a sustainable financial plan through our Annual Budget. Going forward will require a firm hold on the wheel as we steer through more instability and unpredictability in these difficult economic times. We will be a smaller organization in the coming year but one by which we can still provide core services and meet our payroll demands every two weeks. Employees will have essential tools, training and equipment to effectively do their work for the residents, businesses and visitors.

Our Department Heads and employees did a great job in their work to prepare the budget. I want to express special thanks to the Finance Services Department staff including Diana Moreno, Marni Ruhland, Jeff Payne, Steve Erlandson, Doug Kaku, and Robert Shellabarger for their efforts in helping build the budget document. In addition, I would like to say thank you to David Biggs, Ernie Odell and Frank Rowlen for their contributions to this document.

Sincerely,

A handwritten signature in black ink, appearing to read "William P. [unclear]". The signature is fluid and cursive, with a long horizontal stroke at the end.

City Manager Recommended

Decision Packages for City Council Approval

Decision Packages that would reduce departmental expenditures to align with available City funding sources:

Decision Package #1. Mayor & City Council's Office \$18,000 Budget Reduction. The proposed expenditure reduction would decrease funding for consulting services and Council training (\$18,000). The service impact will be lessened Council participation in policy and training programs. Recommended would be a reduction of \$18,000 to the General Fund ongoing core appropriation.

Decision Package #2. City Clerk's Office \$76,752 Budget Reduction. The proposed expenditure reduction would deauthorize one filled Office Specialist III position (\$68,752); and decrease funding related to office supplies, postage, and contracts/professional services (\$8,000). The service impact would be delayed customer service, longer response times and less administrative assistance. Recommended is a reduction of \$76,752 to the General Fund ongoing core appropriation.

Decision Package #3. City Treasurer's Office \$163,124 Budget Reduction. The proposed expenditure reduction would deauthorize one filled Senior Auditor position (\$114,089); and decrease funding for supplies and contractual services (\$49,035). The service impact would be a decreased capacity for tax and compliance auditing and increased reliance on part-time or contract services to conduct essential work. Recommended is a reduction of \$163,124 to the General Fund ongoing core appropriation.

Decision Package #4. City Attorney's Office \$10,000 Budget Reduction. The proposed expenditure reduction would decrease funding for supplies, training and contract services (\$10,000). The service impact would be reduced capacity for responding to legal issues. Recommended is a reduction of \$10,000 to the General Fund ongoing core appropriation.

Decision Package #5. City Manager's Office \$126,275 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Administrative Coordinator position (\$81,275); and decrease funding for part-time hours (\$5,000), staff training (\$5,000), Commission Training (\$5,000) and consulting services (\$30,000). The service impact would be slower response times, reduced staff support to the Round Table, and reduced technical expertise available to staff for telecommunications,

Decision Package #6. Information Technology Department \$123,210 Budget Reduction. The proposed expenditure reduction would deauthorize one filled Computer & Telephone Specialist position (\$106,210); and decrease funding for part-time hours (\$7,000) and maintenance and operations (\$10,000). The service impact would be a lessened capacity to complete planned IT projects and lengthy delays in responding to and completing telecommunications projects. Recommended is a reduction of \$123,210 to the Information Technology Fund ongoing core appropriation.

Decision Package #7. Human Resources Department \$216,922 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Senior Human Resources Analyst position (\$133,896); decrease funding for supplies/services, and suspend the Customer Service Academy (\$83,026). The service impact would be a lengthier time to recruit and fill vacant positions, less capacity to address personnel and labor relations issues and a decrease in training. Recommended is a reduction of \$216,922 to the General Fund ongoing core appropriation.

Decision Package #8. Financial Services Department \$100,500 Budget Reduction. The proposed expenditure reduction would deauthorize one filled Printing & Duplicating Specialist position (\$70,140), decrease funding for part-time personnel related to clerical and payroll; and decrease funding for printing and graphics materials. The service impact would be that each department would need to become more self-sufficient by printing their small jobs and there would need to be adherence to the print-job schedule. Recommended is a reduction of \$100,500 to the General Fund and Internal Service Funds ongoing core appropriation.

Decision Package #9. Police Department \$721,962 Budget Reduction. The proposed expenditure reduction would deauthorize three unfilled vacancy factor Police Officer positions (\$327,987), one vacant Administrative Coordinator position (\$78,456); and hold frozen three Police Officer positions (\$315,519) until Federal economic stimulus funding is made available. The service impact would be lessened capacity for special police details and a decreased ability to do crime and statistical analyses. The vacancy factor positions have not been filled in over five years. Recommended is a reduction of \$721,962 to the General Fund ongoing core appropriation.

Decision Package #10. Fire Department \$420,084 Budget Reduction. The proposed expenditure reduction would deauthorize two unfilled vacancy factor Firefighter Paramedic positions (\$251,332); deauthorize one filled Fire Training Captain position (\$124,106) with the incumbent transferring to a vacancy; and reduce funding for a vacant Fire Prevention Plan Checker position (\$44,646). The service impact would be less capacity to organize and maintain training. The vacancy factor positions have not been filled in over five years. Part-time personnel will be used as needed to conduct a significantly reduced number of plan checks. Recommended is a reduction of \$420,084 to the General Fund ongoing core appropriation.

Decision Package #11. Public Library \$433,381 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Library Clerical Supervisor position (\$100,933) and two vacant Librarian positions (\$217,448); decrease funding in the core budget for supplies, services, training (\$40,000); and decrease purchases of books & periodicals (\$75,000). The service impact would be a lessening of children's services, general reference aid and fewer Library materials. Recommended is a reduction of \$433,381 to the General Fund ongoing core appropriation.

Decision Package #12. Recreation & Community Services Department \$361,567 Budget Reduction. The proposed expenditure reduction would close the Franklin Community Center (\$25,100); reduce Performing Arts Center operational expenses (\$48,100); reduce part-time personnel (\$110,760); deauthorize one filled Administrative Specialist position (\$73,745); deauthorize one Administrative Analyst position (\$56,180) at mid-year (retirement); and consolidate CDBG administration (\$47,682). The service impact would be the relocation of various contract classes from the Franklin Center to alternative recreation venues and the elimination of the annual Summer Drama Camp program, Summer Concerts in the Park Series, Youth and Adult Community Theater Productions, and support staff for the Performing Arts Center and the Administration. It will take a full year to realize the total ongoing savings associated with these actions and beginning in the 2010-11 FY, the annual savings will be \$531,042. Recommended is a reduction of \$361,567 to the General Fund ongoing core appropriation.

Decision Package #13. Planning Department No Additional Budget Reduction. The Planning Department made personnel expenditure reductions of \$451,655 in early May 2009 to adjust for significantly lower development fee revenue.

Decision Package #14. Engineering & Building Services Department \$4,446 Budget Reduction. The Department made personnel expenditure reductions and transfers of \$492,391 in early May 2009 to adjust for significantly lower development fee revenue. The proposed expenditure reduction would decrease funding for supplies, training and contract services (\$4,446). The service impact would be fewer resources to accomplish work. Recommended is a reduction of \$4,446 to the General Fund ongoing core appropriation.

Decision Package #15. Harbor, Business & Transit Department \$156,103 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Economic Development Associate position (\$120,461); and decrease funding for advertising and promotional materials (\$35,642). The service impact would be less business assistance and economic development work. Recommended is a reduction of \$156,103 to the General Fund ongoing core appropriation.

Decision Package #16. Public Works Department \$306,588 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Public Works Maintenance Supervisor position (\$131,588); deauthorize one Building & Engineering Department vehicle, and decrease funding for three scheduled vehicle purchases (\$175,000). The service impact would be less supervision of off-hours work and the deferral of needed replacement vehicles. Recommended is a reduction of \$306,588 to the Building Occupancy and Vehicle Replacement Funds ongoing core appropriations.

Decision Package # 17. Special Events \$10,000 Budget Reduction. The proposed expenditure reduction would deauthorize the Memorial Day Parade funding contribution (\$5,000) and decrease funding the 4th of July Event (\$5,000). The six proposed signature events with waiver of City hard and soft costs recommended are: 4th of July 2009 Event \$25,000; Super Bowl 10K Run/Walk \$18,000; Lobster Festival \$5,500; Spring Fest \$4,000; Riviera Village Summer Festival \$2,500; and Riviera Village Holiday Stroll \$2,000. Recommended is a reduction of \$10,000 to the General Fund ongoing core appropriation.

Decision Package #18. Capital Improvement Program \$1,045,313 Budget Transfer. The proposed expenditure reduction would eliminate the following discretionary capital improvement projects: Ainsworth Court Stairs Rehabilitation \$1,840; City GIS Development Phase II \$101,526; Corporation Yard Planning \$14,560; High Lane Traffic Program \$7,647; Fiber Network Upgrade \$4,990; Pier Enhancement \$34,750; Recreation & Community Services Department Relocation \$480,000; Storm Drain CMP Replacement \$400,000. The impact would be fewer future capital projects for completion. Recommended is a transfer of \$1,045,313 from the Capital Projects Fund to the General Fund.

Decision Package #19. Commission Meetings \$17,000 Budget Reduction. The proposed expenditure reduction would schedule City Commissions meetings once every other month instead of monthly thus reducing hourly hard costs (\$17,000). The impact would be delays in reviewing policy issues by the Council's advisory bodies. Recommended is a reduction of \$17,000 to the General Fund ongoing core appropriation.

Decision Package #20. Public Works - Fuel Funding \$50,000 Decrease. A decrease in the appropriation for fuel is proposed to adjust for lower costs expected in the coming year. Recommended is \$50,000 decrease in the appropriation to the Vehicle Replacement Fund.

Decision Package #21. Part-Time Employees 6% Pay Decrease \$148,435 Budget Reduction. The proposed expenditure reduction would decrease part-time hourly wages by 6%. The impact would be potential problems in attraction and retention of hourly employees. Recommended is a reduction of \$131,158 to the General Fund ongoing core appropriation and a reduction of \$17,276 ongoing core appropriation spread to the other funding sources.

Decision Package #22. City Manager's Flexible Hiring Freeze. The continuation of the City Manager's flexible hiring freeze is needed as a tool to create additional savings of approximately \$250,000 as a buffer to further economic and financial uncertainty. Recommended is approval of the City Manager's flexible hiring freeze.

Decision Package #23. Harbor Uplands Fund – \$1,827,220 Budget Freeze Reduction. The City administers the business leases, parking structures and recreational activities in the King Harbor area designated as the Uplands. Revenues generated from the Harbor Uplands pay for the costs related to operating the area and constructing capital projects. While costs have climbed, revenues to pay for those costs have generally remained static. The Harbor Commission and City Council previously received projected cash flows describing the situation which would result in an \$819,789 imbalance between available funding and projected expenditures in FY 09-10. The proposed expenditure reduction would authorize the City Manager to freeze selected expenses for police and public works services (\$452,220) and reduce capital expenditures (\$1,375,000). The service impact would be less police and public works services to the Harbor Uplands and the deferral of capital projects. The freeze would allow time for Council action on the Harbor Business Plan as well as needed changes to the management and revenue generation for the Uplands parking structures. Recommended is a freeze reduction of \$1,827,220 to the Harbor Uplands core appropriations.

Decision Packages that would sustain or improve revenues to the City:

Decision Package #24. Parking Permit Fee. Approval is requested to raise the price of the annual parking permits from \$63 to \$100. The Redondo Beach annual permit is unique among the South Bay Cities. Other cities do not offer this type of permit to all members of the public. Other cities only offer employee and resident permits in specifically impacted areas with restricted times and limited available spaces. This annual permit provides a disproportionate discount from the metered price per day. A public hearing is scheduled for June 2, 2009, for Council to consider this action, which would increase ongoing revenue to the General Fund by approximately \$66,500 per year. An increase of fifty dollars to the employee permits would generate approximately \$12,500 per year. Recommended is approval of this proposed parking permit fee adjustment.

Decision Package #25. Business Licensing Processing Fee. The City does not have a processing fee for handling business license tax applications and renewals. A fee structure of \$10.00 for new applications and \$3.00 for renewals would cover the costs of set up and processing. A public hearing is scheduled for June 2, 2009, for Council to consider this action, which would increase ongoing revenue to the General Fund \$44,000. Recommended is approval of this proposed business licensing processing fee adjustment.

Decision Package #26. Redondo Beach Performing Arts Center Fees. Approval is requested to raise facility rental fees to recover a higher percentage of operational costs, while reducing the subsidy to the Redondo Beach Performing Arts Center. A public hearing is scheduled for June 2, 2009, for Council to consider this action, which would increase ongoing revenue to the General Fund \$15,000. Recommended is approval of this update to the RBPAC fees schedule.

Decision Package #27. Proposed FIRE-MED Program and Fee. The health care crisis has created a significant shift in the delivery of medical services to the City's paramedic program. *FIRE-MED* is a conceptual program which offers a three (3) tiered fee-for-service cost recovery program which includes a residential, non-residential and voluntary membership subscription fee and results in a method of placing the Fire Department's paramedic / EMS service on a partial reimbursable or self-funding basis; this conceptual program would not cover costs associated with ambulance transport as these services are offered by a private provider. *FIRE-MED* is projected to generate approximately \$400,000 annually based upon a conservative 25% cost recovery billing process and subscription participation. Recommended is the approval of conceptual FIRE-MED program and the setting of a Council workshop in September to review the full program prior to the Council's consideration of final approval and implementation.

Decision Package #28. Utility Users Tax (UUT) Language. In May, the voters approved a change in the telecommunication language related to the UUT. A City Strategic Plan objective is to evaluate the feasibility of updating the UUT's language related to public utilities. Such an evaluation needs to include outside expertise for surveys, legal assessments and outreach work. Changes to the public utility language could result in \$1.5 - \$2 million a year in General Fund revenue. Recommended is the appropriation of \$190,000 to the General Fund to complete the evaluation.

Decision Package #29. Sailing Program. Approval of this decision package would transfer the Sailing Program's annual revenue and expenditures from the General Fund to the Harbor Tidelands Fund. The transfer will eliminate \$29,410 of annual General Fund Subsidy. Additionally, increased boat maintenance costs of \$8,000 per year are required. Recommended is approval of the transfer of the existing \$64,410 appropriation and the \$35,000 estimated revenue from the General Fund to the Harbor Tidelands Fund together with an additional ongoing appropriation of \$8,000 to the Harbor Tidelands Fund.

Decision Package #30. Parking Structures Service and Financial Evaluation. The Pier/Plaza Parking Structures customer use and financial viability can be improved. An evaluation of the methods to do so needs to be done using staff and outside expertise (\$10,000). Recommended is an appropriation to the Harbor Tidelands Fund (\$5,000) and the Harbor Uplands Fund (\$5,000).

Decision Package #31. Parking Meter Hourly Rate. Approval is requested to raise the parking meter rate to \$1.00 per hour in all sections of the City subject to parking meter controls. An increase from 50 cents to \$1.00 in those areas currently not at the \$1.00 rate would generate approximately \$350,000 per year to the General Fund. A Public Hearing on this change is scheduled for June 16, 2009. Coastal Commission review will be necessary. Recommended is approval of this proposed parking meter hourly rate adjustment.

Decision Package #32. Refuse Collection and Recycling Program Rate Adjustments. Set for City Council consideration June 16, by separate action from the budget, are proposed refuse rate adjustments which would increase ongoing revenue to the Solid Waste Fund \$471,092 to cover higher refuse and recycling costs and to fund additional litter removal throughout the City. Recommended is an ongoing \$246,522 appropriation to the Solid Waste Fund for two new Maintenance Worker I positions and their necessary equipment.

Decision Packages that would be needed to comply with county-state-federal mandates or fund unavoidable costs to maintain current basic services:

Decision Package #33. South Bay Center Project Area Lease Back Asset. The proposed expenditure and offsetting revenue adjustments would fund the required increase for the South Bay Center bond leaseback structure whereby the City backstops the credit of the Redevelopment Agency bonds with the City's pledge to make lease payments from the General Fund. Recommended is an on-going General Fund appropriation and a General Fund revenue offset of \$204,145.

Decision Package #34. Disaster Planning and Preparedness. An appropriation is needed to cover the increased cost during the last two fiscal years for services provided by the Area "G" Office of Disaster Management Coordinator. Recommended is an ongoing \$4,120 appropriation to the Disaster Recovery Fund.

Decision Package #35. Maintenance Agreement – Harbor Illuminated Signs. An appropriation of \$10,000 is needed for an annual maintenance agreement to pay for routine maintenance of the five new illuminated gateway signs in the Harbor/Pier and Riviera Village areas and the King Harbor arch sign. The Public Works Department does not have the resources to provide on-going maintenance of the signs nor the expertise to maintain "neon" type signs. Recommended is an appropriation of \$5,000 to the Harbor Uplands Fund and \$5,000 to the Street Landscaping and Lighting Fund.

Decision Packages that would be needed to protect the health and safety of the public, employees or environment:

Decision Package #36. Fire Department - Hazardous Materials Disposal. An appropriation is necessary to pay for the purchase of specialized decontamination products and disposal fees associated with the cleanup and disposal of traumatic and non-traumatic incidents involving the discharge and exposure of bodily fluids/infectious waste. Recommended is an on-going \$2,700 appropriation to the Solid Waste Fund.

Decision Package #37. Police Station. The existing Police Station is obsolete and in need of replacement. Consistent with the City's Strategic Goal to Improve Public Facilities and Infrastructure, an appropriation is needed to fund an evaluation of potential sites; begin a conceptual design and space needs assessment; and, identify funding options. Recommended is a one-time appropriation of \$99,390 from the Police Department's PCH Community Contribution Donation Fund.

Decision Package #38. Beautification Grant Program. The City's portion of revenue generated through the sale of recyclable materials is projected to decrease by approximately 80% for FY 2009-2010. This money funds the City's annual \$12,000 Beautification Grant Program. Proposed is the suspension of the Solid Waste Fund Beautification Grant Program for FY 2009-2010. Recommended is a one-time reduction of \$12,000 to the Solid Waste Fund appropriations.

Decision packages that would support achievement of goals and objectives in the Strategic Plan:

Decision Package #39. Street Landscaping and Lighting District. In FY 07-08, the City Council approved an ongoing \$873,500 General Fund subsidy to the Street Landscaping and Lighting District. An additional appropriation is required in FY 09-10 to cover higher costs for the Street Landscaping and Lighting District to prevent a reduction of service. Recommended is a one-time \$210,711 transfer from the General Fund to the Street Landscaping and Lighting District Fund.

Decision Packages that would improve the organizational efficiency, economy or effectiveness:

Decision Package #40. Public Works - Replacement Vehicles. An appropriation is necessary for the scheduled replacement of eleven existing vehicles used by various Departments. Recommended is a one-time appropriation of \$714,500 to the Vehicle Replacement Fund.

Decision Package #41. Information Technology - Replacement Equipment. An appropriation is necessary for the upgrade and/or replacement of equipment that has reached end-of-life or can no longer meet increasing software demands and provide the service levels needed by City staff to serve the community. Recommended is a one-time \$201,875 appropriation to the Information Technology Fund.

Decision Packages that would fill gaps in current services or meet new service needs:

Decision Package #42. Webcasting of Council Meetings. The City began video streaming of Council meetings over the City Web site. Ongoing contract costs of \$12,000 per year are required to continue providing this service. Recommended is an on-going appropriation of \$12,000 per year from the General Fund for this activity.

Decision Package #43. Recreation & Community Services - City's Community Newsletter. The production of the City's Community Newsletter was transferred from the City Manager's Office to the Recreation and Community Services Department. The financial appropriation for this activity also needs to be transferred by Council action. Unfortunately, rising printing and postage expenses have resulted in the need for additional funding to maintain the current publication quality and distribution quantity. Recommended is the interdepartmental transfer of the existing \$32,000 appropriation and an additional on-going appropriation of \$25,000 from the General Fund.

Decision Package #44. Percent for Public Art Policy Development. During the 2008-09 FY budget adoption process, the City Council approved a CIP allocation of \$46,561 for the acquisition/installation of public art. While the budget allocation was determined using a "Percent for Art" methodology, no policy decision was made regarding future public art funding allocations. The recently established Public Art Commission is scheduled to consider Percent for Art program options and public art acquisition/installation guidelines, and make formal policy recommendations to the City Council. As the policy review process is just underway, to date none of the CIP funding for Public Art has been expended. Recommended is a carryover of the original \$46,561 of CIP funds with no additional appropriation until such time as a policy is adopted by the City Council and the fiscal impact is assessed.



Office of the City Manager

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July 1, 2009

City of Redondo Beach, California

Subject: Council Actions Amending the Proposed FY09-10 Budget

Prior to formal adoption of the FY09-10 Budget, reallocation adjustments were needed to several funds described below and reflected in Attachment A.

City Treasurer's Office Auditing *An additional \$10,000 appropriation will fund contract services related to the priority*

Drama Camp *An additional \$57,336 appropriation will fund the 2009 drama camp summer program.*

Compensation Concessions *A \$3,857,649 reduced appropriation reflects wage and benefit concessions from all of the City's bargaining units.*

The adjusted costs reflected in Attachment A were approved by the City Council at its June 30, 2009 meeting. In addition to the items above, Decision Packages #1 through #44 were adopted as proposed with the exception of Decision Packages #19, #24, and #31.

Respectfully Submitted,

William P. Workman
City Manager

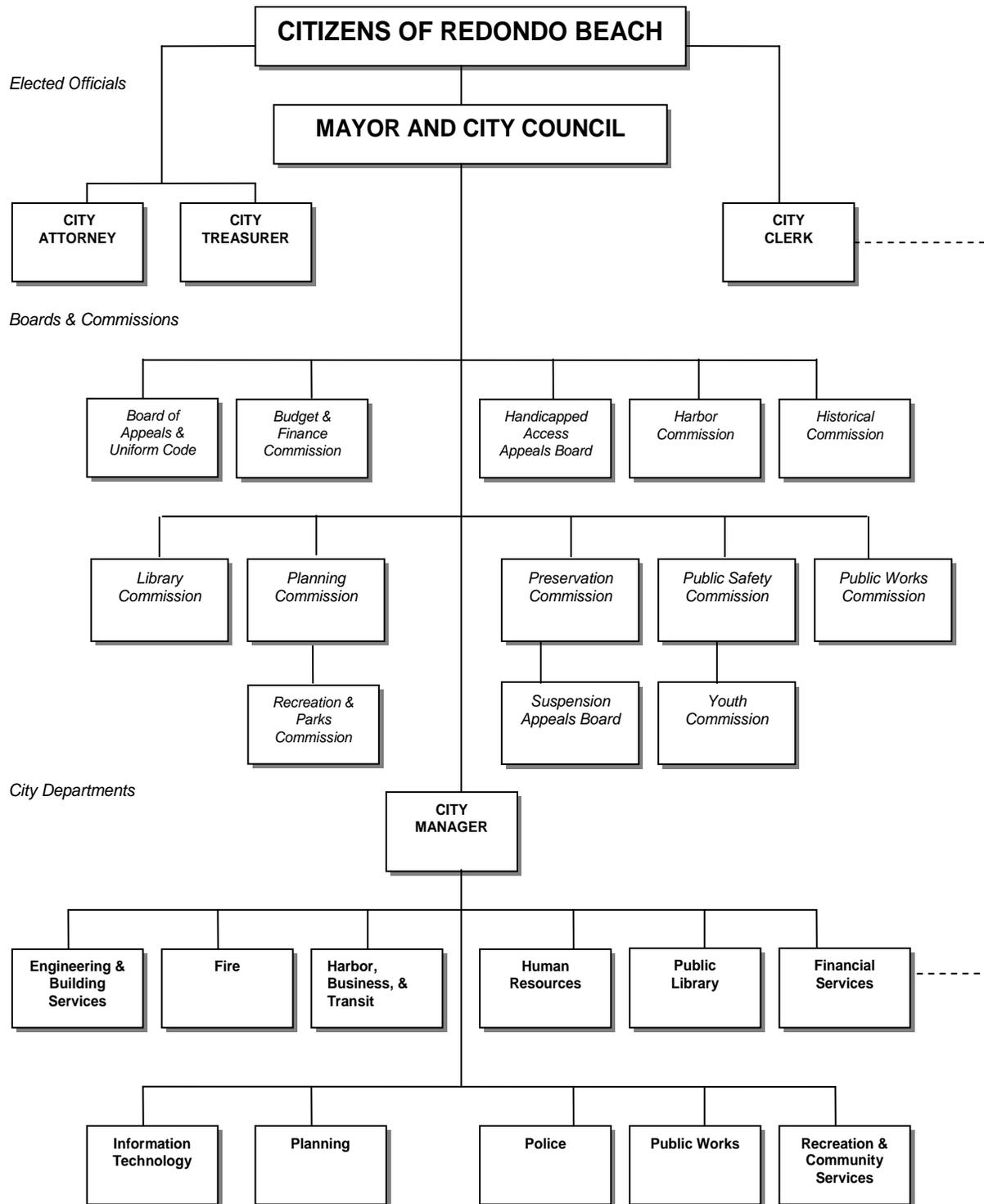
ATTACHMENT A

SUMMARY OF BUDGET AMENDMENTS
BY CATEGORY / BY FUND

	City Treasurer's Office Auditing Capacity	Drama Camp	Compensation Concessions	Totals
<i><u>Revenues</u></i>				
General Fund	-	65,976	-	65,976
<i><u>Expenditures</u></i>				
General Fund	10,000	57,336	(2,693,479)	(2,626,143)
State Gas Tax	-	-	(51,396)	(51,396)
Street Landscaping & Lighting	-	-	(81,069)	(81,069)
Transit	-	-	(6,599)	(6,599)
Air Quality Improvement	-	-	(258)	(258)
Intergovernmental Grants	-	-	(5,846)	(5,846)
Community Development Block Grant	-	-	(16,133)	(16,133)
Housing Authority	-	-	(31,880)	(31,880)
Capital Projects	-	-	(10,601)	(10,601)
Harbor Tidelands	-	-	(159,544)	(159,544)
Harbor Uplands	-	-	(319,887)	(319,887)
Solid Waste	-	-	(44,831)	(44,831)
Wastewater	-	-	(54,853)	(54,853)
Self-Insurance Program	-	-	(11,230)	(11,230)
Vehicle Replacement	-	-	(37,999)	(37,999)
Building Occupancy	-	-	(87,672)	(87,672)
Information Technology	-	-	(66,496)	(66,496)
Printing & Graphics	-	-	(15,212)	(15,212)
Emergency Communications	-	-	(114,153)	(114,153)
Redevelopment Agency	-	-	(48,511)	(48,511)
Total Expenditures	10,000	57,336	(3,857,649)	(3,790,313)

GENERAL INFORMATION





**ORGANIZATIONAL CHART
FY 2009-10**

CITY OF REDONDO BEACH PROFILE AND STATISTICS

Redondo Beach is a city in Los Angeles County, California, United States. The population was 63,261 at the 2000 census. The City is located in the South Bay region of the greater Los Angeles area and is one of the three beach cities, Hermosa Beach and Manhattan Beach being the other two. There are five districts, each of which is represented by one Council Member.

The City's primary attraction is its municipal pier, which is claimed to be one of the longest piers in North America. Its nicknames are the "Endless Pier" and "Horseshoe Pier", and it is popular with both tourists and fishermen. The pier's length is possible only because of its unusual shape (it does not go straight out to sea, but goes out diagonally and then returns to shore). The Redondo Beach Pier started as a reinforced concrete structure in 1914, then was replaced in 1928 with a timber pier. In 1988, the pier was severely battered by storms and later that year burned to the waterline. The pier's modern reinforced concrete version was completed in 1996.

The City's territory has an unusual shape because it controls a long block of land dividing the two other beach cities (Manhattan Beach and Hermosa Beach) from the inland city of Torrance. Redondo Beach has taken a leadership role in the area of transportation by establishing the Beach Cities Transit system. The system has expanded due to the collaborative efforts of all the beach cities providing north-south service from Redondo Beach Riviera Village to the LAX City Bus Center, east-west service to Torrance and connecting regionally to the western terminus of the Metro Rail Green Line.

HISTORY

Before 1784, Native Americans occupied the Redondo area. They lived off the sea and used the salt flats located where the AES Corporation power plant is today. This Native American land became Rancho San Pedro in 1784 when the California government made it part of a large land grant to the Juan Jose Dominguez family.

In 1890, the Hotel Redondo opened. The City was becoming "The Place" for tourists. Railroads and steamships brought people by the thousands, not to mention freight loads of oil and lumber. At this time, Redondo was the first port of Los Angeles County. Steamers from the Pacific Steamship Company stopped at Redondo four times a week, at one of its three piers, as part of regular runs between San Francisco and San Diego. The Redondo Railway Company and the Santa Fe Railroad left Los Angeles daily for Redondo at regular intervals. Eventually the City was served by Henry Huntington's Big Red Electric Cars.

On April 18, 1892, Redondo voters adopted cityhood by a vote of 177-10. The first City Hall was built in 1908 at Benita and Emerald Street.

Big time gambling, complete with mobsters and shooting incidents, found its way to Redondo during the Depression. Chip games, bingo parlors, and a casino were run in full view of the law between 1936 and 1940. For a fare of 25 cents, a water-taxi would transport a visitor to the gambling ship Rex which operated three miles off shore.

Redondo's population boomed in the '50s and '60s. In 1890, the population was 668; in 1940 it was 13,092; and in 1965 it was 54,772. Today, Redondo citizens number a little over 63,000. Still known as a tourist and resort town, Redondo can boast of piers with fishing and amusements, a Saltwater Lagoon reminiscent of the old plunge, many fine food restaurants and hotels, and a beautiful harbor. But Redondo today is not all fun and games. Some of the best and most innovative schools in the State are located in Redondo. Small and large businesses flourish, and City services are on a par with or exceed those of any other South Bay city.

LIFESTYLE

Redondo Beach is the focus of many who want to be in the sun and near the ocean. Although an affluent and vibrant community in its own right, much of the Redondo Beach lifestyle is a blend of its neighborhoods, activities and people of the three beach cities of Southern California's South Bay. Like its sister cities of Hermosa Beach and Manhattan Beach, Redondo's key lifestyle draw is the vast beach that links these three cities.

BEACH LIFESTYLE

Evidence of the Southern California beach lifestyle abounds: athletic, tanned people enjoying the nearly 300 unbroken days a year of sunshine lounging on the beach, eating in the restaurants, shopping at the mall or playing in the parks.

A wide sand beach starts below the bluffs of Palos Verdes in the south and carries north to the Redondo Pier. A paved path, called The Strand runs from South Redondo north to Santa Monica. A typical day on this path will see thousands of people on foot, bicycle, skateboard, rollerblade, wheelchair and stroller enjoying the sun and surf. The continuous path is broken only by the massive Redondo Beach King Harbor Marina and Pier complex, where it veers away from water and onto dedicated lanes of surface streets for about a mile before again turning to the ocean in Hermosa Beach. Continuing north from Manhattan Beach, this path stretches well into Marina Del Rey and beyond with few breaks.

Surfing is a key element of the South Bay lifestyle year-round; it is common to see locals catching waves on both Christmas and New Year's Day. Powerful winter storms in the Pacific ocean can turn typically placid and rolling South Bay waves into large and occasionally dangerous monsters...a natural draw for the local surfing population. Local wave heights in December 2005 were some of the largest on record and, in some instances, were reported to top 15 to 20 feet.

Beach volleyball is another important aspect of Redondo Beach's lifestyle. The wide and flat sand beaches provide the perfect venue for the sport and permanent poles and nets are placed and maintained by the City year-round. Professional tournaments managed by the Association of Volleyball Professionals (AVP) take place in neighboring Hermosa and Manhattan Beach. Redondo Beach is home to Gold Medalist Kerri Walsh and AVP Pro Casey Jennings.

Currently Redondo Beach is growing in popularity to filming production. The Pirates of the Caribbean 3 production chose Redondo Beach to shoot many scenes. In 2006 "Medium" crews were shooting at a local coffee shop. Fox's "The OC" filmed at Redondo Union High School and local parks. Rob Schnider's "The Hot Chick"(2002) has a memorable scene when Rob falls down a long row of benches at Redondo High's football field.

NEIGHBORHOODS

Redondo Beach is often divided into two logical North/South areas with 190th Street as its boundary line. South Redondo plays host to the pier and marina/harbor complex; life on the ocean side of Pacific Coast Highway (PCH) can be frenetic with restaurants and boating activities keeping people active and engaged at all times. Inland of PCH is largely residential.

Bordering North/South Redondo at the Marina is a massive power plant which has been the source of substantial political debate in the City over the last decade, largely centered over what to do with the land once the plant becomes inactive over the next 25 years. This power plant sports a 586ft. x 95ft. whale mural by world-famous artist Wyland titled "Gray Whale Migration".

North Redondo begins north of 190th Street. As a result of Redondo Beach's geography, North Redondo is primarily an inland experience as the beachfronts form most of Hermosa Beach and part of Manhattan Beach. While primarily residential, North Redondo contains some of the City's major industry and commercial space, including the inland aerospace and engineering firms that are part of Southern California's long space legacy. It is also home to the South Bay Galleria shopping center and a revitalized Artesia Boulevard. North Redondo is the home of the Redondo Beach Performing Arts Center, one of the South Bay's premier cultural facilities, and home to the Civic Light Opera of the South Bay Cities. North Redondo is home to nearly two-thirds of the children in Redondo Beach.

Many original homes still stand in Redondo Beach neighborhoods, but these small arts and crafts style homes are quickly being bought, demolished and rebuilt to match the tastes of the modern, more affluent buyer that makes South Bay their home. Zoning allows properties within two to three blocks of the beach to be developed as large two to three-unit luxury townhomes; inland areas are more likely to have single-family homes. There is a City-wide height limit of 32 ft. for new homes; unlike Manhattan Beach, Redondo allows rooftop living spaces and decks.

OTHER ACTIVITIES

A revitalized downtown area affectionately termed "Riviera Village" (named after the Hollywood Riviera, the area it is located in) provides locals an opportunity to eat, shop and commune in a quiet atmosphere. Since 2004 several new or newly renovated restaurants have made a positive impact on local options for an on-the-town experience. Downtown also supports a number of independent boutiques and shops specializing in clothing and fashion, as well as at least three wine-tasting galleries. This downtown area is in South Redondo, west of PCH between Avenue I and Palos Verde Blvd.

The marina, harbor and pier complexes are large, planned centers of activity that host restaurants, bars, smaller shops and an arcade. The pier is a common spot for anglers to cast for a local catch; many residents of inland Los Angeles drive to Redondo Beach to take advantage of the long and unique shape of this pier. The City continues to consider options for this area.

COST OF LIVING

According to public data from the LA Times, real estate prices increased almost 20% per year between 1999 and 2005. Properties within short walking distance of the ocean routinely sell for well over \$1 million. Those with direct, unhindered views routinely ask in excess of \$2 million. Money Magazine ranks communities in the area as some of the most expensive places to live in America. The average 3-bed 2-bath home costs about \$850,000 in South Redondo as of 2006 and \$750,000 in North Redondo.

GEOGRAPHY

According to the United States Census Bureau, the City has a total area of 6.4 mi² (16.7 km²), 6.3 mi² (16.3 km²) of it is land and 0.1 mi² (0.4 km²) of it is water.

DEMOGRAPHICS

As of the census of 2000, there were 63,261 people, 28,566 households, and 15,254 families residing in the City. The population density was 3,889.4/km² (10,065.4/mi²). There were 29,543 housing units at an average density of 1,816.3/km² (4,700.6/mi²). The racial makeup of the City was 78.62% White, 2.52% African American, 0.47% Native American, 9.10% Asian, 0.35% Pacific Islander, 4.37% from other races, and 4.58% from two or more races. Hispanic or Latino of any race were 13.47% of the population.

There were 28,566 households, of which 23.3% had children under the age of 18 living with them, 40.6% were married couples living together, 9.0% had a female householder with no husband present, and 46.6% were non-families. 33.1% of all households were made up of individuals and 5.9% had someone living alone who was 65 years of age or older. The average household size was 2.21 and the average family size was 2.87.

In the City the population was spread out with 18.8% under the age of 18, 6.1% from 18 to 24, 43.1% from 25 to 44, 23.6% from 45 to 64, and 8.5% who were 65 years of age or older. The median age was 37 years. For every 100 females there were 101.5 males. For every 100 females age 18 and over, there were 99.8 males.

The median income for a household in the City was \$69,173, and the median income for a family was \$80,543. Males had a median income of \$56,796 versus \$45,204 for females. The per capita income for the City was \$38,305. About 4.0% of families and 5.9% of the population were below the poverty line, including 6.2% of those under age 18 and 6.1% of those age 65 or over.

EDUCATION

Redondo Beach is served by the Redondo Beach Unified School District. Redondo Beach's primary high school is currently the Redondo Union High School (Aviation High School was active from 1957-1982).

ECONOMIC OUTLOOK

California economy:

The California economy weakened throughout 2008. Problems that originated in housing and mortgage finance spread to the rest of the economy leaving few industries untouched. Soaring gasoline and diesel prices caused considerable pain for both business and consumers in the middle of the year. By the time fuel prices began to recede, the damage had been done. A number of prominent retail chains shrank or disappeared altogether, due to their inability to obtain enough financing to purchase inventories for the all-important holiday season. The State's auto dealers suffered greatly from the combined impact of high fuel prices and the credit crunch. As 2009 began, California was in the throes of serious recession. Employment is still declining in most areas of the State. Only a few industries are growing. Tourism is predicted to slide after several years of robust growth.

The State government's budget deficit continues to cause uncertainty. As a result, there have been delayed payments to vendors, unpaid furloughs to State employees and reductions and delays in payments to counties cities and school districts. The State also is considering cutting services and borrowing from local governments. The economic news in California will be mostly bad during 2009, especially in the first half of the year. In addition to recession worries, California's water supply is likely to be short in 2009 as a result of lower than normal rainfall for the last few years and environmental rulings

Redondo Beach: The same problems that plague the State will impact the local economy. However, because of the stability of the housing market in the beach area and the mix of higher income residents, the negative forces will not affect the area so badly. Property tax, which depends on the property value, will not decrease significantly. There are expected to be some foreclosures, but these should occur in the lower value areas away from the beach. As with the State in general, tourism is expected to decrease, especially in the international arena. Mirroring the State economy, there will be a decrease in sales tax, but new businesses refilling closed retail stores will help buoy sales tax revenue as will the more affluent consumer base in Redondo Beach in general.

TRIVIA

- Redondo Beach is the destination of the road-tripping family in the 2006 movie Little Miss Sunshine.
- The popular television show The O.C. used the beach and pier when shooting on location.
- Disney's "Even Stevens" used to film its mall episodes at Redondo Beach's South Bay Galleria. They also used Aviation's track field for its outside gym scenes. "
- Redondo Beach is the birthplace of Eric Norris - BUSCH series NASCAR driver
- Redondo Beach is mentioned in the song "Surfin' USA" by The Beach Boys.
- Redondo Beach is home of the fictional Bird of Paradise Motel in the film The Two Jakes.
- Redondo Beach is the birthplace of Jack Black (actor)
- Three seasons of the television series Riptide were filmed in King Harbor.
- The AES Power Plant is the filming location of Brittany Spears' music video "Crazy", as well as the hit FOX action drama 24, starring Kiefer Sutherland. Also the first "Batman" movie was filmed at the same location.
- Chuck Norris opened a Martial Arts studio in Redondo Beach before his career in acting.
- Redondo Beach is the subject of a particularly memorable Patti Smith song, covered by Morrissey in 2004 and released as a single in 2005.
- The well-known hardcore punk band Black Flag is from Redondo Beach.
- The well-known contemporary artist Allan McCollum grew up in Redondo Beach.
- Actresses Traci Lords and Demi Moore attended Redondo Union High School.
- Pirates of the Caribbean: At Worlds End with Jonny Depp was filmed on the coast of Redondo Beach.

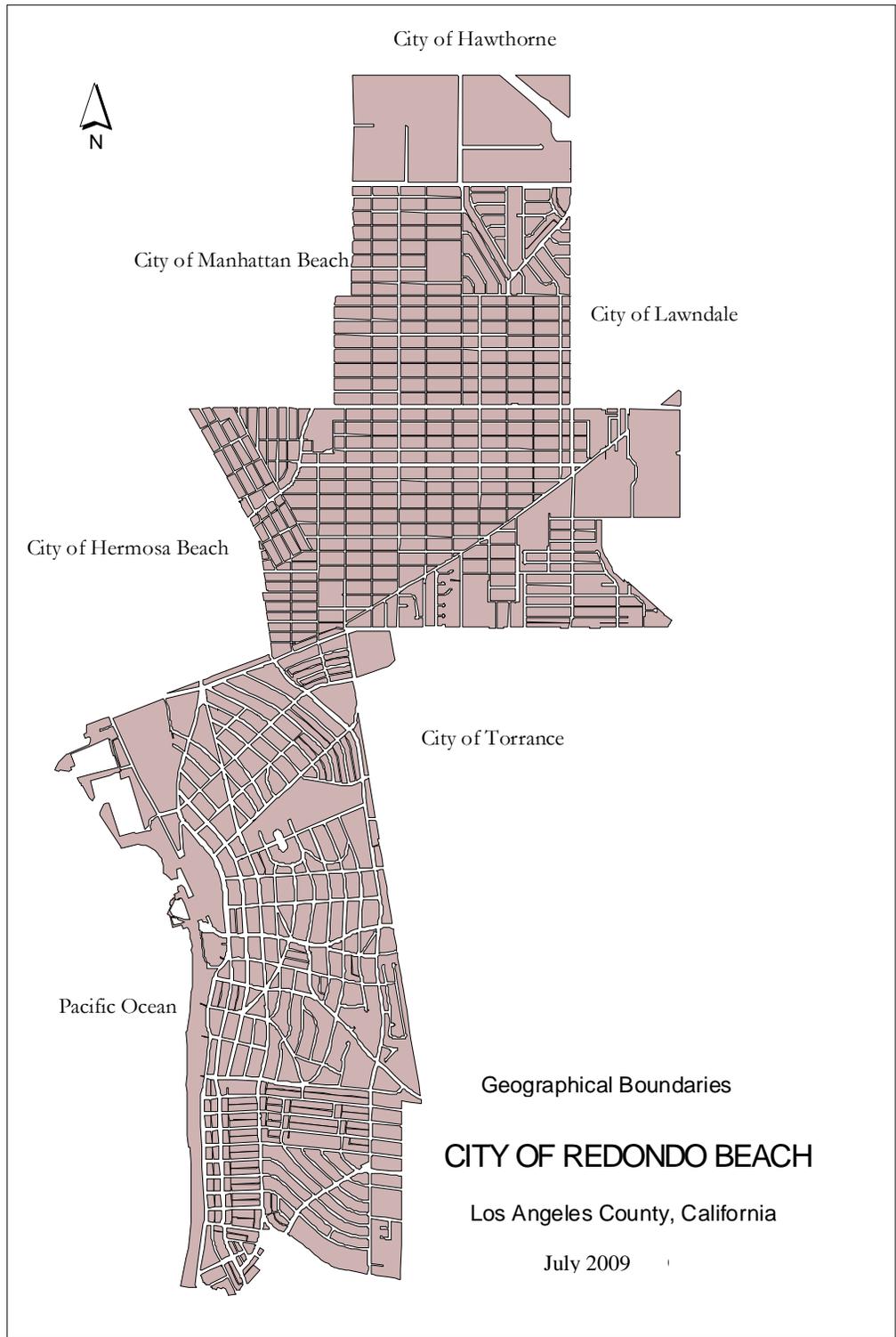
http://www.redondo.org/in_the_city/history/default.asp
http://en.wikipedia.org/wiki/Redondo_Beach,_California
<http://www.laedc.org/reports/Forecast-2009-02.pdf>



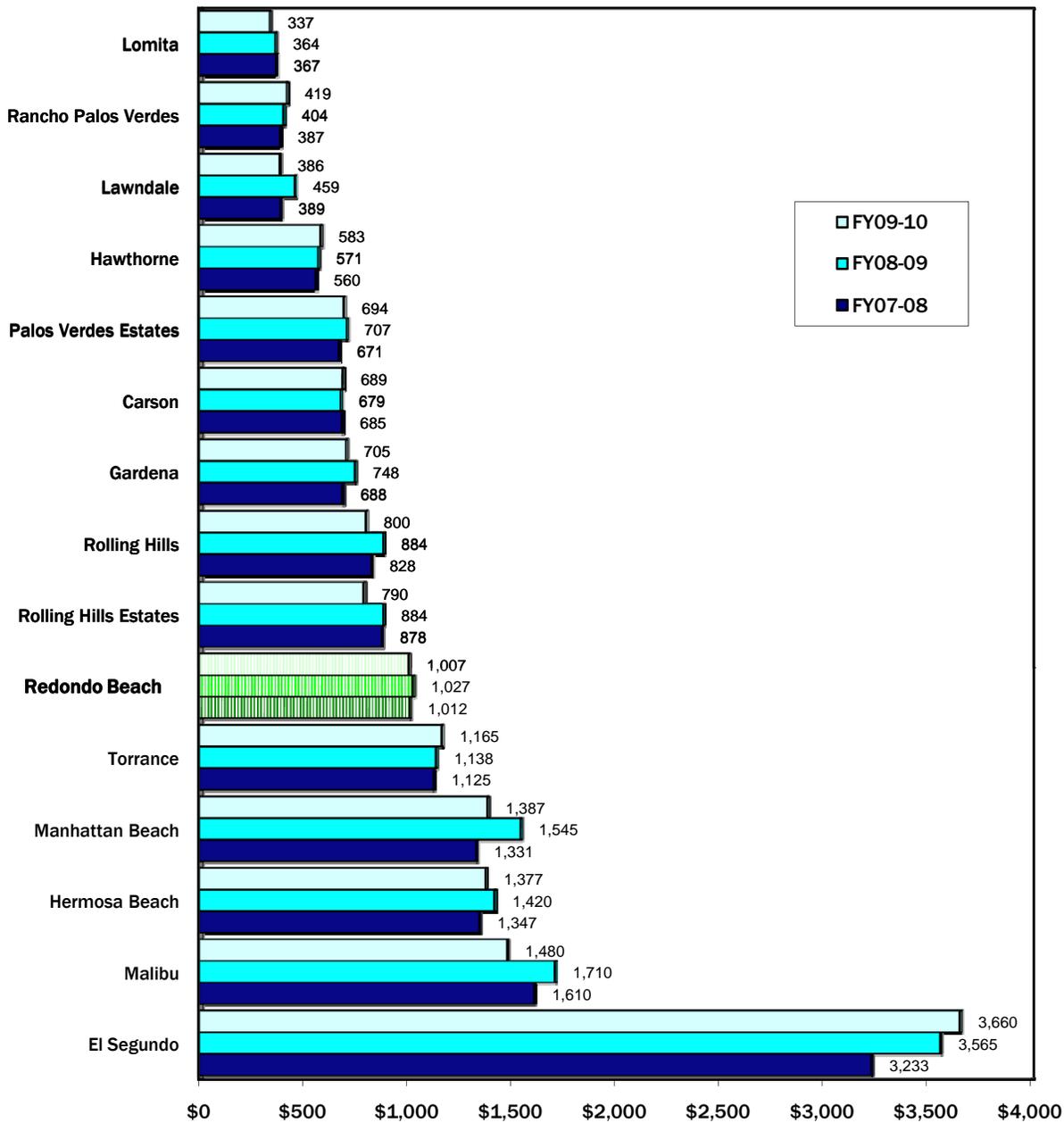
Source: http://en.wikipedia.org/wiki/Redondo_Beach

QUICK STATISTICS

Date of Incorporation	April 29, 1892
Adoption of City Charter	January 4, 1949
Form of Government	Council/Manager
Population:	
2000 Census	63,261
California Dept. of Finance as of January 2009	67,646
Area	6.35 square miles
Miles of Streets	127
Miles of Sanitary Sewers	110
Number of Street Lights	1,800 city-owned
Number of Street Traffic Controllers	83
Police Protection:	1 station 1 sub-station 100 sworn employees 57 non-sworn employees
Fire Protection:	3 stations 61 sworn 4 non-sworn
Cultural and Leisure:	
Number of Parks	15 (90.76 acres)
Number of Parkettes	13 (2.3 acres)
Number of Boat Slips	1,509
Total Harbor Water Area (Exclusive of the Pier)	107 acres
Total Harbor Land Area	52.5 acres
Number of Libraries	2
Number of Community Centers	5
Number of Schools (Separate Entity)	12
Employees:	458 full-time, permanent



General Fund Per Capita Expenditures Fiscal Years 2007-08 to 2009-10



The information above is provided to show how the City of Redondo Beach's Adopted General Fund per capita expenditures compare with those of its neighboring cities, based on Fiscal Years 2007-08 to Fiscal Year 2009-10.

· General Fund expenditures were divided by the city's population.
Source: California State Department of Finance Demographic Research Unit
<http://www.dof.ca.gov/html/demograp/reportspapers/estimates/e4/e4-01-06/histe-4.asp>

COMPENSATION AND BENEFITS

COMPENSATION:

The Mayor and City Council believe that employees are the City's most valuable asset. The City desires to compensate employees at the median salary and benefit levels of comparable jurisdictions. Salaries are surveyed upon request of the departments and/or the City Manager, usually as a part of the budget process. Requests for salary increases, new positions and reclassifications are analyzed by the Human Resources Department and recommendations are made to the City Manager. Adjustments are made to eliminate inequities after final review by the City Manager and approval by the City Council.

The employees of the City of Redondo Beach are included in the following employee groups:

- Management and Confidential Employees of the City of Redondo Beach
- Redondo Beach City Employees Association
- Redondo Beach Firefighters Association
- Redondo Beach Police Officers Association
- Redondo Beach Professional & Supervisory Association
- Teamsters

BENEFITS:

- Medical, Dental, Vision, Life and Psychological Insurance
- Retirements Plans:
 - 2% @ 55 for Miscellaneous
 - 3% @ 55 for Fire
 - 3% @ 50 for Police
- Deferred Compensation
- Vacations and Paid Holidays
- Professional Development Reimbursement*
- Longevity Pay*
- Special Merit Pay*
- Reduced Work Schedules*
- Administrative Leave*

* Benefit varies depending on the MOU/Pay Plan for the employee group.

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Mayor and City Council</u>					
Mayor	1.0	1.0	1.0	1.0	1.0
Council Member	5.0	5.0	5.0	5.0	5.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Total	7.0	7.0	7.0	7.0	7.0
<u>City Clerk</u>					
City Clerk	1.0	1.0	1.0	1.0	1.0
Chief Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Records Management Coordinator	1.0	1.0	1.0	1.0	1.0
Office Specialist III	2.0	2.0	2.0	2.0	1.0
Total	5.0	5.0	5.0	5.0	4.0
<u>City Treasurer</u>					
City Treasurer	1.0	1.0	1.0	1.0	1.0
Deputy City Treasurer	1.0	1.0	1.0	1.0	1.0
Senior Auditor	1.0	1.0	1.0	1.0	-
Total	3.0	3.0	3.0	3.0	2.0
<u>City Attorney</u>					
City Attorney	1.0	1.0	1.0	1.0	1.0
Assistant City Attorney	1.0	2.0	2.0	2.0	2.0
Asst. City Attorney/Prosecutor	2.0	1.0	1.0	1.0	1.0
Senior Deputy City Attorney	-	-	-	1.0	1.0
Deputy City Attorney	1.0	2.0	2.0	1.0	1.0
Law Office Manager	-	1.0	1.0	1.0	1.0
Litigation Paralegal	-	1.0	1.0	1.0	1.0
Paralegal	1.0	-	-	-	-
Legal Secretary	1.0	1.0	1.0	1.0	1.0
Total	7.0	9.0	9.0	9.0	9.0
<u>City Manager</u>					
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	1.0	-	-
Administrative Coordinator	-	1.0	1.0	1.0	-
Administrative Specialist	1.0	-	-	-	-
Office Specialist III	1.0	1.0	1.0	-	-
Switchboard Operator	1.0	1.0	1.0	1.0	1.0
Total	7.0	7.0	7.0	5.0	4.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Information Technology</u>					
Information Technology Director	1.0	1.0	1.0	1.0	1.0
Info. Tech. Operations Supervisor	1.0	1.0	1.0	1.0	1.0
Information Systems Specialist	1.0	1.0	1.0	1.0	1.0
Computer & Telephone Specialist	1.0	1.0	1.0	1.0	-
Computer Support Specialist	1.0	1.0	1.0	1.0	1.0
Computer Support Technician	2.0	2.0	2.0	2.0	2.0
Total	7.0	7.0	7.0	7.0	6.0
<u>Human Resources</u>					
Risk Manager	1.0	1.0	1.0	1.0	1.0
Senior Human Resources Analyst	1.0	1.0	2.0	2.0	1.0
Human Resources Analyst	1.0	1.0	-	-	-
Human Resources Technician	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	5.0	5.0	5.0	5.0	4.0
<u>Financial Services</u>					
Financial Services Director	1.0	1.0	1.0	1.0	1.0
Accounting/Licensing Manager	1.0	1.0	1.0	1.0	1.0
Budget, Revenue and Payroll Manager	1.0	1.0	1.0	1.0	1.0
Business Systems Analyst	-	1.0	1.0	1.0	1.0
Grants Financial Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Printing & Graphics Supervisor	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Accountant	2.0	2.0	2.0	2.0	2.0
Payroll Technician	1.0	1.0	1.0	1.0	1.0
Accounting Technician	2.0	2.0	2.0	2.0	2.0
License and Collections Clerk	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Printing and Duplicating Specialist	1.0	1.0	1.0	1.0	-
Total	16.0	17.0	17.0	17.0	16.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Police</u>					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0	2.0	2.0
Police Lieutenant	5.0	5.0	5.0	5.0	5.0
Police Sergeant	16.0	16.0	16.0	16.0	16.0
Police Agent/Officer	81.0	81.0	81.0	81.0	75.0
Police Records Manager	-	1.0	1.0	1.0	1.0
Police Records Unit Supervisor	1.0	-	-	-	-
Administrative Analyst	2.0	2.0	3.0	3.0	3.0
Communications Supervisor	4.0	4.0	4.0	4.0	4.0
Municipal Enforcement Supervisor	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	-	-	-
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Police Identification Technician	1.0	1.0	1.0	1.0	1.0
Community Services Officer III	3.0	3.0	3.0	3.0	3.0
Emergency Services Dispatcher	12.0	12.0	12.0	12.0	12.0
Lead Police Services Specialist	2.0	2.0	2.0	2.0	2.0
Community Services Officer II	9.0	9.0	9.0	9.0	9.0
Administrative Coordinator	3.0	3.0	3.0	3.0	2.0
Parking Meter Technician	1.0	1.0	1.0	1.0	1.0
Administrative Specialist	2.0	2.0	2.0	2.0	2.0
Police Services Specialist	7.0	7.0	7.0	7.0	7.0
Traffic Senior Clerk	1.0	1.0	1.0	1.0	1.0
Community Services Officer I	-	-	-	-	-
Municipal Services Officer	6.0	6.0	7.0	7.0	7.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	163.0	163.0	164.0	164.0	157.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Fire</u>					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Division Chief	3.0	3.0	3.0	3.0	3.0
Fire Captain	13.0	13.0	13.0	14.0	13.0
Fire Engineer	12.0	12.0	12.0	12.0	12.0
Firefighter/Paramedic	21.0	21.0	21.0	21.0	19.0
Fire Prevention Plan Checker	1.0	1.0	1.0	1.0	1.0
Fire Inspector/FFP	2.0	2.0	2.0	-	-
Harbor Patrol Sgt./Deputy Harb Master	3.0	3.0	3.0	3.0	3.0
Harbor Patrol Officer/FF/Eng/PM	3.0	3.0	3.0	3.0	3.0
Firefighter	6.0	6.0	6.0	6.0	6.0
Hazardous Material Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Office Coordinator	1.0	1.0	1.0	-	-
Administrative Specialist	1.0	1.0	1.0	1.0	2.0
Office Specialist III	1.0	1.0	1.0	1.0	-
Total	70.0	70.0	70.0	68.0	65.0
<u>Public Library</u>					
Director of Library Services	1.0	1.0	1.0	1.0	1.0
Senior Librarian	2.0	2.0	2.0	2.0	2.0
Librarian	4.0	4.0	4.0	4.0	2.0
Library Clerical Supervisor	1.0	1.0	1.0	1.0	-
Administrative Coordinator	-	-	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	-	-	-
Library Technician	1.0	1.0	1.0	1.0	1.0
Library Clerk	6.0	6.0	6.0	6.0	6.0
Library Page	1.0	1.0	1.0	1.0	1.0
Total	17.0	17.0	17.0	17.0	14.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Recreation and Community Services</u>					
Director of Rec. & Comm. Services	1.0	1.0	1.0	1.0	1.0
Recreation & Youth Services Manager	-	-	1.0	1.0	1.0
Program Manager - WIA & CDBG	-	-	1.0	-	-
Program Manager - WIA	1.0	1.0	-	-	-
Program Manager - SBYP & CDBG	1.0	1.0	-	-	-
Housing Manager	1.0	1.0	1.0	1.0	1.0
Recreation Facilities Manager	1.0	1.0	1.0	1.0	1.0
Recreation Services Manager	1.0	1.0	-	-	-
Community Programs Manager	1.0	1.0	1.0	1.0	1.0
Rehab. Inspector-Estimator	1.0	1.0	1.0	1.0	1.0
Technical Theater Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Supervisor	2.0	2.0	2.0	2.0	2.0
Intake Supervisor	1.0	1.0	1.0	-	-
Administrative Analyst	2.0	2.0	2.0	2.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Handyperson Leadworker	1.0	1.0	1.0	1.0	1.0
Housing Coordinator	3.0	3.0	3.0	3.0	3.0
Community Program Coordinator	1.0	1.0	1.0	1.0	1.0
Employment Coordinator	5.0	4.0	1.0	-	-
Administrative Coordinator	3.0	3.0	3.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Recreation Coordinator	4.0	4.0	4.0	3.0	3.0
Administrative Specialist	2.0	2.0	2.0	2.0	1.0
Office Specialist III	3.0	3.0	2.0	2.0	2.0
Maintenance Worker I	3.0	3.0	2.0	2.0	2.0
Total	41.0	40.0	34.0	28.0	26.0
<u>Planning</u>					
Planning Director	1.0	1.0	1.0	1.0	1.0
Senior Planner	2.0	2.0	2.0	-	-
Associate Planner	1.0	1.0	1.0	1.0	1.0
Assistant Planner	2.0	2.0	2.0	2.0	2.0
Municipal Enforcement Manager	1.0	1.0	1.0	-	-
Senior Code Enforcement Officer	1.0	1.0	1.0	-	-
Code Enforcement Officer	1.0	1.0	1.0	2.0	2.0
Planning Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Total	11.0	11.0	11.0	8.0	8.0

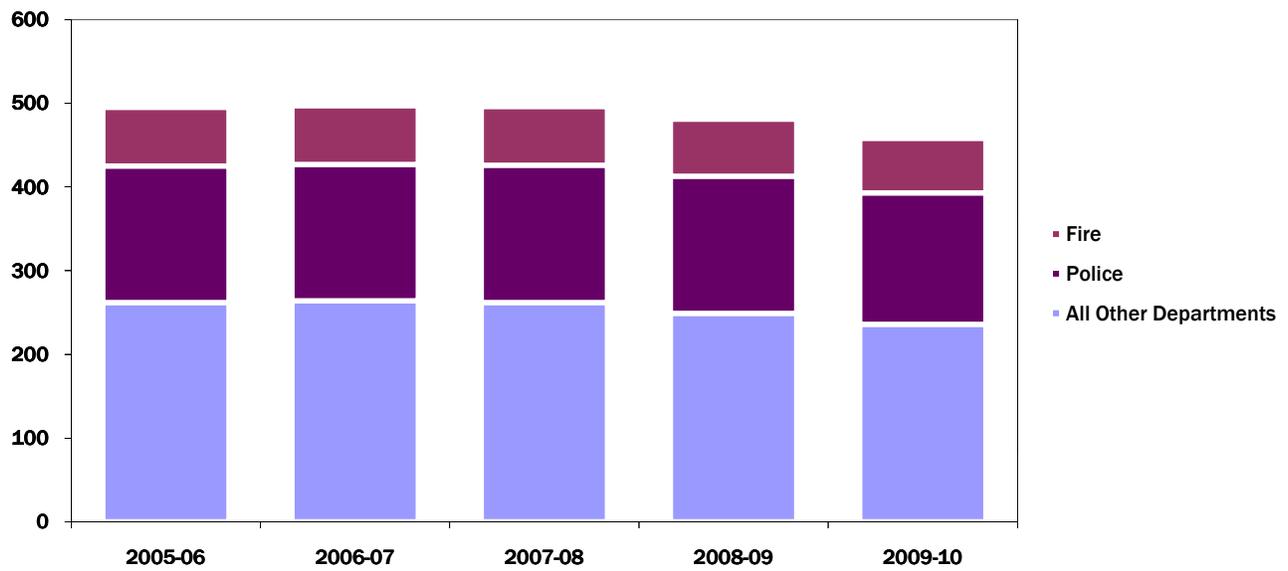
PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Engineering and Building Services</u>					
City Engineer/Chief Building Official	1.0	1.0	1.0	1.0	1.0
Principal Civil Engineer	1.0	1.0	1.0	1.0	1.0
Civil Engineer	1.0	1.0	1.0	1.0	1.0
Capital Projects Program Manager	1.0	1.0	1.0	1.0	1.0
Transportation Engineer	1.0	1.0	1.0	1.0	1.0
Associate Civil Engineer	3.0	3.0	3.0	4.0	4.0
Temporary Associate Civil Engineer	-	-	1.0	1.0	-
Senior Plan Check Engineer	1.0	1.0	1.0	1.0	1.0
Capital Projects Constr. Manager	1.0	-	-	-	-
Plan Check Engineer	1.0	1.0	1.0	1.0	1.0
Building Regulations Manager	1.0	1.0	1.0	1.0	1.0
Senior Building Inspector	2.0	2.0	2.0	2.0	2.0
Assistant Civil Engineer	2.0	2.0	2.0	2.0	2.0
Temporary Assistant Civil Engineer	-	-	1.0	1.0	-
Public Works Inspector	1.0	1.0	1.0	1.0	1.0
Building Inspector	2.0	2.0	2.0	-	-
Building and Engineering Technician	3.0	3.0	3.0	3.0	3.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	-	-
Plans Examiner	-	-	1.0	1.0	1.0
Total	24.0	23.0	26.0	24.0	22.0
<u>Harbor, Business, and Transit</u>					
Harbor, Business and Transit Director	1.0	1.0	1.0	1.0	1.0
Harbor Facilities Manager	2.0	2.0	2.0	2.0	2.0
Transit Manager	1.0	1.0	1.0	1.0	1.0
Economic Development Associate	1.0	1.0	1.0	1.0	-
Harbor Projects Analyst	-	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Account Clerk	1.0	1.0	1.0	1.0	1.0
Total	8.0	9.0	9.0	9.0	8.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10
<u>Public Works</u>					
Public Works Director	1.0	1.0	1.0	1.0	1.0
Deputy Public Works Director	1.0	1.0	1.0	1.0	1.0
Public Works Manager-St/Sewer/Harbor	1.0	1.0	1.0	1.0	1.0
Public Works Manager-Bldg Facilities	1.0	1.0	1.0	1.0	1.0
Public Works Manager-Pks/Urb Forest	1.0	1.0	1.0	1.0	1.0
Senior Management Analyst	2.0	2.0	2.0	2.0	2.0
Public Works Supervisor	5.0	4.0	4.0	4.0	3.0
Electrician Leadworker	1.0	1.0	1.0	1.0	1.0
Electrician	2.0	2.0	2.0	2.0	2.0
Building Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Park Maintenance Leadworker	2.0	2.0	2.0	2.0	2.0
Pier Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Public Services Leadworker	6.0	7.0	7.0	7.0	7.0
Senior Mechanic	2.0	2.0	2.0	2.0	2.0
Irrigation Technican	1.0	1.0	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0	1.0	1.0
Pump Station Operator	4.0	4.0	4.0	4.0	4.0
Recycling Specialist	1.0	1.0	1.0	1.0	1.0
Traffic Painter	1.0	1.0	1.0	1.0	1.0
Painter	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Equipment Operator	6.0	6.0	6.0	6.0	6.0
Senior Park Caretaker	9.0	9.0	9.0	9.0	9.0
Building Maintenance Worker	7.0	7.0	7.0	8.0	8.0
Administrative Specialist	2.0	2.0	2.0	2.0	2.0
Maintenance Worker II	5.0	5.0	5.0	5.0	5.0
Equipment Service Worker	1.0	1.0	1.0	1.0	1.0
Park Caretaker	2.0	2.0	2.0	2.0	2.0
Maintenance Worker I	35.0	35.0	35.0	34.0	36.0
Recycling Ranger	-	-	1.0	1.0	1.0
Total	104.0	104.0	105.0	105.0	106.0
TOTAL BUDGETED POSITIONS	495.0	497.0	496.0	481.0	458.0

STAFFING LEVELS
FISCAL YEARS 2005-06 TO 2009-10



RESOLUTION NO. CC-0906-208

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF REDONDO BEACH, CALIFORNIA, ADOPTING AN
ANNUAL BUDGET FOR FISCAL YEAR 2009-2010**

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed annual budget for the fiscal year 2009-2010 which commences on July 1, 2009, and ends on June 30, 2010; and

WHEREAS, the City Council has considered the proposed annual budget; and

WHEREAS, a public hearing has been duly held pursuant to the provisions of the Charter of the City of Redondo Beach; and

WHEREAS, the City Council concurs with the proposed revenue and expenditure plan as outlined by the City Manager; and

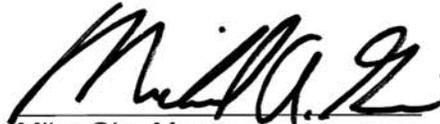
NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager's proposed annual budget for Fiscal Year 2009-2010, attached hereto as Exhibit A, is hereby adopted.

SECTION 2. That the expenditures of public funds in the amount of \$109,369,793 are authorized in accordance with the programs and services outlined in said budget.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 30th day of June 2009.


