City of Redondo Beach
California

North Branch Library
Opening Celebration
September 28, 2010

redondo
BEACH

Adopted Budget
Fiscal Year 2010-2011

CITY OF REDONDO BEACH
CALIFORNIA

ADOPTED BUDGET
Fiscal Year 2010-2011

MAYOR
Michael A. Gin

CITY COUNCIL
Steve Aspel
Bill Brand
Pat Aust
Steven Diels
Matt Kilroy

CITY MANAGER
William P. Workman

ASSISTANT CITY MANAGER
David Biggs

CITY ATTORNEY
Michael Webb

CITY CLERK
Eleanor Manzano

CITY TREASURER
Ernie O'Dell

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For

Excellence in Operating Budgeting

Fiscal Year 2009-2010

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Redondo Beach

For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.

February 18, 2010

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CSMFO President

Pamela Arends-King, Chair
Budgeting & Financial Reporting

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

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City of Redondo Beach

California

For the Fiscal Year Beginning

July 1, 2009

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Executive Director

CITY OF REDONDO BEACH

MAYOR AND CITY COUNCIL

Michael A. Gin
Mayor

Steve Aspel
Councilmember
District 1

Bill Brand
Councilmember
District 2

Pat Aust
Councilmember
District 3

Steven Diels
Councilmember
District 4

Matt Kilroy
Councilmember
District 5

CITY OFFICIALS

William P. Workman
City Manager

David Biggs
Assistant City Manager

Michael Webb
City Attorney

Eleanor Manzano
City Clerk

Ernie O'Dell
City Treasurer

Maggie Healy
Acting Director of Recreation & Community Services

Daniel P. Madrigal
Fire Chief

Steve Huang
City Engineer/Chief Building Official

Gwendolyn Parker
Harbor, Business and Transit Director

Chris Benson
Information Technology Director

Aaron Jones
Planning Director

W. Joseph Leonardi
Chief of Police

Jean Scully
Director of Library Services

Michael Witzansky
Public Works Director

Diana Moreno
Financial Services Director

CITY OF REDONDO BEACH
ADOPTED BUDGET
FISCAL YEAR 2010-2011

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CITY MANAGER'S MESSAGE

redondo
BEACH

Office of the City Manager

415 Diamond Street, P.O. Box 270
Redondo Beach, California 90277-0270
www.redondo.org

tel 310 372-1171
fax 310 379-9268

May 16, 2010

Dear Mayor and Members of the City Council:

The current fiscal year is quickly coming to a close with many achievements to celebrate and numerous challenges successfully overcome by hard work. Submitted for the City Council's consideration is the proposed budget from the City Manager for the coming fiscal year 2010-11.

The proposed FY 10-11 budget balances expenditures with available revenues through a series of recommended decision packages. This is a retrenchment budget that reduces municipal services. The "Great Recession" has ravaged the City's revenue sources. There appears to be very little on the horizon in California that will substantially change the difficult economic conditions we face. Consequently, the FY 10-11 budget balancing is based on requesting continued employee compensation concessions, reductions in authorized employee positions, cuts in capital projects funding and minor revenue enhancements.

Looking Back at the 2009-10 Fiscal Year

Our commitment is to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community. Some of the important FY 09-10 achievements in support of that mission include:

- Completion of the Harbor Coastal Land Use Plan
- Installation of recreational improvements at Anderson and Franklin Parks
- Provision of quality police and fire services
- Protection of the environment with the Alta Vista and Sapphire storm water projects
- Acquisition of a permit to continue operation of Seaside Lagoon
- Secured $5.2 million in federal economic stimulus funding for City infrastructure
- Completion of 75% of the new North Branch Library
- Approval of the Shade Hotel lease and plans for the South Bay Center South project
- Completion of Torrance Boulevard's Landscape Improvements
- Facilitation of Kohl's Department Store Opening

Outlook for the 2010 -11 Fiscal Year

Redondo Beach has been resilient and agile in responding to the multi-year economic crisis hurting our City and many other communities across the State. Our resilience is a reflection of the Mayor & City Council's leadership and the City employees' dedication to serving the community. While this budget maintains a 8.33% General Fund emergency reserve, the City's declining revenue base requires Departments to make significant cuts to bridge a $3.7 million budget gap AFTER accounting for what we hopefully gain in the employee associations agreeing to the requested continuation of their compensation concessions.

The State and Federal government have been infamous for their budget deficits due to focusing their attention on increasing expenditures with little regard for the revenue needed to pay for those expenditures. Often heard from me is the adage "City budgeting begins with revenue, then you can start the debate about how to spend that revenue which is available." Unfortunately, our revenues are highly restrained and we are not seeing a revenue rebound in this economy. Instead, we may be entering an era of a "new lower normal"; that is, lower revenues to support municipal services and pay employees. This seems to be consistent with the UCLA Economic Forecast that indicates we can expect "little or no growth in the state for the balance of 2010, with the economy picking up speed slightly by the beginning of next year."

Every budget is built around key assumptions about what will happen in the coming year. The key assumptions used for developing our underlying fiscal plan were as follows:

- *Projected Revenues*
  - Property taxes will be decreasing primarily due to a CPI decline in the Proposition 13 calculation.
  - Sales taxes will be increasing from the midyear budget for FY 09-10 as consumer spending begins to increase. However, they are down significantly from FY 08-09.
  - Utility users' taxes will be increasing slightly with rising energy costs.
  - Transient occupancy (hotel room) taxes will be increasing when compared to the midyear budget for FY 09-10 from a strengthened travel and tourism industry, but they remain down significantly from FY08-09.
  - Fees and charges will remain relatively flat with increases to parking meter fees being mostly offset by decreases to other fees and charges affected by fewer transactions.
  - Business license taxes will be flat as private construction activity increases are offset by the delayed effect of business closures.
  - Motor vehicle license taxes will be down as a result of the State's budgetary problems.
  - State actions to take away local City revenues are likely by shifting to local government its service responsibilities. It is unknown at this time what precise new attacks will have to be endured.
  - The dismal California unemployment rate of 12% will heavily weigh down consumer spending on goods, housing and travel translating to fewer taxes.

- *Projected Expenditures*
  - Without employee compensation concessions, personnel costs will climb without revenue to pay the expenses due to contracted salary adjustments, benefit cost increases, retirement cost increases and post-retirement health benefit costs.
  - Maintenance & operation expenses are increased only with a Decision Package recommended by the City Manager for a specific expenditure purpose.
  - Internal service fund allocations remain flat until the regularly scheduled midyear budget adjustment.

- *Projected Reserves, Designations and Fund Balances*
  - The General Fund Reserve of approximately $6.0 million would be exhausted in FY 10-11 should actions not be taken to match revenues with expenditures.
  - In FY 11-12, the Public Employees Retirement System (PERS) will increase its assessment to the City approximately $1.5 million to cover their investment losses to pay for the defined benefit program. A Decision Package is proposed to designate funding in preparation for that liability.
  - The Harbor Uplands Fund balance is declining and actions are being taken to correct this situation consistent with the City Council's approved Harbor Enterprise Action Plan.
  - The Lighting & Landscape District continues to drain General Fund resources because Council adjustments to charge rates have been constrained by the courts and voter/taxpayer resistance.
  - One-time year end designation money is not forecasted to be available to replenish the Liability and Workers' Compensation Funds.

The City Council adopted the following preferred budget balancing options and the staff has used them as the guideposts in crafting the proposed budget:

Budget Shortfall Options to Pursue (not in priority)

- Secure employee wage and benefit concessions
- Maintain frozen positions
- Identify and quantify services for reduction of operational costs and consolidation of facilities
- Reduce Commission meetings to save money and staff time
- Pursue federal and other outside funding for operations and capital expenditures
- Increase interagency and intergovernmental collaboration and cooperation to share procurement and reduce operational costs

The City Manager's "Seven Point Budget Balancing Approach" is detailed here:

#1 Cutting maintenance & operational expenditures and consolidating facilities

#2 Adopting selected revenue enhancements, i.e., fees, charges, penalties

#3 Reducing discretionary General Fund capital improvement projects

#4 Reducing personnel expenses by limiting part-time hours and deauthorizing selected vacant positions

#5 Reducing personnel expenses by deauthorizing selected filled positions

#6 Negotiating compensation concessions from employee bargaining associations

#7 Expediting economic development opportunities and evaluating additional revenue sources

Overview of Developing the Proposed Budget

The City Manager is responsible for delivering a proposed budget to the City Council by May 16 of each year. This is done in accordance with the City Charter and the Council's Financial Policies. The City Manager is directly responsible to the City Council under the City Charter to 1) prepare and submit the annual budget to the Council 2) advise the Council on the City's financial condition and future needs 3) be responsible for the budget's administration after adoption 4) prepare and submit a complete report on year-end financial and administrative activities. The City's fiscal year runs from July 1 to June 30.

Every year the budget development process begins with an assessment of our revenue base, followed by an evaluation of potential changes in that revenue base. Next, the proposed expenditure plan for services and capital projects is prepared by the City's Department Heads under the direction of the City Manager. The City's expenditures are categorized into five areas: Personnel; Maintenance & Operations; Internal Service Fund Allocations; Capital Outlay; and Capital Improvements.

The Departments were directed to prepare their budgets starting at the expenditure and service levels adopted by the City Council for FY 09-10. Adjustments were then made to departmental expenditure budgets in the Personnel category that reflect changes due to labor agreements and employee movements within authorized compensation schedules. Expenditures in the departmental Internal Service Fund expenditure category were kept at the FY09-10 midyear level to be adjusted again at the FY10-11 midyear budget review. The combination of all of the above changes set the anticipated departmental "base" budget for FY 10-11.

Those Departments seeking changes to their base budgets or service levels were required to submit a supplemental request *(known as a "Decision Package")* to the City Manager for each change. Departments were directed to recommend Decision Packages to reduce their anticipated base budget as well as back-up choices should economic conditions worsen.

The highest priority Decision Packages are recommended for approval by the City Council as reductions and supplements to the departments' FY 10-11 base budgets. We have many more departmental needs than we have funding available. The City is primarily a service organization with 75% of our costs associated with the personnel to provide the service in the General Fund.

The following criteria were used in the evaluation and ranking of Decision Packages. However, higher priority was given to providing resources to the police, fire, paramedic and public works functions.

1. Would the Decision Package reduce ongoing General Fund departmental expenditures to align with available City funding resources?

2. Would the Decision Package sustain or improve revenues to the City?

3. Would the Decision Package be needed to comply with mandates or fund unavoidable costs for current basic services?

4. Would the Decision Package be needed to protect the health and safety of the public, employees or environment?

5. Would the Decision Package support achievement of goals and objectives in the Strategic Plan?

6. Would the Decision Package improve organizational efficiency, economy or effectiveness?

7. Would the Decision Package fill gaps in current services or meet new service needs?

This budget is about making tough choices. The economy's downward spiral is taking with it the municipal revenues expected to pay for City services. Using the criteria described above and guided by our corporate value of *"Fiscal Responsibility"*, a total of 49 Decision Packages are recommended. The total amount of revenue enhancement recommended is $300,000. The total amount of proposed reductions for all Decision Packages is $4.1 million with $2.9 million recommended for the General Fund. The total amount of proposed appropriations for all Decision Packages is $1.2 million with $600,000 recommended for the General Fund. Decision Packages recommended by the City Manager are listed immediately following this message.

A key Decision Package for the City Council to consider as part of the "Seven Point Plan" for balancing the budget is a reduction in funding dedicated to General Fund capital projects through the Capital Improvement Projects Fund. Each year, by policy, the City Council endeavors to designate $1 million in year-end general funds to the Capital Improvements Project Fund. Last year, the FY 09-10 budget resulted in $1,045,000 of the Capital Projects Improvement Fund being returned to the General Fund to help balance the budget. At FY 08-09 year end closing, just $700,000, was transferred to the Capital Projects Improvement Fund from the General Fund, since $1 million was not available. In order to balance the proposed FY 10-11 budget, this $700,000 is recommended to be returned to the General Fund with an additional $600,000 in Capital Project Improvement Fund balance appropriated to the North Branch Library, but not expected to be needed, being returned to the General Fund. This will allow for just $395,000 of the most needed General Fund capital projects to be recommended for funding.

The continued deferral of General Fund capital improvement needs will have a detrimental impact on City operations. While many of the General Fund capital projects planned for in the Five Year CIP have been deferred to later year, funded from alternative funds, which have become available through grants, or have some level of carry-over funding which results in the ability to skip a year of funding, these measures cannot be sustained indefinitely.

Other key Decision Packages as part of the "Seven Point Plan" relate to the scaling back of part-time pay and positions as well as the deauthorization of the following full-time positions. A total of 9 full-time positions are recommended for deauthorization. Of those, 2 are filled and 7 are vacant or filled with planned retirements.

- Harbor Projects Analyst – Harbor, Business & Transit (vacant)
- Harbor Facilities Manager – Harbor, Business & Transit (filled)
- Business Systems Analyst – Financial Services (filled)
- Administrative Coordinator – Recreation & Community Services (reclassified)
- Administrative Specialist – Fire (vacant)
- Park Maintenance Leadworker – Public Works (vacant)
- Senior Park Caretaker – Public Works (vacant)
- Maintenance Worker I (2) – Public Works (vacant)

Central to the "Seven Point Plan" is seeking the cooperation of our employees in reopening labor agreements to negotiate reduced personnel costs. Proposed cost cutting along with revenue enhancements will not be enough to correct for the economic impacts on the City. Therefore, the following employee compensation concessions are proposed as continuing:

- Deferral of the 2009 contracted 4% salary increase for another year ($1,370,000 – General Fund) for employees represented by the RBCEA, RBPSA, RBPOA Management, and Teamsters, which would also defer a matching 4% salary increase for RBPOA and RBFA; plus continuation of the 6% salary concession agreed to last year by all groups ($2,010,000 – General Fund)
- Continuation of 6% wage and benefit concessions for Management & Confidential employees ($220,000 – General Fund)

The Annual Budget in Brief

The annual budget is a means to communicate about the municipal *services* we provide, the *quality* of those services and the *value* of those services. The Departments have prepared performance measures that describe their core annual service activities. Identified also are the key departmental projects and assignments that we expect to see completed during the fiscal year. In each department budget is an estimate of where staff hours are applied in accomplishing the work. The approval of budget reductions Decision Packages will necessitate revising work plans and recalculating staff hours for the final adopted budget.

The City Council is scheduled to review the proposed Annual City Budget on May 25. The second review and adoption of the Budget and CIP are slated for June 1 and June 15, respectively. A more focused review of the Capital Improvement Budget is set for a workshop on June 8. Approximately 20 to 30 Budget Response Reports are expected to be prepared by staff during the City Council's budget deliberations. These Response Reports answer important financial, budgetary and policy questions raised by the City Council.

The total City revenue from all sources (excluding internal charges) is estimated to be $91.5 million in FY 10-11. The total expenditures proposed for all funds is $98.9 million. The difference of $7.4 million will be funded from the estimated beginning fund balances, and the following proposed departmental expenditure reductions of which $1.6 million are related to the General Fund.

City Clerk	$ 87,630
City Treasurer	187,242
City Attorney	95,527
City Manager	153,996
Harbor, Business & Transit	223,750
Recreation & Community Services	100,872
Financial Services	140,402
Police	392,200
Fire	72,670
Public Works	326,979
Planning	78,398
Total	$1,859,666

The FY 09-10 Capital Improvement Plan proposes $6.7 million in projects to be paid for with $6.7 million from eight funding sources.

General Fund Revenue

The projected General Fund revenue from outside sources for FY 10-11 is $59,023,105, and assumes the continuation of State reimbursement for wildfire responses. This represents a decrease of $156,117, or approximately 0.3%, when compared to the midyear budget for FY 09-10 and approximately 2.4% when compared to the adopted budget. As stated in the City Manager's Budget Preview of

May 4, 2010, major revenue sources of the City have continually been battered over the last several years. Examples of these declines follow.

Property taxes generally declined from $19 million in FY 08-09 to an expected $18 million in FY 10-11. Sales taxes generally declined from the previous $10 million in FY07-08 to a budgeted $7 million in FY 10-11. Transient Occupancy Tax (TOT) generally declined from the previous $4 million in FY 07-08 to $3 million anticipated in FY 10-11. Each of the major revenues has cycled downward following the fall of the economy. In addition, the voters' November decision not to apply UUT to the AES Power Plant closed the door on $2 million of needed General Fund revenue.

General Fund Expenditures

The projected General Fund expenditures for FY 10-11 are $54,678,273, excluding internal service fund allocations. This represents an increase of $2.9 million, or approximately 5.6%, when compared to the midyear budget for FY 09-10 and an increase of approximately 9.0% when compared to the adopted budget. The primary reason for the increase from the midyear budget can be attributed to the inclusion of the previous deferred COLA increases of 4% and the 6% salary rollback, which are currently reflected in the FY 09-10 midyear, but which are not reflected in the FY 10-11 Proposed Budget, since employee groups have not yet agreed to these items for FY 10-11. Proposed are continuation of the compensation concessions and continued deferral of the COLAs, which would decrease personnel costs by $3.6 million. However, described below are the major assumptions used in projecting our "base" budget expenditures prior to concessions.

- Personnel costs will increase by 9.1% to $47,268,557.
- 452 positions are authorized compared to 495 five years ago.
- Maintenance & operations and capital outlay costs are not permitted to increase from midyear amounts unless a Decision Package is recommended by the City Manager for a specific expenditure purpose.
- Internal service fund allocations were adjusted with the FY 09-10 midyear budget review and will not be adjusted again until the midyear budget review.
- Capital Improvements costs are scheduled in the Capital Improvement Plan (CIP).

Costs associated with separation of employees due to their deauthorization in the budget can be expected. The year-end financial report will request a limited amount of funding to cover payouts, COBRA, workers compensation and unemployment costs that are not measurable at this time.

The difference between the General Fund revenue and expenditures before transfers out and Decision Packages is $5,925,927. If all decision packages were adopted, revenues would exceed expenditures by $11,000.

General Fund Reserve, Designations and Fund Balance

In accordance with the City Council's adopted Financial Principles, the General Fund will maintain a minimum reserve (undesignated fund balance) equivalent to 8.33% of the General Fund's projected operating budget. For FY 10-11, the total amount of this reserve is $6,027,728. The reserve earns interest, smoothes cash flow and is ready for unanticipated expenditures or emergencies. Year-end fund balance designation money may be needed to meet the actuarial calculated reserve levels for the Self-Insurance Program Fund.

State of California's Potential Impact on the General Fund

The State of California will have a projected $20 billion budget deficit next fiscal year. The State has consistently over estimated revenues and under estimated expenditures for the past decade. They have used gimmicks to mandate costs on cities and transfer responsibilities to us without the necessary funding. Last year at this time, we had a good understanding of where they intended a revenue grab from cities. This year the secrecy and silence in Sacramento leads us to believe there will be fast moving attempt to snatch revenues from cities before we can organize substantial opposition. This is reinforced by the fact that they may want to take such actions before the November ballot initiative that prevents more State robbery of municipal revenues.

Harbor Enterprise Fund

The Harbor Uplands Fund and the Harbor Tidelands Fund continue to reflect two key goals: 1) vitalizing the waterfront; and, 2) ensuring the financial health of the Harbor Enterprise. To that end, the City Council approved a Harbor Enterprise Financial Action Plan as part of the FY 2009/10 mid-year budget review which reduced expenditures for the Harbor Uplands in key areas and identified additional revenue opportunities.

The approved Harbor Enterprise Financial Action Plan was designed to reduce the operating shortfall in the Harbor Uplands Fund for FY 2009/10 and for the 2010/11 fiscal years. The actions outlined in the Harbor Enterprise Financial Action Plan are incorporated into the proposed FY 2010/11 budget. These budgetary actions are designed, in part, to allow the City Council time to consider and approve a Harbor Enterprise Business Plan, while currently in draft form, to provide a framework to achieve the Council's goals in relation to the Harbor Enterprise.

The projected Harbor Enterprise revenue for FY 10-11 is $9,371,280. This represents a decrease of $482,019, or approximately 4.9%**,** over the midyear budget for FY 09-10.

The projected Harbor Enterprise expenditures for FY 10-11 are $11,388,051. This represents a decrease of $5,265,717, or approximately 31.6% from the midyear budget for FY 09-10. The primary reason for the decrease can be attributed to the fluctuation from year to year in Capital Improvement Projects funded by the Harbor

Enterprise.

The difference between revenues and expenditures of $2,016,771 will be funded from the estimated beginning fund balance.

Redevelopment Agency Fund

The projected Redevelopment Agency revenue for FY 10-11 is $7,156,907. This represents an increase of $936,490, or approximately 15.1% over the midyear budget for FY 09-10.

The projected Redevelopment expenditures for FY 10-11 are $8,199,199. The Redevelopment Agency expenditures increased $945,189, or 13.0% when compared to the FY 09-10 midyear budget.

The Courts have ruled that the "taking" of funds from redevelopment agencies across California to balance the State budget is constitutional. Although an appeal has been filed by the California Redevelopment Association (CRA), a $ 288,719 payment to the State has been budgeted for FY 10-11.

Wastewater Fund

The projected Wastewater Fund revenue for FY 10-11 is $2,514,376. This represents virtually no increase over the midyear budget for FY 09-10.

The projected Wastewater Fund expenditures for FY 10-11 are $1,909,731. This represents a decrease of $7,148,033, or approximately 78.9%, from the midyear budget for FY 09-10, as no additional capital projects are proposed in the FY10-11 budget.

Budget & Financial Transparency

We openly communicate the fiscal condition of our various municipal "business units" within the Budget by using mini-financial statements. In this way, the City Council can make informed policy choices, staff can make informed management decisions and the public can have an informed understanding of City activities. This Budget includes mini-financial statements for the following activities:

Community Development Block Grant
Redondo Beach Performing Arts Center
Breakwater Camp
Harbor Uplands
Parking Structures
Solid Waste
Farmers' Market
Housing Authority
Seaside Lagoon
Harbor Tidelands
Beach Cities Transit
Wastewater
Street Landscaping & Lighting

Conclusion

The Mayor and City Council have acted responsibly on behalf of the community steering the City through tough budget time. My thanks are extended for the leadership and support you have provided me. These tough times will pass and the community will again enjoy the fruits of our investments.

I am very proud of our Department Heads and employees in their work to prepare the budget. I want to express special thanks to the Finance Services Department staff including Diana Moreno, Marni Ruhland, Jeff Payne, Steve Erlandson, Doug Kaku, and Robert Shellabarger for their efforts in helping build the budget document. In addition, I would like to say thank you to David Biggs, Ernie Odell and Frank Rowlen for their contributions to this document.

Sincerely,

City Manager Recommended
Decision Packages for City Council Approval

Decision Packages that would reduce departmental expenditures to align with available City funding sources:

Decision Package #1. City Manager's Office $153,996 Budget Reduction. The proposed expenditure reduction would retain the Assistant to the City Manager position as authorized but unfunded for the fiscal year while the incumbent serves as the Acting Director of Recreation & Community Services. The departmental budget would maintain $20,000 for contract and/or part-time personnel to conduct support activities for the City Manager's Office. The service impact would be reduced technical expertise available to staff for telecommunications, special projects, intergovernmental affairs and communications programs. Recommended is a reduction of $153,996 to the General Fund one-time appropriation.

Decision Package #2. City Attorney's Office $95,527 Budget Reduction. The proposed expenditure reduction, based on a pending retirement, would retain the Litigation Paralegal position ($143,527) as authorized but unfunded for the fiscal year. The departmental budget would maintain $48,000 for contract and/or part-time personnel to conduct support activities for the City Attorney's Office. The service impact would be reduced capacity for responding to legal issues and spreading the priority work to other employees in the department. Recommended is a reduction of $95,527 to the General Fund one-time core appropriation.

Decision Package #3. City Clerk's Office $87,630 Budget Reduction. The proposed expenditure reduction would retain the vacant Office Specialist III position ($73,340) as authorized but unfunded for the fiscal year. Proposed also are cuts to office supplies, training, and membership dues that are no longer necessary due to recent reductions in departmental personnel. The service impact would be reduced capacity for responding to customer requests and spreading the priority work to other employees in the department. Recommended is a reduction of $87,630 to the General Fund one-time appropriation.

Decision Package #4. City Treasurer's Office $187,242 Budget Reduction. The proposed expenditure reduction would retain the vacant Senior Auditor position ($108,412) as authorized but unfunded for the fiscal year. Also, proposed expenditure reduction would cut expenses related to the issuance of the Tax Revenue Anticipation Note (TRAN), the UUT Compliance and Revenue preservation program, outside auditing services, and miscellaneous operating expenses not required for the fiscal year. Recommended is a reduction of $187,242 to the General Fund one-time appropriation.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #5. Commission Meetings $12,000 Budget Reduction. The proposed expenditure reduction would schedule selected City Commissions meetings once every other month instead of monthly thus reducing hourly hard costs ($12,000). The impact would be delays in reviewing policy issues by the Council's advisory bodies. Recommended is a reduction of $12,000 to the General Fund ongoing core appropriation.

Decision Package #6. Harbor, Business & Transit Department $223,750 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Harbor Projects Analyst position ($121,121) and deauthorize one filled Harbor Facilities Manager position ($137,629). The departmental budget would maintain $35,000 for contract and/or part-time personnel to conduct support activities for the departmental needs. The service impact would mean less business assistance and economic development work while spreading the priority work to other employees in the department. Recommended is a reduction of $24,228 to the General Fund ongoing core appropriation, a $12,112 reduction to the Transit Fund ongoing core appropriation, a $86,824 reduction to the Harbor Tidelands Fund ongoing core appropriation, a $86,824 reduction to the Harbor Uplands ongoing core appropriation and a $13,762 reduction to the Redevelopment Agency ongoing core appropriation.

Decision Package #7. Financial Services and Information Technology Department $140,402 Budget Reduction. The proposed expenditure reduction would deauthorize one filled Business Systems Analyst position ($140,402). The service impact would be that each department would need to become more self-sufficient generating MUNIS reports. Recommended is a reduction of $126,362 to the General Fund and $14,040 to the Information Technology Fund ongoing core appropriation.

Decision Package #8. Recreation and Community Services Department $100,872 Budget Reduction. The proposed expenditure reduction would reclassify the vacant Community Program Manager position ($128,247) to Recreation Supervisor ($94,237) and de-authorize one Administrative Coordinator ($84,862) position while the incumbent serves as Acting Recreation Supervisor. The service impact would be lessened capacity for organizing and directing Senior and Family Services programming. A portion of the administrative salary savings would be reallocated into the Senior and Family Services part-time staff ($18,000) budget to offset the impact on front line programs and activities. Recommended is a reduction of $100,872 to the General Fund ongoing core appropriation.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #9. Planning Department $78,398 Budget Reduction. The proposed expenditure reduction would retain the Senior Administrative Specialist position as authorized but unfunded for the fiscal year while the incumbent serves as Acting Planning Technician. The service impact will be lesser telephone, counter and other public reception functions and shifting priority administrative tasks to other departmental personnel. Recommended is a reduction of $78,398 to the General Fund one-time appropriation.

Decision Package #10. Fire Department $72,670 Budget Reduction. The proposed expenditure reduction would deauthorize one vacant Administrative Specialist position. The service impact would be less capacity to support fire service programs. Part-time personnel will be used as needed to conduct a significantly reduced number of plan checks. Recommended is a reduction of $72,670 to the General Fund ongoing core appropriation.

Decision Package #11. Police Department $530,500 Budget Reduction. The proposed expenditure reduction would retain four Police Officer positions and one Sergeant position as authorized, but unfunded for the fiscal year. These positions would not be filled through vacancies and planned retirements. The service impact would be lessened capacity for special details (e.g., DUI enforcement, anti-terrorism task forces) and policing service in the Pier & Harbor area. Recommended is a reduction of $392,200 to the General Fund ongoing core appropriation and a reduction of $138,300 to the Harbor Uplands Fund ongoing core appropriation.

Decision Package #12. Public Works Department $326,979 Budget Reduction. The proposed expenditure reduction would deauthorize four vacant Public Works Parks Division maintenance positions ($326,979). The service impact would be less maintenance of city parks and street medians. The Public Works Department is currently utilizing temporary workers from the Transitional Subsidized Employment (TSE) Program to assist with park and street median maintenance. Recommended is a reduction of $255,564 to the General Fund and $71,415 to the Street Landscaping and Lighting ongoing core appropriations.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #13. Vehicle Replacement Fund $674,880 Budget Reduction. The proposed expenditure reduction would decrease funding for FY 10-11 vehicle and equipment replacements by $674,880. The City would purchase only four high priority vehicles. Recommended is a reduction of $674,880 to the Vehicle Replacement Fund and transfer of the same amount to the General Fund.

Decision Package #14. Fuel Reduction $125,000 Budget Reduction. The proposed expenditure reduction would decrease Public Works Department funding for vehicle and equipment fuel due to lower costs and fewer vehicles. Recommended is a reduction of ($125,000) to the Vehicle Replacement Fund.

Decision Package #15. California Used Oil Recycling $6,623 Budget Reduction. Due to a reduction of grant money from the State's CalRecycle program, the City's funding for this area needs to be decreased. Recommended is a decrease of $6,623 to the Solid Waste Fund for the Used Oil Recycling Grant.

Decision Package #16. Capital Improvement Program $1,300,000 Return to the General Fund. Last year's Five-Year Capital Improvement Program included a projected Capital Projects Fund expenditure of $1,075,000 in FY 10-11. That spending plan was based on an assumed year-end transfer of $1,000,000 from the General Fund. Given the state of the economy, only $700,000 was available for transfer in November. Most of the ongoing projects previously identified for funding in FY 10-11 have sufficient carry-over funding to continue moving forward without the infusion of any new funds. Therefore, only $395,000 in Capital Projects Fund projects is recommended for the coming fiscal year. Included in that funding scenario are several health and safety related projects such as the Aviation Gymnasium Skylight Replacement Project, the Council Chambers Entry Major Repair Project, and the Fleet Garage Roof Replacement Project. In addition, the construction of the North Branch Library is nearing completion, and the full amount of funds appropriated to that project are not expected to be used. An initial return of $600,000 of Capital Projects funds appropriated to the North Branch Library project can be made to the General Fund at this time, with additional amounts possible when the project is completed and the $1,025,000 of Library Foundation contribution to the project is received. It is recommended that the $700,000 designated at year-end and $600,000 of the appropriation for the North Branch Library for a total of $1,300,000 be transferred from the Capital Improvement Projects Fund to the General Fund.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #17. Part-Time Employees 6% Pay Decrease. The proposed expenditure reduction would be a continuation of the current decrease of part-time hourly wages by 6% representing a savings of $131,158 to the General Fund and $17,276 spread to the other funding sources. The impact would be potential problems in attraction and retention of hourly employees. Recommended is approval to continue the 6% part-time pay reduction.