Mike Gin, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. CC-0906-208 was duly passed, approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 30th day of June 2009, by the following vote:

AYES: ASPEL, BRAND, AUST, DIELS, KILROY

NOES:

ABSENT:

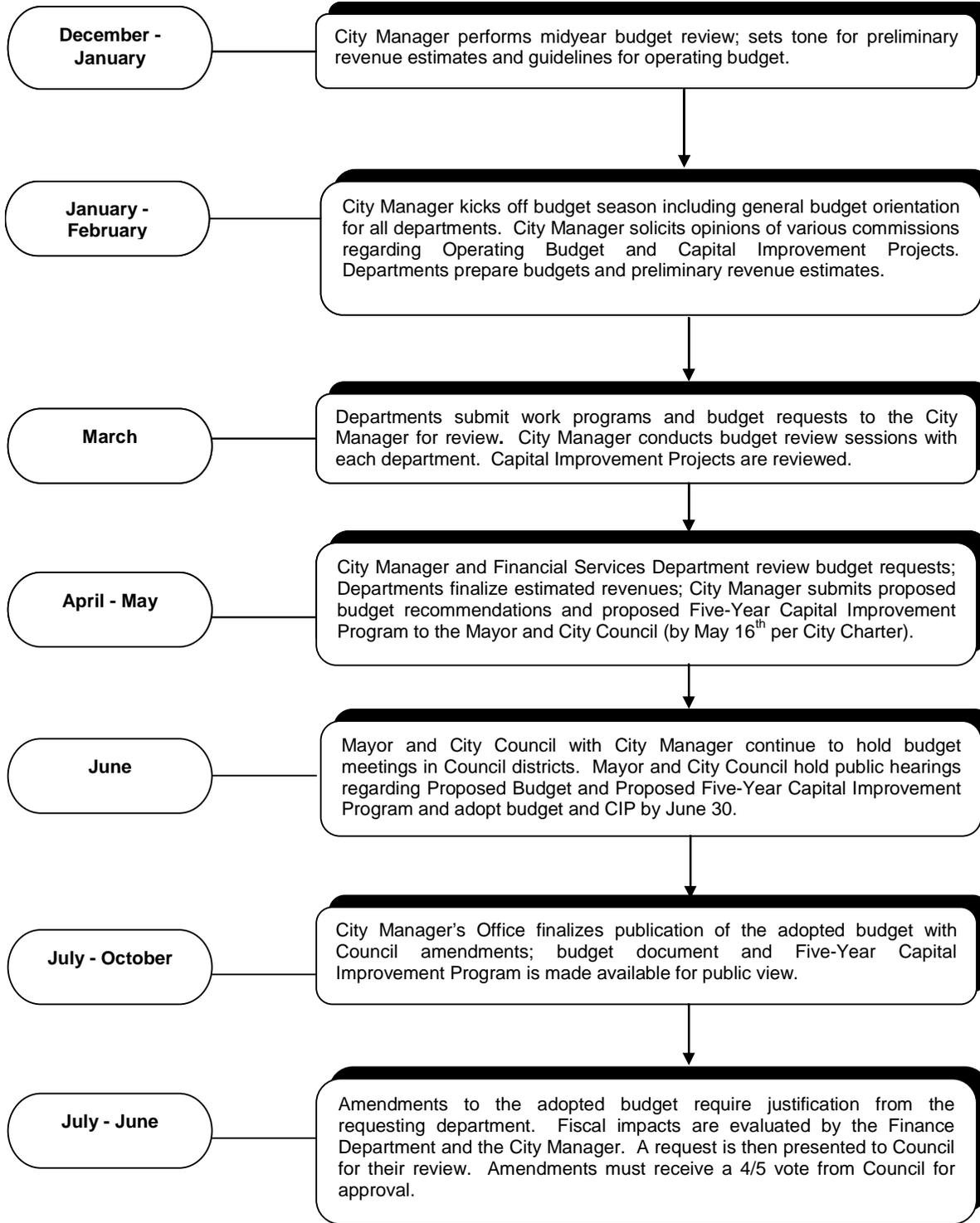
ABSTAIN:


Eleanor Manzano, City Clerk

APPROVED AS TO FORM:


Michael W. Webb, City Attorney

BUDGET PREPARATION TIMELINE



BUDGETARY PROCESS AND OTHER MANAGEMENT INFORMATION

STRATEGIC PLAN FOR 2007-2010 DEPARTMENTAL MISSION STATEMENTS AND PERFORMANCE MEASURES

Mission Statement

The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.

After considering the City's Mission Statement, the Strategic Plan is developed, which establishes the major three-year goals and six-month objectives for the City. It provides principle guidance for preparation of the City budget, program objectives and performance measures. The three-year goals provide the basis for improving services and preserving a high quality of life in the City.

Three Year Goals

Improve public facilities and infrastructure

Enhance financial viability and expand economic opportunities, especially in the commercial areas

Enhance and revitalize the Harbor and Pier area

Enhance the livability and environmental sustainability of our community

Enhance public safety and emergency preparedness services for our community

In developing the three-year goals and six-month objectives, the Mayor, City Council and City management consider current challenges facing the City and external factors and trends that might impact the future.

Updates to the Strategic Plan are scheduled approximately every six months, and the City Manager submits monthly progress reports to the Mayor and City Council.

In coordination with the Strategic Plan, departments formulate their mission statements and current and future departmental objectives. Each department's mission relates directly to the overall City mission. It focuses primarily on the interaction between the department and its key customers. In preparing a mission statement, the department considers such questions as:

- What business is the department in?
- Who are the department's customers?
- What added value do customers of the department receive?
- What contribution is the department making to the Strategic Plan goals?

In preparing departmental objectives, City staff has to consider many factors such as:

- Current workload or service demands
- Revenue forecasts
- Project schedules
- Current staffing

An outgrowth of the Strategic Plan is the City's proposed operating budget and capital improvement budget.

THE BUDGET PROCESS

One objective of the budget process is to allocate financial resources to various work activities over a specified period of time for the City of Redondo Beach. This time period is the City's fiscal year, which begins on July 1 and ends the following June 30. Another objective of the budget process is to review the prior year's departmental performance measures and modify them as appropriate. The preparation of the budget document begins in January – six months before it is put into operation.

In January, each department assesses its current activities, updates performance measures and reviews its spending records provided through the City's accounting system. This information is used as a base for developing the following year's plan. Program managers confer with their department directors to develop a work plan and to estimate necessary financing. Revenue estimates are developed by the City Treasurer's Office and the Financial Services Department, along with other departments that generate fees and/or charges. Departments can make changes or modifications of any amount without the City Council's approval. In March, the departments' work programs and justifications for proposed expenditures are presented to the City Manager for review.

Throughout March and April, the Financial Services Department and the City Manager work with departments to gather all budgetary information. The City Manager's recommendations are then incorporated into the proposed budget document. The proposed budget is submitted to the City Council by May 16 as required by the City Charter. After the Mayor and Council Members have reviewed the proposed budget, the City Manager, Financial Services' budget staff and Department Heads participate in formally presenting the budget to the City Council. Budget documents are available to the general public and the citizens of Redondo Beach on the Internet and in the City Clerk's office and City libraries.

The City Charter mandates a public hearing on the budget within 30 days of its presentation to the City Council. Therefore, in May or June, the Mayor and City Council conduct public hearings to receive citizen input on the proposed budget. Public study sessions are then held to review budget proposals and to adopt a budget by June 30.

The proposed budget presents City activities on two levels. The first level is the department level, which shows the total appropriations for the department. The second level is the program or activity level. Presentations at these levels allow a more thorough review of each activity and provide management and citizens a way of more accurately associating costs with activities they see on a day-to-day basis. This improves appreciation of the resources it takes to accomplish given goals and is an easier gauge on whether those activities should be increased or decreased and the financial impact of those decisions.

At each step of the budget process, the information is stored through the City's finance system. After approval of the budget, the adopted revenue and appropriations are posted in the City's accounting ledgers.

City departments are required to monitor their budgets and spend only amounts allocated by the Mayor and City Council. However, during the year, unforeseen costs arise which cannot be accommodated within the original adopted budget. For these circumstances, the City Manager may recommend budget modifications to the Mayor and City Council. The Mayor and City Council may approve budget modification resolutions to make the necessary changes. At any meeting after the adoption of the budget, appropriations may be modified and/or transferred by adoption of a resolution with at least four affirmative votes.

THE CAPITAL IMPROVEMENT BUDGET

The separate Five-Year Capital Improvement Program (CIP) for FY2009-2014 is presented to the Mayor and City Council as part of the budget process. The five-year CIP is a strategic plan which addresses the long-term capital and infrastructure of the City. The first year CIP funding recommendations are included in this adopted budget.

BASIS OF ACCOUNTING AND BUDGETING

Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

With the exception of government-wide financial statements prepared in accordance with GASB 34, the City uses the modified-accrual basis for accounting *and* budgeting of Governmental Fund types which are: General, Special Revenue, Debt Service and Capital Projects Funds. Under the modified-accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Those revenues treated as susceptible to accrual primarily consist of taxes, interest and grant revenues for which reimbursement requests are expenditure-driven. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

In all presentations, the City uses the accrual basis for accounting *and* budgeting of its Proprietary Fund types which are the Enterprise and Internal Service Funds. Revenues are recognized when earned, and expenses are recognized when incurred.

CASH MANAGEMENT

The City invests all idle cash in various investment instruments, as authorized within the City's Statement of Investment Policy. The City Treasurer employs a buy and hold philosophy of cash management, ensuring the full return of all investment principal. Composition of the City's investment portfolio consists of a well diversified mix of Federal Agency instruments, complimented by a blend of AA rated Corporate Medium Term Notes, both investment types of which are structured along a five-year laddered maturity schedule. In addition, sufficient portfolio liquidity is maintained through continued maintenance of a significant portion of the investment portfolio's position in the State managed Local Agency Investment Fund, or LAIF.

The City maintains an Investment Policy certified for reporting excellence by the Association of Public Treasurers – United States & Canada (APT – US&C) and has established both a written investment plan and an investment procedures manual. The Investment Policy is reviewed and approved by both the City Council and the Budget and Finance Commission on an annual basis. The investment policy's established performance benchmark is the one-year Constant Maturity Treasury index (CMT). In the periodic purchase of investments, both the rate of return provided by LAIF and the yield on the US Treasury security of closest maturity to the purchased investment serve also as investment performance benchmarks.

The level of investments maintained with LAIF fluctuates in accordance with variations in the City's operating budget and capital improvement program cash flow requirements. The LAIF balance is maintained at a level of \$15 to \$32 million, or approximately 33% of the portfolio's assets on average, ensuring maintenance of sufficient investment portfolio liquidity. The yield provided by LAIF has declined over the past year in line with the overall reduction in short-term market interest rates. Idle investment funds above the liquidity threshold have been placed primarily in Federal Agency investments within the two to five year investment maturity range. The reduction in market interest rates experienced over the past year have been both anticipated and well managed, proactively responding to both the City's operating and capital improvement cash flow requirements. The rate of return on the City's investment portfolio consistently meets or exceeds established investment portfolio performance benchmarks.

As of June 30, 2009, the City's idle funds were invested as follows:

Investments	Market Value	% of Portfolio	Yield to Maturity
Federal Agency Issues – Coupon	\$16,111,640	24.5%	3.42%
Local Agency Investment Fund	32,000,000	49.0%	1.26%
Corporate Medium Term Notes	16,645,230	26.2%	4.77%
Municipal Bonds	175,000	0.3%	5.42%
Total Investments and Averages	64,931,870	100%	2.72%

DEBT MANAGEMENT

As a Charter City, the City of Redondo Beach cannot incur general obligation bonded indebtedness which exceeds 15% of total assessed valuation of all real and personal property within the City. **The City of Redondo Beach currently has no general obligation indebtedness.** The current outstanding bonds for the City are those issued by the Redevelopment Agency and Public Financing Authority (PFA).

The City's fiscal agent administers all of the debt-servicing requirements. The bonds issued by the Redevelopment Agency, a component unit of the City, were issued to provide financing of improvements within the South Bay Center project area. Additionally, bonds were issued to refinance the Public Financing Authority's Aviation Bonds. Bonds issued by the Public Financing Authority (PFA), also a component unit of the City, were originally issued to provide funds to acquire the 1996 Tax Allocation Bonds of the Redevelopment Agency, to finance certain redevelopment activities with respect to the South Bay Center project area and to provide new monies for certain public capital improvements within the City. In addition, bonds were issued to refinance the Redevelopment Agency's Pier Reconstruction bonds, and to finance various improvements to, and to remedy a variety of deficiencies in, the facilities of the Wastewater Enterprise.

The following are changes in outstanding bonds for the fiscal year ended June 30, 2009:

	Outstanding July 1, 2008	Additions	Deletions	Outstanding June 30, 2009
Public Financing Authority 2000 Aviation High Tax Allocation Bonds (\$4,735,000)	2,930,000	--	2,930,000	--
Public Financing Authority 2001 Pier Reconstruction Revenue Bonds (\$2,965,000)	2,260,000	--	125,000	2,135,000
Public Financing Authority 2004 Wastewater System Revenue Bonds (\$10,335,000)	9,585,000	--	200,000	9,385,000
Public Financing Authority 2008 South Bay Center Revenue Bonds (\$7,645,000)	7,645,000	--	385,000	7,260,000
Redevelopment Agency 2008 Aviation High Tax Allocation Bonds (\$700,000)	--	700,000	525,079	174,921
Total	22,420,000	700,000	4,165,079	18,954,921

For Fiscal Year 2009-10, the City's (including Redevelopment Agency and Public Financing Authority) debt service requirements are as follows.

	Principal	Interest	Total
2001 PFA Pier Reconstruction Revenue Bonds	125,000	69,947 ¹	194,947
2004 PFA Wastewater System Revenue Bonds	190,000	473,200	663,200
2008 PFA South Bay Center Revenue Bonds	590,000	267,600	857,600
2008 RDA Aviation High Tax Allocation Bonds	175,000	4,751	179,751
Total	1,080,000	815,498	1,895,498

LEGAL DEBT MARGIN

Based on the Fiscal Year 2009-2010 assessed value of real and personal property within the City of Redondo Beach, the legal debt margin is calculated as follows.

Total assessed value of all real and personal property	\$ 11,898,631,138
Legal debt limit - 15% of total assessed valuation ²	\$1,784,794,671
Amount of debt applicable to limit	-
Legal debt margin	<u>\$1,784,794,671</u>
Percentage of legal debt limit authorized	0%

¹ Estimated for variable rate bond issue

² Legal debt limit set by Government Code Section 436505 and City Charter Section 17

GANN LIMIT

Pursuant to Article XIII B of the California Constitution (known as the Gann Limit), the City must compute an annual appropriations limit. In June 1990 the California voters approved Proposition 111 which amended Article XIII B and provided for a greater selection of factors used in determining annual adjustments to the limit. The factors used include the change in the California per capita personal income combined with the change in population of the jurisdiction's county or the change in the population of the City; whichever is higher. The calculation using these new factors began with the base year of Fiscal Year 1987-88, as provided for in the Proposition 111 amendments. Below is a two-year comparison of the appropriations limit.

The City's appropriations limit for Fiscal Year 2009-10 is established at \$97,153,900, a 1.5% increase over Fiscal Year 2008-09. The City's eligible appropriations for Fiscal Year 2009-10 are approximately \$50.3 million, substantially under the limit of \$97.2 million. Additional appropriations to the budget funded by non-tax sources such as service charges, restricted revenues from other agencies, grants or beginning fund balances would be unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources would be subject to the appropriations limit and could not exceed the \$50.3 million variance indicated. Further, any overall actual receipts from tax sources greater than \$50.3 million from budget estimates would result in proceeds from taxes in excess of the City's appropriations limits, requiring refunds of the excess within the next two fiscal years or voter approval of an increase in the City's appropriation limit. Only in 1983 did the City exceed the limit and voter approval to expend the monies was received.

Calculation	2008-09	2009-10	% Increase
Prior Year	\$90,975,223	95,694,011	5.2%
Appropriation Limit			
Cumulative Growth Factor	1.025186894	1.0152558	
Appropriation Limit	95,694,011	\$97,153,900	1.5%

STATEMENTS OF FINANCIAL PRINCIPLES

BACKGROUND: On February 13, 1998, the City of Redondo Beach established a strategic plan. As part of the plan, various committees were formed to implement the five citywide goals. One of the said committees is the Strategic Financing Planning Committee.

The Strategic Financial Planning Committee, in concert with the Budget & Finance Commission, was tasked to develop a strategic plan for the City to achieve financial stability. The Strategic Financial Planning Committee and the Budget & Finance Commission determined that one of the steps in developing a strategic financial plan is for the City to establish a set of financial principles.

On November 17, 1998, the Mayor and City Council adopted the Statements of Financial Principles as a City Policy. The intention of the Mayor and City Council was to establish written policies to guide the financial management of the City of Redondo Beach and to demonstrate to the citizens of Redondo Beach, the investment community, and the bond rating agencies that the City of Redondo Beach is committed to a strong fiscal policy. The Mayor and City Council also determined that it is necessary to provide precedents for future policy makers and financial managers.

On June 6, 2000, the Mayor and City Council approved by resolution, to include under Section 11(h), a policy regarding threshold for capitalization of fixed assets.

On November 6, 2001, the Mayor and City Council amended by resolution Section 12(a) to reflect the "minimum reserve" for contingencies to be 8.33% of the General Fund current fiscal year's budget.

On October 9, 2007, the Mayor and City Council approved by minute action, to add as Section 12(h), a policy requiring that the "reserves" or fund balances designated for other post employment benefits (OPEB) obligations be maintained at appropriate levels as authorized by the City Council.

On April 21, 2009, the Mayor and City Council approved by minute action, to add as Sections 8(c) and 8(d), policies requiring that internal service funds and central service departments retain the costs of using services provided by other City departments and that allocations among funds and departments be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

CITY POLICY

Section 1: General Financial Goal - To establish a five-year financial plan and achieve financial stability. Once achieved, maintain and enhance the City's fiscal health. To help achieve this goal, the City's objective is to adhere to the following statements of financial principles and policies:

Section 2: General Principles

- a) The City will maintain a level of expenditures which will provide for the well-being and safety of the general public and citizens of the community.
- b) The City will manage its financial assets in a sound and prudent manner.
- c) The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the highest quality of service required by the citizens of Redondo Beach.
- d) The City will adopt a balanced operating budget by June 30 of each year as required by the City Charter Section 17.9. The objective is to balance the budget without the use of General Fund undesignated fund balances or "reserves".

STATEMENTS OF FINANCIAL PRINCIPLES

- e) The City will maintain and improve its infrastructure.
- f) The City will provide funding for capital equipment replacement, including a long-term technology plan, to achieve greater efficiency in its operations.
- g) The City will value its employees as one of its most important assets and will compensate them competitively according to the City's ability to pay.
- h) All City officials and employees shall always conduct themselves in a manner that will not expose the City to any liability.

Section 3: Revenue Policies

- a) The City will use a conservative approach in estimating revenues to maintain financial flexibility to adapt to local and regional economic changes.
- b) The master fee schedule will be updated annually to recover, as much as possible, the cost of providing the service and to allow for inflationary cost increases, but keeping in mind that fees are not to exceed the cost of providing the service. In some instances, the City may not want to charge any fees or the full cost of providing the service, if it is in the City's best interest to do so. These charges or fees for services will be identified during the budget approval process.
- c) The City will aggressively pursue revenue collection and auditing to assure that monies due the City are accurately received in a timely manner.
- d) Departments shall avoid earmarking General Fund revenues for specific purposes unless authorized by the City Council.
- e) One-time revenues shall be used for one-time expenditures.
- f) Revenues in excess over expenditures at the end of the fiscal year shall be used to first satisfy the general reserve requirements before appropriating for other uses.
- g) The City will continue to explore revenue-raising alternatives as necessary and pursue all grants available for local government. (The City may consider not accepting a grant if the grant requires continued City funding after the grant expires.)
- h) Program managers for special revenue funds shall diligently pursue reimbursements or receipts of grants in a timely manner to minimize the negative impact to the General Fund's investment earnings.
- i) The Mayor and City Council shall be promptly informed of any significant revenue gain or loss impacting the City.
- j) The City shall abide by the requirements of applicable Federal, State and local laws or statutes, when contemplating to raise revenues.

Section 4: Expenditure/Budget Policies

- a) Current year operating expenditures shall be funded by current year operating revenues.
- b) In an advisory capacity, the Budget & Finance Commission will conduct a preliminary review of all essential services. The City Council will have final approval in determining which services receive priority funding when a revenue shortfall exists or is projected.
- c) The City will continue to explore options in delivering services in the most cost-effective method, including public-private partnerships and partnerships with other governmental agencies.
- d) Programs that are funded through user fees shall be self supporting. (The City may partially subsidize some of these programs if it is in the City's best interest to do so.)
- e) Departments' fiscal year-end expenditures must be within approved appropriations by fund.
- f) Departments with unexpended/unencumbered balances in their *maintenance and operations* budget at the end of the year, may carryover a specified amount to the next fiscal year with specific approval by the City Manager.

STATEMENTS OF FINANCIAL PRINCIPLES

- g) Departments with approved capital outlay budget but who were unable to purchase the capital item by the end of the fiscal year, may carryover this item with approval by the City Manager.
- h) Departments that have encumbrances at the end of the year, but have exceeded their total appropriations within each fund, may not be able to carryover the encumbrance balances, depending on the circumstances that caused the department to exceed its appropriations. Consequently, payments against these encumbrances may be charged to the affected department's subsequent fiscal year's budget.
- i) Salary and benefit savings at the end of the fiscal year will not be carried forward.
- j) Departments shall adhere to purchasing guidelines when expending City funds.
- k) All City officials and employees shall adhere to the City's conference and travel expense policy.
- l) Requests for new positions must identify specific funding sources and include a cost-benefit analysis.
- m) Budget transfers within each fund and between line accounts or programs within each department, must be approved by the City Manager or his/her designee. The Mayor and City Council shall be notified as soon as possible of budget transfers between departments and between capital improvement projects.
- n) Additional appropriations requests beyond the adopted budget must be approved by the City Council by four affirmative votes, as required by the City Charter Section 17.10.
- o) Salaries and benefits savings may not be transferred to fund maintenance & operations items other than those for which savings from vacancies are used for temporary or contractual services.
- p) When appropriate, projects or programs that have multiple funding sources must first use funds that have the most restrictions before using the General Fund, unless otherwise approved by the City Council.
- q) All City officials and City employees will exercise prudence and due care and will avoid any conflicts of interest or appearance thereof, when expending public funds.

Section 5: Capital Improvement Projects (CIP) Policies

- a) The City will develop and implement a five-year capital improvement plan.
- b) The City may dedicate revenues from the Gas Tax Fund for the infrastructures' capital needs. (As this fund is currently being used for operating expenditures for streets maintenance, the City may implement a phased-in period to absorb these costs in the General Fund or other appropriate special revenue funds. The phased-in period may begin in FY99/00.)
- c) The City will set aside a reasonable and prudent amount of General Fund monies for capital improvements and repairs of various facilities, in its annual budget process.
- d) All capital improvement projects must be coordinated with the CIP "Committee" before they are submitted to the City Manager. Subsequently, the City Manager's recommendations shall be submitted to the Budget & Finance Commission for review and prioritization before the capital projects are submitted to the City Council.
- e) Change orders for capital projects already in progress, that exceed the amounts normally pre-approved at the City Engineer's discretion, (per the schedule outlined in the Administrative Policies & Procedures - APP 14.1), shall be submitted to the City Council for approval.
- f) The long-term operating impact of any capital improvement project must be disclosed before the project is recommended for funding.
- g) The City will select only the most responsible and reputable contractors to work on capital projects.
- h) The City will abide by applicable Federal, State and local laws/regulations on public works contracts.

STATEMENTS OF FINANCIAL PRINCIPLES

Section 6: Debt Policies

- a) The City shall avoid, as much as possible, incurring general obligation debt.
- b) The City shall obtain voter approval before incurring general bonded indebtedness for the City.
- c) The City's legal debt limit is 15% of assessed valuation of property within the City, per City Charter Section 17.11 and per California Government Code Section 436505.
- d) The City shall incur debt only for capital improvement projects and only if the projects cannot be funded by recurring or one-time revenues.
- e) Proceeds from long-term debt shall not be used for current ongoing expenditures.
- f) The debt shall be paid by specific revenue sources.
- g) The term of the debt incurred for capital projects shall not exceed the life of the projects being financed in accordance with regulations in federal, state or local law.
- h) The City shall not use short-term borrowing for operating expenditures.
- i) The City may participate in the statewide issuance of Tax & Revenue Anticipation Notes (TRANS) in accordance with applicable TRANS guidelines.
- j) The City shall consider interfund loans, when it is more cost effective and feasible, instead of borrowing outside, for short-term debt requirements.
- k) The City will use lease-purchase financing when it is cost effective.
- l) Bonds will be sold on a competitive basis unless it is in the City's best interest to conduct a negotiated sale.
- m) The City will follow a policy of full disclosure by communicating with bond rating agencies to inform them of the City's financial condition. (The continuing disclosure required in the City's Comprehensive Annual Financial Report is sent to the dissemination agent who will then report it to the bondholders, rather than the rating agencies.)
- n) The City will honor all its debt and seek to maintain the highest attainable bond rating to minimize issuance costs to the City.

Section 7: Investment Policies

- a) The City Treasurer's Office shall abide by the City's adopted investment policy and shall submit a monthly report to the Mayor and City Council on the investment activities. Additionally, the City Treasurer shall make a quarterly presentation to the Budget & Finance Commission and to the Mayor and City Council.
- b) The investment policy shall be annually reviewed and approved by the City Council.

Section 8: Interfund Transfers Policies

- a) Transfers to the General Fund from other funds for overhead costs shall be reviewed annually and shall conform to OMB (Office of Management & Budget) A-87 guidelines.
- b) All City funds, including eligible grant funds, shall share the administrative costs borne by the General Fund.
- c) Internal service funds and central service departments shall retain the costs of using services provided by other City departments.
- d) Allocations among funds and departments shall be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

STATEMENTS OF FINANCIAL PRINCIPLES

Section 9: Special Revenue Policies

- a) The City shall abide by applicable rules and regulations pertaining to the expenditures of special revenue funds as required by each funding source.

Section 10: Enterprise Funds Policies

- a) Enterprise activities will be programmed to generate sufficient revenues to fully support the Enterprise's operations including debt service requirements, current and future capital needs.
- b) Enterprise activities will generally adhere to all other applicable fiscal policies of the City.
- c) Audits of lessees shall be performed, based on the terms of the lease agreements, to ensure the City receives all revenues due the City.

Section 11: Accounting, Auditing & Financial Reporting Policies

- a) The City will comply with all generally accepted accounting principles (GAAP) and adhere to the statements issued by the Governmental Accounting Standards Board (GASB).
- b) The City shall continue to participate in the Government Finance Officers Association's (GFOA) and the California Society of Municipal Finance Officers' (CSMFO) financial reporting and budgeting awards program to help ensure continued quality financial reports and budget documents.
- c) The City shall retain the services of an independent auditor to perform annual financial audits.
- d) The City shall routinely bid for audit services, at a minimum, every five years. Audit contracts shall not exceed five years at a time. The Budget & Finance Commission will participate in the selection process.
- e) The City shall issue its Comprehensive Annual Financial Report by the second council meeting in December each year.
- f) Staff shall submit a mid-year budget review to the Mayor and City Council by the second council meeting in February each year.
- g) The Mayor and City Council shall be promptly informed of any significant financial reporting issue or any audit findings.
- h) The City shall, from time to time, review the threshold when capitalizing fixed assets and make necessary adjustments thereto, as appropriate, with the initial recommendation from the Financial Services Department and with concurrence by the City's independent auditors.

Section 12: Reserves Policies

- a) The City shall maintain a "minimum reserve" for contingencies, equivalent to 8.33% of the General Fund's current fiscal year's budget. Maintaining this minimum "reserve" will also allow the City to continue to earn a certain level of investment earnings and provide sufficient cash flow reserves. The minimum reserve requirement will be subject to an annual, or whenever necessary, review by the City Council.
- b) Undesignated fund balances shall be used for one-time expenditures, preferably only on capital improvement items.

STATEMENTS OF FINANCIAL PRINCIPLES

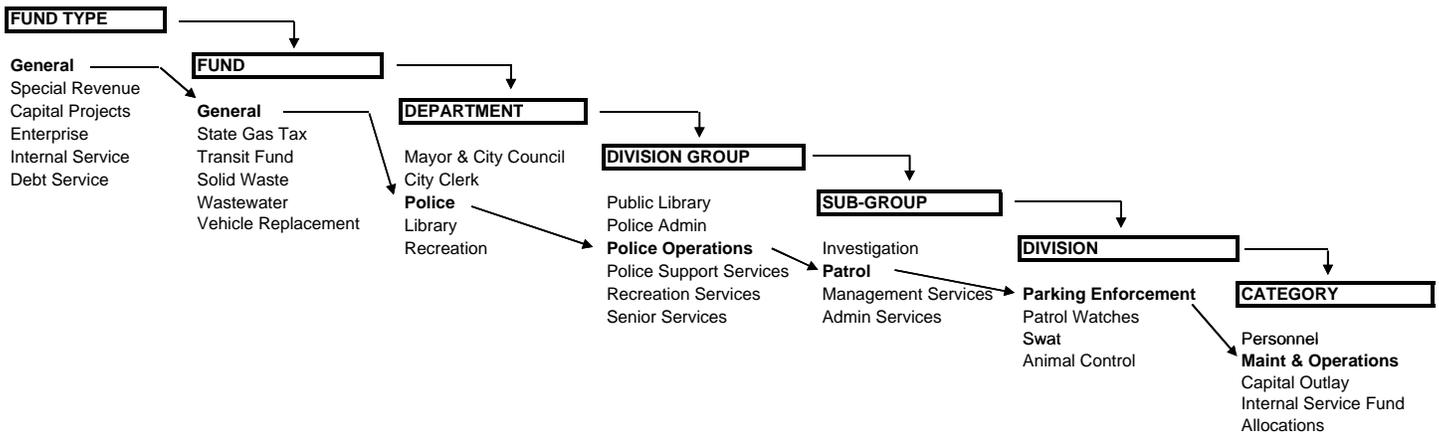
- c) The remaining undesignated fund balances, after all “reserve” requirements are met, may be transferred to the Capital Projects Fund or may be used to increase the funds set aside for capital equipment replacement, subject to Council approval. This process will be annually reviewed with the Mayor and City Council.
- d) The City Council may alter reserve requirements anytime, as necessary.
- e) The “reserves” or fund balances designated for claims and judgments shall be maintained at appropriate levels as authorized by the City Council.
- f) The “reserves” or fund balances designated for compensated absences shall be maintained at appropriate levels as authorized by the City Council.
- g) Council approval will be required before expending funds designated for contingencies or any of the available fund balances.
- h) The “reserves” or fund balances designated for other post employment benefits (OPEB) obligations be maintained at appropriate levels as authorized by the City Council.

BUDGET ACCOUNT STRUCTURE

As illustrated below, the City's highest level of reporting is Fund Type. For budgeting purposes, the City uses six Fund Types. Included in each Fund Type may be several Funds - the next level of reporting. For example, the Special Revenue Fund Type includes 18 funds of which only two are reflected below. Each Fund has at least one subordinate level, designated as the City's Departments (e.g., the Police Department), and within each Department, there is at least one Division Group (e.g., Police Operations). Within each Division Group is a division Sub-Group (e.g., Police Patrol), and within each Sub-Group is a Division (e.g., Parking Enforcement).

The number of Departments within a Fund, as well as the number of subordinate levels of Division Groups, Sub-Groups and Divisions within a Department, depends on the management control needed to effectively monitor expenditures. Divisions assist management and citizenry in assessing the cost of providing a service. Finally, similar expenditure types are grouped at the Category level. For example, salaries and benefits are grouped together in the Category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

Using General as the Fund Type, the following is an example of the flow of reporting from the highest level of budget reporting (Fund Type) to the lowest or most detailed level of budget reporting (Category).



CLASSIFICATION OF FUNDS

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City currently uses the following funds:

GENERAL FUND

The General Fund is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. Revenues collected in the General Fund are not restricted as to program or purpose they may be spent upon. They are derived primarily from taxes - property tax, sales and use tax, transient occupancy tax, utility users' tax, and business license tax. These taxes account for approximately 68% of all General Fund revenues. Other General Fund revenue sources include licenses and permits; fines and forfeitures; use of money and property, intergovernmental revenues, charges for services; and other miscellaneous revenues.

SPECIAL REVENUE FUNDS

Air Quality Improvement Fund

This fund accounts for monies received from the South Coast Air Quality District, which are used to reduce air pollution from motor vehicles.

Community Development Block Grant Fund

Revenues derived through the Federal Community Development Act are recorded in this fund. Community Development Block Grant (CDBG) receipts are restricted to the revitalization of low and moderate income areas within the City. As required by the U.S. Department of Housing and Urban Development (HUD), the City annually solicits public input regarding the expenditure of these funds.

Disaster Recovery Fund

This fund accounts for monies received and expenditures incurred related to disaster recovery.

Housing Authority Fund

HUD (Department of Housing & Urban Development) Section 8 housing grants are recorded in this fund. Section 8 monies are used to provide rent subsidies to qualifying low-income families and to locally administer the program.

Intergovernmental Grants Fund

This fund reflects various grants received from local, State or Federal agencies. It includes grant funding to supplement local funding primarily for capital improvement projects and public safety programs.

CLASSIFICATION OF FUNDS

Local Transportation Tax Fund

Monies recorded in this fund originate from the Transportation Development Act (TDA) created in 1972. The Act restricts the use of 1/4 of the State sales tax for bikeways, pedestrian and handicapped facilities, transit operations and paratransit.

Narcotic Forfeiture and Seizure Fund

Revenues recorded in this fund are the local agency's proportionate share of monies and sold property seized during drug and narcotic arrests. Monies are distributed after convictions are received by the lead State or Federal agency. Expenditures incurred are restricted to law enforcement activities and must supplement, not replace, existing law enforcement budgets.

Parks and Recreation Facilities Fund

Revenue in this fund originates from a \$400 per unit fee charged on the construction of new residential development within the City. Fees are due at the time a building permit is issued. This revenue is used solely for the acquisition, improvement and expansion of public parks, playgrounds, and recreation facilities.

Proposition A (Prop A) Fund

Monies received in this fund come from a 1980 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

Proposition C (Prop C) Fund

Monies received in this fund come from a 1990 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

South Bay Youth Project Fund

The California Office of Criminal Justice Planning grant revenues and other local grants and donations were recorded under this fund. These grants financed the South Bay Juvenile Diversion program which was administered through the City of Redondo Beach for ten South Bay cities. This delinquency prevention program provided counseling, crisis centers, and remedial education for problem and high-risk youth and their families. With the adoption of the FY 2008-09 budget, the South Bay Youth Project was transferred to a qualified alternative organization.

State Gas Tax Fund

The City's share of the State gasoline tax is recorded in this fund. Monies are derived through Sections 2105, 2106, 2107 and 2107.5 of the California Streets and Highways Code. Section 2105, 2106 and 2107 revenue can be used for street maintenance and construction, while Section 2107.5 revenue is restricted to street engineering activities.

CLASSIFICATION OF FUNDS

Storm Drain Improvement Fund

In FY 2001-02 the Mayor and City Council established the Storm Drain Improvement Fund. This fund is used to account for the receipt of the storm drain impact fees and the related National Pollutant Discharge Elimination System (NPDES) implementation and enforcement costs.

Street Landscaping and Lighting District Fund

This is a special assessment fund which is used to account for revenue and expenditures associated with the Street Landscaping and Lighting District. Revenue comes into the fund through assessments levied against residential and business property. Expenditures charged to this fund are restricted to establishing, improving, operating and maintaining street lighting, street trees, traffic signals and median landscaping.

Subdivision Park Trust Fund

This fund is financed from Quimby fees, which are paid by developers on certain qualifying development projects. The monies in this fund are used exclusively for the acquisition, development, or rehabilitation of park land or related improvements.

Traffic Congestion Relief Fund

Monies recorded in this fund originate from AB 2928, a FY 2000-01 State budget trailer bill for the transportation finance package. The funds are to be used for maintenance and rehabilitation projects

Transit Fund

Transit Fund funding sources include the following: the 1980 voter approved Proposition A ½ cent sales tax; the 1990 voter approved Proposition C ½ cent sales tax; Federal and State transportation funds; and Beach Cities Transit fares. Transit fund monies are used to support public transportation programs and projects.

Workforce Investment Act Fund

This fund accounted for Federal grant revenues received for various job training and work experience programs, assisting displaced workers, impacted by lay-offs, etc. With the adoption of the FY 2008-09 budget, the Workforce Investment Act program was transferred to a qualified alternative organization.

CAPITAL PROJECTS FUND

In FY 1984-85 the Mayor and City Council established this fund following recommendations from the City's Public Improvement Commission. It is used to account for capital improvements such as the construction, repair, and upgrade of City facilities; streets; storm drains; sewers; and park facilities.

CLASSIFICATION OF FUNDS

ENTERPRISE FUNDS

Harbor Tidelands Fund

Revenue deposited in this fund is derived from business operations run by lessees, and from parking receipts. The use of this fund is restricted under the City's Tideland Trust Agreement with the State of California.

Harbor Uplands Fund

Revenue comes from similar sources as the Tidelands Fund - trade leases, and parking receipts. However, its use is less restrictive and is subject only to the decisions of the City Council.

Solid Waste Fund

In FY 1990-91 the Mayor and City Council established the Solid Waste Fund. This fund is used to account for expenditures and revenues related to the City's comprehensive solid waste program which includes refuse collection, recycling, and hazardous waste disposal. The solid waste program is wholly supported through user service fees.

Wastewater Fund

In FY 1995-96 the Mayor and City Council approved the establishment of the Wastewater Fund, and at the time, was funded solely by a capital facility charge, more commonly referred to as a sewer connection fee. In FY 2003-04, in anticipation of the rehabilitation needs of the sewer system and additional requirements for operations and maintenance, the Mayor and City Council assessed an annual sewer user fee to be charged to users of the City's sewer system.

INTERNAL SERVICE FUNDS

Building Occupancy Fund

Established in FY 2000-01, the Building Occupancy Fund includes reimbursement for costs associated with facilities maintenance and replacement. Cost allocations are based on square footage of the area occupied by each user department and department usage of utilities, contracts, and materials and supplies.

Emergency Communications Fund

Established in FY 2004-05, the Emergency Communications Fund includes reimbursement for costs related to technology used for emergency purposes, such as emergency dispatch equipment. Such equipment is currently used only in the Police, Fire and Public Works Departments. Therefore, costs are allocated only to those departments based on the replacement cost of the equipment utilized by each. In FY 2006-07, a component of all personnel, maintenance and operations, and internal service fund allocation costs associated with the Emergency Communications Division of the Police Department was added.

CLASSIFICATION OF FUNDS

Information Technology Fund

Established in FY 2000-01, the Information Technology Fund includes reimbursement of all costs associated with the Information Technology Department. These costs include personnel, maintenance and operations and capital outlay expenses budgeted by this Department. In FY 2005-06, a component for equipment replacement was added to the charge for operations. All costs are allocated to the users depending on the number of computers and telephones residing in the department.

Major Facilities Repair Fund

Established in FY 2008-09, the Major Facilities Repair Fund includes reimbursement of all costs incurred by the City in providing major repairs to City facilities. Cost allocations are based on square footage of the area occupied by each user department in the City facilities.

Printing and Graphics Fund

Established in FY 2002-03, the Printing and Graphics Fund contains reimbursement for printing and graphics charges allocated to departments for use of services of the in-house print shop. Cost allocations are based on the count of each department's full-time budgeted employees.

Self-Insurance Program Fund

Established in FY 2000-01, the Self-Insurance Program Fund contains reimbursement for costs associated with insurance premiums and claims experience related to liability, workers' compensation and unemployment. Depending on the type of insurance matter, allocations are based on a combination of square footage, property values, gross payroll and/or claims experience of the department.

Vehicle Replacement Fund

Established in FY 1983-84, the Vehicle Replacement Fund contains cost reimbursements from departments that utilize the City's Fleet Services Division for maintenance of vehicles and equipment. Also included in this fund are reimbursed rental charges for vehicles assigned to particular departments. Maintenance charges are based on historical records of the particular vehicle, and rental charges are based on the estimated future replacement value of the vehicle.

REDEVELOPMENT AGENCY

Redevelopment funds are used for the activities of four redevelopment project areas within the City. Revenue is derived from property tax increments and developer agreement payments. The revenues support bond payment activity, capital improvements, and low-to-moderate housing subsidies.

GLOSSARY OF BUDGET TERMS

Abatement. A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accountability. The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry -- to justify the raising of public resources and the purposes for which they are used.

Accrual Basis. Revenues are recognized when earned, and expenses are recognized when incurred.

Activity. A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

Ad Valorem Tax. A tax based on value (e.g., a property tax).

Allocation. Most often refers to the division of tax proceeds among local agencies.

Allotment. A part of an appropriation that may be encumbered or expended during a given period.

Appropriated Budget. The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation. Amount of money budgeted for a given program. Appropriations do not mean the money will be fully expended but are the means by which legal authority is given to expend public monies.

Assessed Valuation. A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Balanced Budget. A budget in which available resources exceed or equal expenditures.

Basis of Accounting/Budgeting. A term used to refer to *when* revenues, expenditures, expenses and transfers – and the related assets and liabilities – are recognized in the accounts and reported in the financial statements.

Biennial Budget. A budget applicable to a two-year fiscal period.

Bill. A term used to denote a law or statute passed by certain legislative bodies. A bill has greater legal formality and standing than a resolution.

GLOSSARY OF BUDGET TERMS

Bond. A City may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

Budget. A plan of financial and program operation which lists appropriations and the means of financing them for a given time period.

Budgetary Control. The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvements. New, replacement or improved infrastructure which has a minimum life expectancy of five years and a minimum expense of \$15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

Capital Outlay. A budget category which accounts for all furniture and equipment having a unit cost of \$1,000 or more and a useful life of more than one year. (See "Expenditure Categories".)

Category. The lowest or most detailed budget account structure level. For example, salaries and benefits are grouped together in the Category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

City Charter. Legal authority approved in 1949 by the voters of Redondo Beach establishing the Council-Manager form of government.

Continuing Appropriation. An appropriation that, once established, is automatically renewed without further legislative action, period after period, until altered or revoked.

Debt. An obligation resulting from the borrowing of money or purchase of goods and services. Debts of governments include bonds, time warrants and notes.

Debt Service Requirements. The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

Department. An organizational unit comprised of divisions. Each department is managed by a single director.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

GLOSSARY OF BUDGET TERMS

Designated Fund Balance. A portion of unreserved fund balance designated by City policy for a specific future use.

Division. The budget account structure level under Sub-Group. Divisions assist management and citizenry in assessing the cost of providing a service.

Division Group. The budget account structure level under Department. Within each Division Group is a division Sub-Group.

Encumbrances. Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Endowment. Funds or property that are donated with either a temporary or permanent restriction as to the use of principal.

Enterprise Fund. A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to a private business.

Entitlement. The amount of payment to which a State or local government is entitled pursuant to an allocation formula contained in applicable statutes.

Executive Budget. The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive.

Expenditures. Expenditures include current operating expenses which require the current or future use of net current assets, service and capital outlays.

Expenditure Categories. The individual expenditure accounts used to record each type of expenditure are categorized into groups of similar types. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- ◆ **Personnel.** Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement contributions, educational and other benefits.
- ◆ **Maintenance and Operations.** Supplies and other materials/services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts, advertising, travel and utilities.
- ◆ **Capital Outlay.** A budget category which budgets all equipment having a unit cost of more than \$1,000 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other types of fixed assets.
- ◆ **Internal Service Fund Allocations.** Charges for goods or services provided by one department or agency to other departments and/or agencies on a cost reimbursement basis.

GLOSSARY OF BUDGET TERMS

Expenses. Decreases in net total assets. Expenses represent total cost of operations during a period regardless of the timing of related expenditures.

Fiscal Year. A twelve-month period of time used for budgeting, accounting or tax collection purposes which may differ from a calendar year. Redondo Beach operates on a July 1 to June 30 fiscal year.

Fixed Assets. Assets of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Fixed Budget. A budget setting forth dollar amounts that are not subject to change based on the volume of goods or services to be provided.

Forfeiture. The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it cannot be said to be confiscated until the government claims it.

Formal Budgetary Integration. The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

Full-Time Equivalent. The amount of time for which a regular full or part-time position has been budgeted in terms of the amount of time an employee works in a year.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund. An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance. The amount of financial resources available for use. Generally, this represents a summary of all the annual operating surpluses and deficits since the fund's inception.

Fund Type. The highest level in the City's budget account structure. The level includes General, Special Revenue, Capital Projects, Enterprise, Internal Service, and Debt Service. Included in each Fund Type may be several funds.

GLOSSARY OF BUDGET TERMS

Gann Limit. A California ballot initiative adopted in 1980, and modified by Proposition 111 which passed in 1990, to limit the amount of tax proceeds state and local governments can spend each year. It now appears in California's State Constitution as Article XIII B.

General Obligation Bonds. The full faith and credit of the City guarantees repayment of this debt.

Governmental Fund Types. Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources.

Grant. Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specific purpose, activity or facility.

Impact Fees. Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Infrastructure. Facilities on which the continuance and growth of a community depend, such as roads, water lines, sewers, public buildings, parks and so forth.

In-Lieu Tax. Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

Interfund Transfers. Transfers are classified into residual equity transfers and operating transfers. Residual equity transfers are non-recurring or non-routine transfers of equity between funds. Operating transfers reflect ongoing operating subsidies between funds. An example of operating transfer is when the General Fund would report its annual subsidy to fund capital improvements in the Capital Projects Fund.

Intergovernmental Funds. Revenues from Federal, State and local grants and revenue sharing programs.

Internal Control. A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to the other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

GLOSSARY OF BUDGET TERMS

Lapse. As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations, an appropriation is made for a certain period of time. At the end of this period, any unexpended or unencumbered balance thereof lapses, unless otherwise provided by law.

Levy. To impose taxes, special assessments or service charges for the support of governmental activities.

Licenses and Permits. Fees charged to recover the costs of regulating certain activities in the interest of the overall community. The fee may not exceed the actual cost and often does not fully recover regulatory costs. (e.g., animal licenses, building permits, parking permits). NOTE: This category does not include charges for business licenses. Business license charges are considered taxes.

Maintenance and Operations. A budget category which accounts for all the supplies, goods, and services required to support a program or activity. (See “Expenditure Categories”.)

Measurement Focus. The accounting convention that determines (1) which assets and which liabilities are included on a government’s balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both “measurable” and “available to finance expenditures of the current period.” “Available” means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed.

Mortgage Bonds. Bonds secured by a mortgage against specified properties of a government, usually its public utilities or other enterprises. If primarily payable from enterprise revenues, they also are classed as revenue bonds.

Municipal. In its broadest sense, an adjective denoting the State and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Municipal Code. A book that contains the City Council approved ordinances currently in effect. The Municipal Code defines City policy. The Municipal Code contains the “laws” of the City.

GLOSSARY OF BUDGET TERMS

Municipal Corporation. A political and corporate body established pursuant to State statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents. It usually has a seal and may sue and be sued.

Obligations. Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget. A financial, programmatic, and organization plan, for furthering the goals of the City Council through the City departments, which does not include one-time capital improvement projects.

Ordinance. A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

Overhead. The allocation of indirect costs from support departments to those departments receiving the support services.

Performance Budget. A budget that bases expenditures primarily upon measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

Performance Measure. A quantitative or qualitative assessment of the results obtained through a program or activity. Effectiveness or outcome measures related directly to program objectives and are typically represented by a date, percentage achievement or rate of performance.

Performance Objective. A clearly described target for achievement within a specified time span which represents an interim step or measured progress toward a goal.

Personnel. Budget category used to denote salaries and all personnel associated benefits. (See "Expenditure Categories".)

Principal. In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Proposition 4. Initiative constitutional amendment approved in the November 1979 ballot which imposes limits on allowable appropriations of state and local governments. Article XIIB of the California Constitution. Also commonly known as the Gann Limit.

GLOSSARY OF BUDGET TERMS

Proposition 13. Enacted as Article XIII A of the California Constitution. Initiative constitutional amendment approved in the June 1978 ballot which imposes a 1% limit on property taxes, various assessment restrictions and limitations on the levy of new taxes.

Proposition 111 Limit. On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B, of the California Constitution, relating to the Gann Appropriations Limit Initiative.

Proprietary Fund Types. Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

Reappropriation. The amount of money budgeted for a project in a prior year, but not spent, or encumbered, and which needs to be appropriated again in the current year.

Redevelopment Agency Funds. Revenues derived from property tax increments, capital financings, developer fees, and investment earnings, are used for the repayment of debt service, redevelopment agency projects and redevelopment agency operations.

Reimbursements. Payments remitted on behalf of another party, department, or fund. These amounts are recorded as expenditures, or expenses, in the reimbursing fund, and as reductions of the expenditure, or expense, in the fund that is reimbursed.

Reserve. An account used to earmark a portion of the fund balance as legally segregated, for a specific use.

Resolution. A special order of the City Council, which requires less legal formality than an ordinance, in terms of public notice, and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance.

Revenues. Amount received for taxes, fees, permits, licenses, interest, use of property, and intergovernmental sources during the fiscal year.

Service Charges. Fees imposed upon the user of a non-regulatory service provided by the City which primarily benefits the individual user (e.g., some fire services, building permits, library fines, recreation fees).

Special Assessment. A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

GLOSSARY OF BUDGET TERMS

Special Revenue Funds. These funds are separately administered because revenues are restricted by the City Council, the State of California, the Federal government, or other governmental agencies as to how the City may spend them.

Statute. A written law enacted by a duly organized and constituted legislative body.

Sub-Group. The budget account structure level under Division Group. Within each Sub-group is a Division.

Subventions. Revenue collected by the State (or other level of government), which are allocated to the City on a formula basis. The major subventions received by the City, from the State of California, include motor vehicle in-lieu, gasoline taxes, and homeowner's property tax exemptions.

Taxes. Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transient Occupancy Tax. A tax levied on lodging rentals (e.g., hotels, motels) where occupancy is less than 30 days and paid by the lodger.

Use of Money and Property. Funds include interest earned on the investment of the City's idle fund, rental income, and fees collected for other uses of City properties (e.g., for the privilege of using the City's rights-of-way).

Utility Users' Tax. A tax imposed on consumers of electric, gas, water, telecommunications and cable services.

DEFINITION OF ACRONYMS

AB:	Assembly Bill	CIP:	Capital Improvement Program
ADA:	American Disabilities Act	CLEEP:	California Law Enforcement Equipment Program
AED:	Automatic External Defibrillators	CMP:	Corrugated Metal Pipe
APB:	Accounting Principles Board	CMT:	Constant Maturity Treasury
APT-US&C:	Association of Public Treasurers-United States and Canada	CNG:	Compressed Natural Gas
AQMD:	Air Quality Management District	COLA:	Cost of Living Adjustment
ARB:	Accounting Research Bulletins	COPS:	Citizen's Options for Public Safety
A/V:	Audio Visual	CPI:	Consumer Price Index
B&W:	Boating & Waterways	CSCDA:	California Statewide Communities Development Authority
BCHD:	Beach Cities Health District	CSMFO:	California Society of Municipal Finance Officers
BJA:	Bureau of Justice Assistance	DARE:	Drug Awareness Resistance Education
CAD:	Computer Aided Dispatch	DDA:	Disposition and Development Agreement
CAFR:	Comprehensive Annual Financial Report	DMV:	Department of Motor Vehicles
CalPERS:	California Public Employees Retirement System	DNA:	Deoxyribose Nucleic Acid
CATIC:	California Anti Terrorism Info Center	DOJ:	Department of Justice
CDBG:	Community Development Block Grant	DUI:	Driving Under the Influence
CEQA:	California Environmental Quality Act	EIR:	Environmental Impact Report

DEFINITION OF ACRONYMS

CERT:	Community Emergency Response Team	EMS:	Emergency Medical Services
CFIRS:	California Fire Incident Reporting System	EPA:	Environmental Protection Agency
EPMC:	Employer-Paid Member Contribution	GNMA:	Government National Mortgage Association
ERAF:	Educational Revenue Augmentation Fund	GREAT:	Gang Resistance Education and Training
FASB:	Financial Accounting Standards Board	HHW:	Household Hazardous Waste
FBI:	Federal Bureau of Investigation	HR:	Human Resources
FCC:	Federal Communications Commission	HUD:	Housing and Urban Development
FDIC:	Federal Deposit Insurance Corporation	HVAC:	Heating/Ventilation and Air Conditioning
FEMA:	Federal Emergency Management Agency	ICMA:	International City/County Management Association
FMS:	Financial Management System	ICRMA:	Independent Cities Risk Management Authority
FNMA:	Federal National Mortgage Association	ISTEA:	Intermodal Surface Transportation Efficiency Act
FTE:	Full-Time Equivalent	IT:	Information Technology
FY:	Fiscal Year	JTTF:	Joint Terrorism Task Force
GAAP:	Generally Accepted Accounting Principles	LAIF:	Local Agency Investment Fund
GAAS:	Generally Accepted Auditing Standards	LA:	Los Angeles
GASB:	Governmental Accounting Standards Board		

DEFINITION OF ACRONYMS

GFOA:	Government Finance Officers Association	LAN:	Local Area Network
GIC:	Guaranteed Investment Contract	LLD:	Landscaping and Lighting District
GIS:	Geographical Information System	LLEBG:	Local Law Enforcement Block Grant
LTD:	Long-Term Debt	POB:	Pension Obligation Bond
MOU:	Memorandum of Understanding	POST:	Peace Officers Standard Training
M&O:	Maintenance and Operations	PSAF:	Public Safety Augmentation Fund
MTA:	Metropolitan Transit Authority	RBCEA:	Redondo Beach City Employees Association
MVIL:	Motor Vehicle in-Lieu	RBFA:	Redondo Beach Firefighters Association
NFIRS:	National Fire Incident Reporting System	RBPAC:	Redondo Beach Performing Arts Center
NFPA:	National Fire Protection Association	RBPOA:	Redondo Beach Police Officers Association
NIMS:	National Incident Management System	RBPSA:	Redondo Beach Professional and Supervisory Association
NPDES:	National Pollutant Discharge Elimination System	RCP:	Reinforced Concrete Pipe
OCJP:	Office of Criminal Justice Planning	RDA:	Redevelopment Agency
OES:	Office of Emergency Services	RFP:	Request for Proposal
OPA:	Owner Participant Agreement	SAPP:	Spousal Abuser Prosecution Program
OPEB:	Other Post Employment Benefits	SB:	Senate Bill
OTS:	Office of Traffic Safety	SBYP:	South Bay Youth Project
PCH:	Pacific Coast Highway	SCADA:	Supervisory Control and Data Acquisition

DEFINITION OF ACRONYMS

PERS:	Public Employees' Retirement System	SCAG:	Southern California Association of Governments
PFA:	Public Financing Authority	SEC:	Securities and Exchange Commission
PIC:	Public Improvement Commission	SEMS:	Standardized Emergency Mgmt. Systems
SIU:	Special Investigations Unit		
SIR:	Self-Insurance Retention		
SLESF:	Supplemental Law Enforcement Services Fund		
STC:	Standards & Training Corrections		
SRO:	School Resource Officers		
SWAT:	Special Weapons and Tactics		
TDA:	Transportation Development Act		
TMDL:	Total Maximum Daily Load		
TOT:	Transient Occupancy Tax		
TPA:	Third Party Administrator		
TRAN:	Tax and Revenue Anticipation Note		
TRAP:	Taskforce for Regional Autotheft Prevention		
UCR:	Uniform Crime Report		
UUT:	Utility Users' Tax		
VIP:	Volunteer in Policing		
VLF:	Vehicle License Fee		
WAN:	Wide Area Network		
WIA:	Workforce Investment Act		

FREQUENTLY ASKED QUESTIONS

CITY:

What are the major General Fund revenues?

The City's top ten revenues are listed below. These revenues account for 85.2% of total General Fund revenues from external sources.

Top Ten Revenues	Budget	Percent of General Fund Revenues
Property Tax	18,621,000	30.8%
Sales Tax (includes PSA Fund)	9,120,000	15.1%
Utility Users' Tax	8,000,000	13.2%
Property Tax In Lieu of Vehicle License Fee	5,255,000	8.7%
Transient Occupancy Tax	3,500,000	5.8%
Franchise Fees	1,785,000	3.0%
Recreation Users Pay	1,422,980	2.4%
Investment Earnings	1,332,000	2.2%
Property Transfer Tax	1,262,000	2.1%
Rents and Percentages	1,254,660	2.1%
Total	51,552,640	85.2%

What is the largest use of General Fund revenues?

Personnel costs totaling \$43,170,714 account for 63.4% of the General Fund Expenditures. The most costly benefits are retirement (PERS) costs, in the amount of \$8,697,542 and health insurance in the amount of \$3,349,280. The majority of the total personnel costs are for public safety with the Police Department at 38.2% and the Fire Department at 21.4%.

Can the General Fund be said to have a "bottom line"?

The goal of a private-sector business is to make money. To accomplish this goal each period, revenues and gains must exceed related expenses and losses. Accordingly, the difference between revenues/gains and expenses/losses (i.e., "net income") is a basic measure of the degree to which a business has been successful during the period. Because "net income" is reported as the last item on a business's operating statement, it is commonly referred to as the "bottom line," and serves as the primary focus of interest for users of private-sector financial statements.

The difference between the beginning and ending estimated fund balances at first may appear similar to "net income". However, in budgeting for governmental funds, including the General Fund, revenues may be less than expenditures simply because of the timing of collections, or revenues may exceed expenditures just because the payment of some liabilities is deferred until future fiscal years. Therefore, a positive balance of revenues and transfers in over expenditures and transfers out does not necessarily indicate that the City has managed to "pay its way" for the fiscal year.

What is the relationship between "unreserved fund balance" and cash?

The year-end unreserved fund balance in a governmental fund, including the General Fund, is designed to measure the net financial resources that are available to finance expenditures of future fiscal years. However, not all such "available" financial resources are cash. While cash on hand may be spent at will, differing time periods typically are needed to convert the City's various receivables into cash. Moreover, fund liabilities payable from those assets may be due at different times. Therefore, while unreserved fund balance provides a good measure of the financial resources that will be available for appropriation in the budget, it is not necessarily a good measure of the fund's cash at the beginning of the fiscal year.

REDEVELOPMENT AGENCY:

What is Redevelopment?

Redevelopment is a process created by the State of California to assist local governments in eliminating blight and revitalizing designated redevelopment project areas. Redevelopment provides communities with the ability to obtain funding to bring about desired development, reconstruction and rehabilitation. A portion of redevelopment funds must also be used to promote affordable housing opportunities in the community. The basic idea is this: when an area is blighted due to economic reasons or faulty land use decisions, it costs the community in many ways, including monetarily. Redevelopment allows higher levels of tax revenues to be used by the Agency to cope with the blight.

Who is the Redevelopment Agency?

The Redevelopment Agency is closely linked to the City by overlapping administration with the City Council serving as the Redevelopment Agency Board, the City Manager serving as the Agency's Executive Director/Secretary, the City Attorney serving as the Agency Counsel, the City Treasurer serving as the Agency Treasurer, and the City staff serving as the Agency staff. However, the Agency is a separate legal entity.

From where does the Redevelopment Agency get funding?

The projects of the Redevelopment Agency of the City of Redondo Beach are funded in a number of ways including tax increment, investment earnings, developer payments and bond issue revenue. Tax increment is a funding method specifically established for redevelopment agencies by state law. On the date that the City Council approves a Redevelopment Plan, the amount of property tax being generated by the property within the boundaries of the plan is noted. As the total assessed valuation of the properties within the project area increases, usually as a result of development activity, the amount of property tax generated by those properties also increases. The difference in the two levels of property tax is known as the tax increment. Most of this tax increment goes to the Redevelopment Agency. The Agency has no power to set tax rates or impose new property taxes.

Usually, the amount of tax increment revenue going to the Agency will not be enough to finance all redevelopment activities and development projects specified in the redevelopment plan. Therefore, agencies can raise additional money by issuing bonds. These bonds are not a debt of the City, but are repaid solely from tax increment revenue.

Tax increment funds must be used for activities occurring in the same project area that generates the funds, except for residential projects which benefit low- and moderate-income residents of any area within the City. By law, 20% of the Agency's revenues must be set aside and used to improve the quality and/or quantity of affordable housing.

What has the Redevelopment Agency of the City of Redondo Beach accomplished?

The Redevelopment Agency has completed a number of successful projects since its inception in 1962. These include financial assistance in the construction of the main library, the Crowne Plaza hotel, the South Bay Galleria, and the Home Expo store outside the mall. Financial assistance was also provided by the Redevelopment Agency for the reconstruction of the pier which had been damaged during the disasters of 1988. Completed most recently are the Aviation Park improvements which include the rebuilding of the Redondo Beach Performing Arts Center and the purchase of land in the South Bay Center project area.

Infrastructure improvements include the Kingsdale storm drain work, the installation of sewer improvements along Harbor Drive, a contribution to the County's Green Lane storm drain project, financial assistance to the Artesia Boulevard improvement project, and funding of Inglewood Avenue improvements.

The Redevelopment Agency has used "housing set-aside" money to provide affordable rents at the Heritage Pointe and Seasons (McCandless) senior housing projects. In addition, these funds are being used to fund the handyperson and the owner rehabilitation loan programs which benefit low-income homeowners.

The three redevelopment project areas operated by the Redondo Beach Redevelopment Agency are at the stage in their lives where the primary activities of the Redevelopment Agency are relate to dept repayment and the meeting of statutory and administrative reporting requirements. This is due to the financial limitations in the adopted redevelopment plans and existing bond covenants and agreements with other taxing agencies.



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FINANCIAL SUMMARIES



SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

<i>Fund</i>	Estimated Fund Balances July 1, 2009	+	Adopted Revenues 2009-10	-	Adopted Appropriations 2009-10	+	Transfers In	-	Transfers Out	+	Estimated Fund Balances June 30, 2010
General Fund	4,859,003		67,495,200		68,110,284		1,045,313		1,084,211		4,205,021
Traffic Congestion Relief	630,060		16,700		575,000		-		-		71,760
State Gas Tax	634,135		1,256,291		1,376,155		-		-		514,271
Storm Drain Improvement	-		5,000		-		-		-		5,000
Street Landscaping and Lighting	-		1,600,530		2,603,672		1,084,211		-		81,069
Local Transportation Tax	210,579		40,000		80,000		-		-		170,579
Proposition A	1,699,491		1,127,200		-		-		1,868,123		958,568
Proposition C	1,019,934		951,800		1,191,216		-		-		780,518
Transit	-		1,116,500		2,977,170		1,868,123		-		7,453
Air Quality Improvement	140,199		71,700		49,142		-		-		162,757
Intergovernmental Grants	-		6,988,603		6,981,975		-		-		6,628
Comm Develop Block Grant	-		649,805		633,672		-		-		16,133
Housing Authority	53,234		5,560,685		5,566,297		-		-		47,622
Parks and Recreation Facilities	10,740		7,500		-		-		-		18,240
Narcotic Forfeiture and Seizure	731,743		222,200		64,890		-		-		889,053
Subdivision Park Trust	276,081		45,000		294,420		-		-		26,661
Disaster Recovery	19,289		75,000		4,120		-		-		90,169
Capital Projects	1,943,585		64,000		937,946		-		1,045,313		24,326
Harbor Tidelands	11,252,664		5,960,630		7,454,121		-		-		9,759,173
Harbor Uplands	2,657,989		4,066,850		5,407,112		-		-		1,317,727
Solid Waste	453,528		3,351,473		3,477,830		-		-		327,171
Wastewater	4,090,124		2,546,261		4,780,043		-		-		1,856,342
Self-Insurance Program	15,178,403		5,573,081		3,517,695		-		-		17,233,789
Vehicle Replacement	6,294,555		3,026,444		2,405,503		-		-		6,915,496
Building Occupancy	(628,479)		2,813,769		2,813,124		-		-		(627,834)
Information Technology	(209,452)		2,575,903		2,690,374		-		-		(323,923)
Printing and Graphics	(62,431)		317,235		320,884		-		-		(66,080)
Emergency Communications	(111,089)		2,663,880		2,439,497		-		-		113,294
Major Facilities Repair	-		101,748		-		-		-		101,748
Total Before Adjustments	51,143,885		120,290,988		126,752,142		3,997,647		3,997,647		44,682,731
Less: Int Svc Fds/Overhead	-		23,089,274		23,089,274		-		-		-
Total City	51,143,885		97,201,714		103,662,868		3,997,647		3,997,647		44,682,731
Redevelopment Agency	26,145,502		6,220,417		7,254,010		-		-		25,111,909
Grand Total	77,289,387		103,422,131		110,916,878		3,997,647		3,997,647		69,794,640

- The 8.33% "minimum contingency reserve" set by the City council has already been removed from the beginning fund balance of the General Fund.
- Beginning fund balances of the Harbor Tidelands and Harbor Uplands Funds exclude capital assets such as the pier and the parking structures.
- Internal Service Fund adjustments to properly allocate expenses will be made at midyear.