Decision Package #18. City Manager's Flexible Hiring Freeze. The continuation of the City Manager's flexible hiring freeze is needed as a tool to create additional savings as a buffer to further economic and financial uncertainty. Recommended is approval to continue the City Manager's flexible hiring freeze.

Decision Packages that would sustain or improve revenues to the City:

Decision Package #19. Refuse Collection and Recycling Program Rate Adjustments. Set for City Council consideration at a public hearing on June 15, 2010 is a proposed refuse rate adjustment to generate revenues for offsetting higher refuse collection and recycling costs. Recommended is an on-going $63,916 appropriation to the Solid Waste Fund.

Decision Package #20. Annual Parking Pass. Approval is requested for a $5 increase for the City's Annual Parking Pass, adjusting it to $80. A public hearing is scheduled for July 6, 2010, for Council to consider this action, which would increase ongoing revenue to the General Fund $8,100. Recommended is approval of this adjustment to the Police Department's fees/charges schedule.

Decision Package #21. Library Fees. Approval is requested to increase the fees for holding Library materials. The current "no pick up fee" will be raised from $0.50 to $1.00, and a new "request for hold" fee will be implemented. A public hearing is scheduled for July 6, 2010 for Council to consider this action, which would increase ongoing revenue to the General Fund $24,000. Recommended is approval of this update to the Library fees/charges schedule.

Decision Package #22. Parking Citation Administration. The Police Department expects improved revenues/cost savings with the implementation of a new citation processing contract. Recommended is approval of an ongoing increase in parking citation revenues of $20,000 to the General Fund.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #23. California Department of Conservation Beverage Container Recycling Grant**.** Increased funding of $7,400 is available from the State Department of Conservation based on current revenue estimates. Recommended is a one-time appropriation to the Solid Waste Fund of $7,400.

Decision Package #24. Fire Prevention Reserve Program. The Fire Department is unable to keep current with its fire code inspection program due to the deauthorization of one (1) Fire Prevention Inspector position. Implementation of a Fire Prevention Reserve program will allow the Fire Prevention bureau to meet that need. Revenue generated for second and third inspections will cover the costs of the program and ensure all businesses meet fire code compliance. Recommended is an ongoing General Fund increase to revenue of $21,000 and an on-going General Fund appropriation of $21,000.

Decision Package #25 Recreation Registration Fee in Lieu of Convenience Fee for Recreation and Community Services Related Activities. Proposed is an In-lieu of the Convenience Fee of $3, which is limited to phone and on-line transactions, a $2 Registration Fee would be applied to all forms of program registration; including on-line, fax, phone, in-person, and by mail. Using a Registration Fee in place of a Convenience Fee is estimated to generate $12,500 additional General Fund revenue. Registration fees on a per activity basis are a Recreation Industry standard. Local cities charge as much as $15 per registration. A public hearing is scheduled for July 6, 2010, for Council to consider this action. Recommended is approval to eliminate the $3 Convenience Fee for on-line and telephone transactions related to Recreation classes/activities and implement a $2 Registration Fee for all Recreation classes/activities.

Decision Package #26. Pier/Harbor Parking Structures Operation and Financial Management**.** The operational and financial management system installed five years ago for the Pier/Harbor Parking Structures is in need of a full review. The system is has been more costly than projected and has customer service limitations. Outside assistance on a contract basis is needed to assist the staff in this review. Recommended is a one-time appropriation of $15,000 to the Harbor Uplands Fund.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #27. Measure R Transportation Funding. The City has received approximately $330,000 in new Measure R Transportation Funds thus far and anticipates receiving $575,000 annually in the future. The proposed CIP programs $140,000 in Measure R Funds in FY 10-11 to fund the City's mandated Pavement Management Survey which is an amount that previously was charged to the Capital Projects Fund (General Fund). It is proposed that no other Measure R Funds be programmed this current fiscal year pending any needs identified by the final Caltrans approval of the Esplanade Project and defer all other allocations of the fund until the State Budget is adopted. The State had previously targeted City share of gas tax as a possible solution to its budget woes. Gas tax revenues are primarily used by the City for street operation, maintenance and repair. Measure R funds could back-fill part of any loss of Gas Tax funds to the State for these important activities for which there is no other identified replacement funding source. Recommended is a one-time appropriation of $140,000 included in the Capital Improvement Budget.

Decision Packages that would be needed to comply with county-state-federal mandates or fund unavoidable costs to maintain current basic services:

Decision Package #28. Fair share distribution of County SB 2557 Administrative Processing Fees to Solid Waste Fund. The City has been assessed increased administrative processing fees for revenue apportionments under SB 2557 from the County of Los Angeles. Recommended is an on-going appropriation of $7,809 to the Solid Waste Fund.

Decision Package #29. Proposition 218 mailing for Refuse Rate Increase Protest Ballot. In order to conduct Proposition 218 Protest Balloting, mailings must go out to all property owners of record and/or anyone responsible for paying the refuse bill. An appropriation is needed to cover the total cost of mailings and the 45-day written notices of the protest hearing. Recommended is an on-going appropriation of $2,900 to the Solid Waste Fund.

Decision Package #30. Special Election Consolidated with L.A. County of November 2, 2010. An appropriation is required for the costs associated with Harbor Land Use changes under voter approved Measure DD. The November election provides citizens the opportunity to vote on "Major Changes in Allowable Land Use". Recommended is a one-time appropriation to the General Fund of $165,000.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #31. General Municipal Election of March 8, 2011. The General Municipal Election is set to be held March 8, 2011. This includes election of Council members for Districts Three and Five, the City Clerk and City Treasurer, and two Members of the Redondo Beach Unified School District Board. Recommended is a one-time appropriation to the General Fund of $241,470.

Decision Package #32. PERS Retirement Contribution Set-Aside. The City is expecting a major increase to its mandated contribution to PERS of approximately $1.5 million in FY 11-12. Proposed is designation of the unspent FY 09-10 Vehicle Replacement Fund money preparing for this up-coming unfunded employee retirement cost. Recommended is the designation of $1,500,000 of Vehicle Replacement Fund money for the FY 11-12 PERS payment.

Decision Packages that would be needed to protect the health and safety of the public, employees or environment:

Decision Package #33. Frangible, Non-toxic, Lead-free Ammunition. An appropriation is needed to pay the increased costs associated with the mandated use of frangible, non-toxic, lead-free ammunition at the Police Department firearms training facility. Recommended is an on-going appropriation of $11,162 to the General Fund.

Decision Package #34. Relocation of the Recreation & Community Services Department. The Recreation & Community Services Department presently operates in the closed elementary school facility owned by the Redondo Union School District located at PCH/Knob Hill. The facility is aged and deteriorated. The School District has turned down the City's request for a long term lease at market rates which would permit the Department to stay and rehabilitate the buildings. Consequently, the City will need to relocate the Department into modular buildings at Aviation Park. Proposed is a financial plan that 1) would borrow $760,000 from the City's Self Insurance Fund to be paid back over a ten year period at 5% interest with property lease and operating cost savings to be achieved in the general fund as a result of the move, 2) would borrow an additional $750,000 from a third party capital lease financing firm as part of the acquisition of the modular buildings, and 3) would ensure that the move occurs by June 30, 2011. Recommended is a one-time appropriation of $760,000 from the Self-Insurance Fund to the General Fund.

City Manager Recommended
Decision Packages for City Council Approval

Decision packages that would support achievement of goals and objectives in the Strategic Plan:

Decision Package #35. Street Landscaping and Lighting District. In FY 07-08, the City Council approved an ongoing $873,500 General Fund subsidy to the Street Landscaping and Lighting District. An additional appropriation is required in FY 10-11 to cover higher costs for the Street Landscaping and Lighting District to prevent a reduction of service. Recommended is a one-time $139,296 transfer from the General Fund to the Street Landscaping and Lighting District Fund.

Decision Package #36. Boat Launch Ramp Location and Alternatives. Engineering and design work is needed to identify the location for a Harbor boat launch ramp (a Strategic Plan objective) and to update the City's boat launch alternatives study. Outside contract expertise is needed for this task. Recommended is a one-time appropriation of $20,000 to the Harbor Tidelands Fund and $20,000 to the Harbor Uplands Fund.

Decision Packages that would improve the organizational efficiency, economy or effectiveness:

Decision Package #37. Communications Center Reorganization. The City's Communications/Dispatch Center is presently supervised by a Police Sergeant. Proposed is a Police Department reorganization that would civilianize the supervisory position with a Communications Manager ($5,556 - $7,175 monthly) providing net savings of $78,244. Lower cost and greater continuity in administration is expected but this would reduce the number of career development positions available to sworn personnel. Recommended is approval of the Communications Manager position.

Decision Package #38. Time Warner Institutional Fiber Network - Maintenance Contract. Under the City's Settlement Agreement with Time-Warner, existing high speed data and voice communications will remain available to off-site facilities. An appropriation is needed to pay for the use and maintenance of the Time Warner Institutional fiber-optic network and avoid the much higher costs associated with other providers. Recommended is an on-going appropriation of $27,000 to the Information Technology Replacement Fund.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #39. Public Works - Replacement Police Vehicles. An appropriation is necessary for the scheduled replacement of four existing vehicles used by the Police Department. Recommended is a one-time appropriation of $147,624 to the Vehicle Replacement Fund.

Decision Package #40. Transfer of Outside Printing Costs From the Printing & Graphics Division to the Police Department and City Manager's Office. A budget transfer is needed from Printing & Graphics to the Police Department ($1,760) and City Manager's Office ($3,350) for outside printing services directly related to these areas. Recommended is an on-going appropriation to the General Fund of $5,110 and an on-going decrease to the Printing & Graphics Fund of $5,110.

Decision Package #41. Administrative Coordinator Reclassification to Analyst Position. Proposed is a reclassification of the Administrative Coordinator ($3,909 - $4,473 monthly) to an Analyst ($4,479 – $5,452 monthly) position. The Analyst position would be responsible for departmental duties as well as be assigned to other departments including the City Manager's Office and Harbor, Business & Transit Department for special projects. Recommended is the reclassification and an on-going reduction to the General Fund of $1,084 for current overtime expenses.

Decision Packages that would fill gaps in current services or meet new service needs:

Decision Package #42. North Branch Library Facility Staffing and Operations. The North Branch Library is expected to be completed in September 2010. Proposed is staffing for the Library at 32 hours per week which represents operating Monday, Wednesday, and Thursday 12 Noon to 8 PM and Saturday 9 AM to 5 PM. Eight hours of that service is contingent on the Council's adoption of an increase to the Library Holds Fee which will create $24,000 in new revenue to the General Fund. Also proposed is the required supplement $25,000 to the Building Occupancy Fund for the new building's maintenance and operation. Recommended is an on-going appropriation of $24,000 to the General Fund for eight hours of service and an on-going appropriation of $25,000 to the Building Occupancy Fund.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #43. Attorney Audit Confirmation Letters. The City's auditors require outside legal counsel to prepare annual confirmation letters for which the attorneys charge a fee. Recommended is an on-going appropriation of $4,300 to the General Fund.

Decision Package #44. Solar Compacting Trash Container Pilot Program. The purchase of a solar-powered compacting trash container for placement in a public location would emphasize and encourage recycling. Recommended is a one-time $5,000 appropriation to the Solid Waste Fund.

Decision Package #45. Beach Cities Transit (BCT) Bus Passes. Due to an increase in ridership and the purchase of monthly bus passes, BCT costs for bus pass materials (cards and stickers) and subsidies are expected to rise. Additional funding is necessary for issuance of bus passes and to comply with BCT bus pass policy. Recommended is an on-going total appropriation of $21,764 to the Transit ($6,764) and AQMD ($15,000) Funds.

Decision Package #46. Cap the Number of Fee Waivers Available to After-School Playground Program Participants. The current fee waiver policy allows any participant who meets specific income qualifications to enroll in the After-School Playground Program at no charge. The fee waiver cap would help stabilize program revenues and expenses and would allow RCS personnel to maintain appropriate staff/participant ratios. Recommended is authorization to cap After-School Program Participant Fee Waivers at 60 per year, distributed on a first-come, first-served basis.

Decision Package #47. Band Shell Replacement in Veterans Park. The Veterans Park Band Shell was built in 1957 by the Chamber of Commerce for their annual Christmas Pageant. The Veterans Park Band Shell is in poor condition with safety problems and serious structural integrity issues. The Leadership Redondo group expressed their interest in proceeding with a project to replace the Band Shell. The group has chosen the Veteran's Band Shell Replacement as their first choice for a project on the condition that the City has the funding to remove the existing structure and prepare the foundation for a new multi-use structure. The Parks & Recreation Commission and Historical Commission would be involved in consideration of the project. Recommended is authorization to initiate the Band Shell replacement project and include it in the Capital Improvement Budget.

City Manager Recommended
Decision Packages for City Council Approval

Decision Package #48. 4th of July Fireworks Event Funding. For the past four years the City has contracted with Community Spirit Fireworks (CSF) to coordinate the annual 4th of July Fireworks Event. In year one of the agreement, the City paid CSF all of the $19,000 of revenue collected from special event parking fees; in year two, $14,250; and in year three, $9,500. For the 2010 event the City was scheduled to pay CSF $4,750. The City's de-escalating level of fiscal support coupled with a decline in sponsorship funding led CSF to request an additional $10,000 of funding to pay for this year's fireworks barge. On May 4, 2010 the City Council approved the request for additional funding. Recommended is a one-time appropriation of $10,000 to the Harbor Tidelands Fund and authorization to contribute the scheduled $4,750 of Harbor parking fee revenue.

Decision Package #49. Confirmation of Signature Special Events. The six proposed signature events with waiver of City hard and soft costs recommended are: 4th of July 2010 Event; Super Bowl 10K Run/Walk; Lobster Festival; Spring Fest; Riviera Village Summer Festival; and Riviera Village Holiday Stroll. These are the same events the City Council approved for FY 09-10. Recommended is the ongoing budgeting of hard and soft costs for only these special events. This represents $38,400 in costs to the General Fund, $2,300 to the Tidelands Fund and $2,300 to the Uplands Fund.

Decision Package #50. Information Technology – Replacement Equipment. An appropriation is necessary for the upgrade and/or replacement of equipment that has reached end-of-life or can no longer meet increasing software demands and provide the service levels needed by City staff to serve the community. Recommended is a one-time $136,743 appropriation to the Information Technology Fund.

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Office of the City Manager

415 Diamond Street, P.O. Box 270
Redondo Beach, California 90277-0270
www.redondo.org

tel 310 372-1171
fax 310 379-9268

July 1, 2010

The Honorable Mayor and Members of the City Council
City of Redondo Beach, California

Subject: Council Actions Amending the Proposed FY10-11 Budget

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Prior to formal adoption of the FY10-11 Budget, reallocation adjustments were needed to several funds described below and reflected in Attachment A.

Mole B Development	*An additional $10,000 appropriation will further fund development at Mole B (the land mass area located at the west end of Marina Way created to protect the water area adjacent to King Harbor Marina).*
George Freeth Memorial Project	*A $52,500 appropriation will complete the George Freeth Memorial project.*
Drama Camp	*An additional $67,308 appropriation will fund the 2010 drama camp summer program.*
Compensation Concessions	*A $4,066,345 reduced appropriation reflects wage and benefit concessions from all of the City's bargaining units.*

The adjusted costs reflected in Attachment A were approved by the City Council at its June 30, 2010 meeting. In addition to the items above, Decision Packages #1 through #50 were adopted as proposed.

Respectfully Submitted,

William P. Workman
City Manager

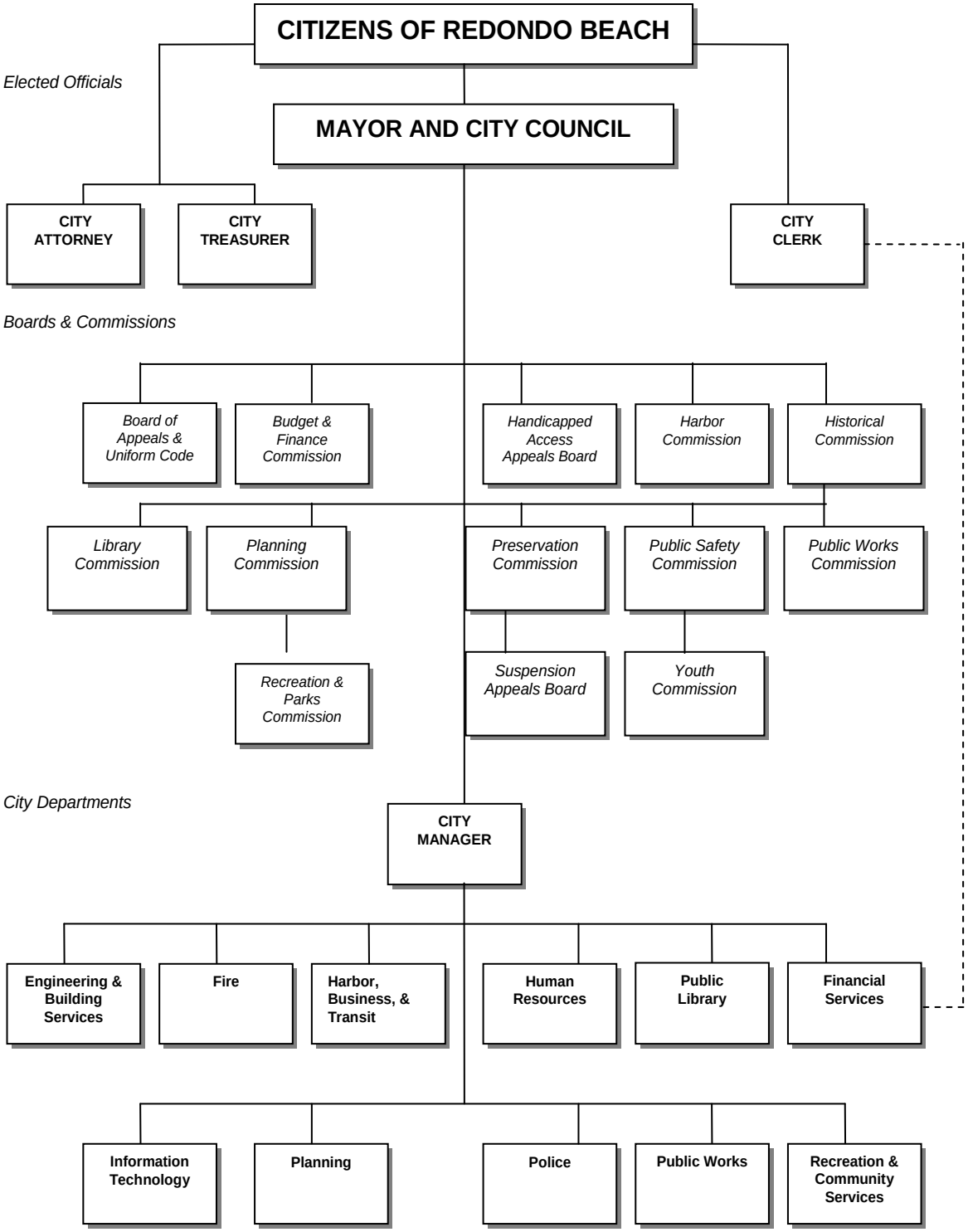
ATTACHMENT A

SUMMARY OF BUDGET AMENDMENTS
BY CATEGORY / BY FUND

	Mole B Development	George Freeth Memorial Project	Drama Camp	Compensation Concessions	Totals
Revenues					
General Fund	-	-	56,230	-	56,230
Expenditures					
General Fund	-	-	67,308	(2,904,211)	(2,836,903)
State Gas Tax	-	-	-	(66,937)	(66,937)
Street Landscaping & Lighting	-	-	-	(91,906)	(91,906)
Transit	-	-	-	(27,911)	(27,911)
Air Quality Improvement	-	-	-	(1,503)	(1,503)
Intergovernmental Grants	-	-	-	(6,005)	(6,005)
Community Development Block Grant	-	-	-	(6,607)	(6,607)
Housing Authority	-	-	-	(33,816)	(33,816)
Capital Projects	-	-	-	(11,277)	(11,277)
Harbor Tidelands	-	-	-	(209,557)	(209,557)
Harbor Uplands	10,000	52,500	-	(145,410)	(82,910)
Solid Waste	-	-	-	(63,519)	(63,519)
Wastewater	-	-	-	(69,080)	(69,080)
Self-Insurance Program	-	-	-	(12,168)	(12,168)
Vehicle Replacement	-	-	-	(40,103)	(40,103)
Building Occupancy	-	-	-	(94,925)	(94,925)
Information Technology	-	-	-	(62,287)	(62,287)
Printing & Graphics	-	-	-	(10,684)	(10,684)
Emergency Communications	-	-	-	(147,440)	(147,440)
Redevelopment Agency	-	-	-	(60,999)	(60,999)
Total Expenditures	10,000	52,500	67,308	(4,066,345)	(3,936,537)

GENERAL INFORMATION

redondo
BEACH



ORGANIZATIONAL CHART

CITY OF REDONDO BEACH PROFILE AND STATISTICS

Redondo Beach is a city in Los Angeles County, California, United States. The population was 63,261 at the 2000 census and is estimated by the State of California Department of Finance at 68,105 in 2010. The City is located in the South Bay region of the greater Los Angeles area and is one of the three beach cities, Hermosa Beach and Manhattan Beach being the other two. There are five districts, each of which is represented by one Council Member.

The City's primary attraction is its municipal pier, which is claimed to be one of the longest piers in North America. Its nicknames are the "Endless Pier" and "Horseshoe Pier", and it is popular with both tourists and fishermen. The pier's length is possible only because of its unusual shape (it does not go straight out to sea, but goes out diagonally and then returns to shore). The Redondo Beach Pier started as a reinforced concrete structure in 1914, then was replaced in 1928 with a timber pier. In 1988, the pier was severely battered by storms and later that year burned to the waterline. The pier's modern reinforced concrete version was completed in 1996.

The City's territory has an unusual shape because it controls a long block of land dividing the two other beach cities (Manhattan Beach and Hermosa Beach) from the inland city of Torrance. Redondo Beach has taken a leadership role in the area of transportation by establishing the Beach Cities Transit system. The system has expanded due to the collaborative efforts of all the beach cities providing north-south service from Redondo Beach Riviera Village to the LAX City Bus Center, east-west service to Torrance and connecting regionally to the western terminus of the Metro Rail Green Line.

HISTORY

Before 1784, Native Americans occupied the Redondo area. They lived off the sea and used the salt flats located where the AES Corporation power plant is today. This Native American land became Rancho San Pedro in 1784 when the California government made it part of a large land grant to the Juan Jose Dominguez family.

In 1890, the Hotel Redondo opened. The City was becoming “The Place” for tourists. Railroads and steamships brought people by the thousands, not to mention freight loads of oil and lumber. At this time, Redondo was the first port of Los Angeles County. Steamers from the Pacific Steamship Company stopped at Redondo four times a week, at one of its three piers, as part of regular runs between San Francisco and San Diego. The Redondo Railway Company and the Santa Fe Railroad left Los Angeles daily for Redondo at regular intervals. Eventually the City was served by Henry Huntington’s Big Red Electric Cars.

On April 18, 1892, Redondo voters adopted cityhood by a vote of 177-10. The first City Hall was built in 1908 at Benita and Emerald Street.

Big time gambling, complete with mobsters and shooting incidents, found its way to Redondo during the Depression. Chip games, bingo parlors, and a casino were run in full view of the law between 1936 and 1940. For a fare of 25 cents, a water-taxi would transport a visitor to the gambling ship Rex which operated three miles off shore.

Redondo’s population boomed in the ‘50s and ‘60s. In 1890, the population was 668; in 1940 it was 13,092; and in 1965 it was 54,772. Today, Redondo citizens number a little over 68,000. Still known as a tourist and resort town, Redondo can boast of piers with fishing and amusements, a Saltwater Lagoon reminiscent of the old plunge, many fine food restaurants and hotels, and a beautiful harbor. But Redondo today is not all fun and games. Some of the best and most innovative schools in the State are located in Redondo. Small and large businesses flourish, and City services are on a par with or exceed those of any other South Bay city.

LIFESTYLE

Redondo Beach is the focus of many who want to be in the sun and near the ocean. Although an affluent and vibrant community in its own right, much of the Redondo Beach lifestyle is a blend of its neighborhoods, activities and people of the three beach cities of Southern California's South Bay. Like its sister cities of Hermosa Beach and Manhattan Beach, Redondo's key lifestyle draw is the vast beach that links these three cities.

BEACH LIFESTYLE

Evidence of the Southern California beach lifestyle abounds: athletic, tanned people enjoying the nearly 300 unbroken days a year of sunshine lounging on the beach, eating in the restaurants, shopping at the mall or playing in the parks.

A wide sand beach starts below the bluffs of Palos Verdes in the south and carries north to the Redondo Pier. A paved path, called The Strand runs from South Redondo north to Santa Monica. A typical day on this path will see thousands of people on foot, bicycle, skateboard, rollerblade, wheelchair and stroller enjoying the sun and surf. The continuous path is broken only by the massive Redondo Beach King Harbor Marina and Pier complex, where it veers away from water and onto dedicated lanes of surface streets for about a mile before again turning to the ocean in Hermosa Beach. Continuing north from Manhattan Beach, this path stretches well into Marina Del Rey and beyond with few breaks.

Surfing is a key element of the South Bay lifestyle year-round; it is common to see locals catching waves on both Christmas and New Year's Day. Powerful winter storms in the Pacific ocean can turn typically placid and rolling South Bay waves into large and occasionally dangerous monsters...a natural draw for the local surfing population. Local wave heights in December 2005 were some of the largest on record and, in some instances, were reported to top 15 to 20 feet.

Beach volleyball is another important aspect of Redondo Beach's lifestyle. The wide and flat sand beaches provide the perfect venue for the sport and permanent poles and nets are placed and maintained by the City year-round. Professional tournaments managed by the Association of Volleyball Professionals (AVP) take place in neighboring Hermosa and Manhattan Beach. Redondo Beach is home to Gold Medalist Kerri Walsh and AVP Pro Casey Jennings.

Currently Redondo Beach is growing in popularity to filming production. The Pirates of the Caribbean 3 production chose Redondo Beach to shoot many scenes. In 2006 "Medium" crews were shooting at a local coffee shop. Fox's "The OC" filmed at Redondo Union High School and local parks. Rob Schnider's "The Hot Chick"(2002) has a memorable scene when Rob falls down a long row of benches at Redondo High's football field.

NEIGHBORHOODS

Redondo Beach is often divided into two logical North/South areas with 190th Street as its boundary line. South Redondo plays host to the pier and marina/harbor complex; life on the ocean side of Pacific Coast Highway (PCH) can be frenetic with restaurants and boating activities keeping people active and engaged at all times. Inland of PCH is largely residential.

Bordering North/South Redondo at the Marina is a massive power plant which has been the source of substantial political debate in the City over the last decade, largely centered over what to do with the land once the plant becomes inactive over the next 25 years. This power plant sports a 586ft. x 95ft. whale mural by world-famous artist Wyland titled "Gray Whale Migration".

North Redondo begins north of 190th Street. As a result of Redondo Beach's geography, North Redondo is primarily an inland experience as the beachfronts form most of Hermosa Beach and part of Manhattan Beach. While primarily residential, North Redondo contains some of the City's major industry and commercial space, including the inland aerospace and engineering firms that are part of Southern California's long space legacy. It is also home to the South Bay Galleria shopping center and a revitalized Artesia Boulevard. North Redondo is the home of the Redondo Beach Performing Arts Center, one of the South Bay's premier cultural facilities, and home to the Civic Light Opera of the South Bay Cities. North Redondo is home to nearly two-thirds of the children in Redondo Beach.

Many original homes still stand in Redondo Beach neighborhoods, but these small arts and crafts style homes are quickly being bought, demolished and rebuilt to match the tastes of the modern, more affluent buyer that makes South Bay their home. Zoning allows properties within two to three blocks of the beach to be developed as large two to three-unit luxury townhomes; inland areas are more likely to have single-family homes. There is a City-wide height limit of 32 ft. for new homes; unlike Manhattan Beach, Redondo allows rooftop living spaces and decks.

OTHER ACTIVITIES

A revitalized downtown area affectionately termed "Riviera Village" (named after the Hollywood Riviera, the area it is located in) provides locals an opportunity to eat, shop and commune in a quiet atmosphere. Since 2004 several new or newly renovated restaurants have made a positive impact on local options for an on-the-town experience. Downtown also supports a number of independent boutiques and shops specializing in clothing and fashion, as well as at least three wine-tasting galleries. This downtown area is in South Redondo, west of PCH between Avenue I and Palos Verde Blvd.

The marina, harbor and pier complexes are large, planned centers of activity that host restaurants, bars, smaller shops and an arcade. The pier is a common spot for anglers to cast for a local catch; many residents of inland Los Angeles drive to Redondo Beach to take advantage of the long and unique shape of this pier. The City continues to consider options for this area.

COST OF LIVING

According to public data from the LA Times, real estate prices increased almost 20% per year between 1999 and 2005. Properties within short walking distance of the ocean routinely sell for well over $1 million. Those with direct, unhindered views routinely ask in excess of $2 million. Money Magazine ranks communities in the area as some of the most expensive places to live in America. The average 3-bed 2-bath home costs about $850,000 in South Redondo as of 2006 and $750,000 in North Redondo.

GEOGRAPHY

According to the United States Census Bureau, the City has a total area of 6.4 mi² (16.7 km²), 6.3 mi² (16.3 km²) of it is land and 0.1 mi² (0.4 km²) of it is water.

DEMOGRAPHICS

As of the census of 2000, there were 63,261 people, 28,566 households, and 15,254 families residing in the City. The population density was 3,889.4/km² (10,065.4/mi²). There were 29,543 housing units at an average density of 1,816.3/km² (4,700.6/mi²). The racial makeup of the City was 78.62% White, 2.52% African American, 0.47% Native American, 9.10% Asian, 0.35% Pacific Islander, 4.37% from other races, and 4.58% from two or more races. Hispanic or Latino of any race were 13.47% of the population.

There were 28,566 households, of which 23.3% had children under the age of 18 living with them, 40.6% were married couples living together, 9.0% had a female householder with no husband present, and 46.6% were non-families. 33.1% of all households were made up of individuals and 5.9% had someone living alone who was 65 years of age or older. The average household size was 2.21 and the average family size was 2.87.

In the City the population was spread out with 18.8% under the age of 18, 6.1% from 18 to 24, 43.1% from 25 to 44, 23.6% from 45 to 64, and 8.5% who were 65 years of age or older. The median age was 37 years. For every 100 females there were 101.5 males. For every 100 females age 18 and over, there were 99.8 males.