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

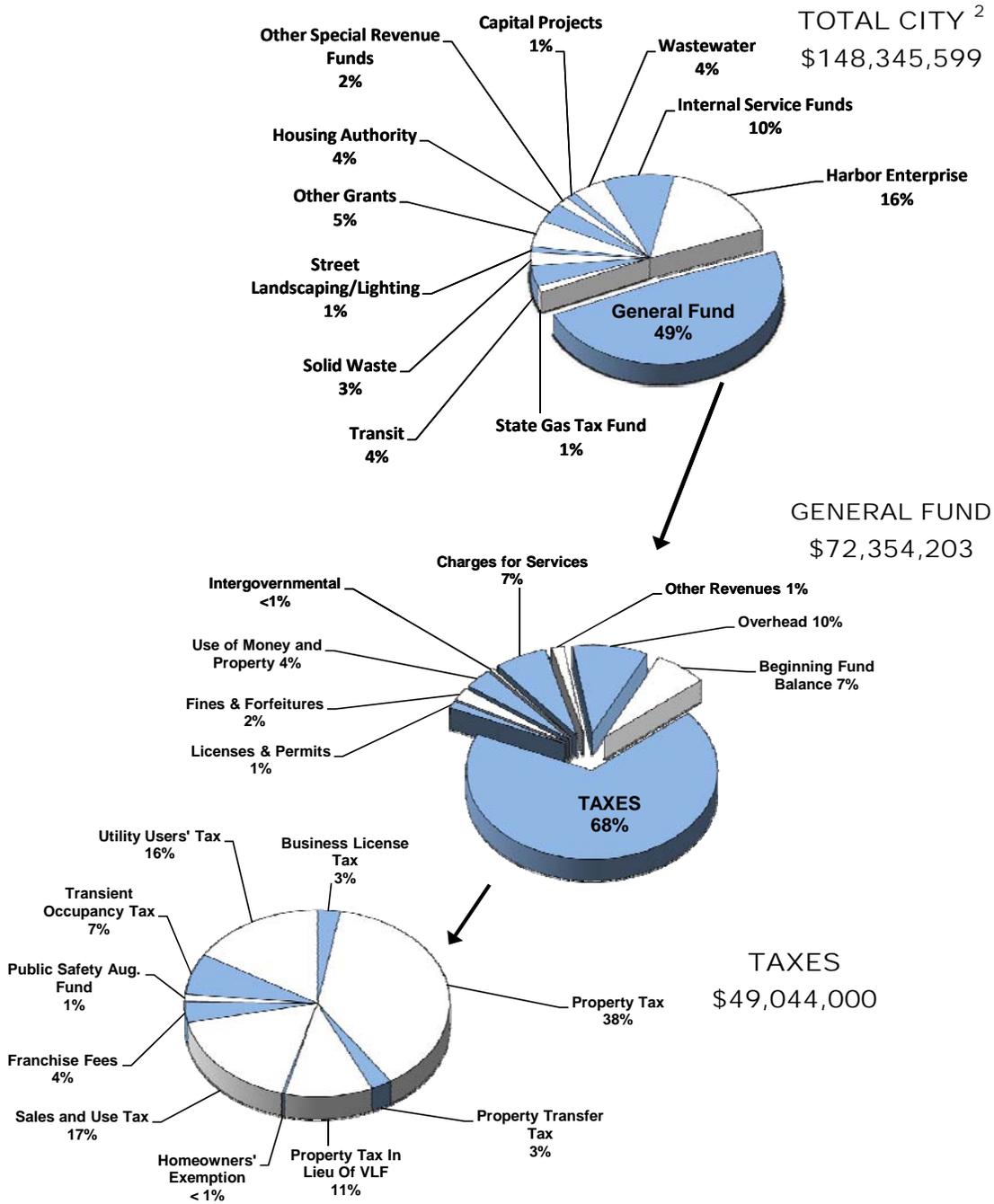
	RESOURCES										
	Estimated Fund Balances July 1, 2009	Taxes	License & Permits	Fines & Forfeitures	Use of Money and Property	Intergovernmental	Charges for Services	Other Revenues	Total Adopted Revenues 2009-10	Available Resources	Transfers In
General Fund	4,859,003	49,044,000	927,084	1,668,000	2,586,660	297,500	4,870,330	8,101,626	67,495,200	72,354,203	1,045,313
Traffic Congestion Relief	630,060	-	-	-	16,700	-	-	-	16,700	646,760	-
State Gas Tax	634,135	1,243,091	-	-	13,200	-	-	-	1,256,291	1,890,426	-
Storm Drain Improvement	-	-	-	-	-	-	5,000	-	5,000	5,000	-
Street Landscaping and Lighting	-	-	-	-	-	-	1,549,530	51,000	1,600,530	1,600,530	1,084,211
Local Transportation Tax	210,579	-	-	-	-	40,000	-	-	40,000	250,579	-
Proposition A	1,699,491	-	-	-	27,200	1,100,000	-	-	1,127,200	2,826,691	-
Proposition C	1,019,934	-	-	-	51,800	900,000	-	-	951,800	1,971,734	-
Transit	-	-	-	-	-	-	1,116,500	-	1,116,500	1,116,500	1,868,123
Air Quality Improvement	140,199	-	-	-	1,700	-	70,000	-	71,700	211,899	-
Intergovernmental Grants	-	-	-	-	-	6,988,603	-	-	6,988,603	6,988,603	-
Comm Develop Block Grant	-	-	-	-	-	649,805	-	-	649,805	649,805	-
Housing Authority	53,234	-	-	-	-	5,560,685	-	-	5,560,685	5,613,919	-
Parks and Recreation Facilities	10,740	7,500	-	-	-	-	-	-	7,500	18,240	-
Narcotic Forfeiture and Seizure	731,743	-	-	209,000	13,200	-	-	-	222,200	953,943	-
Subdivision Park Trust	276,081	-	-	-	-	-	-	45,000	45,000	321,081	-
Disaster Recovery	19,289	-	-	-	-	-	-	75,000	75,000	94,289	-
Capital Projects	1,943,585	-	-	-	-	-	-	64,000	64,000	2,007,585	-
Harbor Tidelands	11,252,664	-	-	-	4,635,000	-	1,135,000	190,630	5,960,630	17,213,294	-
Harbor Uplands	2,657,989	-	-	-	2,271,300	-	1,794,550	1,000	4,066,850	6,724,839	-
Solid Waste	453,528	-	5,000	-	-	36,000	3,286,473	24,000	3,351,473	3,805,001	-
Wastewater	4,090,124	-	-	-	190,750	-	2,332,000	23,511	2,546,261	6,636,385	-
Self-Insurance Program	15,178,403	-	-	-	-	-	5,073,081	500,000	5,573,081	20,751,484	-
Vehicle Replacement	6,294,555	-	-	-	-	-	2,929,344	97,100	3,026,444	9,320,999	-
Building Occupancy	(628,479)	-	-	-	-	-	2,813,769	-	2,813,769	2,185,290	-
Information Technology	(209,452)	-	-	-	-	-	2,575,903	-	2,575,903	2,366,451	-
Printing and Graphics	(62,431)	-	-	-	-	-	317,235	-	317,235	254,804	-
Emergency Communications	(111,089)	-	-	-	-	-	2,663,880	-	2,663,880	2,552,791	-
Major Facilities Repair	-	-	-	-	-	-	101,748	-	101,748	101,748	-
Total Before Adjustments	51,143,885	50,294,591	932,084	1,877,000	9,807,510	15,572,593	32,634,343	9,172,867	120,290,988	171,434,873	3,997,647
Less: Int Svc Funds/Overhead	-	-	-	-	-	-	23,089,274	-	23,089,274	23,089,274	-
Total City	51,143,885	50,294,591	932,084	1,877,000	9,807,510	15,572,593	9,545,069	9,172,867	97,201,714	148,345,599	3,997,647
Redevelopment Agency	26,145,502	3,378,751	-	-	794,325	-	-	2,047,341	6,220,417	32,365,919	-
Grand Total	77,289,387	53,673,342	932,084	1,877,000	10,601,835	15,572,593	9,545,069	11,220,208	103,422,131	180,711,518	3,997,647

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

REQUIREMENTS							Estimated Fund Balances June 30, 2010	
Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Capital Improvement	Expenditures	Transfers Out		
43,170,714	7,008,623	17,930,947	-	-	68,110,284	1,084,211	4,205,021	General Fund
-	-	-	-	575,000	575,000	-	71,760	Traffic Congestion Relief
683,833	342,370	349,952	-	-	1,376,155	-	514,271	State Gas Tax
-	-	-	-	-	-	-	5,000	Storm Drain Improvement
942,726	1,287,640	373,306	-	-	2,603,672	-	81,069	Street Landscaping and Lighting
-	-	-	-	80,000	80,000	-	170,579	Local Transportation Tax
-	-	-	-	-	-	1,868,123	958,568	Proposition A
-	-	796	-	1,190,420	1,191,216	-	780,518	Proposition C
319,248	2,466,546	191,376	-	-	2,977,170	-	7,453	Transit
16,745	28,650	3,747	-	-	49,142	-	162,757	Air Quality Improvement
91,797	48,000	-	-	6,842,178	6,981,975	-	6,628	Intergovernmental Grants
208,172	103,475	81,945	-	240,080	633,672	-	16,133	Comm Develop Block Grant
362,221	5,084,106	119,970	-	-	5,566,297	-	47,622	Housing Authority
-	-	-	-	-	-	-	18,240	Parks and Recreation Facilities
-	64,890	-	-	-	64,890	-	889,053	Narcotic Forfeiture and Seizure
-	-	-	-	294,420	294,420	-	26,661	Subdivision Park Trust
-	4,120	-	-	-	4,120	-	90,169	Disaster Recovery
117,946	-	-	-	820,000	937,946	1,045,313	24,326	Capital Projects
2,682,785	1,599,555	930,081	-	2,241,700	7,454,121	-	9,759,173	Harbor Tidelands
2,390,518	1,210,558	1,106,036	-	700,000	5,407,112	-	1,317,727	Harbor Uplands
661,371	2,506,078	217,631	92,750	-	3,477,830	-	327,171	Solid Waste
760,345	858,043	211,655	-	2,950,000	4,780,043	-	1,856,342	Wastewater
167,600	3,310,679	39,416	-	-	3,517,695	-	17,233,789	Self-Insurance Program
434,018	1,076,550	180,435	714,500	-	2,405,503	-	6,915,496	Vehicle Replacement
1,093,403	1,319,492	400,229	-	-	2,813,124	-	(627,834)	Building Occupancy
769,081	1,338,350	381,068	201,875	-	2,690,374	-	(323,923)	Information Technology
118,813	104,010	98,061	-	-	320,884	-	(66,080)	Printing and Graphics
1,880,896	116,683	441,918	-	-	2,439,497	-	113,294	Emergency Communications
-	-	-	-	-	-	-	101,748	Major Facilities Repair
56,872,232	29,878,418	23,058,569	1,009,125	15,933,798	126,752,142	3,997,647	44,682,731	Total Before Adjustments
30,705	-	23,058,569	-	-	23,089,274	-	-	Less: Int Svc Funds/Overhead
56,841,527	29,878,418	-	1,009,125	15,933,798	103,662,868	3,997,647	44,682,731	Total City
814,617	6,032,842	406,551	-	-	7,254,010	-	25,111,909	Redevelopment Agency
57,656,144	35,911,260	406,551	1,009,125	15,933,798	110,916,878	3,997,647	69,794,640	Grand Total

FISCAL YEAR 2009-2010

**AVAILABLE RESOURCES:
WHERE IT COMES FROM**

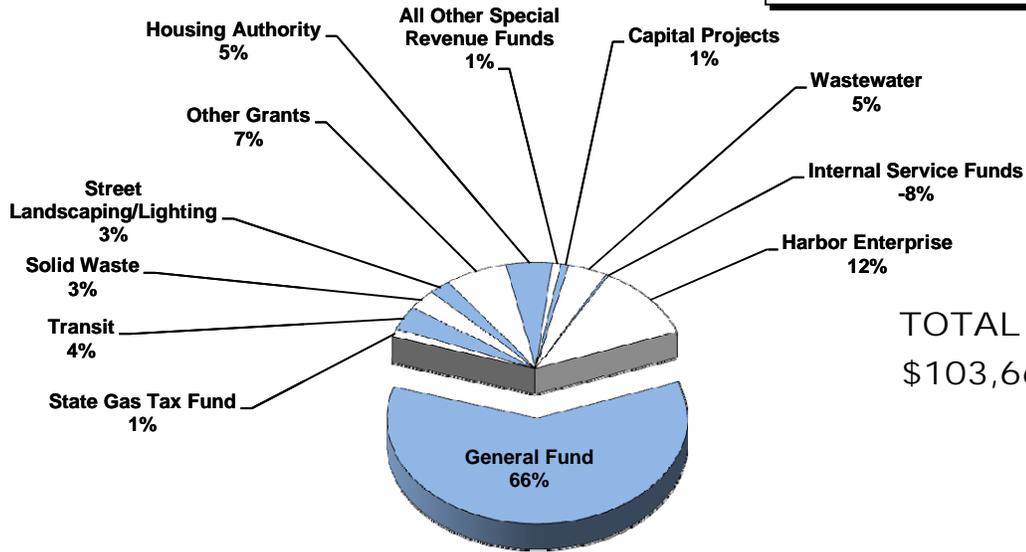


Notes:

- 1) Available resources not only include the current year's estimated revenue, but also the financial resources on hand at the beginning of the fiscal year (beginning fund balance).
- 2) Excludes revenues of the Redevelopment Agency, Internal Service Funds and Transfers In.
- 3) Other Grants include CDBG and Intergovernmental Grants Funds.
- 4) Other Special Revenue Funds include Traffic Congestion Relief, Parks & Recreation Facilities, Narcotic Forfeiture & Seizure, Local Transportation Tax, Air Quality Improvement, Subdivision Park Trust, Disaster Recovery and Storm Drain Improvement Funds.
- 5) Transit includes Prop. A, Prop. C & Transit Funds.
- 6) Harbor Enterprise includes Harbor Tidelands and Harbor Uplands Funds.

FISCAL YEAR 2009-2010

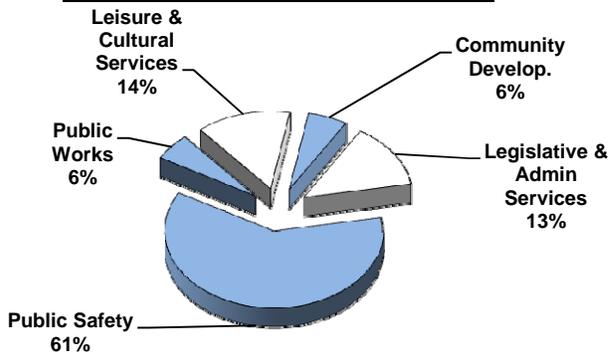
**EXPENDITURES:
WHERE IT GOES**



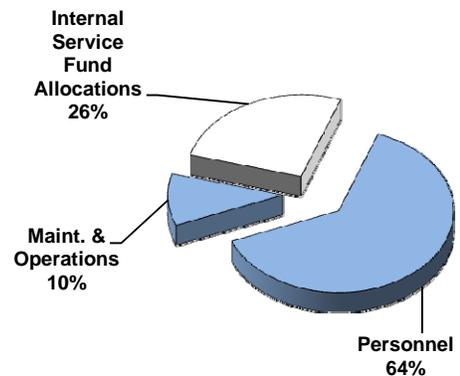
TOTAL CITY ¹
\$103,662,868

GENERAL FUND
\$68,110,284

**GENERAL EXPENSE
FUNCTIONS**



**GENERAL EXPENSE
CATEGORIES**



Notes:

- 1) Excludes expenditures of the Redevelopment Agency, Internal Service Funds and Transfers Out.
- 2) Other Grants include CDBG and Intergovernmental Grants Funds.
- 3) All Other Special Revenue Funds include Traffic Congestion Relief, Storm Drain Improvement, Local Transportation Tax, Air Quality Improvement, Parks and Recreation Facilities, Narcotic Forfeiture and Seizure, and Subdivision Park Trust Funds.
- 4) Transit includes Proposition C and Transit Funds.
- 5) Harbor Enterprise includes harbor Tidelands and Harbor Uplands funds

SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2009-2010

<i>Fund</i>	Transfer In	Transfer Out
General Fund	1,045,313	1,084,211
Capital Projects Fund	-	1,045,313
Street Landscaping and Lighting Fund	1,084,211	-
Proposition A Fund	-	1,868,123
Transit Fund	1,868,123	-
TOTAL	\$ 3,997,647	\$ 3,997,647

Note:

- Transfers from the General Fund to the Street Landscaping and Lighting Fund will provide necessary support for their FY 2009-10 operations.
- Transfers from the Proposition A Fund to the Transit Fund cover appropriations reflected under the Transit Fund operating expenditures.

HARBOR TIDELANDS FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance ¹	11,252,664	Personnel	2,682,785
Rents and Percentages	4,273,000	Maintenance & Operations	1,599,555
Parking Structure Revenue	440,000	Internal Service Fund	582,453
Seaside Lagoon Entrance Fees	370,000	Overhead	347,628
Investment Earnings	362,000	Capital Improvement Projects ²	2,241,700
Reimbursement - Other Entities	160,000		
Fisherman's Wharf Sanitation	140,000		
Other Charges for Services	25,000		
Other Revenue	190,630		
Total Funding	17,213,294	Total Expenditures	7,454,121
Excess (Deficit) = \$9,759,173			

¹Beginning fund balance as of 7/01/09 derived from FY 2008-09 mid-year presentation (excluding capital assets).

²Reflects all capital projects scheduled for FY 2009-10. Projects can be referenced and are reflected in the FY 2009-10 to FY 2013-14 Five-Year CIP Plan.

Policies

- All relevant Departments shall operate in the City's Tidelands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Tidelands Fund activities will adhere to the City's Statements of Financial Principles.
- Tidelands revenues will be utilized to benefit, repair and improve Tidelands property and facilities.
- Tidelands leaseholds will be audited as feasible.

HARBOR UPLANDS FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance ¹	2,657,989	Personnel	2,390,518
Rents and Percentages	2,137,000	Maintenance & Operations	1,210,558
Parking Structure Revenue	1,459,000	Internal Service Fund	763,147
Parking Meter Fees	65,000	Overhead	342,889
Investment Earnings	134,300	Capital Improvement Projects ²	700,000
Storage Fees	45,000		
Fisherman's Wharf Sanitation	220,000		
Other Charges for Services	5,550		
Other Revenue	1,000		
Total Funding	6,724,839	Total Expenditures	5,407,112
Excess (Deficit) = \$1,317,727			

¹Beginning fund balance as of 7/01/09 derived from FY 2008-09 mid-year presentation (excluding capital assets).

²Reflects all capital projects scheduled for FY 09-10. Projects can be referenced and are reflected in the FY 2009-10 to FY 2013-14 Five-Year CIP Plan.

Policies

- All relevant Departments shall operate in the City's Uplands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Uplands Fund activities will adhere to the City's Statements of Financial Principles.
- Uplands revenues will be utilized to benefit, repair and improve Uplands property and facilities.
- Uplands leaseholds will be audited as feasible.

SOLID WASTE FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	453,528	Personnel - Public Works	528,950
Rubbish Fees-Residential	1,882,320	Maintenance and Operations - Public Works	2,492,218
Household Haz Waste Collection	319,126	Internal Service Fund - Public Works	144,441
Hazardous Disclosure	31,000	Capital Outlay - Public Works	92,750
Residential Recycling Surcharge	370,817		
AB939 Fee	196,600	Personnel - Hazardous Materials	132,421
Waste Management Plan Fee	1,600	Maintenance & Operations - Hazardous Materials	13,860
Solid Waste Admin Fee	432,270	Internal Service Fund - Hazardous Materials	73,190
Recycling Grants	36,000		
Other Solid Waste Revenue	81,740		
		30 Day Emergency Operational Reserve*	70,000
		Regulatory Changes Reserve**	50,000
Total Funding	3,805,001	Total Expenditures	3,597,830

Excess (Deficit) = \$207,171

* Reserve needed to pay a contractor to perform refuse collection services in an emergency and Contractor is unable to perform services for an extended period of time.

** Reserve needed to provide for regulatory changes or settlements.

Solid Waste Policies

- Staff will perform an annual review of the Solid Waste Fund balance to determine if a refuse rate adjustment is warranted, either as an increase or decrease depending on fund status.
- Reserves will be established to provide for emergency funding and regulatory changes or settlements.

WASTEWATER FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Beginning Balance	4,090,124	Personnel	760,345
Inspection Fees	40,000	Maintenance & Operations	194,843
Sewer User Fees	2,277,000	Debt Service	663,200
Wastewater Capital Facility Fee	15,000	Internal Service Fund Allocations	211,655
Investment Earnings	190,750	Capital Improvement Projects	2,950,000
City Facility Sewer Fee	23,511		
Total Funding	6,636,385	Total Expenditures	4,780,043
Excess (Deficit) = \$1,856,342			

Wastewater Policies

- Wastewater funds will be programmed to fully support the Wastewater system's maintenance and operations, including debt service requirements, current and future capital needs, costs of personnel and contracts, materials and supplies, equipment maintenance and operations and capital outlays.
- Wastewater funds will be programmed consistent with the guidelines and requirements of the City of Redondo Beach Wastewater System Financing Project bond documents.
- Wastewater funds will be used in accordance with all applicable fiscal policies/laws of the City, the State and its agencies, and the Federal government.

STREET LANDSCAPING AND LIGHTING FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Beginning Balance	-	Personnel	942,726
Assessment Fee	1,504,530	Maintenance & Operations	1,287,640
Public Services Lighting Fee	38,000	Internal Service Fund Allocations	373,306
Adopt-A-Median Program	10,000		
Other Charges for Services	7,000		
Other Revenues	41,000		
General Fund Subsidy	1,084,211		
Total Funding	2,684,741	Total Expenditures	2,603,672
Excess (Deficit) = \$81,069			

COMMUNITY DEVELOPMENT BLOCK GRANT FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Estimated Beginning Fund Balance	-	Personnel	208,172
Grant (Administration) Revenue	81,945	Maintenance & Operations	103,475
Grant (Program) Revenue	327,780	Internal Service Fund Allocations	81,945
Grant (CIP - ARRA) Revenue	80,000	Capital Improvement Projects	240,080
Grant (CIP) Revenue	160,080		
Total Funding	649,805	Total Expenditures	633,672

Excess (Deficit) = \$16,133

HOUSING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Estimated Beginning Fund Balance	53,234	Personnel	362,221
Grant (Admin) Revenue	524,747	Maintenance & Operations	49,168
Grant (Program) Revenue	5,034,938	Internal Service Fund Allocations	51,837
Grant (Program - Related Earnings)	1,000	Overhead	68,133
		Program Expenditures	5,034,938
Total Funding	5,613,919	Total Expenditures	5,566,297
Excess (Deficit) = \$47,622			

SEASIDE LAGOON FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Donations	500	Personnel - Program	201,019
Entrance Fees - Daily Admissions	320,000	Personnel - Maintenance	220,363
Entrance Fees - Party Rentals	50,000	Maintenance & Operations	100,170
		Internal Service Fund Allocations	20,658
		Overhead	38,616
Total Funding	370,500	Total Expenditures	580,826

Excess (Deficit) = (\$210,326)

- Seaside Lagoon is subsidized by the Harbor Tidelands Fund.

REDONDO BEACH PERFORMING ARTS CENTER FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Rents & Percentages	356,960	Personnel	389,036
Other Fees	335,750	Maintenance & Operations	123,080
		Internal Service Fund Allocations	570,535
Total Funding	692,710	Total Expenditures	1,082,651
<hr/> Excess (Deficit) = (\$389,941) <hr/>			

- The RBPAC is subsidized by the General Fund.

BREAKWATER CAMP FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
<u>Camp Registration Fees</u>	<u>80,000</u>	<u>Personnel</u>	<u>25,192</u>
		<u>Maintenance & Operations</u>	<u>40,440</u>
<u>Total Funding</u>	<u>80,000</u>	<u>Total Expenditures</u>	<u>65,632</u>
<hr/>			
Excess (Deficit) = \$14,368			

BEACH CITIES TRANSIT FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures ¹</i>	
BCT Fares	281,500	Personnel	219,322
BCT Bus Pass Sales	45,000	Materials, Supplies, Equip. Maint. and Operation	321,928
TDA Article IV	230,000	Contracts and Prof. Services	1,655,476
Proposition A Local Return	1,407,417	Vehicle ISF (Capital Outlay)	51,328
Proposition A Discretionary	150,000	Overhead	36,572
Proposition C Discretionary	50,000	Other Internal Service Funds Allocations	84,291
Proposition C Overcrowding	3,000		
Proposition C Security	9,000		
Proposition C Recession Relief	8,000		
Subregional Incentive Fund	50,000		
Contributions from Other Governments	135,000		
Total Funding	2,368,917	Total Expenditures	2,368,917

Excess (Deficit) = \$0

The Financial Summary above is specific to revenues and expenditures for Beach Cities Transit fixed-route and WAVE operations only. The Financial Summary does not include other programs and services administered by the Transit Division.

¹ Expenditures include 80% of Transit Administration expenditures allocated under each line item.

Policies

- The Transit function will be operated consistent with the policies, regulations and laws set forth by the State, Federal and County agencies that regulate or provide revenue for operations.
- Transit functions will adhere to all Enterprise function policies set forth in the City's Statements of Financial Principles.
- Current and future financial planning includes/will include measures to fund ongoing operations, provide capital reserves, and provide matching funds for Federal, State and local grant programs.
- The transit function will comply with all applicable auditing provisions and regulations, including those from external agencies and those internal to the City.

HARBOR PARKING STRUCTURES FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Parking Revenue	\$ 1,899,000	Parking Management Company	\$ 519,444
Leasehold Rental ¹	435,000	Armored Car Service	6,877
		Maintenance & Operations	269,100
		Telephone Services	4,226
		Signs	4,400
		Parking Consultant	15,000
		Personnel (Public Works)	294,500
		Harbor Administration ²	20,000
		Property Insurance	386,726
		Overhead	97,380
		Internal Service Fund	18,694
		Capital Improvement Projects ³	150,000
Total Funding	\$ 2,334,000	Total Expenditures	\$ 1,786,347
Excess (Deficit) = \$547,653			

¹Rental revenue generated by leaseholds that occupy space within the parking structures (Quality Seafood, Pier Plaza Investments and Fisherman's Cove Co.)

²Reflects time spent by a Harbor Facilities Manager in overseeing the overall operation of the structures.

³Reflects the average annual allocation.

Policies

All relevant departments will operate their parking structure functions with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.

The parking structures are a self-sufficient business unit of the Harbor Enterprise generating parking revenue to pay for costs of personnel and contracts, materials and supplies, equipment, maintenance and operations, capital outlay, and capital improvement projects. Only parking revenues in excess of annual costs and replacement reserves will be available to fund other operations and capital projects within the Tidelands or Uplands areas as appropriate.

Parking structures will be managed in accordance with the parking management contract and in accordance with generally accepted accounting principles. Audits will be performed periodically to ensure compliance with applicable accounting, contract and security standards. The parking structure operation shall be audited no less than once every three years. The last audit of the parking operation addressed a portion of FY 06-07. The next audit will be scheduled to occur in FY 09-10.

Parking rates for the structures will be reviewed every 3-5 years, or more frequently if necessary, beginning in FY 09-10. Rate adjustments shall be made as appropriate. Rate adjustments shall be made as appropriate.

The annual budget for the parking structures will include appropriations for preventative maintenance as well as replacement of capital components to extend the useful life of the structures. An annual allocation will be made from the parking structures revenue into a capital improvement project fund (once established) for the eventual replacement of the structures.

FARMERS' MARKET FINANCIAL SUMMARY
FISCAL YEAR 2009-2010

<i>Funding</i>		<i>Expenditures</i>	
Revenue from Vendors' Fees	\$ 40,000	Contracted Market Manager	\$ 26,000
		Maintenance & Operations:	
		Fees & Permits	3,000
		Insurance	2,700
		Supplies	1,000
		Street Sweeping	4,000
Total Funding	\$ 40,000	Total Expenditures	\$ 36,700
Excess (Deficit) = \$3,300			



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REVENUES



OVERVIEW OF ESTIMATED REVENUES

Background: Staff members from several departments worked in concert with Financial Services staff to develop revenue projections for the coming fiscal year. The projections reflect a somewhat conservative, yet consistent approach with both established budget practices and financial principles. Staff considered the qualitative and quantitative methods of forecasting and used techniques such as trend analysis, economic indicators, consultant advice, and professional judgment to arrive at a consensus as to forecasted operating revenue. Revenue forecasting is one of the most challenging aspects in the budget process, as many unknown variables, including economic changes over which the City has no control, affect the ultimate amount of monies going into the City's coffers. These variables also include the impact of fluctuations in the local, regional, statewide, and national economies; consumer habits and demands; and the fiscal impacts of legislative changes.

GENERAL FUND

General Fund revenue from outside sources for FY 2009-10 is estimated at \$60,497,416 which represents a decrease of \$433,261 or 0.7% below the FY 2008-09 midyear amount. Significant operating revenue sources include: taxes are projected to decrease slightly by \$602,000, or 1.2%, and are further detailed below; licenses and permits are projected to decrease by 1.9% primarily due to declining construction-related activities, but are slightly offset by selected fee increases adopted in FY 2008-09; fines and forfeitures revenue is projected to improve by 16.7% due to a State mandated parking citation increase; use of money and property revenue is projected to decrease 5.5 % due to lower interest rates and in a recessive economy; intergovernmental revenues are projected to decrease by 17.4% due to property tax in lieu of motor vehicle/in-lieu revenue decreasing with escalated DMV administrative charges; charges for services are projected to decrease by 1.5%, primarily in recreation, building and engineering fees, as the result of a weakening economy where citizens and businesses have less discretionary money to spend; and other revenues reflect an increase of \$236,162 or 27.2%, which includes increases in miscellaneous revenue and program donations.

Overhead, is derived from sources internal to the City. The FY 2009-10 amount of \$6,997,784 reflects the total overhead charges to departmental budgets (to best reflect each department's true operating costs). The corresponding revenue is included in the General Fund. Overhead will increase by 6.8% or \$448,155 from midyear.

Highlights of significant FY 2009-10 operating revenues compared to FY 2008-09 midyear amounts, unless otherwise indicated, follow:

Property Tax revenue for FY 2009-10 is projected to decrease by \$94,000, or 0.5%, to \$18,621,000, excluding property tax in lieu of VLF and homeowners' exemptions. This slight decrease in FY 2009-10 has its roots in a general devaluation of the housing market and a weakening economy. Redondo Beach revenue loss reflects only modest decreases in the value of coastal dwellings due to location advantages. Property tax should continue to decrease into 2011 as more properties are adjusted down in value. Property tax revenue is the City's number one source of operating revenue.

Property Tax in Lieu of VLF is vehicle license fee revenue and is classified as tax revenue. In FY 2004-05, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the State replaced its General Fund backfill for the reductions in VLF. Property tax in lieu is projected to increase very slightly by \$50,000 or 1.0 % to \$5,255,000 in FY 2009-10. VLF revenue closely parallels growth in City property tax revenue. However, the State's budgetary problems may affect this revenue source if a portion is appropriated to cover the State's fiscal shortfall.

Sales and Use Tax revenue is projected to decline \$599,000, or 6.6%, to \$8,508,000. Sales tax revenue is generally down due to reductions in consumer spending. Following the national trend, the South Bay Galleria has had declining sales and, as a result, closing of businesses. A major business loss was Mervyn's, which fortunately will be replaced by Kohl's, although not until October 2009. Redondo Beach also lost Home Depot Expo, another large sales tax generator. This projection is conservatively based on analysis of current trends, including annual adjustments to the State "triple flip" sales tax apportionment, receipts from our largest sales tax sources, levels of consumer disposable income, heightened regional sales tax competition and moderating consumer confidence.

Utility Users' Tax (UUT) revenue is projected to remain flat at \$8,000,000. This estimate is based upon analysis of the projected performance from each of the categorical components of the City's UUT tax base, including electricity, natural gas, telecommunications, water, and cable television. In FY 2008-09 the citizens of Redondo Beach overwhelmingly (75%) passed a measure to maintain the UUT at the current rate. Based on FY 2007-08 fees, UUT on electricity services represents about \$2.5 million, or 32% of this revenue source; while approximately \$3.4 million or 43% is provided from the UUT on telecommunications services, which includes both wired and wireless services. Competition among utility providers and growth in the overall demand for utilities services will continue to gradually increase the level of UUT revenue provided to support the provision of essential City operational services. The City continues its proactive efforts addressing the challenges impacting this key tax-based operating revenue source.

Transient Occupancy Tax (TOT) revenue is projected to decrease by 5.4% or \$200,000, to \$3,500,000. The benefit of enhanced marketing efforts, community desirability, room rental rates, and a weak dollar are anticipated to be offset by a weak economy, less business travel and high energy prices. Annually, ten percent of the City's TOT revenues, or \$350,000 projected for FY 2009-10, is dedicated to funding tourism promotional and service activities of the Redondo Beach Visitors' Bureau.

Franchise Fees are projected to increase by \$181,000, or 11.3%, to \$1,785,000 for FY 2009-10. Components of franchise fee revenue include Time Warner cable television operations, Southern California Edison electricity franchise, Southern California Gas operations, Verizon, and taxicab franchise operations. With the exception of revenues from Southern California Gas, revenues from franchise fees reflect moderate increases, which is in line with growth in local operations. Cable television franchise revenue represents 48% of the overall franchise fee revenue estimate for FY 2009-10, while projected revenue from the electricity franchise represents 22%. The franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents 26% of the total franchise fee estimate. Cyclical uncertainties of the deregulated energy environment and their impact upon the productive utilization rate of the AES power plant require a conservative estimate from this revenue source.

Business License Tax revenue is expected to remain relatively flat for FY 2009-10, increasing only 44,000, or 3.4% to \$1,344,000 due to moderation in construction and construction-related activity.

Property Transfer Tax revenue for FY 2009-10 is projected at \$1,262,000, reflecting a slight increase of \$3,000, or 0.2%. The local real estate market over the past few years has continued to weaken, but Redondo Beach's prime beach areas have retained their value to a great degree and are still being purchased. Overall projected performance of property transfer tax revenue has been conservatively maintained for FY 2009-10. As with all key operating revenue sources, trends with respect to this revenue source will be closely monitored and revised, if necessary, at the midyear fiscal review.

Investment Earnings for the General Fund for FY 2009-10 are projected to decrease by \$246,500, or 15.6%, to \$1,322,000. This decline is attributable to lower interest rates within the investment marketplace. The three major components of the portfolio are: liquid investments with the State Local Agency Investment Fund, and both Federal Agency and high-grade corporate Medium-Term Note Investments structured with a 1 to 5 year investment maturity matrix. Enhanced cash management activities, coupled with the City's continued participation in the California Statewide Communities Tax and Revenue Anticipation Note (TRAN) program, serve as core elements of the City Treasurer's comprehensive cash management program. In addition, implementation of a strategically focused capital improvement program (CIP) cash management plan will serve to enhance investment returns from CIP funding sources, while ensuring CIP program liquidity.

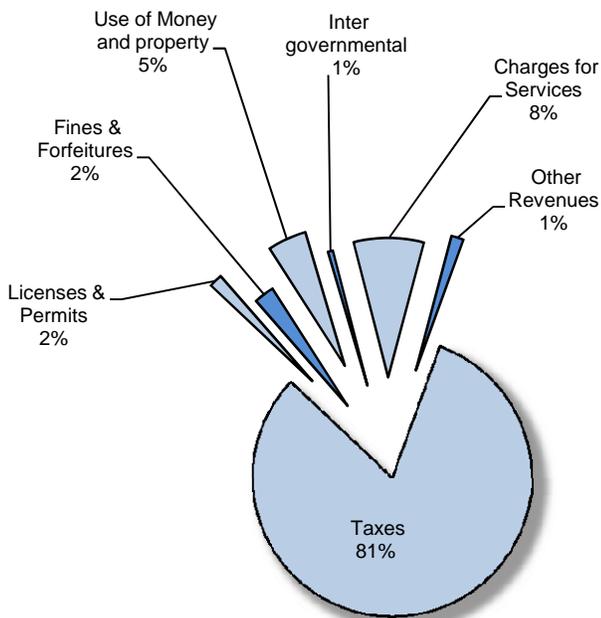
Motor Vehicle/In-Lieu Fees are included in intergovernmental revenues and are projected to decrease by \$62,500, or 20.7%, to \$239,500. Projected decline in the amount of motor vehicle license fee revenue is attributable to the apportionment of current revenue from the State net of withholding for various State administrative costs.

Below is a summary of the FY 2009-10 adopted General Fund operating revenues compared with the FY 2008-09 midyear budget operating revenues:

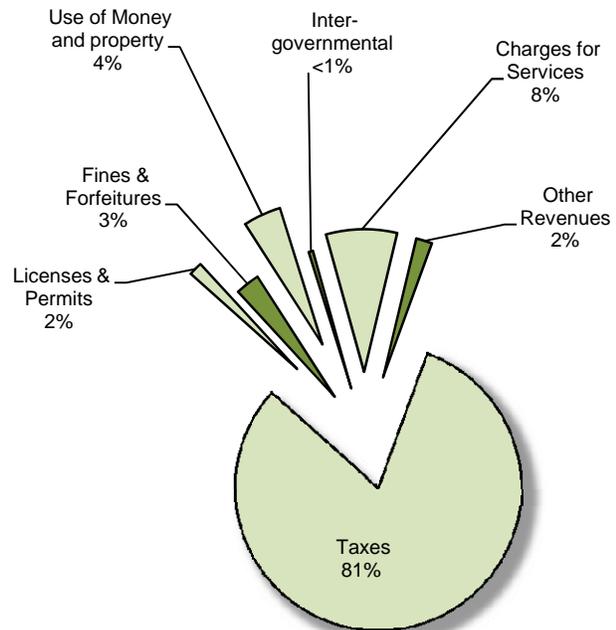
<i>General Fund</i>	Midyear 2008-09	Adopted 2009-10	Increase/ (Decrease)	
Taxes	49,646,000	49,044,000	(602,000)	(1.2%)
Licenses & Permits	944,970	927,084	(17,886)	(1.9%)
Fines & Forfeitures	1,429,000	1,668,000	239,000	16.7%
Use of Money and Property	2,736,200	2,586,660	(149,540)	(5.5%)
Intergovernmental	360,000	297,500	(62,500)	(17.4%)
Charges for Services	4,946,827	4,870,330	(76,497)	(1.5%)
Other Revenues	867,680	1,103,842	236,162	27.2%
Revenue From Outside Sources	60,930,677	60,497,416	(433,261)	(0.7%)
Overhead	6,549,629	6,997,784	448,155	6.8%
Total General Fund	67,480,306	67,495,200	14,894	0.0%

**GENERAL FUND REVENUES
FROM OUTSIDE SOURCES**

**Midyear Revenues
FY 2008-09**



**Adopted Revenues
FY 2009-10**



SPECIAL REVENUE FUNDS

All Special Revenue Funds are for a specific purpose and are not available for other programs. The combined projected revenue in the Special Revenue Funds is \$19,734,514, increasing from the FY 2008-09 midyear budget by \$1,686,507, or 9.3%. The Intergovernmental Grants Fund, where monies received from Federal, State and other governmental agencies are used for capital improvement projects, is projected to increase by \$3,345,092, or 91.8%, largely due to Federal Stimulus money. Revenue in this fund tends to fluctuate from year to year, depending on current capital projects. Also it is projected that the State will not be remitting Traffic Congestion revenue in FY 2009-10. A significant decrease of \$735,337 is also expected in the Transit Fund. With financial difficulties at the Federal and State levels, government sponsored programs have seen substantial funding cuts in recent years which impact the social service grant funds. However, the expected influx of Federal Stimulus money into the CIP programs could give the City some relief.

ENTERPRISE FUNDS

Enterprise Funds account for operations that are financed and operated in a manner similar to private business where the costs of providing goods or services to the general public are financed or recovered primarily through user charges.

Harbor Tidelands Fund: Based on projections provided by Harbor staff, revenues for FY 2009-10 in the Harbor Tidelands Fund including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected at \$5,960,630, up \$139,200, or 2.4%, from the FY 2008-09 midyear budget.

Harbor Uplands Fund: Based on projections provided by Harbor staff, revenues for FY 2009-10 in the Harbor Uplands Fund including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected at \$4,066,850, down \$95,555, or 2.3% from the FY 2008-09 midyear budget.

Solid Waste Fund: FY 2009-10 revenues are projected somewhat higher than the midyear FY 2008-09 budget. This increase is due to the City Council adoption on June 16, 2009, by separate action from the budget, of a refuse rate adjustment to increase revenue to cover the City's outside contractor's higher refuse and recycling costs. The revenue is projected up by \$157,676 or 4.9%.

Wastewater Fund: FY 2009-10 revenues are projected to increase by \$217,371 to \$2,546,261. This increase includes the first full year of a wastewater rate adjustment adopted on June 3, 2008. The rate adjustment increased revenue to cover higher costs related to providing a healthy and safe environment and to ensure we meet the legal covenants of our wastewater bond.

INTERNAL SERVICE FUNDS

In order to determine the true cost of each operating department, internal service fund charges are allocated to each user department. These charges, in turn, represent revenue to each Internal Service Fund. Each of the City's Internal Service Funds is highlighted below.

Self-Insurance Program Fund: The Self-Insurance Program Fund is the basis for allocating liability, workers' compensation and unemployment insurance to all departments. Revenue for FY 2009-10 is estimated to be \$5,573,081, up \$498,386, or 9.8% from FY 2008-09 midyear budget.

Vehicle Replacement Fund: This fund accounts for charges to departments that utilize the City's Fleet Services Division for maintenance, which includes the cost of fuel, of vehicles and equipment. In addition, rental charges are assessed based on the estimated future replacement cost of the vehicles. The increase in proposed revenue to \$3,026,144, an increase of \$122,677, or 4.2%, when compared to the FY 2008-09 midyear budget is mainly due to rising fuel costs.

Building Occupancy Fund: Building maintenance costs are allocated to all City departments through the Building Occupancy Fund. These costs are allocated to all funds including the Special Revenue Funds and Harbor Enterprise Funds. The estimated revenue is \$2,813,769, a \$130,376, or 4.9% increase over the prior year's midyear budget.

Information Technology Fund: The Information Technology Fund includes Information Technology's staff salaries and benefits, computer and telecommunications maintenance costs and charges for equipment replacement. All costs are charged back to users. Estimated revenue for FY 2009-10 is \$2,575,903, relatively level with the FY 2008-09 midyear budget.

Printing and Graphics Fund: This fund was established for the purpose of allocating printing and graphics charges to all departments using the services of the in-house print shop. The proposed revenue is estimated at \$317,235, or \$763 more than the FY 2008-09 midyear budget.

Emergency Communications Fund: The Emergency Communications Fund includes replacement of emergency communications equipment and emergency communications operating expenses. All costs are charged back to the users, which are primarily the Police, Fire and Public Works departments. The revenue is estimated at \$2,663,880, up \$149,577 from the FY 2008-09 midyear budget.

Major Facilities Repair Fund: The Major Facilities Repair Fund is a recently created (FY 2009-10) internal service fund set up for potential, but yet unknown, larger repair costs associated with the aging public facilities. The balance is initially set at \$101,748.

TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND

<i>Fund</i>	Adopted 2008-09	Mldyear 2008-09	Adopted 2009-10	Increase/ (Decrease)	
General Fund:					
Taxes	50,096,000	49,646,000	49,044,000	(602,000)	(1.2%)
Licenses & Permits	1,349,650	944,970	927,084	(17,886)	(1.9%)
Fines & Forfeitures	1,644,000	1,429,000	1,668,000	239,000	16.7%
Use of Money and Property	2,759,200	2,736,200	2,586,660	(149,540)	(5.5%)
Intergovernmental	515,800	360,000	297,500	(62,500)	(17.4%)
Charges for Services	5,412,292	4,946,827	4,870,330	(76,497)	(1.5%)
Other Revenues	831,730	867,680	1,103,842	236,162	27.2%
Overhead	5,850,432	6,549,629	6,997,784	448,155	6.8%
Total General Fund	68,459,104	67,480,306	67,495,200	14,894	0.0%
Traffic Congestion Relief	19,000	598,100	16,700	(581,400)	(97.2%)
State Gas Tax	1,223,300	1,256,591	1,256,291	(300)	(0.0%)
Storm Drain Improvement	42,000	6,500	5,000	(1,500)	(23.1%)
Street Landscaping and Lighting	1,571,000	1,645,000	1,600,530	(44,470)	(2.7%)
Local Transportation Tax	189,420	189,420	40,000	(149,420)	(78.9%)
Proposition A	1,131,000	1,127,900	1,127,200	(700)	(0.1%)
Proposition C	966,000	960,100	951,800	(8,300)	(0.9%)
Transit	1,727,712	1,851,837	1,116,500	(735,337)	(39.7%)
Air Quality Improvement	72,000	71,800	71,700	(100)	(0.1%)
Intergovernmental Grants	2,286,679	3,643,511	6,988,603	3,345,092	91.8%
Comm Develop Block Grant	439,725	439,725	649,805	210,080	47.8%
Housing Authority	5,564,683	5,564,683	5,560,685	(3,998)	(0.1%)
Parks and Recreation Facilities	30,000	10,800	7,500	(3,300)	(30.6%)
Narcotic Forfeiture and Seizure	65,000	307,500	222,200	(85,300)	(27.7%)
Subdivision Park Trust	150,000	90,000	45,000	(45,000)	(50.0%)
Disaster Recovery	50,000	284,540	75,000	(209,540)	(73.6%)
Capital Projects	908,000	908,000	64,000	(844,000)	(93.0%)
Harbor Tidelands	6,006,975	5,821,430	5,960,630	139,200	2.4%
Harbor Uplands	4,285,677	4,162,405	4,066,850	(95,555)	(2.3%)
Solid Waste	3,084,639	3,193,797	3,351,473	157,676	4.9%
Wastewater	2,385,991	2,328,890	2,546,261	217,371	9.3%
Self-Insurance Program	4,057,781	5,074,695	5,573,081	498,386	9.8%
Vehicle Replacement	3,321,911	2,903,767	3,026,444	122,677	4.2%
Building Occupancy	2,572,263	2,683,393	2,813,769	130,376	4.9%
Information Technology	2,538,663	2,564,268	2,575,903	11,635	0.5%
Printing and Graphics	314,694	316,472	317,235	763	0.2%
Emergency Communications	2,307,310	2,514,303	2,663,880	149,577	5.9%
Major Facilities Repair	-	-	101,748	101,748	n/a
Total Before Adjustments	115,770,527	117,999,733	120,290,988	2,291,255	1.9%
Less: Internal Svc Funds/Overhead	20,660,284	22,178,035	23,089,274	911,239	4.1%
Total City	95,110,243	95,821,698	97,201,714	1,380,016	1.4%
Redevelopment Agency	7,516,325	8,610,491	6,220,417	(2,390,074)	(27.8%)
Grand Total	102,626,568	104,432,189	103,422,131	(1,010,058)	(1.0%)

GENERAL FUND PROPERTY TAX

DESCRIPTION

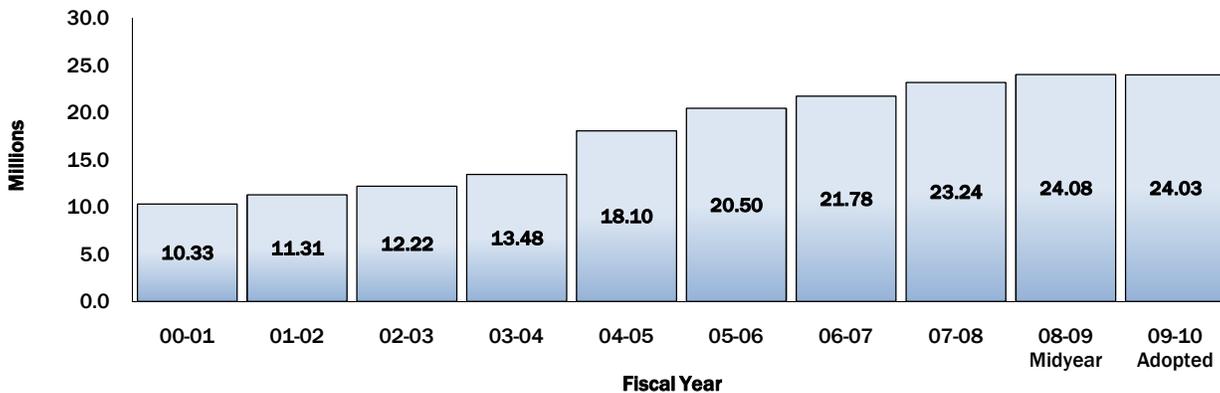
Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located within the City. Property is assessed by the County Assessor except for certain public utility properties which are assessed by the State Board of Equalization. The property tax rate is based on 1.0% of the assessed value. For every \$1 of property tax collected, \$0.166 goes to the City. The property tax graph presented below includes the property tax in lieu of VLF and homeowner exemptions.

BACKGROUND

Growth in property tax is realized from the 2.0% annual increase allowed by Proposition 13, increased valuation occurring due to any new construction activity, and the reassessment of property due to resale. Since FY 1992-93, the State has permanently shifted \$2.3 million a year from the City for use by the schools.

OUTLOOK

Property tax revenue for FY 2009-10 is projected to decrease by \$94,000, or 0.5%, to \$18,621,000, excluding property tax in lieu of VLF and homeowners' exemptions. While homeowners exemptions remains relative flat, property tax in lieu of VLF will increase moderately by \$50,000 or 1.0% to \$5,255,000. Although property tax declined slightly, the downturn was moderated in relation to other cities by the combination of the community's location desirability keeping housing values high, and Proposition 13 valuation growth. Property tax revenue is the City's number one source of operating revenue.



GENERAL FUND SALES AND USE TAX

DESCRIPTION

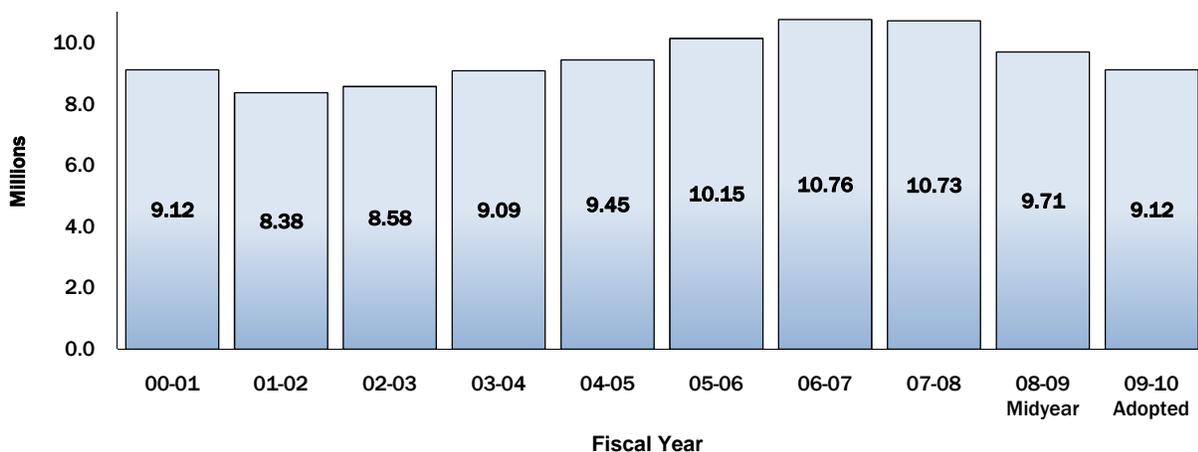
Sales and use tax is imposed upon most retail transactions. The Los Angeles County rate is currently 9.75% of the sale price of taxable goods and services sold at retail in Redondo Beach. The City receives 1.0% of the taxable sales while the remainder is allocated to the State, the County and various transit authorities. The sales tax data presented below includes the Public Safety Augmentation Fund (PSAF) and the State "Triple Flip" Sales Tax.

BACKGROUND

In FY 1993-94, pursuant to voter approval, 1/2% of the State's portion of the sales tax levy was reallocated to local government to augment support for public safety services. The annual local value of this sales tax re-allocation to support police and fire services is projected to be \$612,000 for FY 2009-10. Sales and use tax revenue is somewhat cyclical in nature, responding to local and state economic trends. Although efforts to nurture local economic development have aided growth in this revenue source, local job losses and a depressed economy have eroded consumer confidence resulting in lower sales.

OUTLOOK

Sales and use tax revenue exclusive of PSAF is projected to decline by \$599,000, or 6.6%, from midyear 2008-09 to \$8,508,000, while Public Safety Augmentation Fund is expected to increase by a modest \$12,000. The decrease in sales and use tax is driven by sluggish consumer spending, a depressed economy and subsequent business losses. This projection is conservatively based on analysis of current revenue trends, including annual adjustments to the State "triple flip" sales tax apportionment; receipts from our largest sales tax sources; levels of consumer disposable income; heightened regional sales tax competition; moderating consumer confidence; and in-depth analysis of a variety of components within our local sales tax data base influencing the overall performance of our sales and use tax revenue stream.



GENERAL FUND UTILITY USERS' TAX

DESCRIPTION

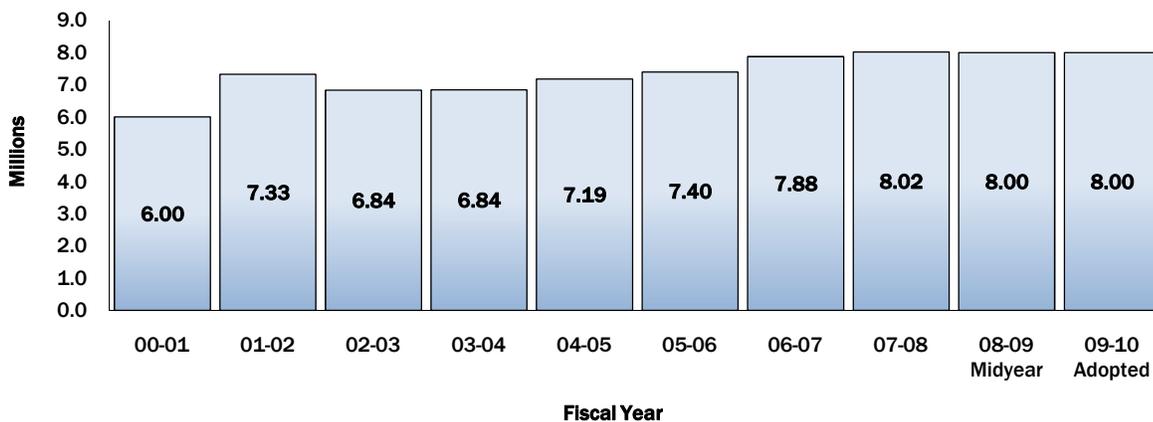
The utility users' tax (UUT) is imposed on consumers of electric, gas, cable television, water and telephone services. Since 1969, most residents and nearly all businesses in the City pay the UUT which is 4.75%

BACKGROUND

In FY 2001-02, UUT increased by \$1.33 million, or 22% due to increased energy prices, which were a result of the energy shortage. The decrease in FY 2002-03 was a result of the stabilization of the energy market following the shortage in the previous year. Funds provided from this key tax-based operating resource have remained relatively stable over the past few years. In FY 2008-09 the citizens of Redondo Beach passed a bill to keep the UUT at the same rate as prior years.

OUTLOOK

Utility users' tax (UUT) revenue for FY2009-10 is projected to remain flat. This is grounded in the vote by the citizens of Redondo Beach maintaining the tax rate on telecommunications and other UUT services at the current level and stability in the overall cost of energy. Changes in technology, litigation, and legislation relating to the evolving telecommunications industry challenge the future viability of UUT resources.



GENERAL FUND TRANSIENT OCCUPANCY TAX

DESCRIPTION

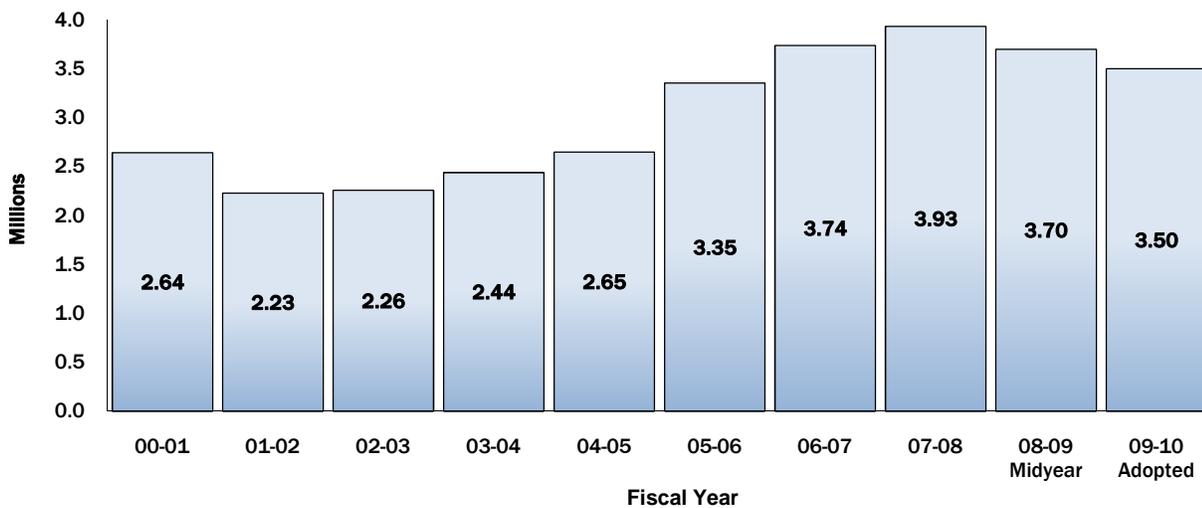
Transient occupancy tax (TOT) is imposed on occupants of hotel, motel, inn, tourist home or other lodging facilities unless such occupancy is for 30 days or longer. The tax is applied to the customer's lodging bill.

BACKGROUND

The current voter-approved TOT rate of 12% became effective July 2005, increasing from the prior 10% rate. Although the City collects the entire amount of the tax, 10% of total TOT revenue is contributed to the Redondo Beach Visitors' Bureau to support marketing and tourism in the City.

OUTLOOK

FY 2009-10 TOT revenue is projected to decrease \$200,000 or 5.4% from prior midyear levels to \$3,500,000. The travel and tourism industry is strengthened as the dollar weakens and more promotional money is spent by the State, but this gain will be offset by high gas prices, a weakening economy and fewer business travelers.



GENERAL FUND FRANCHISE FEES

DESCRIPTION

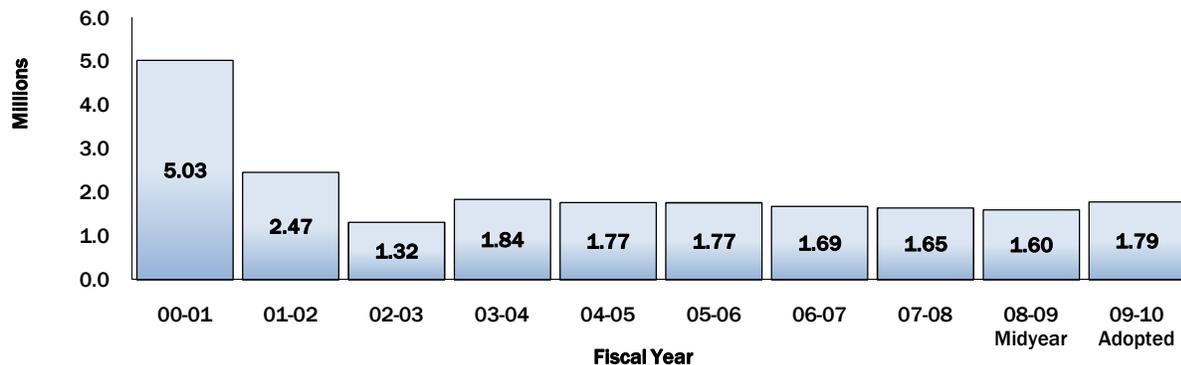
Franchise fees are imposed upon privately-owned utility companies for the privilege of using City streets or rights-of-way. The fees are based on a percentage of each utility company's gross receipts.

BACKGROUND

The City collects franchise fees from Time Warner Cable, Southern California Edison, Southern California Gas Company, Verizon, and local taxicab operators. The City does not collect a franchise fee from telephone companies, as the State collects this fee statewide. In December 1992, the City successfully negotiated with Southern California Gas Company a new franchise agreement on gas transported, but not sold by the gas company. An in-lieu fee was instituted, which effectively recovered all revenues lost through the deregulation of gas sales. The increase in FY 2000-01 is a result of the significant growth in transported gas due to the statewide energy emergency. However, over the most recent years, power levels at the AES power plant have been dramatically reduced. With this, revenue has been significantly lower than the levels experienced in FY 2000-01.

OUTLOOK

Franchise fees are projected to increase by \$181,000, or 11.3%, to \$1,785,000 for FY 2009-10. With the exception of revenues from Southern California Gas, which vary based upon power plant capacity utilization, revenues from franchise fee sources reflect small increases in line with growth in local utility service operations. Cable television franchise revenue sources represent 48% of the overall franchise fee revenue estimate for FY 2009-10, while projected revenue from the electricity franchise represents 22%. The gas franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents 26% of the total franchise fee estimate, while taxicab franchise fee revenue comprises 4% of the overall franchise fee revenue. Cyclical uncertainties of the deregulated energy environment and their impact upon the productive utilization rate of the AES power plant require continued utilization of a conservative estimate from this revenue source.



GENERAL FUND BUSINESS LICENSE TAX

DESCRIPTION

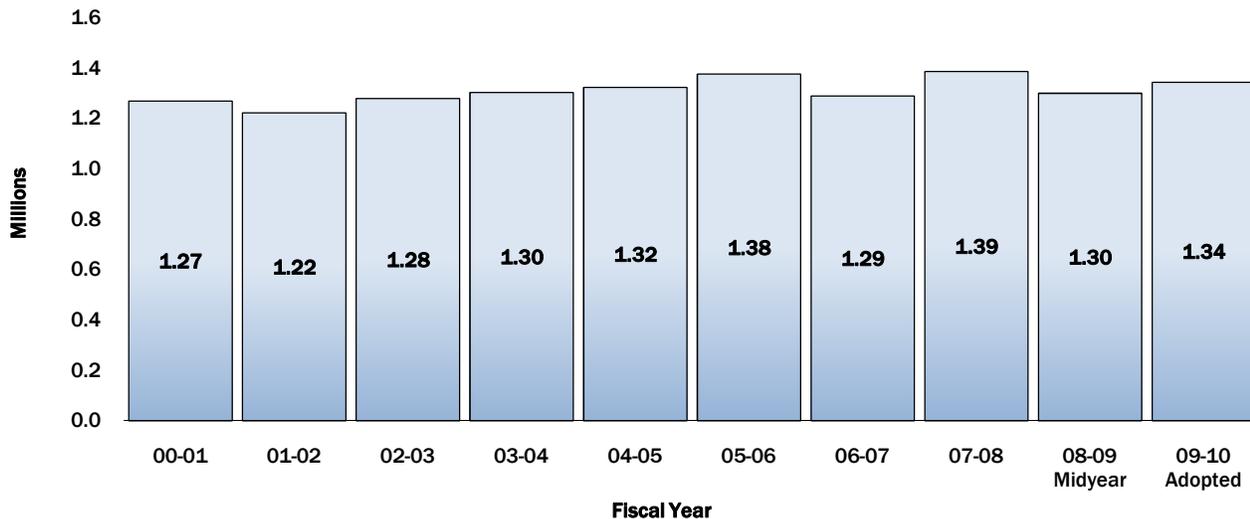
Business license tax is imposed on commercial establishments for the privilege of conducting business within the City. The tax is levied using two factors - a flat rate system and a per employee charge.

BACKGROUND

The flat rate has remained unchanged since FY 1991-92. During FY 2003-04, the cap on the number of employees subject to the \$18 per capita tax was removed. Estimates are based upon a combination of inflation factors, business growth, business turnover, collection percentage, and number of field inspections. In March 2005, the City put forth a ballot measure to raise the business license tax each year in an amount equal to the CPI. The voters did not approve this measure.

OUTLOOK

The FY 2009-10 revenue estimate of \$ 1,344,000 remains fairly flat with only a \$44,000 or 3.4% increase due to the assumed leveling off of the decline in construction and construction-related activity.



GENERAL FUND PROPERTY TRANSFER TAX

DESCRIPTION

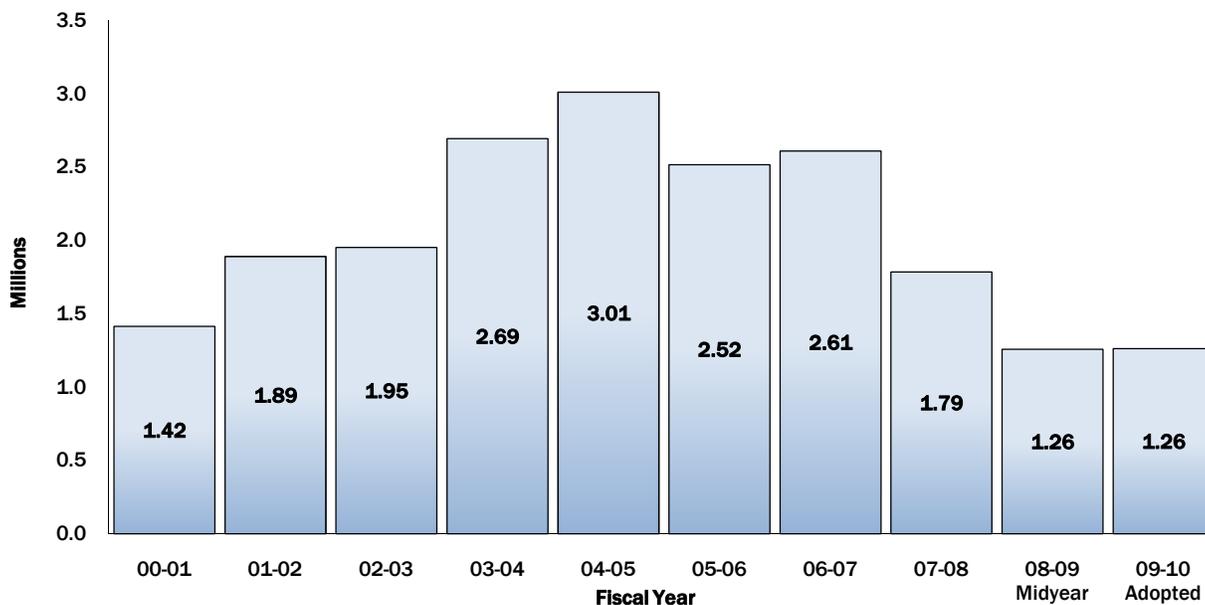
Property transfer tax is imposed on any conveyance of real property when a change in "deed" is filed with the County Registrar-Recorder.

BACKGROUND

The City's tax rate is \$1.10 per \$500 in sale value. The performance of this cyclical revenue source has been complimented by continuing prior-year recoveries of City property transfer tax misallocated by the County.

OUTLOOK

The strength in the performance of this cyclical revenue source experienced over the past five years is projected to flatten for FY 2009-10. Local real estate exchanges have slowed in the weakening economy, but as the beach area retains its desirability and value, it is projected that property in Redondo Beach will continue to be sold at a moderate pace.



GENERAL FUND LICENSES AND PERMITS

DESCRIPTION

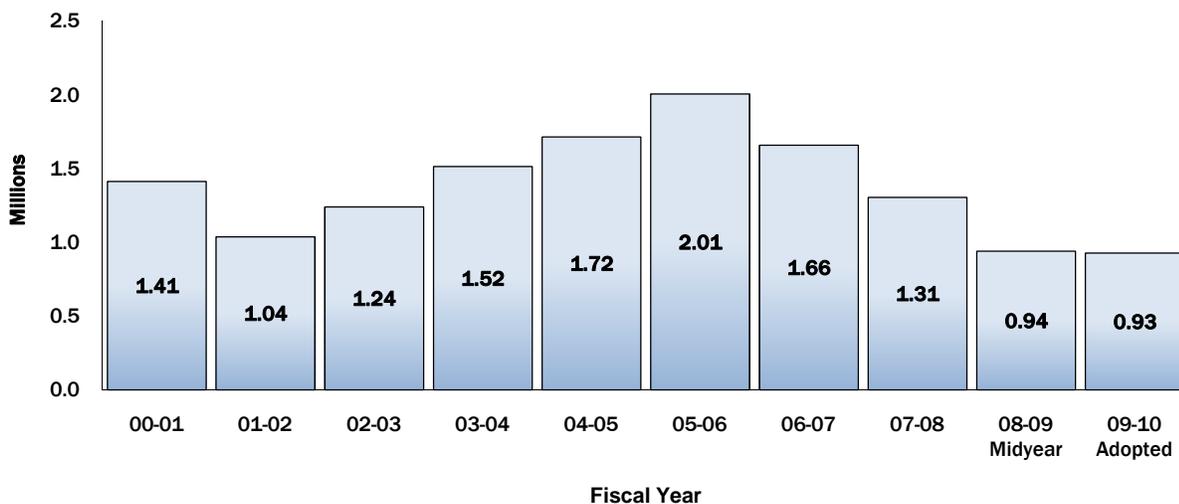
These fees are imposed for the processing of all construction activity permits, bicycle and canine permits, and preferential parking permits.

BACKGROUND

Approximately 80% of this revenue source is from permits issued for construction activity. The cyclical trends in recent years are wholly attributable to the economic cycles which affect the building and construction community.

BACKGROUND

The City expects to see a slight decrease of \$17,886 to \$927,084 in this revenue source in FY 2009-10. Although the largest percentage of these fees, construction permits, will be down due to a weakening housing market and declining economy, user fee increases adopted in FY 2008-09 should offset some of the lost revenue.



GENERAL FUND FINES AND FORFEITURES

DESCRIPTION

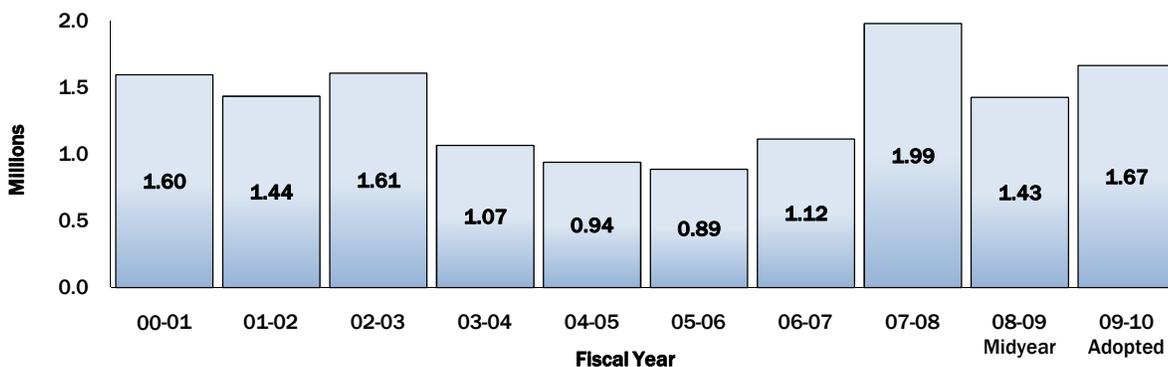
Fines are imposed on persons receiving tickets for vehicle code and/or parking violations in the City. In addition, reimbursements are required through the courts or direct billing for police services associated with arresting offenders or criminals.

BACKGROUND

Beginning in FY 1998-99, legislation was enacted to return the vehicle code fine revenue to the cities. In addition, cities began to share in traffic school revenues. For FY 2003-04 through FY 2006-07, the allocation of parking citation revenue was split between the General Fund and the Solid Waste Fund. For those years, much of the revenue was shifted out of the General Fund. Beginning in FY 2007-08, the parking citation revenue was shifted back into the General fund.

OUTLOOK

Estimates for FY 2009-10 show fines and forfeitures revenue increasing by 16.7% to \$1,668,000. This increase is due to an increase in parking citation penalties adopted by the City Council in May 2009. The FY 2008-09 midyear revenue estimate reflects a potential revenue loss resulting from a \$4.50 increase to the State surcharge which was mitigated in FY 2009-10 by the penalty increase. The FY 2009-10 estimate also includes a \$0.50 increase to each citation as the parking penalty was required to be rounded to a whole dollar amount.



GENERAL FUND USE OF MONEY AND PROPERTY

DESCRIPTION

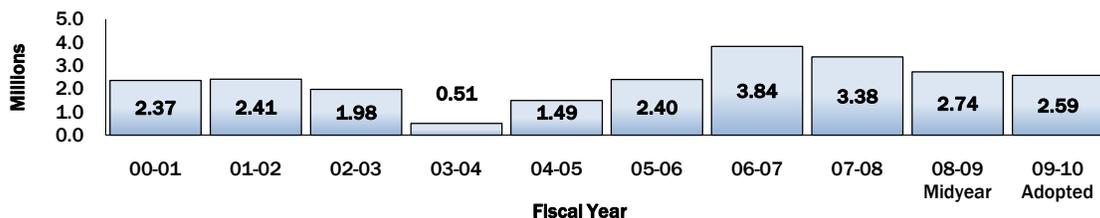
Use of money and property revenue is derived from the investment and management of the City's surplus funds in accordance with State law, the City Charter, and the City's investment policy. Revenue from the use of property is derived from use or rent of various City facilities, including Franklin and Patterson school sites, Alta Vista tennis and racquetball courts, Aviation, Veterans' and Alta Vista parks and camping fees at Wilderness Park.

BACKGROUND

The City invests all surplus funds based upon the requirements of the California Government Code and the City Charter, and in accordance with the City's Statement of Investment Policy. The investment policy is reviewed and approved by the Mayor and City Council on an annual basis. Investments are maintained in a prudent and professionally responsible manner ensuring sufficient investment portfolio liquidity, responding to both the City's operating and capital improvement cash flow requirements. Investment liquidity is maintained while honoring fiduciary responsibilities of investment safety, producing competitive investment returns measured against established investment portfolio performance benchmarks. The City maintains long established annual participation in the California Statewide Communities Development Authority Tax and Revenue Anticipation Note Program, a cost effective cash management tool producing additional investment income to the City's General Fund totaling \$783,000 cumulatively over the 14 years of program participation.

OUTLOOK

The use of money and property for the General Fund for FY 2009-10 is projected to decline by \$149,540, or 5.5%, to \$2,586,660. This decline is attributable to lower interest rates available within the investment marketplace resulting from the slowing economy and the Federal Reserve's efforts to stimulate economic growth through accommodative fiscal policy. The decline in investment income is partially offset by an increase of \$96,960 in rents and percentages. The initial estimate for FY 2009-10 is conservatively postured based upon maintaining a relatively stable amount of funds within the overall investment portfolio. Factored in are the impacts of declining market interest rates upon the three major components of the portfolio: liquid investments with the State Local Agency Investment Fund, and both Federal Agency and high grade Corporate Medium Term Note investments structured within a 1 to 5 year investment maturity matrix. As with all City operating revenue sources, initial estimates of FY 2009-10 investment earnings will be updated within a six-month period as part of the annual mid-year fiscal review. Implementation of a strategically focused Capital Improvement Program (CIP) cash management plan will serve to enhance investment returns from CIP funding sources, while ensuring sufficient capital improvement program liquidity.



GENERAL FUND INTERGOVERNMENTAL

DESCRIPTION

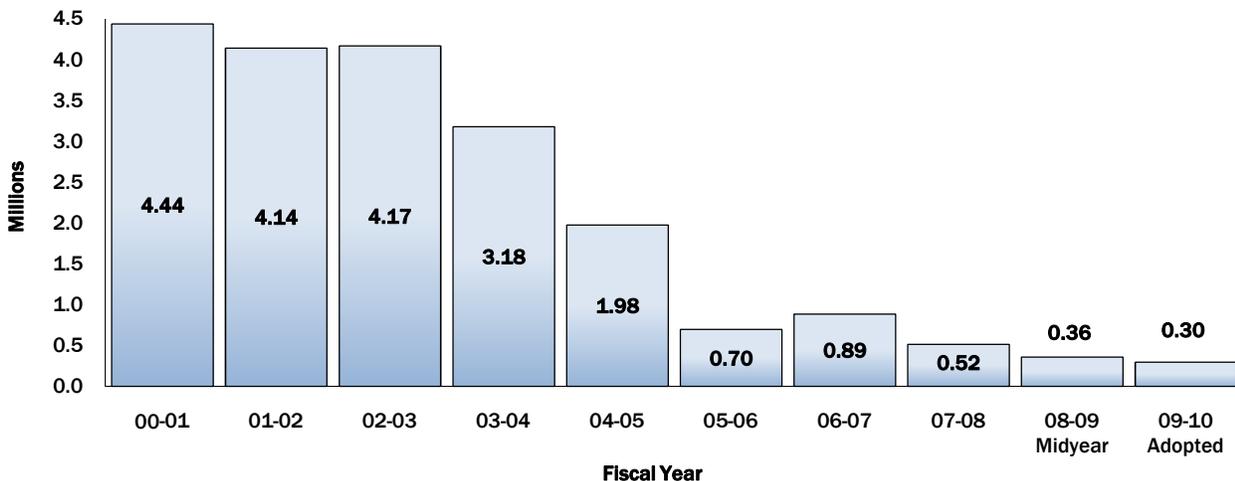
Intergovernmental revenue comes from other governmental agencies. The majority of this revenue is received from State subventions. Examples include motor vehicle (registration) in-lieu tax (MVIL), SB90 reimbursements, and the California Library Services Act.

BACKGROUND

Revenue estimates are provided by the State Department of Finance, State Controller's Office and the State Board of Equalization utilizing trend and projection assumptions. Fluctuations in this revenue source are dependent on the grants and other state subventions received by the City. FY 1999-00 and 2000-01 revenues included a subvention for the past property tax loss based on a per capita basis. The steep decline in intergovernmental revenue from FY 2002-03 is primarily due to State officials' vehicle license fee (VLF) philosophies, reclassifications of VLF revenue and local assistance in balancing the State budget. In addition, during the same period of time, the State was withholding SB 90 State mandated cost reimbursements.

OUTLOOK

Estimates for FY 2009-10 intergovernmental revenue reflect a decrease in revenue of \$62,500 or 17.4% from midyear for a total of \$297,500. This is due to State budgetary problems leading to decreases in motor vehicle in lieu of property tax reimbursement.



GENERAL FUND CHARGES FOR SERVICES

DESCRIPTION

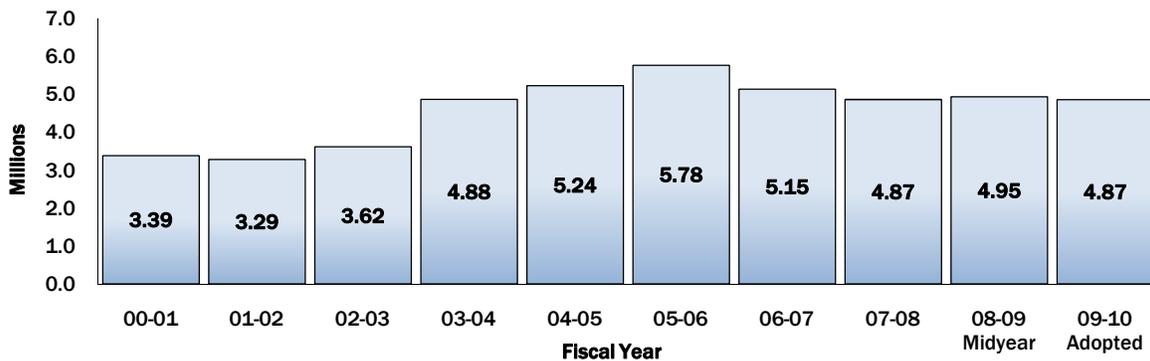
The City collects fees from users of, or participants in, City-provided services, such as plan checking, engineering services, parking meter fees, fire inspections, police booking fees, stand-by at special events, and recreational and cultural activities.

BACKGROUND

The City establishes its user-fee structure to recover the full cost, or at least part of the cost, of providing services enjoyed by the users or participants. The Master Fee Schedule, which includes the rate structure for these fees, was modified in FY 2007-08 and FY 2008-09 to raise a large percentage of these fees to full cost. However, this review only addressed the user rates; whereas revenue is also impacted by usage.

OUTLOOK

For FY 2009-10, forecasted revenue for charges for services will decrease slightly by \$72,497 or 1.5%. Many of the revenue sources will remain relatively flat. Although administrative and planning fees are scheduled to increase, they are more than offset by the forecasted declines in building and engineering and recreation fees.



REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
GENERAL FUND:					
Taxes:					
Property Tax	15,925,451	16,982,581	18,105,963	18,715,000	18,621,000
Property Tax In Lieu Of VLF	4,413,623	4,646,310	4,976,283	5,205,000	5,255,000
Homeowners' Exemption	155,558	154,393	155,278	156,000	157,000
Sales and Use Tax	9,578,526	10,127,274	10,098,778	9,107,000	8,508,000
Public Safety Aug. Fund	569,221	636,844	628,205	600,000	612,000
Utility Users' Tax	7,398,984	7,878,429	8,018,564	8,000,000	8,000,000
Transient Occupancy Tax	3,354,138	3,738,839	3,933,009	3,700,000	3,500,000
Franchise Fees	1,767,452	1,685,711	1,648,295	1,604,000	1,785,000
Business License Tax	1,376,009	1,289,223	1,385,760	1,300,000	1,344,000
Property Transfer Tax	2,516,607	2,609,868	1,784,872	1,259,000	1,262,000
State Take-Aways	(917,492)	-	-	-	-
Sub-total	46,138,077	49,749,472	50,735,007	49,646,000	49,044,000
Licenses and Permits:					
Construction/Excavation Permits	1,797,179	1,438,994	1,084,975	743,000	714,414
Street/Curb/Parking Permits	136,137	132,679	131,517	114,500	125,500
Misc. Licenses/Permits	73,478	88,708	89,535	87,470	87,170
Sub-total	2,006,794	1,660,381	1,306,027	944,970	927,084
Fines and Forfeitures:					
Parking Citations	412,769	544,271	1,374,760	909,000	1,148,000
Vehicle Code Fines	344,704	389,539	428,614	350,000	350,000
Restitution	131,964	183,387	181,309	170,000	170,000
Sub-total	889,437	1,117,197	1,984,683	1,429,000	1,668,000
Use of Money and Property:					
Investment Earnings	1,256,880	2,731,299	2,160,899	1,578,500	1,332,000
Rents and Percentages	1,146,233	1,103,940	1,221,043	1,157,700	1,254,660
Sub-total	2,403,113	3,835,239	3,381,942	2,736,200	2,586,660
Intergovernmental:					
Motor Vehicle/In-Lieu	453,646	429,612	293,685	302,000	239,500
State Library Allocation	106,403	184,868	107,382	58,000	58,000
SB90 State Mandated Cost Reimb.	97,598	250,667	57,380	-	-
Fire - Hermosa Support	-	-	35,474	-	-
Grants	39,596	19,798	21,265	-	-
Sub-total	697,243	884,945	515,186	360,000	297,500

REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
Charges for Services:					
Administrative Fees	443,429	121,764	26,679	70,000	172,700
Parking Meter Fees	1,004,563	1,056,399	1,086,153	1,056,600	1,056,600
Police Service Fees	429,775	471,498	521,306	624,400	646,900
Fire Service Fees	201,813	143,852	188,442	194,647	161,900
Library Book Fines And Fees	174,497	162,148	154,743	143,700	154,500
Recreation Users Pay	1,305,637	1,296,921	1,334,734	1,590,596	1,422,980
Planning Fees	326,674	257,800	177,030	96,962	152,602
Building & Engineering Fees	1,436,805	1,190,866	906,520	689,100	607,198
State Energy Fees	191,203	150,223	110,347	54,000	50,000
Other Building Fees	250,123	279,979	360,618	398,822	434,950
Public Works Fees	11,454	13,206	5,709	28,000	10,000
Sub-total	5,775,973	5,144,656	4,872,281	4,946,827	4,870,330
Other Revenues:					
Miscellaneous Revenue	288,133	135,265	210,428	774,680	971,986
Program Donations	200,963	123,292	129,637	93,000	131,856
Claims Settlement	-	25,531	12,500	-	-
Adopt-A-Waterway	12,593	15,333	4,368	-	-
Sub-total	501,689	299,421	356,933	867,680	1,103,842
REVENUE FROM OUTSIDE SOURCES	58,412,326	62,691,311	63,152,059	60,930,677	60,497,416
Overhead					
Overhead Charges	4,298,260	6,314,753	6,314,750	6,549,629	6,997,784
Sub-total	4,298,260	6,314,753	6,314,750	6,549,629	6,997,784
TOTAL GENERAL FUND	62,710,586	69,006,064	69,466,809	67,480,306	67,495,200

REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
TRAFFIC CONG RELIEF FUND:					
Use of Money and Property	2,229	32,750	38,802	17,100	16,700
Intergovernmental	300,159	494,067	-	581,000	-
TOTAL TRAFFIC CONG RELIEF FUND	302,388	526,817	38,802	598,100	16,700
STATE GAS TAX FUND:					
Taxes	1,209,437	1,205,597	1,174,814	1,243,091	1,243,091
Use of Money and Property	19,552	42,406	31,488	13,500	13,200
Other Revenues	222	-	19,855	-	-
TOTAL STATE GAS TAX FUND	1,229,211	1,248,003	1,226,157	1,256,591	1,256,291
STORM DRAIN IMPROV FUND:					
Charges For Services	146,210	68,600	33,568	6,500	5,000
TOTAL STORM DRAIN IMPROV FUND	146,210	68,600	33,568	6,500	5,000
ST. LANDSCAPING/LIGHTING FUND:					
Use of Money and Property	5,264	1,731	(3,351)	-	-
Charges For Services	1,520,550	1,562,136	1,514,371	1,584,000	1,549,530
Other Revenues	-	146	3,302	61,000	51,000
TOTAL ST. LANDSCAPING/LIGHTING FUND	1,525,814	1,564,013	1,514,322	1,645,000	1,600,530
LOCAL TRANSPORT TAX FUND:					
Intergovernmental	-	-	180,310	189,420	40,000
TOTAL LOCAL TRANSPORT TAX FUND	-	-	180,310	189,420	40,000
PROPOSITION A FUND:					
Use of Money and Property	7,819	40,492	70,694	27,900	27,200
Intergovernmental	1,078,853	1,077,680	1,146,994	1,100,000	1,100,000
TOTAL PROPOSITION A FUND	1,086,672	1,118,172	1,217,688	1,127,900	1,127,200
PROPOSITION C FUND:					
Use of Money and Property	71,882	143,554	120,697	53,100	51,800
Intergovernmental	928,377	896,906	955,452	907,000	900,000
TOTAL PROPOSITION C FUND	1,000,259	1,040,460	1,076,149	960,100	951,800
TRANSIT FUND:					
Intergovernmental	-	54,016	-	-	-
Charges For Services	708,226	1,672,956	1,892,825	1,851,462	1,116,500
Other Revenues	29,871	11,918	8,550	375	-
TOTAL TRANSIT FUND	738,097	1,738,890	1,901,375	1,851,837	1,116,500

REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
<i>AIR QUALITY IMPROVEMENT FUND:</i>					
Use of Money and Property	5,170	6,709	4,678	1,800	1,700
Intergovernmental	59,030	101,853	59,548	70,000	70,000
TOTAL AIR QUALITY IMPROVE FUND	64,200	108,562	64,226	71,800	71,700
<i>INTERGOV'TL GRANTS FUND:</i>					
Intergovernmental	1,682,658	2,268,019	2,384,974	3,643,511	6,988,603
TOTAL INTERGOV'TL GRANTS FUND	1,682,658	2,268,019	2,384,974	3,643,511	6,988,603
<i>SO. BAY YOUTH PROJECT FUND:</i>					
Intergovernmental	707,515	723,294	718,090	-	-
TOTAL SO. BAY YOUTH PROJECT FUND	707,515	723,294	718,090	-	-
<i>COM DEV BLOCK GRANT FUND:</i>					
Intergovernmental	534,351	574,317	530,123	409,725	649,805
Other Revenues	76,293	78,827	27,000	30,000	-
TOTAL COM DEV BLOCK GRANT FUND	610,644	653,144	557,123	439,725	649,805
<i>WORKFORCE INVEST ACT FUND:</i>					
Intergovernmental	885,958	446,424	350,246	-	-
TOTAL WORKFORCE INVEST ACT FUND	885,958	446,424	350,246	-	-
<i>HOUSING AUTHORITY FUND:</i>					
Use of Money and Property	18,087	20,498	23,578	-	-
Other Revenue	53,685	66,509	-	-	-
Intergovernmental	4,877,440	4,941,770	5,735,355	5,564,683	5,560,685
TOTAL HOUSING AUTHORITY FUND	4,949,212	5,028,777	5,758,933	5,564,683	5,560,685
<i>PARKS AND REC FACILITIES FUND:</i>					
Taxes	147,145	76,750	28,800	10,800	7,500
TOTAL PARKS AND REC FACILITIES FUND	147,145	76,750	28,800	10,800	7,500
<i>NARCOTIC FORF/SEIZURE FUND:</i>					
Fines And Forfeitures	43,470	185,455	44,583	294,000	209,000
Use of Money and Property	12,210	31,541	27,416	13,500	13,200
TOTAL NARCOTIC FORF/SEIZURE FUND:	55,680	216,996	71,999	307,500	222,200

REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
<i>SUBDIVISION PARK TRUST FUND:</i>					
Use of Money and Property	(6,759)	2,805	881	-	-
Other Revenues	615,000	472,901	232,500	90,000	45,000
TOTAL SUBDIVISION PARK TRUST FUND	608,241	475,706	233,381	90,000	45,000
<i>DISASTER RECOVERY FUND:</i>					
Other Revenues	119,620	108,330	254,700	284,540	75,000
TOTAL DISASTER RECOVERY FUND	119,620	108,330	254,700	284,540	75,000
TOTAL SPECIAL REVENUE FUNDS	15,859,524	17,410,957	17,610,843	18,048,007	19,734,514
<i>PIER PARK ST REHAB FUND:</i>					
Use of Money and Property	17	43	33	-	-
TOTAL PIER PARK ST REHAB FUND	17	43	33	-	-
<i>CAPITAL PROJECTS FUND:</i>					
Intergovernmental	-	-	1,085,611	-	-
Other Revenues	16,918	75,600	13,000	908,000	64,000
TOTAL CAPITAL PROJECTS FUND	16,918	75,600	1,098,611	908,000	64,000
TOTAL GOVERNMENTAL FUNDS	78,587,045	86,492,664	88,176,296	86,436,313	87,293,714
<i>HARBOR TIDELANDS FUND:</i>					
Use of Money and Property	4,471,596	4,916,419	5,876,893	4,570,800	4,635,000
Charges For Services	839,636	967,033	993,788	1,061,000	1,135,000
Other Revenues	9,086	8,796	10,550	189,630	190,630
TOTAL HARBOR TIDELANDS FUND	5,320,318	5,892,248	6,881,231	5,821,430	5,960,630
<i>HARBOR UPLANDS FUND:</i>					
Use of Money and Property	2,259,882	2,546,797	2,772,954	2,337,700	2,271,300
Charges For Services	1,743,410	1,859,353	1,903,571	1,821,405	1,794,550
Other Revenues	270	-	-	3,300	1,000
TOTAL HARBOR UPLANDS FUND	4,003,562	4,406,150	4,676,525	4,162,405	4,066,850

REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
SOLID WASTE FUND:					
Licenses And Permits	17,241	15,541	10,332	7,000	5,000
Fines And Forfeitures	682,533	709,069	-	-	-
Intergovernmental	73,036	68,841	70,150	130,864	36,000
Charges For Services	2,484,707	2,756,524	2,835,407	2,975,933	3,286,473
Other Revenues	146,991	116,705	137,763	80,000	24,000
TOTAL SOLID WASTE FUND	3,404,508	3,666,680	3,053,652	3,193,797	3,351,473
WASTEWATER FUND:					
Use of Money and Property	228,131	334,154	261,684	900	190,750
Charges For Services	2,120,497	1,827,479	1,724,468	2,312,990	2,332,000
Other Revenues	12,514	4,057	(25,394)	15,000	23,511
TOTAL WASTEWATER FUND	2,361,142	2,165,690	1,960,758	2,328,890	2,546,261
TOTAL ENTERPRISE FUNDS	15,089,530	16,130,768	16,572,166	15,506,522	15,925,214
SELF-INSURANCE PROG FUND:					
Charges For Services	4,083,460	4,622,091	4,622,446	5,074,695	5,073,081
Other Revenues	638	117,765	971,000	-	500,000
TOTAL SELF-INSURANCE PROG FUND	4,084,098	4,739,856	5,593,446	5,074,695	5,573,081
VEHICLE REPLACEMENT FUND:					
Charges For Services	2,010,362	2,661,832	2,746,523	2,813,767	2,929,344
Other Revenues	48,638	77,571	59,631	90,000	97,100
TOTAL VEHICLE REPLACEMENT FUND	2,059,000	2,739,403	2,806,154	2,903,767	3,026,444
BUILDING OCCUPANCY FUND:					
Charges For Services	2,300,250	2,424,818	2,424,818	2,683,393	2,813,769
Other Revenues	171	-	-	-	-
TOTAL BUILDING OCCUPANCY FUND	2,300,421	2,424,818	2,424,818	2,683,393	2,813,769
INFO TECHNOLOGY FUND:					
Charges For Services	2,245,680	2,569,498	2,569,498	2,564,268	2,575,903
Other Revenues	2,908	1,531	1,424	-	-
TOTAL INFO TECHNOLOGY FUND	2,248,588	2,571,029	2,570,922	2,564,268	2,575,903
PRINTING & GRAPHICS FUND:					
Charges For Services	309,610	319,865	319,865	316,472	317,235
Other Revenues	(358)	-	-	-	-
TOTAL PRINTING & GRAPHICS FUND	309,252	319,865	319,865	316,472	317,235

REVENUE DETAIL
FISCAL YEARS 2005-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
<i>EMERGENCY COMMUNICATIONS FUND :</i>					
Charges For Services	353,780	2,330,965	2,330,998	2,514,303	2,663,880
Other Revenues	96,578	1,048	-	-	-
TOTAL EMERGENCY COMMUNICATIONS FUND	450,358	2,332,013	2,330,998	2,514,303	2,663,880
<i>MAJOR FACILITIES REPAIR FUND:</i>					
Charges For Services	-	-	-	-	101,748
TOTAL MAJOR FACILITIES REPAIR FUND	-	-	-	-	101,748
TOTAL INTERNAL SERVICE FUNDS	11,451,717	15,126,984	16,046,203	16,056,898	17,072,060
LESS: INTERNAL CHARGES/OVERHEAD	15,387,670	21,153,461	21,157,237	22,178,035	23,089,274
TOTAL CITY	89,740,622	96,596,955	99,637,428	95,821,698	97,201,714
TOTAL REDEVELOPMENT AGENCY	7,350,646	8,050,663	35,992,039	8,610,491	6,220,417
GRAND TOTAL	97,091,268	104,647,618	135,629,467	104,432,189	103,422,131

EXPENDITURES



OVERVIEW OF APPROPRIATIONS

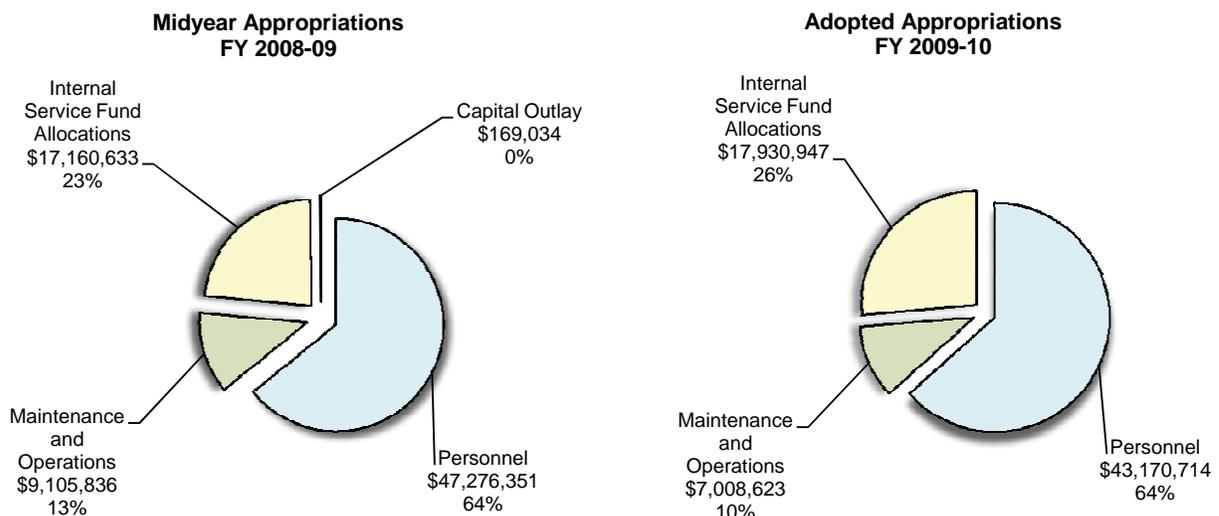
GENERAL FUND

The summary that follows reflects fund appropriations to City departments for the current budget year (FY 2009-10). Although appropriations originate from all funds of the City, the significant fund is the General Fund. Before consideration of transfers-out, General Fund appropriations are \$68,110,284, a decrease of 7.6%, or \$5,601,570 from midyear. The decrease is mainly due to aggressive cost cutting action including negotiated employee concessions, full-time position deauthorizations, reduced operational costs and consolidation of facilities.

Below is a summary of the FY 2009-10 adopted General Fund expenditures compared with the FY 2008-09 midyear budget:

<i>Appropriation Category</i>	Midyear 2008-09	Adopted 2009-10	Increase/ (Decrease)	
Personnel	\$ 47,276,351	\$ 43,170,714	\$ (4,105,637)	(8.7%)
Maintenance and Operations	9,105,836	7,008,623	(2,097,213)	(23.0%)
Internal Service Fund Allocations	17,160,633	17,930,947	770,314	4.5%
Capital Outlay	169,034	-	(169,034)	(100.0%)
Subtotal	73,711,854	68,110,284	(5,601,570)	(7.6%)
Transfers-Out	1,244,500	1,084,211	(160,289)	(12.9%)
Total	74,956,354	69,194,495	(5,761,859)	(7.7%)

GENERAL FUND APPROPRIATIONS



Personnel costs in the General Fund decreased \$4,105,637 or 8.7%. Included in the FY 2009-10 adopted personnel amounts are:

- Negotiated employee concessions including a deferral of cost of living increases and a 6% salary rollback.
- Step increases for eligible employees not at the top of the salary schedule for their positions.
Employer contribution rate increases to the Public Employees Retirement System (PERS) from 11.485% to 11.671% for the miscellaneous group and decreases from 32.849% to 32.091% for public safety.
- Medical insurance adjustments will not be made until FY 2009-10 midyear as appropriations for rate increases effective in January 2010.
- Other Post-Employment Benefits (OPEB) contributions of 4.5% (the same rate used in FY 2008-09) applicable payroll expenditures.

The FY 2008-09 maintenance and operations midyear budget is much higher than the FY 2009-10 because the midyear budget also reflects carryover appropriations of \$2.1 million, including carryover encumbrances of about \$820,000. These carryovers increase the FY 2008-09 amounts and are not yet included in FY 2009-10.

The FY 2008-09 internal service fund allocations were based on FY 2006-07 actual expenses, and the FY 2009-10 allocations are based on FY 2007-08 actual expenses. The changes to internal service fund allocations result in a General Fund expenditure increase of \$770,314, or 4.5%, and include the following:

- Increased vehicle maintenance allocations as a result of higher fuel costs in FY 2007-08.
- A refund to all departments of information technology equipment replacement allocations for a piece of equipment originally scheduled for replacement in FY 2009-10 that will instead be leased.
- A one-time spike in information technology maintenance allocations as monthly personal computer lease payments were changed to annual lease payments during FY 2007-08 resulting in expenditures for more than a 12-month period (19 months).
- Increased building occupancy allocations as a result of higher utility costs and emergency repairs in FY 2007-08.
- Increased City facility sewer fees due to a rate adjustment approved by the City Council on June 3, 2008.
- Increased emergency communications operations allocations to the Police, Fire and Public Works Departments as a result of increased software maintenance agreements.
- Increased allocations of Police and Recreation and Community Services FY 2007-08 administration expenditures resulted in higher overhead charges to those departments.

SPECIAL REVENUE FUNDS

The combined appropriations in the FY 2009-10 Adopted Budget Special Revenue Funds are approximately \$22.4 million, a decrease of approximately \$3.1 million or 12.2% from midyear. Special Revenue Funds are most often used for capital improvement projects. Appropriations in these funds tend to fluctuate from year to year, depending on current capital projects.

ENTERPRISE FUNDS

Harbor Tidelands Fund:

Budgeted appropriations for FY 2009-10 are estimated at approximately \$7.5 million, a decrease of 17.9% from midyear. The inclusion of carryover capital improvement projects in the FY 2008-09 midyear appropriations accounts for a majority of the decrease.

Harbor Uplands Fund:

Appropriations for FY 2009-10 are budgeted at approximately \$5.4 million, down 35.5% from FY 2008-09 midyear budgeted amounts. The inclusion of carryover capital improvement projects in the FY 2008-09 midyear appropriations accounts for the decrease.

Solid Waste Fund:

Appropriations for FY 2009-10 are budgeted at approximately \$3.5 million, down \$3,537 or 0.1% from FY 2008-09 budgeted amounts. Prior year one-time appropriations have been removed from the FY 2009-10 budgeted amounts, accounting for the decrease.

Wastewater Fund:

Appropriations for FY 2009-10 are budgeted at approximately \$4.8 million, down \$1,996,634 or 29.5% from FY 2008-09 budgeted amounts. The inclusion of carryover capital improvement projects in the FY 2008-09 midyear appropriations accounts for a majority of the decrease.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The total FY 2009-10 appropriations for the Internal Service Funds are approximately \$14.2 million. This amount decreased by approximately \$4.0 million from FY 2008-09 budgeted amounts. The largest decreases are due to the Information Technology, Emergency Communications and Vehicle Replacement Funds, which had one-time equipment replacement needs in FY 2008-09 that are not required in FY 2009-10.

TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND

<i>Fund</i>	Adopted 2008-09	Midyear 2008-09	Adopted 2009-10	Increase/ (Decrease)	
General Fund	69,312,421	73,711,854	68,110,284	(5,601,570)	(7.6%)
Traffic Congestion Relief	50,000	840,000	575,000	(265,000)	(31.5%)
State Gas Tax	1,475,849	1,527,365	1,376,155	(151,210)	(9.9%)
Storm Drain Improvement	53,000	534,447	-	(534,447)	(100.0%)
Street Landscaping and Lighting	2,606,089	2,661,972	2,603,672	(58,300)	(2.2%)
Local Transportation Tax	-	16,305	80,000	63,695	390.6%
Proposition A	-	-	-	-	0.0%
Proposition C	1,275,000	2,262,402	1,191,216	(1,071,186)	(47.3%)
Transit	3,010,529	3,494,889	2,977,170	(517,719)	(14.8%)
Air Quality Improvement	48,458	173,330	49,142	(124,188)	(71.6%)
Intergovernmental Grants	2,286,679	6,101,532	6,981,975	880,443	14.4%
Comm Develop Block Grant	481,725	693,139	633,672	(59,467)	(8.6%)
Housing Authority	5,582,531	5,589,845	5,566,297	(23,548)	(0.4%)
Parks and Recreation Facilities	50,000	269,551	-	(269,551)	(100.0%)
Narcotic Forfeiture and Seizure	64,890	249,108	64,890	(184,218)	(74.0%)
Subdivision Park Trust	65,000	1,014,345	294,420	(719,925)	(71.0%)
Disaster Recovery	-	73,642	4,120	(69,522)	(94.4%)
Capital Projects	3,423,516	13,705,602	937,946	(12,767,656)	(93.2%)
Harbor Tidelands	5,602,121	9,074,026	7,454,121	(1,619,905)	(17.9%)
Harbor Uplands	5,561,348	8,387,104	5,407,112	(2,979,992)	(35.5%)
Solid Waste	3,463,521	3,481,367	3,477,830	(3,537)	(0.1%)
Wastewater	3,604,353	6,776,677	4,780,043	(1,996,634)	(29.5%)
Self-Insurance Program	3,478,768	3,519,774	3,517,695	(2,079)	(0.1%)
Vehicle Replacement	2,566,599	4,251,144	2,405,503	(1,845,641)	(43.4%)
Building Occupancy	2,560,250	3,013,804	2,813,124	(200,680)	(6.7%)
Information Technology	2,592,937	3,489,747	2,690,374	(799,373)	(22.9%)
Printing and Graphics	305,206	414,519	320,884	(93,635)	(22.6%)
Emergency Communications	2,033,535	3,494,678	2,439,497	(1,055,181)	(30.2%)
Major Facilities Repair	-	-	-	-	0.0%
Total Before Adjustments	121,554,325	158,822,168	126,752,142	(32,070,026)	(20.2%)
Less: Internal Svc Funds/Overhead	20,660,284	22,178,035	23,089,274	911,239	4.1%
Total City	100,894,041	136,644,133	103,662,868	(32,981,265)	(24.1%)
Redevelopment Agency	7,276,638	8,272,911	7,254,010	(1,018,901)	(12.3%)
Grand Total	108,170,679	144,917,044	110,916,878	(34,000,166)	(23.5%)



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APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2009-2010

<i>Fund</i>	Mayor & City Council	City Clerk	City Treasurer	City Attorney	City Manager	Information Technology	Human Resources	Financial Services	Police
General Fund	681,974	679,670	468,263	2,205,027	1,824,942	-	591,805	2,771,266	27,366,430
Traffic Congestion Relief	-	-	-	-	-	-	-	-	-
State Gas Tax	-	-	-	-	-	-	-	-	-
Storm Drain Improvement	-	-	-	-	-	-	-	-	-
St. Landscaping & Lighting	-	-	-	-	-	-	-	-	-
Local Transportation Tax	-	-	-	-	-	-	-	-	-
Proposition A	-	-	-	-	-	-	-	-	-
Proposition C	-	-	-	-	-	-	-	-	-
Transit	-	-	-	-	-	-	-	-	-
Air Quality Improvement	-	-	-	-	-	-	-	-	-
Intergovernmental Grants	-	-	-	-	-	-	-	-	23,220
Comm. Develop. Block Grant	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-
Parks & Recreation Facilities	-	-	-	-	-	-	-	-	-
Narcotic Forfeiture & Seizure	-	-	-	-	-	-	-	-	64,890
Subdivision Park Trust	-	-	-	-	-	-	-	-	-
Disaster Recovery	-	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-	-
Harbor Tidelands	12,081	-	-	85,148	-	-	-	-	-
Harbor Uplands	8,626	-	-	91,907	-	-	-	-	1,521,698
Solid Waste	-	-	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-	-	-
Self-Insurance Program	-	-	-	-	-	-	3,517,695	-	-
Vehicle Replacement	-	-	-	-	-	-	-	-	-
Building Occupancy	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	2,690,374	-	-	-
Printing & Graphics	-	-	-	-	-	-	-	320,884	-
Emergency Communications	-	-	-	-	-	-	-	-	2,439,497
Major Facilities Repair	-	-	-	-	-	-	-	-	-
Redevelopment Agency	10,968	-	-	124,301	191,221	-	-	108,982	179,310
Department Total	713,649	679,670	468,263	2,506,383	2,016,163	2,690,374	4,109,500	3,201,132	31,595,045

Note:
Each of the above departments includes costs for personnel, maintenance and operations, internal service charges, overhead and capital outlay. While personnel, maintenance and operations and capital outlay are external expenditures, internal charges represent costs incurred by one department which, in turn, are charged to others. For example, the amount paid for liability and workers' compensation insurance is an external expense to Human Resources and an internal allocation to other departments. Therefore, if you sum expenditures of all departments above to derive the City Budget, you would double count those expenses booked to one department and allocated to another. An adjustment must be made to correctly report the City budget by eliminating those expenses which would be doubled. Redevelopment Agency (RDA) expenditures also must be eliminated from the totals, as the RDA is an agency separate from the City.

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2009-2010

Fire	Public Library	Recreation & Comm Svcs	Planning	Engineering & Bldg Svcs	Harb, Business & Transit	Public Works	Capital Imp Projects	For Total City*	Total City
14,154,821	3,739,141	5,818,767	1,005,993	2,803,071	178,163	3,820,951	-	(6,646,077)	61,464,207
-	-	-	-	-	-	-	575,000	-	575,000
-	-	-	-	-	-	1,376,155	-	-	1,376,155
-	-	-	-	-	-	-	-	-	-
-	-	-	-	75,074	-	2,528,598	-	-	2,603,672
-	-	-	-	-	-	-	80,000	-	80,000
-	-	-	-	-	-	-	-	-	-
-	-	-	-	759	37	-	1,190,420	-	1,191,216
-	-	-	-	-	2,977,170	-	-	-	2,977,170
-	-	-	-	-	49,142	-	-	-	49,142
48,000	-	-	-	-	-	68,577	6,842,178	-	6,981,975
-	-	393,592	-	-	-	-	240,080	-	633,672
-	-	5,566,297	-	-	-	-	-	-	5,566,297
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	64,890
-	-	-	-	-	-	-	294,420	-	294,420
4,120	-	-	-	-	-	-	-	-	4,120
-	-	-	-	117,946	-	-	820,000	-	937,946
1,699,178	-	428,637	-	5,950	1,221,276	1,760,151	2,241,700	-	7,454,121
-	-	-	-	5,290	1,255,711	1,823,880	700,000	-	5,407,112
219,471	-	-	-	-	-	3,258,359	-	-	3,477,830
-	-	-	-	973,953	-	856,090	2,950,000	(23,483)	4,756,560
-	-	-	-	-	-	-	-	(5,049,000)	(1,531,305)
-	-	-	-	-	-	2,405,503	-	(2,919,577)	(514,074)
-	-	-	-	-	-	2,813,124	-	(2,912,894)	(99,770)
-	-	-	-	-	-	-	-	(2,560,717)	129,657
-	-	-	-	-	-	-	-	(313,646)	7,238
-	-	-	-	-	-	-	-	(2,663,880)	(224,383)
-	-	-	-	-	-	-	-	-	-
-	-	884,272	-	-	479,643	-	-	(1,978,697)	-
16,125,590	3,739,141	13,091,565	1,005,993	3,982,043	6,161,142	20,711,388	15,933,798	(25,067,971)	103,662,868

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Department</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total	¹
Mayor and City Council	362,283	172,833	178,533	-	713,649	
City Clerk	481,468	96,502	101,700	-	679,670	
City Treasurer	316,432	109,260	42,571	-	468,263	
City Attorney	1,705,890	538,101	262,392	-	2,506,383	
City Manager	841,425	989,027	185,711	-	2,016,163	
Information Technology	769,081	1,338,350	381,068	201,875	2,690,374	²
Human Resources	443,058	3,535,719	130,723	-	4,109,500	²
Financial Services	1,659,567	1,149,988	391,577	-	3,201,132	²
Police	21,715,513	1,365,090	8,514,442	-	31,595,045	²
Fire	12,136,418	454,391	3,534,781	-	16,125,590	
Public Library	1,710,525	415,110	1,613,506	-	3,739,141	
Recreation & Community Svcs	3,365,467	6,883,751	2,842,347	-	13,091,565	
Planning	719,447	55,976	230,570	-	1,005,993	
Engineering & Building Svcs	2,192,527	1,105,548	683,968	-	3,982,043	
Harbor, Business & Transit	957,690	4,186,621	1,016,831	-	6,161,142	
Public Works	8,310,058	8,239,680	3,354,400	807,250	20,711,388	²
Total Before Adjustments	57,686,849	30,635,947	23,465,120	1,009,125	112,797,041	
Less: Internal Svc Funds/Overhead	(30,705)	-	(23,058,569)	-	(23,089,274)	²
Redevelopment Admin.	(814,617)	(757,529)	(406,551)	-	(1,978,697)	
Total Operating	56,841,527	29,878,418	-	1,009,125	87,729,070	²
Capital Improvements	-	-	-	15,933,798	15,933,798	
Total City	56,841,527	29,878,418	-	16,942,923	103,662,868	²
Total Redevelopment Agency	505,027	6,342,432	406,551	-	7,254,010	

Notes:

- 1) Excludes transfers out.
- 2) The appropriations in the Information Technology, Human Resources, Financial Services, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>General Fund</i>							
Mayor & City Council	Mayor & City Council	337,112	172,833	172,029	-	-	681,974
City Clerk Administration	City Clerk	481,468	93,472	101,700	-	-	676,640
City Clerk Elections	City Clerk	-	3,030	-	-	-	3,030
City Treasurer	City Treasurer	316,432	109,260	42,571	-	-	468,263
General Legal Administration	City Attorney	885,858	332,252	174,319	-	-	1,392,429
Prosecution	City Attorney	675,167	64,166	73,265	-	-	812,598
City Manager	City Manager	701,085	989,027	134,830	-	-	1,824,942
Employee Relations	Human Resources	275,458	225,040	91,307	-	-	591,805
Financial Services	Financial Services	1,462,992	1,045,978	262,296	-	-	2,771,266
Police Administration	Police	1,490,977	174,370	167,284	-	-	1,832,631
Patrol	Police	11,232,238	357,157	5,079,752	-	-	16,669,147
Investigations	Police	3,453,155	168,240	1,168,693	-	-	4,790,088
Management Services	Police	1,169,414	114,060	447,446	-	-	1,730,920
Administrative Services	Police	1,343,690	252,380	747,574	-	-	2,343,644
Fire Administration	Fire	424,118	47,680	508,841	-	-	980,639
Fire Prevention	Fire	668,516	14,981	283,692	-	-	967,189
Fire Operations	Fire	9,213,342	194,690	2,075,921	-	-	11,483,953
Fire Special Services	Fire	442,491	38,150	242,399	-	-	723,040
Public Library	Public Library	1,710,525	415,110	1,613,506	-	-	3,739,141
Rec & Comm Svcs Administration	Rec. & Comm. Svcs	421,938	110,210	81,271	-	-	613,419
Recreation Services	Rec. & Comm. Svcs	1,013,255	797,131	1,277,077	-	-	3,087,463
Cultural & Performing Arts	Rec. & Comm. Svcs	511,925	140,794	894,884	-	-	1,547,603
Senior & Family Services	Rec. & Comm. Svcs	265,825	79,020	225,437	-	-	570,282
Planning Services	Planning	615,092	49,400	192,387	-	-	856,879
Code Enforcement	Planning	104,355	6,576	38,183	-	-	149,114
Engineering Services	Eng. & Building Svcs	826,623	319,484	306,907	-	-	1,453,014
Building Services	Eng. & Building Svcs	941,989	46,591	361,477	-	-	1,350,057
Business	Harbor, Bus. & Transit	1	130,941	33,319	-	-	164,261
Transit	Harbor, Bus. & Transit	2,764	8,270	2,868	-	-	13,902
Public Works Administration	Public Works	218,543	19,630	152,047	-	-	390,220
Sewer/Storm Drain Maintenance	Public Works	87,571	29,800	53,734	-	-	171,105
Street Maintenance	Public Works	467,357	10,652	351,218	-	-	829,227
Parks Maintenance	Public Works	1,409,438	448,248	572,713	-	-	2,430,399
Total General Fund		43,170,714	7,008,623	17,930,947	-	-	68,110,284

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Traffic Congestion Relief Fund</i>							
Residential Street Rehab	Capital Improvements	-	-	-	-	575,000	575,000
Total Traffic Congestion Relief Fund		-	-	-	-	575,000	575,000
<i>State Gas Tax Fund</i>							
Street Maintenance	Public Works	683,833	342,370	349,952	-	-	1,376,155
Total State Gas Tax Fund		683,833	342,370	349,952	-	-	1,376,155
<i>St Landscaping & Lighting Fund</i>							
Engineering Services	Eng. & Building Svcs	46,529	23,500	5,045	-	-	75,074
Public Works Administration	Public Works	38,944	-	5,939	-	-	44,883
Street Maintenance	Public Works	324,341	982,909	112,712	-	-	1,419,962
Parks Maintenance	Public Works	532,912	281,231	249,610	-	-	1,063,753
Total St Landscaping & Lighting Fund		942,726	1,287,640	373,306	-	-	2,603,672
<i>Local Transportation Tax Fund</i>							
Citywide Curb Ramp Improvements		-	-	-	-	80,000	80,000
Total Local Transportation Tax Fund		-	-	-	-	80,000	80,000
<i>Proposition C Fund</i>							
Engineering Services	Eng. & Building Svcs	-	-	759	-	-	759
Transit	Harbor, Bus. & Transit	-	-	37	-	-	37
Transit Center Project	Capital Improvements	-	-	-	-	437,120	437,120
Bicycle Transp Plan Implementation	Capital Improvements	-	-	-	-	30,000	30,000
No Redondo Bikeway Light&Amenities	Capital Improvements	-	-	-	-	45,000	45,000
Grant/Artesia Countdown Ped Signal	Capital Improvements	-	-	-	-	3,300	3,300
Harbor Dr Resurf - Beryl to Herondo	Capital Improvements	-	-	-	-	675,000	675,000
Total Proposition C Fund		-	-	796	-	1,190,420	1,191,216

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Transit Fund</i>							
Transit	Harbor, Bus. & Transit	319,248	2,466,546	191,376	-	-	2,977,170
Total Transit Fund		319,248	2,466,546	191,376	-	-	2,977,170
<i>Air Quality Improvement Fund</i>							
Transit	Harbor, Bus. & Transit	16,745	28,650	3,747	-	-	49,142
Total Air Quality Improvement Fund		16,745	28,650	3,747	-	-	49,142
<i>Intergovernmental Grants Fund</i>							
Patrol	Police	23,220	-	-	-	-	23,220
Fire Operations	Fire	-	48,000	-	-	-	48,000
Parks Maintenance	Public Works	68,577	-	-	-	-	68,577
Transit Center Project	Capital Improvements	-	-	-	-	1,748,478	1,748,478
Harbor Patrol Facility Replacement	Capital Improvements	-	-	-	-	675,000	675,000
Inglewood Ave Resurf/Artesia-MBB	Capital Improvements	-	-	-	-	1,531,000	1,531,000
Prospect Ave Resurf/PV Blvd-Anita	Capital Improvements	-	-	-	-	447,000	447,000
Bus Bench Replacement	Capital Improvements	-	-	-	-	118,000	118,000
Grant/Artesia Countdown Ped Signal	Capital Improvements	-	-	-	-	29,700	29,700
LED Streelight Replacement Project	Capital Improvements	-	-	-	-	618,000	618,000
Alta Vista Park Diversion & Re-Use	Capital Improvements	-	-	-	-	1,550,000	1,550,000
Transient Vessel Mooring	Capital Improvements	-	-	-	-	125,000	125,000
Total Intergovernmental Grants Fund		91,797	48,000	-	-	6,842,178	6,981,975
<i>Community Development Block Grant (CDBG) Fund</i>							
Comm Dev Block Grant	Rec. & Comm. Svcs	208,172	103,475	81,945	-	-	393,592
Dale Page Pk RR Bldg ADA Imp	Capital Improvements	-	-	-	-	97,200	97,200
Dominguez Pk RR Bldg ADA/Ext Imp	Capital Improvements	-	-	-	-	62,880	62,880
Citywide Curb Ramp Improvements	Capital Improvements	-	-	-	-	80,000	80,000
Total Comm Dev Block Grant (CDBG) Fund		208,172	103,475	81,945	-	240,080	633,672

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Housing Authority Fund</i>							
Housing Authority	Rec. & Comm. Svcs	362,221	5,084,106	119,970	-	-	5,566,297
Total Housing Authority Fund		362,221	5,084,106	119,970	-	-	5,566,297
<i>Narcotic Forfeiture & Seizure Fund</i>							
Police Administration	Police	-	31,000	-	-	-	31,000
Patrol	Police	-	19,990	-	-	-	19,990
Investigations	Police	-	3,440	-	-	-	3,440
Administrative Services	Police	-	10,460	-	-	-	10,460
Total Narcotic Forfeiture & Seizure Fund		-	64,890	-	-	-	64,890
<i>Subdivision Park Trust Fund</i>							
Anderson Modular Bldg & Annex Demo	Capital Improvements	-	-	-	-	22,100	22,100
Aviation Gym Capital Equip Replace	Capital Improvements	-	-	-	-	154,000	154,000
Dominguez Pk RR Bldg ADA/Ext Imp	Capital Improvements	-	-	-	-	89,320	89,320
Wilderness Pk Brush Removal/Thinning	Capital Improvements	-	-	-	-	29,000	29,000
Total Subdivision Park Trust Fund		-	-	-	-	294,420	294,420
<i>Disaster Recovery</i>							
Disaster Recovery	Fire	-	4,120	-	-	-	4,120
Total Disaster Recovery		-	4,120	-	-	-	4,120
<i>Capital Projects Fund</i>							
Engineering Services	Eng. & Building Svcs	117,946	-	-	-	-	117,946
Comprehensive City Identity Program	Capital Improvements	-	-	-	-	50,000	50,000
Path of History	Capital Improvements	-	-	-	-	14,000	14,000
Council Chambers A/V Upgrade	Capital Improvements	-	-	-	-	50,000	50,000
Fire Station I Roof Replacement	Capital Improvements	-	-	-	-	75,000	75,000
Knob Hill Admin Area Roof Replacement	Capital Improvements	-	-	-	-	19,000	19,000
Anderson Modular Bldg & Annex Demo	Capital Improvements	-	-	-	-	37,000	37,000
Preventative Maintenance - Alleys, Sidewalks	Capital Improvements	-	-	-	-	100,000	100,000
Traffic Calming Project	Capital Improvements	-	-	-	-	50,000	50,000
Riviera Village Improvements	Capital Improvements	-	-	-	-	100,000	100,000
Alta Vista Park Diversion & Re-Use	Capital Improvements	-	-	-	-	150,000	150,000
Wet Weather Bacterial TMDL Implemen	Capital Improvements	-	-	-	-	175,000	175,000
Total Capital Projects Fund		117,946	-	-	-	820,000	937,946

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Harbor Tidelands Fund</i>							
Mayor & City Council	Mayor & City Council	10,380	-	1,701	-	-	12,081
General Legal Administration	City Attorney	41,752	39,495	3,901	-	-	85,148
Fire Operations	Fire	1,255,530	92,910	350,738	-	-	1,699,178
Recreation Services	Rec. & Comm. Svcs	244,193	125,170	59,274	-	-	428,637
Engineering Services	Eng & Building Svcs	4,700	-	1,250	-	-	5,950
Harbor	Harbor, Bus. & Transit	214,157	760,190	246,929	-	-	1,221,276
Harbor/Pier Maintenance	Public Works	912,073	581,790	266,288	-	-	1,760,151
Comprehensive City Identity Program	Capital Improvements	-	-	-	-	25,000	25,000
Harbor Patrol Facility Replacement	Capital Improvements	-	-	-	-	750,000	750,000
Pier Structure Repair	Capital Improvements	-	-	-	-	200,000	200,000
Harbor Railing Replacement	Capital Improvements	-	-	-	-	1,000,000	1,000,000
Pier Circulation Improvements	Capital Improvements	-	-	-	-	250,000	250,000
Transient Vessel Dock	Capital Improvements	-	-	-	-	16,700	16,700
Total Harbor Tidelands Fund		2,682,785	1,599,555	930,081	-	2,241,700	7,454,121
<i>Harbor Uplands Fund</i>							
Mayor & City Council	Mayor & City Council	8,220	-	406	-	-	8,626
General Legal Administration	City Attorney	41,752	46,188	3,967	-	-	91,907
Patrol	Police	837,645	9,310	316,917	-	-	1,163,872
Investigations	Police	202,843	-	61,969	-	-	264,812
Administrative Services	Police	81,435	-	11,579	-	-	93,014
Engineering Services	Eng & Building Svcs	4,700	-	590	-	-	5,290
Harbor	Harbor, Bus. & Transit	214,130	642,340	399,241	-	-	1,255,711
Harbor/Pier Maintenance	Public Works	999,793	512,720	311,367	-	-	1,823,880
Comprehensive City Identity Program	Capital Improvements	-	-	-	-	25,000	25,000
Pier Parking Structures Repairs	Capital Improvements	-	-	-	-	375,000	375,000
Ave of the Arts & Crafts Repairs	Capital Improvements	-	-	-	-	300,000	300,000
Total Harbor Uplands Fund		2,390,518	1,210,558	1,106,036	-	700,000	5,407,112
<i>Solid Waste Fund</i>							
Fire Prevention	Fire	132,421	13,860	73,190	-	-	219,471
Public Works Administration	Public Works	76,291	-	8,190	-	-	84,481
Solid Waste/Recycling	Public Works	307,459	2,492,218	136,251	-	-	2,935,928
Parks Maintenance	Public Works	145,200	-	-	92,750	-	237,950
Total Solid Waste Fund		661,371	2,506,078	217,631	92,750	-	3,477,830

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Wastewater Fund</i>							
Engineering Services	Eng. & Building Svcs	250,040	715,973	7,940	-	-	973,953
Public Works Administration	Public Works	62,656	-	10,802	-	-	73,458
Sewer/Storm Drain Maintenance	Public Works	447,649	142,070	192,913	-	-	782,632
Sanitary Sewers Facilities Rehab	Capital Improvements	-	-	-	-	2,500,000	2,500,000
Portofino Way Sewer Pump Station	Capital Improvements	-	-	-	-	450,000	450,000
Total Wastewater Fund		760,345	858,043	211,655	-	2,950,000	4,780,043
<i>Self-Insurance Program Fund</i>							
Risk Management	Human Resources	167,600	3,310,679	39,416	-	-	3,517,695
Total Self-Insurance Program Fund		167,600	3,310,679	39,416	-	-	3,517,695
<i>Vehicle Replacement Fund</i>							
Fleet Services	Public Works	434,018	1,076,550	180,435	714,500	-	2,405,503
Total Vehicle Replacement Fund		434,018	1,076,550	180,435	714,500	-	2,405,503
<i>Building Occupancy Fund</i>							
Building Occupancy	Public Works	1,093,403	1,319,492	400,229	-	-	2,813,124
Total Building Occupancy Fund		1,093,403	1,319,492	400,229	-	-	2,813,124
<i>Information Technology Fund</i>							
Information Technology	Information Technology	769,081	1,338,350	381,068	201,875	-	2,690,374
Total Information Technology Fund		769,081	1,338,350	381,068	201,875	-	2,690,374
<i>Printing & Graphics Fund</i>							
Printing & Graphics	Financial Services	118,813	104,010	98,061	-	-	320,884
Total Printing & Graphics Fund		118,813	104,010	98,061	-	-	320,884

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Emergency Communications Fund</i>							
Administrative Services	Police	1,880,896	116,683	441,918	-	-	2,439,497
Total Emergency Communications Fund		1,880,896	116,683	441,918	-	-	2,439,497
Less Internal Service Funds / Overhead		(30,705)	-	(23,058,569)	-		(23,089,274)
TOTAL CITY		56,841,527	29,878,418	-	1,009,125	15,933,798	103,662,868
<i>Redevelopment Agency Admin</i>							
Mayor & City Council	Mayor & City Council	6,571	-	4,397	-	-	10,968
General Legal Administration	City Attorney	61,361	56,000	6,940	-	-	124,301
City Manager	City Manager	140,340	-	50,881	-	-	191,221
Financial Services	Financial Services	77,762	-	31,220	-	-	108,982
Patrol	Police	-	108,000	71,310	-	-	179,310
Housing Authority	Rec. & Comm. Svcs	122,866	10,000	39,990	-	-	172,856
Comm Dev Block Grant	Rec. & Comm. Svcs	215,072	433,845	62,499	-	-	711,416
Business	Harbor, Bus. & Transit	190,645	149,684	139,314	-	-	479,643
Total Redevelopment Agency Admin		814,617	757,529	406,551	-	-	1,978,697

FIVE-YEAR OVERVIEW OF DEPARTMENTAL APPROPRIATIONS
FISCAL YEARS 2005-2006 TO 2009-2010

<i>Department</i>	Actual 2005-06 ¹	Actual 2006-07 ¹	Actual 2007-08 ¹	Midyear 2008-09 ¹	Adopted 2009-10 ¹
Mayor and City Council	584,512	635,283	559,842	793,324	713,649
City Clerk	752,046	919,366	684,835	1,052,064	679,670
City Treasurer	758,828	774,063	767,293	629,356	468,263
City Attorney	2,018,913	1,910,509	2,163,658	2,798,795	2,506,383
City Manager	1,830,888	1,936,423	2,120,006	2,226,312	2,016,163
Information Technology	2,053,248 ²	3,058,277 ²	2,618,995 ²	3,489,747 ²	2,690,374 ²
Human Resources	6,136,066 ²	6,049,472 ²	6,345,508 ²	4,490,690 ²	4,109,500 ²
Financial Services	2,198,377 ²	2,311,766 ²	2,268,247 ²	3,444,156 ²	3,201,132 ²
Police	25,407,753	30,266,022	30,918,143 ²	34,404,808 ²	31,595,045 ²
Fire	13,437,315	15,060,436	15,998,925	16,953,669	16,125,590
Public Library	3,644,814	3,788,370	3,933,256	3,989,068	3,739,141
Recreation and Community Services	12,798,675	13,274,931	15,103,568	13,460,039	13,091,565
Planning	1,699,840	1,498,544	1,526,135	1,682,566	1,005,993
Engineering and Building Services	3,878,464	4,124,142	4,414,017	5,646,805	3,982,043
Harbor, Business and Transit	4,425,021	5,920,570	5,437,891	7,645,511	6,161,142
Public Works	18,249,289 ²	19,522,509 ²	20,526,473 ²	23,595,368 ²	20,711,388 ²
Total Before Adjustments	99,874,049 ²	111,050,683 ²	115,386,792 ²	126,302,278 ²	112,797,041 ²
Less: Internal Svcs Funds/Overhead	(15,387,670) ²	(21,153,461) ²	(21,157,237) ²	(22,178,035) ²	(23,089,274) ²
Redevelopment Admin.	(976,385)	(926,735)	(1,347,471)	(1,820,054)	(1,978,697)
Total Operating	83,509,994 ²	88,970,487 ²	92,882,084 ²	102,304,189 ²	87,729,070 ²
Capital Improvements	4,245,957	3,438,210	4,908,952	34,339,944	15,933,798
Total City	87,755,951 ²	92,408,697 ²	97,791,036 ²	136,644,133 ²	103,662,868 ²
Total Redevelopment Agency	8,250,313	7,575,640	37,987,170	8,272,911	7,254,010

Notes:

- 1) Excludes transfers out.
- 2) The appropriations in the Information Technology, Human Resources, Financial Services, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

FIVE-YEAR OVERVIEW OF APPROPRIATIONS BY FUND
FISCAL YEARS 2005-2006 TO 2009-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
General	60,123,575	64,084,172	67,932,254	73,711,854	68,110,284
Traffic Congestion Relief	-	-	-	840,000	575,000
State Gas Tax	1,110,178	1,236,430	1,351,336	1,527,365	1,376,155
Storm Drain Improvement	2,413	11,197	47	534,447	-
Street Landscaping and Lighting	1,805,666	2,145,989	2,295,749	2,661,972	2,603,672
Local Transportation Tax	-	341	142,505	16,305	80,000
Proposition A	-	-	-	-	-
Proposition C	796,466	627,445	1,236,666	2,262,402	1,191,216
Transit	1,998,073	2,327,526	2,638,268	3,494,889	2,977,170
Air Quality Improvement	37,267	245,916	51,887	173,330	49,142
Intergovernmental Grants	1,361,707	3,333,214	2,212,995	6,101,532	6,981,975
South Bay Youth Project	883,123	873,210	830,355	-	-
Comm Develop Block Grant	615,581	653,144	637,175	693,139	633,672
Workforce Investment Act	886,505	784,707	542,216	-	-
Housing Authority	4,693,347	5,005,186	6,357,787	5,589,845	5,566,297
Parks and Recreation Facilities	30,000	10,605	351,141	269,551	-
Narcotic Forfeiture and Seizure	7,339	124,144	54,717	249,108	64,890
Subdivision Park Trust	256,006	62,149	130,404	1,014,345	294,420
Disaster Recovery Fund	21,854	43,571	111,213	73,642	4,120
Capital Projects	1,338,681	1,839,803	870,794	13,705,602	937,946
Harbor Tidelands	4,447,965	4,684,964	5,075,576	9,074,026	7,454,121
Harbor Uplands	4,466,238	4,503,159	5,416,026	8,387,104	5,407,112
Solid Waste	3,225,121	3,493,853	3,129,338	3,481,367	3,477,830
Wastewater	2,684,548	2,126,936	1,797,724	6,776,677	4,780,043
Self-Insurance Program	5,031,640	4,852,499	5,044,359	3,519,774	3,517,695
Vehicle Replacement	2,465,945	2,173,287	2,493,014	4,251,144	2,405,503
Building Occupancy	2,323,342	2,719,478	2,946,002	3,013,804	2,813,124
Information Technology	2,039,674	3,058,276	2,618,995	3,489,747	2,690,374
Printing and Graphics	319,868	360,398	351,530	414,519	320,884
Emergency Communications	171,499	2,180,559	2,328,200	3,494,678	2,439,497
Major Facilities Repair	-	-	-	-	-
Total Before Adjustments	103,143,621	113,562,158	118,948,273	158,822,168	126,752,142
Less: Internal Svc Funds/Overhead	15,387,670	21,153,461	21,157,237	22,178,035	23,089,274
Total City	87,755,951	92,408,697	97,791,036	136,644,133	103,662,868
Redevelopment Agency	8,250,313	7,575,640	37,987,170	8,272,911	7,254,010
Grand Total	96,006,264	99,984,337	135,778,206	144,917,044	110,916,878

HARBOR ENTERPRISE FUNDS SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Harbor Funds</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Harbor Tidelands:					
Department					
Mayor & City Council	10,380	-	1,701	-	12,081
City Attorney	41,752	39,495	3,901	-	85,148
Fire	1,255,530	92,910	350,738	-	1,699,178
Recreation & Community Services	244,193	125,170	59,274	-	428,637
Engineering & Building Services	4,700	-	1,250	-	5,950
Harbor, Business & Transit	214,157	760,190	246,929	-	1,221,276
Public Works	912,073	581,790	266,288	-	1,760,151
Total Operating	2,682,785	1,599,555	930,081	-	5,212,421
Capital Improvements	-	-	-	2,241,700	2,241,700
Total Harbor Tidelands Fund	2,682,785	1,599,555	930,081	2,241,700	7,454,121
Harbor Uplands:					
Department					
Mayor & City Council	8,220	-	406	-	8,626
City Attorney	41,752	46,188	3,967	-	91,907
Police	1,121,923	9,310	390,465	-	1,521,698
Engineering & Building Services	4,700	-	590	-	5,290
Harbor, Business & Transit	214,130	642,340	399,241	-	1,255,711
Public Works	999,793	512,720	311,367	-	1,823,880
Total Operating	2,390,518	1,210,558	1,106,036	-	4,707,112
Capital Improvements	-	-	-	700,000	700,000
Total Harbor Uplands Fund	2,390,518	1,210,558	1,106,036	700,000	5,407,112
Total Harbor Enterprise:					
Department					
Mayor & City Council	18,600	-	2,107	-	20,707
City Attorney	83,504	85,683	7,868	-	177,055
Police	1,121,923	9,310	390,465	-	1,521,698
Fire	1,255,530	92,910	350,738	-	1,699,178
Recreation & Community Svcs.	244,193	125,170	59,274	-	428,637
Engineering & Building Services	9,400	-	1,840	-	11,240
Harbor, Business & Transit	428,287	1,402,530	646,170	-	2,476,987
Public Works	1,911,866	1,094,510	577,655	-	3,584,031
Total Operating	5,073,303	2,810,113	2,036,117	-	9,919,533
Capital Improvements	-	-	-	2,941,700	2,941,700
Total Harbor Enterprise Funds	5,073,303	2,810,113	2,036,117	2,941,700	12,861,233

SOLID WASTE ENTERPRISE FUND SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Solid Waste Fund</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Department					
Fire	132,421	13,860	73,190	-	219,471
Public Works	528,950	2,492,218	144,441	92,750	3,258,359
Total Operating	661,371	2,506,078	217,631	92,750	3,477,830
Capital Improvements	-	-	-	-	-
Total Solid Waste Fund	661,371	2,506,078	217,631	92,750	3,477,830

WASTEWATER ENTERPRISE FUND SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Wastewater Fund</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Department					
Engineering & Building Services	250,040	715,973	7,940	-	973,953
Public Works	510,305	142,070	203,715	-	856,090
Total Operating	760,345	858,043	211,655	-	1,830,043
Capital Improvements	-	-	-	2,950,000	2,950,000
Total Wastewater Fund	760,345	858,043	211,655	2,950,000	4,780,043



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CITYWIDE ALLOCATED COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL YEAR 2009-2010

<i>Department</i>	Unem- ployment	Vehicle Maint	Vehicle Replace	IT Maint	IT Replace	Comm. Equip. Replace	Emergency Comm	Workers' Comp
Mayor & City Council	455	-	-	27,970	3,646	-	-	1,333
City Clerk	325	-	-	46,857	16,814	-	-	5,958
City Treasurer	195	-	-	13,690	1,701	-	-	3,274
City Attorney	585	-	-	63,147	6,319	-	-	35,226
City Manager	325	-	-	41,659	5,347	-	-	8,308
Information Technology	462	2,223	1,658	168,299	19,444	-	-	18,222
Human Resources	325	-	-	31,747	3,889	-	-	5,114
Financial Services	1,098	1,118	-	97,009	16,181	-	-	34,649
Police	10,660	631,811	367,530	666,986	81,051	270,888	1,951,257	1,480,060
Fire	4,420	228,312	380,236	243,958	30,666	139,422	245,088	558,915
Public Library	1,105	-	-	325,296	44,566	-	-	29,650
Rec & Comm Services	1,820	14,073	11,737	157,904	25,005	-	-	116,798
Planning	456	2,419	4,473	55,307	6,334	-	-	21,696
Eng & Building Services	1,494	35,379	30,471	145,571	22,281	-	-	34,625
Harbor, Business & Transit	585	40,618	51,328	46,026	7,472	-	-	23,492
Public Works	6,825	698,578	427,380	135,724	18,037	57,225	-	536,452
Total Allocated Costs	31,135	1,654,531	1,274,813	2,267,150	308,753	467,535	2,196,345	2,913,772

Allocation Bases:

Unemployment Insurance

Flat cost per employee in each user department

Vehicle Maintenance

Historical records of the maintenance costs for the vehicle(s) utilized by each user department

Vehicle Replacement

Estimated future replacement value of the vehicle(s) utilized by each user department

Information Technology Maintenance

Number of computers and telephones residing in each user department

Information Technology Replacement

Estimated future replacement value of the equipment utilized by each user department

Communications Equipment Replacement

Estimated future replacement value of the equipment utilized by each user department

Emergency Communications

Number and time length of calls for service together with the minimum dispatch staffing for each user department

Workers' Compensation

Combination of rate applied to user department wages and average claims of each user department

<i>Department</i>	Liability Insurance	Building Occupancy	Major Fac Repr	Printing & Graphics	Sewer Fee	Overhead Charges	Total
Mayor and City Council	28,578	25,462	780	4,577	196	85,991	178,988
City Clerk	22,051	6,500	199	3,269	52	-	102,025
City Treasurer	16,787	4,903	150	1,961	105	-	42,766
City Attorney	47,383	14,201	435	5,884	105	89,692	262,977
City Manager	58,277	17,467	535	4,576	131	49,411	186,036
Information Technology	77,421	23,204	711	4,642	183	65,061	381,530
Human Resources	39,780	11,922	365	3,269	92	34,545	131,048
Financial Services	137,972	41,352	1,267	11,049	184	50,796	392,675
Police	152,920	340,721	2,622	105,918	1,480	2,461,198	8,525,102
Fire	80,627	165,651	3,319	45,767	602	1,412,218	3,539,201
Public Library	503,356	533,223	24,414	11,115	4,209	137,677	1,614,611
Recreation and Community Services	188,157	1,431,583	22,042	18,980	14,651	841,417	2,844,167
Planning	36,392	10,602	300	6,231	170	86,646	231,026
Engineering and Building Services	101,716	30,791	969	16,116	223	265,826	685,462
Harbor, Business and Transit	522,424	13,429	40,766	5,885	209	265,182	1,017,416
Public Works	114,333	142,758	2,874	67,996	919	1,152,124	3,361,225
Total Allocated Costs	2,128,174	2,813,769	101,748	317,235	23,511	6,997,784	23,496,255

Liability Insurance

Combination of property values, cost per square foot and claims paid of the area occupied by each user department

Building Occupancy

Square footage of the area occupied by each user department

Major Facilities Repair

Square footage of the area occupied by each user department

Printing and Graphics

Number of full-time budgeted employees in each department

City Facility Sewer Fee

Square footage of the area occupied by each user department

Overhead Charges

Historical usage of central service departments' services by each user department



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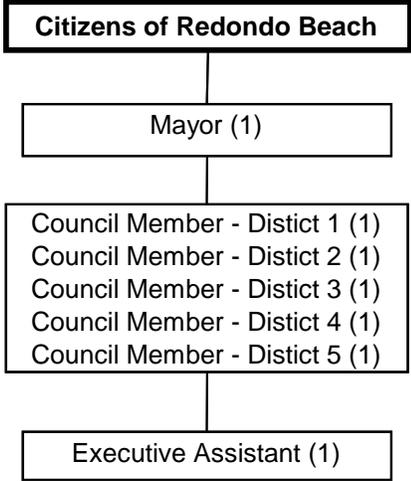
MAYOR AND CITY COUNCIL



MAYOR AND CITY COUNCIL

Mission Statement: *The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.*

MAYOR AND CITY COUNCIL
Adopted Budget - FY 2009-10



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

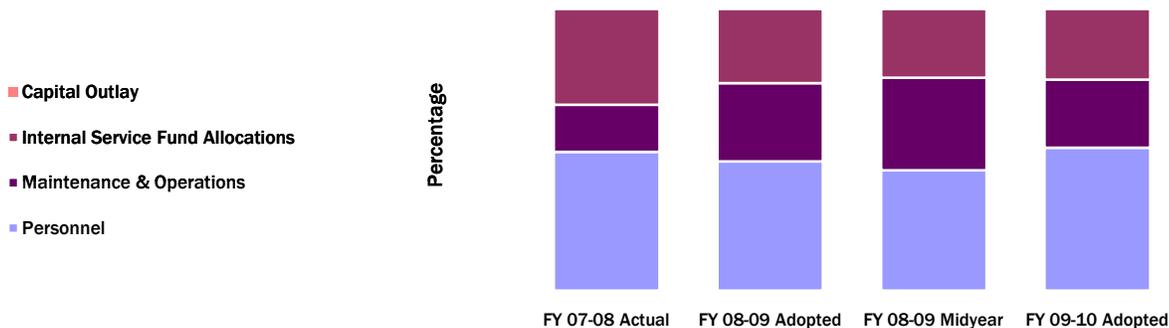
MAYOR AND CITY COUNCIL

1.00	Mayor
5.00	Council Member
<u>1.00</u>	Executive Assistant
7.00	

TOTAL PERSONNEL: 7.00

MAYOR AND CITY COUNCIL

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	275,542	335,684	338,546	362,283	23,737 7%
Maintenance & Operations	94,151	203,833	261,592	172,833	(88,759) (34%)
Internal Service Fund Allocations	190,149	193,186	193,186	178,533	(14,653) (8%)
Capital Outlay	-	-	-	-	- 0%
TOTAL	559,842	732,703	793,324	713,649	(79,675) (10%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	555,306	690,929	734,050	681,974	(52,076) (7%)
Harbor Tidelands	-	16,923	25,673	12,081	(13,592) (53%)
Harbor Uplands	-	8,333	17,083	8,626	(8,457) (50%)
Redevelopment Agency	4,536	16,518	16,518	10,968	(5,550) (34%)
TOTAL	559,842	732,703	793,324	713,649	(79,675) (10%)

MAYOR AND CITY COUNCIL

Core Service Activities

Adopted FY 2008-09 (72%)	Total Staff Hours:	1,500
Adopted FY 2009-10 (72%)	Total Staff Hours:	1,500

- Conduct approximately 36 regular and special public meetings to conclude public business.
- Conduct approximately 12 meetings of the Housing Authority, Parking Authority, Public Finance Authority and Redevelopment Agency.
- Participate in business meetings of regional committees and organizations of which the City is a member.
- Take action via Council resolutions or direct contact with legislators on approximately twenty State and Federal legislative issues.
- Present approximately 200 public proclamations and commendations.
- Set policy and strategically plan the City's goals and objectives, while providing leadership to ensure those goals and objectives are achieved.
- Create and enact new laws.
- Represent the public and communicate with constituents via telephone, email, letters and meetings on a variety of issues throughout the year – including after hours, weekends and holidays.
- Respond to problems raised by constituents and work toward bringing about corrective action as needed including the facilitation of dispute resolution.
- Review and enact nearly 200 resolutions and ordinances annually.
- Conduct public hearings in a quasi-judicial role.
- Provide leadership and direction to the City Manager and oversee the execution of Council policy.
- Communicate with members of the press as needed on issues of concern to Redondo Beach.
- Provide intergovernmental relations on issues of common interest between cities.
- Participate in regional and national conferences to stay current on issues and trends concerning the City.
- Lobby State and Federal legislators for funding and legislation that would benefit Redondo Beach.
- Hold monthly district meetings to maintain availability to the public.
- Coordinate neighborhood meetings to address specific issues as needed.
- Provide City representation and perform public speaking duties at community events.