The median income for a household in the City was $69,173, and the median income for a family was $80,543. Males had a median income of $56,796 versus $45,204 for females. The per capita income for the City was $38,305. About 4.0% of families and 5.9% of the population were below the poverty line, including 6.2% of those under age 18 and 6.1% of those age 65 or over.

EDUCATION

Redondo Beach is served by the Redondo Beach Unified School District. Redondo Beach's primary high school is currently the Redondo Union High School (Aviation High School was active from 1957-1982).

ECONOMIC OUTLOOK

California Economy: The California economy weakened throughout 2009, but appears to be slowly turning around. Problems that originated in housing and mortgage finance spread to the rest of the economy leaving few industries untouched. State and local government revenues fell following declining incomes, sales and property values. Particularly hard hit were retail sale and tourism, major revenue sources of money for governments. Manufacturing and nonresidential and public works construction also showed significant declines. By the middle of 2010 things appear to be getting somewhat better. While unemployment is still extremely high, employment seems to have stabilized. More improvement is expected in 2011, although very little and slowly.

The State government's budget deficit continues to cause uncertainty. As a result, there have been delayed payments to vendors, unpaid furloughs to State employees and reductions and delays in payments to counties cities and school districts. The State also is considering cutting services and borrowing from local governments.
In addition to recession worries, California's water supply is likely to be short in 2011 as a result of lower than normal rainfall for the last few years and environmental rulings

Redondo Beach Economy: The same problems that plagued the State impacted the local economy. However, because of the stability of the housing market in the beach area and the mix of higher income residents, the negative forces will not affect the area so badly. Property tax, which depends on the property value, will not decrease significantly. There are expected to be some foreclosures, but these should occur in the lower value areas away from the beach. As with the State in general, tourism is expected to increase slightly, especially in the international arena. Mirroring the State economy, there will be a small increase in sales tax, with new businesses refilling closed retail stores helping buoy sales tax revenue as will the more affluent consumer base in Redondo Beach in general.

TRIVIA

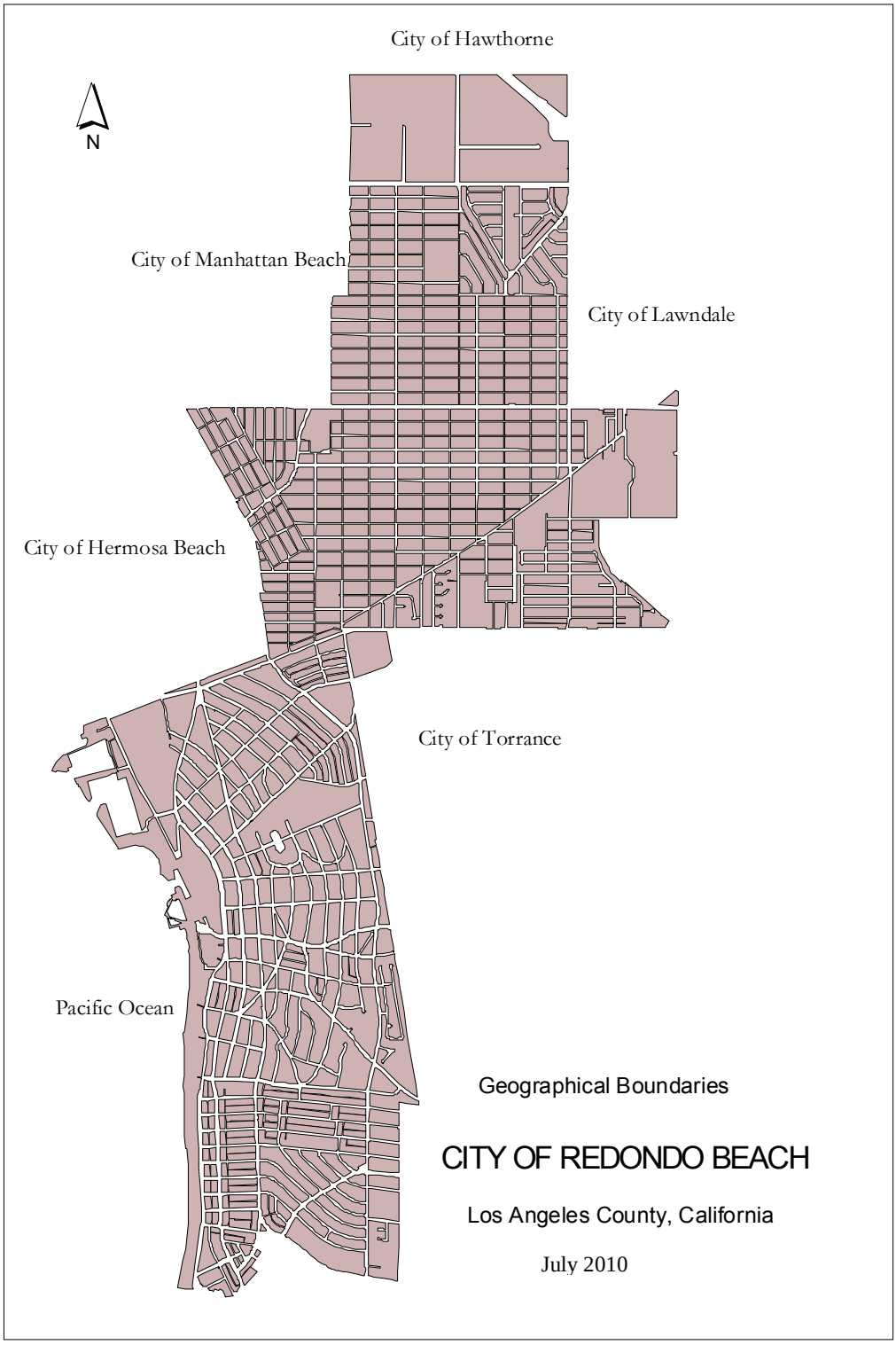
- Redondo Beach is the destination of the road-tripping family in the 2006 movie Little Miss Sunshine.
- The popular television show The O.C. used the beach and pier when shooting on location.
- Disney's "Even Stevens" used to film its mall episodes at Redondo Beach's South Bay Galleria. They also used Aviation's track field for its outside gym scenes. "
- Redondo Beach is the birthplace of Eric Norris - BUSCH series NASCAR driver
- Redondo Beach is mentioned in the song "Surfin' USA" by The Beach Boys.
- Redondo Beach is home of the fictional Bird of Paradise Motel in the film The Two Jakes.
- Redondo Beach is the birthplace of Jack Black (actor)
- Three seasons of the television series Riptide were filmed in King Harbor.
- The AES Power Plant is the filming location of Brittany Spears' music video "Crazy", as well as the hit FOX action drama 24, starring Kiefer Sutherland. Also the first "Batman" movie was filmed at the same location.
- Chuck Norris opened a Martial Arts studio in Redondo Beach before his career in acting.
- Redondo Beach is the subject of a particularly memorable Patti Smith song, covered by Morrissey in 2004 and released as a single in 2005.
- The well-known hardcore punk band Black Flag is from Redondo Beach.
- The well-known contemporary artist Allan McCollum grew up in Redondo Beach.
- Actresses Traci Lords and Demi Moore attended Redondo Union High School.
- Pirates of the Caribbean: At Worlds End with Jonny Depp was filmed on the coast of Redondo Beach.

http://www.redondo.org/in_the_city/history/default.asp
http://en.wikipedia.org/wiki/Redondo_Beach,_California
http://www.laedc.org/reports/Forecast-2009-02.pdf

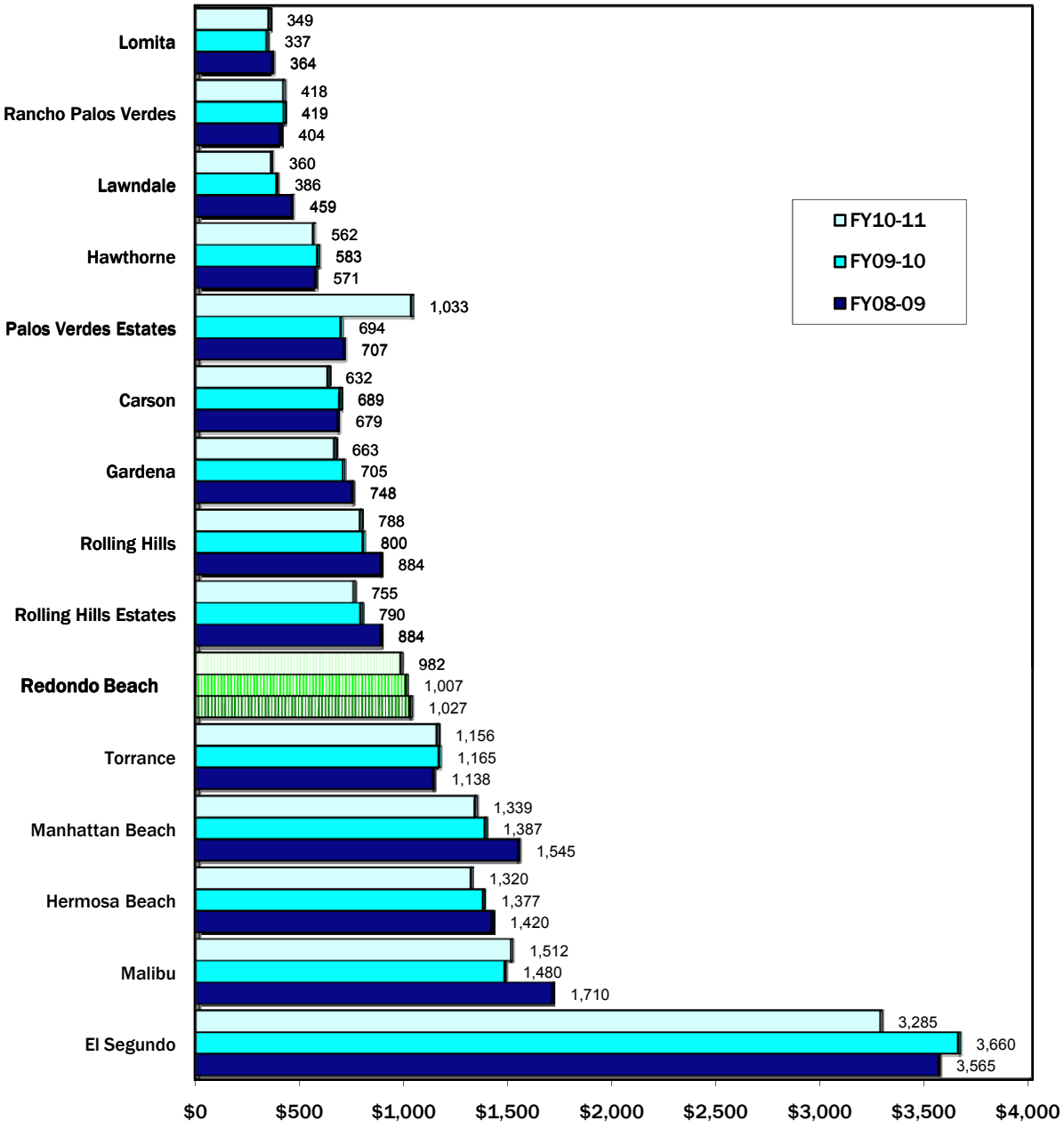
Source: http://en.wikipedia.org/wiki/Redondo_Beach

QUICK STATISTICS

Date of Incorporation	April 29, 1892
Adoption of City Charter	January 4, 1949
Form of Government	Council/Manager
Population:	
2000 Census	63,261
California Dept. of Finance as of January 2010	68,105
Area	6.35 square miles
Miles of Streets	127
Miles of Sanitary Sewers	110
Number of Street Lights	1,800 city-owned
Number of Street Traffic Controllers	83
Police Protection:	1 station 1 sub-station 97 sworn employees 58 non-sworn employees
Fire Protection:	3 stations 61 sworn 2 non-sworn
Cultural and Leisure:	
Number of Parks	15 (90.76 acres)
Number of Parkettes	13 (2.3 acres)
Number of Boat Slips	1,509
Total Harbor Water Area (Exclusive of the Pier)	107 acres
Total Harbor Land Area	52.5 acres
Number of Libraries	2
Number of Community Centers	5
Number of Schools (Separate Entity)	12
Employees:	443 full-time, permanent


City of Hawthorne
N
City of Manhattan Beach
City of Lawndale
City of Hermosa Beach
City of Torrance
Pacific Ocean
Geographical Boundaries
CITY OF REDONDO BEACH
Los Angeles County, California
July 2010

General Fund Per Capita Expenditures
Fiscal Years 2008-09 to 2010-11



The information above is provided to show how the City of Redondo Beach's Adopted General Fund per capita expenditures compare with those of its neighboring cities, based on Fiscal Years 2008-09 to Fiscal Year 2010-11.

- General Fund expenditures were divided by the city's population.
  Source: California State Department of Finance Demographic Research Unit
  http://www.dof.ca.gov/html/demograp/reportspapers/estimates/e4/e4-01-06/histe-4.asp

COMPENSATION AND BENEFITS

COMPENSATION:

The Mayor and City Council believe that employees are the City's most valuable asset. The City desires to compensate employees at the median salary and benefit levels of comparable jurisdictions. Salaries are surveyed upon request of the departments and/or the City Manager, usually as a part of the budget process. Requests for salary increases, new positions and reclassifications are analyzed by the Human Resources Department and recommendations are made to the City Manager. Adjustments are made to eliminate inequities after final review by the City Manager and approval by the City Council.

The employees of the City of Redondo Beach are included in the following employee groups:

- Management and Confidential Employees of the City of Redondo Beach
- Redondo Beach City Employees Association
- Redondo Beach Firefighters Association
- Redondo Beach Police Officers Association
- Redondo Beach Professional & Supervisory Association
- Teamsters

BENEFITS:

- Medical, Dental, Vision, Life and Psychological Insurance
- Retirements Plans:

  2% @ 55 for Miscellaneous
  3% @ 55 for Fire
  3% @ 50 for Police

- Deferred Compensation
- Vacations and Paid Holidays
- Professional Development Reimbursement*
- Longevity Pay*
- Special Merit Pay*
- Reduced Work Schedules*
- Administrative Leave*

* Benefit varies depending on the MOU/Pay Plan for the employee group.

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Mayor and City Council					
Mayor	1.0	1.0	1.0	1.0	1.0
Council Member	5.0	5.0	5.0	5.0	5.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Total	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**
City Clerk					
City Clerk	1.0	1.0	1.0	1.0	1.0
Chief Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Records Management Coordinator	1.0	1.0	1.0	1.0	1.0
Office Specialist III	2.0	2.0	2.0	1.0	1.0
Switchboard Operator	-	-	-	1.0	1.0
Total	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**
City Treasurer					
City Treasurer	1.0	1.0	1.0	1.0	1.0
Deputy City Treasurer	1.0	1.0	1.0	1.0	1.0
Senior Auditor	1.0	1.0	1.0	1.0	1.0
Total	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
City Attorney					
City Attorney	1.0	1.0	1.0	1.0	1.0
Assistant City Attorney	2.0	2.0	2.0	2.0	2.0
Asst. City Attorney/Prosecutor	1.0	1.0	1.0	1.0	1.0
Senior Deputy City Attorney	-	-	1.0	1.0	1.0
Deputy City Attorney	2.0	2.0	1.0	1.0	1.0
Law Office Manager	1.0	1.0	1.0	1.0	1.0
Litigation Paralegal	1.0	1.0	1.0	1.0	1.0
Legal Secretary	1.0	1.0	1.0	1.0	1.0
Total	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**
City Manager					
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	-	-	-
Administrative Coordinator	1.0	1.0	1.0	-	-
Office Specialist III	1.0	1.0	-	-	-
Switchboard Operator	1.0	1.0	1.0	-	-
Total	**7.0**	**7.0**	**5.0**	**3.0**	**3.0**

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Information Technology					
Information Technology Director	1.0	1.0	1.0	1.0	1.0
Info. Tech. Operations Supervisor	1.0	1.0	1.0	1.0	1.0
Information Systems Specialist	1.0	1.0	1.0	1.0	1.0
Computer and Telephone Specialist	1.0	1.0	1.0	-	-
Computer Support Specialist	1.0	1.0	1.0	1.0	1.0
Computer Support Technician	2.0	2.0	2.0	2.0	2.0
Total	**7.0**	**7.0**	**7.0**	**6.0**	**6.0**
Human Resources					
Risk Manager	1.0	1.0	1.0	1.0	1.0
Senior Human Resources Analyst	1.0	2.0	2.0	1.0	1.0
Human Resources Analyst	1.0	-	-	-	-
Human Resources Technician	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	**5.0**	**5.0**	**5.0**	**4.0**	**4.0**
Financial Services					
Financial Services Director	1.0	1.0	1.0	1.0	1.0
Accounting/Licensing Manager	1.0	1.0	1.0	1.0	1.0
Budget, Revenue and Payroll Manager	1.0	1.0	1.0	1.0	1.0
Business Systems Analyst	1.0	1.0	1.0	1.0	-
Grants Financial Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Printing and Graphics Supervisor	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Accountant	2.0	2.0	2.0	2.0	2.0
Payroll Technician	1.0	1.0	1.0	1.0	1.0
Accounting Technician	2.0	2.0	2.0	2.0	2.0
License and Collections Clerk	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Printing and Duplicating Specialist	1.0	1.0	1.0	-	-
Total	**17.0**	**17.0**	**17.0**	**16.0**	**15.0**

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Police					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0	2.0	2.0
Police Lieutenant	5.0	5.0	5.0	5.0	5.0
Police Sergeant	16.0	16.0	16.0	16.0	16.0
Police Agent/Officer	81.0	81.0	81.0	73.0	73.0
Police Records Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	2.0	3.0	3.0	3.0	3.0
Communications Supervisor	4.0	4.0	4.0	4.0	4.0
Municipal Enforcement Supervisor	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	-	-	-	-
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Police Identification Technician	1.0	1.0	1.0	1.0	1.0
Community Services Officer III	3.0	3.0	3.0	3.0	3.0
Emergency Services Dispatcher	12.0	12.0	12.0	12.0	12.0
Lead Police Services Specialist	2.0	2.0	2.0	2.0	2.0
Community Services Officer II	9.0	9.0	9.0	9.0	9.0
Administrative Coordinator	3.0	3.0	3.0	2.0	2.0
Parking Meter Technician	1.0	1.0	1.0	1.0	1.0
Administrative Specialist	2.0	2.0	2.0	2.0	2.0
Police Services Specialist	7.0	7.0	7.0	7.0	7.0
Traffic Senior Clerk	1.0	1.0	1.0	1.0	1.0
Municipal Services Officer	6.0	7.0	7.0	7.0	7.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	**163.0**	**164.0**	**164.0**	**155.0**	**155.0**

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Fire					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Division Chief	3.0	3.0	3.0	3.0	3.0
Fire Captain	13.0	13.0	14.0	13.0	13.0
Fire Engineer	12.0	12.0	12.0	12.0	12.0
Firefighter/Paramedic	21.0	21.0	21.0	19.0	19.0
Fire Prevention Plan Checker	1.0	1.0	1.0	-	-
Fire Inspector/FFP	2.0	2.0	-	-	-
Harbor Patrol Sgt/Deputy Harb Master	3.0	3.0	3.0	3.0	3.0
Harbor Patrol Officer/FF/Eng/PM	3.0	3.0	3.0	3.0	3.0
Firefighter	6.0	6.0	6.0	6.0	6.0
Hazardous Material Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Office Coordinator	1.0	1.0	-	-	-
Administrative Specialist	1.0	1.0	1.0	2.0	1.0
Office Specialist III	1.0	1.0	1.0	-	-
Total	**70.0**	**70.0**	**68.0**	**64.0**	**63.0**
Public Library					
Director of Library Services	1.0	1.0	1.0	1.0	1.0
Senior Librarian	2.0	2.0	2.0	2.0	2.0
Librarian	4.0	4.0	4.0	2.0	2.0
Library Clerical Supervisor	1.0	1.0	1.0	-	-
Administrative Coordinator	-	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	-	-	-	-
Library Technician	1.0	1.0	1.0	1.0	1.0
Library Clerk	6.0	6.0	6.0	6.0	6.0
Library Page	1.0	1.0	1.0	1.0	1.0
Total	**17.0**	**17.0**	**17.0**	**14.0**	**14.0**

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Recreation and Community Services					
Director of Rec and Comm Services	1.0	1.0	1.0	1.0	1.0
Recreation & Youth Services Manager	-	1.0	1.0	1.0	1.0
Program Manager - WIA & CDBG	-	1.0	-	-	-
Program Manager - WIA	1.0	-	-	-	-
Program Manager - SBYP & CDBG	1.0	-	-	-	-
Housing Manager	1.0	1.0	1.0	1.0	1.0
Recreation Facilities Manager	1.0	1.0	1.0	1.0	1.0
Recreation Services Manager	1.0	-	-	-	-
Community Program Manager	1.0	1.0	1.0	1.0	-
Rehab. Inspector-Estimator	1.0	1.0	1.0	1.0	1.0
Technical Theater Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Supervisor	2.0	2.0	2.0	2.0	3.0
Intake Supervisor	1.0	1.0	-	-	-
Administrative Analyst	2.0	2.0	2.0	1.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Handyperson Leadworker	1.0	1.0	1.0	-	-
Housing Coordinator	3.0	3.0	3.0	3.0	3.0
Community Program Coordinator	1.0	1.0	1.0	1.0	1.0
Employment Coordinator	4.0	1.0	-	-	-
Administrative Coordinator	3.0	3.0	1.0	1.0	-
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Recreation Coordinator	4.0	4.0	3.0	3.0	3.0
Administrative Specialist	2.0	2.0	2.0	1.0	1.0
Office Specialist III	3.0	2.0	2.0	2.0	2.0
Maintenance Worker I	3.0	2.0	2.0	1.0	1.0
Total	**40.0**	**34.0**	**28.0**	**24.0**	**23.0**
Planning					
Planning Director	1.0	1.0	1.0	1.0	1.0
Senior Planner	2.0	2.0	-	-	-
Associate Planner	1.0	1.0	1.0	1.0	1.0
Assistant Planner	2.0	2.0	2.0	2.0	2.0
Municipal Enforcement Manager	1.0	1.0	-	-	-
Senior Code Enforcement Officer	1.0	1.0	-	-	-
Code Enforcement Officer	1.0	1.0	2.0	2.0	2.0
Planning Technician	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Total	**11.0**	**11.0**	**8.0**	**8.0**	**8.0**

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Engineering and Building Services					
City Engineer/Chief Building Official	1.0	1.0	1.0	1.0	1.0
Principal Civil Engineer	1.0	1.0	1.0	1.0	1.0
Civil Engineer	1.0	1.0	1.0	1.0	1.0
Capital Projects Program Manager	1.0	1.0	1.0	1.0	1.0
Transportation Engineer	1.0	1.0	1.0	1.0	1.0
Associate Civil Engineer	3.0	3.0	4.0	4.0	4.0
Temporary Associate Civil Engineer	-	1.0	1.0	-	-
Senior Plan Check Engineer	1.0	1.0	1.0	1.0	1.0
Plan Check Engineer	1.0	1.0	1.0	1.0	1.0
Building Regulations Manager	1.0	1.0	1.0	1.0	1.0
Assistant Civil Engineer	2.0	2.0	2.0	2.0	2.0
Temporary Assistant Civil Engineer	-	1.0	1.0	-	-
Plans Examiner	-	1.0	1.0	1.0	1.0
Analyst	-	-	-	-	1.0
Senior Building Inspector	2.0	2.0	2.0	2.0	2.0
Public Works Inspector	1.0	1.0	1.0	1.0	1.0
Building Inspector	2.0	2.0	-	-	-
Building and Engineering Technician	3.0	3.0	3.0	3.0	3.0
Administrative Coordinator	1.0	1.0	1.0	1.0	-
Office Specialist III	1.0	1.0	-	-	-
Total	**23.0**	**26.0**	**24.0**	**22.0**	**22.0**
Harbor, Business, and Transit					
Harbor, Business and Transit Director	1.0	1.0	1.0	1.0	1.0
Harbor Facilities Manager	2.0	2.0	2.0	2.0	1.0
Transit Manager	1.0	1.0	1.0	1.0	-
Transit Oper and Trans Facilities Mgr	-	-	-	-	1.0
Economic Development Associate	1.0	1.0	1.0	-	-
Harbor Projects Analyst	1.0	1.0	1.0	1.0	-
Analyst	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Account Clerk	1.0	1.0	1.0	1.0	1.0
Total	**9.0**	**9.0**	**9.0**	**8.0**	**6.0**

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Adopted 2010-11
Public Works					
Public Works Director	1.0	1.0	1.0	1.0	1.0
Deputy Public Works Director	1.0	1.0	1.0	1.0	1.0
Public Works Manager-St/Sewer/Harbor	1.0	1.0	1.0	1.0	1.0
Public Works Manager-Bldg Facilities	1.0	1.0	1.0	1.0	1.0
Public Works Manager-Pks/Urb Forest	1.0	1.0	1.0	1.0	1.0
Senior Management Analyst	2.0	2.0	2.0	2.0	2.0
Public Works Maintenance Supervisor	4.0	4.0	4.0	3.0	3.0
Electrician Leadworker	1.0	1.0	1.0	1.0	1.0
Electrician	2.0	2.0	2.0	2.0	2.0
Building Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Park Maintenance Leadworker	2.0	2.0	2.0	2.0	1.0
Pier Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Public Services Leadworker	7.0	7.0	7.0	7.0	7.0
Senior Mechanic	2.0	2.0	2.0	2.0	2.0
Irrigation Technican	1.0	1.0	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0	1.0	1.0
Pump Station Operator	4.0	4.0	4.0	4.0	4.0
Recycling Specialist	1.0	1.0	1.0	1.0	1.0
Traffic Painter	1.0	1.0	1.0	1.0	1.0
Painter	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Equipment Operator	6.0	6.0	6.0	6.0	6.0
Senior Park Caretaker	9.0	9.0	9.0	9.0	8.0
Building Maintenance Worker	7.0	7.0	8.0	8.0	8.0
Administrative Specialist	2.0	2.0	2.0	2.0	2.0
Maintenance Worker II	5.0	5.0	5.0	5.0	5.0
Equipment Service Worker	1.0	1.0	1.0	1.0	1.0
Park Caretaker	2.0	2.0	2.0	2.0	2.0
Maintenance Worker I	35.0	35.0	34.0	34.0	32.0
Recycling Ranger	-	1.0	1.0	1.0	1.0
Total	**104.0**	**105.0**	**105.0**	**104.0**	**100.0**
TOTAL BUDGETED POSITIONS	**497.0**	**496.0**	**481.0**	**452.0**	**443.0**

PERSONNEL SUMMARY BY DEPARTMENT

RECAP OF POSITION CHANGES DURING FY 2009-10

Add:	Switchboard Operator - CC	1.0	**Delete:**	Switchboard Operator - CM	1.0
	Transit Oper and Trans Facilities Mgr - HBT	1.0		Police Agent/Officer - PD	2.0
				Handyperson Leadworker - RCS	1.0
				Maintenance Worker I - RCS	1.0
				Transit Manager - HBT	1.0
				Maintenance Worker I - PW	2.0
	Total	**2.0**		***Total***	**8.0**

RECAP OF POSITION CHANGES FOR FY 2010-11

Add:	Recreation Supervisor - RCS	1.0	**Delete:**	Business Systems Analyst - FS	1.0
	Analyst - EB	1.0		Administrative Specialist - F	1.0
				Community Program Manager - RCS	1.0
				Administrative Coordinator - RCS	1.0
				Administrative Coordinator - EB	1.0
				Harbor Facilities Manager - HBT	1.0
				Harbor Projects Analyst - HBT	1.0
				Park Maintenance Leadworker - PW	1.0
				Senior Park Caretaker - PW	1.0
				Maintenance Worker I - PW	2.0
	Total	**2.0**		***Total***	**11.0**

STAFFING LEVELS
FISCAL YEARS 2006-07 TO 2010-11

RESOLUTION NO. CC- 1006-334

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2010-2011

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed annual budget for the fiscal year 2010-2011 which commences on July 1, 2010, and ends on June 30, 2011; and

WHEREAS, the City Council has considered the proposed annual budget; and

WHEREAS, a public hearing has been duly held pursuant to the provisions of the Charter of the City of Redondo Beach; and

WHEREAS, the City Council concurs with the proposed revenue and expenditure plan as outlined by the City Manager; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager's proposed annual budget for Fiscal Year 2010-2011, attached hereto as Exhibit A, is hereby adopted.

SECTION 2. That the expenditures of public funds in the amount of $93,831,464. are authorized in accordance with the programs and services outlined in said budget.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 22nd day of June 2010.

Mike Gin, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. CC- 1006-334 was duly passed, approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 22nd day of June 2010, by the following roll call vote:

AYES: BRAND, AUST, DIELS, KILROY

NOES: NONE

ABSENT: ASPEL

ABSTAIN: NONE

Eleanor Manzano, City Clerk

APPROVED AS TO FORM:

Michael W. Webb, City Attorney

RESOLUTION NO. 1006-334
FY 09-10 ANNUAL BUDGET
PAGE 2

BUDGET PREPARATION TIMELINE

December - January

City Manager performs midyear budget review; sets tone for preliminary revenue estimates and guidelines for operating budget.

January - February

City Manager kicks off budget season including general budget orientation for all departments. City Manager solicits opinions of various commissions regarding Operating Budget and Capital Improvement Projects. Departments prepare budgets and preliminary revenue estimates.

March

Departments submit work programs and budget requests to the City Manager for review**.** City Manager conducts budget review sessions with each department. Capital Improvement Projects are reviewed.

April - May

City Manager and Financial Services Department review budget requests; Departments finalize estimated revenues; City Manager submits proposed budget recommendations and proposed Five-Year Capital Improvement Program to the Mayor and City Council (by May 16th per City Charter).

June

Mayor and City Council with City Manager continue to hold budget meetings in Council districts. Mayor and City Council hold public hearings regarding Proposed Budget and Proposed Five-Year Capital Improvement Program and adopt budget and Capital Improvement Program by June 30.

July - October

City Manager's Office finalizes publication of the adopted budget with Council amendments; budget document and Five-Year Capital Improvement Program is made available for public view.

July - June

Amendments to the adopted budget require justification from the requesting department. Fiscal impacts are evaluated by the Financial Services Department and the City Manager. A request is then presented to the City Council for their review. Amendments must receive a 4/5 vote from the City Council for approval.

BUDGETARY PROCESS AND OTHER MANAGEMENT INFORMATION

STRATEGIC PLAN FOR 2010-2013
DEPARTMENTAL MISSION STATEMENTS AND PERFORMANCE MEASURES

Mission Statement

The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.

After considering the City's Mission Statement, the Strategic Plan is developed, which establishes the major three-year goals and six-month objectives for the City. It provides principle guidance for preparation of the City budget, program objectives and performance measures. The three-year goals provide the basis for improving services and preserving a high quality of life in the City.