MAYOR AND CITY COUNCIL

Key Projects and Assignments

Adopted FY 2008-09 (14%)	Total Staff Hours:	280
Adopted FY 2009-10 (14%)	Total Staff Hours:	280

	Hours
▪ Adopt a legislative platform by February 2010.	40
▪ Present the annual State of the City address to the public by March 2010.	20
▪ Adopt the Annual Budget by June 2010.	100
▪ Adopt the Five-Year Capital Improvement Program (Improve public facilities and infrastructure) by June 2010.	100
▪ Complete appointment of community members to boards and commissions by June 2010.	20

Customer Service and Referrals

Adopted FY 2008-09 (14%)	Total Staff Hours:	300
Adopted FY 2009-10 (14%)	Total Staff Hours:	300

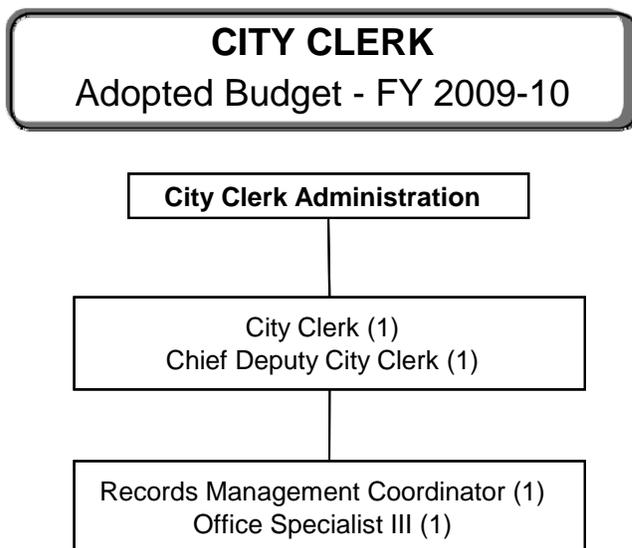
- Respond to more than 500 constituent requests annually.

CITY CLERK



CITY CLERK

Mission Statement: *The City Clerk's Department, in partnership with the community, City Council, and City departments, is expanding the democratic process to increase accessibility to public records, and strengthen the community's faith in local government by preserving history while preparing for the future. Our vision is to create an environment that enables and inspires others to exceed their own expectations and to act with integrity, fairness and courage.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

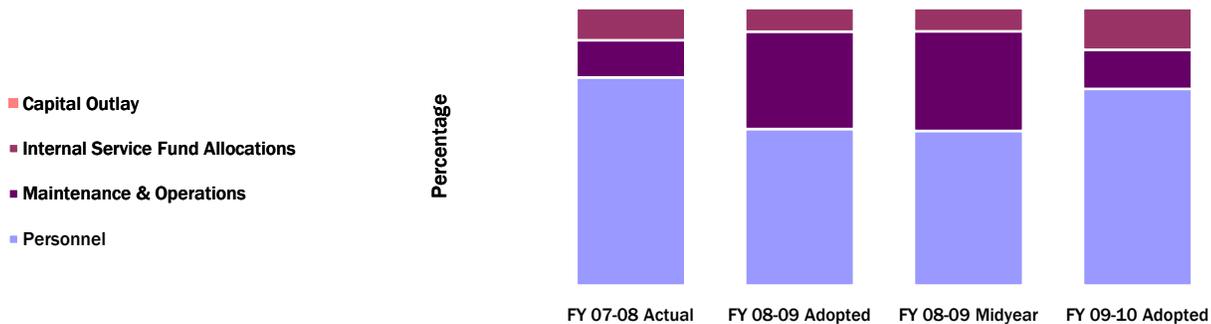
CITY CLERK

1.00	City Clerk
1.00	Chief Deputy City Clerk
1.00	Records Management Coordinator
<u>1.00</u>	Office Specialist III
4.00	

TOTAL PERSONNEL: 4.00

CITY CLERK

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	513,798	582,924	586,201	481,468	(104,733) (18%)
Maintenance & Operations	91,382	361,782	378,273	96,502	(281,771) (74%)
Internal Service Fund Allocations	79,655	87,590	87,590	101,700	14,110 16%
Capital Outlay	-	-	-	-	- 0%
TOTAL	684,835	1,032,296	1,052,064	679,670	(372,394) (35%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	684,835	1,032,296	1,051,064	679,670	(371,394) (35%)
Intergovernmental Grants	-	-	1,000	-	(1,000) (100%)
TOTAL	684,835	1,032,296	1,052,064	679,670	(372,394) (35%)

CITY CLERK ADMINISTRATION

Purpose: To administer City Council, City's Agencies and Commissions agendas and minutes. Attend City Council, Commission and Task Force meetings. Administer the commission appointment process. Maintain the legislative history of the City, including the Charter and Municipal Code. Administer City staff's conflict of interest filings and oaths, and provide support to departments. Provide general information and services to the public, assist citizens in reviewing public records, and assist with vendor bids. Maintain the City's Records Retention Schedule and manage and operate an off-site records center where inactive City records are stored. Oversee and arrange for the destruction of confidential records.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	513,798	559,204	562,481	481,468	(81,013) (14%)
Maintenance & Operations	91,382	101,472	117,963	93,472	(24,491) (21%)
Internal Service Fund Allocations	79,655	87,590	87,590	101,700	14,110 16%
Capital Outlay	-	-	-	-	- 0%
TOTAL	684,835	748,266	768,034	676,640	(91,394) (12%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	684,835	748,266	767,034	676,640	(90,394) (12%)
Intergovernmental Grants	-	-	1,000	-	(1,000) (100%)
TOTAL	684,835	748,266	768,034	676,640	(91,394) (12%)

CITY CLERK ELECTIONS

Purpose: To administer the City's elections including: the nomination process for candidates; processing of initiative/referendum petitions; and Council-sponsored ballot measures; Election Day voting; and conduct of special and run off elections. Maintain regulations and forms under the State's Political Reform Act; campaign statement filings, and elected official and appointed commissioner conflict of interest statement filings.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	-	23,720	23,720	-	(23,720) (100%)
Maintenance & Operations	-	260,310	260,310	3,030	(257,280) (99%)
Internal Service Fund Allocations	-	-	-	-	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	-	284,030	284,030	3,030	(281,000) (99%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	-	284,030	284,030	3,030	(281,000) (99%)
TOTAL	-	284,030	284,030	3,030	(281,000) (99%)

CITY CLERK

Core Service Activities

Adopted FY 2008-09 (27%)	Total Staff Hours: 2,980
Adopted FY 2009-10 (24%)	Total Staff Hours: 2,410

- Link and post to the City web site, five days prior to meetings, over 200 agendas.
- Prepare and post over 200 Council/commission minutes within two weeks or by the subsequent meeting date.
- Print and deliver approximately 1,100 agenda packets at least five days prior to meetings.
- Track, file, and report over 125 Annual Conflict of Interest Form 700, and 50 Semi-Annual Campaign Statement 460, by the Fair Political Practices Commission deadline.
- Maintain a legislative history of over 500,000 documents through document imaging.
- Process 50 boxes of documents and 40 DVDs for short term and permanent storage off site.
- Prepare and process approximately 110 resolutions and 8 ordinances.
- Provide contract management and insurance tracking for over 300 contracts. Notify departments of insurance certificate expiration dates in a timely manner.
- Review and prepare 75 Action Memos for City Attorney's signature.
- Process for destruction more than 11,000 pounds of documents.
- Respond to over 300 public requests and Council referrals.
- Accept, review and process over 60 City commission/board applications.
- Publish 200 legal ads and review proofs from publisher.
- Prepare and print 116 Mayor's proclamations/commendations and 30 adjournments.
- Update 280 Municipal Code supplements for departments and outside agencies.
- Require full time staff to attend professional association seminars and conferences for continuing education to maintain and/or attain certification/re-certification of Certified Municipal Clerk designation, and/or Master Municipal Clerk designation
- Assist the County in obtaining polling locations, voter registration and election information for Federal, State and County Elections.

Key Projects and Assignments

Adopted FY 2008-09 (32%)	Total Staff Hours: 3,480
Adopted FY 2009-10 (36%)	Total Staff Hours: 3,540

- | | Hours |
|--|-------|
| ▪ Continue to work with the City Manager's Office to streamline the agenda packet process by June 2010. | 100 |
| ▪ Maintain an annual orientation class for all City boards and commissions, committees and task force members by September 2009. | 600 |

CITY CLERK

- | | |
|--|-----|
| ▪ Present semi-annual classes on agenda and administrative report preparation for employees involved in agenda and report preparation by June 2010. | 100 |
| ▪ If provided, the remaining staff member will attend Customer Service Training by June 2010. | 40 |
| ▪ Continue City-wide education of the City's records retention program, along with systematic destruction of records as authorized by the adopted citywide records retention schedule by June 2010. | 800 |
| ▪ Scan and archive two years of claims, summons and subpoenas by June 2010. | 200 |
| ▪ Partner with Print Shop to scan in historical photos to a DVD to have available for public to review by March 2010. | 600 |
| ▪ Scan and quality check over 5,000 building plans and convert to DVD by June 2011 and/or reduce to 2,000 by 2010. | 600 |
| ▪ Participate in community events, such as Public Safety Fair, Earth Day, and City Clerk's Week, promoting public outreach regarding passports, voter information, document destruction, etc. by March 2010. | 400 |
| ▪ Department Minutes Secretary/Liaison from a commission/board to attend a "Nuts and Bolts" conference on the basics for meeting administration, agendas and minute preparation by October 2009. | 100 |

Customer Service and Referrals

Adopted FY 2008-09 (41%)

Total Staff Hours: 4,450

Adopted FY 2009-10 (40%)

Total Staff Hours: 3,950

- Respond to approximately 100 calls for assistance regarding County and State elections.
- Respond to approximately 1,300 internal/external customer requests for records/queries within two days.
- Provide guidance to departments on the preparation of administrative reports, resolutions, ordinances, contract procedures, public hearing requirements, and meeting cancellation and posting requirements for meetings.
- Assist departmental personnel with publication and public hearing needs and requests.
- Respond to approximately 1,200 phone calls, emails, and in-person requests for passport information and processing.
- Notarize 60 official City business documents assisting other departments.
- Review, accept and process 110 claims, subpoenas, and summons and complaints.
- Respond to over 1,000 calls, providing direction and assistance to the general public.

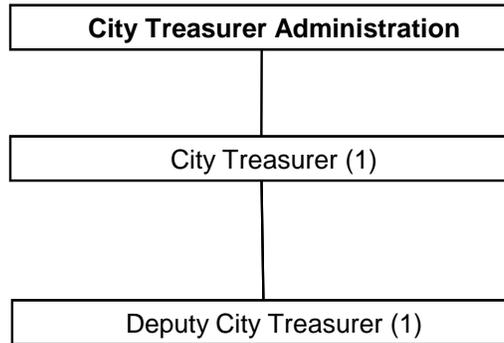
CITY TREASURER



CITY TREASURER

Mission Statement: *The City Treasurer's Department is dedicated to providing the highest quality municipal treasury services at the lowest cost, delivered in a professional, responsive, and friendly manner, increasing citizen trust through fiscal responsibility, while enhancing the City's financial viability.*

CITY TREASURER
Adopted Budget - FY 2009-10



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

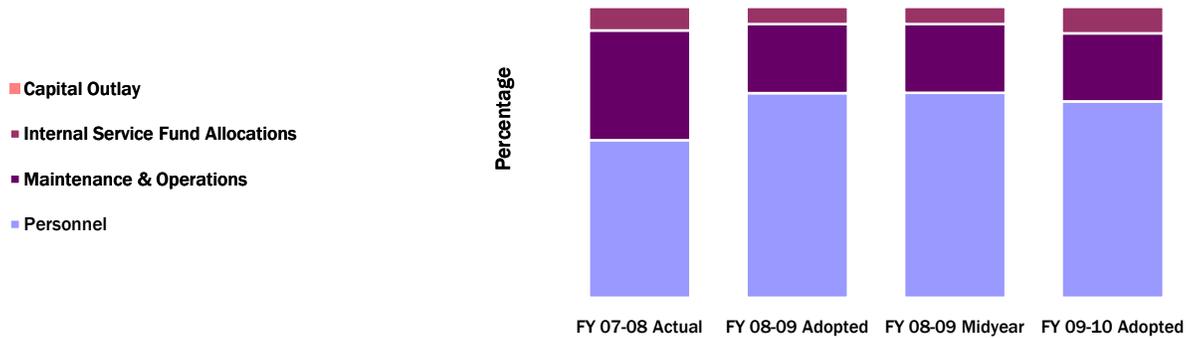
CITY TREASURER

1.00	City Treasurer
<u>1.00</u>	Deputy City Treasurer
2.00	

TOTAL PERSONNEL: 2.00

CITY TREASURER

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	415,855	441,178	443,916	316,432	(127,484)	(29%)
Maintenance & Operations	289,693	148,295	148,295	109,260	(39,035)	(26%)
Internal Service Fund Allocations	61,745	37,145	37,145	42,571	5,426	15%
Capital Outlay	-	-	-	-	-	0%
TOTAL	767,293	626,618	629,356	468,263	(161,093)	(26%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	767,293	626,618	629,356	468,263	(161,093)	(26%)
TOTAL	767,293	626,618	629,356	468,263	(161,093)	(26%)

CITY TREASURER

Core Service Activities

Adopted FY 2008-09 (73%)	Total Staff Hours: 4,560
Adopted FY 2009-10 (70%)	Total Staff Hours: 2,890

- Maintain responsibility for the custody and investment management of all City funds in accordance with State law, City Charter, and City investment policy.
- Provide administrative support for major tax based operating revenue sources, including Property Tax, Utility Users Tax, Sales and Use Tax, Transient Occupancy Tax, Franchise Fees, Investment Income, and various State subventions.
- Provide operating budget and capital improvement program cash flow management forecast and advisory support services.
- Prepare monthly and quarterly management reports detailing cash and investment positions within all City funds, including operating funds of the general investment portfolio, as well as the Housing, Parking, and Public Financing Authorities, and Redevelopment Agency.
- Provide operational and strategic forecasts of key tax based and other major General Fund revenue sources.
- Conduct annual review of both the City and Redevelopment Agency Comprehensive Statement of Investment Policy and maintain policies' professional certification.
- Provide managerial oversight of all City entities bond proceeds.
- Continue implementation and review of numerous departmental "best management practices", enhancing both departmental productivity and the City's operating revenue base.
- Provide internal support services to Financial Services and other key operating departments in response to internal support service requests.

Key Projects and Assignments

Adopted FY 2008-09 (21%)	Total Staff Hours: 1,300
Adopted FY 2009-10 (21%)	Total Staff Hours: 890

- | | Hours |
|--|-------|
| ▪ City Treasurer to serve as President of the Association of Public Treasurers United States and Canada, representing the City in administrative capacity as a national leader of this prestigious professional organization. Currently serving as President Elect. Appointment to President in August 2009. | 280 |
| ▪ Implement comprehensive Capital Improvement Program Cash Flow Management Plan by December 2009. | 160 |
| ▪ In coordination with City Manager and Financial Services, implement City Treasurer charter responsibility review program by January 2010. | 160 |
| ▪ If qualified, issue annual California Statewide Communities Development Authority FY 2010-11 Tax Revenue Anticipation Note by June 2010. | 50 |

CITY TREASURER

- Continue implementation of enhanced investment reporting format including cash and investments with all City funds and investment funds held with all bank trustees-ongoing goal 2010. 120
- Continue implementation of banking services technology enhancements designed to streamline disbursement processes, automate current cash management processes, improve upon fraud prevention measures, and expedite collections recovery-ongoing goal. 120

Customer Service and Referrals

Adopted FY 2008-09 (6%) **Total Staff Hours: 380**
Adopted FY 2009-10 (9%) **Total Staff Hours: 380**

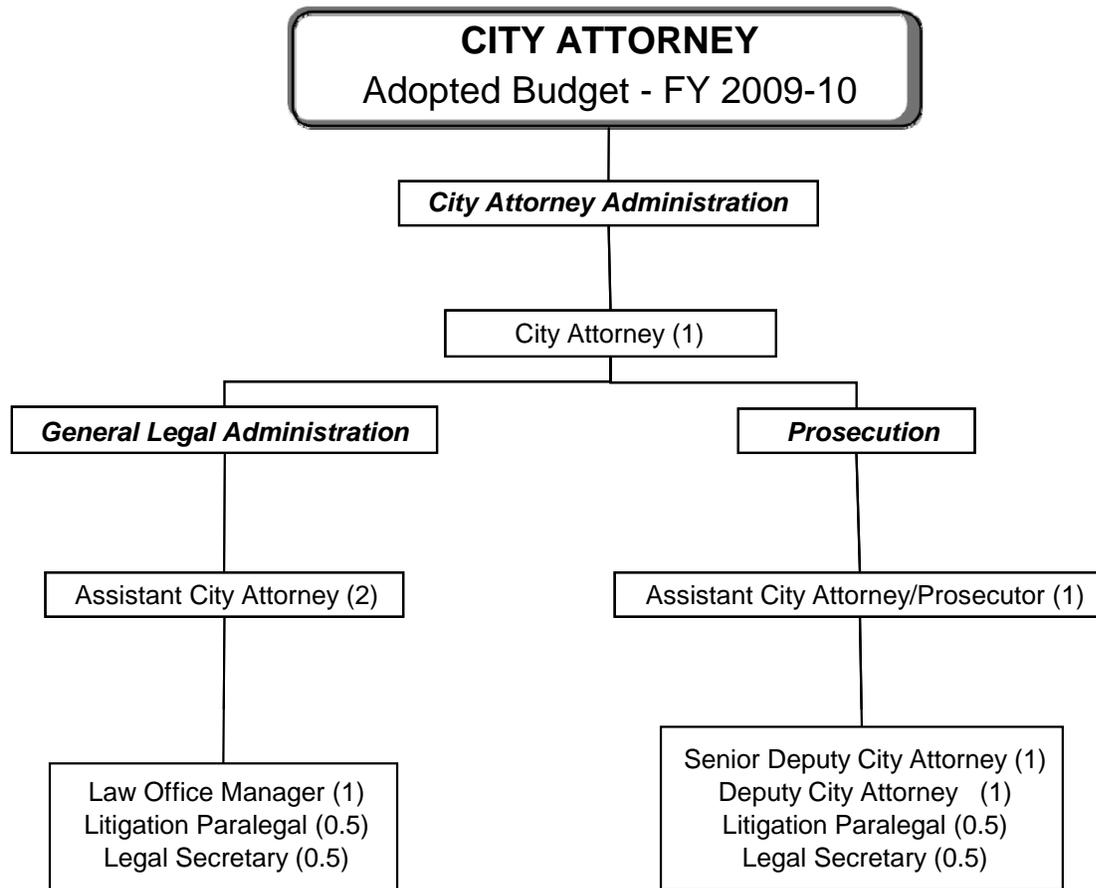
- Strive to make every transaction with both our internal City Hall and external citizen customer service base a positive “solutions oriented” customer service experience.
- Continue implementation of customer service information enhancements and improvements to the departmental web site, promoting ease, accuracy, and usefulness of accessible information.
- Continue development and implementation of local outreach program providing useful, educational information regarding municipal treasury services.
- Provide ongoing departmental wide customer service training of at least two hours per employee on a quarterly basis.
- Respond to approximately 240 customer service requests and 8 City Council referrals on an annual basis.
- Incorporate continuing “best management practice” departmental procedural improvements that promote operational efficiency, augment operating revenues, and enhance customer service skills.

CITY ATTORNEY



CITY ATTORNEY

Mission Statement: *To protect the public's interest and uphold the law. To promote the public's safety by working diligently with law enforcement to aggressively prosecute all criminal activity within the City's jurisdiction. Further, to provide comprehensive professional cost-efficient legal advice and representation for the City with the objective of avoiding civil litigation whenever possible.*



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10**

CITY ATTORNEY

General Legal Administration

1.00	City Attorney
2.00	Assistant City Attorney
1.00	Law Office Manager
0.50	Litigation Paralegal
<u>0.50</u>	Legal Secretary
5.00	

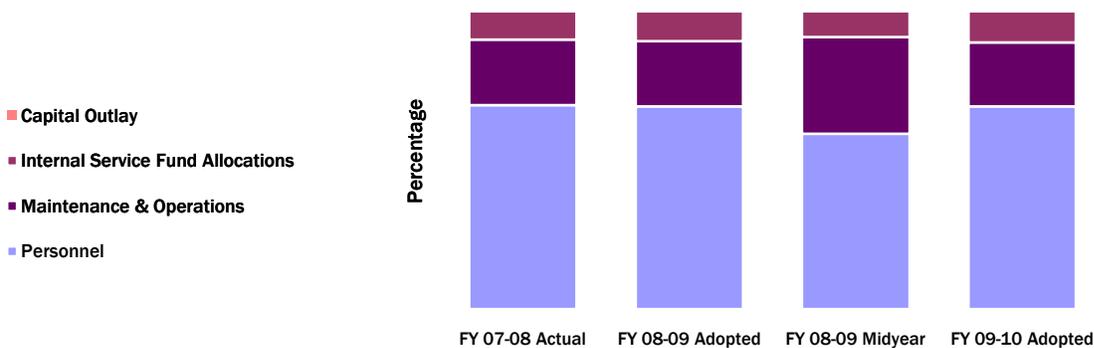
Prosecution

1.00	Assistant City Attorney/Prosecutor
1.00	Senior Deputy City Attorney
1.00	Deputy City Attorney
0.50	Litigation Paralegal
<u>0.50</u>	Legal Secretary
4.00	

TOTAL PERSONNEL: 9.00

CITY ATTORNEY

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,481,816	1,644,535	1,648,913	1,705,890	56,977	3%
Maintenance & Operations	478,176	528,101	908,302	538,101	(370,201)	(41%)
Internal Service Fund Allocations	203,666	241,580	241,580	262,392	20,812	9%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,163,658	2,414,216	2,798,795	2,506,383	(292,412)	(10%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,910,365	2,102,932	2,475,234	2,205,027	(270,207)	(11%)
Harbor Tidelands	86,778	87,569	99,323	85,148	(14,175)	(14%)
Harbor Uplands	81,796	94,262	94,354	91,907	(2,447)	(3%)
Redevelopment Agency	84,719	129,453	129,884	124,301	(5,583)	(4%)
TOTAL	2,163,658	2,414,216	2,798,795	2,506,383	(292,412)	(10%)

CITY ATTORNEY GENERAL LEGAL ADMINISTRATION

Purpose: The City Attorney's Office is available to keep the City Council and City Manager fully informed as to the legal options available to them in their decision making process, as well as to assist departments with legal document review and advice. The City Attorney's Office continues to focus on identifying and reducing liability risk through a cooperative effort of City Attorney staff and Risk Management staff, as well as to represent the City with most qualified and cost efficient legal counsel, both in and out of court settings.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	833,675	936,043	938,519	1,030,723	92,204 10%
Maintenance & Operations	432,600	463,935	788,171	473,935	(314,236) (40%)
Internal Service Fund Allocations	137,863	170,455	170,455	189,127	18,672 11%
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,404,138	1,570,433	1,897,145	1,693,785	(203,360) (11%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,150,845	1,259,149	1,573,584	1,392,429	(181,155) (12%)
Harbor Tidelands	86,778	87,569	99,323	85,148	(14,175) (14%)
Harbor Uplands	81,796	94,262	94,354	91,907	(2,447) (3%)
Redevelopment Agency	84,719	129,453	129,884	124,301	(5,583) (4%)
TOTAL	1,404,138	1,570,433	1,897,145	1,693,785	(203,360) (11%)

CITY ATTORNEY PROSECUTION

Purpose: The Prosecution Division of the City Attorney’s Office prosecutes all legal actions filed as misdemeanor violations of State and local law; consults with City Officials and department heads on matters having legal implications in criminal prosecution; serves as a legal resource for a variety of boards and commissions; and participates in a variety of City committees, study groups and, task forces. The Prosecution Division advocates aggressively on behalf of the people of the State of California while recognizing a prosecutor’s special professional responsibilities and acting with integrity, with ethics, and within the applicable professional rules of conduct.

The Prosecution Division also works diligently with other law enforcement agencies to design and implement new programs that actively and creatively suppress both criminal conduct and the causative factors of crime. Major program efforts include the Identity Theft Investigation/Prosecution Team, enhanced monitoring of and collection of required DNA samples from registered sex offenders and improving Hometown Security.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	648,141	708,492	710,394	675,167	(35,227) (5%)
Maintenance & Operations	45,576	64,166	120,131	64,166	(55,965) (47%)
Internal Service Fund Allocations	65,803	71,125	71,125	73,265	2,140 3%
Capital Outlay	-	-	-	-	- 0%
TOTAL	759,520	843,783	901,650	812,598	(89,052) (10%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	759,520	843,783	901,650	812,598	(89,052) (10%)
TOTAL	759,520	843,783	901,650	812,598	(89,052) (10%)

CITY ATTORNEY

Core Service Activities

Adopted FY 2008-09 (70%)	Total Staff Hours: 13,104
Adopted FY 2009-10 (70%)	Total Staff Hours: 13,104

General Legal Administration

- Represent and advise the City Council and all City officers in all matters of law pertaining to the respective offices/duties.
- Represent and appear for the City and any City officer, employee or former City officer or employee, in any and all actions or proceedings in which the City or such officer or employee, in or by reason of his official capacity is concerned or is a party.
- Attend all meetings of the City Council unless excused and give advice orally or in writing whenever requested to do so by the City Council.
- Approve the form of all bonds given to, and all contracts made by, the City.
- Prepare any and all proposed ordinances or resolutions for the City and amendments thereto.

Prosecution

- Review complaints arising from incidents that occur in Redondo Beach from any agency, (i.e., City, County, State, or Federal), seeking misdemeanor filings to determine if a criminal complaint is justified. This includes those felony arrests referred back to the City Prosecutor's Office from the District Attorney.
- Prosecute all criminal cases arising from misdemeanor violations of State law, the City Charter and City ordinances.
- Render legal opinions regarding prosecution issues that arise from Police Department activities.
- Prepare 195 cases for jury trial to "ready" status within the statutory trial period assigned by the court.

Key Projects and Assignments

Adopted FY 2008-09 (20%)	Total Staff Hours: 3,745
Adopted FY 2009-10 (20%)	Total Staff Hours: 3,745

Prosecution

- Each prosecutor is to complete one Community Based Special Law Enforcement Project to target special threats to public safety by June 2010.
- Identify and retain Pro Bono legal resources with the equivalent value of \$1,000,000, or greater, to support prosecution cases by June 2010.

CITY ATTORNEY

Customer Service and Referrals

Adopted FY 2008-09 (10%)	Total Staff Hours: 1,871
Adopted FY 2009-10 (10%)	Total Staff Hours: 1,871

- Be available for personal consultation within 24 hours and carry a cell phone 24/7 for situations requiring immediate attention.
- Respond to 120 defense discovery requests without requiring a formal contested discovery hearing.

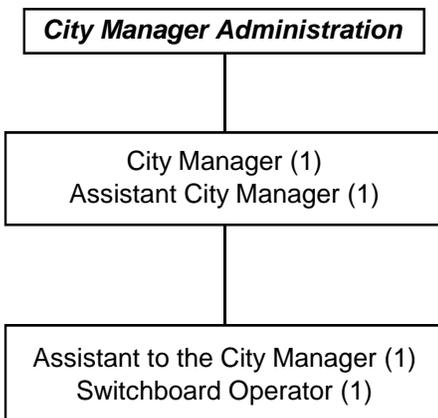
CITY MANAGER



CITY MANAGER

Mission Statement: *The Mission of the City Manager's Office is to assure implementation and administration of policies and programs adopted by the City Council.*

CITY MANAGER
Adopted Budget - FY 2009-10



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

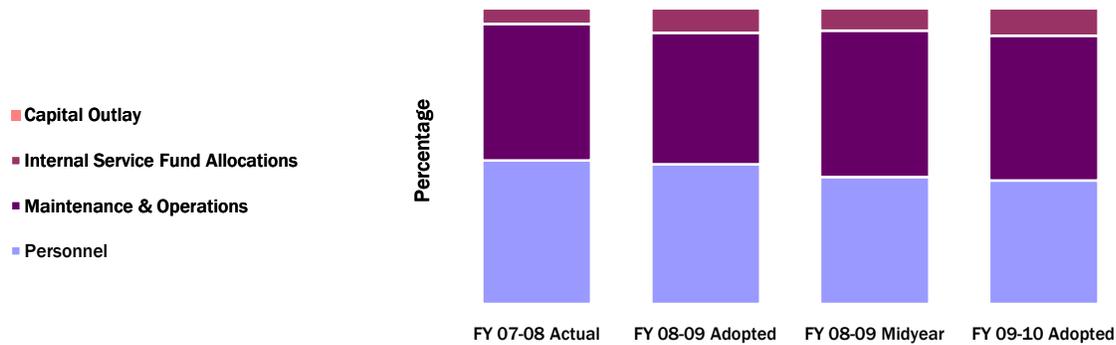
CITY MANAGER

1.00	City Manager
1.00	Assistant City Manager
1.00	Assistant to the City Manager
<u>1.00</u>	Switchboard Operator
4.00	

TOTAL PERSONNEL: 4.00

CITY MANAGER

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,028,647	953,546	956,594	841,425	(115,169)	(12%)
Maintenance & Operations	980,703	896,527	1,102,568	989,027	(113,541)	(10%)
Internal Service Fund Allocations	110,656	167,150	167,150	185,711	18,561	11%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,120,006	2,017,223	2,226,312	2,016,163	(210,149)	(9%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,984,092	1,821,610	2,030,099	1,824,942	(205,157)	(10%)
Redevelopment Agency	135,914	195,613	196,213	191,221	(4,992)	(3%)
TOTAL	2,120,006	2,017,223	2,226,312	2,016,163	(210,149)	(9%)

CITY MANAGER

Core Service Activities

Adopted FY 2008-09 (70%)	Total Staff Hours: 10,200
Adopted FY 2009-10 (66%)	Total Staff Hours: 5,500

- Direct the day-to-day administration of City departments within the policies of the Mayor and City Council.
- Provide leadership and direction to 458 full-time and 382 part-time employees. Prepare and submit the proposed annual City budget and 5-year Capital Improvement Plan.
- Prepare action reports for approximately 36 City Council meeting agendas.
- Direct the completion of objectives contained in the City Strategic Plan, Water Quality Matrix and Major Facilities Plan.
- Plan strategically for economic development opportunities.
- Direct the implementation of the City Communications and Customer Service Plan.
- Direct the implementation of the Capital Improvement Plan.
- Videotape eleven City Council and commission meetings per month and broadcast on the City Government Channel (RBTv).
- Maintain City Government Channel Bulletin Board and broadcast 24/7 over City cable channel.
- Prepare and distribute an annual report of the financial and administrative activities of the City.
- Maintain the City's Web site serving an average of 3,600 visitors per day.
- Administer the Comcate customer service center access, training and reports.
- Provide assistance and direction to callers and visitors to City Hall.
- Manage four right-of-way lease agreements with telecommunications operators.
- Manage cable franchise agreements with two cable operators.
- Publish forty "Monday Messages" from the City Manager to all employees.
- Coordinate employee appreciation breakfast, two strategic plan workshops, and Mayor's State of the City presentation by July 2010.

Key Projects and Assignments

Adopted FY 2008-09 (16%)	Total Staff Hours: 2,300
Adopted FY 2009-10 (19%)	Total Staff Hours: 1,600

- | | Hours |
|---|--------------|
| ▪ Complete negotiation for lease of North Harbor Drive site (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by July 2009. | 150 |
| ▪ Complete negotiation for lease of Marine Avenue site (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by September 2009. | 150 |

CITY MANAGER

- Assess feasibility of CNG filling station (Improve public facilities and infrastructure) by September 2009. 100
- Create City Manager's Working Group for Artesia Boulevard (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by September 2009. 150
- Upgrade Council Chambers Audio and Video Equipment (Improve public facilities and infrastructure) by December 2009. 200
- Complete franchise agreements with all current pipeline companies (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by June 2010. 200
- Complete next phases of signage program (Improve public facilities and infrastructure) by June 2010. 150
- Present update on design, financing and timeline for Regional South Bay Intermodal Transit Center project to Council by (Improve public facilities and infrastructure) December 2009. 150
- Develop updated policies and procedures for management of part-time employees by June 2010. 100
- Conduct the Annual Economic Development Summit (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by April 2010. 100
- Complete employee and community opinion focus groups December 2009. 150

Customer Service and Referrals

Adopted FY 2008-09 (14%) Total Staff Hours: 2,060
Adopted FY 2009-10 (15%) Total Staff Hours: 1,220

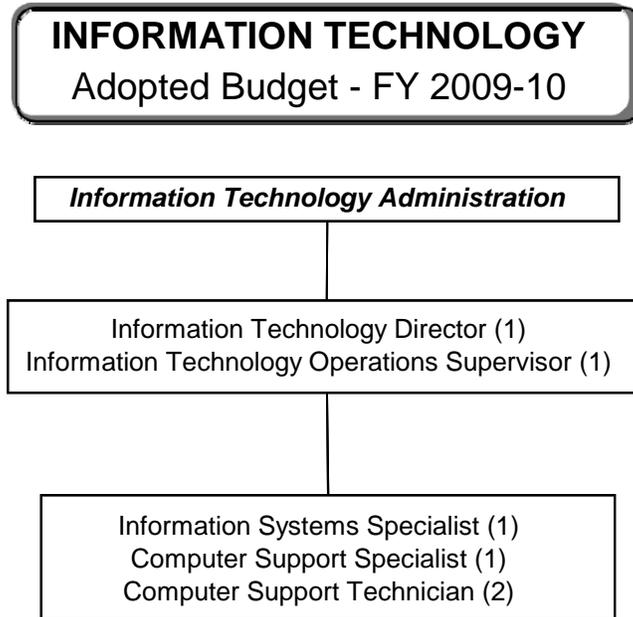
- In coordination with Human Resources, complete Customer Service Academy training for employees by November 2009.
- Respond to approximately 500 service requests and 150 referrals by June 2010.
- Complete web site software update by June 2010.

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

Mission Statement: *The Information Technology Department is committed to providing the highest level of customer support for all City information technology services, including planning, acquisition, implementation, maintenance, replacement and training, in order to ensure the highest availability of network resources, and to promote the most effective and efficient uses of technology.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

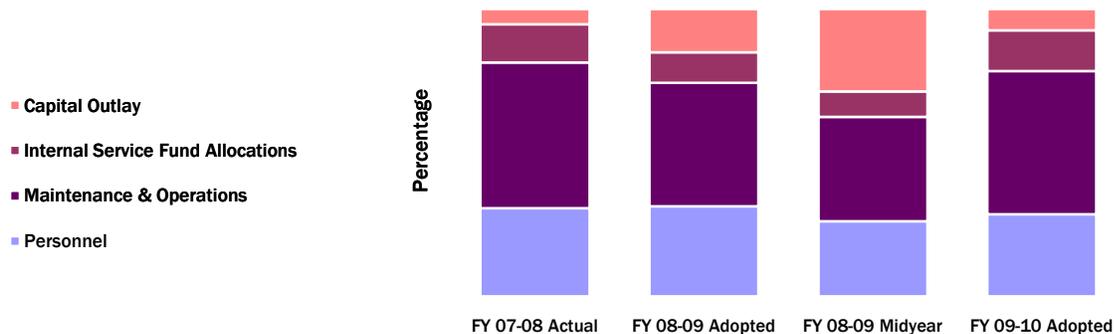
INFORMATION TECHNOLOGY

1.00	Information Technology Director
1.00	Information Technology Operations Supervisor
1.00	Information Systems Specialist
1.00	Computer Support Specialist
<u>2.00</u>	Computer Support Technician
6.00	

TOTAL PERSONNEL: 6.00

INFORMATION TECHNOLOGY

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	803,924	908,135	912,459	769,081	(143,378) (16%)
Maintenance & Operations	1,328,374	1,248,350	1,267,232	1,338,350	71,118 6%
Internal Service Fund Allocations	346,861	309,011	309,011	381,068	72,057 23%
Capital Outlay	139,836	436,452	1,001,045	201,875	(799,170) (80%)
TOTAL	2,618,995	2,901,948	3,489,747	2,690,374	(799,373) (23%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Information Technology	2,618,995	2,901,948	3,489,747	2,690,374	(799,373) (23%)
TOTAL	2,618,995	2,901,948	3,489,747	2,690,374	(799,373) (23%)

INFORMATION TECHNOLOGY

Core Service Activities

Adopted FY 2008-09 (40%)	Total Staff Hours: 5,824
Adopted FY 2009-10 (40%)	Total Staff Hours: 4,992

Administration:

- Process and submit for payment approximately 60 monthly invoices.
- Prepare and submit the proposed Information Technology budget.
- Maintain and account for approximately 1,200 active City-wide Information Technology assets including cost and lifespan for replacement funding.
- Calculate and distribute the IT internal service allocation amounts annually for 20 departmental cost centers.
- Manage 30 hardware/software maintenance agreements.
- Coordinate and assist with various consultants/vendors to perform required department specific application maintenance, upgrades, and fixes.

Network/Servers/Workstations:

- Maintain the computer and voice network infrastructure consisting of 2 core routers, 33 edge-switches, 23 virtual LANS, category 5/category 3/house and fiber optic cable and 80 wireless access points, at 13 locations, and perform twice yearly OS upgrades.
- Install security patches and perform upgrades to 16 physical network servers and 27 virtualized servers.
- Prepare, test, and distribute application & OS updates to approximately 441 workstations, 81 laptops, and 100 printers.
- Maintain at least a 90% hit rate in email SPAM detection using SPAM filters, content filters and virus detection for approximately 500,000 incoming e-mails per month.

Data Backups:

- Perform nightly backups for the Police Public Safety System, Financial Management System, and File & Print servers.
- Prepare backup media for bi-weekly off-site storage.

INFORMATION TECHNOLOGY

Telecommunications:

- Maintain approximately 49 voice mail auto-attendants per month.
- Process approximately 120 Verizon phone bills for payment each month.
- Generate approximately 50 call-accounting reports and e-mail to departments each month.
- Perform daily monitoring of phone switch and voice mail error logs and take appropriate proactive action for approximately 500 users.
- Perform approximately 20 add/move/change requests and repairs on the City's VoIP Phone System.
- Maintain 583 phone instruments, 49 auto-attendants, 379 voice mailboxes, 93 special circuits, 243 miscellaneous 7-digit lines, and 14 off premises extensions (OPX) per month.

Key Projects and Assignments

Adopted FY 2008-09 (40%) Total Staff Hours: 5,824
Adopted FY 2009-10 (40%) Total Staff Hours: 4,950

	Hours
▪ Complete equipment replacement as called out in the IT Replacement Fund by June 2010.	3,970
▪ Complete Fire Management System by June 2010.	300
▪ Complete IT Customer Service survey by June 2010.	80
▪ Complete Fire Mobile Data Computer replacement by June 2010.	350
▪ Complete traffic signal synchronization (Improve public facilities and infrastructure) by December 2009.	120
▪ Complete Council Chamber audio visual upgrade by December 2009.	80
▪ Complete review and assessment of new web applications by September 2009.	50

Customer Service and Referrals

Adopted FY 2008-09 (20%) Total Staff Hours: 2,912
Adopted FY 2009-10 (20%) Total Staff Hours: 2,496

- Complete approximately 160 electronic Track-IT! work-orders for hardware and software support per month.
- Conduct 10 Information Technology Liaison Group (ITLG) meetings
- Coordinate, setup and provide IT support for approximately 22 presentations, meetings, training, and/or demonstrations per month.
- Post weekly IT Helps! - Tip of the Week on the City's intranet site.
- Provide 2-3 training classes per month to departmental users.

HUMAN RESOURCES



HUMAN RESOURCES

Mission Statement: *To provide quality personnel services to internal and external customers, adhere to equitable and ethical personnel standards and effectively manage risks to the City.*

HUMAN RESOURCES
Adopted Budget - FY 2009-10

Human Resources Administration

Assistant City Manager

Employee Relations

Risk Manager (0.1)
Senior Human Resources Analyst (1)
Human Resources Technician (0.3)
Office Specialist III (1)

Risk Management

Risk Manager (0.9)

Human Resources Technician (0.7)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

HUMAN RESOURCES

Employee Relations

0.10	Risk Manager
1.00	Senior Human Resources Analyst
0.30	Human Resources Technician
<u>1.00</u>	Office Specialist III
2.40	

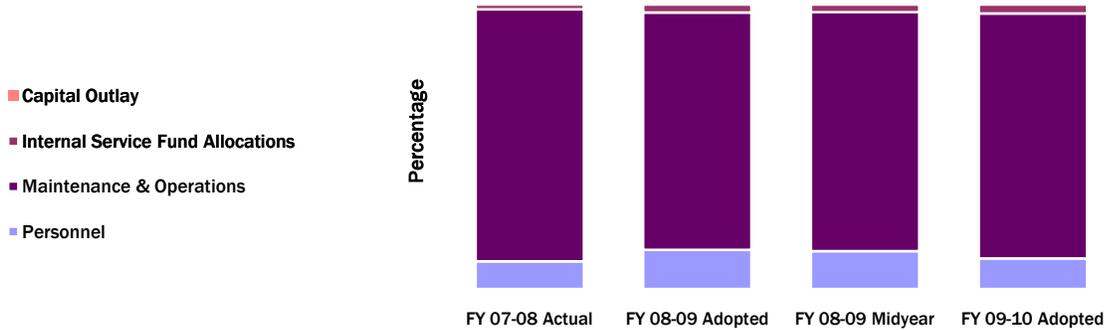
Risk Management

0.90	Risk Manager
<u>0.70</u>	Human Resources Technician
1.60	

TOTAL PERSONNEL: 4.00

HUMAN RESOURCES

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	620,571	595,122	596,354	443,058	(153,296)	(26%)
Maintenance & Operations	5,617,387	3,618,745	3,772,156	3,535,719	(236,437)	(6%)
Internal Service Fund Allocations	107,550	122,180	122,180	130,723	8,543	7%
Capital Outlay	-	-	-	-	-	0%
TOTAL	6,345,508	4,336,047	4,490,690	4,109,500	(381,190)	(8%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,301,149	816,311	970,916	591,805	(379,111)	(39%)
Self-Insurance Program	5,044,359	3,519,736	3,519,774	3,517,695	(2,079)	0%
TOTAL	6,345,508	4,336,047	4,490,690	4,109,500	(381,190)	(8%)

HUMAN RESOURCES EMPLOYEE RELATIONS

Purpose: To provide centralized support to the City's management staff, employees, and City Council in areas of labor and employee relations, employee training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	455,295	427,033	428,227	275,458	(152,769) (36%)
Maintenance & Operations	768,030	308,066	461,477	225,040	(236,437) (51%)
Internal Service Fund Allocations	77,824	81,212	81,212	91,307	10,095 12%
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,301,149	816,311	970,916	591,805	(379,111) (39%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,301,149	816,311	970,916	591,805	(379,111) (39%)
TOTAL	1,301,149	816,311	970,916	591,805	(379,111) (39%)

HUMAN RESOURCES RISK MANAGEMENT

Purpose: To administer the City's workers' compensation program, general liability programs and employee benefits programs.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	165,276	168,089	168,127	167,600	(527) 0%
Maintenance & Operations	4,849,357	3,310,679	3,310,679	3,310,679	- 0%
Internal Service Fund Allocations	29,726	40,968	40,968	39,416	(1,552) (4%)
Capital Outlay	-	-	-	-	- 0%
TOTAL	5,044,359	3,519,736	3,519,774	3,517,695	(2,079) 0%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Self-Insurance Program	5,044,359	3,519,736	3,519,774	3,517,695	(2,079) 0%
TOTAL	5,044,359	3,519,736	3,519,774	3,517,695	(2,079) 0%

HUMAN RESOURCES

Core Service Activities

Adopted FY 2008-09 (60%)

Total Staff Hours: 6,864

Adopted FY 2009-10 (76%)

Total Staff Hours: 7,562

- Coordinate employee recruitment, selection and hiring for approximately twenty (20) position vacancies.
- Process approximately fifty-nine (59) part-time and twenty (20) full-time pre-hire physicals, drug-tests, and Live Scans.
- Review approximately one thousand five-hundred (1500) employment applications for full-time and part-time positions.
- Manage the labor relations and meet and confer process with six (6) employee unions/associations.
- Maintain and interpret Memoranda of Understanding with the six (6) employee unions/associations.
- Maintain and interpret the Management and Confidential Pay Plan for executive and management/confidential employees.
- Maintain and interpret the Part-Time Policy and Pay Plan for approximately three hundred and twenty (320) part-time employees.
- Administer the Tuition Reimbursement Program for one hundred and forty-seven (147) employees.
- Provide consultation and advice to fourteen (14) department heads in performance management issues.
- Provide management and supervisory training sessions to approximately seventy-four (74) employees.
- Track, monitor, and schedule harassment prevention training for managers and supervisors in accordance with State legal requirements.
- Conduct Brown Bag Lunch Sessions with City employees on a monthly basis.
- Coordinate a Citywide Employee Service Award Luncheon on an annual basis.
- Coordinate and oversee the annual Employee Holiday Party.
- Manage the classification and compensation plan including approximately one hundred and seventy-one (171) classifications for four hundred and eighty-five (485) full-time budgeted positions.
- Prepare, maintain and secure employee personnel data files for approximately eight hundred and five (805) full-time and part-time employees.
- Process Family and Medical Leave (FMLA) and California Family Rights Act (CFRA) requests.
- Process Family Sick Leave requests and track/monitor its usage.
- Process cost of living adjustment increases in the payroll system for four hundred and fifty three (453) active employees.

HUMAN RESOURCES

- Manage safety and miscellaneous CalPERS contracts for approximately four hundred and fifty-three (453) active employees.
- Approve and process eleven (11) computer loan applications for Teamsters and RBCEA employees.
- Process CalPERS retirement applications for eighteen (18) employees.
- Administer all ICMA Deferred Compensation programs including the 457,457 Loan Program, 401(a) and Retirement Health Savings (RHS) program for approximately three hundred and thirty-one (331) participating employees.
- Coordinate four (4) financial planning seminars for employees.
- Process, investigate, evaluate and settle or deny all liability claims within forty-five (45) days.
- Conduct a general liability claim review once a year.
- Conduct a workers' compensation claim review once a year.
- Process approximately thirteen (13) property, liability, and workers compensation insurance policy renewals.
- Process one thousand (1,000) insurance certificates annually and monitor compliance.
- Review and approve approximately fifty (100) insurance documents for film permits.
- Provide insurance quotes and policies for approximately sixty (60) special events within the City.
- Prepare Internal Service Fund charges for the budget on an annual basis.
- Provide third-party administrator (TPA) with 100% of workers' compensation claims within three days of notification.
- Process one hundred (100) ongoing workers' compensation claims.
- Oversee unemployment insurance benefits for approximately thirty (30) employees on a yearly basis.
- Process health benefits insurance renewals for four hundred and fifty three (453) active employees, one hundred and ninety seven (197) retirees and six (6) COBRA members on an annual basis.
- Process monthly payments for four hundred and fifty three (453) active employees, one hundred and ninety seven (197) retirees and six (6) COBRA members on an annual basis.
- Process medical deductions for two hundred forty one (241) employees.
- Process medical cash-outs for thirty nine (39) employees.
- Assist four hundred and fifty three (453) active employees, one hundred and ninety seven (197) retirees and six (6) COBRA members with benefit questions and claims issues.
- Oversee TPA for the Section 125 Cafeteria Plan.
- Oversee TPA for the High Deductible Health Savings Accounts Program.
- Administer COBRA benefits for six (6) employees.
- Provide overall coordination of the Confidentiality of Medical Information Act (CMIA) policies and procedures for fourteen (14) departments.

HUMAN RESOURCES

- Update and maintain insurance census information for four hundred and fifty three (453) employees.
- Maintain an Occupational Health and Safety (OSHA) exposure reduction program for eight hundred and five (805) employees.
- Process Cal/OSHA logs on an annual basis.
- Review approximately eight (8) applications for CalPERS Industrial Disability Retirement and prepare recommendations to the City Manager's office.
- Coordinate organizational restructure downsizing based on the economic decline.

Key Projects and Assignments

Adopted FY 2008-09 (30%) Total Staff Hours: 3,432
Adopted FY 2009-10 (12%) Total Staff Hours: 1,179

Hours

- | | |
|--|-----|
| ▪ Develop for possible implementation a City-wide Return-to-Work Policy by June 2010. | 300 |
| ▪ Initiate discussions with employee unions/associations for implementation of a City-wide Drug and Alcohol Policy by June 2010. | 300 |
| ▪ Develop a City-wide Violence in the Workplace Policy and initiate discussions with employee unions/associations by June 2010. | 200 |
| ▪ Initiate a comprehensive review of all Personnel Rules and Regulations to include the Municipal Code and Civil Service Rules by June 2010. | 300 |
| ▪ Coordinate and schedule a reduced third round of Customer Service Training by September 2009. | 79 |

Customer Service and Referrals

Adopted FY 2008-09 (10%) Total Staff Hours: 1,144
Adopted FY 2009-10 (12%) Total Staff Hours: 1,179

- Respond to pay and benefit inquiries from City employees within two (2) business days.
 - Respond to requests for City applications from City employees and the public within one (1) business day.
 - Phone contact to be made with employee within three (3) days of filing a workers' compensation claim by Human Resources or assigned claim adjuster/third-party administrator to expedite the claims processing procedure.
-
- Part time staffing of approximately 1600 hours allows the department to: Provide assistance to the public and City employees on a daily basis, coordinate the pre-employment process in a timely manner, maintain employee personnel files, prepare for Customer Service Academy session on a weekly basis, and coordinate the Employee Service Awards Program.



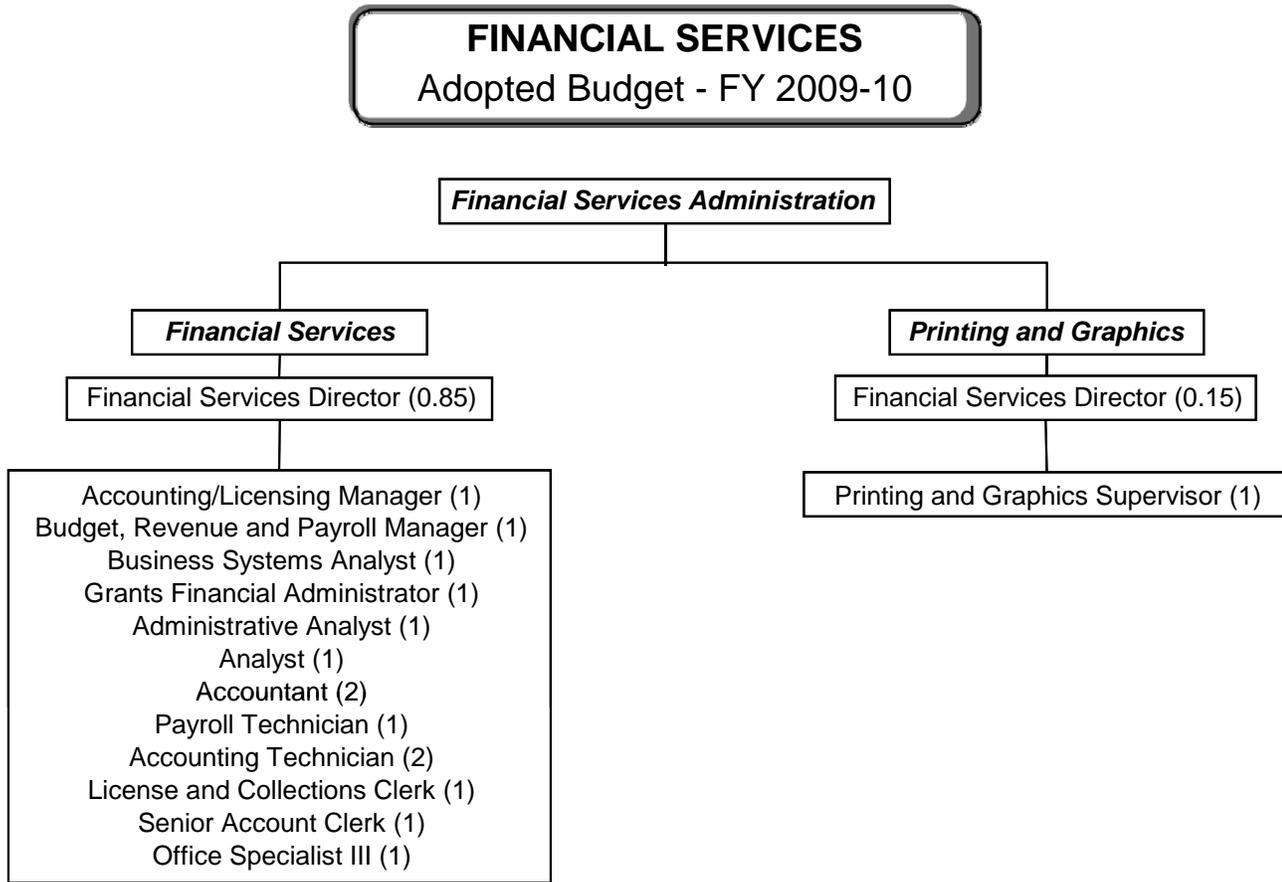
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FINANCIAL SERVICES



FINANCIAL SERVICES

Mission Statement: *To provide fiscal management and accountability.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

FINANCIAL SERVICES

Financial Services

0.85	Financial Services Director
1.00	Accounting/Licensing Manager
1.00	Budget, Revenue and Payroll Manager
1.00	Business Systems Analyst
1.00	Grants Financial Administrator
1.00	Administrative Analyst
1.00	Analyst
2.00	Accountant
1.00	Payroll Technician
2.00	Accounting Technician
1.00	License and Collections Clerk
1.00	Senior Account Clerk
<u>1.00</u>	Office Specialist III
14.85	

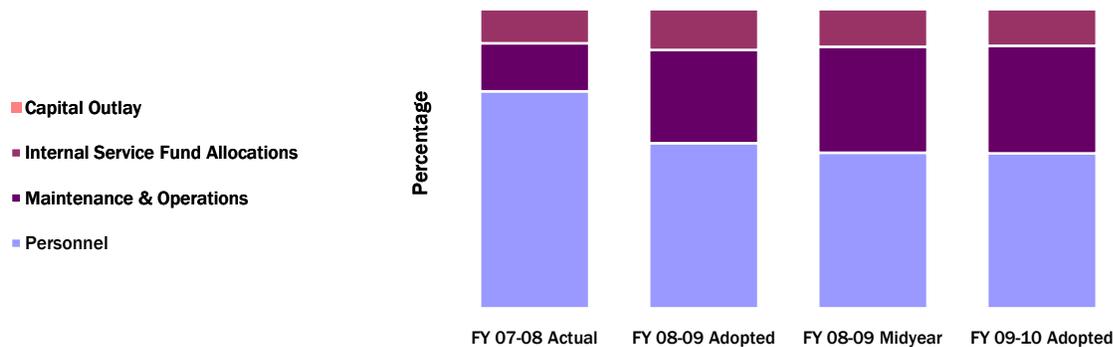
Printing and Graphics

0.15	Financial Services Director
<u>1.00</u>	Printing and Graphics Supervisor
1.15	

TOTAL PERSONNEL: 16.00

FINANCIAL SERVICES

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,645,038	1,752,758	1,792,573	1,659,567	(133,006)	(7%)
Maintenance & Operations	364,414	986,226	1,217,351	1,149,988	(67,363)	(6%)
Internal Service Fund Allocations	258,795	434,232	434,232	391,577	(42,655)	(10%)
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,268,247	3,173,216	3,444,156	3,201,132	(243,024)	(7%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,839,929	2,659,543	2,914,762	2,771,266	(143,496)	(5%)
Printing & Graphics	351,530	399,008	414,519	320,884	(93,635)	(23%)
Redevelopment Agency	76,788	114,665	114,875	108,982	(5,893)	(5%)
TOTAL	2,268,247	3,173,216	3,444,156	3,201,132	(243,024)	(7%)

FINANCIAL SERVICES FINANCIAL SERVICES

Purpose: To provide accounting, payroll, purchasing, financial analysis, budgeting, licensing, cashiering, and all other financial services to the City and account for and report in a timely manner all fiscal activities of the City in accordance with Generally Accepted Accounting Principles.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,474,614	1,562,422	1,590,555	1,540,754	(49,801)	(3%)
Maintenance & Operations	282,492	871,356	1,098,652	1,045,978	(52,674)	(5%)
Internal Service Fund Allocations	159,611	340,430	340,430	293,516	(46,914)	(14%)
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,916,717	2,774,208	3,029,637	2,880,248	(149,389)	(5%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,839,929	2,659,543	2,914,762	2,771,266	(143,496)	(5%)
Redevelopment Agency	76,788	114,665	114,875	108,982	(5,893)	(5%)
TOTAL	1,916,717	2,774,208	3,029,637	2,880,248	(149,389)	(5%)

**FINANCIAL SERVICES
PRINTING AND GRAPHICS**

Purpose: To complete all City printing requests in a cost efficient and timely manner, ensuring cost of services is competitive and quality remains superior to outside vendors.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	170,424	190,336	202,018	118,813	(83,205) (41%)
Maintenance & Operations	81,922	114,870	118,699	104,010	(14,689) (12%)
Internal Service Fund Allocations	99,184	93,802	93,802	98,061	4,259 5%
Capital Outlay	-	-	-	-	- 0%
TOTAL	351,530	399,008	414,519	320,884	(93,635) (23%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Printing & Graphics	351,530	399,008	414,519	320,884	(93,635) (23%)
TOTAL	351,530	399,008	414,519	320,884	(93,635) (23%)

FINANCIAL SERVICES

Core Service Activities

Adopted FY 2008-09 (68%)

Total Staff Hours: 24,000

Adopted FY 2009-10 (71%)

Total Staff Hours: 23,510

- Direct preparation of all financial reporting including the annual operating budget, Citizen's Budget, and Comprehensive Annual Financial Report.
- Prepare the Adopted Budget document by November each year for submission to GFOA and CSMFO awards programs.
- Submit 7 State mandated reimbursement claims annually for costs incurred during most recently completed fiscal year totaling \$34,000.
- Prepare the Comprehensive Annual Financial Report by December each year for submission to GFOA Award programs.
- Coordinate annual audit of the City and special audits of Federal, State, and transportation funds.
- Update Revenue Manual by January each year.
- Account for 70 Federal, State, and local grants annually.
- Issue an average of 700 paychecks bi-weekly.
- Reconcile 875 W-2 forms to annual payroll reports.
- Prepare and process Federal and State payroll tax withholding reports quarterly.
- Process and record 2,000 Accounts Receivable invoices annually.
- Process and coordinate 20 Filming Permits annually.
- Provide Animal Licensing and data base management for 3,000 Dog Licenses annually.
- Produce and distribute 300-400 vendor checks semi-monthly.
- Produce and distribute 200 1099 forms annually.
- Process 36 bids for materials and equipment annually.
- Process 500 purchase orders annually.
- Evaluate current inventory of non-infrastructure capital assets and ensure inclusion/tagging of additions and retirement of deletions annually.
- Process 2.5 million printing impressions annually.
- Perform 1.2 million bindery operations annually.
- Spend 390 hours annually creating/updating city forms and documents.
- Prepare and process 45,000 central cashiering transactions annually.
- Provide Business Licensing and data base management for 12,000 Business Licenses annually.
- Provide MUNIS assistance, training and reporting to over 260 City staff for the year.
- Provide 18 MUNIS related training classes for City staff per year.