Three Year Goals

Improve financial viability and expand economic opportunities

Improve public facilities and the infrastructure

Increase organizational effectiveness and efficiency

Maintain a high level of public safety

Vitalize the Harbor and Pier areas

In developing the three-year goals and six-month objectives, the Mayor, City Council and City management consider current challenges facing the City and external factors and trends that might impact the future.

Updates to the Strategic Plan are scheduled approximately every six months, and the City Manager submits monthly progress reports to the Mayor and City Council.

In coordination with the Strategic Plan, departments formulate their mission statements and current and future departmental objectives. Each department's mission relates directly to the overall City mission. It focuses primarily on the interaction between the department and its key customers. In preparing a mission statement, the department considers such questions as:

- What business is the department in?
- Who are the department's customers?
- What added value do customers of the department receive?
- What contribution is the department making to the Strategic Plan goals?

In preparing departmental objectives, City staff has to consider many factors such as:

- Current workload or service demands
- Revenue forecasts
- Project schedules
- Current staffing

An outgrowth of the Strategic Plan is the City's proposed operating budget and capital improvement budget.

THE BUDGET PROCESS

One objective of the budget process is to allocate financial resources to various work activities over a specified period of time for the City of Redondo Beach. This time period is the City's fiscal year, which begins on July 1 and ends the following June 30. Another objective of the budget process is to review the prior year's departmental performance measures and modify them as appropriate. The preparation of the budget document begins in January – six months before it is put into operation.

In January, each department assesses its current activities, updates performance measures and reviews its spending records provided through the City's accounting system. This information is used as a base for developing the following year's plan. Program managers confer with their department directors to develop a work plan and to estimate necessary financing. Revenue estimates are developed by the City Treasurer's Office and the Financial Services Department, along with other departments that generate fees and/or charges. Departments can make changes or modifications of any amount without the City Council's approval. In March, the departments' work programs and justifications for proposed expenditures are presented to the City Manager for review.

Throughout March and April, the Financial Services Department and the City Manager work with departments to gather all budgetary information. The City Manager's recommendations are then incorporated into the proposed budget document. The proposed budget is submitted to the City Council by May 16 as required by the City Charter. After the Mayor and Council Members have reviewed the proposed budget, the City Manager, Financial Services' budget staff and Department Heads participate in formally presenting the budget to the City Council. Budget documents are available to the general public and the citizens of Redondo Beach on the Internet and in the City Clerk's office and City libraries.

The City Charter mandates a public hearing on the budget within 30 days of its presentation to the City Council. Therefore, in May or June, the Mayor and City Council conduct public hearings to receive citizen input on the proposed budget. Public study sessions are then held to review budget proposals and to adopt a budget by June 30.

The proposed budget presents City activities on two levels. The first level is the department level, which shows the total appropriations for the department. The second level is the program or activity level. Presentations at these levels allow a more thorough review of each activity and provide management and citizens a way of more accurately associating costs with activities they see on a day-to-day basis. This improves appreciation of the resources it takes to accomplish given goals and is an easier gauge on whether those activities should be increased or decreased and the financial impact of those decisions.

At each step of the budget process, the information is stored through the City's finance system. After approval of the budget, the adopted revenue and appropriations are posted in the City's accounting ledgers.

City departments are required to monitor their budgets and spend only amounts allocated by the Mayor and City Council. However, during the year, unforeseen costs arise which cannot be accommodated within the original adopted budget. For these circumstances, the City Manager may recommend budget modifications to the Mayor and City Council. The Mayor and City Council may approve budget modification resolutions to make the necessary changes. At any meeting after the adoption of the budget, appropriations may be modified and/or transferred by adoption of a resolution with at least four affirmative votes.

THE CAPITAL IMPROVEMENT BUDGET

The separate Five-Year Capital Improvement Program (CIP) for FY 2010-15 is presented to the Mayor and City Council as part of the budget process. The five-year CIP is a strategic plan which addresses the long-term capital and infrastructure of the City. The first year CIP funding recommendations are included in this adopted budget.

BASIS OF ACCOUNTING AND BUDGETING

Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

With the exception of government-wide financial statements prepared in accordance with GASB 34, the City uses the modified-accrual basis for accounting *and* budgeting of Governmental Fund types which are: General, Special Revenue, Debt Service and Capital Projects Funds. Under the modified-accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Those revenues treated as susceptible to accrual primarily consist of taxes, interest and grant revenues for which reimbursement requests are expenditure-driven. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

In all presentations, the City uses the accrual basis for accounting *and* budgeting of its Proprietary Fund types which are the Enterprise and Internal Service Funds. Revenues are recognized when earned, and expenses are recognized when incurred.

CASH MANAGEMENT

The City invests all idle cash in various investment instruments, as authorized within the City's Statement of Investment Policy. The City Treasurer employs a buy and hold philosophy of cash management, ensuring the full return of all investment principal. Composition of the City's investment portfolio consists of a well diversified mix of Federal Agency instruments, complimented by a blend of AA rated Corporate Medium Term Notes, both investment types of which are structured along a five-year laddered maturity schedule. In addition, sufficient portfolio liquidity is maintained through continued maintenance of a significant portion of the investment portfolio's position in the State managed Local Agency Investment Fund, or LAIF.

The City maintains an Investment Policy certified for reporting excellence by the Association of Public Treasurers – United States & Canada (APT – US&C) and has established both a written investment plan and an investment procedures manual. The Investment Policy is reviewed and approved by both the City Council and the Budget and Finance Commission on an annual basis. The investment policy's established performance benchmark is the one-year Constant Maturity Treasury index (CMT). In the periodic purchase of investments, both the rate of return provided by LAIF and the yield on the US Treasury security of closest maturity to the purchased investment serve also as investment performance benchmarks.

The level of investments maintained with LAIF fluctuates in accordance with variations in the City's operating budget and capital improvement program cash flow requirements. The LAIF balance is maintained at a level of $15 to $32 million, or approximately 33% of the portfolio's assets on average, ensuring maintenance of sufficient investment portfolio liquidity. The yield provided by LAIF has declined over the past year in line with the overall reduction in short-term market interest rates. Idle investment funds above the liquidity threshold have been placed primarily in Federal Agency investments within the two to five year investment maturity range. The reduction in market interest rates experienced over the past year have been both anticipated and well managed, proactively responding to both the City's operating and capital improvement cash flow requirements. The rate of return on the City's investment portfolio consistently meets or exceeds established investment portfolio performance benchmarks.

As of June 30, 2010, the City's idle funds were invested as follows:

Investments	Market Value	% of Portfolio	Yield to Maturity
Federal Agency Issues – Coupon	$23,159,751	38.8%	2.27%
Local Agency Investment Fund	20,000,000	33.6%	0.53%
Corporate Medium Term Notes	16,444,757	27.6%	4.71%
Total Investments and Averages	**$59,604,508**	**100.0%**	**2.36%**

DEBT MANAGEMENT

As a Charter City, the City of Redondo Beach cannot incur general obligation bonded indebtedness which exceeds 15% of total assessed valuation of all real and personal property within the City. **The City of Redondo Beach currently has no general obligation indebtedness.** The current outstanding bonds for the City are those issued by the Redevelopment Agency and Public Financing Authority (PFA).

The City's fiscal agent administers all of the debt-servicing requirements. The bonds issued by the Redevelopment Agency, a component unit of the City, were issued to provide financing of improvements within the South Bay Center project area. Additionally, bonds were issued to refinance the Public Financing Authority's Aviation Bonds. Bonds issued by the Public Financing Authority (PFA), also a component unit of the City, were originally issued to provide funds to acquire the 1996 Tax Allocation Bonds of the Redevelopment Agency, to finance certain redevelopment activities with respect to the South Bay Center project area and to provide new monies for certain public capital improvements within the City. In addition, bonds were issued to refinance the Redevelopment Agency's Pier Reconstruction bonds, and to finance various improvements to, and to remedy a variety of deficiencies in, the facilities of the Wastewater Enterprise.

The following are changes in outstanding bonds for the fiscal year ended June 30, 2010:

	Outstanding July 1, 2009	Additions	Deletions	Outstanding June 30, 2010
Public Financing Authority 2001 Pier Reconstruction Revenue Bonds ($2,965,000)	2,135,000	--	125,000	2,010,000
Public Financing Authority 2004 Wastewater System Revenue Bonds ($10,335,000)	9,385,000	--	210,000	9,175,000
Public Financing Authority 2008 South Bay Center Revenue Bonds ($7,645,000)	7,260,000	--	570,000	6,690,000
Redevelopment Agency 2008 Aviation High Tax Allocation Bonds ($700,000)	175,000	--	175,000	--
Total	**18,955,000**	--	**1,080,000**	**17,875,000**

For Fiscal Year 2010-11, the City's (including Redevelopment Agency and Public Financing Authority) debt service requirements are as follows.

	Principal	Interest	Total
2001 PFA Pier Reconstruction Revenue Bonds	135,000	6,633 [1]	141,633
2004 PFA Wastewater System Revenue Bonds	215,000	444,563	659,563
2008 PFA South Bay Center Revenue Bonds	590,000	255,800	845,800
Total	**940,000**	**706,996**	**1,646,996**

LEGAL DEBT MARGIN

Based on the Fiscal Year 2010-2011 assessed value of real and personal property within the City of Redondo Beach, the legal debt margin is calculated as follows.

Total assessed value of all real and personal property	$ 10,836,935,840
Legal debt limit - 15% of total assessed valuation [2]	$1,625,540,376
Amount of debt applicable to limit	-
Legal debt margin	$1,625,540,376
Percentage of legal debt limit authorized	0%

[1] Estimated for variable rate bond issue
[2] Legal debt limit set by Government Code Section 436505 and City Charter Section 17

GANN LIMIT

Pursuant to Article XIIIB of the California Constitution (known as the Gann Limit), the City must compute an annual appropriations limit. In June 1990 the California voters approved Proposition 111 which amended Article XIIIB and provided for a greater selection of factors used in determining annual adjustments to the limit. The factors used include the change in the California per capita personal income combined with the change in population of the jurisdiction's county or the change in the population of the City; whichever is higher. The calculation using these new factors began with the base year of Fiscal Year 1987-88, as provided for in the Proposition 111 amendments. Below is a two-year comparison of the appropriations limit.

The City's appropriations limit for Fiscal Year 2010-11 is established at $95,680,396, a 1.5% decrease over Fiscal Year 2009-10. The City's eligible appropriations for Fiscal Year 2010-11 are approximately $50.3 million, substantially under the limit of $95.7 million. Additional appropriations to the budget funded by non-tax sources such as service charges, restricted revenues from other agencies, grants or beginning fund balances would be unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources would be subject to the appropriations limit and could not exceed the $50.3 million variance indicated. Further, any overall actual receipts from tax sources greater than $50.3 million from budget estimates would result in proceeds from taxes in excess of the City's appropriations limits, requiring refunds of the excess within the next two fiscal years or voter approval of an increase in the City's appropriation limit. Only in 1983 did the City exceed the limit and voter approval to expend the monies was received.

Calculation	2009-10	2010-11	% Increase
Prior Year Appropriation Limit	$95,694,011	97,153,900	1.5%
Cumulative Growth Factor	1.0152558	.9848333	
Appropriation Limit	$97,153,900	$95,680,396	-1.5%

STATEMENTS OF FINANCIAL PRINCIPLES

BACKGROUND: On February 13, 1998, the City of Redondo Beach established a strategic plan. As part of the plan, various committees were formed to implement the five citywide goals. One of the said committees is the Strategic Financing Planning Committee.

The Strategic Financial Planning Committee, in concert with the Budget & Finance Commission, was tasked to develop a strategic plan for the City to achieve financial stability. The Strategic Financial Planning Committee and the Budget & Finance Commission determined that one of the steps in developing a strategic financial plan is for the City to establish a set of financial principles.

On November 17, 1998, the Mayor and City Council adopted the Statements of Financial Principles as a City Policy. The intention of the Mayor and City Council was to establish written policies to guide the financial management of the City of Redondo Beach and to demonstrate to the citizens of Redondo Beach, the investment community, and the bond rating agencies that the City of Redondo Beach is committed to a strong fiscal policy. The Mayor and City Council also determined that it is necessary to provide precedents for future policy makers and financial managers.

On June 6, 2000, the Mayor and City Council approved by resolution, to include under Section 11(h), a policy regarding threshold for capitalization of fixed assets.

On November 6, 2001, the Mayor and City Council amended by resolution Section 12(a) to reflect the "minimum reserve" for contingencies to be 8.33% of the General Fund current fiscal year's budget.

On October 9, 2007, the Mayor and City Council approved by minute action, to add as Section 12(h), a policy requiring that the "reserves" or fund balances designated for other post employment benefits (OPEB) obligations be maintained at appropriate levels as authorized by the City Council.

On April 21, 2009, the Mayor and City Council approved by minute action, to add as Sections 8(c) and 8(d), policies requiring that internal service funds and central service departments retain the costs of using services provided by other City departments and that allocations among funds and departments be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

CITY POLICY

Section 1: General Financial Goal - To establish a five-year financial plan and achieve financial stability. Once achieved, maintain and enhance the City's fiscal health. To help achieve this goal, the City's objective is to adhere to the following statements of financial principles and policies:

Section 2: General Principles

a) The City will maintain a level of expenditures which will provide for the well-being and safety of the general public and citizens of the community.
b) The City will manage its financial assets in a sound and prudent manner.
c) The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the highest quality of service required by the citizens of Redondo Beach.
d) The City will adopt a balanced operating budget by June 30 of each year as required by the City Charter Section 17.9. The objective is to balance the budget without the use of General Fund undesignated fund balances or "reserves".

STATEMENTS OF FINANCIAL PRINCIPLES

e) The City will maintain and improve its infrastructure.
f) The City will provide funding for capital equipment replacement, including a long-term technology plan, to achieve greater efficiency in its operations.
g) The City will value its employees as one of its most important assets and will compensate them competitively according to the City's ability to pay.
h) All City officials and employees shall always conduct themselves in a manner that will not expose the City to any liability.

Section 3: Revenue Policies

a) The City will use a conservative approach in estimating revenues to maintain financial flexibility to adapt to local and regional economic changes.
b) The master fee schedule will be updated annually to recover, as much as possible, the cost of providing the service and to allow for inflationary cost increases, but keeping in mind that fees are not to exceed the cost of providing the service. In some instances, the City may not want to charge any fees or the full cost of providing the service, if it is in the City's best interest to do so. These charges or fees for services will be identified during the budget approval process.
c) The City will aggressively pursue revenue collection and auditing to assure that monies due the City are accurately received in a timely manner.
d) Departments shall avoid earmarking General Fund revenues for specific purposes unless authorized by the City Council.
e) One-time revenues shall be used for one-time expenditures.
f) Revenues in excess over expenditures at the end of the fiscal year shall be used to first satisfy the general reserve requirements before appropriating for other uses.
g) The City will continue to explore revenue-raising alternatives as necessary and pursue all grants available for local government. (The City may consider not accepting a grant if the grant requires continued City funding after the grant expires.)
h) Program managers for special revenue funds shall diligently pursue reimbursements or receipts of grants in a timely manner to minimize the negative impact to the General Fund's investment earnings.
i) The Mayor and City Council shall be promptly informed of any significant revenue gain or loss impacting the City.
j) The City shall abide by the requirements of applicable Federal, State and local laws or statutes, when contemplating to raise revenues.

Section 4: Expenditure/Budget Policies

a) Current year operating expenditures shall be funded by current year operating revenues.
b) In an advisory capacity, the Budget & Finance Commission will conduct a preliminary review of all essential services. The City Council will have final approval in determining which services receive priority funding when a revenue shortfall exists or is projected.
c) The City will continue to explore options in delivering services in the most cost-effective method, including public-private partnerships and partnerships with other governmental agencies.
d) Programs that are funded through user fees shall be self supporting. (The City may partially subsidize some of these programs if it is in the City's best interest to do so.)
e) Departments' fiscal year-end expenditures must be within approved appropriations by fund.
f) Departments with unexpended/unencumbered balances in their *maintenance and operations* budget at the end of the year, *may* carryover a specified amount to the next fiscal year with specific approval by the City Manager.

STATEMENTS OF FINANCIAL PRINCIPLES

g) Departments with approved capital outlay budget but who were unable to purchase the capital item by the end of the fiscal year, may carryover this item with approval by the City Manager.
h) Departments that have encumbrances at the end of the year, but have exceeded their total appropriations within each fund, may not be able to carryover the encumbrance balances, depending on the circumstances that caused the department to exceed its appropriations. Consequently, payments against these encumbrances may be charged to the affected department's subsequent fiscal year's budget.
i) Salary and benefit savings at the end of the fiscal year will not be carried forward.
j) Departments shall adhere to purchasing guidelines when expending City funds.
k) All City officials and employees shall adhere to the City's conference and travel expense policy.
l) Requests for new positions must identify specific funding sources and include a cost-benefit analysis.
m) Budget transfers within each fund and between line accounts or programs within each department, must be approved by the City Manager or his/her designee. The Mayor and City Council shall be notified as soon as possible of budget transfers between departments and between capital improvement projects.
n) Additional appropriations requests beyond the adopted budget must be approved by the City Council by four affirmative votes, as required by the City Charter Section 17.10.
o) Salaries and benefits savings may not be transferred to fund maintenance & operations items other than those for which savings from vacancies are used for temporary or contractual services.
p) When appropriate, projects or programs that have multiple funding sources must first use funds that have the most restrictions before using the General Fund, unless otherwise approved by the City Council.
q) All City officials and City employees will exercise prudence and due care and will avoid any conflicts of interest or appearance thereof, when expending public funds.

Section 5: Capital Improvement Projects (CIP) Policies

a) The City will develop and implement a five-year capital improvement plan.
b) The City may dedicate revenues from the Gas Tax Fund for the infrastructures' capital needs. (As this fund is currently being used for operating expenditures for streets maintenance, the City may implement a phased-in period to absorb these costs in the General Fund or other appropriate special revenue funds. The phased-in period may begin in FY99/00.)
c) The City will set aside a reasonable and prudent amount of General Fund monies for capital improvements and repairs of various facilities, in its annual budget process.
d) All capital improvement projects must be coordinated with the CIP "Committee" before they are submitted to the City Manager. Subsequently, the City Manager's recommendations shall be submitted to the Budget & Finance Commission for review and prioritization before the capital projects are submitted to the City Council.
e) Change orders for capital projects already in progress, that exceed the amounts normally pre-approved at the City Engineer's discretion, (per the schedule outlined in the Administrative Policies & Procedures - APP 14.1), shall be submitted to the City Council for approval.
f) The long-term operating impact of any capital improvement project must be disclosed before the project is recommended for funding.
g) The City will select only the most responsible and reputable contractors to work on capital projects.
h) The City will abide by applicable Federal, State and local laws/regulations on public works contracts.

STATEMENTS OF FINANCIAL PRINCIPLES

Section 6: Debt Policies

a) The City shall avoid, as much as possible, incurring general obligation debt.
b) The City shall obtain voter approval before incurring general bonded indebtedness for the City.
c) The City's legal debt limit is 15% of assessed valuation of property within the City, per City Charter Section 17.11 and per California Government Code Section 436505.
d) The City shall incur debt only for capital improvement projects and only if the projects cannot be funded by recurring or one-time revenues.
e) Proceeds from long-term debt shall not be used for current ongoing expenditures.
f) The debt shall be paid by specific revenue sources.
g) The term of the debt incurred for capital projects shall not exceed the life of the projects being financed in accordance with regulations in federal, state or local law.
h) The City shall not use short-term borrowing for operating expenditures.
i) The City may participate in the statewide issuance of Tax & Revenue Anticipation Notes (TRANs) in accordance with applicable TRANs guidelines.
j) The City shall consider interfund loans, when it is more cost effective and feasible, instead of borrowing outside, for short-term debt requirements.
k) The City will use lease-purchase financing when it is cost effective.
l) Bonds will be sold on a competitive basis unless it is in the City's best interest to conduct a negotiated sale.
m) The City will follow a policy of full disclosure by communicating with bond rating agencies to inform them of the City's financial condition. (The continuing disclosure required in the City's Comprehensive Annual Financial Report is sent to the dissemination agent who will then report it to the bondholders, rather than the rating agencies.)
n) The City will honor all its debt and seek to maintain the highest attainable bond rating to minimize issuance costs to the City.

Section 7: Investment Policies

a) The City Treasurer's Office shall abide by the City's adopted investment policy and shall submit a monthly report to the Mayor and City Council on the investment activities. Additionally, the City Treasurer shall make a quarterly presentation to the Budget & Finance Commission and to the Mayor and City Council.
b) The investment policy shall be annually reviewed and approved by the City Council.

Section 8: Interfund Transfers Policies

a) Transfers to the General Fund from other funds for overhead costs shall be reviewed annually and shall conform to OMB (Office of Management & Budget) A-87 guidelines.
b) All City funds, including eligible grant funds, shall share the administrative costs borne by the General Fund.
c) Internal service funds and central service departments shall retain the costs of using services provided by other City departments.
d) Allocations among funds and departments shall be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

STATEMENTS OF FINANCIAL PRINCIPLES

Section 9: Special Revenue Policies

a) The City shall abide by applicable rules and regulations pertaining to the expenditures of special revenue funds as required by each funding source.

Section 10: Enterprise Funds Policies

a) Enterprise activities will be programmed to generate sufficient revenues to fully support the Enterprise's operations including debt service requirements, current and future capital needs.
b) Enterprise activities will generally adhere to all other applicable fiscal policies of the City.
c) Audits of lessees shall be performed, based on the terms of the lease agreements, to ensure the City receives all revenues due the City.

Section 11: Accounting, Auditing & Financial Reporting Policies

a) The City will comply with all generally accepted accounting principles (GAAP) and adhere to the statements issued by the Governmental Accounting Standards Board (GASB).
b) The City shall continue to participate in the Government Finance Officers Association's (GFOA) and the California Society of Municipal Finance Officers' (CSMFO) financial reporting and budgeting awards program to help ensure continued quality financial reports and budget documents.
c) The City shall retain the services of an independent auditor to perform annual financial audits.
d) The City shall routinely bid for audit services, at a minimum, every five years. Audit contracts shall not exceed five years at a time. The Budget & Finance Commission will participate in the selection process.
e) The City shall issue its Comprehensive Annual Financial Report by the second council meeting in December each year.
f) Staff shall submit a mid-year budget review to the Mayor and City Council by the second council meeting in February each year.
g) The Mayor and City Council shall be promptly informed of any significant financial reporting issue or any audit findings.
h) The City shall, from time to time, review the threshold when capitalizing fixed assets and make necessary adjustments thereto, as appropriate, with the initial recommendation from the Financial Services Department and with concurrence by the City's independent auditors.

Section 12: Reserves Policies

a) The City shall maintain a "minimum reserve" for contingencies, equivalent to 8.33% of the General Fund's current fiscal year's budget. Maintaining this minimum "reserve" will also allow the City to continue to earn a certain level of investment earnings and provide sufficient cash flow reserves. The minimum reserve requirement will be subject to an annual, or whenever necessary, review by the City Council.
b) Undesignated fund balances shall be used for one-time expenditures, preferably only on capital improvement items.

STATEMENTS OF FINANCIAL PRINCIPLES

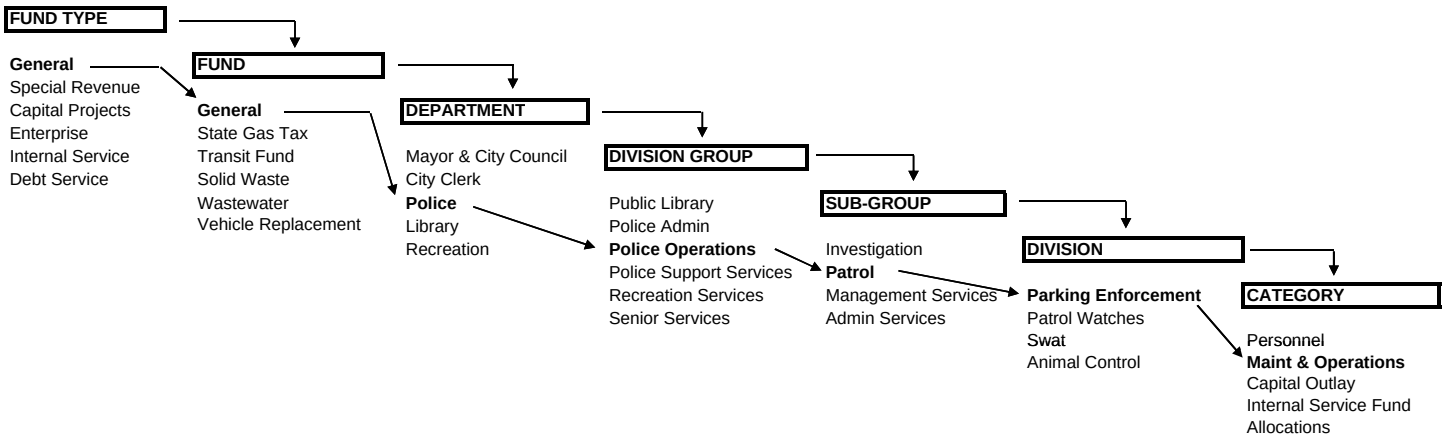
c) The remaining undesignated fund balances, after all "reserve" requirements are met, may be transferred to the Capital Projects Fund or may be used to increase the funds set aside for capital equipment replacement, subject to Council approval. This process will be annually reviewed with the Mayor and City Council.
d) The City Council may alter reserve requirements anytime, as necessary.
e) The "reserves" or fund balances designated for claims and judgments shall be maintained at appropriate levels as authorized by the City Council.
f) The "reserves" or fund balances designated for compensated absences shall be maintained at appropriate levels as authorized by the City Council.
g) Council approval will be required before expending funds designated for contingencies or any of the available fund balances.
h) The "reserves" or fund balances designated for other post employment benefits (OPEB) obligations be maintained at appropriate levels as authorized by the City Council.

BUDGET ACCOUNT STRUCTURE

As illustrated below, the City's highest level of reporting is Fund Type. For budgeting purposes, the City uses six Fund Types. Included in each Fund Type may be several Funds - the next level of reporting. For example, the Special Revenue Fund Type includes 18 funds of which only two are reflected below. Each Fund has at least one subordinate level, designated as the City's Departments (e.g., the Police Department), and within each Department, there is at least one Division Group (e.g., Police Operations). Within each Division Group is a division Sub-Group (e.g., Police Patrol), and within each Sub-Group is a Division (e.g., Parking Enforcement).

The number of Departments within a Fund, as well as the number of subordinate levels of Division Groups, Sub-Groups and Divisions within a Department, depends on the management control needed to effectively monitor expenditures. Divisions assist management and citizenry in assessing the cost of providing a service. Finally, similar expenditure types are grouped at the Category level. For example, salaries and benefits are grouped together in the Category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

Using General as the Fund Type, the following is an example of the flow of reporting from the highest level of budget reporting (Fund Type) to the lowest or most detailed level of budget reporting (Category).



CLASSIFICATION OF FUNDS

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City currently uses the following funds:

GENERAL FUND

The General Fund is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. Revenues collected in the General Fund are not restricted as to program or purpose they may be spent upon. They are derived primarily from taxes - property tax, sales and use tax, transient occupancy tax, utility users' tax, and business license tax. These taxes account for approximately 68% of all General Fund revenues. Other General Fund revenue sources include licenses and permits; fines and forfeitures; use of money and property, intergovernmental revenues, charges for services; and other miscellaneous revenues.

SPECIAL REVENUE FUNDS

Air Quality Improvement Fund

This fund accounts for monies received from the South Coast Air Quality District, which are used to reduce air pollution from motor vehicles.

Community Development Block Grant Fund

Revenues derived through the Federal Community Development Act are recorded in this fund. Community Development Block Grant (CDBG) receipts are restricted to the revitalization of low and moderate income areas within the City. As required by the U.S. Department of Housing and Urban Development (HUD), the City annually solicits public input regarding the expenditure of these funds.

CalPERS Reserve Fund

This fund was established in FY 2010-11 and will reserve monies for significant increases in future years in the California Public Employees Retirement System (CalPERS).

Disaster Recovery Fund

This fund accounts for monies received and expenditures incurred related to disaster recovery.

Housing Authority Fund

HUD (Department of Housing & Urban Development) Section 8 housing grants are recorded in this fund. Section 8 monies are used to provide rent subsidies to qualifying low-income families and to locally administer the program.

Intergovernmental Grants Fund

This fund reflects various grants received from local, State or Federal agencies. It includes grant funding to supplement local funding primarily for capital improvement projects and public safety programs.

CLASSIFICATION OF FUNDS

Local Transportation Tax Fund

Monies recorded in this fund originate from the Transportation Development Act (TDA) created in 1972. The Act restricts the use of 1/4 of the State sales tax for bikeways, pedestrian and handicapped facilities, transit operations and paratransit.

Measure R Fund

Monies received in this fund come from a 2008 voter-approved ½ cent sales tax levied within Los Angeles County for public transportation purposes.

Narcotic Forfeiture and Seizure Fund

Revenues recorded in this fund are the local agency's proportionate share of monies and sold property seized during drug and narcotic arrests. Monies are distributed after convictions are received by the lead State or Federal agency. Expenditures incurred are restricted to law enforcement activities and must supplement, not replace, existing law enforcement budgets.

Parks and Recreation Facilities Fund

Revenue in this fund originates from a $400 per unit fee charged on the construction of new residential development within the City. Fees are due at the time a building permit is issued. This revenue is used solely for the acquisition, improvement and expansion of public parks, playgrounds, and recreation facilities.

Proposition A (Prop A) Fund

Monies received in this fund come from a 1980 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

Proposition C (Prop C) Fund

Monies received in this fund come from a 1990 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

South Bay Youth Project Fund

The California Office of Criminal Justice Planning grant revenues and other local grants and donations were recorded under this fund. These grants financed the South Bay Juvenile Diversion program which was administered through the City of Redondo Beach for ten South Bay cities. This delinquency prevention program provided counseling, crisis centers, and remedial education for problem and high-risk youth and their families. With the adoption of the FY 2008-09 budget, the South Bay Youth Project was transferred to a qualified alternative organization.

State Gas Tax Fund

The City's share of the State gasoline tax is recorded in this fund. Monies are derived through Sections 2105, 2106, 2107 and 2107.5 of the California Streets and Highways Code. Section 2105, 2106 and 2107 revenue can be used for street maintenance and construction, while Section 2107.5 revenue is restricted to street engineering activities.

CLASSIFICATION OF FUNDS

Storm Drain Improvement Fund

In FY 2001-02 the Mayor and City Council established the Storm Drain Improvement Fund. This fund is - used to account for the receipt of the storm drain impact fees and the related National Pollutant Discharge Elimination System (NPDES) implementation and enforcement costs.

Street Landscaping and Lighting District Fund

This is a special assessment fund which is used to account for revenue and expenditures associated with the Street Landscaping and Lighting District. Revenue comes into the fund through assessments levied against residential and business property. Expenditures charged to this fund are restricted to establishing, improving, operating and maintaining street lighting, street trees, traffic signals and median landscaping.

Subdivision Park Trust Fund

This fund is financed from Quimby fees, which are paid by developers on certain qualifying development projects. The monies in this fund are used exclusively for the acquisition, development, or rehabilitation of park land or related improvements.

Traffic Congestion Relief Fund

Monies recorded in this fund originate from AB 2928, a FY 2000-01 State budget trailer bill for the transportation finance package. The funds are to be used for maintenance and rehabilitation projects

Transit Fund

Transit Fund funding sources include the following: the 1980 voter approved Proposition A ½ cent sales tax; the 1990 voter approved Proposition C ½ cent sales tax; Federal and State transportation funds; and Beach Cities Transit fares. Transit fund monies are used to support public transportation programs and projects.

Workforce Investment Act Fund

This fund accounted for Federal grant revenues received for various job training and work experience programs, assisting displaced workers, impacted by lay-offs, etc. With the adoption of the FY 2008-09 budget, the Workforce Investment Act program was transferred to a qualified alternative organization.

CAPITAL PROJECTS FUND

In FY 1984-85 the Mayor and City Council established this fund following recommendations from the City's Public Improvement Commission. It is used to account for capital improvements such as the construction, repair, and upgrade of City facilities; streets; storm drains; sewers; and park facilities.

CLASSIFICATION OF FUNDS

ENTERPRISE FUNDS

Harbor Tidelands Fund

Revenue deposited in this fund is derived from business operations run by lessees, and from parking receipts. The use of this fund is restricted under the City's Tideland Trust Agreement with the State of California.

Harbor Uplands Fund

Revenue comes from similar sources as the Tidelands Fund - trade leases, and parking receipts. However, its use is less restrictive and is subject only to the decisions of the City Council.

Solid Waste Fund

In FY 1990-91 the Mayor and City Council established the Solid Waste Fund. This fund is used to account for expenditures and revenues related to the City's comprehensive solid waste program which includes refuse collection, recycling, and hazardous waste disposal. The solid waste program is wholly supported through user service fees.

Wastewater Fund

In FY 1995-96 the Mayor and City Council approved the establishment of the Wastewater Fund, and at the time, was funded solely by a capital facility charge, more commonly referred to as a sewer connection fee. In FY 2003-04, in anticipation of the rehabilitation needs of the sewer system and additional requirements for operations and maintenance, the Mayor and City Council assessed an annual sewer user fee to be charged to users of the City's sewer system.

INTERNAL SERVICE FUNDS

Building Occupancy Fund

Established in FY 2000-01, the Building Occupancy Fund includes reimbursement for costs associated with facilities maintenance and replacement. Cost allocations are based on square footage of the area occupied by each user department and department usage of utilities, contracts, and materials and supplies.

Emergency Communications Fund

Established in FY 2004-05, the Emergency Communications Fund includes reimbursement for costs related to technology used for emergency purposes, such as emergency dispatch equipment. Such equipment is currently used only in the Police, Fire and Public Works Departments. Therefore, costs are allocated only to those departments based on the replacement cost of the equipment utilized by each. In FY 2006-07, a component of all personnel, maintenance and operations, and internal service fund allocation costs associated with the Emergency Communications Division of the Police Department was added.

CLASSIFICATION OF FUNDS

Information Technology Fund

Established in FY 2000-01, the Information Technology Fund includes reimbursement of all costs associated with the Information Technology Department. These costs include personnel, maintenance and operations and capital outlay expenses budgeted by this Department. In FY 2005-06, a component for equipment replacement was added to the charge for operations. All costs are allocated to the users depending on the number of computers and telephones residing in the department.

Major Facilities Repair Fund

Established in FY 2008-09, the Major Facilities Repair Fund includes reimbursement of all costs incurred by the City in providing major repairs to City facilities. Cost allocations are based on square footage of the area occupied by each user department in the City facilities.

Printing and Graphics Fund

Established in FY 2002-03, the Printing and Graphics Fund contains reimbursement for printing and graphics charges allocated to departments for use of services of the in-house print shop. Cost allocations are based on the count of each department's full-time budgeted employees.

Self-Insurance Program Fund

Established in FY 2000-01, the Self-Insurance Program Fund contains reimbursement for costs associated with insurance premiums and claims experience related to liability, workers' compensation and unemployment. Depending on the type of insurance matter, allocations are based on a combination of square footage, property values, gross payroll and/or claims experience of the department.

Vehicle Replacement Fund

Established in FY 1983-84, the Vehicle Replacement Fund contains cost reimbursements from departments that utilize the City's Fleet Services Division for maintenance of vehicles and equipment. Also included in this fund are reimbursed rental charges for vehicles assigned to particular departments. Maintenance charges are based on historical records of the particular vehicle, and rental charges are based on the estimated future replacement value of the vehicle.

REDEVELOPMENT AGENCY

Redevelopment funds are used for the activities of four redevelopment project areas within the City. Revenue is derived from property tax increments and developer agreement payments. The revenues support bond payment activity, capital improvements, and low-to-moderate housing subsidies.

GLOSSARY OF BUDGET TERMS

Abatement. A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accountability. The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry -- to justify the raising of public resources and the purposes for which they are used.

Accrual Basis. Revenues are recognized when earned, and expenses are recognized when incurred.

Activity. A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

Ad Valorem Tax. A tax based on value (e.g., a property tax).

Allocation. Most often refers to the division of tax proceeds among local agencies.

Allotment. A part of an appropriation that may be encumbered or expended during a given period.

Appropriated Budget. The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation. Amount of money budgeted for a given program. Appropriations do not mean the money will be fully expended but are the means by which legal authority is given to expend public monies.

Assessed Valuation. A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Balanced Budget. A budget in which available resources exceed or equal expenditures.

Basis of Accounting/Budgeting. A term used to refer to *when* revenues, expenditures, expenses and transfers – and the related assets and liabilities – are recognized in the accounts and reported in the financial statements.

Biennial Budget. A budget applicable to a two-year fiscal period.

Bill. A term used to denote a law or statute passed by certain legislative bodies. A bill has greater legal formality and standing than a resolution.

GLOSSARY OF BUDGET TERMS

Bond. A City may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

Budget. A plan of financial and program operation which lists appropriations and the means of financing them for a given time period.

Budgetary Control. The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvements. New, replacement or improved infrastructure which has a minimum life expectancy of five years and a minimum expense of $15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

Capital Outlay. A budget category which accounts for all furniture and equipment having a unit cost of $1,000 or more and a useful life of more than one year. (See “Expenditure Categories”.)

Category. The lowest or most detailed budget account structure level. For example, salaries and benefits are grouped together in the Category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

City Charter. Legal authority approved in 1949 by the voters of Redondo Beach establishing the Council-Manager form of government.

Continuing Appropriation. An appropriation that, once established, is automatically renewed without further legislative action, period after period, until altered or revoked.

Debt. An obligation resulting from the borrowing of money or purchase of goods and services. Debts of governments include bonds, time warrants and notes.

Debt Service Requirements. The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds and required contributions to accumulate monies for future retirement of term bonds.

Department. An organizational unit comprised of divisions. Each department is managed by a single director.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

GLOSSARY OF BUDGET TERMS

Designated Fund Balance. A portion of unreserved fund balance designated by City policy for a specific future use.

Division. The budget account structure level under Sub-Group. Divisions assist management and citizenry in assessing the cost of providing a service.

Division Group. The budget account structure level under Department. Within each Division Group is a division Sub-Group.

Encumbrances. Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Endowment. Funds or property that are donated with either a temporary or permanent restriction as to the use of principal.

Enterprise Fund. A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to a private business.

Entitlement. The amount of payment to which a State or local government is entitled pursuant to an allocation formula contained in applicable statutes.

Executive Budget. The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive.

Expenditures. Expenditures include current operating expenses which require the current or future use of net current assets, service and capital outlays.

Expenditure Categories. The individual expenditure accounts used to record each type of expenditure are categorized into groups of similar types. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- **Personnel.** Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement contributions, educational and other benefits.

- **Maintenance and Operations.** Supplies and other materials/services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts, advertising, travel and utilities.

- **Capital Outlay.** A budget category which budgets all equipment having a unit cost of more than $1,000 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other types of fixed assets.

- **Internal Service Fund Allocations.** Charges for goods or services provided by one department or agency to other departments and/or agencies on a cost reimbursement basis.

GLOSSARY OF BUDGET TERMS

Expenses. Decreases in net total assets. Expenses represent total cost of operations during a period regardless of the timing of related expenditures.

Fiscal Year. A twelve-month period of time used for budgeting, accounting or tax collection purposes which may differ from a calendar year. Redondo Beach operates on a July 1 to June 30 fiscal year.

Fixed Assets. Assets of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.

Fixed Budget. A budget setting forth dollar amounts that are not subject to change based on the volume of goods or services to be provided.

Forfeiture. The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it cannot be said to be confiscated until the government claims it.

Formal Budgetary Integration. The management control technique through which the annual operating budget is recorded in the general ledger through the use of budgetary accounts. It is intended to facilitate control over revenues and expenditures during the year.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

Full-Time Equivalent. The amount of time for which a regular full or part-time position has been budgeted in terms of the amount of time an employee works in a year.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund. An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance. The amount of financial resources available for use. Generally, this represents a summary of all the annual operating surpluses and deficits since the fund's inception.

Fund Type. The highest level in the City's budget account structure. The level includes General, Special Revenue, Capital Projects, Enterprise, Internal Service, and Debt Service. Included in each Fund Type may be several funds.

GLOSSARY OF BUDGET TERMS

Gann Limit. A California ballot initiative adopted in 1980, and modified by Proposition 111 which passed in 1990, to limit the amount of tax proceeds state and local governments can spend each year. It now appears in California's State Constitution as Article XIIIB.

General Obligation Bonds. The full faith and credit of the City guarantees repayment of this debt.

Governmental Fund Types. Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources.

Grant. Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specific purpose, activity or facility.

Impact Fees. Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Infrastructure. Facilities on which the continuance and growth of a community depend, such as roads, water lines, sewers, public buildings, parks and so forth.

In-Lieu Tax. Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

Interfund Transfers. Transfers are classified into residual equity transfers and operating transfers. Residual equity transfers are non-recurring or non-routine transfers of equity between funds. Operating transfers reflect ongoing operating subsidies between funds. An example of operating transfer is when the General Fund would report its annual subsidy to fund capital improvements in the Capital Projects Fund.

Intergovernmental Funds. Revenues from Federal, State and local grants and revenue sharing programs.

Internal Control. A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to the other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

GLOSSARY OF BUDGET TERMS

Lapse. As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations, an appropriation is made for a certain period of time. At the end of this period, any unexpended or unencumbered balance thereof lapses, unless otherwise provided by law.

Levy. To impose taxes, special assessments or service charges for the support of governmental activities.

Licenses and Permits. Fees charged to recover the costs of regulating certain activities in the interest of the overall community. The fee may not exceed the actual cost and often does not fully recover regulatory costs. (e.g., animal licenses, building permits, parking permits). NOTE: This category does not include charges for business licenses. Business license charges are considered taxes.

Maintenance and Operations. A budget category which accounts for all the supplies, goods, and services required to support a program or activity. (See "Expenditure Categories".)

Measurement Focus. The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed.

Mortgage Bonds. Bonds secured by a mortgage against specified properties of a government, usually its public utilities or other enterprises. If primarily payable from enterprise revenues, they also are classed as revenue bonds.

Municipal. In its broadest sense, an adjective denoting the State and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Municipal Code. A book that contains the City Council approved ordinances currently in effect. The Municipal Code defines City policy. The Municipal Code contains the "laws" of the City.

GLOSSARY OF BUDGET TERMS

Municipal Corporation. A political and corporate body established pursuant to State statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents. It usually has a seal and may sue and be sued.

Obligations. Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget. A financial, programmatic, and organization plan, for furthering the goals of the City Council through the City departments, which does not include one-time capital improvement projects.

Ordinance. A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

Overhead. The allocation of indirect costs from support departments to those departments receiving the support services.

Performance Budget. A budget that bases expenditures primarily upon measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

Performance Measure. A quantitative or qualitative assessment of the results obtained through a program or activity. Effectiveness or outcome measures related directly to program objectives and are typically represented by a date, percentage achievement or rate of performance.

Performance Objective. A clearly described target for achievement within a specified time span which represents an interim step or measured progress toward a goal.

Personnel. Budget category used to denote salaries and all personnel associated benefits. (See “Expenditure Categories”.)

Principal. In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Proposition 4. Initiative constitutional amendment approved in the November 1979 ballot which imposes limits on allowable appropriations of state and local governments. Article XIIIB of the California Constitution. Also commonly known as the Gann Limit.

GLOSSARY OF BUDGET TERMS

Proposition 13. Enacted as Article XIIIA of the California Constitution. Initiative constitutional amendment approved in the June 1978 ballot which imposes a 1% limit on property taxes, various assessment restrictions and limitations on the levy of new taxes.

Proposition 111 Limit. On June 5, 1990, California voters approved Proposition 111, to amend Article XIIIB, of the California Constitution, relating to the Gann Appropriations Limit Initiative.

Proprietary Fund Types. Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

Reappropriation. The amount of money budgeted for a project in a prior year, but not spent, or encumbered, and which needs to be appropriated again in the current year.

Redevelopment Agency Funds. Revenues derived from property tax increments, capital financings, developer fees, and investment earnings, are used for the repayment of debt service, redevelopment agency projects and redevelopment agency operations.

Reimbursements. Payments remitted on behalf of another party, department, or fund. These amounts are recorded as expenditures, or expenses, in the reimbursing fund, and as reductions of the expenditure, or expense, in the fund that is reimbursed.

Reserve. An account used to earmark a portion of the fund balance as legally segregated, for a specific use.

Resolution. A special order of the City Council, which requires less legal formality than an ordinance, in terms of public notice, and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance.

Revenues. Amount received for taxes, fees, permits, licenses, interest, use of property, and intergovernmental sources during the fiscal year.

Service Charges. Fees imposed upon the user of a non-regulatory service provided by the City which primarily benefits the individual user (e.g., some fire services, building permits, library fines, recreation fees).

Special Assessment. A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

GLOSSARY OF BUDGET TERMS

Special Revenue Funds. These funds are separately administered because revenues are restricted by the City Council, the State of California, the Federal government, or other governmental agencies as to how the City may spend them.

Statute. A written law enacted by a duly organized and constituted legislative body.

Sub-Group. The budget account structure level under Division Group. Within each Sub-group is a Division.

Subventions. Revenue collected by the State (or other level of government), which are allocated to the City on a formula basis. The major subventions received by the City, from the State of California, include motor vehicle in-lieu, gasoline taxes, and homeowner's property tax exemptions.

Taxes. Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transient Occupancy Tax. A tax levied on lodging rentals (e.g., hotels, motels) where occupancy is less than 30 days and paid by the lodger.

Use of Money and Property. Funds include interest earned on the investment of the City's idle fund, rental income, and fees collected for other uses of City properties (e.g., for the privilege of using the City's rights-of-way).

Utility Users' Tax. A tax imposed on consumers of electric, gas, water, telecommunications and cable services.

DEFINITION OF ACRONYMS

AB: Assembly Bill

ADA: American Disabilities Act

AED: Automatic External Defibrillators

APB: Accounting Principles Board

APT-US&C: Association of Public Treasurers-United States and Canada

AQMD: Air Quality Management District

ARB: Accounting Research Bulletins

A/V: Audio Visual

B&W: Boating & Waterways

BCHD: Beach Cities Health District

BJA: Bureau of Justice Assistance

CAD: Computer Aided Dispatch

CAFR: Comprehensive Annual Financial Report

CalPERS: California Public Employees Retirement System

CATIC: California Anti Terrorism Info Center

CDBG: Community Development Block Grant

CEQA: California Environmental Quality Act

CERT: Community Emergency Response Team

CFIRS: California Fire Incident Reporting System

CIP: Capital Improvement Program

CLEEP: California Law Enforcement Equipment Program

CMP: Corrugated Metal Pipe

CMT: Constant Maturity Treasury

CNG: Compressed Natural Gas

COLA: Cost of Living Adjustment

COPS: Citizen's Options for Public Safety

CPI: Consumer Price Index

CSCDA: California Statewide Communities Development Authority

CSMFO: California Society of Municipal Finance Officers

DARE: Drug Awareness Resistance Education

DDA: Disposition and Development Agreement

DMV: Department of Motor Vehicles

DNA: Deoyxribose Nucleic Acid

DOJ: Department of Justice

DUI: Driving Under the Influence

EIR: Environmental Impact Report

DEFINITION OF ACRONYMS

EMS:	Emergency Medical Services
EPA:	Environmental Protection Agency
EPMC:	Employer-Paid Member Contribution
ERAF:	Educational Revenue Augmentation Fund
FASB:	Financial Accounting Standards Board
FBI:	Federal Bureau of Investigation
FCC:	Federal Communications Commission
FDIC:	Federal Deposit Insurance Corporation
FEMA:	Federal Emergency Management Agency
FMS:	Financial Management System
FNMA:	Federal National Mortgage Association
FTE:	Full-Time Equivalent
FY:	Fiscal Year
GAAP:	Generally Accepted Accounting Principles
GAAS:	Generally Accepted Auditing Standards
GASB:	Governmental Accounting Standards Board
GFOA:	Government Finance Officers Association
GIC:	Guaranteed Investment Contract
GIS:	Geographical Information System
GNMA:	Government National Mortgage
GREAT:	Gang Resistance Education and Training
HHW:	Household Hazardous Waste
HR:	Human Resources
HUD:	Housing and Urban Development
HVAC:	Heating/Ventilation and Air Conditioning
ICMA:	International City/County Management Association
ICRMA:	Independent Cities Risk Management Authority
ISTEA:	Intermodal Surface Transportation Efficiency Act
IT:	Information Technology
JTTF:	Joint Terrorism Task Force
LAIF:	Local Agency Investment Fund
LA:	Los Angeles
LAN:	Local Area Network
LLD:	Landscaping and Lighting District

DEFINITION OF ACRONYMS

LLEBG: Local Law Enforcement Block Grant

LTD: Long-Term Debt

MOU: Memorandum of Understanding

M&O: Maintenance and Operations

MTA: Metropolitan Transit Authority

MVIL: Motor Vehicle in-Lieu

NFIRS: National Fire Incident Reporting System

NFPA: National Fire Protection Association

NIMS: National Incident Management System

NPDES: National Pollutant Discharge Elimination System

OCJP: Office of Criminal Justice Planning

OES: Office of Emergency Services

OPA: Owner Participant Agreement

OPEB: Other Post Employment Benefits

OTS: Office of Traffic Safety

PCH: Pacific Coast Highway

PERS: Public Employees' Retirement System

PFA: Public Financing Authority

PIC: Public Improvement Commission

POB: Pension Obligation Bond

POST: Peace Officers Standard Training

PSAF: Public Safety Augmentation Fund

RBCEA: Redondo Beach City Employees Association

RBFA: Redondo Beach Firefighters Association

RBPAC: Redondo Beach Performing Arts Center

RBPOA: Redondo Beach Police Officers Association

RBPSA: Redondo Beach Professional and Supervisory Association

RCP: Reinforced Concrete Pipe

RDA: Redevelopment Agency

RFP: Request for Proposal

SAPP: Spousal Abuser Prosecution Program

SB: Senate Bill

SBYP: South Bay Youth Project

SCADA: Supervisory Control and Data Acquisition

SCAG: Southern California Association of Governments

SEC: Securities and Exchange Commission

DEFINITION OF ACRONYMS

SEMS: Standardized Emergency Mgmt. Systems

SIU: Special Investigations Unit

SIR: Self-Insurance Retention

SLESF: Supplemental Law Enforcement Services Fund

STC: Standards & Training Corrections

SRO: School Resource Officers

SWAT: Special Weapons and Tactics

TDA: Transportation Development Act

TMDL: Total Maximum Daily Load

TOT: Transient Occupancy Tax

TPA: Third Party Administrator

TRAN: Tax and Revenue Anticipation Note

TRAP: Taskforce for Regional Autotheft Prevention

UCR: Uniform Crime Report

UUT: Utility Users' Tax

VIP: Volunteer in Policing

VLF: Vehicle License Fee

WAN: Wide Area Network

WIA: Workforce Investment Act

FREQUENTLY ASKED QUESTIONS

CITY:

What are the major General Fund revenues?

The City's top ten revenues are listed below. These revenues account for 84.9% of total General Fund revenues from external sources.

Top Ten Revenues	Budget	Percent of General Fund Revenues
Property Tax	18,340,000	31.0%
Utility Users' Tax	8,300,000	14.0%
Sales Tax	8,162,000	13.8%
Property Tax In Lieu of Vehicle License Fee	5,260,000	8.9%
Transient Occupancy Tax	3,100,000	5.2%
Franchise Fees	1,925,000	3.3%
Recreation Users Pay	1,357,654	2.3%
Rents and Percentages	1,277,660	2.2%
Business License Tax	1,250,000	2.1%
Property Transfer Tax	1,245,000	2.1%
Total	**50,217,314**	**84.9%**

What is the largest use of General Fund revenues?

Personnel costs totaling $42,180,521 account for 63.1% of the General Fund Expenditures. The most costly benefits are retirement (PERS) costs, in the amount of $8,606,476 and health insurance in the amount of $3,329,800. The majority of the total personnel costs are for public safety with the Police Department at 44.0% and the Fire Department at 25.1%.

Can the General Fund be said to have a "bottom line"?

The goal of a private-sector business is to make money. To accomplish this goal each period, revenues and gains must exceed related expenses and losses. Accordingly, the difference between revenues/gains and expenses/losses (i.e., "net income") is a basic measure of the degree to which a business has been successful during the period. Because "net income" is reported as the last item on a business's operating statement, it is commonly referred to as the "bottom line," and serves as the primary focus of interest for users of private-sector financial statements.

The difference between the beginning and ending estimated fund balances at first may appear similar to "net income". However, in budgeting for governmental funds, including the General Fund, revenues may be less than expenditures simply because of the timing of collections, or revenues may exceed expenditures just because the payment of some liabilities is deferred until future fiscal years. Therefore, a positive balance of revenues and transfers in over expenditures and transfers out does not necessarily indicate that the City has managed to "pay its way" for the fiscal year.

What is the relationship between "unreserved fund balance" and cash?

The year-end unreserved fund balance in a governmental fund, including the General Fund, is designed to measure the net financial resources that are available to finance expenditures of future fiscal years. However, not all such "available" financial resources are cash. While cash on hand may be spent at will, differing time periods typically are needed to convert the City's various receivables into cash. Moreover, fund liabilities payable from those assets may be due at different times. Therefore, while unreserved fund balance provides a good measure of the financial resources that will be available for appropriation in the budget, it is not necessarily a good measure of the fund's cash at the beginning of the fiscal year.

REDEVELOPMENT AGENCY:

What is Redevelopment?

Redevelopment is a process created by the State of California to assist local governments in eliminating blight and revitalizing designated redevelopment project areas. Redevelopment provides communities with the ability to obtain funding to bring about desired development, reconstruction and rehabilitation. A portion of redevelopment funds must also be used to promote affordable housing opportunities in the community. The basic idea is this: when an area is blighted due to economic reasons or faulty land use decisions, it costs the community in many ways, including monetarily. Redevelopment allows higher levels of tax revenues to be used by the Agency to cope with the blight.

Who is the Redevelopment Agency?

The Redevelopment Agency is closely linked to the City by overlapping administration with the City Council serving as the Redevelopment Agency Board, the City Manager serving as the Agency's Executive Director/Secretary, the City Attorney serving as the Agency Counsel, the City Treasurer serving as the Agency Treasurer, and the City staff serving as the Agency staff. However, the Agency is a separate legal entity.

From where does the Redevelopment Agency get funding?

The projects of the Redevelopment Agency of the City of Redondo Beach are funded in a number of ways including tax increment, investment earnings, developer payments and bond issue revenue. Tax increment is a funding method specifically established for redevelopment agencies by state law. On the date that the City Council approves a Redevelopment Plan, the amount of property tax being generated by the property within the boundaries of the plan is noted. As the total assessed valuation of the properties within the project area increases, usually as a result of development activity, the amount of property tax generated by those properties also increases. The difference in the two levels of property tax is known as the tax increment. Most of this tax increment goes to the Redevelopment Agency. The Agency has no power to set tax rates or impose new property taxes.

Usually, the amount of tax increment revenue going to the Agency will not be enough to finance all redevelopment activities and development projects specified in the redevelopment plan. Therefore, agencies can raise additional money by issuing bonds. These bonds are not a debt of the City, but are repaid solely from tax increment revenue.

Tax increment funds must be used for activities occurring in the same project area that generates the funds, except for residential projects which benefit low- and moderate-income residents of any area within the City. By law, 20% of the Agency's revenues must be set aside and used to improve the quality and/or quantity of affordable housing.

What has the Redevelopment Agency of the City of Redondo Beach accomplished?

The Redevelopment Agency has completed a number of successful projects since its inception in 1962. These include financial assistance in the construction of the main library, the Crowne Plaza hotel, the South Bay Galleria, and the Home Expo store outside the mall. Financial assistance was also provided by the Redevelopment Agency for the reconstruction of the pier which had been damaged during the disasters of 1988. Completed most recently are the Aviation Park improvements which include the rebuilding of the Redondo Beach Performing Arts Center and the purchase of land in the South Bay Center project area.

Infrastructure improvements include the Kingsdale storm drain work, the installation of sewer improvements along Harbor Drive, a contribution to the County's Green Lane storm drain project, financial assistance to the Artesia Boulevard improvement project, and funding of Inglewood Avenue improvements.

The Redevelopment Agency has used "housing set-aside" money to provide affordable rents at the Heritage Pointe and Seasons (McCandless) senior housing projects. In addition, these funds are being used to fund the handyperson and the owner rehabilitation loan programs which benefit low-income homeowners.

The three redevelopment project areas operated by the Redondo Beach Redevelopment Agency are at the stage in their lives where the primary activities of the Redevelopment Agency are relate to dept repayment and the meeting of statutory and administrative reporting requirements. This is due to the financial limitations in the adopted redevelopment plans and existing bond covenants and agreements with other taxing agencies.

FINANCIAL SUMMARIES

redondo
BEACH

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND ESTIMATED CHANGES IN FUND BALANCES

Fund	Estimated Fund Balances July 1, 2010	+	Adopted Revenues 2010-11	-	Adopted Appropriations 2010-11	+	Transfers In	-	Transfers Out	+	Estimated Fund Balances June 30, 2011
General Fund	92,218		65,838,202		66,872,426		2,053,880		1,012,796		99,078
Traffic Congestion Relief	608,236		8,000		607,726		-		-		8,510
State Gas Tax	186,358		1,734,400		1,356,485		-		-		564,273
Storm Drain Improvement	(10,807)		10,000		-		-		-		(807)
Street Landscaping and Lighting	-		1,567,017		2,527,868		1,012,796		-		51,945
Local Transportation Tax	(40,628)		27,200		-		-		-		(13,428)
Proposition A	158,564		929,700		-		-		972,565		115,699
Proposition C	947,580		781,250		1,867,301		-		-		(138,471)
Measure R	125,000		567,100		140,000		-		-		552,100
Transit	385,832		1,630,029		2,988,426		972,565		-		-
Air Quality Improvement	124,773		71,800		63,867		-		-		132,706
Intergovernmental Grants	-		2,016,443		2,016,443		-		-		-
Comm Develop Block Grant	-		444,286		357,211		-		-		87,075
Housing Authority	262,000		6,112,685		5,537,160		-		-		837,525
Parks and Recreation Facilities	12,055		10,000		-		-		-		22,055
Narcotic Forfeiture and Seizure	870,744		106,000		64,890		-		-		911,854
Subdivision Park Trust	99,592		60,000		75,000		-		-		84,592
Disaster Recovery	87,320		77,100		17,060		-		-		147,360
CalPERS Reserve	-		-		-		1,500,000		-		1,500,000
Capital Projects	251,646		1,494,000		1,587,727		760,000		1,300,000		(382,081)
Harbor Tidelands	11,193,589		5,508,730		6,596,224		-		79,000		10,027,095
Harbor Uplands	3,003,922		3,862,550		4,243,162		-		-		2,623,310
Solid Waste	539,882		3,502,233		3,520,266		-		-		521,849
Wastewater	5,232,185		2,514,376		1,840,651		-		-		5,905,910
Self-Insurance Program	(933,965)		4,615,800		4,336,439		-		760,000		(1,414,604)
Vehicle Replacement	4,263,412		2,913,794		1,699,958		-		2,174,880		3,302,368
Building Occupancy	(145,123)		3,121,591		2,824,753		-		-		151,715
Information Technology	(179,352)		2,778,082		2,635,255		-		-		(36,525)
Printing and Graphics	(9,790)		386,067		332,349		-		-		43,928
Emergency Communications	(367,248)		2,681,901		2,472,025		-		-		(157,372)
Major Facilities Repair	101,748		101,748		-		-		-		203,496
Total Before Adjustments	**26,859,743**		**115,472,084**		**116,580,672**		**6,299,241**		**6,299,241**		**25,751,155**
Less: Int Svc Fds/Overhead	-		22,749,208		22,749,208		-		-		-
Total City	**26,859,743**		**92,722,876**		**93,831,464**		**6,299,241**		**6,299,241**		**25,751,155**
Redevelopment Agency	24,439,397		7,424,435		7,207,231		-		-		24,656,601
Grand Total	**51,299,140**		**100,147,311**		**101,038,695**		**6,299,241**		**6,299,241**		**50,407,756**

- The 8.33% "minimum contingency reserve" set by the City council has already been removed from the beginning fund balance of the General Fund.
- Beginning fund balances of the Harbor Tidelands and Harbor Uplands Funds exclude capital assets such as the pier and the parking structures.
- Internal Service Fund adjustments to properly allocate expenses will be made at midyear.