FINANCIAL SERVICES

Key Projects and Assignments

Adopted FY 2008-09 (6%) Total Staff Hours: 2,220

Adopted FY 2009-10 (5%) Total Staff Hours: 1,660

	Hours
▪ Develop and/or update Purchasing Policies and Procedures and Municipal Code by August 2009.	160
▪ Develop and/or update Fraud in the Work Place Policies by August 2009.	180
▪ Update the Planning, Engineering and Building Sections of the Master Fee Schedule by April 2010.	160
▪ Develop and/or update Policies on Unclaimed Deposits by July 2009.	150
▪ Implement MUNIS 7.2 Role-Based Security by July 2009.	200
▪ Develop user friendly Financial Management Forecasting Reports for all departments through Crystal Reports by October 2009.	250
▪ Create an internal service fund for the General Legal Administration Division of the City Attorney's Office by February 2010.	100
▪ Update City's Statements of Financial Principles for all modifications through June 2009 by August 2009.	80
▪ Develop audit schedules and Comprehensive Annual Financial Reports through Crystal and Excel reporting by August 2009.	300
▪ Revision of Business License Municipal Code by August 2009.	80

Customer Service and Referrals

Adopted FY 2008-09 (26%) Total Staff Hours: 9,140

Adopted FY 2009-10 (24%) Total Staff Hours: 8,110

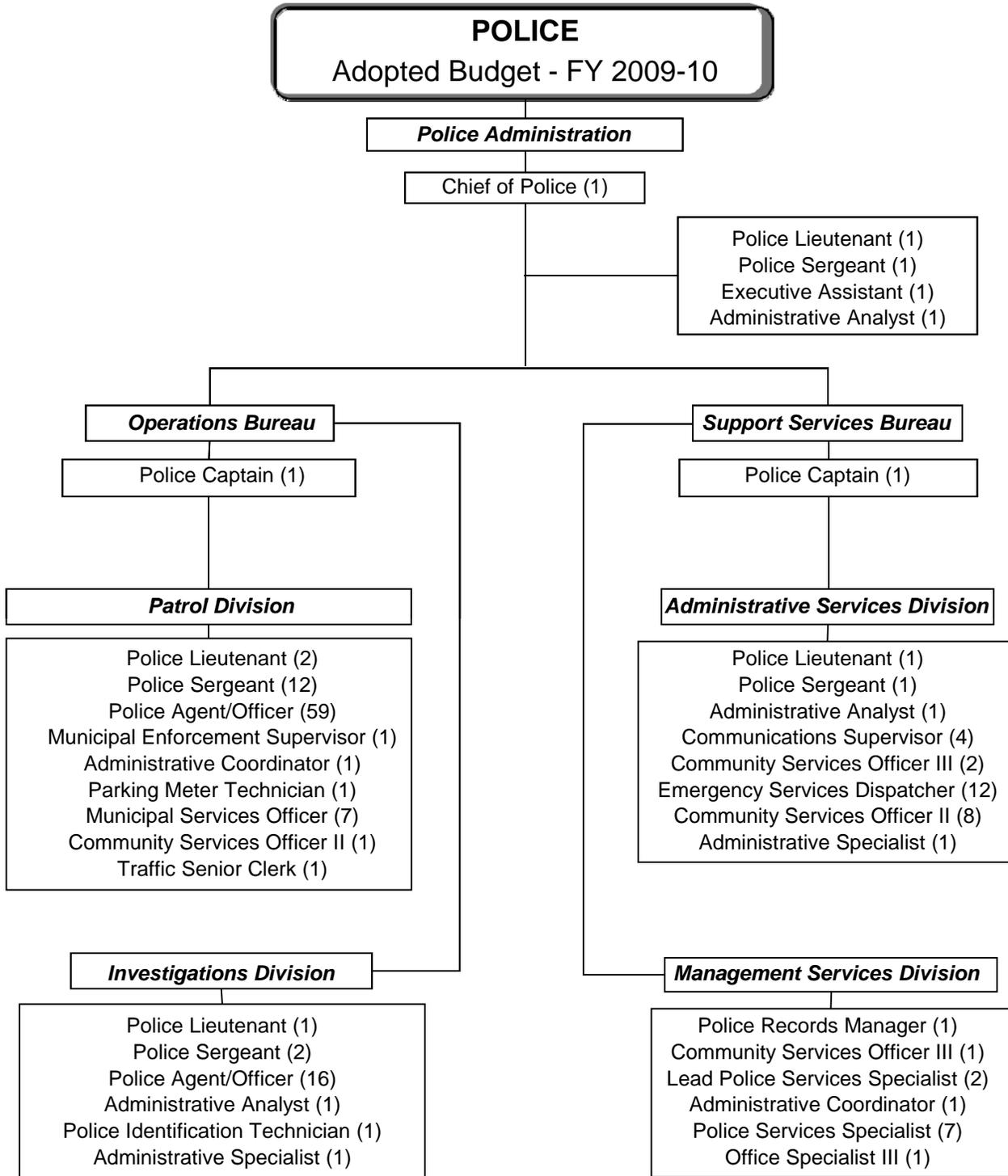
- Process 2,500 printing requests annually.
- Provide photocopier supplies and coordinate 15 service calls for 3 City Hall copiers annually.
- Respond to approximately 40,000 internal customer service requests annually.
- Respond to approximately 30,000 external customer service requests annually.
- Respond to 100 public record requests annually.
- Assist in the development of 15 administrative reports/resolutions annually related to agenda items presented by departments other than Financial Services.
- Respond to 25 informational email requests from other government agencies annually.
- Respond to licensing inquiries within 48 hours.
- Attend Customer Service Academy.

POLICE



POLICE

Mission Statement: *The mission of the Redondo Beach Police Department is to forge a partnership with the community to control and prevent crime, to improve the quality of life in our neighborhoods, and to provide outstanding service in accordance with the values of our agency. We value openness and honesty, integrity and ethics, accountability, outstanding customer service, teamwork, excellence, dignity, equality and respect for all people, innovation with creative and proactive problem solving and fiscal responsibility.*



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10**

POLICE

Administration

1.00	Chief of Police
2.00	Police Captain
1.00	Police Lieutenant
1.00	Police Sergeant
1.00	Executive Assistant
1.00	Administrative Analyst
<u>7.00</u>	

Investigations Division

1.00	Police Lieutenant
2.00	Police Sergeant
16.00	Police Agent/Officer
1.00	Administrative Analyst
1.00	Police Identification Technician
1.00	Administrative Specialist
<u>22.00</u>	

Patrol Division

2.00	Police Lieutenant
10.00	Police Sergeant
39.00	Police Agent/Officer
<u>51.00</u>	

Pier

1.00	Police Sergeant
7.00	Police Agent/Officer
1.00	Community Services Officer II
<u>9.00</u>	

Community Based Policing

3.00	Police Agent/Officer
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K-9 Team

3.00	Police Agent/Officer
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Traffic

1.00	Police Sergeant
7.00	Police Agent/Officer
1.00	Traffic Senior Clerk
<u>9.00</u>	

Parking Enforcement & Animal Control

1.00	Municipal Enforcement Supervisor
1.00	Administrative Coordinator
1.00	Parking Meter Technician
7.00	Municipal Services Officer
<u>10.00</u>	

Administrative Services Division

1.00	Police Lieutenant
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Personnel and Training

1.00	Administrative Analyst
1.00	Administrative Specialist
<u>2.00</u>	

Communications

1.00	Police Sergeant
4.00	Communications Supervisor
12.00	Emergency Services Dispatcher
<u>17.00</u>	

Technical Services

1.00	Community Services Officer III
1.00	Community Services Officer II
<u>2.00</u>	

Redondo Beach Jail

1.00	Community Services Officer III
7.00	Community Services Officer II
<u>8.00</u>	

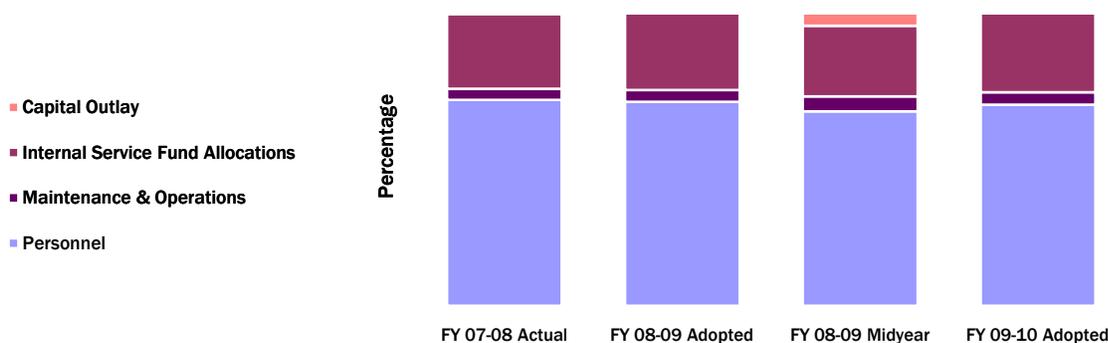
Management Services Division

1.00	Police Records Manager
1.00	Community Services Officer III
2.00	Lead Police Services Specialist
1.00	Administrative Coordinator
7.00	Police Services Specialist
1.00	Office Specialist III
<u>13.00</u>	

TOTAL PERSONNEL: 157.00

POLICE

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	21,770,682	22,161,306	22,879,768	21,715,513	(1,164,255)	(5%)
Maintenance & Operations	1,161,418	1,266,540	1,744,100	1,365,090	(379,010)	(22%)
Internal Service Fund Allocations	7,936,089	8,342,719	8,342,719	8,514,442	171,723	2%
Capital Outlay	49,954	-	1,438,221	-	(1,438,221)	(100%)
TOTAL	30,918,143	31,770,565	34,404,808	31,595,045	(2,809,763)	(8%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	26,156,057	27,025,055	27,918,765	27,366,430	(552,335)	(2%)
Intergovernmental Grants	469,857	198,951	799,397	23,220	(776,177)	(97%)
Narcotic Forfeiture & Seizure	42,586	64,890	212,371	64,890	(147,481)	(69%)
Harbor Uplands	1,804,708	1,836,177	1,899,817	1,521,698	(378,119)	(20%)
Solid Waste	8,735	-	-	-	-	0%
Emergency Communications	2,328,200	2,465,712	3,394,678	2,439,497	(955,181)	(28%)
Redevelopment Agency	108,000	179,780	179,780	179,310	(470)	0%
TOTAL	30,918,143	31,770,565	34,404,808	31,595,045	(2,809,763)	(8%)

POLICE ADMINISTRATION

Purpose: Police Administration provides leadership, vision, management and strategic planning to the department's divisions to facilitate the delivery of law enforcement and community relations services to the City. Police Administration empowers personnel to accomplish the values, vision, mission, goals and objectives of the City and the department.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,341,830	1,091,871	1,259,820	1,490,977	231,157	18%
Maintenance & Operations	170,046	105,980	455,971	205,370	(250,601)	(55%)
Internal Service Fund Allocations	158,037	165,787	165,787	167,284	1,497	1%
Capital Outlay	44,199	-	942,610	-	(942,610)	(100%)
TOTAL	1,714,112	1,363,638	2,824,188	1,863,631	(960,557)	(34%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,579,307	1,332,638	1,504,077	1,832,631	328,554	22%
Intergovernmental Grants	79,957	-	384,674	-	(384,674)	(100%)
Narcotic Forfeiture & Seizure	16,468	31,000	31,000	31,000	-	0%
Emergency Communications	38,380	-	904,437	-	(904,437)	(100%)
TOTAL	1,714,112	1,363,638	2,824,188	1,863,631	(960,557)	(34%)

POLICE PATROL

Purpose: The Patrol Division responds to calls for service, enforces laws, deters crime, makes arrests, conducts preliminary investigations of crimes and collisions, and prepares associated reports. Patrol works with the community to prevent and solve crime and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	12,522,356	12,622,452	13,111,009	12,093,103	(1,017,906) (8%)
Maintenance & Operations	442,930	494,457	582,468	494,457	(88,011) (15%)
Internal Service Fund Allocations	5,252,743	5,478,230	5,478,230	5,467,979	(10,251) 0%
Capital Outlay	4,275	-	493,091	-	(493,091) (100%)
TOTAL	18,222,304	18,595,139	19,664,798	18,055,539	(1,609,259) (8%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	16,399,929	16,876,334	17,417,078	16,669,147	(747,931) (4%)
Intergovernmental Grants	262,169	64,000	414,723	23,220	(391,503) (94%)
Narcotic Forfeiture & Seizure	21,433	19,990	142,316	19,990	(122,326) (86%)
Harbor Uplands	1,422,038	1,455,035	1,510,901	1,163,872	(347,029) (23%)
Solid Waste	8,735	-	-	-	- 0%
Redevelopment Agency	108,000	179,780	179,780	179,310	(470) 0%
TOTAL	18,222,304	18,595,139	19,664,798	18,055,539	(1,609,259) (8%)

POLICE INVESTIGATIONS

Purpose: The Investigations Division proactively detects, investigates and deters crime and acts of terrorism. It prepares cases for prosecution to maintain and improve public safety and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	3,640,087	3,764,784	3,775,273	3,655,998	(119,275) (3%)
Maintenance & Operations	160,574	172,520	196,835	171,680	(25,155) (13%)
Internal Service Fund Allocations	1,086,397	1,137,842	1,137,842	1,230,662	92,820 8%
Capital Outlay	-	-	-	-	- 0%
TOTAL	4,887,058	5,075,146	5,109,950	5,058,340	(51,610) (1%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	4,471,252	4,662,553	4,800,333	4,790,088	(10,245) 0%
Intergovernmental Grants	127,731	134,951	-	-	- 0%
Narcotic Forfeiture & Seizure	3,374	3,440	28,595	3,440	(25,155) (88%)
Harbor Uplands	284,701	274,202	281,022	264,812	(16,210) (6%)
TOTAL	4,887,058	5,075,146	5,109,950	5,058,340	(51,610) (1%)

**POLICE
MANAGEMENT SERVICES**

Purpose: The Management Services Division collects, processes and disseminates law enforcement information to the public, members of the department, City staff, the courts and other government agencies to assist in the apprehension and prosecution of criminal offenders for the improvement of public safety, communication and productivity.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	1,081,645	1,309,452	1,318,791	1,169,414	(149,377) (11%)
Maintenance & Operations	101,227	114,060	114,060	114,060	- 0%
Internal Service Fund Allocations	792,459	373,505	373,505	447,446	73,941 20%
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,975,331	1,797,017	1,806,356	1,730,920	(75,436) (4%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,975,331	1,797,017	1,806,356	1,730,920	(75,436) (4%)
TOTAL	1,975,331	1,797,017	1,806,356	1,730,920	(75,436) (4%)

POLICE
ADMINISTRATIVE SERVICES

Purpose: The Administrative Services Division strategically plans, organizes, manages and supervises the unit activities in Payroll, Personnel and Training, Jail, Court Liaison, Technical Services, Property and Evidence, Emergency Communications, and supports the field services divisions that maintain and improve public safety. The Administrative Services Division works with the Public Works Department to maintain and improve the police department public facility.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	3,184,764	3,372,747	3,414,875	3,306,021	(108,854) (3%)
Maintenance & Operations	286,641	379,523	394,766	379,523	(15,243) (4%)
Internal Service Fund Allocations	646,453	1,187,355	1,187,355	1,201,071	13,716 1%
Capital Outlay	1,480	-	2,520	-	(2,520) (100%)
TOTAL	4,119,338	4,939,625	4,999,516	4,886,615	(112,901) (2%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,730,238	2,356,513	2,390,921	2,343,644	(47,277) (2%)
Narcotic Forfeiture & Seizure	1,311	10,460	10,460	10,460	- 0%
Harbor Uplands	97,969	106,940	107,894	93,014	(14,880) (14%)
Emergency Communications	2,289,820	2,465,712	2,490,241	2,439,497	(50,744) (2%)
TOTAL	4,119,338	4,939,625	4,999,516	4,886,615	(112,901) (2%)

POLICE

Core Service Activities

Adopted FY 2008-09 (85%) Total Staff Hours: 284,794
Adopted FY 2009-10 (86%) Total Staff Hours: 280,842

- Administer and manage 250 internal project assignments.
- Investigate 30 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Provide 100,800 hours of police patrol to the community.
- Arrest 2,500 criminal offenders.
- Perform 6 high-risk SWAT operations.
- Complete 9,000 police reports.
- Investigate 570 traffic collisions.
- Initiate 10,000 traffic violation contacts.
- Conduct 6 DUI Checkpoints.
- Conduct 14 dog bite investigations.
- Conduct 40,000 parking violation investigations.
- Conduct 1,380 vehicle impounds and storages.
- Review 70 Film Permits/noise variance requests and coordinate their security.
- Conduct 60 vehicle impound/storage hearings.
- Respond to 3,500 animal complaint calls for service.
- Service 1,100 parking meters.
- Process, collect and verify 1,470 Parking Meter Permits.
- Provide 32,778 hours of police investigations to the community.
- Investigate 1,300 property crime cases and serve 24 search warrants to recover evidence and victim property.
- Investigate 80 cases of aggravated assault and obtain 25 felony filings.
- Investigate and obtain the appropriate disposition of 180 juvenile cases.
- Initiate on-line child exploitation case investigations and obtain 6 criminal filings.
- Conduct surveillance of 5 known or suspected career criminals that are believed to be operating in Redondo Beach and/or adjacent cities.
- Investigate 100 narcotics cases.
- Arrange 125 training classes for sworn and non sworn personnel.
- Oversee 15 personnel through the hiring process.
- Conduct background checks on 20 applicants.
- Manage, update and report 155 personnel training records to ensure State mandated compliance.
- Answer the 15,000 9-1-1 calls within 6 seconds 95% of the time.
- Coordinate and prepare billings for 500 false alarm incidents that qualify for billings of approximately \$100,000.

POLICE

- Book 6,200 pieces of evidence into police custody.
- Compile, review, duplicate, distribute, file and electronically archive 9,000 police reports.
- Process 3,100 subpoenas, including data base entry, tracking, reports and calls.
- Process 300 court cases for review, tracking, and on-calls.
- Complete 85% of all personnel evaluations within 2 months of the end of the rating period.
- Investigate 175 graffiti cases and file 6 graffiti cases for prosecution.
- Conduct 4 juvenile curfew and/or truancy sweeps.
- Complete the purchase and installation of No Smoking and regulatory signs at the parks and beaches.
- Research and propose an ordinance to control and enforce management of commercial and residential nuisance properties.
- Research municipal codes for the modification and enhancements of park ordinances to reduce nuisance and crime issues and present them to City Council for action.

Key Projects and Assignments

Adopted FY 2008-09 (8%) Total Staff Hours: 25,778
 Adopted FY 2009-10 (6%) Total Staff Hours: 20,324

	Hours
▪ Initiate six bi-monthly Sergeants' Patrol Performance meetings by June 2010.	2,332
▪ Revise the Police Department website to make it more accessible and to provide increased customer service through the internet by June 2010.	2,841
▪ Create procedural manual to facilitate succession planning for Investigations Division– Mainline Detective Unit by June 2010.	565
▪ Organize and implement a mandatory “Racial Diversity” training program to include legal ramifications associated with stereotyping and racial profiling (Enhance public safety and emergency preparedness services for our community) by June 2010.	1,305
▪ Organize and implement an ethics training program by June 2010.	2,060
▪ Create a procedural manual to facilitate and support succession planning and training for Management Services Division-Records Unit by June 2010.	2,841
▪ Complete 24 dog licensing investigation and citation details by June 2010.	1,751
▪ Present 4 alternatives to City Council to limit the parking of oversized vehicles on City streets.	100
▪ Present to the City Council options for an ordinance controlling leaf blowing noise and emissions for direction.	100
▪ Perform a test and analysis of the traffic safety issues related to the use of the southbound parking lane of Inglewood Avenue from Manhattan Beach Boulevard to Artesia Boulevard from 3:00 p.m. to 7:00 p.m. Monday through Friday.	100

POLICE

- Create a juvenile helmet law compliance program with public education, media outreach and at least 4 enforcement details (Enhance public safety and emergency preparedness services for our community) by June 2010. 659
- Research and create a Request for Proposal (RFP) and selection process for the City's vehicle towing contract by December 2010. 228
- Research and create a Request for Proposal (RFP) and selection process for replacement of the Parking Enforcement automated citation devices by June 2010. 286
- Research and create a Request for Proposal (RFP) and selection process for the City's parking citation management program by June 2010. 284
- Comply with all certifications, assurances and audit requirements of Recovery Stimulus grants received by the Redondo Beach Police Department by June 2010. 900
- Create a crime prevention education campaign to reduce vehicle burglaries and larcenies (Enhance public safety and emergency preparedness services for our community) by June 2010. 980
- Create a marketing plan to develop staff and community support for the construction of a new police station (Improve public facilities and infrastructure) by June 2010. 920
- Create a plan to enhance traffic safety around the parkettes (Enhance public safety and emergency preparedness services for our community) by June 2010. 730
- Create an RFP for the purchase and installation of a jail CCTV System as part of an enterprise surveillance system by June 2010. 412
- Purchase a state of the art judgmental, tactical and combined weapons training simulator; train the range staff to implement it; and provide multiple training sessions to all police officers by June 2010. 500
- Research the feasibility to increase the cost of Annual Parking Meter Permits based on a comparison of the user fees of South Bay area municipalities and the ratio of coin payment cost to annual permit cost by June 2010. 430

Customer Service and Referrals

Adopted FY 2008-09 (7%) Total Staff Hours: 22,857
 Adopted FY 2009-10 (8%) Total Staff Hours: 25,394

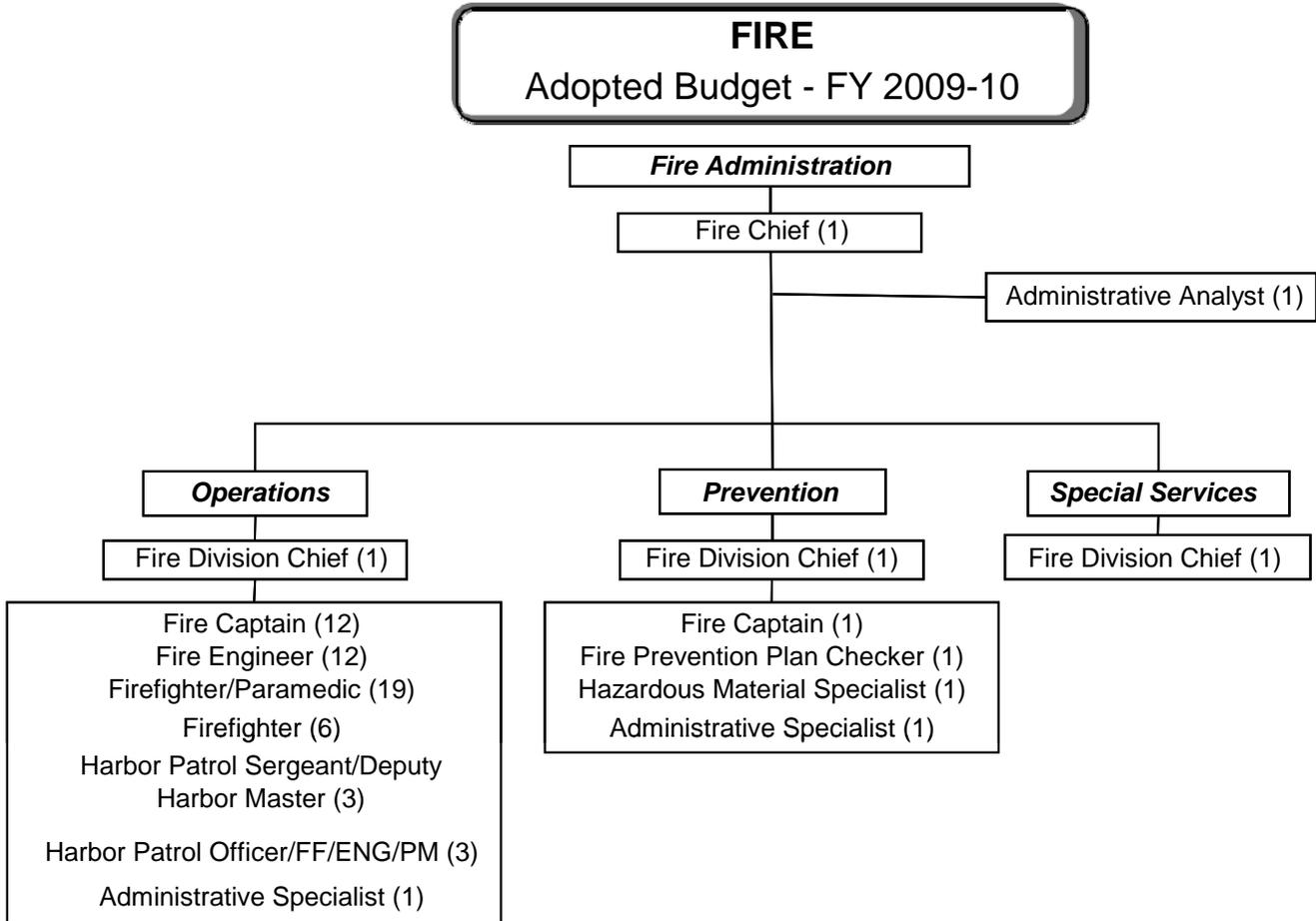
- Conduct 200 contacts with citizen groups and organizations.
- Complete 75 Community Police Service questionnaires.
- Respond to 75 Traffic Hotline citizen complaints.
- Conduct 4 Animal Awareness Safety classes for elementary school students.
- Conduct 4 community awareness presentations on Identity Theft.
- Receive and dispose of 100,000 telephone calls to Communications for assistance.
- Provide 24 hour citizen access to City services via the Records Unit.
- Conduct 5 community awareness presentations on Crime Prevention and Graffiti.
- Respond to Comcate requests within 3 business days 90% of the time.

FIRE



FIRE

Mission Statement: *Serving the community by protecting life, property, and the environment through prevention, education, and emergency services.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

FIRE

Administration

1.00	Fire Chief
1.00	Administrative Analyst
<u>2.00</u>	

Operations

1.00	Fire Division Chief
12.00	Fire Captain
12.00	Fire Engineer
19.00	Firefighter/Paramedic
6.00	Firefighter
3.00	Harbor Patrol Sergeant/Deputy Harbor Master
3.00	Harbor Patrol Officer/FF/ENG/PM
1.00	Administrative Specialist
<u>57.00</u>	

Prevention

1.00	Fire Division Chief
1.00	Fire Captain
1.00	Fire Prevention Plan Checker
1.00	Hazardous Material Specialist
1.00	Administrative Specialist
<u>5.00</u>	

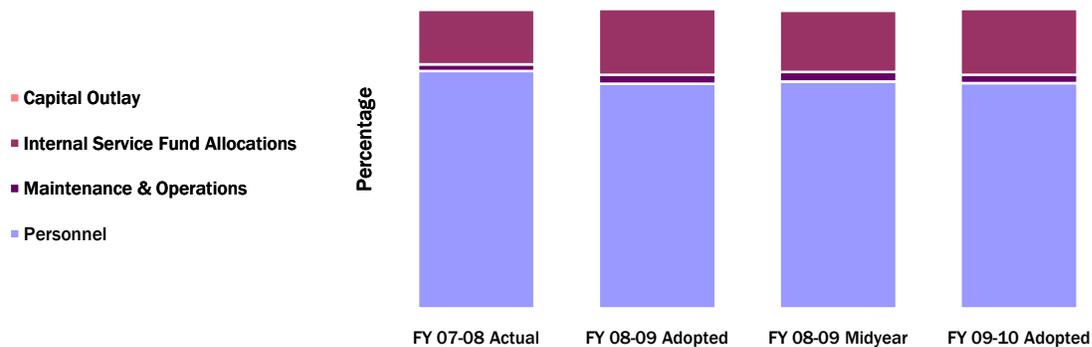
Special Services

1.00	Fire Division Chief
<u>1.00</u>	

TOTAL PERSONNEL: 65.00

FIRE

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	12,687,477	11,851,753	12,845,035	12,136,418	(708,617)	(6%)
Maintenance & Operations	355,255	454,571	554,474	454,391	(100,083)	(18%)
Internal Service Fund Allocations	2,936,652	3,474,160	3,474,160	3,534,781	60,621	2%
Capital Outlay	19,541	-	80,000	-	(80,000)	(100%)
TOTAL	15,998,925	15,780,484	16,953,669	16,125,590	(828,079)	(5%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	14,134,476	13,964,203	14,802,643	14,154,821	(647,822)	(4%)
Intergovernmental Grants	89,448	48,000	149,123	48,000	(101,123)	(68%)
Disaster Recovery	111,213	-	73,642	4,120	(69,522)	(94%)
Harbor Tidelands	1,490,064	1,547,954	1,707,474	1,699,178	(8,296)	0%
Solid Waste	173,724	220,327	220,787	219,471	(1,316)	(1%)
TOTAL	15,998,925	15,780,484	16,953,669	16,125,590	(828,079)	(5%)

FIRE ADMINISTRATION

Purpose: The purpose of Fire Administration is to provide overall planning, control, and management of all Fire Department activities and staff support for all divisions and directing the day-to-day administration of the Fire Department within the policies set forth by the City Council and City Manager. Fire Administration also establishes and modifies as needed all department strategies, tactics and policies in addition to administering joint training and Automatic/Mutual Aide responses with neighboring fire jurisdictions. Fire Administration also oversees its participation in the City's combined Police/Fire communications services and serves as liaison to other fire suppression and medical emergency organizations. Specific administrative activities include general administration, establishment of annual goals and objectives, staff report development, fiscal management, records management, purchasing, clerical support, program coordination and community services.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	527,112	232,519	233,801	424,118	190,317	81%
Maintenance & Operations	51,132	49,680	125,416	47,680	(77,736)	(62%)
Internal Service Fund Allocations	328,752	500,921	500,921	508,841	7,920	2%
Capital Outlay	16,914	-	-	-	-	0%
TOTAL	923,910	783,120	860,138	980,639	120,501	14%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	901,911	783,120	860,138	980,639	120,501	14%
Intergovernmental Grants	21,999	-	-	-	-	0%
TOTAL	923,910	783,120	860,138	980,639	120,501	14%

FIRE PREVENTION

Purpose: The purpose of Fire Prevention is to reduce the threat of life and property loss to a level equal to or less than the ten (10) year average by actively enforcing local, State and Federal codes to mitigate fire and life safety hazards. The Fire Prevention Division also maintains a plan review section and hazardous materials disclosure program. The reduction of fire loss is accomplished by examining and conditioning development plans, inspecting buildings and facilities, conducting public education programs, and thoroughly investigating all fires and product hazard incidents. This program also provides arson/investigation responses to all fires, non-fire and hazardous materials incidents as well as providing as backfill personnel during wildland strike-team deployments.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	892,584	827,318	839,233	800,937	(38,296)	(5%)
Maintenance & Operations	22,020	26,141	26,141	28,841	2,700	10%
Internal Service Fund Allocations	392,458	353,483	353,483	356,882	3,399	1%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,307,062	1,206,942	1,218,857	1,186,660	(32,197)	(3%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,133,338	986,615	998,070	967,189	(30,881)	(3%)
Solid Waste	173,724	220,327	220,787	219,471	(1,316)	(1%)
TOTAL	1,307,062	1,206,942	1,218,857	1,186,660	(32,197)	(3%)

FIRE OPERATIONS

Purpose: The purpose of the Operations Division is as follows: To provide directive in the deployment of all fire/medical/hazardous material resources to ensure public safety; To provide management directive and oversight to all Fire Department programs; To develop and implement public safety programs, services and life safety innovations; To establish and modify, as needed, department strategies, tactics and policies as it relates to land-based fire suppression activities and Harbor Patrol operations; To plan and coordinate Automatic and Mutual Aid deployment of emergency response units during large-scale incidents and wildland conflagrations; To oversee the EMS/paramedic component of the Fire Department and manage a continuing Quality Assurance/Improvement (QA/QI) program to ensure that proper medical personnel are allocated and implementing field protocols in accordance with prescribed regulations as adopted by the Los Angeles Health Care Agency.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	10,815,199	10,153,358	11,113,798	10,468,872	(644,926)	(6%)
Maintenance & Operations	252,066	335,600	359,767	335,600	(24,167)	(7%)
Internal Service Fund Allocations	2,024,604	2,423,714	2,423,714	2,426,659	2,945	0%
Capital Outlay	2,627	-	80,000	-	(80,000)	(100%)
TOTAL	13,094,496	12,912,672	13,977,279	13,231,131	(746,148)	(5%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	11,425,770	11,316,718	12,047,040	11,483,953	(563,087)	(5%)
Intergovernmental Grants	67,449	48,000	149,123	48,000	(101,123)	(68%)
Disaster Recovery	111,213	-	73,642	-	(73,642)	(100%)
Harbor Tidelands	1,490,064	1,547,954	1,707,474	1,699,178	(8,296)	0%
TOTAL	13,094,496	12,912,672	13,977,279	13,231,131	(746,148)	(5%)

FIRE SPECIAL SERVICES

Purpose: The purpose of the Special Services division is to ensure the training of all City employees in managing disaster responses and to enable the City to respond quickly and effectively to major emergencies. To establish and maintain an Emergency Management System that coordinates mitigation, preparedness, response, and recovery phases for 1) natural disasters, 2) technological disasters, and 3) national security emergencies. To manage the City's Emergency Preparedness Committee. To meet State/Federal laws/mandates including the National Emergency Management System (NEMS). To Promote and train the City's Community Emergency Response Teams (CERT) to respond to disasters until public safety personnel are available. Additionally, under the direction of the Special Services/Division Chief, the departments Training Captain assists with the implementation of comprehensive training and education programs related to fire suppression, disaster and earthquake preparedness.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	452,582	638,558	658,203	442,491	(215,712) (33%)
Maintenance & Operations	30,037	43,150	43,150	42,270	(880) (2%)
Internal Service Fund Allocations	190,838	196,042	196,042	242,399	46,357 24%
Capital Outlay	-	-	-	-	- 0%
TOTAL	673,457	877,750	897,395	727,160	(170,235) (19%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	673,457	877,750	897,395	723,040	(174,355) (19%)
Disaster Recovery	-	-	-	4,120	4,120 n/a
TOTAL	673,457	877,750	897,395	727,160	(170,235) (19%)

FIRE

Core Service Activities

Adopted FY 2008-09 (75%)

Total Staff Hours: 109,200

Adopted FY 2009-10 (75%)

Total Staff Hours: 101,400

Fire Administration

- Direct the day-to-day administration of the Fire Department.
- Provide leadership and direction to 65 full-time employees.
- Prepare, submit and manage the annual Fire Department budget.
- Develop and redefine policy that continually improves public safety.
- Administer 3 automatic aid agreements for the sharing of fire units with neighboring agencies.
- Apply and administer Federal, State and local grant funding opportunities.
- Prepare approximately 12 administrative staff reports to City Council.
- Complete the Fire Department objectives contained in the City Strategic Plan.
- Facilitate and provide direction to the City Council-endorsed Citizen Corp's Council and Citizens Emergency Response Team (CERT).

Fire Operations

- Direct, command and coordinate Fire Department and automatic aid response units during emergency incidents and large-scale disasters.
- Ensure compliance with State mandates in Wildland Mutual Aid response.
- Direct and coordinate the activities of the department Training Officer.
- Respond to approximately 5,600 reported 9-1-1 incidents to include: Approximately 80-100 active fires; 1,600 non-fire and marine related incidents and 3,900 medical incidents.
- Administer 500 hours of mandated OSHA training to 60 firefighters in respiratory protection practices.
- Complete 2,400 hours of fire station and emergency equipment maintenance.
- Administer 45,990 hours of annual training to 60 firefighters in required fire suppression and medical skills, 2-hours per day, per individual.
- Attend 12 monthly Harbor Commission meetings.

FIRE

Fire Prevention

- Supervise all activities and personnel assigned to the Fire Prevention Division.
- Conduct 5,400 to 5,600 annual B-Occupancy and Fire Permit inspections.
- Conduct life-safety occupancy overcrowding inspections during nighttime hours in all permitted nightclubs.
- Ensure fire code compliance of approximately 1,100 to 1,300 documented violations within sixty (60) days of issuance.
- Conduct comprehensive investigation(s) and witness interviews in all suspected arson and hazardous materials related incidents.
- Complete approximately 275-fire sprinkler and fire alarm plan reviews within ten (10) days of submittal and perform required field inspections.
- Conduct 117 hazardous materials disclosure inspections and update approximately 88 disclosure records and emergency response plans.
- Conduct approximately 35 public education school programs and 25 fire station tours.
- Attend 12 monthly Public Safety Commission meetings.

Special Services / EMS & Emergency Preparedness

- Maintain the annual registration of 41-EMT's and 22-licensed paramedics with the Los Angeles Department of Health Services and EMS Division.
- Provide management oversight to the Department's Medical Director and Nurse Practitioner.
- Attend 12 monthly meetings with the City's Area G Disaster Preparedness Coordinator to ensure operational readiness.
- Continue updating the City's Multihazard Functional Plan manuals to NEMS compliance per FEMA mandates.
- Maintain certification of 60 personnel in State mandated 12-Lead EKG medical training as required by L.A. County Health Care Agency.
- Provide ongoing training to 60 suppression personnel in communicable disease control methods as required by Cal-OSHA mandates.

Harbor Patrol

- Respond to all fire, medical, and marine related emergencies within the designated Harbor area.
- Respond to approximately seven requests for mutual aid.
- Conduct annual inspections on approximately 1,400 vessel slips and adjacent docks documenting violations and notifying leaseholders.
- Continue eligibility for State Boating and Waterways grant funding by delivering two 40-hour boating and safety classes to the public.
- Conduct two extended marina patrols totaling 1,500 hours.

FIRE

Key Projects and Assignments

Adopted FY 2008-09 (15%) Total Staff Hours: 21,800

Adopted FY 2009-10 (15%) Total Staff Hours: 20,280

	Hours
▪ Develop an activation plan for the second 450-512 MHz radio frequency for the Fire Department's interoperability requirements by October 2009.	3,180
▪ Finalize design specifications for the replacement of the Harbor Patrol facility located on Mole B (Improve public facilities and infrastructure) by August 2009.	3,424
▪ Provide training to all City staff members on the operations of the renovated Emergency Operations Center by December 2009.	1,500
▪ Administer a Beach Cities Health District 42,000 grant for medical equipment upgrades and personnel medical training by December 2009.	1,090
▪ Conduct two (2) Fire Department sponsored CERT programs (Enhance public safety and emergency preparedness services for our community) by June 2010.	4,180
▪ Coordinate the 4 th of July 2009 pyrotechnics display by July 2009.	1,020
▪ Coordinate the filming and special effects of all television and motion picture filming in the City by June 2010.	1,010
▪ Respond to all wildland disaster fires within the greater Los Angeles, Orange, and San Bernardino counties upon request (Enhance public safety and emergency preparedness services for our community) by June 2010.	3,596
▪ Oversee the grant funding and installation of a proposed mooring basin in the main channel of King Harbor marina by March 2010.	1,200
▪ Have City Council workshop to review the <i>FIRE-MED</i> program and fees prior to final approval and implementation by September 2009.	80

Customer Service and Referrals

Adopted FY 2008-09 (10%) Total Staff Hours: 14,560

Adopted FY 2009-10 (10%) Total Staff Hours: 13,520

- Assist with approximately 300 citizen service requests involving fire code and hazardous materials violations.
- Assist with approximately 45 citizen service requests involving vessel and marina related code and local ordinance violations.
- All fire suppression personnel to begin participation in the City sponsored Customer Service Academy.



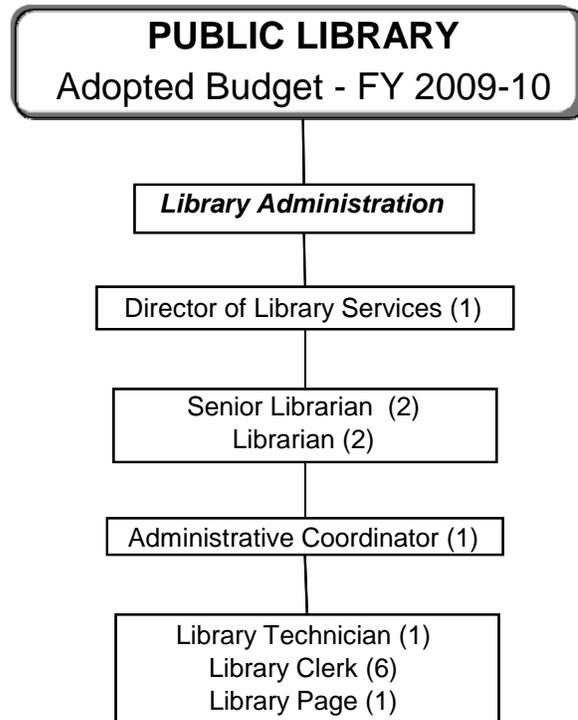
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PUBLIC LIBRARY



PUBLIC LIBRARY

Mission Statement: *The Redondo Beach Public Library provides services and materials to persons of all ages in a friendly atmosphere for the purpose of meeting the informational, educational, recreational, and cultural needs of Redondo Beach residents.*



SUMMARY OF PERSONNEL
Adotped Budget - FY 2009-10

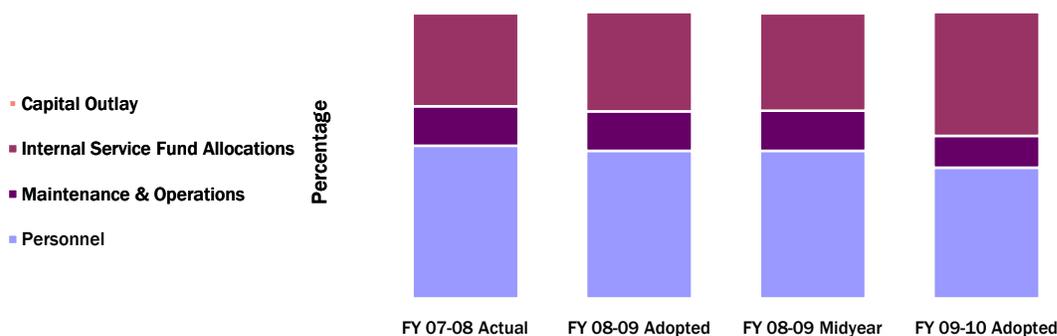
PUBLIC LIBRARY

1.00	Director of Library Services
2.00	Senior Librarian
2.00	Librarian
1.00	Administrative Coordinator
1.00	Library Technician
6.00	Library Clerk
<u>1.00</u>	Library Page
14.00	

TOTAL PERSONNEL: 14.00

PUBLIC LIBRARY

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	2,098,972	2,039,960	2,058,397	1,710,525	(347,872) (17%)
Maintenance & Operations	543,295	543,680	560,283	415,110	(145,173) (26%)
Internal Service Fund Allocations	1,290,534	1,370,220	1,370,220	1,613,506	243,286 18%
Capital Outlay	455	-	168	-	(168) (100%)
TOTAL	3,933,256	3,953,860	3,989,068	3,739,141	(249,927) (6%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	3,924,777	3,953,860	3,983,415	3,739,141	(244,274) (6%)
Intergovernmental Grants	8,479	-	5,653	-	(5,653) (100%)
TOTAL	3,933,256	3,953,860	3,989,068	3,739,141	(249,927) (6%)

PUBLIC LIBRARY

Core Service Activities

Adopted FY 2008-09 (92%)

Total Staff Hours: 32,710

Adopted FY 2009-10 (91%)

Total Staff Hours: 26,430

- Operate the Main Library with 56 weekly public open hours Monday – Thursday 10:00 A.M. to 8:00 P.M. , Friday 10:00 A.M. to 6:00 P.M., Saturday 9:00 A.M. to 5:00 P.M. and closed Sundays and 12 holidays with part-time staffing of approximately 21,650 hours.
- Provide Internet access for 38,000 users.
- Maintain the Library's web page with timely information and access to remote databases 24 hours a day and Live Homework Help for students grades 4-12.
- Provide daily pickup of the materials drop on Grant Avenue.

Key Projects and Assignments

Adopted FY 2008-09 (6%)

Total Staff Hours: 2,070

Adopted FY 2009-10 (7%)

Total Staff Hours: 2,040

- | | Hours |
|---|-------|
| ▪ Host a Main Library grand re-opening after completion of space reallocation by December 2009 with part-time staffing of approximately 40 hours. | 40 |
| ▪ Plan and implement the migration of the Dynix circulation system to SirsiDynix Symphony by October 2009 working with the IT Department. | 800 |
| ▪ Complete milestones for rebuilding of North Branch Library as determined by the North Branch Library Task Force assigned to the Capital Improvements Project. | 1,100 |
| ▪ Conduct children, teen, and adult summer reading programs for approximately 1,500 participants by June 2010. | 100 |

Customer Service and Referrals

Adopted FY 2008-09 (2%)

Total Staff Hours: 650

Adopted FY 2009-10 (2%)

Total Staff Hours: 650

- Achieve a customer satisfaction rating exceeding 92% on the annual user survey.
- Respond to customer phone calls and emails within 24 business hours.
- Hold quarterly staff meetings with focus on customer service.



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RECREATION AND COMMUNITY SERVICES



RECREATION AND COMMUNITY SERVICES

Mission Statement: *To improve the quality of life in Redondo Beach by providing excellent and contemporary recreation and cultural programs, activities, facilities, and social and family services.*

RECREATION AND COMMUNITY SERVICES

Adopted Budget - FY 2009-10

Recreation and Community Services Administration

Director of Recreation and Community Services (1)

Administrative Analyst (1)
Senior Administrative Specialist (1)

Community Development Block Grant

Recreation and Youth Services Manager (0.3)
Rehab. Inspector/Estimator (1)
Analyst (1)
Handyperson Leadworker (1)
Maintenance Worker I (1)

Cultural and Performing Arts

Recreation Facilities Manager (1)
Technical Theater Supervisor (1)
Recreation Supervisor (1)
Maintenance Worker I (1)

Senior and Family Services

Community Programs Manager (1)
Administrative Coordinator (1)

Recreation Services

Recreation and Youth Services Manager (0.7)
Recreation Supervisor (1)
Community Program Coordinator (1)
Recreation Coordinator (3)
Office Specialist III (2)

Housing Authority

Housing Manager (1)
Housing Coordinator (3)
Administrative Specialist (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

RECREATION AND COMMUNITY SERVICES

Administration

1.00 Director of Recreation and Community Services
1.00 Administrative Analyst
1.00 Senior Administrative Specialist
3.00

Cultural and Performing Arts

1.00 Recreation Facilities Manager
1.00 Technical Theater Supervisor
1.00 Recreation Supervisor
1.00 Maintenance Worker I
4.00

Recreation Services

0.70 Recreation and Youth Services Manager
1.00 Recreation Supervisor
1.00 Community Program Coordinator
3.00 Recreation Coordinator
2.00 Office Specialist III
7.70

Senior and Family Services

1.00 Community Programs Manager
1.00 Administrative Coordinator
2.00

Housing Authority

1.00 Housing Manager
3.00 Housing Coordinator
1.00 Administrative Specialist
5.00

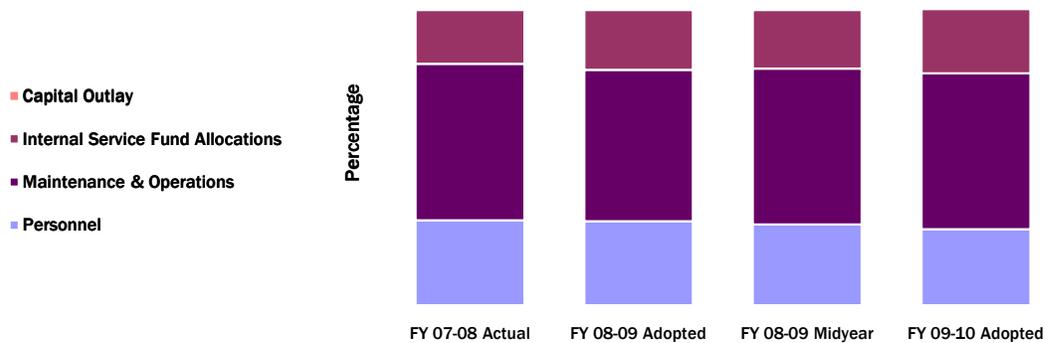
Community Development Block Grant

0.30 Recreation and Youth Services Manager
1.00 Rehab. Inspector/Estimator
1.00 Analyst
1.00 Handyperson Leadworker
1.00 Maintenance Worker I
4.30

TOTAL PERSONNEL: 26.00

RECREATION AND COMMUNITY SERVICES

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	4,323,903	3,727,723	3,672,866	3,365,467	(307,399)	(8%)
Maintenance & Operations	7,991,942	6,705,518	7,080,828	6,883,751	(197,077)	(3%)
Internal Service Fund Allocations	2,728,007	2,653,845	2,653,845	2,842,347	188,502	7%
Capital Outlay	59,716	50,000	52,500	-	(52,500)	(100%)
TOTAL	15,103,568	13,137,086	13,460,039	13,091,565	(368,474)	(3%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	5,856,136	5,972,965	6,150,646	5,818,767	(331,879)	(5%)
Intergovernmental Grants	6,590	-	67,311	-	(67,311)	(100%)
South Bay Youth Project	830,355	-	-	-	-	0%
Community Develop Block Grant	606,704	521,244	522,639	393,592	(129,047)	(25%)
Workforce Investment Act	542,216	-	-	-	-	0%
Housing Authority	6,357,787	5,586,962	5,589,846	5,566,297	(23,549)	0%
Harbor Tidelands	360,039	353,787	403,970	428,637	24,667	6%
Redevelopment Agency	543,741	702,128	725,627	884,272	158,645	22%
TOTAL	15,103,568	13,137,086	13,460,039	13,091,565	(368,474)	(3%)

RECREATION AND COMMUNITY SERVICES ADMINISTRATION

Purpose: To provide leadership and accountable direction to the Department's Recreation Services, Senior and Family Services, Cultural and Performing Arts, Housing, and Community Development Block Grant Divisions and the Department's 26 full-time, approximately 267 part-time (39 full-time equivalent) positions, and numerous contract employees to ensure the community receives premier and cost effective services that improve the attractiveness and livability of Redondo Beach neighborhoods.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	460,211	447,260	452,407	421,938	(30,469)	(7%)
Maintenance & Operations	25,781	34,210	95,353	110,210	14,857	16%
Internal Service Fund Allocations	76,581	79,271	79,271	81,271	2,000	3%
Capital Outlay	-	-	-	-	-	0%
TOTAL	562,573	560,741	627,031	613,419	(13,612)	(2%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	562,573	560,741	627,031	613,419	(13,612)	(2%)
TOTAL	562,573	560,741	627,031	613,419	(13,612)	(2%)

RECREATION AND COMMUNITY SERVICES

RECREATION SERVICES

Purpose: To manage the operation of the Alta Vista Tennis Complex, Aviation Park gymnasium and track & field, Wilderness Park, Knob Hill Community Center, Veteran's Park Community Center, Seaside Lagoon, weekly Farmers' Market, the After School & Summer Park Playground programs, Breakwater Camp, adult sports leagues, and provide a variety of quality and innovative user-pay programs, classes, venues, and activities for Redondo Beach residents to improve the livability of the City's neighborhoods, provide positive activities for the youth of the community, and promote the community's health and quality of life.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,466,102	1,367,859	1,372,665	1,257,448	(115,217)	(8%)
Maintenance & Operations	921,086	843,152	1,051,287	922,301	(128,986)	(12%)
Internal Service Fund Allocations	1,120,732	1,277,786	1,277,786	1,336,351	58,565	5%
Capital Outlay	-	-	-	-	-	0%
TOTAL	3,507,920	3,488,797	3,701,738	3,516,100	(185,638)	(5%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	3,102,900	3,135,010	3,230,457	3,087,463	(142,994)	(4%)
Intergovernmental Grants	5,398	-	67,311	-	(67,311)	(100%)
South Bay Youth Project	39,583	-	-	-	-	0%
Harbor Tidelands	360,039	353,787	403,970	428,637	24,667	6%
TOTAL	3,507,920	3,488,797	3,701,738	3,516,100	(185,638)	(5%)

RECREATION AND COMMUNITY SERVICES SOUTH BAY YOUTH PROJECT

Note: With the adoption of the FY 2008-09 budget, the South Bay Youth Project's budget, grant contracts and services were transferred to a qualified alternative organization approved by the City Council that would serve Redondo Beach residents.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	239,187	-	-	-	- 0%
Maintenance & Operations	418,624	-	-	-	- 0%
Internal Service Fund Allocations	132,961	-	-	-	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	790,772	-	-	-	- 0%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
South Bay Youth Project	790,772	-	-	-	- 0%
TOTAL	790,772	-	-	-	- 0%

RECREATION AND COMMUNITY SERVICES WORKFORCE INVESTMENT ACT (WIA)

Note: With the adoption of the FY 2008-09 budget, the Workforce Investment Act program's budget, grant contracts and services were transferred to an alternative organization approved by the City Council that would serve Redondo Beach residents.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	318,447	-	-	-	- 0%
Maintenance & Operations	44,360	-	-	-	- 0%
Internal Service Fund Allocations	180,601	-	-	-	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	543,408	-	-	-	- 0%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Intergovernmental Grants	1,192	-	-	-	- 0%
Workforce Investment Act	542,216	-	-	-	- 0%
TOTAL	543,408	-	-	-	- 0%

RECREATION AND COMMUNITY SERVICES CULTURAL AND PERFORMING ARTS

Purpose: To operate the Redondo Beach Performing Arts Center and Historical Museum, produce the Outdoor Family Classic Film Festival and the Annual Veterans Day Tribute, and manage the City's various Public Art activities to improve the livability and attractiveness of neighborhoods and increase and enhance the variety and quality of the community's cultural arts offerings.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	695,024	714,226	716,659	511,925	(204,734)	(29%)
Maintenance & Operations	135,526	127,710	137,220	140,794	3,574	3%
Internal Service Fund Allocations	746,259	810,022	810,022	894,884	84,862	10%
Capital Outlay	59,716	50,000	52,500	-	(52,500)	(100%)
TOTAL	1,636,525	1,701,958	1,716,401	1,547,603	(168,798)	(10%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	1,636,525	1,701,958	1,716,401	1,547,603	(168,798)	(10%)
TOTAL	1,636,525	1,701,958	1,716,401	1,547,603	(168,798)	(10%)

RECREATION AND COMMUNITY SERVICES SENIOR AND FAMILY SERVICES

Purpose: To provide programs, services, information, referrals, and recreational activities for the community's expanding senior and adult disabled population that promote physical and mental health and enhance the livability of Redondo Beach neighborhoods.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	280,584	281,569	283,070	265,825	(17,245)	(6%)
Maintenance & Operations	82,248	79,020	79,020	79,020	-	0%
Internal Service Fund Allocations	191,306	214,667	214,667	225,437	10,770	5%
Capital Outlay	-	-	-	-	-	0%
TOTAL	554,138	575,256	576,757	570,282	(6,475)	(1%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	554,138	575,256	576,757	570,282	(6,475)	(1%)
TOTAL	554,138	575,256	576,757	570,282	(6,475)	(1%)

RECREATION AND COMMUNITY SERVICES HOUSING AUTHORITY

Purpose: To provide rent subsidies to low-income individuals and families so they may reside in affordable, decent, safe and sanitary housing, to manage the City's Inclusionary Housing Program, and to offer general information regarding landlord/tenant laws to the affected public, ultimately improving the City's attractiveness and the livability of neighborhoods.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	401,534	489,455	418,239	485,087	66,848	16%
Maintenance & Operations	5,793,768	5,084,106	5,158,206	5,094,106	(64,100)	(1%)
Internal Service Fund Allocations	162,485	141,401	141,401	159,960	18,559	13%
Capital Outlay	-	-	-	-	-	0%
TOTAL	6,357,787	5,714,962	5,717,846	5,739,153	21,307	0%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Housing Authority	6,357,787	5,586,962	5,589,846	5,566,297	(23,549)	0%
Redevelopment Agency	-	128,000	128,000	172,856	44,856	35%
TOTAL	6,357,787	5,714,962	5,717,846	5,739,153	21,307	0%

RECREATION AND COMMUNITY SERVICES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Purpose: To provide resources and services, including the Mobility Access, Handyperson, and Deferred Payment Loan programs for low-income homeowners, and the Commercial Rehabilitation Program for business owners, that improve individual living environments, enhance the attractiveness of Redondo Beach neighborhoods and commercial corridors, and promote economic growth.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	462,814	427,354	429,826	423,244	(6,582) (2%)
Maintenance & Operations	570,549	537,320	559,742	537,320	(22,422) (4%)
Internal Service Fund Allocations	117,082	130,698	130,698	144,444	13,746 11%
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,150,445	1,095,372	1,120,266	1,105,008	(15,258) (1%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Community Develop Block Grant	606,704	521,244	522,639	393,592	(129,047) (25%)
Redevelopment Agency	543,741	574,128	597,627	711,416	113,789 19%
TOTAL	1,150,445	1,095,372	1,120,266	1,105,008	(15,258) (1%)

RECREATION AND COMMUNITY SERVICES

Core Service Activities

Adopted FY 2008-09 (89%)

Total Staff Hours: 63,960

Adopted FY 2009-10 (89%)

Total Staff Hours: 47,870

- Operate 17 community recreation and cultural facilities.
- Provide staff liaisons to the Recreation and Parks, Historical, Youth, Public Art, and Housing Commissions.
- Produce four (quarterly) City newsletters/program brochures.
- Schedule and manage 95 special events at the Seaside Lagoon, including the winter Seaside Ice program.
- Provide recreation programs and classes to 12,000 registered youth and adult participants.
- Administer the Thursday Farmers' Market and coordinate 28 vendors per week.
- Operate an after school program that serves 400 students per year.
- Serve as liaison to eight local youth sports organizations and assist in the annual coordination of field space and other City support needs.
- Manage the Redondo Beach Performing Arts Center and serve 54 clients who lease the facility for 276 days each year and provide 180 performances, presentations, and/or meetings for 500,000 annual audience members.
- Host twelve visual art exhibitions at the Redondo Beach Performing Arts Center.
- Administer the annual summer Drama Camp program.
- Provide seven Summer Concert Series performances and four outdoor Family Classic Film Festival showings.
- Coordinate the annual 4th of July Fireworks Celebration, Veterans Day Tribute, and Health Fair events.
- Plan and organize programs and services for 41,000 annual senior citizen and adult-disabled participants at the City's three senior centers through the coordination of 130 volunteers.
- Provide counter and referral assistance to 16,000 senior and adult-disabled citizens.
- Coordinate and manage the senior lunch program in conjunction with local community partners to provide 7,300 lunches each year.
- Administer the City Section 8 Housing program and provide rental assistance to approximately 545 households each month.
- Monitor six residential projects that are tied to the City's new inclusionary housing program.
- Provide \$200,000 in deferred payment loans for housing rehabilitation projects to four or five low-income homeowners through CDBG.
- Administer CDBG mobility access projects and provide handyperson improvements for 40 low-income homeowners.

RECREATION AND COMMUNITY SERVICES

Key Projects and Assignments

Adopted FY 2008-09 (6%) Total Staff Hours: 4,335
Adopted FY 2009-10 (6%) Total Staff Hours: 3,300

	Hours
▪ Work with the Los Angeles Regional Water Quality Control Board to obtain a modified NPDES permit for the Seaside Lagoon that would allow for continued operation of the existing facility beyond February 2010.	160
▪ Coordinate the capital projects for park, recreation, and cultural facilities that receive FY 2009-10 appropriations and/or volunteer funding and support by June 2010.	1,240
▪ Continue the expansion of RBPAC marketing and public relations initiatives and increase the number of bookings by an additional 10% by June 2010.	520
▪ Update the RBPAC Master Fee Schedule by September 2009.	120
▪ Implement corporate and individual RBPAC naming rights/sponsorship agreements by April 2010.	180
▪ Develop internal administrative procedures and train staff to complete the implementation of the City's inclusionary housing monitoring program by October 2009.	280
▪ Open the City's three senior centers to a broader spectrum of uses to allow for recreation facility consolidation and to foster civic engagement with younger retired professionals, expert volunteers, and community partners by June 2010.	280
▪ Conduct exercise and brain fitness programs to assist seniors with the goal of Aging in Place while maintaining independence by June 2010.	160
▪ Update the City's overhead banner display program by April 2010.	120
▪ Reorganize/consolidate Knob Hill staff offices to allow for additional facility subleases by June 2010.	240

Customer Service and Referrals

Adopted FY 2008-09 (5%) Total Staff Hours: 3,537
Adopted FY 2009-10 (5%) Total Staff Hours: 2,910

- Create a social networking website to market recreation and cultural programs by January 2010.
- Respond within a 24 hour period to at least 95% of the RBPAC's more than 1000 non-client phone queries each year by June 2010.
- Conduct customer service surveys and achieve a 90% satisfaction rating or better for all recreation and cultural services programs and a 95% satisfaction rating or better for all social service programs by June 2010.
- Implement an instructor/class content auditing program for the department's User Pay program by November 2009.

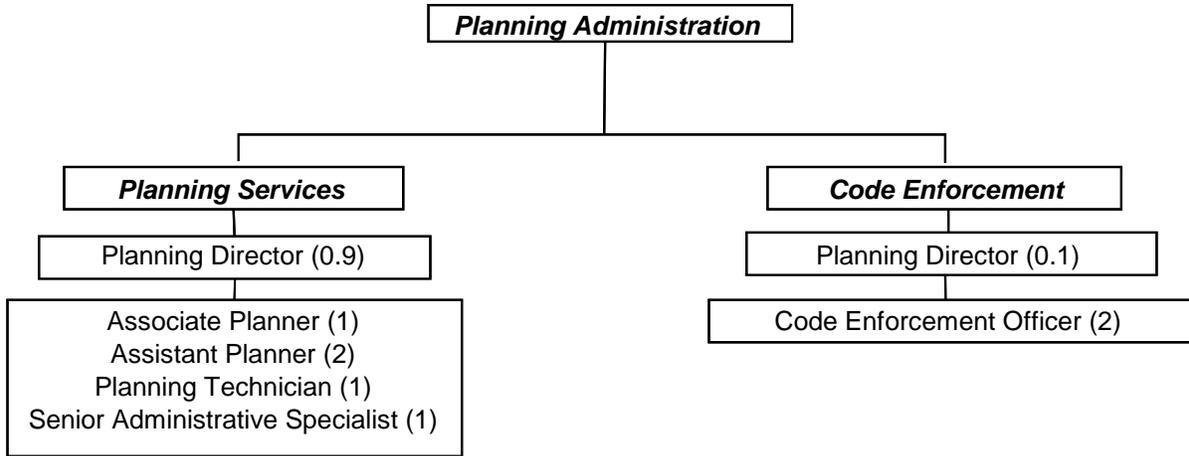
PLANNING



PLANNING

Mission Statement: *The Planning Department is committed to enhancing the quality of life of the City's residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community.*

PLANNING
Adopted Budget - FY 2009-10



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10**

PLANNING

Planning Services

0.90	Planning Director
1.00	Associate Planner
2.00	Assistant Planner
1.00	Planning Technician
<u>1.00</u>	Senior Administrative Specialist
5.90	

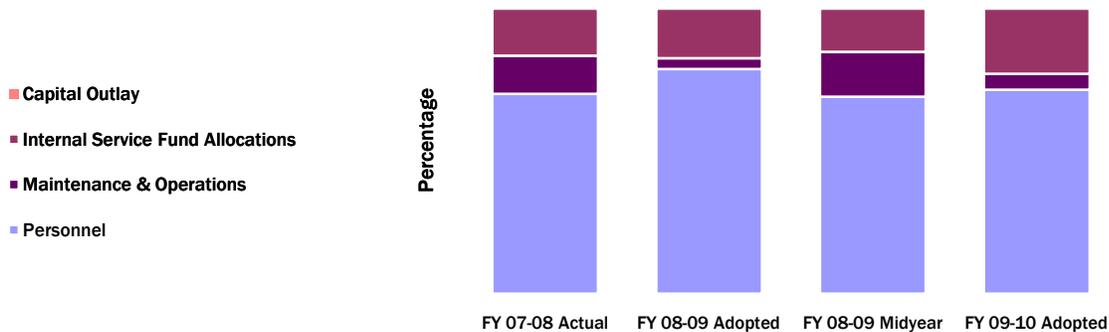
Code Enforcement

0.10	Planning Director
<u>2.00</u>	Code Enforcement Officer
2.10	

TOTAL PERSONNEL: 8.00

PLANNING

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	1,069,103	1,157,531	1,161,856	719,447	(442,409) (38%)
Maintenance & Operations	204,287	55,976	263,991	55,976	(208,015) (79%)
Internal Service Fund Allocations	252,745	256,719	256,719	230,570	(26,149) (10%)
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,526,135	1,470,226	1,682,566	1,005,993	(676,573) (40%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,526,135	1,470,226	1,682,566	1,005,993	(676,573) (40%)
TOTAL	1,526,135	1,470,226	1,682,566	1,005,993	(676,573) (40%)

PLANNING PLANNING SERVICES

Purpose: The Planning Division administers the City’s long-range and current planning programs, as guided by the City’s adopted General Plan and Zoning Ordinance to provide for the types and mix of land uses necessary to serve the needs of existing and future residents, to ensure that projects are developed to achieve a high level of quality, to improve the livability of neighborhoods, and to enhance the economic health of the community. Specific programs of the Division include:

- Development review to permit property owners to make improvements to property in conformance with the General Plan and Zoning Ordinance;
- Updating the General Plan and Zoning Ordinance to meet the changing land use and development needs of the community; and
- Administration of the City’s Historic Preservation Program to assist property owners who submit applications to designate their own properties as historic landmarks and/or historic districts, and to safeguard the City’s heritage, identity, and visual character.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	895,929	968,791	972,062	615,092	(356,970) (37%)
Maintenance & Operations	195,826	49,400	257,415	49,400	(208,015) (81%)
Internal Service Fund Allocations	215,203	197,735	197,735	192,387	(5,348) (3%)
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,306,958	1,215,926	1,427,212	856,879	(570,333) (40%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,306,958	1,215,926	1,427,212	856,879	(570,333) (40%)
TOTAL	1,306,958	1,215,926	1,427,212	856,879	(570,333) (40%)

PLANNING CODE ENFORCEMENT

Purpose: The Code Enforcement Division enforces the City's Zoning Ordinance, housing code, and other related codes to protect the public health, safety and welfare and to maintain a safe and desirable environment for all who live in, work in, and visit the city.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	173,174	188,740	189,794	104,355	(85,439) (45%)
Maintenance & Operations	8,461	6,576	6,576	6,576	- 0%
Internal Service Fund Allocations	37,542	58,984	58,984	38,183	(20,801) (35%)
Capital Outlay	-	-	-	-	- 0%
TOTAL	219,177	254,300	255,354	149,114	(106,240) (42%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	219,177	254,300	255,354	149,114	(106,240) (42%)
TOTAL	219,177	254,300	255,354	149,114	(106,240) (42%)

PLANNING

Core Service Activities

Adopted FY 2008-09 (66%)	Total Staff Hours: 15,000
Adopted FY 2009-10 (67%)	Total Staff Hours: 11,072

- Respond to approximately 2,500 public counter information inquiries and 2,000 phone calls about zoning, the General Plan, projects and planning applications.
- Complete the administrative processing of 15 2-3 unit residential applications, with 100% completed within 45 days.
- Render an administrative decision for 14 modifications (administrative variances) within 21 days of submittal of an application.
- Complete the processing of 30 applications requiring approval of the Planning Commission, Harbor Commission, Preservation Commission, and City Council.
- Complete the processing of 2 zoning amendments and 1 General Plan amendment.
- Complete 50 final inspections for development projects within 48 hours of the request for inspection.
- Complete 300 reviews of development plans submitted for plan check, 270 (90%) completed within three weeks and 30 (10%) completed within six weeks.
- Issue 150 Stop Work orders for construction being performed without a permit.
- Perform 300 Business License investigations related to businesses with expired Business Licenses and businesses operating without a license.
- Complete processing of 6 new Entertainment Permits.
- Complete processing of approximately 6 Massage Business Location Permit applications and approximately 15 Massage Practitioner Permit applications.