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND ESTIMATED CHANGES IN FUND BALANCES

	RESOURCES										
	Estimated Fund Balances July 1, 2010	+ Taxes	+ License & Permits	+ Fines & Forfeitures	+ Use of Money and Property	+ Intergovern-mental	+ Charges for Services	+ Other Revenues	= Total Adopted Revenues 2010-11	Available Resources	+ Transfers In
General Fund	92,218	48,280,300	878,370	1,688,500	2,143,660	253,960	4,818,894	7,774,518	65,838,202	65,930,420	2,053,880
Traffic Congestion Relief	608,236	-	-	-	8,000	-	-	-	8,000	616,236	-
State Gas Tax	186,358	1,728,400	-	-	6,000	-	-	-	1,734,400	1,920,758	-
Storm Drain Improvement	(10,807)	-	-	-	-	-	10,000	-	10,000	(807)	-
Street Landscaping and Lighting	-	-	-	-	-	-	1,567,017	-	1,567,017	1,567,017	1,012,796
Local Transportation Tax	(40,628)	-	-	-	-	27,200	-	-	27,200	(13,428)	-
Proposition A	158,564	-	-	-	18,000	911,700	-	-	929,700	1,088,264	-
Proposition C	947,580	-	-	-	25,000	756,250	-	-	781,250	1,728,830	-
Mearure R	125,000	-	-	-	-	567,100	-	-	567,100	692,100	-
Transit	385,832	-	-	-	-	1,062,529	566,000	1,500	1,630,029	2,015,861	972,565
Air Quality Improvement	124,773	-	-	-	1,800	70,000	-	-	71,800	196,573	-
Intergovernmental Grants	-	-	-	-	-	2,016,443	-	-	2,016,443	2,016,443	-
Comm Develop Block Grant	-	-	-	-	-	444,286	-	-	444,286	444,286	-
Housing Authority	262,000	-	-	-	-	6,112,685	-	-	6,112,685	6,374,685	-
Parks and Recreation Facilities	12,055	-	-	-	-	-	10,000	-	10,000	22,055	-
Narcotic Forfeiture and Seizure	870,744	-	-	100,000	6,000	-	-	-	106,000	976,744	-
Subdivision Park Trust	99,592	-	-	-	-	-	-	60,000	60,000	159,592	-
Disaster Recovery	87,320	-	-	-	-	-	2,100	75,000	77,100	164,420	-
CalPERS Reserve	-	-	-	-	-	-	-	-	-	-	1,500,000
Capital Projects	251,646	155,000	-	-	-	-	-	1,339,000	1,494,000	1,745,646	760,000
Harbor Tidelands	11,193,589	-	-	-	4,291,000	-	1,027,100	190,630	5,508,730	16,702,319	-
Harbor Uplands	3,003,922	-	-	-	2,023,000	-	1,838,550	1,000	3,862,550	6,866,472	-
Solid Waste	539,882	-	13,000	-	-	19,677	3,404,556	65,000	3,502,233	4,042,115	-
Wastewater	5,232,185	-	-	-	76,000	-	2,416,622	21,754	2,514,376	7,746,561	-
Self-Insurance Program	(933,965)	-	-	-	-	-	4,565,800	50,000	4,615,800	3,681,835	-
Vehicle Replacement	4,263,412	-	-	-	-	-	2,828,794	85,000	2,913,794	7,177,206	-
Building Occupancy	(145,123)	-	-	-	-	-	3,121,591	-	3,121,591	2,976,468	-
Information Technology	(179,352)	-	-	-	-	-	2,778,082	-	2,778,082	2,598,730	-
Printing and Graphics	(9,790)	-	-	-	-	-	386,067	-	386,067	376,277	-
Emergency Communications	(367,248)	-	-	-	-	-	2,681,901	-	2,681,901	2,314,653	-
Major Facilities Repair	101,748	-	-	-	-	-	101,748	-	101,748	203,496	-
Total Before Adjustments	**26,859,743**	**50,163,700**	**891,370**	**1,788,500**	**8,598,460**	**12,241,830**	**32,124,822**	**9,663,402**	**115,472,084**	**142,331,827**	**6,299,241**
Less: Int Svc Funds/Overhead	-	-	-	-	-	-	22,749,208	-	22,749,208	22,749,208	-
Total City	**26,859,743**	**50,163,700**	**891,370**	**1,788,500**	**8,598,460**	**12,241,830**	**9,375,614**	**9,663,402**	**92,722,876**	**119,582,619**	**6,299,241**
Redevelopment Agency	24,439,397	4,734,772	-	-	1,093,146	-	-	1,596,517	7,424,435	31,863,832	-
Grand Total	**51,299,140**	**54,898,472**	**891,370**	**1,788,500**	**9,691,606**	**12,241,830**	**9,375,614**	**11,259,919**	**100,147,311**	**151,446,451**	**6,299,241**

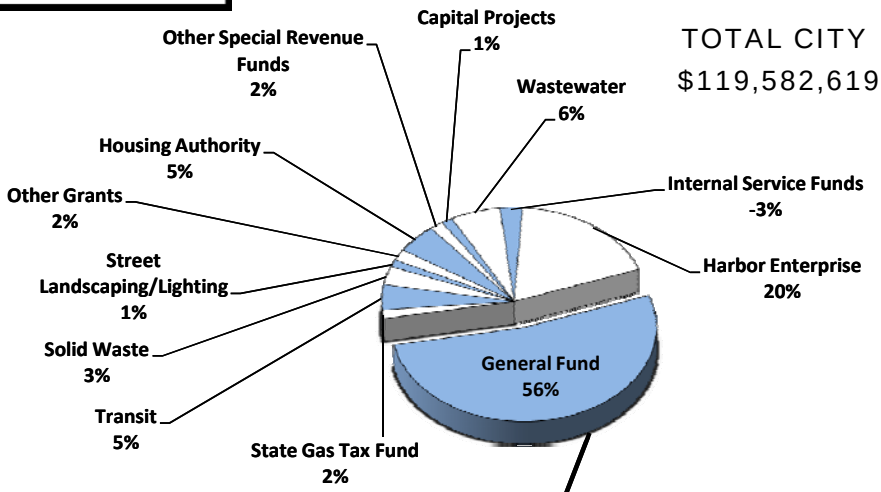
SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND ESTIMATED CHANGES IN FUND BALANCES

REQUIREMENTS								
- Personnel	- Maintenance & Operations	- Internal Service	- Capital Outlay	- Capital Improvement	= Expenditures	- Transfers Out	= Estimated Fund Balances June 30, 2011	
42,180,521	7,008,498	17,683,407	-	-	66,872,426	1,012,796	99,078	General Fund
-	-	-	-	607,726	607,726	-	8,510	Traffic Congestion Relief
685,159	342,370	328,956	-	-	1,356,485	-	564,273	State Gas Tax
-	-	-	-	-	-	-	(807)	Storm Drain Improvement
962,750	1,287,640	277,478	-	-	2,527,868	-	51,945	Street Landscaping and Lighting
-	-	-	-	-	-	-	(13,428)	Local Transportation Tax
-	-	-	-	-	-	972,565	115,699	Proposition A
-	-	294	-	1,867,007	1,867,301	-	(138,471)	Proposition C
-	-	-	-	140,000	140,000	-	552,100	Measure R
317,525	2,466,406	204,495	-	-	2,988,426	-	-	Transit
16,479	43,650	3,738	-	-	63,867	-	132,706	Air Quality Improvement
91,261	48,000	-	-	1,877,182	2,016,443	-	-	Intergovernmental Grants
71,618	164,601	120,992	-	-	357,211	-	87,075	Comm Develop Block Grant
354,082	5,084,106	98,972	-	-	5,537,160	-	837,525	Housing Authority
-	-	-	-	-	-	-	22,055	Parks and Recreation Facilities
-	64,890	-	-	-	64,890	-	911,854	Narcotic Forfeiture and Seizure
-	-	-	-	75,000	75,000	-	84,592	Subdivision Park Trust
-	17,060	-	-	-	17,060	-	147,360	Disaster Recovery
-	-	-	-	-	-	-	1,500,000	CalPERS Reserve
118,727	-	-	-	1,469,000	1,587,727	1,300,000	(382,081)	Capital Projects
2,579,767	1,623,157	935,800	-	1,457,500	6,596,224	79,000	10,027,095	Harbor Tidelands
1,968,972	1,201,706	1,052,484	-	20,000	4,243,162	-	2,623,310	Harbor Uplands
721,127	2,581,380	217,759	-	-	3,520,266	-	521,849	Solid Waste
782,035	858,043	200,573	-	-	1,840,651	-	5,905,910	Wastewater
173,123	4,130,679	32,637	-	-	4,336,439	760,000	(1,414,604)	Self-Insurance Program
433,924	951,550	166,860	147,624	-	1,699,958	2,174,880	3,302,368	Vehicle Replacement
1,101,596	1,344,492	378,665	-	-	2,824,753	-	151,715	Building Occupancy
770,179	1,365,350	362,983	136,743	-	2,635,255	-	(36,525)	Information Technology
127,230	98,900	106,219	-	-	332,349	-	43,928	Printing and Graphics
1,899,014	116,683	456,328	-	-	2,472,025	-	(157,372)	Emergency Communications
-	-	-	-	-	-	-	203,496	Major Facilities Repair
55,355,089	**30,799,161**	**22,628,640**	**284,367**	**7,513,415**	**116,580,672**	**6,299,241**	**25,751,155**	**Total Before Adjustments**
120,568	-	22,628,640	-	-	22,749,208	-	-	Less: Int Svc Funds/Overhead
55,234,521	**30,799,161**	**-**	**284,367**	**7,513,415**	**93,831,464**	**6,299,241**	**25,751,155**	**Total City**
787,159	6,012,018	408,054	-	-	7,207,231	-	24,656,601	Redevelopment Agency
56,021,680	**36,811,179**	**408,054**	**284,367**	**7,513,415**	**101,038,695**	**6,299,241**	**50,407,756**	**Grand Total**

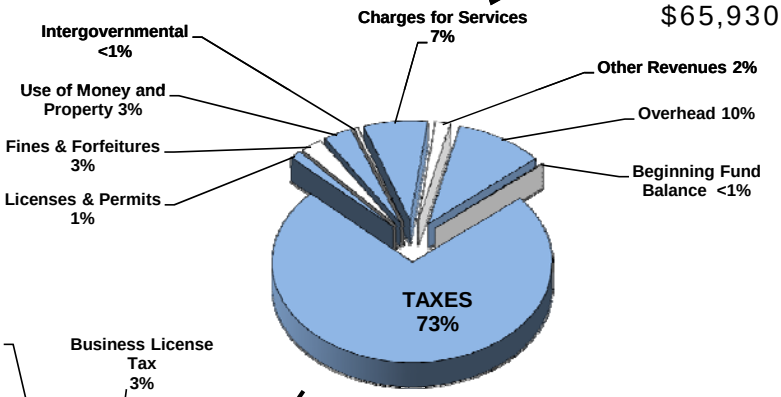
FISCAL YEAR 2010-2011

AVAILABLE RESOURCES: WHERE IT COMES FROM

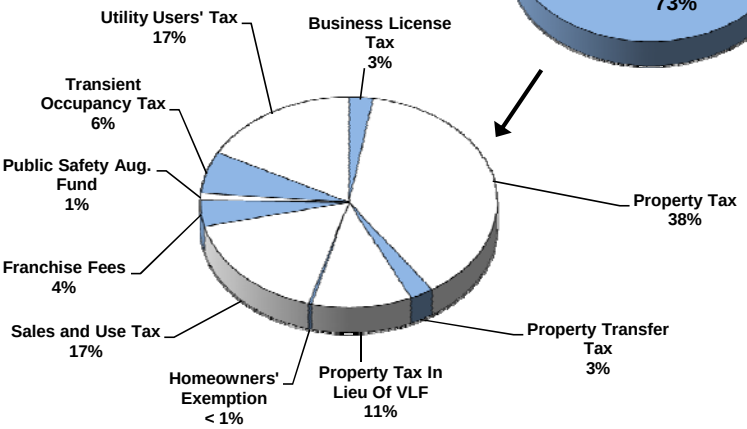
TOTAL CITY
$119,582,619



GENERAL FUND
$65,930,420



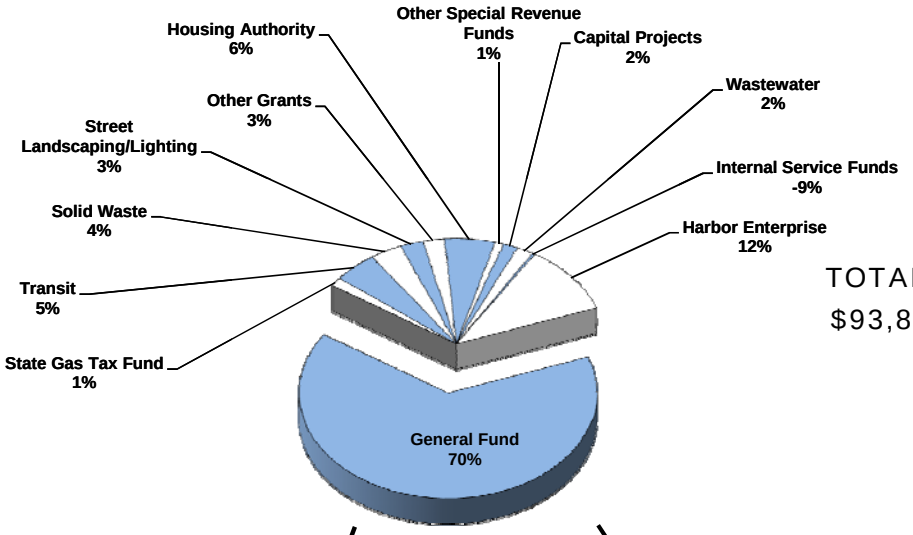
TAXES
$48,280,300



Notes:
1) Available resources not only include the current year's estimated revenue, but also the financial resources on hand at the beginning of the fiscal year (beginning fund balance).
2) Total City excludes revenues of the Redevelopment Agency, Internal Service Funds and Transfers In.
3) Other Grants include CDBG and Intergovernmental Grants Funds.
4) Other Special Revenue Funds include Traffic Congestion Relief, Parks & Recreation Facilities, Narcotic Forfeiture & Seizure, Local Transportation Tax, Air Quality Improvement, Subdivision Park Trust, Disaster Recovery , Measure R, and Storm Drain Improvement Funds.
5) Transit includes Prop. A, Prop. C & Transit Funds.
6) Harbor Enterprise includes Harbor Tidelands and Harbor Uplands Funds.

FISCAL YEAR 2010-2011

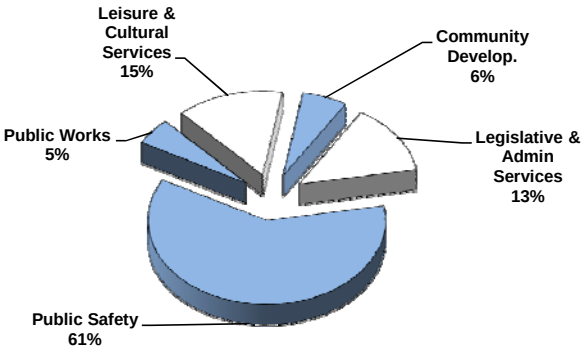
EXPENDITURES: WHERE IT GOES



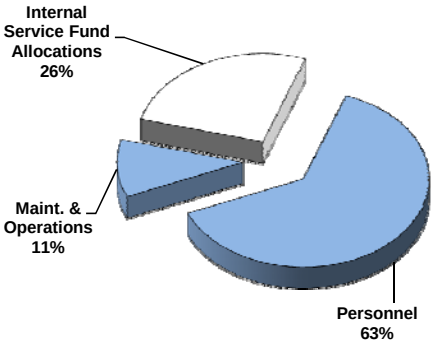
TOTAL CITY
$93,831,464

GENERAL FUND
$66,872,426

GENERAL EXPENSE FUNCTIONS



GENERAL EXPENSE CATEGORIES



Notes:
1) Total City excludes expenditures of the Redevelopment Agency, Internal Service Funds and Transfers Out.
2) Other Grants include CDBG and Intergovernmental Grants Funds.
3) Other Special Revenue Funds include Traffic Congestion Relief, Storm Drain Improvement, Local Transportation Tax, Air Quality Improvement, Parks and Recreation Facilities, Narcotic Forfeiture and Seizure, Measure R, and Subdivision Park Trust Funds.
4) Transit includes Proposition C and Transit Funds.
5) Harbor Enterprise includes harbor Tidelands and Harbor Uplands Funds.

SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2010-2011

Fund	Transfer In	Transfer Out
General Fund	2,053,880	1,012,796
Street Landscaping and Lighting Fund	1,012,796	-
Proposition A Fund	-	972,565
Transit Fund	972,565	-
CalPERS Reserve Fund	1,500,000	-
Capital Projects Fund	760,000	1,300,000
Harbor Tidelands Fund	-	79,000
Self-Insurance Program Fund	-	760,000
Vehicle Replacement Fund	-	2,174,880
TOTAL	$ 6,299,241	$ 6,299,241

Notes:

- Transfer from the General Fund to the Street Landscaping and Lighting Fund will provide necessary support for its FY 2010-11 operations.
- Transfer from the Proposition A Fund to the Transit Fund will cover appropriations reflected under the Transit Fund operating expenditures.
- Transfer from the Capital Projects Fund reflects a return of funds not needed for FY 2010-11 capital improvement projects to the General Fund.
- Transfer from the Harbor Tidelands Fund to the General Fund reflects the annual property tax in lieu for the publicly used portions of the Harbor Tidelands.
- Transfer from the Self-Insurance Program Fund to the Capital Projects Fund will be a loan for the Recreation and Community Services Department relocation costs.
- Transfers from the Vehicle Replacement Fund reflect a return of funds not needed due to the purchase of only high priority vehicles to the General Fund and a designation of unspent funds for upcoming unfunded employee retirement costs.

HARBOR TIDELANDS FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance [1]	11,193,589	Personnel	2,579,767
Rents and Percentages	4,073,000	Maintenance & Operations	1,623,157
Parking Structure Revenue	340,000	Internal Service Fund Allocations	607,470
Seaside Lagoon Entrance Fees	370,000	Overhead	328,330
Investment Earnings	218,000	Capital Improvement Projects [2]	1,457,500
Reimbursement - Other Entities	160,000	Property Tax In Lieu Fee	79,000
Fisherman's Wharf Sanitation	142,100	Minimum Reserve [3]	1,338,800
Other Charges for Services	15,000		
Other Revenue	190,630		
Total Funding	16,702,319	Total Expenditures	8,014,024

Excess (Deficit) = $8,688,295

Operating Excess (Deficit) [4] = $291,006

[1]**Beginning fund balance as of 7/01/10 derived from FY 2009-10 mid-year presentation (excluding capital assets).**

[2]**Reflects all capital projects scheduled for FY 2010-11. Projects can be referenced and are reflected in the FY 2010-11 to FY 2014-15 Five-Year CIP Plan.**

[3] **Includes Harbor Enterprise Business Plan requirement; components for operating expenses, capital improvements and insurance deductible.**

[4]**Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.**

Policies

- All relevant Departments shall operate in the City's Tidelands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Tidelands Fund activities will adhere to the City's Statements of Financial Principles.
- Tidelands revenues will be utilized to benefit, repair and improve Tidelands property and facilities.
- Tidelands leaseholds will be audited as feasible.

HARBOR UPLANDS FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance [1]	3,003,922	Personnel	1,968,972
Rents and Percentages	1,960,000	Maintenance & Operations	1,201,706
Parking Structure Revenue	1,500,000	Internal Service Fund Allocations	743,591
Parking Meter Fees	65,000	Overhead	308,893
Investment Earnings	63,000	Capital Improvement Projects [2]	20,000
Storage Fees	45,000	Minimum Reserve [3]	931,800
Fisherman's Wharf Sanitation	223,300		
Other Charges for Services	5,250		
Other Revenue	1,000		
Total Funding	6,866,472	Total Expenditures	5,174,962

Excess (Deficit) = $1,691,510

Operating Excess (Deficit) [4] = ($360,612)

[1]Beginning fund balance as of 7/01/10 derived from FY 2009-10 mid-year presentation (excluding capital assets).

[2]Reflects all capital projects scheduled for FY 2010-11. Projects can be referenced and are reflected in the FY 2010-11 to FY 2014-15 Five-Year CIP Plan.

[3] Includes Harbor Enterprise Business Plan requirement; components for operating expenses, capital improvements and insurance deductible.

[4]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

- All relevant Departments shall operate in the City's Uplands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Uplands Fund activities will adhere to the City's Statements of Financial Principles.
- Uplands revenues will be utilized to benefit, repair and improve Uplands property and facilities.
- Uplands leaseholds will be audited as feasible.

SOLID WASTE FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance	539,882	Personnel	721,127
Rubbish Fees-Residential	1,952,487	Maintenance and Operations	2,581,380
Household Haz Waste Collection	319,900	Internal Service Fund	84,116
Hazardous Disclosure	43,000	Overhead	133,643
Residential Recycling Surcharge	374,829	Capital Outlay	-
AB939 Fee	197,700		
Waste Management Plan Fee	2,600	30 Day Emergency Operational Reserve*	70,000
Solid Waste Admin Fee	461,800	Regulatory Changes Reserve**	50,000
Recycling Grants	19,677		
Other Solid Waste Revenue	130,240		
Total Funding	4,042,115	Total Expenditures	3,640,266

Excess (Deficit) = $401,849

Operating Excess (Deficit) [1] = ($18,033)

[1]**Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.**

*** Reserve needed to pay a contractor to perform refuse collection services in an emergency and Contractor is unable to perform services for an extended period of time.**
**** Reserve needed to provide for regulatory changes or settlements.**

Solid Waste Policies

- Staff will perform an annual review of the Solid Waste Fund balance to determine if a refuse rate adjustment is warranted, either as an increase or decrease depending on fund status.
- Reserves will be established to provide for emergency funding and regulatory changes or settlements.

WASTEWATER FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance	5,232,185	Personnel	782,035
Inspection Fees	45,000	Debt Service	663,200
Sewer User Fees	2,354,622	Other Maintenance & Operations	194,843
Wastewater Capital Facility Fee	17,000	Internal Service Fund Allocations	131,908
Investment Earnings	76,000	Overhead	68,665
City Facility Sewer Fee	21,754		
Total Funding	7,746,561	Total Expenditures	1,840,651

Excess (Deficit) = $5,905,910

Operating Excess (Deficit) [1] = $673,725

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Wastewater Policies

- Wastewater funds will be programmed to fully support the Wastewater system's maintenance and operations, including debt service requirements, current and future capital needs, costs of personnel and contracts, materials and supplies, equipment maintenance and operations and capital outlays.
- Wastewater funds will be programmed consistent with the guidelines and requirements of the City of Redondo Beach Wastewater System Financing Project bond documents.
- Wastewater funds will be used in accordance with all applicable fiscal policies/laws of the City, the State and its agencies, and the Federal government.

STREET LANDSCAPING AND LIGHTING FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance	-	Personnel	962,750
Assessment Fee	1,528,017	Maintenance & Operations	1,287,640
Public Services Lighting Fee	34,000	Internal Service Fund Allocations	168,985
Other Charges for Services	5,000	Overhead	108,493
General Fund Subsidy	1,012,796		
Total Funding	2,579,813	Total Expenditures	2,527,868

Excess (Deficit) = $51,945

Operating Excess (Deficit) [1] = $51,945

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

COMMUNITY DEVELOPMENT BLOCK GRANT FINANCIAL SUMMARY

FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance	-	Personnel	71,618
Grant (Administration) Revenue	88,857	Maintenance & Operations	164,601
Grant (Program) Revenue	355,429	Internal Service Fund Allocations	82,675
		Overhead	38,317
Total Funding	444,286	Total Expenditures	357,211

Excess (Deficit) = $87,075

Operating Excess (Deficit) [1] = $87,075

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

HOUSING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Beginning Fund Balance	262,000	Personnel	354,082
Grant (Admin) Revenue	552,000	Maintenance & Operations	49,168
Grant (Program) Revenue	5,560,685	Internal Service Fund Allocations	32,727
		Overhead	66,245
		Other Program Expenditures	5,034,938
Total Funding	6,374,685	Total Expenditures	5,537,160

Excess (Deficit) = $837,525

Operating Excess (Deficit) [1] = $575,525

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

SEASIDE LAGOON FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Entrance Fees - Daily Admissions	320,000	Personnel - Program	197,564
Entrance Fees - Party Rentals	50,000	Personnel - Maintenance	220,363
		Maintenance & Operations	109,670
		Internal Service Fund Allocations	34,258
		Overhead	42,281
Total Funding	370,000	Total Expenditures	604,136

Excess (Deficit) = ($234,136)

Operating Excess (Deficit) [1] = ($234,136)

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

- The Seaside Lagoon is subsidized by the Harbor Tidelands Fund.

REDONDO BEACH PERFORMING ARTS CENTER FINANCIAL SUMMARY

FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Rents & Percentages	356,960	Personnel	405,706
Other Fees	335,750	Maintenance & Operations	122,180
		Internal Service Fund Allocations	547,495
		Overhead	45,181
Total Funding	692,710	Total Expenditures	1,120,562

Excess (Deficit) = ($427,852)

Operating Excess (Deficit) [1] = ($427,852)

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

- The RBPAC is subsidized by the General Fund.

BREAKWATER CAMP FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Camp Registration Fees	80,000	Personnel	25,192
		Maintenance & Operations	40,440
Total Funding	80,000	Total Expenditures	65,632

Excess (Deficit) = $14,368

Operating Excess (Deficit) [1] = $14,368

[1]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

BEACH CITIES TRANSIT FINANCIAL SUMMARY

FISCAL YEAR 2010-2011

Funding		*Expenditures*	
BCT Fares	250,000	Personnel[1]	219,322
BCT Bus Pass/EZ Pass and Access Reimbursement	81,000	Materials, Supplies, Equip. Maint. and Operation[2]	321,928
TDA Article IV	338,227	Contracts and Prof. Services[3]	1,655,476
State Transit Assistance	90,769	Vehicle ISF (Capital Outlay)	51,328
Proposition A Local Return	911,700	Overhead[4]	36,572
Proposition A Discretionary	302,320	Other Internal Service Funds Allocations[5]	84,290
Proposition C Discretionary	14,254		
Proposition C Overcrowding	-		
Proposition C Security	31,610		
Proposition C Recession Relief	-		
Subregional Incentive Fund	53,695		
Contributions from Other Governments	165,000		
Measure R (FAP)	158,105		
Municipal Operator SIP Funds	90,347		
Total Funding	2,487,027	Total Expenditures	2,368,916

Excess (Deficit) = $118,111

Operating Excess (Deficit) [6] = $118,111

The Financial Summary above is specific to revenues and expenditures for Beach Cities Transit fixed-route and senior/disabled operations only. The Financial Summary does not include other programs and services administered by the Transit Division.

[1] Includes 80% of Transit Administration expenditures allocated under the Personnel line item.

[2] Includes 80% of Transit Administration expenditures allocated under the Materials, Supplies, Equipment Maintenance and Operation line item.

[3] Includes 80% of Transit Administration expenditures allocated under the Contracts and Professional Services line item.

[4] Includes 80% of Transit Administration expenditures allocated under the Overhead line item.

[5] Includes 80% of Transit Administration expenditures allocated under the Other Internal Service Funds line item.

[6] Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

~ The Transit function will be operated consistent with the policies, regulations and/or laws set forth by the State, Federal and Countywide entities that regulate or provide revenue for its operation.

~ Transit functions will adhere to all Enterprise function policies set forth in the City's Statement of Financial Principles.

~ Revenues generated from operations will be used to offset ongoing costs.

~ Current and future financial planning will include measures to fund ongoing operations, provide capital reserves and provide matching funds for Federal and State grant programs.

~ The transit function will comply with all applicable auditing provisions and regulations, including those from external agencies and those internal to the City.

HARBOR PARKING STRUCTURES FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Parking Revenue	$ 1,840,000	Parking Management Company	$ 500,000
Leasehold Rental[1]	380,000	Armored Car Service	9,480
		Maintenance & Operations	415,485
		Telephone Services	4,100
		Parking Consultant	14,680
		Personnel (Public Works)	288,512
		Harbor Administration[2]	20,000
		Property Insurance	172,899
		Capital Improvement Projects[3]	150,000
Total Funding	$ 2,220,000	Total Expenditures	$ 1,575,156

Excess (Deficit) = $644,844

Operating Excess (Deficit) [4] = $794,844

[1]Rental revenue generated by leaseholds that occupy space within the parking structures (Quality Seafood, Pier Plaza Investments and Fisherman's Cove Co.)

[2]Reflects time spent by Harbor Facilities Manager in overseeing the overall operation of the stuctures.

[3]Reflects the average annual allocation.

[4]Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

All relevant departments will operate their parking structure functions with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.

The parking structures are a self-sufficient business unit of the Harbor Enterprise generating parking revenue to pay for costs of personnel and contracts, materials and supplies, equipment, maintenance and operations, capital outlay, and capital improvement projects. Only parking revenues in excess of annual costs and replacement reserves will be available to fund other operations and capital projects within the Tidelands or Uplands areas as appropriate.

Parking structures will be managed in accordance with the parking management contract and in accordance with generally accepted accounting principles. Audits will be performed periodically to ensure compliance with applicable accounting, contract and security standards. The parking structure operation shall be audited no less than once every three years. An audit of the parking operation occurred in FY 09-10.

Parking rates for the structures will be reviewed every 3-5 years, or more frequently if necessary, beginning in FY 09-10. Rate adjustments shall be made as appropriate.

The annual budget for the parking structures will include appropriations for preventative maintenance as well as replacement of capital components to extend the useful life of the structures. An annual allocation will be made from the parking structures revenue into a capital improvement project fund (once established) for the eventual replacement of the structures.

FARMERS' MARKET FINANCIAL SUMMARY
FISCAL YEAR 2010-2011

Funding		*Expenditures*	
Revenue from Vendors' Fees	$ 40,000	Contracted Market Manager	$ 26,000
		Maintenance & Operations:	
		Fees and Insurance	7,467
		Supplies	584
		Overhead	3,624
Total Funding	$ 40,000	Total Expenditures	$ 37,675

Excess (Deficit) = $2,325

Operating Excess (Deficit) [1] = $2,325

[1]**Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.**

Policies

• Current Farmers' market once a week on Harbor Drive is self-sustaining.

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REVENUES

redondo
BEACH

OVERVIEW OF ESTIMATED REVENUES

Background: Staff members from several departments worked in concert with Financial Services staff to develop revenue projections for the coming fiscal year. The projections reflect a somewhat conservative, yet consistent approach with both established budget practices and financial principles. Staff considered the qualitative and quantitative methods of forecasting and used techniques such as trend analysis, economic indicators, consultant advice, and professional judgment to arrive at a consensus as to forecasted operating revenue. Revenue forecasting is one of the most challenging aspects in the budget process, as many unknown variables, including economic changes over which the City has no control, affect the ultimate amount of monies going into the City's coffers. These variables also include the impact of fluctuations in the local, regional, statewide, and national economies; consumer habits and demands; and the fiscal impacts of legislative changes.

GENERAL FUND

General Fund revenue from outside sources for FY 2010-11 is estimated at $59,164,935 which represents a decrease of $14,287 from the FY 2009-10 midyear amount. Significant operating revenue sources include: taxes, which are projected to increase by $162,300, or .3%, and are further detailed below; licenses and permits, which are projected to decrease by 5.6% primarily due to continuing depressed construction-related activities; fines and forfeitures revenue, which are projected to worsen by 5.6% due to an adjustment in predicted restitution payments; use of money and property revenue, which is projected to decrease 7.8% due to lower interest rates and a recessive economy; intergovernmental revenues, which are projected to decrease by 15.1% due to escalating DMV administrative charges for motor vehicle/in-lieu revenue; charges for services, which are projected to increase by 4.6%, primarily in parking meter fees and building and engineering fees; and other revenues, which reflect a decrease of $12,009, or 1.1%, caused by increases in miscellaneous revenue offset by decreases in program donations.

Overhead is derived from sources internal to the City. The FY 2010-11 amount of $6,673,267 reflects the total overhead charges to departmental budgets (to best reflect each department's true operating costs). The corresponding revenue is included in the General Fund.

Highlights of significant FY 2010-11 operating revenues are compared to FY 2009-10 midyear amounts, unless otherwise indicated, follow:

Property Tax revenue for FY 2010-11 is projected to decrease by $375,000, or 2.0%, to $18,340,000, excluding property tax in lieu of VLF and homeowners' exemptions. This slight decrease in FY 2010-11 has its roots in a general devaluation of the housing market and a weakening economy. As well, a negative CPI has been used in the Proposition 13 calculation. Redondo Beach revenue loss reflects only modest decreases in the value of coastal dwellings due to location advantages. Property tax should continue to decrease into 2011 as more properties are adjusted down in value. Property tax revenue is the City's number one source of operating revenue.

Property Tax in Lieu of VLF is vehicle license fee revenue classified as tax revenue. In FY 2004-05, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that was cut when the State replaced its General Fund backfill with reductions in VLF. Property tax in-lieu is projected to increase by $5,000, to $5,260,000 in FY 2010-11. VLF revenue closely parallels growth in City property tax revenue (excluding the effect of the negative CPI). However, the State's budgetary problems may affect this revenue source if a portion is appropriated to cover the State's fiscal shortfall.

Sales and Use Tax revenue is projected to increase $350,000, or 4.5%, to $8,162,000. Sales tax revenue is generally up due to an increase in consumer spending and new businesses replacing closures. This projection is conservatively based on analysis of current trends, including annual adjustments to the State "triple flip" sales tax apportionment, receipts from the City's largest sales tax sources, levels of consumer disposable income, heightened regional sales tax competition and moderating consumer confidence.

Utility Users' Tax (UUT) revenue is projected to increase by $100,000 to $8,300,000, mainly attributable to an increase in energy costs. This estimate is based upon analysis of the projected performance from each of the categorical components of the City's UUT tax base, including electricity, natural gas, telecommunications, water, and cable television. In FY 2008-09 the citizens of Redondo Beach overwhelmingly (75%) passed a measure to maintain the UUT at the current rate. Competition among utility providers and growth in the overall demand for services will gradually increase UUT revenue provided to support the provision of essential City operational services.

Transient Occupancy Tax (TOT) revenue is projected to increase by 3.3%, or $100,000, to $3,100,000. This modest upswing is driven by many factors including a recovering economy, enhanced marketing efforts, community desirability, room rental rates, and a weak dollar. Business travel is predicted to lag behind personal travel and high energy prices may have a negative effect. Annually, ten percent of the City's TOT revenues, or $310,000 projected for FY 2010-11, is dedicated to funding tourism promotional and service activities of the Redondo Beach Visitors' Bureau.

Franchise Fees are projected to increase by $70,000, or 3.8%, to $1,925,000 for FY 2010-11. Components of franchise fee revenue include Time Warner cable television operations, Southern California Edison electricity franchise, Southern California Gas operations, Verizon, and taxicab franchise operations. With the exception of revenues from Southern California Gas, revenues from franchise fees reflect moderate increases, which is in line with growth in local operations. Cable television franchise revenue represents 48% of the overall franchise fee revenue estimate for FY 2010-11, while projected revenue from the electricity franchise represents 22%. The franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents 26% of the total franchise fee estimate. Cyclical uncertainties of the deregulated energy environment and their impacts upon the productive utilization rate of the AES power plant require a conservative estimate from this revenue source.

Business License Tax revenue is expected to remain flat for FY 2010-11 at $1,250,000. Although we see an increase in private construction activity involving contractors, this is offset by the drop off of home occupation businesses and the delayed effect of business closures in Redondo Beach.

Property Transfer Tax revenue for FY 2010-11 is projected at $1,245,000, reflecting a slight decrease of $17,000, or 1.3%. The local real estate market has continued to weaken, but Redondo Beach's prime beach areas have retained their value to a great degree and are still being purchased. Overall projected performance of property transfer tax revenue has been conservatively estimated for FY 2010-11. As with all key operating revenue sources, trends with respect to this revenue source will be closely monitored and revised, if necessary, at the midyear fiscal review.

Investment Earnings for the General Fund for FY 2010-11 are projected to decrease by $188,000, or 17.8%, to $866,000. This decline is attributable to lower interest rates within the investment marketplace, a reduction in the overall size of the portfolio and the financial unfeasibility of the annual TRANs program. The three major components of the portfolio are: liquid investments with the State Local Agency Investment Fund, and both Federal Agency and high-grade corporate Medium-Term Note Investments structured with a 1 to 5 year investment maturity matrix. Enhanced cash management activities serve as core elements of the City Treasurer's comprehensive cash management program. In addition, implementation of a strategically focused capital improvement program (CIP) cash management plan will serve to enhance investment returns from CIP funding sources, while ensuring CIP program liquidity.

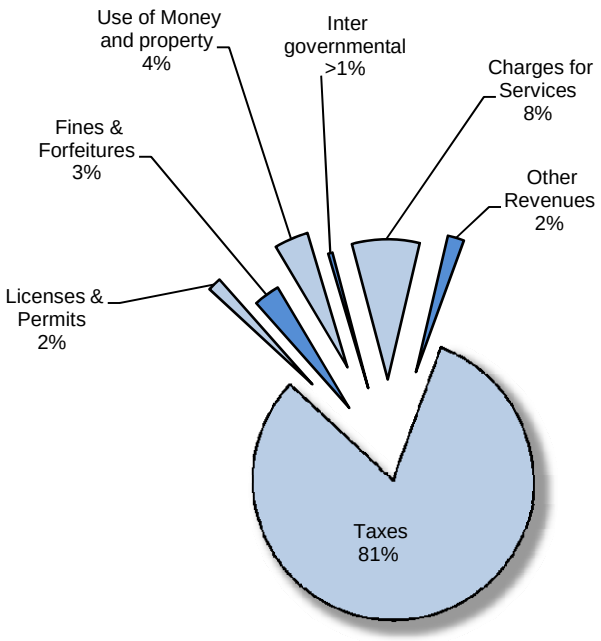
Motor Vehicle/In-Lieu Fees are included in intergovernmental revenues and are projected to decrease by $28,500, or 11.9%, to $211,000. The projected decline in the amount of motor vehicle license fee revenue is attributable to the apportionment of current revenue from the State net of withholding for various State administrative costs.

Below is a summary of the FY 2010-11 proposed General Fund operating revenues compared with the FY 2009-10 midyear budget operating revenues:

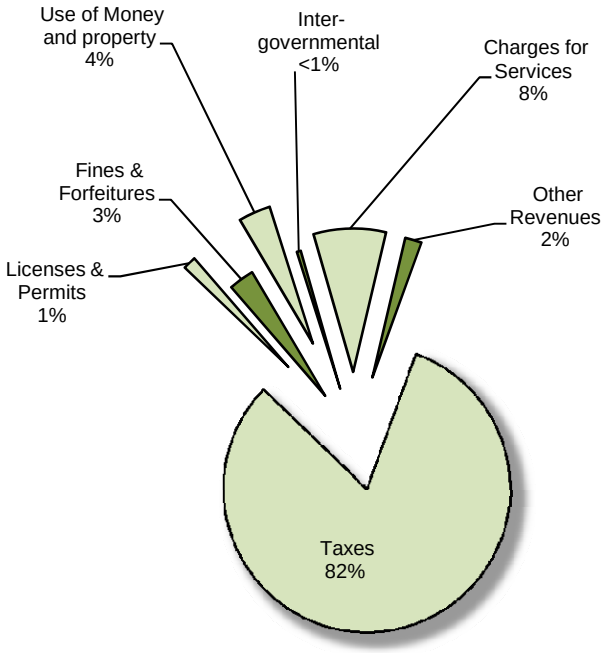
General Fund	Midyear 2009-10	Adopted 2010-11	Increase/ (Decrease)	
Taxes	48,118,000	48,280,300	162,300	0.3%
Licenses & Permits	930,084	878,370	(51,714)	(5.6%)
Fines & Forfeitures	1,788,886	1,688,500	(100,386)	(5.6%)
Use of Money and Property	2,324,495	2,143,660	(180,835)	(7.8%)
Intergovernmental	299,135	253,960	(45,175)	(15.1%)
Charges for Services	4,605,362	4,818,894	213,532	4.6%
Other Revenues	1,113,260	1,101,251	(12,009)	(1.1%)
Revenue From Outside Sources	59,179,222	59,164,935	(14,287)	(0.0%)
Overhead	6,673,267	6,673,267	-	0.0%
Total General Fund	65,852,489	65,838,202	(14,287)	(0.0%)

GENERAL FUND REVENUES
FROM OUTSIDE SOURCES

Midyear Revenues
FY 2009-10



Adopted Revenues
FY 2010-11



SPECIAL REVENUE FUNDS

All Special Revenue Funds are for a specific purpose and are not available for other programs. The combined projected revenue in the Special Revenue Funds is $17,647,010, decreasing from the FY 2009-10 midyear budget by $4,550,099, or 20.5%. The Intergovernmental Grants Fund, where monies received from Federal, State and other governmental agencies are used for capital improvement projects, is projected to decrease by $6,201,504, or 75.5%, largely due to less Federal stimulus money. Revenue in this fund tends to fluctuate from year to year, depending on resources received from other agencies. With financial difficulties at the Federal and State levels, government sponsored programs have seen substantial funding cuts in recent years which impacts social service grant funds.

ENTERPRISE FUNDS

Enterprise Funds account for operations that are financed and operated in a manner similar to private business where the costs of providing goods or services to the general public are financed or recovered primarily through user charges.

Harbor Tidelands Fund: Based on projections provided by Harbor staff, revenues for FY 2010-11 in the Harbor Tidelands Fund including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected at $5,508,730, down $299,879, or 5.2%, from the FY 2009-10 midyear budget.

Harbor Uplands Fund: Based on projections provided by Harbor staff, revenues for FY 2010-11 in the Harbor Uplands Fund including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected at $3,862,550, down $182,140, or 4.5% from the FY 2009-10 midyear budget.

Solid Waste Fund: FY 2010-11 revenues are almost flat when compared to the midyear FY 2009-10 budget, increasing $53,089, or 1.5%, to $3,502,233.

Wastewater Fund: FY 2009-10 revenues are projected to remain flat at $2,514,376.

INTERNAL SERVICE FUNDS

In order to determine the true cost of each operating department, internal service fund charges are allocated to each user department. These charges, in turn, represent revenue to each Internal Service Fund. With the exception of Self-Insurance Program and Vehicle Replacement funds, the internal service funds are the same as midyear. Due to the changes made to the Self-Insurance and Vehicle Replacement funds, they are described in more detail below.

Self-Insurance Program Fund: The Self-Insurance Program Fund is the basis for allocating liability, workers' compensation and unemployment insurance to all departments. Revenue for FY 2010-11 is estimated to be $4,615,800, down $358,825, or 7.2% from FY 2009-10 midyear budget. This adjustment is due to fewer predicted claim settlements, offset by increased unemployment costs.

Vehicle Replacement Fund: This fund accounts for charges to departments that utilize the City's Fleet Services Division for maintenance, which includes the costs of fuel, vehicles and equipment. In addition, rental charges are assessed based on the estimated future replacement cost of the vehicles. The decrease in proposed revenue to $2,913,794, a decrease of $39,113, or 1.3%, when compared to the FY 2009-10 midyear budget is mainly due to a decrease in estimated reimbursements from damaged vehicles.

Building Occupancy Fund: Building maintenance costs are allocated to all City departments through the Building Occupancy Fund. These costs are allocated to all funds including the Special Revenue Funds and Harbor Enterprise Funds.

Information Technology Fund: The Information Technology Fund includes Information Technology's staff salaries and benefits, computer and telecommunications maintenance costs and charges for equipment replacement. All costs are charged back to users.

Printing and Graphics Fund: This fund was established for the purpose of allocating printing and graphics charges to all departments using the services of the in-house print shop.

Emergency Communications Fund: The Emergency Communications Fund includes replacement of emergency communications equipment and emergency communications operating expenses. All costs are charged back to the users, which are primarily the Police, Fire and Public Works departments.

Major Facilities Repair Fund: The Major Facilities Repair Fund is a recently created (FY 2009-10) internal service fund set up for potential, but yet unknown, larger repair costs associated with the aging public facilities.

TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND

Fund	Adopted 2009-10	Midyear 2009-10	Adopted 2010-11	Increase/ (Decrease)	
General Fund:					
Taxes	49,044,000	48,118,000	48,280,300	162,300	0.3%
Licenses and Permits	927,084	930,084	878,370	(51,714)	(5.6%)
Fines and Forfeitures	1,668,000	1,788,886	1,688,500	(100,386)	(5.6%)
Use of Money and Property	2,586,660	2,324,495	2,143,660	(180,835)	(7.8%)
Intergovernmental	297,500	299,135	253,960	(45,175)	(15.1%)
Charges for Services	4,870,330	4,605,362	4,818,894	213,532	4.6%
Other Revenues	1,103,842	1,113,260	1,101,251	(12,009)	(1.1%)
Overhead	6,997,784	6,673,267	6,673,267	-	0.0%
Total General Fund	67,495,200	65,852,489	65,838,202	(14,287)	(0.0%)
Traffic Congestion Relief	16,700	621,666	8,000	(613,666)	(98.7%)
State Gas Tax	1,256,291	1,083,638	1,734,400	650,762	60.1%
Storm Drain Improvement	5,000	5,000	10,000	5,000	100.0%
Street Landscaping and Lighting	1,600,530	1,617,530	1,567,017	(50,513)	(3.1%)
Local Transportation Tax	40,000	40,000	27,200	(12,800)	(32.0%)
Proposition A	1,127,200	1,122,710	929,700	(193,010)	(17.2%)
Proposition C	951,800	943,250	781,250	(162,000)	(17.2%)
Measure R	-	125,000	567,100	442,100	353.7%
Transit	1,116,500	1,581,933	1,630,029	48,096	3.0%
Air Quality Improvement	71,700	71,420	71,800	380	0.5%
Intergovernmental Grants	6,988,603	8,217,947	2,016,443	(6,201,504)	(75.5%)
Comm Develop Block Grant	649,805	699,596	444,286	(255,310)	(36.5%)
Housing Authority	5,560,685	5,560,685	6,112,685	552,000	9.9%
Parks and Recreation Facilities	7,500	7,500	10,000	2,500	33.3%
Narcotic Forfeiture and Seizure	222,200	111,020	106,000	(5,020)	(4.5%)
Subdivision Park Trust	45,000	45,000	60,000	15,000	33.3%
Disaster Recovery	75,000	124,214	77,100	(47,114)	(37.9%)
Capital Projects	64,000	219,000	1,494,000	1,275,000	582.2%
Harbor Tidelands	5,960,630	5,808,609	5,508,730	(299,879)	(5.2%)
Harbor Uplands	4,066,850	4,044,690	3,862,550	(182,140)	(4.5%)
Solid Waste	3,351,473	3,449,144	3,502,233	53,089	1.5%
Wastewater	2,546,261	2,513,777	2,514,376	599	0.0%
Self-Insurance Program	5,573,081	4,974,625	4,615,800	(358,825)	(7.2%)
Vehicle Replacement	3,026,444	2,952,907	2,913,794	(39,113)	(1.3%)
Building Occupancy	2,813,769	3,121,591	3,121,591	-	0.0%
Information Technology	2,575,903	2,778,082	2,778,082	-	0.0%
Printing and Graphics	317,235	386,067	386,067	-	0.0%
Emergency Communications	2,663,880	2,681,901	2,681,901	-	0.0%
Major Facilities Repair	101,748	101,748	101,748	-	0.0%
Total Before Adjustments	120,290,988	120,862,739	115,572,084	(5,290,655)	(4.4%)
Less: Internal Svc Funds/Overhead	23,089,274	22,662,221	22,749,208	86,987	0.4%
Total City	97,201,714	98,200,518	92,822,876	(5,377,642)	(5.5%)
Redevelopment Agency	6,220,417	6,220,417	7,424,435	1,204,018	19.4%
Grand Total	103,422,131	104,420,935	100,247,311	(4,173,624)	(4.0%)

GENERAL FUND PROPERTY TAX

Description

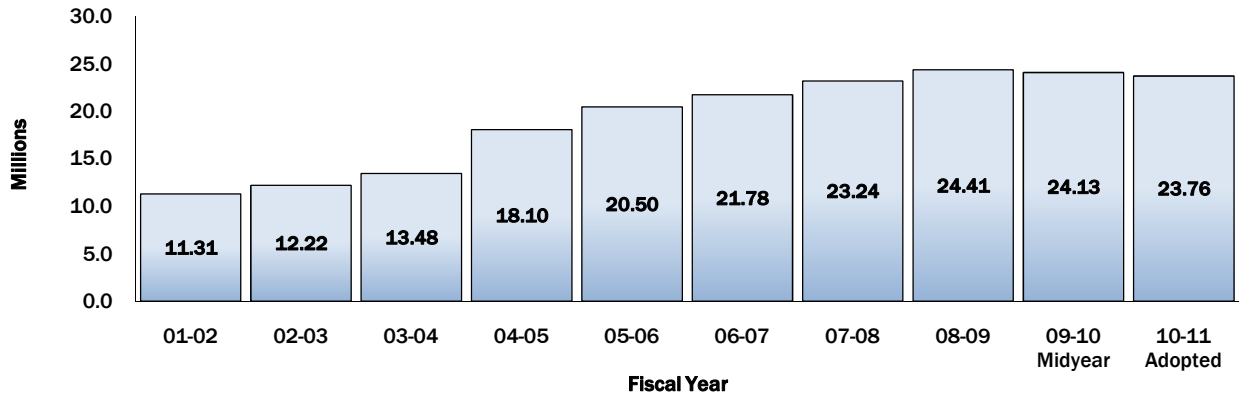
Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located within the City. Property is assessed by the County Assessor except for certain public utility properties which are assessed by the State Board of Equalization. The property tax rate is based on 1.0% of the assessed value. For every $1 of property tax collected, $0.166 goes to the City. The property tax graph presented below includes the property tax in lieu of VLF and homeowner exemptions.

Background

Growth in property tax is realized from the 2.0% annual increase allowed by Proposition 13, increased valuation occurring due to any new construction activity, and the reassessment of property due to resale. However in FY 2010-11, with the CPI used in Proposition 13 property value calculation negative, property revenue will decrease.

Outlook

Property tax revenue for FY 2010-11 is projected to decrease by $375,000, or 2%, to $18,340,000, excluding property tax in lieu of VLF and homeowners' exemption. The major contributor to this drop was a negative CPI used in the Proposition 13 property value calculation. While homeowners' exemption remains relatively flat, property tax in lieu of VLF will increase slightly by $5,000 to $5,260,000. Although property tax declined slightly, the downturn was moderated in relation to other cities by the community's location desirability which keeps housing values relatively high. Property tax revenue is the City's number one source of operating revenue.



GENERAL FUND SALES AND USE TAX

Description

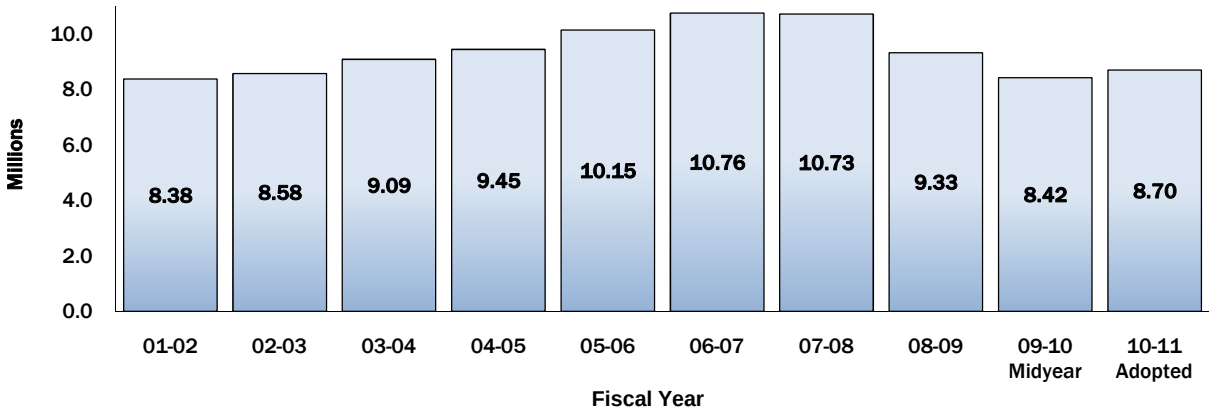
Sales and use tax is imposed upon most retail transactions. The Los Angeles County rate is currently 9.75% of the sale price of taxable goods and services sold at retail in Redondo Beach. The City receives 1.0% of the taxable sales while the remainder is allocated to the State, the County and various transit authorities. The sales tax data presented below includes the Public Safety Augmentation Fund (PSAF) and the State "triple flip" sales tax.

Background

In FY 1993-94, pursuant to voter approval, 1/2% of the State's portion of the sales tax levy was reallocated to local government to augment support for public safety services. The annual local value of this sales tax re-allocation to support police and fire services is projected to be $542,000 for FY 2010-11. Sales and use tax revenue is somewhat cyclical in nature, responding to local and state economic trends. Although efforts to nurture local economic development have aided growth in this revenue source, local job losses and a depressed economy have eroded consumer confidence resulting in lower sales.

Outlook

Sales and use tax revenue exclusive of PSAF is projected to increase by $350,000, or 4.5%, from midyear 2009-10 to $8,162,000, while Public Safety Augmentation Fund is expected to decrease by $70,000. The increase in sales and use tax is driven by a slight increase in consumer spending in most areas. This projection is conservatively based on analysis of current revenue trends, including annual adjustments to the State "triple flip" sales tax apportionment; receipts from our largest sales tax sources; levels of consumer disposable income; heightened regional sales tax competition; moderating consumer confidence; and in-depth analysis of a variety of components within our local sales tax data base influencing the overall performance of our sales and use tax revenue stream.



GENERAL FUND UTILITY USERS' TAX

Description

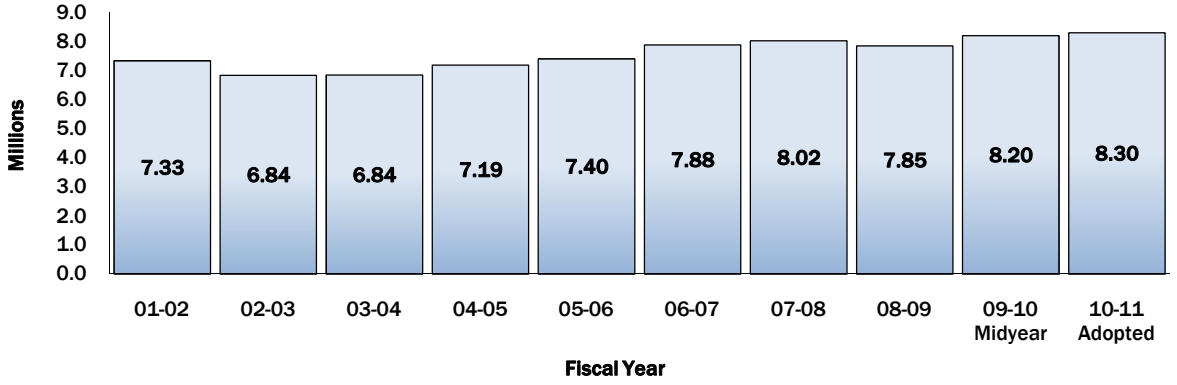
The utility users' tax (UUT) is imposed on consumers of electric, gas, cable television, water and telephone services. Since 1969, most residents and nearly all businesses in the City pay the UUT, which is 4.75%

Background

In FY 2001-02, UUT increased by $1.33 million, or 22% due to increased energy prices, which were a result of the energy shortage. The decrease in FY 2002-03 was a result of the stabilization of the energy market following the shortage in the previous year. Funds provided from this key tax-based operating resource have remained relatively stable over the past few years. In FY 2008-09 the citizens of Redondo Beach passed a bill to keep the UUT at the same rate as prior years. In March 2009, local voters approved Measure A, the Utility Users' Tax Telecommunications Modernization Ordinance, updating the City's UUT Ordinance responding to changes in both telecommunications services and technology. Approval of this measure served to protect the telecommunications portion of this critical operation revenue source from a variety of legislative and legal challenges impairing the future viability of UUT resources.

Outlook

Utility users' tax (UUT) revenue for FY 2010-11 is projected to increase by $100,000 or 1.2%. This is attributed to a rise in energy costs.



GENERAL FUND TRANSIENT OCCUPANCY TAX

Description

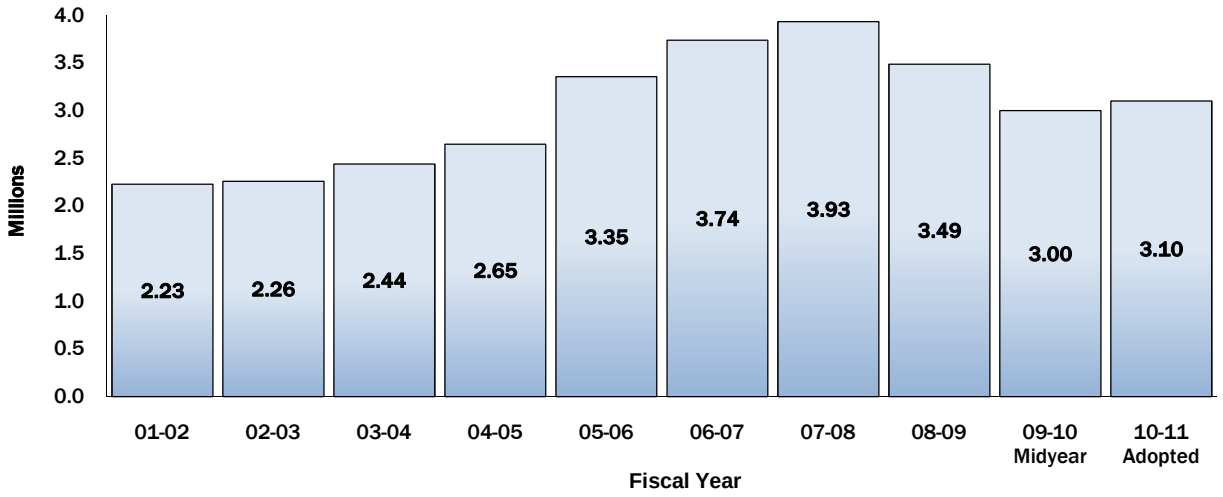
Transient occupancy tax (TOT) is imposed on occupants of hotel, motel, inn, tourist home or other lodging facilities unless such occupancy is for 30 days or longer. The tax is applied to the customer's lodging bill.

Background

The current voter-approved TOT rate of 12% became effective July 2005, increasing from the prior 10% rate. Although the City collects the entire amount of the tax, 10% of total TOT revenue is contributed to the Redondo Beach Visitors' Bureau to support marketing and tourism in the City.

Outlook

FY 2010-11 TOT revenue is projected to increase slightly by $100,000 or 3.3% from prior midyear levels to $3,100,000. While the improving economy will inspire more business travel, leisure travel will suffer as unemployment remains high. The travel and tourism industry is strengthened as the dollar weakens and more promotional money is spent by the State, but this gain will be offset by high gas prices, a weak economy and fewer vacation travelers.



GENERAL FUND FRANCHISE FEES

Description

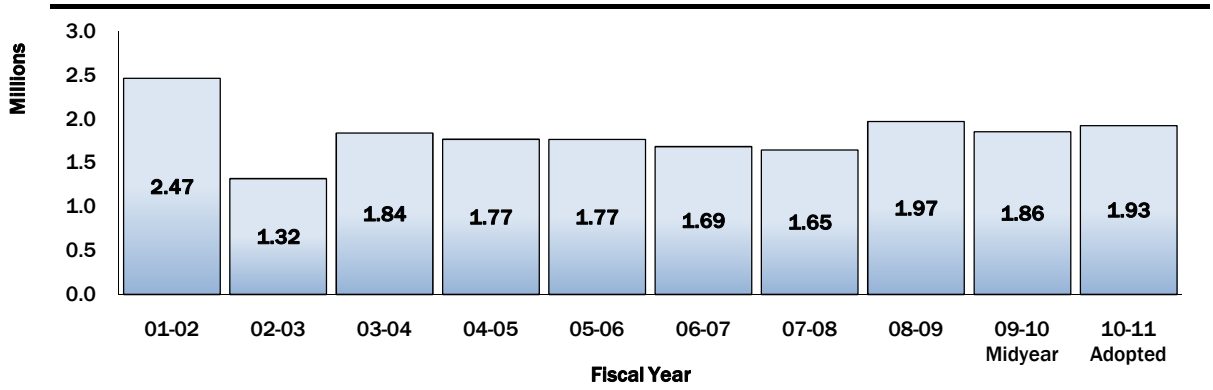
Franchise fees are imposed upon privately-owned utility companies for the privilege of using City streets or rights-of-way. The fees are based on a percentage of each utility company's gross receipts.

Background

The City collects franchise fees from Time Warner Cable, Southern California Edison, Southern California Gas Company, Verizon, and local taxicab operators. The City does not collect a franchise fee from telephone companies, as the State collects this fee statewide. In December 1992, the City successfully negotiated with Southern California Gas Company a new franchise agreement on gas transported, but not sold by the gas company. An in-lieu fee was instituted, which effectively recovered all revenues lost through the deregulation of gas sales. An increase in FY 2000-01 was a result of the significant growth in transported gas due to the statewide energy emergency. However, over the most recent years, power levels at the AES power plant have been dramatically reduced. With this, revenue has been significantly lower than the levels experienced in FY 2000-01.