Key Projects and Assignments

Adopted FY 2008-09 (18%)	Total Staff Hours: 4,200
Adopted FY 2009-10 (16%)	Total Staff Hours: 2,624

- | | Hours |
|--|--------------|
| ▪ Implement policies and specific assignments resulting from a comprehensive update to the Circulation Element of the General Plan (Enhance the livability and environmental sustainability of our community) by June 2010. | 320 |
| ▪ Complete a comprehensive update of the Housing Element of the General Plan for consideration of the City Council by July 2009, and consider necessary revisions to achieve certification of the Housing Element following review by the California Department of Housing and Community Development (Enhance the livability and environmental sustainability of our community) by October 2009. | 320 |

PLANNING

- 160
 Present a priority matrix for Citizens' Growth Management Committee recommendations to the City Council by July 2009 and implement recommendations throughout FY 09-10 in accordance with City Council direction (Enhance the livability and environmental sustainability of our community).
- 1,664
 Prepare amendments to the Zoning Ordinance and General Plan as directed by the City Council in response to projects included on the next update to the Strategic Plan objectives; in response to recommendations from the Citizens' Growth Management Committee; and to implement policies of the Housing Element and Circulation Element of the General Plan, for consideration by the Planning Commission and City Council (Enhance the livability and environmental sustainability of our community) by June 2010.
- 160
 Complete any necessary modifications required by the Coastal Commission to the Harbor and Pier land use amendments for consideration by the City Council (Enhance and revitalize the Harbor and Pier area) by August 2009.

Customer Service and Referrals

Adopted FY 2008-09 (16%)	Total Staff Hours:	3,680
Adopted FY 2009-10 (17%)	Total Staff Hours:	2,944

- Expedite plan check for projects involving additions of 500 square feet or less by implementing a policy for a 3-day turn around for such projects.
- Provide at least eight hours of training to key department staff in public speaking presentation skills by December 2009.
- Provide a training session to improve report writing skills for appropriate staff by December 2009.
- Achieve a service satisfaction average rating of 4 out of 5 for all categories of responses on customer service surveys in the Planning Division.
- Respond to approximately 250 inquiries at the counter regarding Code Enforcement operations and ordinances.
- Respond to approximately 4,000 phone inquiries about Code Enforcement related issues.
- Provide Customer Service Academy training to all Group 3 staff members.

ENGINEERING AND BUILDING SERVICES

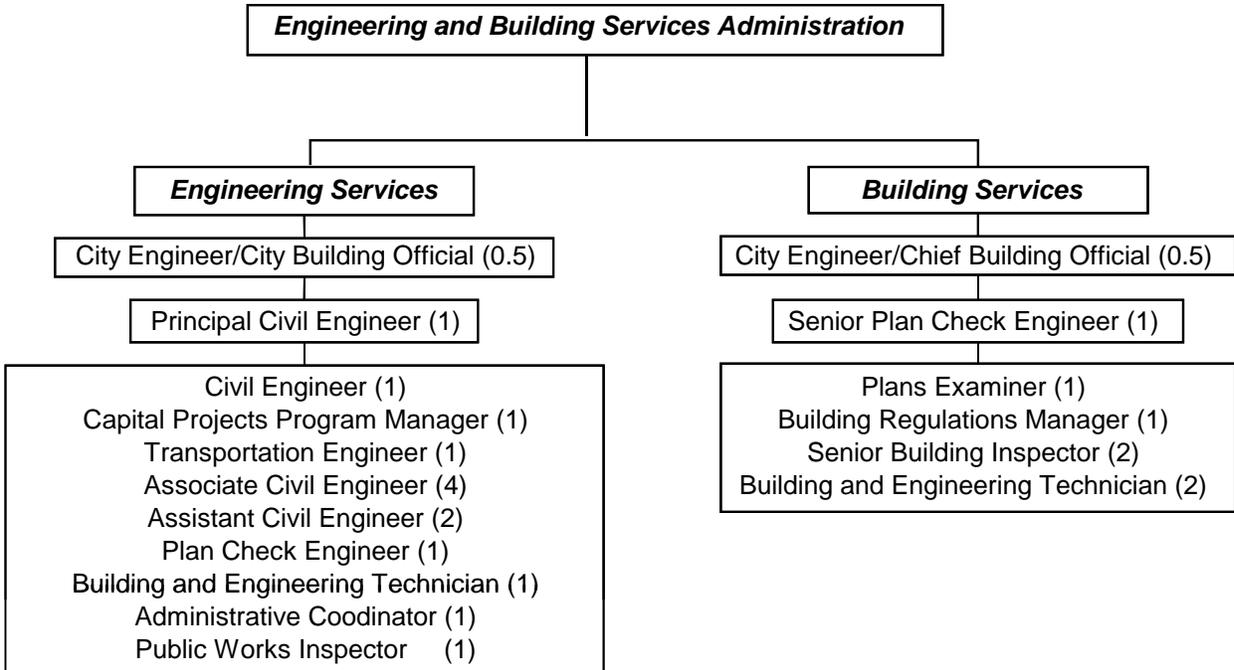


ENGINEERING AND BUILDING SERVICES

Mission Statement: *To ensure that public and private facilities are constructed in a safe and cost-effective manner.*

ENGINEERING AND BUILDING SERVICES

Adopted Budget - FY 2009-10



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

ENGINEERING AND BUILDING SERVICES

Engineering Services

0.50	City Engineer/City Building Official
1.00	Principal Civil Engineer
1.00	Civil Engineer
1.00	Capital Projects Program Manager
1.00	Transportation Engineer
4.00	Associate Civil Engineer
2.00	Assistant Civil Engineer
1.00	Plan Check Engineer
1.00	Building and Engineering Technician
1.00	Administrative Coordinator
1.00	Public Works Inspector
<u>14.50</u>	

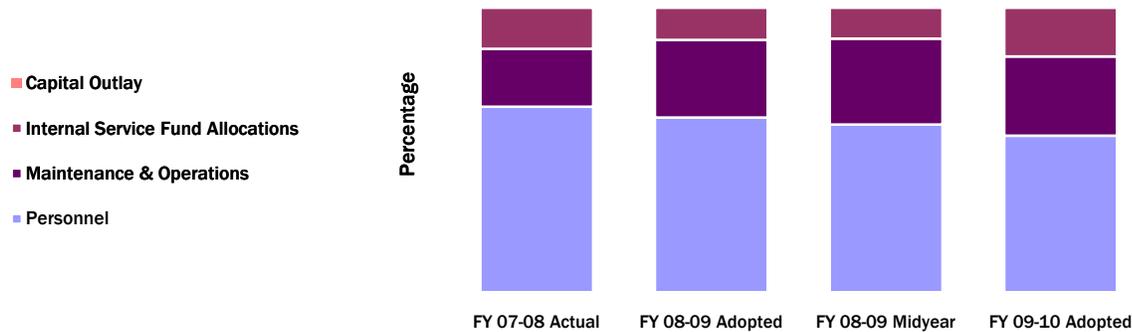
Building Services

0.50	City Engineer/Chief Building Official
1.00	Senior Plan Check Engineer
1.00	Plans Examiner
1.00	Building Regulations Manager
2.00	Senior Building Inspector
2.00	Building and Engineering Technician
<u>7.50</u>	

TOTAL PERSONNEL: 22.00

ENGINEERING AND BUILDING SERVICES

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	2,876,795	3,316,685	3,329,975	2,192,527	(1,137,448)	(34%)
Maintenance & Operations	898,822	1,476,424	1,704,712	1,105,548	(599,164)	(35%)
Internal Service Fund Allocations	638,400	612,118	612,118	683,968	71,850	12%
Capital Outlay	-	-	-	-	-	0%
TOTAL	4,414,017	5,405,227	5,646,805	3,982,043	(1,664,762)	(29%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	3,625,357	3,889,577	4,046,777	2,803,071	(1,243,706)	(31%)
Street Landscaping & Lighting	65,000	100,657	105,297	75,074	(30,223)	(29%)
Proposition C	3,310	-	-	759	759	n/a
Capital Projects	115,370	118,325	130,622	117,946	(12,676)	(10%)
Harbor Tidelands	70,218	5,999	73,371	5,950	(67,421)	(92%)
Harbor Uplands	1,655	4,900	4,900	5,290	390	8%
Wastewater	533,107	1,285,769	1,285,838	973,953	(311,885)	(24%)
TOTAL	4,414,017	5,405,227	5,646,805	3,982,043	(1,664,762)	(29%)

ENGINEERING AND BUILDING SERVICES ENGINEERING SERVICES

Purpose: The Engineering Division of the Engineering and Building Services Department is charged with the tasks of maintaining compliance with environmental regulations, CIP construction management, public right-of-way management, and infrastructure management. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the attractiveness and livability of our neighborhoods. Our experienced and dedicated staff is committed to being efficient and cost-conscious in all areas of our operations. A task with which we take extra concern is keeping residents apprised of pertinent projects in their areas. The Engineering Division is dedicated to supporting the City's mission, core values, and strategic plan goals.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	1,549,408	1,766,195	1,771,339	1,250,538	(520,801) (29%)
Maintenance & Operations	791,816	1,429,833	1,606,600	1,058,957	(547,643) (34%)
Internal Service Fund Allocations	299,992	299,477	299,477	322,491	23,014 8%
Capital Outlay	-	-	-	-	- 0%
TOTAL	2,641,216	3,495,505	3,677,416	2,631,986	(1,045,430) (28%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,852,556	1,979,855	2,077,388	1,453,014	(624,374) (30%)
Street Landscaping & Lighting	65,000	100,657	105,297	75,074	(30,223) (29%)
Proposition C	3,310	-	-	759	759 n/a
Capital Projects	115,370	118,325	130,622	117,946	(12,676) (10%)
Harbor Tidelands	70,218	5,999	73,371	5,950	(67,421) (92%)
Harbor Uplands	1,655	4,900	4,900	5,290	390 8%
Wastewater	533,107	1,285,769	1,285,838	973,953	(311,885) (24%)
TOTAL	2,641,216	3,495,505	3,677,416	2,631,986	(1,045,430) (28%)

ENGINEERING AND BUILDING SERVICES BUILDING SERVICES

Purpose: The Building Division of the Engineering and Building Services Department is charged with the plan checking, permitting, and inspection of all private construction within the City. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the attractiveness and livability of our neighborhoods. Being fully staffed in our Plan Checking arena was a goal of the prior fiscal year, and will continue to pay out positive dividends in plan checking turnaround time and customer service throughout 2009-2010. Our experienced and dedicated staff is committed to being efficient and cost-conscious in all areas of our operations. The Building Division is dedicated to supporting the City's mission, core values, and strategic plan goals.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	1,327,387	1,550,490	1,558,636	941,989	(616,647) (40%)
Maintenance & Operations	107,006	46,591	98,112	46,591	(51,521) (53%)
Internal Service Fund Allocations	338,408	312,641	312,641	361,477	48,836 16%
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,772,801	1,909,722	1,969,389	1,350,057	(619,332) (31%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	1,772,801	1,909,722	1,969,389	1,350,057	(619,332) (31%)
TOTAL	1,772,801	1,909,722	1,969,389	1,350,057	(619,332) (31%)

ENGINEERING AND BUILDING SERVICES

Core Service Activities

Adopted FY 2008-09 (66%)	Total Staff Hours: 35,960
Adopted FY 2009-10 (57%)	Total Staff Hours: 26,280

- Complete an average of 55 counter requests daily for a total of 12,870 annually.
- Perform 3,500 annual Engineering inspections within 24 hours.
- Complete 650 annual Engineering Plan Checks within 2 weeks.
- Complete 200 annual land management transactions within 1 week.
- Resolve an average of 5 citizen / Council requests weekly for a total of 260 annually.
- Upgrade 150 sewer and storm drain data entries annually.
- Train one staff person on GIS annually through on-line classes.
- Create approximately 250 GIS maps annually for Engineering and other departments.
- Maintain GIS data layers; update the GIS daily to provide up-to-date information regarding City assets / infrastructure.
- Update and maintain GIS web-based services bi-weekly.
- Repair and replace 5,000 lineal feet of sewer line annually.
- Upgrade 15 sewer pump stations control software annually.
- Resurface 35 lane miles of pavement annually.
- Facilitate planning and oversee construction of 20 new capital improvement projects within one year of approval.
- Resolve 30 administrative issues annually, within 2 months of notification.
- Resolve 5 issues that require commission or Council approval, within 6 months of notification.
- Prepare 9 Public Works Commission agenda packages annually with an average of 2 new items per meeting.
- Perform 11,000 annual Building Department inspections within 48 hours.
- Issue 2,000 Building Department permits annually.
- Complete 750 annual Building Department Plan Checks.
- Provide 500 annual Building Residential reports within 3 business days.
- Coordinate development of a draft Five Year Capital Improvement Program annually.

Key Projects and Assignments

Adopted FY 2008-09 (19%)	Total Staff Hours: 10,000
Adopted FY 2009-10 (25%)	Total Staff Hours: 11,480

	Hours
▪ Commence and complete construction on the following street improvement and public safety projects (Improve public facilities and infrastructure/Enhance public safety and emergency preparedness services for our community):	
○ Ford Avenue / Marshallfield Lane Storm Drain.	160
○ Phase II of the Bicycle Transportation Plan Implementation.	280
○ Safe Routes to School Traffic Control Improvement.	300
○ Wilderness Park Fire Safety and Emergency Improvement.	120

ENGINEERING AND BUILDING SERVICES

○ Sanitary Sewer Rehabilitation.	
○ Aviation Boulevard.	240
○ Palos Verdes Boulevard.	240
○ Inglewood Avenue.	540
○ Esplanade Streetscape.	540
○ Redondo Beach Avenue.	240
○ Catalina Avenue / Harbor Drive Advanced Traffic Signal.	200
▪ Manage the following Harbor projects (Enhance and revitalize the Harbor and Pier area):	
○ Harbor Patrol Building and Dock Replacement.	760
○ Phase II of the Elevator Replacement.	300
○ Basin II Seawall Improvements.	160
○ Harbor Area Webcam & Surveillance Network.	100
○ Pier Structures Repairs.	240
○ Pier Parking Structures Repairs.	240
○ Pier Parking Structure Sewer Repairs.	200
○ Pier Revitalization.	400
▪ Manage the design, bidding, and construction process for the following public improvement projects (Improve public facilities and infrastructure):	
○ North Redondo Beach Library.	800
○ Franklin Park Improvements.	300
○ Council Chambers A/V Upgrade.	200
○ Kingsdale Transit Center.	600
○ Miscellaneous Storm Drain Improvement.	160
○ Sanitary Sewer System Master Plan.	440
○ Design & Environmental Review for Portofino Way Pump Station Rebuild.	180
○ Anderson Park Improvements, Phase I	160
▪ Manage design, commence construction, and inspection on the following water quality related projects (Enhance the livability and environmental sustainability of our community):	
○ Sapphire Storm Drain Low Flow Diversion.	300
○ Fats, Oil, and Grease Facilities Inspections – 520 per year.	640
○ Critical Sources of Pollution Facilities Inspections – 40 per year.	50
○ Wastewater and Lighting and Landscaping Fee Database Updates – 400 records.	500
○ Catch Basin Cleaning Database Update – 500 records.	50
○ Wet Weather Bacterial TMDL Implementation.	200
○ Sanitary Sewer Pump Rehabilitation.	200
○ Seaside Lagoon.	120
○ The remaining WQTF Projects including: Trash Skimmers, Parking Lot Debris Catchers, and the Pier Building Gutter Rerouting.	240
○ ARRA submittals, acquisitions, reporting requirements	600

ENGINEERING AND BUILDING SERVICES

Customer Service and Referrals

Adopted FY 2008-09 (15%)	Total Staff Hours: 8,120
Adopted FY 2009-10 (18%)	Total Staff Hours: 8,000

- Respond to a minimum of 85 City Council referrals annually.
- Monitor and track resident requests, complaints, and feedback (averaging approximately 350+ per year) through internal files and via the online Comcate "Customer Service Center" software system.
- Proceed with internal staff cross training across like task levels.
- Continue maintenance and updates of departmental procedures manual.
- Maintain off-site staff continuing education seminars and certifications at a minimum of two (2) classes or certifications per employee per year.
- Perform quarterly departmental review and discussion of telephone and counter protocol and procedures, as well as customer service standards and expectations.



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HARBOR, BUSINESS AND TRANSIT

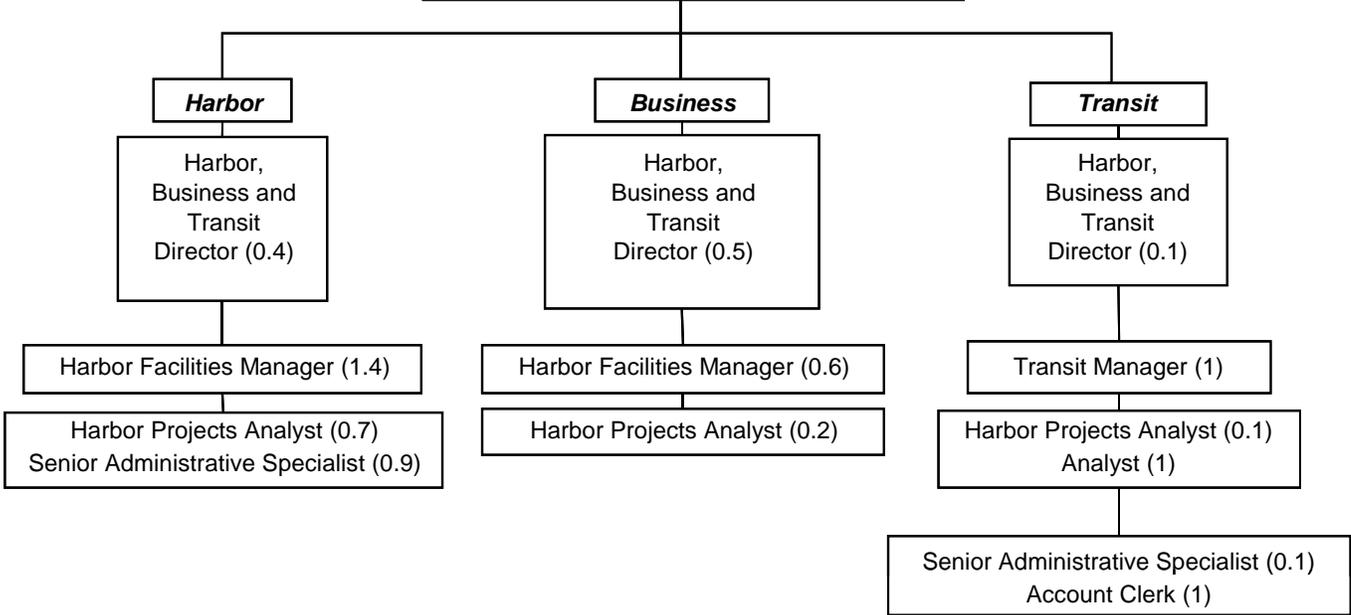


HARBOR, BUSINESS AND TRANSIT

Mission Statement: *To improve the quality of life for residents, businesses and visitors of Redondo Beach by facilitating business development and redevelopment opportunities, providing enhanced customer-oriented public transportation services and efficiently managing the City's Harbor and other properties and resources.*

HARBOR, BUSINESS AND TRANSIT
Adopted Budget - FY 2009-10

Harbor, Business and Transit Administration



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10**

HARBOR, BUSINESS AND TRANSIT

Harbor

0.40	Harbor, Business and Transit Director
1.40	Harbor Facilities Manager
0.70	Harbor Projects Analyst
<u>0.90</u>	Senior Administrative Specialist
3.40	

Business

0.50	Harbor, Business and Transit Director
0.60	Harbor Facilities Manager
<u>0.20</u>	Harbor Projects Analyst
1.30	

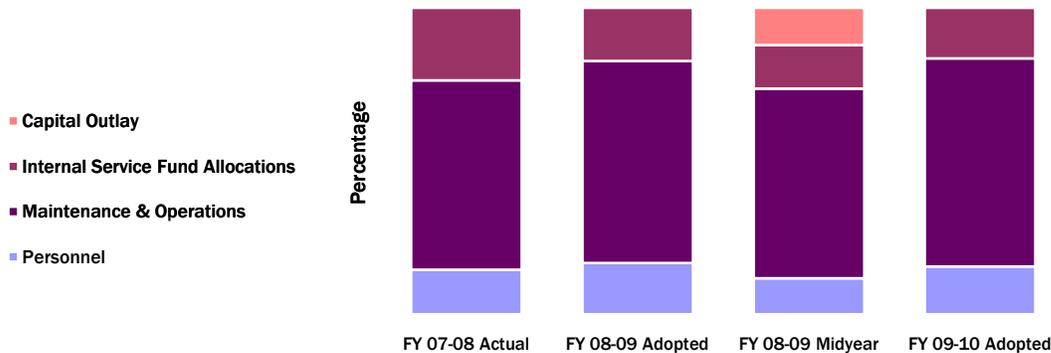
Transit

0.10	Harbor, Business and Transit Director
1.00	Transit Manager
0.10	Harbor Projects Analyst
1.00	Analyst
0.10	Senior Administrative Specialist
<u>1.00</u>	Account Clerk
3.30	

TOTAL PERSONNEL: 8.00

HARBOR, BUSINESS AND TRANSIT

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	789,194	1,048,231	895,280	957,690	62,410	7%
Maintenance & Operations	3,362,907	4,147,597	4,734,175	4,186,621	(547,554)	(12%)
Internal Service Fund Allocations	1,285,790	1,090,456	1,090,456	1,016,831	(73,625)	(7%)
Capital Outlay	-	-	925,600	-	(925,600)	(100%)
TOTAL	5,437,891	6,286,284	7,645,511	6,161,142	(1,484,369)	(19%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	137,178	299,432	300,040	178,163	(121,877)	(41%)
Proposition C	-	-	-	37	37	n/a
Transit	2,638,268	3,020,352	3,494,889	2,977,170	(517,719)	(15%)
Air Quality Improvement	51,887	48,223	173,330	49,142	(124,188)	(72%)
Intergovernmental Grants	-	-	480,000	-	(480,000)	(100%)
Harbor Tidelands	1,207,883	1,224,722	1,424,092	1,221,276	(202,816)	(14%)
Harbor Uplands	1,008,902	1,236,759	1,316,003	1,255,711	(60,292)	(5%)
Redevelopment Agency	393,773	456,796	457,157	479,643	22,486	5%
TOTAL	5,437,891	6,286,284	7,645,511	6,161,142	(1,484,369)	(19%)

HARBOR, BUSINESS AND TRANSIT HARBOR

Purpose: The Harbor Division represents the City as landlord in the administration of thirteen long-term ground leases with the private sector for the development of Harbor lands. The Division helps coordinate activities in the Harbor for Public Works, Fire (Harbor Patrol), Recreation (Seaside Lagoon), and Police. The overall program goal is to manage the Harbor Enterprise efficiently so that it remains financially self-sufficient and provides recreational, business, and employment opportunities for the area's residents and visitors.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	248,364	429,724	431,750	428,287	(3,463) (1%)
Maintenance & Operations	1,083,628	1,365,530	1,642,118	1,402,530	(239,588) (15%)
Internal Service Fund Allocations	884,983	666,227	666,227	646,170	(20,057) (3%)
Capital Outlay	-	-	-	-	- 0%
TOTAL	2,216,975	2,461,481	2,740,095	2,476,987	(263,108) (10%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
General Fund	190	-	-	-	- 0%
Harbor Tidelands	1,207,883	1,224,722	1,424,092	1,221,276	(202,816) (14%)
Harbor Uplands	1,008,902	1,236,759	1,316,003	1,255,711	(60,292) (5%)
TOTAL	2,216,975	2,461,481	2,740,095	2,476,987	(263,108) (10%)

HARBOR, BUSINESS AND TRANSIT BUSINESS

Purpose: The Business Development program works with the business community to foster a positive atmosphere for businesses in Redondo Beach. Department personnel are involved with the many business associations in the City to keep abreast of each area's needs. Working with the Redondo Beach Economic Development Council, the Department endeavors to retain and attract businesses that will offer quality employment to local residents.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	263,771	295,216	296,173	190,646	(105,527)	(36%)
Maintenance & Operations	100,673	316,267	316,267	280,625	(35,642)	(11%)
Internal Service Fund Allocations	152,395	130,690	130,690	172,633	41,943	32%
Capital Outlay	-	-	-	-	-	0%
TOTAL	516,839	742,173	743,130	643,904	(99,226)	(13%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	123,066	285,377	285,973	164,261	(121,712)	(43%)
Redevelopment Agency	393,773	456,796	457,157	479,643	22,486	5%
TOTAL	516,839	742,173	743,130	643,904	(99,226)	(13%)

HARBOR, BUSINESS AND TRANSIT TRANSIT

Purpose: The Transit Division provides safe, efficient, and cost effective transportation programs to Redondo Beach's residents and visitors and promotes environmentally-friendly, congestion-mitigating transportation alternatives to enhance the quality of life in the region. Transit personnel also plan, organize and administer the City's Taxi Franchise, Air Quality Management District improvement programs, Bus Pass Subsidy Program, and the Employee Rideshare Program.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	277,059	323,291	167,357	338,757	171,400	102%
Maintenance & Operations	2,178,606	2,465,800	2,775,790	2,503,466	(272,324)	(10%)
Internal Service Fund Allocations	248,412	293,539	293,539	198,028	(95,511)	(33%)
Capital Outlay	-	-	925,600	-	(925,600)	(100%)
TOTAL	2,704,077	3,082,630	4,162,286	3,040,251	(1,122,035)	(27%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	13,922	14,055	14,067	13,902	(165)	(1%)
Proposition C	-	-	-	37	37	n/a
Transit	2,638,268	3,020,352	3,494,889	2,977,170	(517,719)	(15%)
Air Quality Improvement	51,887	48,223	173,330	49,142	(124,188)	(72%)
Intergovernmental Grants	-	-	480,000	-	(480,000)	(100%)
TOTAL	2,704,077	3,082,630	4,162,286	3,040,251	(1,122,035)	(27%)

HARBOR, BUSINESS AND TRANSIT

Core Service Activities

Adopted FY 2008-09 (74%)	Total Staff Hours: 13,912
Adopted FY 2009-10 (74%)	Total Staff Hours: 12,366

HARBOR

- Monitor City operations within King Harbor: 1400 slips, approximately 60 businesses, and 166 acres of water and land area.
- Manage and provide problem-solving assistance to 13 privately-operated master ground lessees.
- Manage the terms and conditions of 12 direct leases between the City and private businesses.
- Monitor and coordinate efforts between Police, Fire, Recreation and Community Services, and Public Works for services funded by the Harbor Fund (50+ employees).
- Assist with approximately 8 Capital Improvement Projects.
- Process 10 filming requests.
- Oversee administration of approximately 35 Boat Hoist Coupon books.
- Process 2 new subleases and 1 master lease assignment or amendment for consideration by Council.
- Manage vendor contract to ensure operation of 2 City-owned public parking structures.
- Monitor use of 20 storage spaces at the Pier.
- Evaluate and negotiate 2 lease extension proposals, as necessary.
- Evaluate approximately 6 proposals and tenant improvement plans.
- Coordinate and attend 12 Harbor Commission meetings, and support department-related items before other commissions.
- Research and assist with grant application packages for Waterfront improvements.
- Maintain and update Harbor Division web pages (approximately 80,000 hits annually).
- Perform Pier area property inspections and address findings with tenants. Follow-up on repairs noted on the inspections.
- Calculate and invoice Fisherman's Wharf Sanitation District assessments (\$360,000) for trash removal and general cleaning and maintenance of the Pier and Boardwalk.
- Calculate and invoice Pier storage fees (\$45,000).
- Compile and transmit base data for dues calculations to the lessee associations in the Harbor Enterprise (Pier Association and King Harbor Association).
- Respond to Waterfront-related inquiries and complaints.
- Support Harbor Commission Subcommittee activities.
- Evaluate proposals for two available City-owned sites (135-139 N. International Boardwalk, 400 Fisherman's Wharf).

HARBOR, BUSINESS AND TRANSIT

- As a member of the Pier Association and King Harbor Association, participate in promotional events.
- Verify and process all vendor invoices through the Munis financial system.
- Monitor Harbor Tidelands and Uplands Funds monthly and verify expenditures follow the City's Tidelands Trust Agreement.
- Attend 12 Pier merchant meetings.
- Process approximately 15 Entertainment Pier Permits.

BUSINESS DEVELOPMENT

- Maintain and update Economic Development Division web pages.
- Provide support and assistance to 2 business organizations on an ongoing basis.
- Manage Riviera Village Business Improvement District contract and coordinate joint activities and new design efforts.
- Verify and process all vendor invoices through the Munis financial system.
- Coordinate and attend 12 Economic Development Council meetings.
- Attend 12 Riviera Village Business Improvement District meetings.
- Participate in 26 Business and Economic Group meetings.
- Provide administrative assistance for the asset management program that includes 13 acres of City property outside the Harbor.

TRANSIT

- Issue approximately 5,000 Metro and Beach Cities Transit (BCT) bus passes.
- Process all BCT bus passes and WAVE applications from students, disabled, seniors and the general public.
- Manage vendor contract (First Transit) including approximately 35 employees involved in the operation of BCT and WAVE services.
- Serve approximately 400,000 public transportation customers.
- Manage the City's Taxi Franchise with 4 operators and 160 cabs.
- Manage and monitor Transit funding sources.
- Attend a minimum of 70 meetings with Metro, Council of Governments, Federal, State, County and local agencies.
- Oversee completion of annual AQMD Average Vehicle Ridership report.
- Maintain and update BCT web pages.
- Verify and process all vendor invoices through the Munis financial system.
- Conduct random maintenance inspections on all bus benches and shelters to verify they are maintained in clean and safe condition.
- Manage consultant contract for Transit support and administrative services.
- Manage qualification process for City's Rideshare program.

REDEVELOPMENT/PFA

- Fund approximately \$800,000 to the Handyperson, Commercial Rehabilitation, and Deferred Loan programs in the Recreation and Community Services Department.

HARBOR, BUSINESS AND TRANSIT

Key Projects and Assignments

Adopted FY 2008-09 (10%)

Total Staff Hours: 1,770

Adopted FY 2009-10 (10%)

Total Staff Hours: 1,574

	Hours
▪ Manage audits of 3 leaseholds by June 2010.	90
▪ Organize the 5th Annual Economic Development Summit (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by June 2010.	120
▪ Develop and implement overflow parking operations for summer holidays (Enhance and revitalize the Harbor and Pier areas) by July 2009.	30
▪ Collaborate with Engineering and Public Works for the completion of Capital Improvement Projects: Elevator Replacement (Project No. 70390), Pier Parking Structure Sewer Repairs (Project No. 70381), and portions of the Pier Revitalization (Project No. 70450) (Enhance and revitalize the Harbor and Pier areas) by June 2010.	154
▪ Complete Request for Proposal (RFP) process and execute contract for Beach Cities Transit service operator by December 2009.	180
▪ Develop updated financial models of revenues and expenditures of the Harbor Tidelands and Uplands Funds for presentation to the Harbor Commission, Budget & Finance Commission and the City Council by Spring 2010.	80
▪ Research options for Phase II of redondobeachresort.org by September 2009.	80
▪ Collaborate with the Planning Department for the evaluation and review of Resnick leasehold improvements (Enhance and revitalize the Harbor and Pier areas) by September 2009.	120
▪ Update Best Management Practices (BMPs) leaflets and deliver to stakeholders by August 2009.	120
▪ Complete lease agreement for 655 N. Harbor Drive (Enhance and revitalize the Harbor and Pier areas) by July 2009.	180
▪ Coordinate workshop with Harbor Commission to refresh the task list of the City Manager's Harbor Working Group (Enhance and revitalize the Harbor and Pier areas) by June 2010.	70
▪ Assist in developing a workshop with the City Council to discuss the evaluation of the Pier and Plaza Parking Structures automated payment system (Enhance and revitalize the Harbor and Pier areas) by October 2009.	50
▪ Organize and implement a Small Business Recognition Program with assistance from the Economic Development Council (Enhance financial viability and expand economic opportunities, especially in the commercial areas) by July 2009.	100
▪ Evaluate new web applications (e.g., My Space, Face Book and Twitter) for their potential as internal and external communication tools by August 2009.	110
▪ Contribute to the Roundtable's Phases III and IV branding effort by September 2009.	90

HARBOR, BUSINESS AND TRANSIT

Customer Service and Referrals

Adopted FY 2008-09 (16%)	Total Staff Hours:	3,038
Adopted FY 2009-10 (16%)	Total Staff Hours:	2,700

- Respond within one (1) business day to all inquiries sent through the Comcate “Customer Service Center” system.
- Provide at least 10 (ten) hours of relevant training to department staff, including customer service skills.
- Respond within 24 hours to transportation related customer service inquires.
- Respond within one (1) business day to public inquiries and/or complaints related to Pier/Harbor activities.
- Process and return BCT and WAVE applications from the public within twenty (20) business days.
- Respond to approximately twenty (20) phone calls each month for information concerning the Pier, Boardwalk or Harbor areas.
- Respond to approximately ten (10) visitors at the counter each month for information concerning the Pier Entertainer Permits and Boat Hoist Coupon Books.



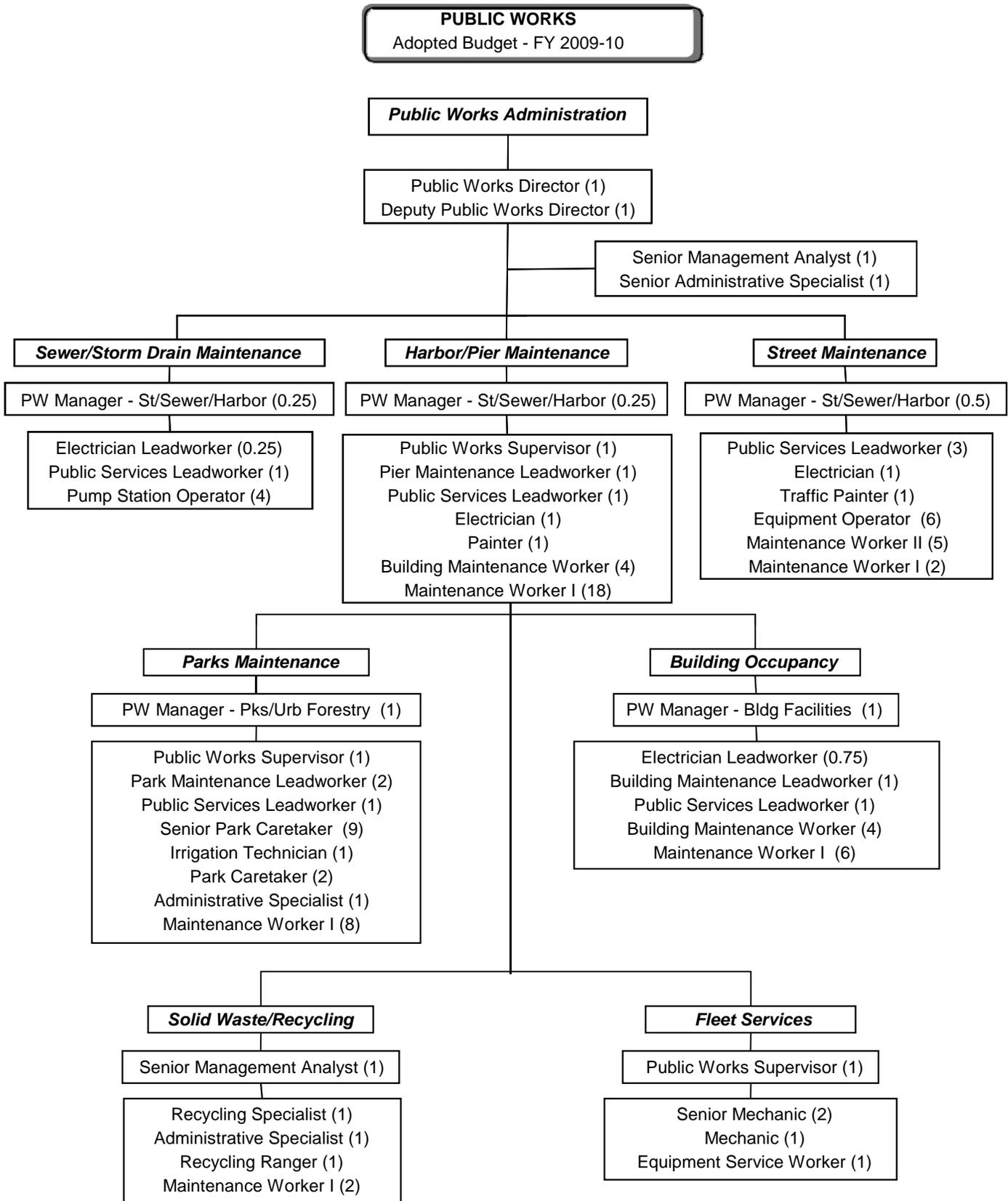
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PUBLIC WORKS



PUBLIC WORKS

Mission Statement: *The Public Works Department is committed to providing the highest quality maintenance, construction, and operations of the public facilities, projects, and programs under its care in the most cost-efficient manner to ensure the satisfaction of the community and maintain a high quality of life in the neighborhoods.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10

PUBLIC WORKS

Administration

1.00	Public Works Director
1.00	Deputy Public Works Director
1.00	Senior Management Analyst
1.00	Senior Administrative Specialist
<u>4.00</u>	

Building Occupancy

1.00	PW Manager - Bldg Facilities
0.75	Electrician Leadworker
1.00	Building Maintenance Leadworker
1.00	Public Services Leadworker
4.00	Building Maintenance Worker
6.00	Maintenance Worker I
<u>13.75</u>	

Street Maintenance

0.50	PW Manager - St/Sewer/Harbor
3.00	Public Services Leadworker
1.00	Electrician
1.00	Traffic Painter
6.00	Equipment Operator
5.00	Maintenance Worker II
2.00	Maintenance Worker I
<u>18.50</u>	

Harbor / Pier Maintenance

0.25	PW Manager - St/Sewer/Harbor
1.00	Public Works Supervisor
1.00	Pier Maintenance Leadworker
1.00	Public Services Leadworker
1.00	Electrician
1.00	Painter
4.00	Building Maintenance Worker
18.00	Maintenance Worker I
<u>27.25</u>	

Fleet Services

1.00	Public Works Supervisor
2.00	Senior Mechanic
1.00	Mechanic
1.00	Equipment Service Worker
<u>5.00</u>	

Parks Maintenance

1.00	PW Manager - Pks/Urb Forestry
1.00	Public Works Supervisor
2.00	Park Maintenance Leadworker
1.00	Public Services Leadworker
9.00	Senior Park Caretaker
1.00	Irrigation Technician
2.00	Park Caretaker
1.00	Administrative Specialist
8.00	Maintenance Worker I
<u>26.00</u>	

Sewer / Storm Drain Maintenance

0.25	PW Manager - St/Sewer/Harbor
0.25	Electrician Leadworker
1.00	Public Services Leadworker
4.00	Pump Station Operator
<u>5.50</u>	

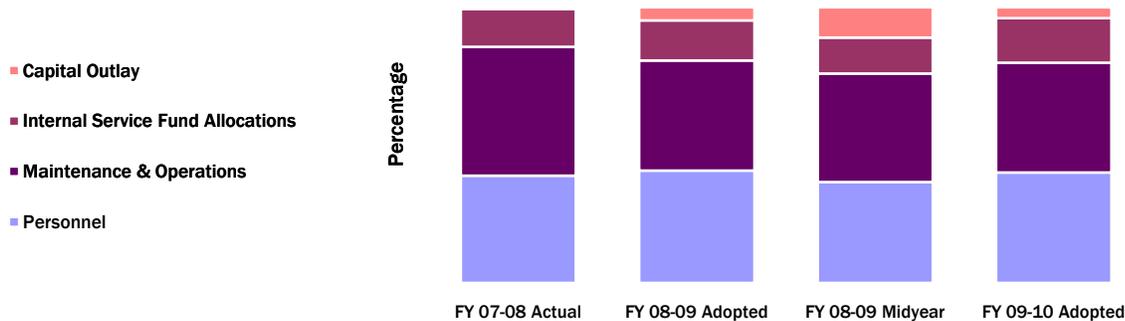
Solid Waste / Recycling

1.00	Senior Management Analyst
1.00	Recycling Specialist
1.00	Administrative Specialist
1.00	Recycling Ranger
2.00	Maintenance Worker I
<u>6.00</u>	

TOTAL PERSONNEL: 106.00

PUBLIC WORKS

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	7,978,251	8,597,407	8,632,108	8,310,058	(322,050)	(4%)
Maintenance & Operations	9,607,860	8,443,680	9,295,104	8,239,680	(1,055,424)	(11%)
Internal Service Fund Allocations	2,829,457	3,077,106	3,077,106	3,354,400	277,294	9%
Capital Outlay	110,905	995,000	2,591,050	807,250	(1,783,800)	(69%)
TOTAL	20,526,473	21,113,193	23,595,368	20,711,388	(2,883,980)	(12%)



<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	3,510,866	3,753,709	3,923,357	3,820,951	(102,406)	(3%)
State Gas Tax	1,351,024	1,357,986	1,407,677	1,376,155	(31,522)	(2%)
Street Landscaping & Lighting	2,230,749	2,435,311	2,556,676	2,528,598	(28,078)	(1%)
Intergovernmental Grants	94,576	71,058	196,889	68,577	(128,312)	(65%)
Harbor Tidelands	1,828,474	1,790,442	2,029,851	1,760,151	(269,700)	(13%)
Harbor Uplands	2,059,817	1,943,679	2,008,044	1,823,880	(184,164)	(9%)
Solid Waste	2,946,879	3,164,359	3,260,579	3,258,359	(2,220)	0%
Wastewater	1,078,024	917,015	947,347	856,090	(91,257)	(10%)
Vehicle Replacement	2,493,014	2,751,582	4,251,144	2,405,503	(1,845,641)	(43%)
Building Occupancy	2,933,050	2,928,052	3,013,804	2,813,124	(200,680)	(7%)
TOTAL	20,526,473	21,113,193	23,595,368	20,711,388	(2,883,980)	(12%)

**PUBLIC WORKS
ADMINISTRATION
PUBLIC WORKS ADMINISTRATION**

Purpose: The Public Works Administration Division provides high quality customer service to both internal customers (City departments) and external customers (the public), and ensures that department-wide efficiencies and strategic goals, such as maintaining and improving public facilities, infrastructure and open spaces and improving the attractiveness and livability of the City's neighborhoods, are achieved. To accomplish this, the Administration Division manages a \$20 million Public Works budget that includes three internal service funds, Major Facilities Repair, Building Occupancy and Vehicle Replacement, as well as a Solid Waste Enterprise Fund, a portion of the Wastewater Enterprise Fund, and Harbor Uplands and Harbor Tidelands Funds. The Division also oversees 106 employees distributed throughout the department's eight divisions and operations including Administration, Harbor/Pier Maintenance, Street Maintenance, Park Maintenance, Solid Waste/Recycling, Sewer/Storm Drain, Building Maintenance/Occupancy and Fleet Services.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	364,514	369,930	370,853	396,434	25,581	7%
Maintenance & Operations	286,979	31,630	31,630	19,630	(12,000)	(38%)
Internal Service Fund Allocations	237,177	118,733	118,733	176,978	58,245	49%
Capital Outlay	-	-	-	-	-	0%
TOTAL	888,670	520,293	521,216	593,042	71,826	14%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	381,371	296,616	296,976	390,220	93,244	31%
Street Landscaping & Lighting	116,604	47,537	47,757	44,883	(2,874)	(6%)
Solid Waste	77,057	99,879	100,058	84,481	(15,577)	(16%)
Wastewater	313,638	76,261	76,425	73,458	(2,967)	(4%)
TOTAL	888,670	520,293	521,216	593,042	71,826	14%

PUBLIC WORKS BUILDING OCCUPANCY

Purpose: The Building Occupancy Division, consisting of building maintenance and custodial services, maintains and repairs all City facilities. Building maintenance consists of carpentry and painting and maintains 441,335 square feet of 67 City-owned building and facilities. Building occupancy ensures adequate maintenance and replacement of durable capital goods and supplies, and provides internal service maintenance support to other departments and facilities. This helps to assure maintenance and improvement of public facilities.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,176,811	1,240,758	1,251,360	1,093,403	(157,957)	(13%)
Maintenance & Operations	1,408,998	1,319,492	1,394,642	1,319,492	(75,150)	(5%)
Internal Service Fund Allocations	336,430	367,802	367,802	400,229	32,427	9%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,922,239	2,928,052	3,013,804	2,813,124	(200,680)	(7%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	(10,811)	-	-	-	-	0%
Building Occupancy	2,933,050	2,928,052	3,013,804	2,813,124	(200,680)	(7%)
TOTAL	2,922,239	2,928,052	3,013,804	2,813,124	(200,680)	(7%)

**PUBLIC WORKS
FLEET SERVICES**

Purpose: Fleet Services provides efficient, economical vehicle and equipment maintenance for all City equipment by performing preventive maintenance service, repair, and replacement of the City's 250-unit fleet and maintains an equipment inventory with a current market value of approximately \$8,000,000.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	424,577	445,049	448,699	434,018	(14,681)	(3%)
Maintenance & Operations	1,838,476	1,126,550	1,153,014	1,076,550	(76,464)	(7%)
Internal Service Fund Allocations	151,417	184,983	184,983	180,435	(4,548)	(2%)
Capital Outlay	103,544	995,000	2,589,448	714,500	(1,874,948)	(72%)
TOTAL	2,518,014	2,751,582	4,376,144	2,405,503	(1,970,641)	(45%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Intergovernmental Grants	25,000	-	125,000	-	(125,000)	(100%)
Vehicle Replacement	2,493,014	2,751,582	4,251,144	2,405,503	(1,845,641)	(43%)
TOTAL	2,518,014	2,751,582	4,376,144	2,405,503	(1,970,641)	(45%)

PUBLIC WORKS HARBOR / PIER MAINTENANCE

Purpose: The Harbor/Pier Maintenance Division ensures that the Pier and Harbor areas are clean, litter free, safe, properly maintained and aesthetically pleasing for the residents and visitors. Also, this Division ensures that the Seaside Lagoon is maintained in accordance with the Los Angeles County Health Department and Los Angeles Regional Water Quality Control Board standards. Services are provided to maintain and improve public facilities, infrastructure and open spaces.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Personnel	1,922,911	2,136,707	2,154,394	1,911,866	(242,528) (11%)
Maintenance & Operations	1,589,743	1,105,510	1,391,597	1,094,510	(297,087) (21%)
Internal Service Fund Allocations	375,637	491,904	491,904	577,655	85,751 17%
Capital Outlay	-	-	-	-	- 0%
TOTAL	3,888,291	3,734,121	4,037,895	3,584,031	(453,864) (11%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease
Harbor Tidelands	1,828,474	1,790,442	2,029,851	1,760,151	(269,700) (13%)
Harbor Uplands	2,059,817	1,943,679	2,008,044	1,823,880	(184,164) (9%)
TOTAL	3,888,291	3,734,121	4,037,895	3,584,031	(453,864) (11%)

PUBLIC WORKS SEWER / STORM DRAIN MAINTENANCE

Purpose: The Sewer/Storm Drain Maintenance Division is responsible for the cleaning and maintenance of the City's 112 miles of sewer collection system and storm drains. The sewer activity is supported with 15 pump stations and 9 back-up generators. Storm drain maintenance includes 185,756 feet of drains and 1,129 catch basins. Line maintenance is an ongoing process for preventive maintenance measures. Sewage collection lines are cleaned one to four times per year while certain chronic areas require greater frequency. These services are to maintain and improve the City's infrastructure.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	540,921	546,823	551,454	535,220	(16,234)	(3%)
Maintenance & Operations	141,022	181,870	321,774	171,870	(149,904)	(47%)
Internal Service Fund Allocations	243,043	313,170	313,170	246,647	(66,523)	(21%)
Capital Outlay	-	-	-	-	-	0%
TOTAL	924,986	1,041,863	1,186,398	953,737	(232,661)	(20%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	160,600	201,109	315,476	171,105	(144,371)	(46%)
Wastewater	764,386	840,754	870,922	782,632	(88,290)	(10%)
TOTAL	924,986	1,041,863	1,186,398	953,737	(232,661)	(20%)

PUBLIC WORKS SOLID WASTE / RECYCLING

Purpose: The Solid Waste/Recycling Division is responsible for managing the City's solid waste and recycling collection services and the City's Household Hazardous Waste Collection Program. In addition, it provides ongoing environmental and recycling education programs for the residents, school district, businesses and City departments.

The division also manages the City's solid waste handling services agreement and monitors the solid waste hauling contractor that is responsible for the collection of refuse, green waste, recyclables, household hazardous waste and bulky items. The division oversees and responds to complaints and service requests. These services improve the attractiveness and livability of neighborhoods.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	306,741	322,021	323,198	307,459	(15,739)	(5%)
Maintenance & Operations	2,377,759	2,618,218	2,713,082	2,492,218	(220,864)	(8%)
Internal Service Fund Allocations	185,322	124,241	124,241	136,251	12,010	10%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,869,822	3,064,480	3,160,521	2,935,928	(224,593)	(7%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Solid Waste	2,869,822	3,064,480	3,160,521	2,935,928	(224,593)	(7%)
TOTAL	2,869,822	3,064,480	3,160,521	2,935,928	(224,593)	(7%)

PUBLIC WORKS STREET MAINTENANCE

Purpose: The Street Maintenance Division is responsible for maintaining concrete and asphalt improvements within the City's street and alley right-of-ways, street sweeping, street signs, street lights (1,892 City owned), and 55 signalized intersections. The maintenance tasks include street paving, curb, gutter and sidewalk, street sweeping, graffiti removal, traffic painting, parking lots, catch basins and disaster-preparedness related to street maintenance. These services are to maintain and improve infrastructure.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,389,493	1,440,642	1,451,385	1,475,531	24,146	2%
Maintenance & Operations	1,203,487	1,330,931	1,505,793	1,335,931	(169,862)	(11%)
Internal Service Fund Allocations	757,306	848,271	848,271	813,882	(34,389)	(4%)
Capital Outlay	-	-	-	-	-	0%
TOTAL	3,350,286	3,619,844	3,805,449	3,625,344	(180,105)	(5%)

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	741,617	857,350	876,135	829,227	(46,908)	(5%)
State Gas Tax	1,351,024	1,357,986	1,407,677	1,376,155	(31,522)	(2%)
Street Landscaping & Lighting	1,257,645	1,404,508	1,521,637	1,419,962	(101,675)	(7%)
TOTAL	3,350,286	3,619,844	3,805,449	3,625,344	(180,105)	(5%)

**PUBLIC WORKS
PARKS MAINTENANCE**

Purpose: The Parks Division maintains 181 acres of parklands throughout the City and the City's open spaces to provide aesthetically pleasing surroundings every day of the year. Maintenance includes 14 parks and 19 parkettes, Edison Right of Way greenbelts, the school district sports fields, as well as the visible median strips and parkways along the main streets throughout the City. The Division also administers the tree pruning program for approximately 11,000 trees.

<i>Operating Expenses</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
Personnel	1,852,283	2,095,477	2,080,765	2,156,127	75,362	4%
Maintenance & Operations	761,396	729,479	783,572	729,479	(54,093)	(7%)
Internal Service Fund Allocations	543,125	628,002	628,002	822,323	194,321	31%
Capital Outlay	7,361	-	1,602	92,750	91,148	5690%
TOTAL	3,164,165	3,452,958	3,493,941	3,800,679	306,738	9%

<i>Funding Sources</i>	FY 07-08 Actual	FY 08-09 Adopted	FY 08-09 Midyear	FY 09-10 Adopted	Increase/ Decrease	
General Fund	2,238,089	2,398,634	2,434,770	2,430,399	(4,371)	0%
Street Landscaping & Lighting	856,500	983,266	987,282	1,063,753	76,471	8%
Intergovernmental Grants	69,576	71,058	71,889	68,577	(3,312)	(5%)
Solid Waste	-	-	-	237,950	237,950	n/a
TOTAL	3,164,165	3,452,958	3,493,941	3,800,679	306,738	9%

PUBLIC WORKS

Core Service Activities

Adopted FY 2008-09 (65%)

Total Staff Hours: 142,020

Adopted FY 2009-10 (73%)

Total Staff Hours: 161,280

- Process and document over 11,000 annual public inquiries and requests for service within 24 hours.
- Oversee the solid waste contractor that provides collection and disposal/recycling of approximately 46,970 tons of solid waste, 6,613 tons of green waste, and 13,649 tons of recycling from 30,000 residential and commercial customers annually.
- Complete maintenance inspection of each City facility, performing not fewer than three each month.
- Maintain 75 restroom stalls and 49 upright wall fixtures on the Pier.
- Manage Fleet Vehicle Repair Fund. Repair and service 260 City vehicles, trucks, and fueling station.
- Mitigate approximately 1,000 trip hazards annually on sidewalks within 24 hours of receipt of report.
- Complete maintenance inspection of playground equipment not less than one facility per month.
- Maintain 15 sewer pump stations and 112 miles of main sewer lines.
- Maintain 127 miles of streets, parkways, and medians.
- Maintain 6.7 million square feet of sidewalk and 8.63 miles of bike path.
- Perform street sweeping on 27,440 miles of residential and commercial areas annually.
- Maintain 1,893 City-owned street lights and 56 signalized intersections, 31 beacons, 12 sets of speed cushions and 11 flashing in-pavement crosswalks.
- Maintain landscaped greenbelts, medians, parkways, and playfields.
- Prune 3,000 street and parkway trees annually, and ensure overall maintenance of approximately 12,000 City-owned trees.
- Maintain 68 City-owned buildings totaling 441,335 square feet.
- Repair and replace approximately 11,100 City-owned signs annually, including traffic control, street name, street sweeping, park signs, etc.
- Review, approve, and process approximately 25 Construction and Demolition Waste Management Plans.
- Provide quality maintenance for 33 parks and parkettes.
- Maintain 185,756 feet of storm drains, 1,129 catch basins and 4 controlled debris basin systems units (CDS).
- Maintain new and old Horseshoe Pier, and Harbor facilities including two parking structures, boat basins, break wall, and Seaside Lagoon facility.
- Repair an average of 2,300 potholes annually.
- Monitor utility usage in citywide facilities to ensure 10-15% reduction in energy usage.

PUBLIC WORKS

- Maintain water quality at Seaside Lagoon.
- Administer an Accident Review Committee process to identify causes of accidents and reduce future injuries, property damage and workers compensation costs.
- Maintain 65 trees in the Harbor area.

Added Core Service Activities Resulting from Completed CIPs

- Maintain 5 illuminated gateway signs
- Maintain 45 potted plants in the Harbor area
- Maintain Esplanade traffic circle landscaping
- Maintain landscaped areas and water feature at Catalina/PCH
- Maintain renovated Torrance Boulevard medians
- Maintain Aviation Park improvements

Key Projects and Assignments

Adopted FY 2008-09 (21%) Total Staff Hours: 46,060
 Adopted FY 2009-10 (14%) Total Staff Hours: 30,660

	Hours
▪ Continue to evaluate and explore possible methods, procedures, and efficiencies for any cost savings in the Street Landscaping and Lighting programs, along with seeking alternative revenue sources by December 2009.	260
▪ Complete Customer Service Training for staff of 15 by July 2009.	120
▪ Complete refuse assessment process and rate adjustment by August 2009.	170
▪ Continue work on the new solid waste contract Request for Proposal (RFP) process through June 2010.	330
▪ Work with consultant to assist in developing draft specifications, programs, and documents for new solid waste contract by June 2010.	2,550
▪ Investigate feasibility and cost for HVAC systems energy audit by December 2009.	150
▪ Continue investigation of LED streetlights and/or solar parking lot lights feasibility (Improve public facilities and infrastructure) by August 2009.	125
▪ Conduct Public Works week education/equipment display at local schools by May 2010.	110
▪ Purchase 36 Replacement Vehicles by April 2010.	1,900
▪ Complete preparation/setup and breakdown/cleanup of all City sponsored special events by June 2010.	**8,500
▪ Assist in the completion of the Capital Improvement Projects as stated in the Strategic Plan (Improve public facilities and infrastructure) by June 2010.	7,695
▪ Complete the Prospect Avenue Parkway Renovation and Maintenance Project (Improve public facilities and infrastructure) by August 2009.	1,350

PUBLIC WORKS

▪ Respond to 60 sewer and storm drain emergency calls (Enhance public safety and emergency preparedness services for our community) by June 2010.	400
▪ Respond to 25 street lighting and traffic signal emergency calls (Enhance public safety and emergency preparedness services for our community) by June 2010.	180
▪ Paint offices in several locations throughout City facilities, including Police Department shooting range and Knob Hill Community Center (Improve public facilities and infrastructure) by September 2009.	775
▪ Assist Library personnel with shut down of North Branch Library and relocate all equipment and books (Improve public facilities and infrastructure) by August 2010.	110
▪ Repair Police Department jail shower stalls to meet Health Department requirements (Improve public facilities and infrastructure) by June 2010.	75
▪ Repair deteriorated plumbing system in Police holding cell (Improve public facilities and infrastructure) by June 2010.	45
▪ Repair ramp and install new sidewalk at H, I and J docks (Enhance and revitalize the Harbor and Pier area) by May 2010.	725
▪ Additional board-up of parcel 10 building (Enhance and revitalize the Harbor and Pier area) by June 2010.	100
▪ Complete Catalina and Beryl Median Landscape Improvements (Improve public facilities and infrastructure) by October 2009.	2,100
▪ Complete Riviera Village Landscaping Improvements (Improve public facilities and infrastructure) by August 2009.	350
▪ Complete Wylie Sump Cleanup (Improve public facilities and infrastructure) by September 2009.	175
▪ Complete Torrance Boulevard Enhancements Phase II (Improve public facilities and infrastructure) by January 2010.	850
▪ Complete Yacht Club Way wet well rehabilitation (Improve public facilities and infrastructure) by FY 2010.	175
▪ Remove unnecessary wayfinding signs (Improve public facilities and infrastructure) by June 2010.	100
▪ Monitor programs and process applications for available federal stimulus funding by June 2010.	200
▪ Present options for an ordinance to control noise from leaf blowers by (Enhance the livability and environmental sustainability of our community) August 2009.	80
▪ Evaluate feasibility of converting vacant gas station property at Inglewood Avenue/405 freeway to a CNG station (Improve public facilities and infrastructure) by September 2009.	200
▪ Develop ballot measure to increase assessments for Street Landscaping and Lighting Fund by June of 2010.	600
▪ Conduct fumigation/termite eradication at Pier buildings (Enhance and revitalize the Harbor and Pier area) by June 2010.	160

PUBLIC WORKS

Customer Service and Referrals

Adopted FY 2008-09 (14%)	Total Staff Hours: 30,320
Adopted FY 2009-10 (13%)	Total Staff Hours: 28,540

- The Street and Sewer Division will continue the “*How Did We Do?*” customer survey cards to ascertain customer service satisfaction beginning July 1, 2009.
- With the OPRA Work Order Program, the Public Works Department is able to respond to all work order requests within twenty-four (24) to forty-eight (48) hours, providing a timeline on when the work will begin along with the anticipated time of completion.
- With the OPRA Work Order Program, monthly reports showing the status of all work orders will be available for distribution upon request to all customers beginning July 1, 2009.

** The total number of hours reflects a significant increase in City sponsored special events.

CAPITAL IMPROVEMENTS SUMMARY



CAPITAL IMPROVEMENTS



Five-Year Capital Improvement Program (CIP) 2009-2010 Budget

OVERVIEW

Each year the City of Redondo Beach updates its Capital Improvement Program (CIP) document. The CIP, as adopted by the City Council, is a five-year program. As a planning tool, it identifies needs, establishes priorities, and forecasts the expenditures for all projects in the plan. The Program identifies the capital investment necessary to meet our general plan.

The Five-Year CIP is a living document that changes and evolves as dictated by physical need, funding availability, community involvement, and legal requirements on the Federal, State and local levels. Some projects are high priority due to the condition of the infrastructure while others are dependent upon obtaining grants or other funding. The CIP is revised every year as the City's priorities and needs are reevaluated. All of the proposals are designed to make the City a safer, more pleasant environment for residents, businesses and visitors.

For purposes of the CIP, capital projects are usually defined as new, replacement of, or improvements to infrastructure which have a minimum life expectancy of five years and a minimum expense of \$15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

CIP PROCESS

Preparation of the CIP document involves the efforts of staff at many levels to identify problems, study and estimate costs, and locate funding sources. Proposals are carefully researched in relation to asset condition and specific City Council adopted criteria established in the original CIP process. These criteria are:

- Does it complete an existing project?
- Is it mandated by the State or Federal government?
- Is there significant outside funding for the project?
- Is it necessary to address an immediate public health or safety concern?
- Was it previously scheduled in the prior Five-Year CIP?
- Does it implement a Strategic Plan goal?
- Will it result in significant operating savings or additional revenue in the future that makes a compelling case for making this investment solely on a financial basis? If yes, can we ensure that these savings will in fact occur?
- Does it promote economic development?
- What additional operating costs are associated with the project (e.g., personnel, maintenance)?
- Is maintenance affordable for the project?
- If funded by multiple sources, will funds with the most restrictions be used first (in keeping with adopted Financial Principles)?

The requests are then ranked by funding priorities (imperative, essential, important and desirable). From this, projects are recommended to the City Manager based on funding availability.

The City Manager recommends the Proposed CIP to the Mayor and City Council. The CIP is also reviewed by the Budget and Finance Commission and the Public Works Commission. The Planning Commission reviews the CIP to ensure that it is consistent with the City's General Plan. City Council holds a study session on the Proposed CIP and solicits comments from the public on the proposed projects. The Proposed CIP is then presented for approval to the City Council along with the recommendations of the Commissions.

FINANCING – HOW TO PAY FOR THE PROJECTS

There are a number of ways to finance capital improvement projects. Whenever possible, users or persons benefiting from improvement or replacement of infrastructure should pay a portion of the capital costs. This means that policy changes, fee increases and new sources of revenue are necessary if recommended projects are to proceed. User fees include park and recreation facility fees, developer fees and sewer user fees to name a few.

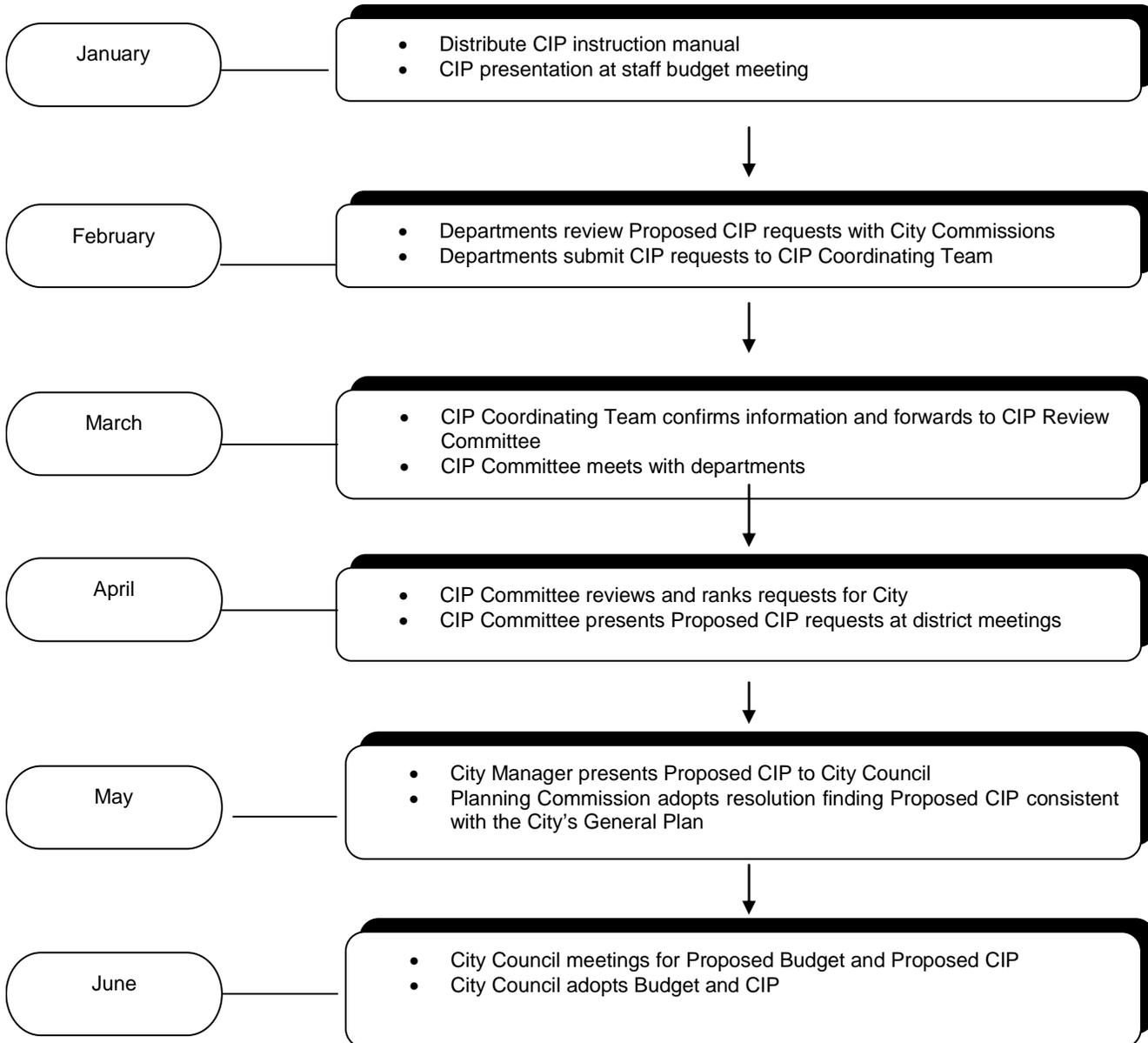
Other ways that we finance capital improvement projects are through the use of cash reserves, bond issues and grants.

- In coordination with the adoption of the CIP and annual Budget, reserve funds are made available for capital projects. The City exercises restraint in the spending down of reserve funds. This means difficult decisions must be made regarding priorities. Some projects may need to be deferred pending new funding opportunities (such as grants).
- The City currently has no general obligation indebtedness.
- The City utilizes various State and Federal grants that provide funding for some of the projects listed in the CIP.

The first-year funding recommendations for capital projects are included in the 2009-10 Adopted Budget. Those recommendations should, however, be viewed as part of "setting the table" for the future. Accordingly, the five-year plan should be viewed as merely the first step in addressing future needs of the City and will not immediately resolve all problems. Significant infrastructure needs have been addressed over the last few years; however, it will take time to completely rehabilitate the City's assets. The recommended long-range replacement program will protect the valuable assets that we are keeping for future generations.

Below is a timetable that highlights critical dates during the CIP process. Following this overview is the 2009-10 Adopted Capital Improvement Projects Summary.

CIP TIMELINE



**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY FUNCTION
FISCAL YEAR 2009-2010**

<i>Fund / Function</i>	08-09 Carryover	09-10 Adopted
Funding Source:		
Traffic Congestion Relief	39,443	575,000
Storm Drain Improvement	797,003	-
Local Transportation Tax	-	80,000
Proposition C	1,691,148	1,190,420
Intergovernmental Grants	3,580,747	6,842,178
Comm Develop Block Grant	-	240,080
Parks & Recreation Facilities	198,599	-
Narcotic forfeiture & Seizure	32,267	-
Subdivision Park Trust	321,659	294,420
Capital Projects	10,177,670	820,000
Harbor Tidelands	3,113,840	2,241,700
Harbor Uplands	1,635,562	700,000
Wastewater	4,271,181	2,950,000
Emergency Communications Fund	263	-
Total	25,859,382	15,933,798
Function:		
Sewers and Wastewater	4,271,181	2,950,000
Street/Transit	7,052,093	4,482,000
Harbor	3,591,325	2,266,700
Parks	684,476	491,500
Public Facilities	7,717,484	3,754,598
Drainage Improvements	2,349,664	1,875,000
General Improvements	193,159	114,000
Total	25,859,382	15,933,798

GRAND TOTAL = 41,793,180

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2009-2010**

<i>Fund</i>	08-09 Carryover	09-10 Adopted	Total Appropriation
Traffic Congestion Relief			
Residential Street Rehab	39,443	575,000	614,443
Total	39,443	575,000	614,443
Storm Drain Improvement			
Dry Weather Bacterial TMDL Implementation	192,900	-	192,900
Low Flow Diversion - Sapphire Strom Dain	51,110	-	51,110
Wet Weather Bacterial TMDL	552,993	-	552,993
Total	797,003	-	797,003
Local Transportation Article III			
Citywide Curb Ramp Improvements	-	80,000	80,000
Total	-	80,000	80,000
Proposition C			
Bicycle Transportation Plan Implementation	47,708	30,000	77,708
Bus Shelters and Benches	262,687	-	262,687
Catalina/Harbor Advanced Traffic Signal Management	369,040	-	369,040
Grant Ave/Artesia Boulevard Countdown Ped Signals	-	3,300	3,300
Harbor Drive Resurfacing - Beryl to Herondo	-	675,000	675,000
North Redondo Beach Bikeway Lighting & Amenities	70,700	45,000	115,700
Pavement Management Study	31,073	-	31,073
Redondo Beach Avenue - Marine Avenue to Manhattan Beach Blvd	794,376	-	794,376
Residential Street Rehab	2,128	-	2,128
Torrance Blvd/PCH Left Turn Signal	9,900	-	9,900
Transit Center Project	103,536	437,120	540,656
Total	1,691,148	1,190,420	2,881,568

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2009-2010**

<i>Fund</i>	08-09 Carryover	09-10 Adopted	Total Appropriation
Intergovernmental Grants			
Alta Vista Park Diversion and Re-use	-	1,550,000	1,550,000
Anderson Park Improvement Project	29,159	-	29,159
Bus Bench Replacement	-	118,000	118,000
Bus Shelters and Benches	336,906	-	336,906
Catalina Avenue Slurry Seal	51,777	-	51,777
Esplanade Streetscape Improvements	2,216,486	-	2,216,486
Grant Ave/Artesia Boulevard Countdown Ped Signals	-	29,700	29,700
Harbor Patrol Facility Replacement	-	675,000	675,000
Inglewood Avenue Resurfacing - Artesia to MBB	-	1,531,000	1,531,000
LED Streetlight Replacement Project	-	618,000	618,000
Low Flow diversion - Sapphire Storm Drain	202,012	-	202,012
North Redondo Beach Bikeway Lighting & Amenities	94,300	-	94,300
Prospect Avenue Resurfacing - PV Blvd to Anita	-	447,000	447,000
School Safety Zone Program	183,085	-	183,085
Shooting Range Bullet Trap	2,402	-	2,402
Transient Vessel Dock	50,000	-	50,000
Transient Vessel Mooring	-	125,000	125,000
Transit Center Project	414,620	1,748,478	2,163,098
Total	3,580,747	6,842,178	10,422,925
Community Development Block Grant			
Citywide Curb Ramp Improvements	-	80,000	80,000
Dale Page Park RR Building ADA Improvements	-	97,200	97,200
Dominguez Park RR Building ADA/Exterior Improvements	-	62,880	62,880
Total	-	240,080	240,080

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2009-2010**

<i>Fund</i>	08-09 Carryover	09-10 Adopted	Total Appropriation
Parks and Recreation Facilities fund			
Anderson Park Improvement Project	48,599	-	48,599
Franklin Park Improvements	150,000	-	150,000
Total	198,599	-	198,599
Narcotic Forfeiture and Seizure			
Police Department Records/Juvenile	32,267	-	32,267
Total	32,267	-	32,267
Subdivision Park Trust			
Anderson Modular Building & Annex Demolition	-	22,100	22,100
Anderson Park Improvements	288,661	-	288,661
Aviation Gymnasium Capital Equipment Replacement	-	154,000	154,000
Dominguez Park RR Building ADA/Exterior Improvements	-	89,320	89,320
Franklin Park Improvements	27,899	-	27,899
RB Playhouse RR/Lobby	5,099	-	5,099
Wilderness Park Brush Removal/Vegetation Thinning	-	29,000	29,000
Total	321,659	294,420	616,079
Capital Projects			
Alta Vista Park Diversion and Re-use	-	150,000	150,000
Anderson Modular Building & Annex Demolition	-	37,000	37,000
Anderson Park Improvement Project	19,880	-	19,880
Aviation Boulevard Resurfacing - Carnegie/Harper	609,868	-	609,868
Catalina Avenue Slurry Seal	44,839	-	44,839
Catalina Corridor Beautification	6,123	-	6,123
Catalina/Harbor Advanced Traffic Signal Management	47,500	-	47,500
Catalina/PCH Intersection Improvement	47,330	-	47,330
Comprehensive City Identity Program	11,694	50,000	61,694

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2009-2010**

<i>Fund</i>	08-09 Carryover	09-10 Adopted	Total Appropriation
Corporation Yard	1,106	-	1,106
Council Chambers A/V Upgrade	188,767	50,000	238,767
Dry Weather bacterial TMDL Implemntation	512,302	-	512,302
Emergency Operations Center Update	5,325	-	5,325
Esplanade Streetscape Improvements	519,769	-	519,769
Fire Station I Roof Replacement	-	75,000	75,000
Ford Avenue - Marshallfield Lane Storm Drain	200,000	-	200,000
Knob Hill Administrative Area Roof Replacement	-	19,000	19,000
Low Flow Diversion - Sapphire Storm Drain	349,925	-	349,925
North Branch Library & Hayward Center	5,900,784	-	5,900,784
Palos Verdes Blvd Resurfacing - Ave F to E City Limit	475,449	-	475,449
Path of History	5,328	14,000	19,328
Pavement Management Study	73,992	-	73,992
Preventive Maintenance - Alleys, Sidewalks	43,432	100,000	143,432
Public Art	46,561	-	46,561
Redondo Beach Historical Museum	253	-	253
Residential Street Rehab	396,792	-	396,792
Riviera Village Improvements	67,088	100,000	167,088
School Safety Zone	32,434	-	32,434
Shooting Range Bullet Trap	49,660	-	49,660
Storm Drain System Improvements	288,422	-	288,422
Target Community Improvements	91,090	-	91,090
Torrance Blvd Streetscape Improvements	9,944	-	9,944
Torrance Blvd Streetscape Master Plan	6,544	-	6,544
Traffic Calming Project	10,290	50,000	60,290
Veterans Park Memorial	115,179	-	115,179
Wet Weather Bacterial TMDL Implementation	-	175,000	175,000
Total	10,177,670	820,000	10,997,670

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2009-2010**

<i>Fund</i>	08-09 Carryover	09-10 Adopted	Total Appropriation
Harbor Tidelands			
Basin II Seawall Corrections/Improvements	99,736	-	99,736
Comprehensive City Identity Program	65,637	25,000	90,637
Elevator Car Replacement	216,904	-	216,904
Harbor Area Webcam/Surveillance Net	43,198	-	43,198
Harbor Patrol Dock Replacement	266,081	-	266,081
Harbor Patrol Facility Replacement	120,000	750,000	870,000
Harbor Railing Replacement	19,909	1,000,000	1,019,909
Harbor Trash Skimmers	40,000	-	40,000
Parking Lot Debris Catchers	9,310	-	9,310
Pier Building Gutter Rerouting	110,843	-	110,843
Pier Circulation Improvements	-	250,000	250,000
Pier Parking Structures Repairs	8,623	-	8,623
Pier Revitalization	335,594	-	335,594
Pier Structure Repair	251,791	200,000	451,791
Relocation of Boat Launch	412,460	-	412,460
Seaside Lagoon Rehab	898,754	-	898,754
Strand Bike Path Improvements	60,000	-	60,000
Transient Vessel Dock	-	16,700	16,700
Transient Vessel Moorings	155,000	-	155,000
Total	3,113,840	2,241,700	5,355,540
Harbor Uplands			
Avenue of the Arts & Crafts Repairs	-	300,000	300,000
Comprehensive City Identity Program	63,686	25,000	88,686
Elevator Car Replacement	259,531	-	259,531
Harbor Area Webcam/Surveillance Net	43,198	-	43,198
Parcel 10 Structural Rehab	143,747	-	143,747
Parking Lot Debris Catchers	9,310	-	9,310

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2009-2010**

<i>Fund</i>	08-09 Carryover	09-10 Adopted	Total Appropriation
Pier Parking Structures Repairs	542,466	375,000	917,466
Pier Revitalization	573,624	-	573,624
Total	1,635,562	700,000	2,335,562
Wastewater			
Marina Way Pump Station Generator Replacement	110,000	-	110,000
Pier Parking Structure Sewer Repairs	373,310	-	373,310
Portofino Way Sewer Pump Station	-	450,000	450,000
Sanitary Sewers Facilities Rehab	1,485,873	2,500,000	3,985,873
Sanitary Sewer Station Rehab	1,580,936	-	1,580,936
Sewer Pump Station Prevent Maintenance	721,062	-	721,062
Total	4,271,181	2,950,000	7,221,181
Emergency Communications Fund			
Grounding and Lighting Protection for City Facilities	263	-	263
Total	263	-	263
Grand Total	25,859,382	15,933,798	41,793,180

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Project Description	09-10 Adopted Budget
Portofino Way Sewer Pump Station	This project is to design and reconstruct the Portofino Way Sanitary Sewer. The project will replace the existing deficient and damaged pump house, discharge and suction pipes, valves, wet and dry wells, controls, electronics and mechanical components. It is the City's responsibility to proactively manage, operate, and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goal to improve public facilities and infrastructure.	450,000
Sanitary Sewer Facilities Rehabilitation	This project is intended to maintain and improve the City's sewer infrastructure to meet existing and future sewer demands. Through the City's sewer video inspection program, the entire sewer system has been documented for damage and deficiencies. The inspection has revealed that the existing sanitary sewer system sustains various damage patterns and deficiencies that require repair and / or replacement. Failure to perform there required repairs could cause serious backups or spills. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure	2,500,000
Alta Vista Park Diversion and Re-use	This project will be located in the north parking lot of Alta Vista, adjacent to the Community Center. The facilities will divert both dry and wet weather runoff from a 101 acre watershed that is collected by a storm drain system that runs under the parking lot. The diverted flow will be treated and re-used for irrigating the 13 acres of landscaping in the park. The City's goal is to comply with all requirements of the NPDES permit. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, enhance and revitalize the Harbor and Pier area, and to enhance the livability and environmental sustainability of our community.	1,700,000
Wet Weather Bacterial TMDL Implementation	On December 2002, the Los Angeles Regional Water Quality Control Board approved the Wet Weather Bacterial Total Maximum Daily Load (TMDL) for watersheds that discharge stormwater into Santa Maniac Bay. The City is subject to the new regulation which requires the number of days, during "Wet Weather", that bacteria indicators exceed water quality standards be reduced to below "nature condition". The City will meet this requirement through educational and outreach programs, inspections, and demonstration construction projects. The project supports the City's strategic plan goals to enhance public safety and improve public facilities and infrastructure and enhance the livability and environmental sustainability of our community.	175,000
Bicycle Transportation Plan Implementation	This project will continue the implementation of the City's Bicycle Transportation Plan that was adopted by the City Council via resolution no. CC-0512-138 on 12/06/2005. Additional bicycle lanes improve the attractiveness and livability of our neighborhoods.	30,000
Bus Bench Replacement	This project will replace the deteriorated terracotta bus benches with new bus benches constructed of material better suited for beach conditions. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure and to enhance the livability and environmental sustainability of our community.	118,000
Citywide Curb Ramp Improvements	This project includes the installation of curb ramps on City sidewalks to meet ADA requirements. The project supports the City's strategic plan goals to improve public facilities and infrastructure to enhance public safety.	160,000
Grant Avenue/Artesia Boulevard Countdown Pedestrian Signals	This project will replace existing pedestrian signal heads with countdown pedestrian signal heads on Grant Avenue at Green Lane and at Felton Lane, and on Artesia Boulevard at the North Redondo Beach Bikeway and at Felton Lane. The project will increase pedestrian and bicyclist safety when crossing at the North Redondo Beach Bikeway and at Felton Lane. The project support the City's Strategic Plan goals to improve public facilities and infrastructure and to enhance public safety.	33,000
Harbor Drive Resurfacing - Beryl to Herondo	The project includes resurfacing Harbor Drive and Replacing curbs, gutters and crosswalks as necessary. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure and to enhance and revitalize the Harbor and Pier areas.	675,000

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Portofino Way Sewer Pump Station	Wastewater Fund	(5,000)	Decreased maintenance and utilities
Sanitary Sewer Facilities Rehabilitation	Wastewater Fund	(10,000)	Decreased maintenance
Alta Vista Park Diversion and Re-use	Intergovernmental Grants Fund Capital Projects Fund	5,000	Increased maintenance and utilities
Wet Weather Bacterial TMDL Implementation	Storm Drain Improvement Fund Capital Projects Fund	5,000	Increased monitoring costs
Bicycle Transportation Plan Implementation	Proposition C	<1000	Increased maintenance
Bus Bench Replacement	Intergovernmental Grants Fund	<1000	Increased maintenance
Citywide Curb Ramp Improvements	TDA Article III CDBG	-	n/a
Grant Avenue/Artesia Boulevard Countdown Pedestrian Signals	Proposition C Intergovernmental Grants Fund	<1000	Increased maintenance
Harbor Drive Resurfacing - Beryl to Herondo	Proposition C	<(1000)	Decreased maintenance

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Project Description	09-10 Adopted Budget
Inglewood Avenue Resurfacing - Artesia Boulevard to Manhattan Beach Boulevard	The project will repair and resurface Inglewood Avenue from Artesia Boulevard to Manhattan Beach Boulevard. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	1,531,000
LED Streetlight Replacement Project	This project will replace existing streetlight fixtures with energy efficient LED lights. The project will have a significant on City energy use. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure and to enhance the livability and environmental sustainability of our community	618,000
North Redondo Beach Bikeway Lighting & Amenities	This project includes fabrication and installation of solar-powered pathway lighting along the North Redondo Beach Bikeway. Phase II includes benches and trash cans. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and to enhance the livability and environmental sustainability of our community.	45,000
Preventive Maintenance - Alleys, Sidewalks, Curbs and Gutters	The project includes resurfacing and construction as necessary to maintain and repair city alleys, sidewalks curbs and gutters - tasks that are too small to become separate CIP projects, but too large for the Public Works crews to undertake. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure and to enhance the livability and environmental sustainability of our community. It provides customer service to our residents by providing a faster response to their concerns and complaints. It also reduces the City's tip-and fall liability by repairing sidewalks in a timely manner.	100,000
Prospect Avenue Resurfacing - PV Boulevard to Anita	The project will repair and resurface Prospect Avenue from Palos Verdes Boulevard to Anita. Current approved funding is sufficient to resurface from Palos Verdes Boulevard to Avenue A. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	447,000
Residential Street Rehabilitation	Resurface or slurry seal residential streets. The project will increase the life of the existing pavement and improve the ride of the streets. It supports the City's Strategic Plan goal to improve public facilities and infrastructure.	575,000
Riviera Village Improvements	The project includes design and implementation of high priority improvement projects as identified by the City's Riviera Village Working Group. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and enhance financial viability and expand economic opportunities, especially in the commercial areas.	100,000
Traffic Calming	Determine if particular intersections or neighborhoods can have traffic minimized by the use of traffic calming measures. Install traffic calming measures, such as partial diverters, extended curbs, and raised intersections as appropriate. The project supports the City's Strategic Plan goals to maintain and improve public safety and improve the attractiveness and livability of our neighborhoods.	50,000
Avenue of the Arts & Crafts Repairs	This project will repair leaks and damaged floor of the Avenue of the Arts & Crafts using various methods of repairs to ensure that the Avenue is structurally sound and can be safely used by existing businesses and by the public. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and enhance and revitalize the Harbor and Pier area.	300,000
Harbor Railing Replacement	Replace existing City railing around the entire Harbor including all the boat basins. Approximately 2 miles of railing should be replaced. New railing should be of anodized steel. The project supports the City's Strategic Plan goals to enhance public safety, improve public facilities and infrastructure, and enhance and revitalize the Harbor and Pier area.	1,000,000
Pier Circulation Improvements	This project will address pedestrian circulation on the south side of the pier entrance. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and enhance and revitalize the Harbor and Pier area.	250,000
Pier Parking Structure Repairs	Repair Joints, leaks, damaged floor, and other structural members of the pier parking structure using various repair methods. The project supports the City's Strategic Plan goals to enhance public safety , improve public facilities and infrastructure. and enhance and revitalize the Harbor and Pier area.	375,000

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Inglewood Avenue Resurfacing - Artesia Boulevard to Manhattan Beach Boulevard	Intergovernmental Grants Fund	(5,000)	Decreased maintenance
LED Streetlight Replacement Project	Intergovernmental Grants Fund	(50,000)	Decreased utility costs
North Redondo Beach Bikeway Lighting & Amenities	Proposition C Intergovernmental Grants Fund	1,000	Increased maintenance & utilities
Preventive Maintenance - Alleys, Sidewalks, Curbs and Gutters	Capital Projects Fund	<(1000)	Decreased maintenance
Prospect Avenue Resurfacing - PV Boulevard to Anita	Intergovernmental Grants Fund	(5,000)	Decreased maintenance
Residential Street Rehabilitation	Traffic Congestion Relief Capital Projects Fund	(50,000)	Decreased maintenance
Riviera Village Improvements	Capital Projects Fund	1,000	Increased maintenance
Traffic Calming	Capital Projects Fund	<1000	Increased maintenance
Avenue of the Arts & Crafts Repairs	Uplands Fund	(5,000)	Decreased maintenance
Harbor Railing Replacement	Tidelands Funds	10,000	Increased maintenance
Pier Circulation Improvements	Tidelands Funds	5,000	Increased maintenance
Pier Parking Structure Repairs	Tidelands funds Uplands Funds	(5,000)	Decreased maintenance

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Project Description	09-10 Adopted Budget
Pier Structure Repairs	Repair Pier structure and pertinent utilities pursuant to annual maintenance inspections. The project supports the City's Strategic Plan goals to enhance public safety, improve public facilities and infrastructure, and enhance and revitalize the Harbor and Pier area.	200,000
Transient Vessel Dock	This project will renovate and/or replace the transient vessel dock located off the main channel of King Harbor. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and enhance and revitalize the Harbor and Pier area.	16,700
Transient Vessel Moorings	This project will install transient vessel moorings in the main channel of King Harbor Marina. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and enhance and revitalize the Harbor and Pier area.	125,000
Anderson Park Modular Building & Annex Demolition	The project will demolish the Modular Building in Anderson Park, grade the site, and install new sod and irrigation. The project supports the City's Strategic Plan goals to enhance the livability of our community, and improve public facilities and infrastructure.	59,100
Aviation Gymnasium Capital Equipment	The project will remove the existing bleachers in the gym and replace with new bleachers. Replace boiler, and basketball backboard/hoop retraction motors. The project supports the City's Strategic Plan goal to improve public facilities, and infrastructure.	154,000
Dale Page Restroom Building ADA Improvements	Renovate Dale Page Park restrooms. Restrooms will be enlarged, improved, and made handicap accessible. The park restrooms are tiny, non-ADA compliant, poorly lit and ventilated, and housed a building that is old and deteriorated.	97,200
Dominguez Park Restroom ADA/Exterior Improvements	The project will repair the Dominguez Park Restrooms building to bring the restrooms into compliance with ADA. The project supports the City's Strategic Plan goals to enhance the Livability of our community, and to improve public facilities and infrastructure. The project also implements part of the Dominguez Park Master Plan.	152,200
Wilderness Park Brush/Vegetation Thinning	The project will remove brush and properly trim trees and foliage to address potential fire hazards in Wilderness Park and make safety improvements to the access road to ensure emergency vehicle ingress and egress. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	29,000
Council Chambers A/V Upgrade	The project will include improvements to existing council Chambers facility to 1) allow video playback on cable to occur directly from City Hall; 2) upgrade audio-visual presentation capabilities; 3) improve building security; 4) upgrade the dais, seating, and wall covering. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and to enhance public safety and emergency preparedness services for our community.	50,000
Fire Station/Roof Replacement	The project will remove and replace the existing roof and repair dry rotted conditions in the roof structure. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	75,000
Harbor Patrol Facility Replacement	The project includes funds to design and build a permanent facility to replace the existing Harbor Patrol portable trailer. The project supports the City's Strategic Plan goal to enhance public safety and emergency preparedness services for our community, and improve public facilities and infrastructure.	1,425,000
Knob Hill Administrative Area Roof Replacement	The project will replace the existing roof on the Administrative area of the Knob Hill Recreation and Community Services Offices. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	19,000
Transit Center	The project will develop a new Transit Center to replace the existing inadequate South Bay Galleria Transit Center located adjacent to the South Bay Galleria. The project supports the City's Strategic Plan to improve public facilities and infrastructure, and enhance financial viability and expand economic opportunities, especially in the commercial areas.	2,185,598
Comprehensive City Identity Program	The project will continue implementation of the Citywide visual identity and wayfinding program (signage). This phase includes wayfinding and visual indent signage along key business corridors and incorporates standards for park and regulatory signage. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure and enhance financial viability and expand economic opportunities, especially in the commercial areas.	100,000

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Pier Structure Repairs	Tidelands Funds	(5,000)	Decreased maintenance
Transient Vessel Dock	Intergovernmental Grants Fund Tidelands Fund	5,000	Increased maintenance
Transient Vessel Moorings	Intergovernmental Grants Fund Tidelands Fund	5,000	Increased maintenance
Anderson Park Modular Building & Annex Demolition	Subdivision Park Trust Capital Projects Fund	(5,000)	Decreased maintenance & utilities
Aviation Gymnasium Capital Equipment	Subdivision Park	(10,000)	Decreased maintenance & utilities
Dale Page Restroom Building ADA Improvements	CDBG	<(1000)	Decreased maintenance
Dominguez Park Restroom ADA/Exterior Improvements	CDBG Subdivision Park Trust	<(1000)	Decreased maintenance
Wilderness Park Brush/Vegetation Thinning	Subdivision Park Trust	-	n / a
Council Chambers A/V Upgrade	Capital Projects Fund	5,000	Increased maintenance & utilities
Fire Station/Roof Replacement	Capital Projects Fund	(5,000)	Decreased maintenance
Harbor Patrol Facility Replacement	Capital Projects Fund Tidelands Fund	20,000	Increased maintenance costs of a new larger facility
Knob Hill Administrative Area Roof Replacement	Capital Projects Fund	<(1000)	Decreased maintenance
Transit Center	Proposition C Intergovernmental Grants Fund	20,000	Increased maintenance costs of a new larger facility
Comprehensive City Identity Program	Capital Projects Fund Tidelands Funds Uplands Funds	<1000	Increased maintenance & utilities

**CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010**

Project	Project Description	09-10 Adopted Budget
Path of History	The Path of History is a plan for a series of pedestrian-oriented markers, located in significant, accessible public locations throughout the City. The markers portray the City's rich history through photographs and educational text. The City assumed oversight of the project from the leadership Class of 2002. The project supports the City's Strategic Plan goal to enhance the livability and environment sustainability of our community.	14,000
Total		15,933,798

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2009-2010

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact
Path of History	Intergovernmental Grants Fund	- n/a



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REDEVELOPMENT AGENCY



REDONDO BEACH REDEVELOPMENT AGENCY

Adopted Budget

For Fiscal Year 2009-2010

CHAIRMAN

Steven Diels

VICE-CHAIRMAN

Steve Aspel

MEMBERS

Michael A. Gin

Bill Brand

Pat Aust

Matt Kilroy

EXECUTIVE DIRECTOR

William P. Workman

AGENCY GENERAL COUNSEL

Michael Webb

AGENCY TREASURER

Ernie O'Dell



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Redevelopment Agency

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May 15, 2009

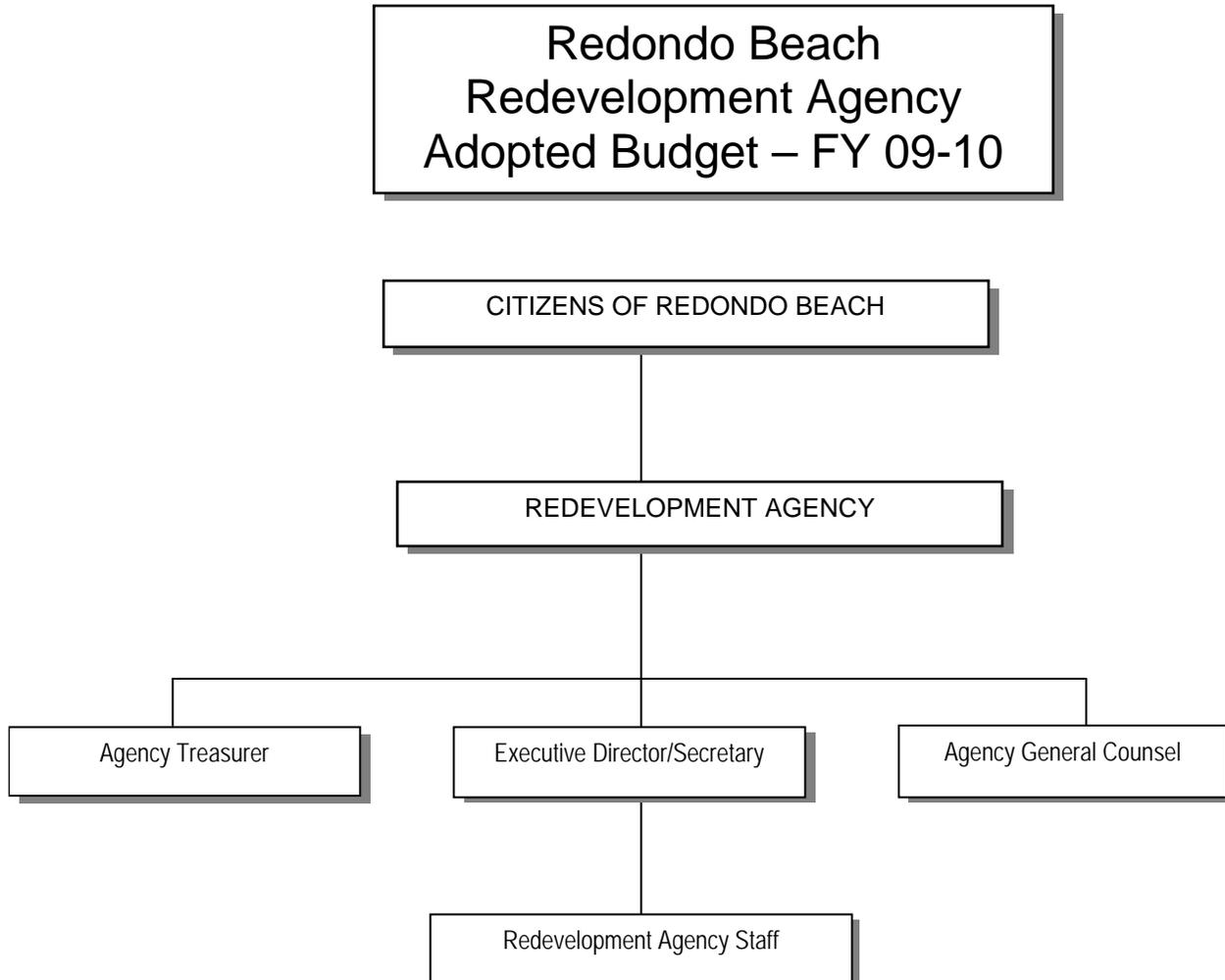
Chair and Members of the Redevelopment Agency
Redondo Beach Redevelopment Agency

Subject: Proposed Budget for Fiscal Year 2009-2010

In accordance with Section 33606 of the California Health and Safety Code, I respectfully submit the Redevelopment Agency Proposed Budget for Fiscal Year 2009-2010 which also includes the budget of the Public Financing Authority, a component unit of the Redevelopment Agency.

The budget includes my recommendations as submitted to the Mayor and City Council in the City's proposed budget. It also incorporates the Redevelopment Agency's AB 1290 Implementation Plan and debt service requirements.

William P. Workman
Executive Director



STATISTICAL PROFILE

Redondo Plaza Project Area

Adopted November 9, 1964
Amendment #1 March 11, 1970
Amendment #2 October 26, 1970
Amendment #3 October 4, 1971
Amendment #4 October 17, 1989
Termination November 9, 2004
Incur Indebtedness by January 1, 2004
Pay Indebtedness by November 9, 2014

South Bay Center Project Area

Adopted November 21, 1983
Termination November 21, 2023
Incur Indebtedness by November 21, 2003
Pay Indebtedness by November 21, 2033

Aviation High School Project Area

Adopted February 27, 1984
Termination February 27, 2024
Incur Indebtedness by February 27, 2004
Pay Indebtedness by February 27, 2034

Harbor Center Project Area

Adopted December 1, 1980
Amendment #1 August 1, 1989
Termination December 1, 2020
Incur Indebtedness by December 1, 2000
Pay Indebtedness by December 1, 2030

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

<i>Fund</i>	Estimated Fund Balances July 1, 2009	+	Adopted Revenues 2009-10	-	Adopted Appropriations 2009-10	+	Other Financing Source (Uses)	=	Estimated Fund Balances June 30, 2010
General Funds:									
Redondo Plaza	-		-		-		-		-
South Bay Center	69,377		2,091,537		1,188,145		(858,800)		113,969
Aviation High School	797,015		205,233		289,437		96,886		809,697
Harbor Center	1,206,828		650,607		906,567		17,201		968,069
Sub-total	2,073,220		2,947,377		2,384,149		(744,713)		1,891,735
Housing Funds:									
Redondo Plaza	3,992,644		115,818		442,136		-		3,666,326
South Bay Center	5,743,084		667,288		746,856		-		5,663,516
Aviation High School	636,981		265,031		102,573		-		799,439
Harbor Center	1,110,736		142,394		1,400		-		1,251,730
Sub-total	11,483,445		1,190,531		1,292,965		-		11,381,011
Debt Service Funds:									
South Bay Center	7,751		1,181		830,218		858,800		37,514
Public Financing Authority	12,581,086		718,547		1,692,931		194,947		11,801,649
Sub-total	12,588,837		719,728		2,523,149		1,053,747		11,839,163
Grand Total	26,145,502		4,857,636		6,200,263		309,034		25,111,909

**SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2009-2010**

	Transfer In	Transfer Out
General Funds:		
South Bay Center	-	858,800
Harbor Center	-	194,947
Debt Service Funds:		
South Bay Center	858,800	-
Public Financing Authority	194,947	-
TOTAL	\$ 1,053,747	\$ 1,053,747

Notes:

- Transfers to the Debt Service Funds are for the payment of principal and interest on the South Bay Center and Pier Reconstruction bond issues.

**SUMMARY OF PERSONNEL
Adopted Budget - FY 2009-10**

Redevelopment Agency

City Attorney

0.30 Assistant City Attorney
0.30

City Manager

0.50 Assistant City Manager
0.50

Financial Services

0.50 Budget, Revenue and Payroll Manager
0.50

Recreation and Community Services

0.30 Recreation and Youth Services Manager
0.52 Analyst
0.52 Handyperson Leadworker
0.30 Housing Manager
1.00 Housing Coordinator
0.52 Maintenance Worker I
0.52 Rehabilitation Inspector Estimator
3.68

Harbor, Business and Transit

0.50 Harbor Business and Transit Director
0.70 Harbor Facilities Manager
1.20

TOTAL PERSONNEL: 6.18

OVERVIEW OF ESTIMATED REVENUES

The Redevelopment Agency's primary revenue sources are tax increment and the investment earnings from the cash held by the Agency. Below is a summary of the fiscal year 2009-2010 estimated revenues by revenue source as compared with the midyear budget of fiscal year 2008-2009 as well as brief descriptions of the changes:

<i>Revenue Source</i>	Midyear FY 2008-09	Adopted FY 2009-10	Increase/ (Decrease)	
Tax Increment	\$4,113,000	\$3,378,751	(\$734,249)	(17.9)%
Investment Earnings	934,500	794,325	(140,175)	(15.0)%
Developer Payments	323,493	337,430	13,937	4.3%
Rental Income	393,582	347,130	(46,452)	(11.8)%
Total Revenues	\$5,764,575	\$4,857,636	(\$906,939)	(15.7)%

Tax Increment - The tax increment revenue estimates reflect a decline due to the prepayment of the outstanding balance of the tax allocation bond in the Aviation High project area.

Investment Earnings - Investment earnings are projected to decline in FY 2009-10. This decline is attributable to lower interest rates available within the investment marketplace resulting from the slowing economy. However, the majority of the investment earnings are pursuant to the South Bay Center bond agreements between the Redevelopment Agency and the Public Financing Authority.

Developer Payments - The estimates for developer payments are based upon the payment schedules included in the South Bay Galleria and Crowne Plaza agreements.

Rental Income - The rental income estimate includes the minimum rent, percentage rent and Pier Association reimbursement from Kincaid's Restaurant.

TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND

<i>Fund</i>	Adopted 2008-09	Midyear 2008-09	Adopted 2009-10	Increase/ (Decrease)	
General Funds:					
Redondo Plaza	-	-	-	-	0.0%
South Bay Center	2,043,237	2,043,237	2,091,537	48,300	2.4%
Aviation High School	923,555	923,555	205,233	(718,322)	(77.8%)
Harbor Center	729,034	729,034	650,607	(78,427)	(10.8%)
Sub-total	3,695,826	3,695,826	2,947,377	(748,449)	(20.3%)
Housing Funds:					
Redondo Plaza	118,768	118,768	115,818	(2,950)	(2.5%)
South Bay Center	656,657	656,657	667,288	10,631	1.6%
Aviation High School	246,524	246,524	265,031	18,507	7.5%
Harbor Center	161,390	161,390	142,394	(18,996)	(11.8%)
Sub-total	1,183,339	1,183,339	1,190,531	7,192	0.6%
Debt Service Funds:					
South Bay Center	72,897	72,897	1,181	(71,716)	(98.4%)
Public Financing Authority	812,513	812,513	718,547	(93,966)	(11.6%)
Sub-total	885,410	885,410	719,728	(165,682)	(18.7%)
Grand Total	5,764,575	5,764,575	4,857,636	(906,939)	(15.7%)

TAX INCREMENT

DESCRIPTION

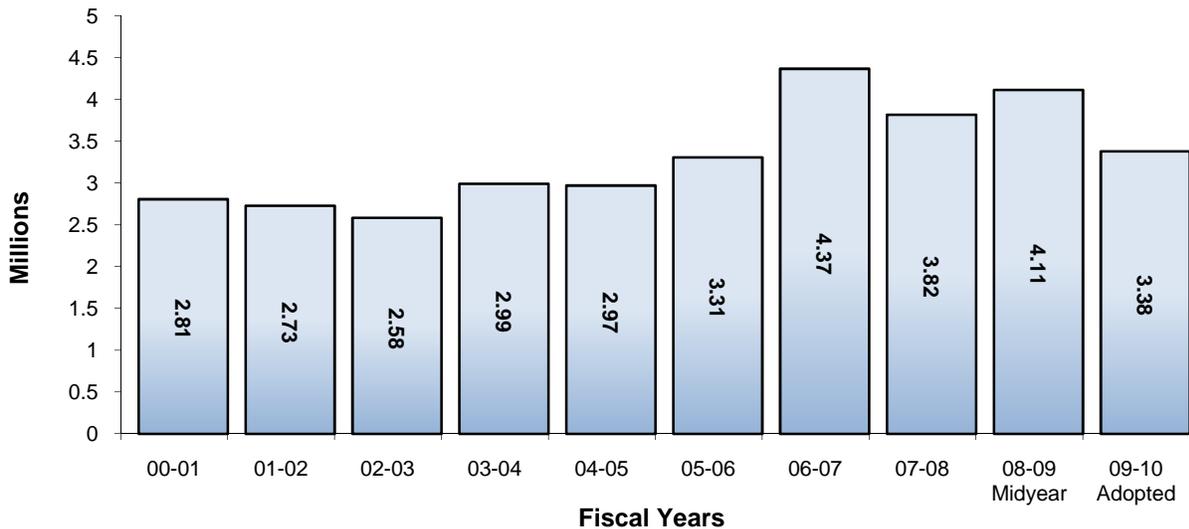
Tax increment is based upon an allocation of taxes equalized prior to adoption of the redevelopment plan (the "base roll"). Taxes collected on any increase in taxable valuation over the base roll are allocated to the Redevelopment agency.

BACKGROUND

Growth of tax increment is realized from the two percent (2%) annual increase allowed by Proposition 13, as well as increased valuations occurring when property is sold or improved and subsequently reassessed. Reductions are realized with property owners seeking downward reassessments in the taxable value of the properties in the project area and subsequent devaluations. The Redondo Plaza project area ceased to generate tax increment during fiscal year 1999-00. The Redevelopment Agency received its lifetime allocation of \$25,000,000 called for in the amended redevelopment plan. The property tax revenue has reverted back to the taxing agencies, including the City.

OUTLOOK

Fiscal year 2009-10 tax increment revenue estimates a decline due to the prepayment of the outstanding balance of the tax allocation bond in the Aviation High project area.



INVESTMENT EARNINGS

DESCRIPTION

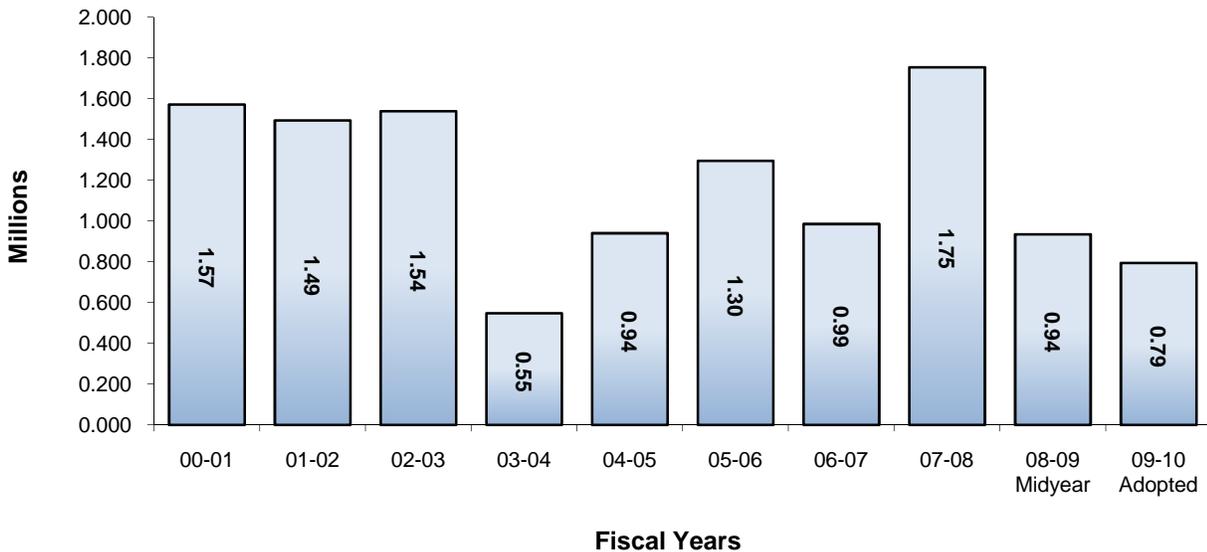
Revenue from investment earnings comes from the prudent investment of the Redevelopment Agency's idle funds.

BACKGROUND

All investments held by the Redevelopment Agency have been authorized by the City of Redondo Beach's Statement of Investment Policy. The policy covers the investments of the City and its component units, including the Redevelopment Agency. Debt issue proceeds are invested through trustees in accordance with the associated trust indentures.

OUTLOOK

Fiscal year 2009-10 investment earnings will decline due to lower interest rates reflecting a slowing economy. However, the majority of the investment earnings are pursuant to the South Bay Center bond agreements between the Redevelopment Agency and the Public Financing Authority.



DEVELOPER PAYMENTS / RENTAL INCOME

DESCRIPTION

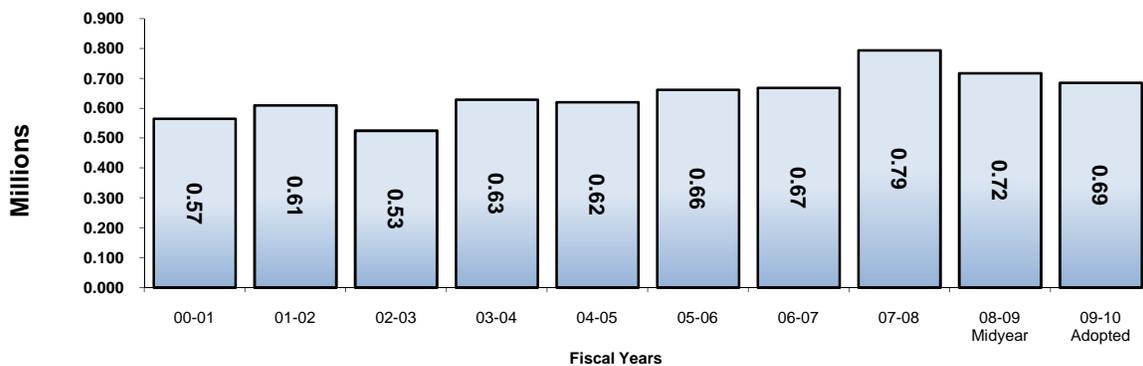
Developer payments are received from the Holiday Inn/Crowne Plaza pursuant to the August 22, 1983 Disposition and Development Agreement and from the South Bay Galleria pursuant to the June 18, 1984 Owner Participation Agreement. However, these payments did not commence until fiscal year 1990-91. In addition, the Public Financing Authority began receiving payments from the RUI One Corp (Kincaid's Restaurant) in January 1999 pursuant to a leasehold agreement dated October 7, 1997.

BACKGROUND

The Disposition and Development Agreement obligated the Redevelopment Agency to assist with property acquisition and in turn obligated the Developer to reimburse the Redevelopment Agency over a 20-year term for costs incurred in connection with such acquisition. The Owner Participation Agreement obligated the Redevelopment Agency to, among other things, provide public financing to allow the construction of a public parking facility which would be leased to the Owner. In return, among other things, the Owner was obligated to make rental payments for a term of 40 years. The financing arrangement with Kincaid's provided for RUI One Corp to construct the restaurant building. The Public Financing Authority purchased the building using a take-out loan repaid from income generated by the lease.

OUTLOOK

Both the Disposition and Development Agreement and the fixed portion of the Owner Participation Agreement include scheduled payment increases. The variable portion of the Owner Participation Agreement is based in part upon the extent to which available space is leased in the South Bay Galleria. Space is anticipated to be substantially leased. The leasehold agreement called for a fixed lease payment in the first year of operation. The Public Financing Authority began receiving a percentage of gross sales in February 2000.



REVENUE DETAIL
FISCAL YEARS 2006-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
General Funds:					
Tax Increment:					
South Bay Center	1,887,123	1,904,934	1,897,311	1,913,000	1,955,000
Aviation High School	637,109	887,556	953,712	895,000	179,751
Harbor Center	294,864	701,378	203,484	482,400	412,000
Investment Earnings:					
Redondo Plaza	(15,609)	-	-	-	-
South Bay Center	-	-	1,083	1,264	3,587
Aviation High School	19,646	34,293	28,387	28,555	25,482
Harbor Center	56,632	74,069	51,667	52,114	34,127
Developer Payments:					
South Bay Center	55,567	122,589	214,307	128,973	132,950
Harbor Center	231,053	160,050	175,911	194,520	204,480
Sub-total	3,166,385	3,884,869	3,525,862	3,695,826	2,947,377
Housing Funds:					
Tax Increment:					
South Bay Center	471,781	476,233	474,328	478,000	489,000
Aviation High School	159,277	221,889	238,428	224,000	240,000
Harbor Center	73,716	175,345	50,871	120,600	103,000
Investment Earnings:					
Redondo Plaza	81,459	139,060	133,061	118,768	115,818
South Bay Center	108,220	199,355	201,973	178,657	178,288
Aviation High School	7,912	19,509	24,351	22,524	25,031
Harbor Center	23,505	47,147	47,598	40,790	39,394
Miscellaneous:					
Redondo Plaza	11,909	48,698	24,719	-	-
South Bay Center	11,909	48,698	24,719	-	-
Aviation High School	-	-	-	-	-
Sub-total	949,688	1,375,934	1,220,048	1,183,339	1,190,531
Debt Service Funds:					
Investment Earnings:					
South Bay Center	57,787	78,089	48,032	72,897	1,181
Public Financing Authority	955,136	393,252	1,217,952	418,931	371,417
Bond Proceeds					
Public Financing Authority	-	-	7,820,972	-	-

REVENUE DETAIL
FISCAL YEARS 2006-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
Rental Income:					
Public Financing Authority	375,162	385,416	403,864	393,582	347,130
Sub-total	1,388,085	856,757	9,490,820	885,410	719,728
TOTAL REDEVELOPMENT AGENCY	5,504,158	6,117,560	14,236,730	5,764,575	4,857,636

OVERVIEW OF APPROPRIATIONS

The appropriations for fiscal year 2009-2010 reflect the following selected programs and activities:

SOUTH BAY CENTER

Galleria Security – In June 1993, the Redevelopment Agency first entered into an agreement with the City to fund security at the Galleria South Bay. The City has a cost sharing agreement with the Galleria at South Bay whereby off-duty Redondo Beach police officers are hired as mall security. The agreement has fixed the costs at \$108,000 annually.

Administration – The administration costs represent the County's \$26,400 administrative fee.

Pass Through Payments – In November 1983, the Redevelopment Agency and the County of Los Angeles entered into an agreement for reimbursement of tax increment funds. It was recognized that the South Bay Center project area needed to utilize a substantial portion of the annual tax increment reimbursement in the early years to finance its redevelopment activities. Therefore, the County taxing entities agreed to defer receipt of tax increment reimbursement from the Redevelopment Agency. With the issuance of the South Bay Center 1996 tax allocation bonds, the deferral process was revised. Pursuant to the agreement reached with the County revising the deferral process, the pass through payments are only deferred to the extent that sufficient revenue is received by the Agency to make its debt service payments required by the bond issue.

Tax Allocation Bonds – In July 1996, the Redevelopment Agency issued \$8,660,000 in tax allocation bonds for the purpose of financing improvements within the project area. The principal and interest payments funded from tax increment revenues are paid to the Public Financing Authority (the holder of the bonds).

AVIATION HIGH SCHOOL

Administration – The administration costs represent the \$12,800 County administrative fee.

Pass Through Payments – In February 1984, the Redevelopment Agency and the County of Los Angeles entered into an agreement for reimbursement of tax increment funds. It was recognized that the Aviation High School project area needed to utilize a substantial portion of the annual tax increment in the early years to finance its redevelopment activities. Therefore, the County taxing entities agreed to defer receipt of tax increment reimbursement from the Redevelopment Agency. This agreement remained unchanged with the issuance of tax allocation bonds in 2001 and again with the issuance of the tax allocation bonds in 2008. The pass through payments and proceeds of long-term debt reflect the amounts to be deferred.

OVERVIEW OF APPROPRIATIONS

Tax Allocation Bonds – In November 2008, the Redevelopment Agency prepaid \$2,145,000 of the \$2,845,000 outstanding balance of the Series 2000 Variable Rate Demand Tax Allocation Bonds. The Agency then issued \$700,000 of short-term fixed rate Aviation Refunding Bonds to redeem the remaining bond balance of \$700,000. The bonds were issued through a private placement, with the City purchasing the bonds from the Agency in lieu of trying to place the issue with a third-party. Based on the average annual tax allocation, net of the 20% housing set-aside, over the past five years, it is anticipated that the bonds will be repaid within three years.

HARBOR CENTER

Administration – The administration costs include the \$5,600 County administrative fee. In addition, the accumulated developer payment revenue serves as a portion of the “General Fund” of the Agency with administration costs of \$200,923 in personnel expenditures and \$276,443 in maintenance and operations.

City Advance – In June 1990, the Redevelopment Agency entered into an agreement with the City to repay amounts advanced by the City for land acquisition in connection with the Harbor Center project area. Per the agreement, interest accrued on the outstanding balance at the current rate of the Local Agency Investment Fund (LAIF). Beginning in FY 2007-08, the Redevelopment Agency resumed repayments on the advance based on available revenue and is committed to continue such repayments as revenue is available.

Pier Reconstruction Bond Issue – In October 2001, the Public Financing Authority issued Pier Reconstruction refunding revenue bonds. These bonds were issued to refund the Redevelopment Agency’s 1993 tax allocation bonds. They are secured by tax increment from the Harbor Center project area. Therefore, the transfer of tax increment is reflected in the Harbor Center project area while the interest expense on the bond issue is reflected in the Public Financing Authority.

HOUSING

Administration – The administration costs include personnel expenditures of \$275,756. The maintenance and operations expenditures include the County’s \$11,200 administrative fee.

Handyperson Program – The handyperson program provides eligible low-income homeowners with exterior improvements and certain interior repairs to their homes and properties. The work is completed by the City’s handyperson crew at no cost to the homeowner.

Owner Rehabilitation Loan Program – A program which provides loans of up to approximately \$20,000 for rehabilitation to low-income households was previously funded by the Community Development Block Grant (CDBG). The Agency has reinstated the program and will receive the deferred interest and principal payments upon the sale or refinance of the home.

OVERVIEW OF APPROPRIATIONS

Inclusionary Housing Program – Provides counseling and assistance to homebuyers and developers. The program performs monitoring tasks associated with units that are “set-aside” for rent or purchase by low and moderate income persons. It also enhances the livability of neighborhoods and promotes economic growth in the community.

PUBLIC FINANCING AUTHORITY

Administration – The October 1997 agreement referred to above also states that the Public Financing Authority is responsible for the restaurant’s water utility payment. This payment is reflected in the administration costs. In addition, on-going consultant fees in connection with the bond issues are included.

Revenue Bonds – In July 1996, the Public Financing Authority issued \$10,330,000 in revenue bonds to acquire the South Bay Center tax allocation bonds and to finance certain public capital improvements within the City. In February 2008, those bonds were refinanced to secure a lower interest rate, shorten the length of the debt, and strengthen the ability to make debt service payments. The bonds are secured by the investment earnings received from the principal and interest payments of the South Bay Center tax allocation bonds.

Refunding Revenue Bonds – In October 2001, the Public Financing Authority issued \$3,500,000 in refunding revenue bonds to refinance the Redevelopment Agency’s 1993 Pier Reconstruction tax allocation and revenue bonds and to finance certain redevelopment activities within or of benefit to the Harbor Center project area.

First California Bank Loan – In April 1999, the Public Financing Authority entered into a \$1,750,000 loan agreement with First California Bank(formerly South Bay Bank) which is amortized at a variable interest rate. Proceeds of the loan were used to purchase the building on the Redondo Beach Municipal Pier Deck leased by Kincaid’s Restaurant.

Kincaid’s Pass-Through – In October 1997, a leasehold agreement with RUI One Corp (Kincaid’s Restaurant) was signed. Pursuant to the agreement, any rental income received from Kincaid’s that is not needed for the Public Financing Authority’s financial obligations is to be “passed through” to the City.

TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND

<i>Fund</i>	Midyear 2008-09	Adopted 2009-10	Increase/ (Decrease)	
<i>General Funds:</i>				
South Bay Center	1,165,507	1,188,145	22,638	1.9%
Aviation High School	524,405	289,437	(234,968)	(44.8%)
Harbor Center	1,101,858	906,567	(195,291)	(17.7%)
Sub-total	2,791,770	2,384,149	(407,621)	(14.6%)
<i>Housing Funds:</i>				
Redondo Plaza	363,935	442,136	78,201	21.5%
South Bay Center	646,213	746,856	100,643	15.6%
Aviation High School	94,893	102,573	7,680	8.1%
Harbor Center	1,600	1,400	(200)	(12.5%)
Sub-total	1,106,641	1,292,965	186,324	16.8%
<i>Debt Service Funds:</i>				
South Bay Center	830,656	830,218	(438)	(0.1%)
Public Financing Authority	1,611,405	1,692,931	81,526	5.1%
Sub-total	2,442,061	2,523,149	81,088	3.3%
Grand Total	6,340,472	6,200,263	(140,209)	(2.2%)

APPROPRIATIONS SUMMARY BY FUND / BY EXPENDITURE TYPE
FISCAL YEAR 2009-2010

<i>Fund</i>	Personnel	Maintenance & Operations	Capital Outlay	Total
<i>General Funds:</i>				
South Bay Center	-	1,188,145	-	1,188,145
Aviation High School	-	289,437	-	289,437
Harbor Center	200,923	705,644	-	906,567
Sub-total	200,923	2,183,226	-	2,384,149
<i>Housing Funds:</i>				
Redondo Plaza	168,969	273,167	-	442,136
South Bay Center	375,786	371,070	-	746,856
Aviation High School	68,939	33,634	-	102,573
Harbor Center	-	1,400	-	1,400
Sub-total	613,694	679,271	-	1,292,965
<i>Debt Service Funds:</i>				
South Bay Center	-	830,218	-	830,218
Public Financing Authority	-	1,692,931	-	1,692,931
Sub-total	-	2,523,149	-	2,523,149
Grand Total	814,617	5,385,646	-	6,200,263

FIVE-YEAR OVERVIEW OF APPROPRIATIONS
FISCAL YEARS 2005-2006 TO 2009-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
General Funds:					
Galleria Security:					
South Bay Center	117,973	108,000	108,000	108,000	108,000
Administration:					
Redondo Plaza	297,659	84,102	-	-	-
South Bay Center	23,030	64,972	25,961	26,400	26,400
Aviation High School	13,883	20,088	15,120	12,000	12,800
Harbor Center	216,449	333,725	337,671	387,552	477,366
Pass Through Payments:					
South Bay Center	1,011,111	1,147,983	1,067,558	1,031,107	1,053,745
Aviation High School	340,535	485,517	511,641	482,405	96,886
Debt Issue:					
Aviation High School	-	-	-	30,000	-
Principal Payments:					
South Bay Center	-	327,462	-	-	-
Aviation High School	523,870	-	945,383	-	175,000
Harbor Center	208,914	-	750,218	-	217,053
Interest:					
Aviation High School	113,239	-	90,017	-	4,751
Harbor Center	359,687	399,331	475,703	714,306	212,148
Sub-total	3,226,350	2,971,180	4,327,272	2,791,770	2,384,149

FIVE-YEAR OVERVIEW OF APPROPRIATIONS
FISCAL YEARS 2005-2006 TO 2009-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
<i>Housing Funds:</i>					
Administration:					
South Bay Center	188,659	156,888	304,042	282,278	304,720
Aviation High School	81,113	70,741	104,163	94,893	102,573
Harbor Center	1,595	2,969	1,711	1,600	1,400
Inclusionary Housing:					
Redondo Plaza	-	-	-	64,000	86,428
South Bay Center	-	-	-	64,000	86,428
Handyperson Program:					
Redondo Plaza	99,634	47,307	97,378	214,090	255,708
South Bay Center	99,634	47,307	97,378	214,090	255,708
Owner Rehabilitation Loan Program:					
Redondo Plaza	18,214	45,341	158,957	85,845	100,000
South Bay Center	18,214	45,341	158,957	85,845	100,000
Sub-total	507,063	415,894	922,585	1,106,641	1,292,965

FIVE-YEAR OVERVIEW OF APPROPRIATIONS
FISCAL YEARS 2005-2006 TO 2009-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
<i>Debt Service Funds:</i>					
Administration:					
Public Financing Authority	335,320	142,484	140,395	150,578	287,009
Interest Expense:					
South Bay Center	704,589	349,498	1,016,273	665,656	650,218
Public Financing Authority	953,355	950,055	1,020,362	891,640	831,286
Debt Issuance:					
Public Financing Authority	-	-	163,018	-	-
Principal Payments:					
South Bay Center	125,000	140,000	315,000	165,000	180,000
Public Financing Authority	1,532,276	430,257	9,070,452	386,774	442,685
Kincaid's Pass-Through:					
Public Financing Authority	27,365	172,609	175,561	182,413	131,951
Sub-total	3,677,905	2,184,903	11,901,061	2,442,061	2,523,149
TOTAL REDEVELOPMENT AGENCY	7,411,318	5,571,977	17,150,918	6,340,472	6,200,263

FIVE-YEAR OVERVIEW OF OTHER FINANCING SOURCES (USES)
FISCAL YEARS 2005-2006 TO 2009-2010

<i>Fund</i>	Actual 2005-06	Actual 2006-07	Actual 2007-08	Midyear 2008-09	Adopted 2009-10
<i>General Funds:</i>					
Proceeds of Long-term Debt:					
South Bay Center	393,221	-	-	-	-
Aviation High School	340,535	485,442	511,641	482,405	96,886
Harbor Center	273,737	399,331	407,415	431,072	212,148
Transfer from Debt Service Funds:					
Harbor Center	-	-	676,147	-	-
Aviation Bond Debt Service:					
Aviation High School	-	(806,075)	-	(895,000)	-
Pier Bond Debt Service:					
Harbor Center	-	(361,123)	-	(199,166)	(194,947)
South Bay Center Bond Debt Service:					
South Bay Center	(838,995)	(836,465)	(838,040)	(838,273)	(858,800)
Sub-total	168,498	(1,118,890)	757,163	(1,018,962)	(744,713)
<i>Debt Service Funds:</i>					
Debt Service:					
South Bay Center	838,995	493,233	9,597,831	838,273	858,800
Public Financing Authority	-	555,097	10,562,275	1,094,166	194,947
Transfer to General Funds:					
South Bay Center	-	-	(10,562,275)	-	-
Public Financing Authority	-	-	(9,435,937)	-	-
Sub-total	838,995	1,048,330	161,893	1,932,439	1,053,747
TOTAL REDEVELOPMENT AGENCY	1,007,493	(70,560)	919,057	913,477	309,034

ANNUAL GENERAL FUNDS BUDGET
FISCAL YEAR 2009-2010

	REDONDO PLAZA	SOUTH BAY CENTER	AVIATION HIGH SCHOOL	HARBOR CENTER	TOTAL
ESTIMATED FUND BALANCE - July 1, 2009	-	69,377	797,015	1,206,828	2,073,220
Revenues					
Tax Increment	-	1,955,000	179,751	412,000	2,546,751
Investment Earnings	-	3,587	25,482	34,127	63,196
Developer Payments	-	132,950	-	204,480	337,430
Total Revenues	-	2,091,537	205,233	650,607	2,947,377
Expenditures					
Galleria Security	-	108,000	-	-	108,000
Administration	-	26,400	12,800	477,366	516,566
Pass Through Payments	-	1,053,745	96,886	-	1,150,631
Harbor Debt Interest Expense	-	-	-	212,148	212,148
Harbor Debt Repayment	-	-	-	217,053	217,053
Aviation Bond Principal Payment	-	-	175,000	-	175,000
Aviation Bond Interest Expense	-	-	4,751	-	4,751
Total Expenditures	-	1,188,145	289,437	906,567	2,384,149
Other Financing Sources (Uses)					
Proceeds of Long-term Debt	-	-	96,886	212,148	309,034
Transfer from Debt Service Funds	-	-	-	-	-
Aviation Bond Debt Service	-	-	-	-	-
Pier Bond Debt Service	-	-	-	(194,947)	(194,947)
South Bay Center Bond Debt Service	-	(858,800)	-	-	(858,800)
Total Other Financing Sources (Uses)	-	(858,800)	96,886	17,201	(744,713)
ESTIMATED FUND BALANCE - June 30, 2010	-	113,969	809,697	968,069	1,891,735

ANNUAL HOUSING FUNDS BUDGET
FISCAL YEAR 2009-2010

	REDONDO PLAZA	SOUTH BAY CENTER	AVIATION HIGH SCHOOL	HARBOR CENTER	TOTAL
ESTIMATED FUND BALANCE - July 1, 2009	3,992,644	5,743,084	636,981	1,110,736	11,483,445
Revenues					
Tax Increment	-	489,000	240,000	103,000	832,000
Investment Earnings	115,818	178,288	25,031	39,394	358,531
Total Revenues	115,818	667,288	265,031	142,394	1,190,531
Expenditures					
Administration	-	304,720	102,573	1,400	408,693
Inclusionary Housing Program	86,428	86,428	-	-	172,856
Handyperson Program	255,708	255,708	-	-	511,416
Owner Rehabilitation Loan Program	100,000	100,000	-	-	200,000
Total Expenditures	442,136	746,856	102,573	1,400	1,292,965
ESTIMATED FUND BALANCE - June 30, 2010	3,666,326	5,663,516	799,439	1,251,730	11,381,011

ANNUAL DEBT SERVICE FUNDS BUDGET
FISCAL YEAR 2009-2010

	SOUTH BAY CENTER	PUBLIC FINANCING AUTHORITY	TOTAL
ESTIMATED FUND BALANCE - July 1, 2009	7,751	12,581,086	12,588,837
Revenues			
Investment Earnings	1,181	371,417	372,598
Rental Income	-	347,130	347,130
Total Revenues	1,181	718,547	719,728
Expenditures			
Administration	-	287,009	287,009
Interest Expense	650,218	831,286	1,481,504
Principal Payments	180,000	442,685	622,685
Kincaid's Pass-Through	-	131,951	131,951
Total Expenditures	830,218	1,692,931	2,523,149
Other Financing Sources (Uses)			
South Bay Center Bond Debt Service	858,800	-	858,800
Pier Bond Debt Service	-	194,947	194,947
Total Other Financing Sources (Uses)	858,800	194,947	1,053,747
ESTIMATED FUND BALANCE - June 30, 2010	37,514	11,801,649	11,839,163

REDEVELOPMENT AGENCY

Core Service Activities

- The Mayor and City Council will conduct approximately 12 meetings of the Public Finance Authority and the Redevelopment Agency.
- The City Treasurer will prepare monthly and quarterly management reports detailing cash and investment positions within the Public Financing Authority and the Redevelopment Agency.
- The City Treasurer will conduct an annual review of the Redevelopment Agency Comprehensive Statement of Investment Policy and maintain policy's professional certification.
- The Recreation and Community Services Department will provide \$200,000 in deferred payment loans for housing rehabilitation projects to between three and four low income homeowners through CDBG.
- The Recreation and Community Services Department will administer CDBG mobility access projects and provide handyperson improvements for 40 low income homeowners.
- The Harbor, Business and Transit Department will fund approximately \$600,000 to the Handyperson, Commercial Rehabilitation, and Deferred Loan programs.

Key Projects and Assignments

- The Planning Department will complete a comprehensive update of the Housing Element of the General Plan for consideration of the City Council by July 2009, and consider necessary revisions to achieve certification of the Housing Element (following review by the California Department of Housing and Community Development) by October 2009.

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