Outlook

Franchise fees are projected to increase by $70,000, or 3.8%, to $1,925,000 for FY 2010-11. With the exception of revenues from Southern California Gas, which vary based upon power plant capacity utilization, revenues from franchise fee sources reflect small increases in line with growth in local utility service operations. Cable television franchise revenue sources represent 48% of the overall franchise fee revenue estimate for FY 2010-11, while projected revenue from the electricity franchise represents 22%. The gas franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents 26% of the total franchise fee estimate, while taxicab franchise fee revenue comprises 4% of the overall franchise fee revenue. Cyclical uncertainties of the deregulated energy environment and their impact upon the productive utilization rate of the AES power plant require continued utilization of a conservative estimate from this revenue source.



GENERAL FUND BUSINESS LICENSE TAX

Description

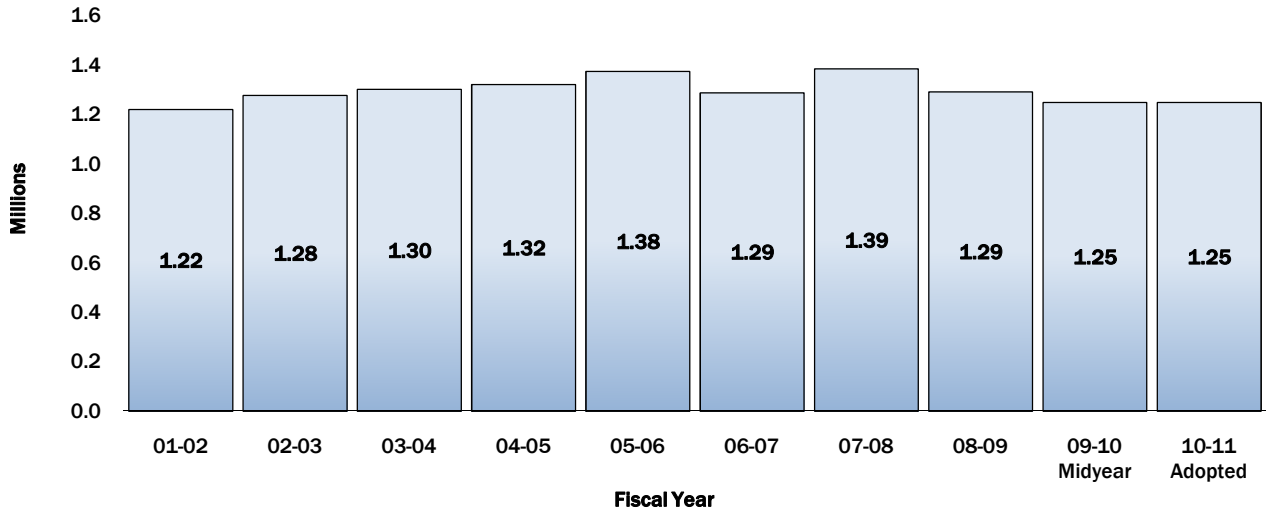
Business license tax is imposed on commercial establishments for the privilege of conducting business within the City. The majority of the tax is levied using two factors - a flat rate system and a per employee charge.

Background

The flat rate has remained unchanged since FY 1991-92. During FY 2003-04, the cap on the number of employees subject to the $18 per capita tax was removed. Estimates are based upon a combination of inflation factors, business growth, business turnover, collection percentage, and number of field inspections. In March 2005, the City put forth a ballot measure to raise the business license tax each year in an amount equal to the CPI. The voters did not approve this measure.

Outlook

The FY 2010-11 revenue estimate of $1,250,000 remains flat. Although we see an increase in private construction activity involving contractors, this is offset by the drop in home occupation businesses and the delayed effect of business closures in Redondo Beach.



GENERAL FUND PROPERTY TRANSFER TAX

Description

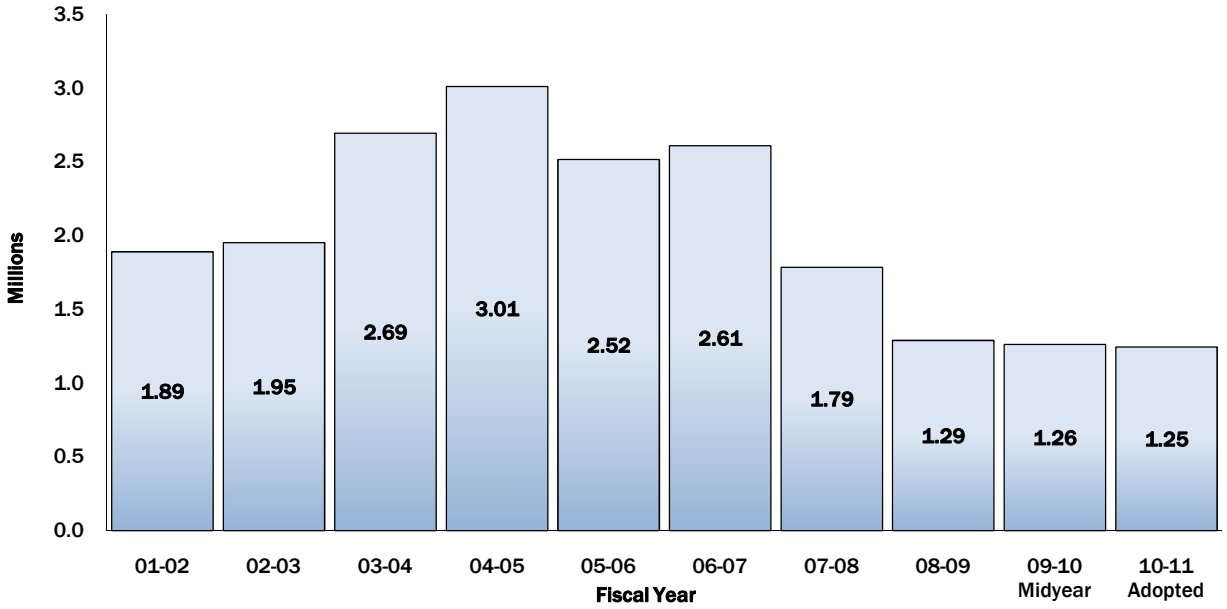
Property transfer tax is imposed on any conveyance of real property when a change in "deed" is filed with the County Registrar-Recorder.

Background

The City's tax rate is $1.10 per $500 in sale value. The performance of this cyclical revenue source has been complimented by continuing prior-year recoveries of City property transfer tax misallocated by the County.

Outlook

The strength in the performance of this cyclical revenue source experienced over the past five years is projected to flatten for FY 2010-11. Local real estate exchanges have slowed in the weak economy, but as the beach area retains its desirability and value, it is projected that property in Redondo Beach will continue to be sold at a moderate pace.



GENERAL FUND LICENSES AND PERMITS

Description

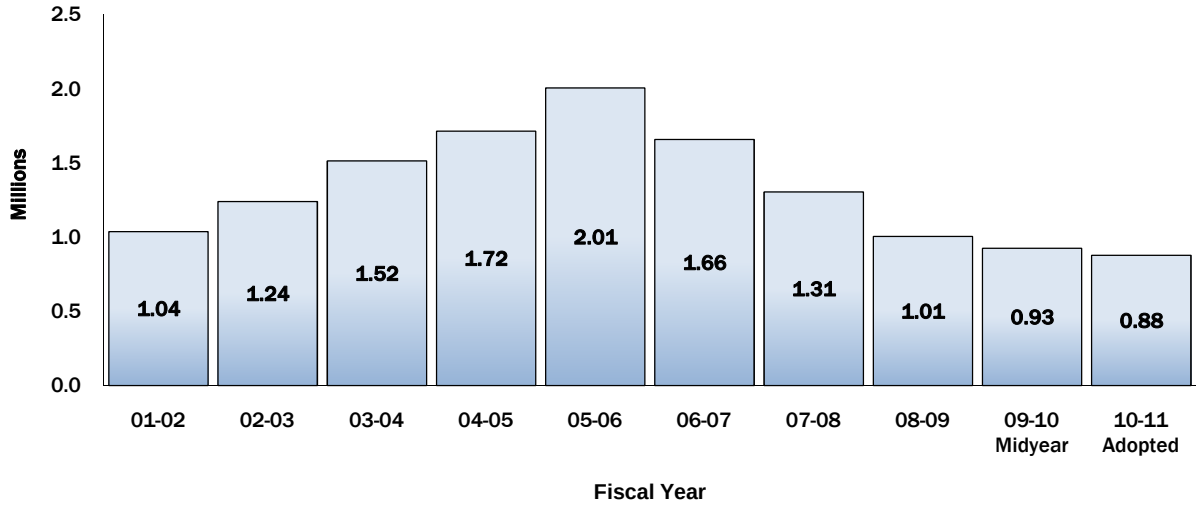
These fees are imposed for the processing of all construction activity permits, bicycle and canine permits, and preferential parking permits.

Background

Approximately 75% of this revenue source is from permits issued for construction activity. The cyclical trends in recent years are wholly attributable to the economic cycles which impact the building and construction community.

Outlook

The City expects to see a slight decrease of $51,714 or 5.6% to $878,370 in this revenue source in FY 2010-11. The majority of the decrease will be in the largest of these fees, construction permits, which will be down due to a weak housing market and struggling economy.



GENERAL FUND FINES AND FORFEITURES

Description

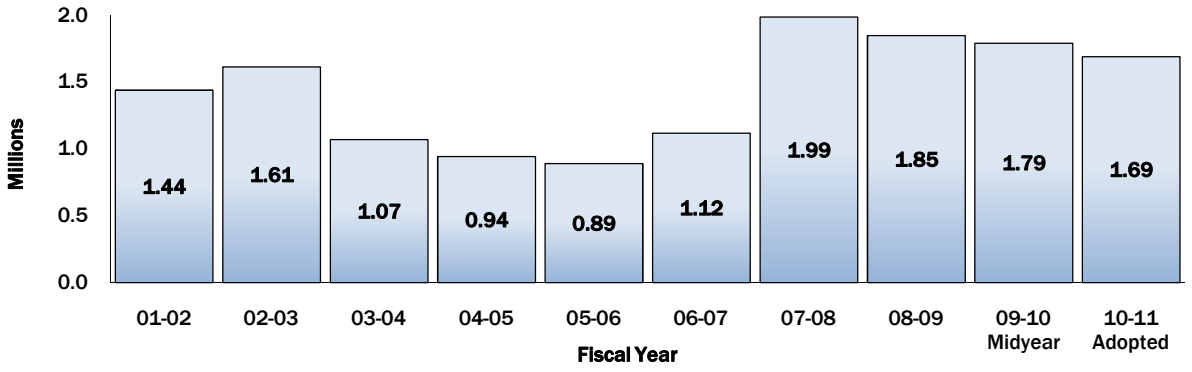
Fines are imposed on persons receiving tickets for vehicle code and/or parking violations in the City. In addition, reimbursements are required through the courts or direct billing for police services associated with arresting offenders or criminals.

Background

Beginning in FY 1998-99, legislation was enacted to return the vehicle code fine revenue to the cities. In addition, cities began to share in traffic school revenues. For FY 2003-04 through FY 2006-07, the allocation of parking citation revenue was split between the General Fund and the Solid Waste Fund. For those years, much of the revenue was shifted out of the General Fund. Beginning in FY 2007-08, the parking citation revenue was shifted back into the General fund.

Outlook

Estimates for FY 2010-11 show fines and forfeitures revenue decreasing slightly by $100,386 to $1,688,500. Restitution, a category difficult to predict, is responsible for the entire decrease.



GENERAL FUND USE OF MONEY AND PROPERTY

Description

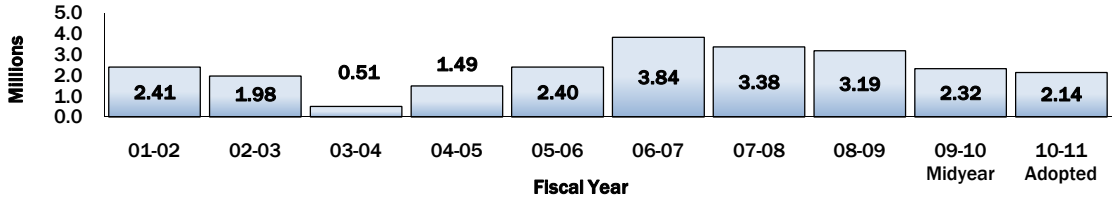
Use of money and property revenue is derived from two sources: the investment and management of the City's surplus funds in accordance with State law, the City Charter, and the City's investment policy and the use of various City facilities, including Franklin and Patterson school sites, Alta Vista tennis and racquetball courts, Aviation, Veterans' and Alta Vista parks and camping fees at Wilderness Park.

Background

The City invests all surplus funds based upon the requirements of the California Government Code and the City Charter, and in accordance with the City's Statement of Investment Policy. The investment policy is reviewed and approved by the Mayor and City Council on an annual basis. Investments are maintained in a prudent and professionally responsible manner ensuring sufficient investment portfolio liquidity, responding to both the City's operating and capital improvement cash flow requirements. Investment liquidity is maintained while honoring fiduciary responsibilities of investment safety, producing competitive investment returns measured against established investment portfolio performance benchmarks. The City maintains long established participation in the California Statewide Communities Development Authority Tax and Revenue Anticipation Note Program, a cash management tool producing additional investment income to the City's General Fund totaling $783,000 cumulatively over the 14 years of program participation.

Outlook

The use of money and property for the General Fund for FY 2010-11 is projected to decline by $180,835, or 7.8%, to $2,143,660. This decline is attributable to a number of factors including a reduction in the overall size of the investment portfolio; continuation of a low interest rate environment; and financial unfeasibility of the annual TRANs program. The decline in investment income is partially offset by an increase of $7,165 in rents and percentages. The estimate of Investment Income for FY 2010-11 is $866,000, reflecting a reduction of 17.8%, or $188,000, below mid-year 2009-10. This estimate is conservatively postured based upon a reduced level of funds within the overall investment portfolio. Factored in are the impacts of lower interest rates received from the three major components of the investment portfolio: liquid investments with the State Local Agency Investment Fund, and both Federal Agency and high grade Corporate Medium Term Note investments structured within a 1 to 5 year investment maturity range. As with all City operating revenue sources, initial estimates of FY 2010-11 investment earnings will be updated within a six-month period as part of the mid-year fiscal review. Implementation of a strategically-focused Capital Improvement Program (CIP) cash management plan will serve to enhance investment returns from CIP funding sources, while ensuring sufficient capital improvement program liquidity.



GENERAL FUND INTERGOVERNMENTAL

Description

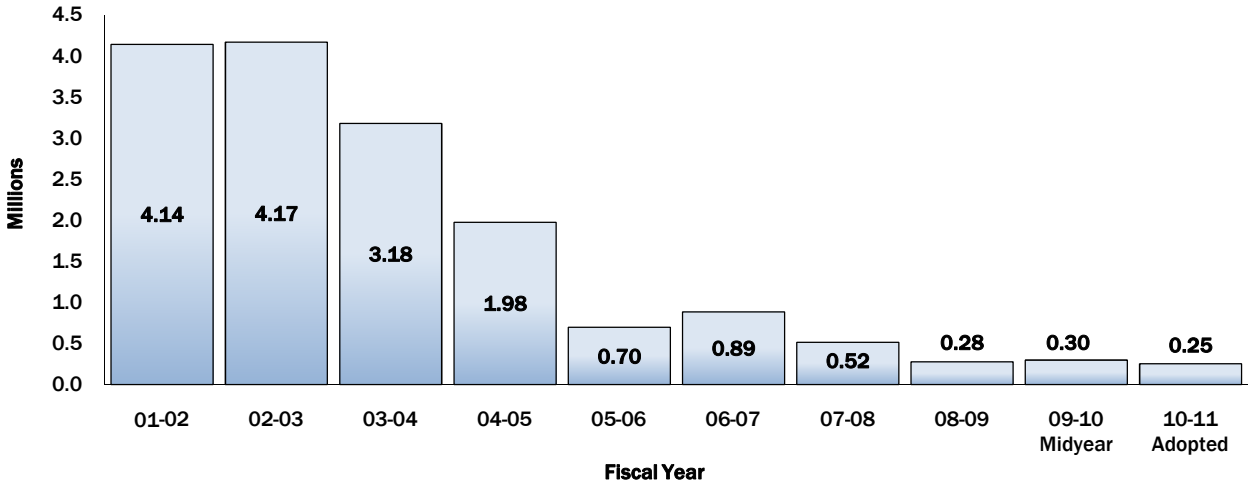
Intergovernmental revenue comes from other governmental agencies. The majority of this revenue is received from State subventions. Examples include motor vehicle (registration) in-lieu tax (MVIL), SB90 reimbursements, and the California Library Services Act.

Background

Revenue estimates are provided by the State Department of Finance, State Controller's Office and the State Board of Equalization utilizing trend and projection assumptions. Fluctuations in this revenue source are dependent on the grants and other state subventions received by the City. FY 1999-00 and 2000-01 revenues included a subvention for the past property tax loss based on a per capita basis. The steep decline in intergovernmental revenue from FY 2002-03 is primarily due to State officials' vehicle license fee (VLF) philosophies, reclassifications of VLF revenue and local assistance in balancing the State budget. In addition, during the same period of time, the State was withholding SB 90 State mandated cost reimbursements.

Outlook

Estimates for FY 2010-11 intergovernmental revenue reflect a decrease in revenue of $45,175 or 15.1% from midyear for a total of $253,960. This is due to State budgetary problems leading to decreases in motor vehicle in lieu of property tax reimbursement and a decrease in State funding for the library.



GENERAL FUND CHARGES FOR SERVICES

Description

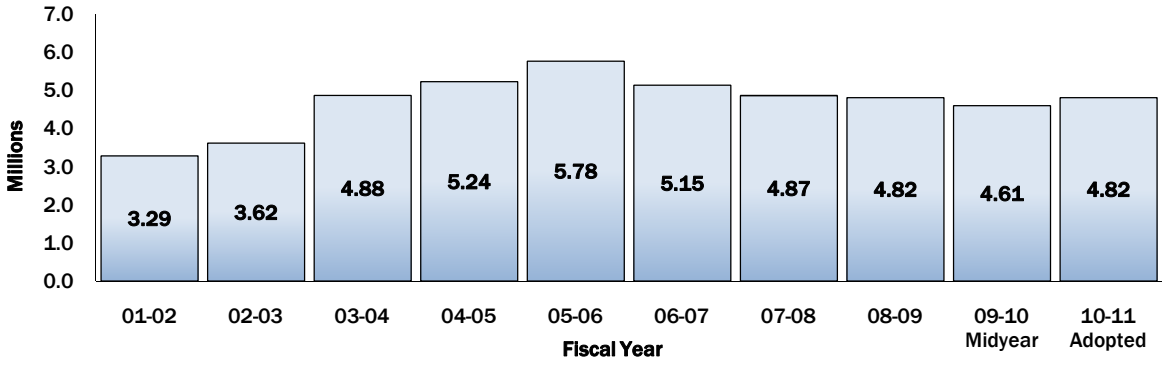
The City collects fees from users of, or participants in, City-provided services, such as plan checking, engineering services, parking meter fees, fire inspections, police booking fees, stand-by at special events, and recreational and cultural activities.

Background

The City establishes its user-fee structure to recover the full cost, or at least part of the cost, of providing services enjoyed by the users or participants. The Master Fee Schedule, which includes the rate structure for these fees, was modified in FY 2007-08 and FY 2008-09 raising a large percentage of these fees to full cost. However, this review only addressed the user rates; whereas, revenue is also impacted by usage.

Outlook

For FY 2010-11, forecasted revenue for charges for services increases $213,532, or 4.6%. Many of the revenue sources will remain relatively flat. Although Parking Meter fees, Fire Service fees, Library Book fines and fees and Building and Engineering fees are expected to increase, they will be partially offset by the forecasted declines in Police Service fees, Public Works fees and Other Building fees.



REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
GENERAL FUND:					
Taxes:					
Property Tax	16,982,581	18,105,963	19,002,928	18,715,000	18,340,000
Property Tax In Lieu Of VLF	4,646,310	4,976,283	5,246,175	5,255,000	5,260,000
Homeowners' Exemption	154,393	155,278	155,736	157,000	156,300
Sales and Use Tax	10,127,274	10,098,778	8,768,252	7,812,000	8,162,000
Public Safety Augumentation Fund	636,844	628,205	561,620	612,000	542,000
Utility Users' Tax	7,878,429	8,018,564	7,848,157	8,200,000	8,300,000
Transient Occupancy Tax	3,738,839	3,933,009	3,485,290	3,000,000	3,100,000
Franchise Fees	1,685,711	1,648,295	1,970,548	1,855,000	1,925,000
Business License Tax	1,289,223	1,385,760	1,293,056	1,250,000	1,250,000
Property Transfer Tax	2,609,868	1,784,872	1,289,860	1,262,000	1,245,000
Sub-total	**49,749,472**	**50,735,007**	**49,621,621**	**48,118,000**	**48,280,300**
Licenses and Permits:					
Construction/Excavation Permits	1,438,994	1,084,975	785,247	714,414	660,000
Street/Curb/Parking Permits	132,679	131,517	129,683	125,500	127,500
Miscellaneous Licenses/Permits	88,708	89,535	91,145	90,170	90,870
Sub-total	**1,660,381**	**1,306,027**	**1,006,075**	**930,084**	**878,370**
Fines and Forfeitures:					
Parking Citations	544,271	1,374,760	1,260,752	1,148,000	1,168,000
Vehicle Code Fines	389,539	428,614	437,768	300,000	300,000
Restitution	183,387	181,309	147,317	340,886	220,500
Sub-total	**1,117,197**	**1,984,683**	**1,845,838**	**1,788,886**	**1,688,500**
Use of Money and Property:					
Investment Earnings	2,731,299	2,160,899	1,781,175	1,054,000	866,000
Rents and Percentages	1,103,940	1,221,043	1,412,958	1,270,495	1,277,660
Sub-total	**3,835,239**	**3,381,942**	**3,194,133**	**2,324,495**	**2,143,660**
Intergovernmental:					
Motor Vehicle/In-Lieu	429,612	293,685	205,403	239,500	211,000
State Library Allocation	184,868	107,382	72,821	39,830	42,960
SB90 State Mandated Cost Reimb.	250,667	57,380	-	19,805	-
Fire - Hermosa Support	-	35,474	-	-	-
Grants	19,798	21,265	-	-	-
Sub-total	**884,945**	**515,186**	**278,225**	**299,135**	**253,960**

REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
Charges for Services:					
Administrative Fees	121,764	26,679	49,654	23,580	24,440
Parking Meter Fees	1,056,399	1,086,153	1,049,565	1,056,600	1,214,700
Police Service Fees	471,498	521,306	609,179	590,687	563,400
Fire Service Fees	143,852	188,442	220,030	162,900	178,000
Library Book Fines And Fees	162,148	154,743	158,239	137,950	161,950
Recreation Users Pay	1,296,921	1,334,734	1,438,423	1,342,995	1,357,654
Planning Fees	257,800	177,030	131,236	152,602	150,000
Building & Engineering Fees	1,190,866	906,520	682,268	607,198	659,000
State Energy Fees	150,223	110,347	63,200	50,000	60,000
Other Building Fees	279,979	360,618	409,979	436,850	428,750
Public Works Fees	13,206	5,709	5,462	44,000	21,000
Sub-total	**5,144,656**	**4,872,281**	**4,817,235**	**4,605,362**	**4,818,894**
Other Revenue:					
Miscellaneous Revenue	135,265	210,428	171,558	991,404	1,029,175
Program Donations	123,292	129,637	121,044	121,856	72,076
Claims Settlement	25,531	12,500	-	-	-
Adopt-A-Waterway	15,333	4,368	-	-	-
Sub-total	**299,421**	**356,933**	**292,602**	**1,113,260**	**1,101,251**
REVENUE FROM OUTSIDE SOURCES	**62,691,311**	**63,152,059**	**61,055,729**	**59,179,222**	**59,164,935**
Overhead					
Overhead Charges	6,314,753	6,314,750	6,549,629	6,673,267	6,673,267
Sub-total	**6,314,753**	**6,314,750**	**6,549,629**	**6,673,267**	**6,673,267**
TOTAL GENERAL FUND	**69,006,064**	**69,466,809**	**67,605,358**	**65,852,489**	**65,838,202**

REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
TRAFFIC CONGESTION RELIEF FUND:					
Use of Money and Property	32,750	38,802	18,742	13,940	8,000
Intergovernmental	494,067	-	512,768	607,726	-
TOTAL TRAFFIC CONGESTION RELIEF FUND	**526,817**	**38,802**	**531,510**	**621,666**	**8,000**
STATE GAS TAX FUND:					
Taxes	1,205,597	1,174,814	1,066,706	1,061,118	1,728,400
Use of Money and Property	42,406	31,488	18,997	11,020	6,000
Other Revenue	-	19,855	-	11,500	-
TOTAL STATE GAS TAX FUND	**1,248,003**	**1,226,157**	**1,085,703**	**1,083,638**	**1,734,400**
STORM DRAIN IMPROVEMENT FUND:					
Charges For Services	68,600	33,568	4,520	5,000	10,000
TOTAL STORM DRAIN IMPROVEMENT FUND	**68,600**	**33,568**	**4,520**	**5,000**	**10,000**
STREET LANDSCAPING/LIGHTING FUND:					
Use of Money and Property	1,731	(3,351)	108	-	-
Charges For Services	1,562,136	1,514,371	1,552,734	1,596,530	1,567,017
Other Revenue	146	3,302	-	21,000	-
TOTAL STREET LANDSCAPING/LIGHTING FUND	**1,564,013**	**1,514,322**	**1,552,841**	**1,617,530**	**1,567,017**
LOCAL TRANSPORTATION TAX FUND:					
Intergovernmental	-	180,310	-	40,000	27,200
TOTAL LOCAL TRANSPORTATION TAX FUND	**-**	**180,310**	**-**	**40,000**	**27,200**
PROPOSITION A FUND:					
Use of Money and Property	40,492	70,694	56,951	22,710	18,000
Intergovernmental	1,077,680	1,146,994	898,553	1,100,000	911,700
TOTAL PROPOSITION A FUND	**1,118,172**	**1,217,688**	**955,504**	**1,122,710**	**929,700**
PROPOSITION C FUND:					
Use of Money and Property	143,554	120,697	83,940	43,250	25,000
Intergovernmental	896,906	955,452	749,854	900,000	756,250
TOTAL PROPOSITION C FUND	**1,040,460**	**1,076,149**	**833,795**	**943,250**	**781,250**
MEASURE R FUND:					
Intergovernmental	-	-	-	125,000	567,100
TOTAL MEASURE R FUND	**-**	**-**	**-**	**125,000**	**567,100**
TRANSIT FUND:					
Intergovernmental	1,419,655	720,863	755,236	616,500	1,062,529
Charges For Services	307,298	1,171,962	569,339	963,933	566,000
Other Revenue	11,927	8,550	17,089	1,500	1,500
TOTAL TRANSIT FUND	**1,738,880**	**1,901,375**	**1,341,664**	**1,581,933**	**1,630,029**

REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
AIR QUALITY IMPROVEMENT FUND:					
Use of Money and Property	6,709	4,678	4,703	1,420	1,800
Intergovernmental	101,853	59,548	78,771	70,000	70,000
TOTAL AIR QUALITY IMPROVEMENT FUND	**108,562**	**64,226**	**83,475**	**71,420**	**71,800**
INTERGOVERNMENTAL GRANTS FUND:					
Intergovernmental	2,268,019	2,384,974	2,598,584	8,217,947	2,016,443
TOTAL INTERGOVERNMENTAL GRANTS FUND	**2,268,019**	**2,384,974**	**2,598,584**	**8,217,947**	**2,016,443**
SOUTH BAY YOUTH PROJECT FUND:					
Intergovernmental	723,294	718,090	137,096	-	-
TOTAL SOUTH BAY YOUTH PROJECT FUND	**723,294**	**718,090**	**137,096**	**-**	**-**
COM DEV BLOCK GRANT FUND:					
Intergovernmental	574,317	530,123	442,886	699,596	444,286
Other Revenue	78,827	27,000	22,800	-	-
TOTAL COM DEV BLOCK GRANT FUND	**653,144**	**557,123**	**465,686**	**699,596**	**444,286**
WORKFORCE INVESTMENT ACT FUND:					
Intergovernmental	446,424	350,246	89,935	-	-
TOTAL WORKFORCE INVESTMENT ACT FUND	**446,424**	**350,246**	**89,935**	**-**	**-**
HOUSING AUTHORITY FUND:					
Use of Money and Property	20,498	23,578	4,135	-	-
Other Revenue	66,509	-	86,509	-	-
Intergovernmental	4,941,770	5,735,355	5,892,230	5,560,685	6,112,685
TOTAL HOUSING AUTHORITY FUND	**5,028,777**	**5,758,933**	**5,982,874**	**5,560,685**	**6,112,685**
PARKS AND REC FACILITIES FUND:					
Charges For Services	76,750	28,800	11,200	7,500	10,000
TOTAL PARKS AND REC FACILITIES FUND	**76,750**	**28,800**	**11,200**	**7,500**	**10,000**
NARCOTIC FORF/SEIZURE FUND:					
Fines And Forfeitures	185,455	44,583	415,115	100,000	100,000
Use of Money and Property	31,541	27,416	32,081	11,020	6,000
TOTAL NARCOTIC FORF/SEIZURE FUND:	**216,996**	**71,999**	**447,196**	**111,020**	**106,000**

REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
SUBDIVISION PARK TRUST FUND:					
Use of Money and Property	2,805	881	1,051	-	-
Other Revenue	472,901	232,500	75,000	45,000	60,000
TOTAL SUBDIVISION PARK TRUST FUND	**475,706**	**233,381**	**76,051**	**45,000**	**60,000**
DISASTER RECOVERY FUND:					
Charges For Services	-	-	-	-	2,100
Other Revenue	108,330	254,700	261,415	124,214	75,000
TOTAL DISASTER RECOVERY FUND	**108,330**	**254,700**	**261,415**	**124,214**	**77,100**
TOTAL SPECIAL REVENUE FUNDS	17,410,947	17,610,843	16,459,049	21,978,109	16,153,010
PIER PARK ST REHAB FUND:					
Use of Money and Property	43	33	49	-	-
TOTAL PIER PARK ST REHAB FUND	**43**	**33**	**49**	**-**	**-**
CAPITAL PROJECTS FUND:					
Taxes	-	-	103,527	155,000	155,000
Intergovernmental	-	1,085,611	-	-	-
Other Revenue	75,600	13,000	61,500	64,000	1,339,000
TOTAL CAPITAL PROJECTS FUND	**75,600**	**1,098,611**	**165,027**	**219,000**	**1,494,000**
TOTAL GOVERNMENTAL FUNDS	**86,492,654**	**88,176,296**	**84,229,483**	**88,049,598**	**83,485,212**
HARBOR TIDELANDS FUND:					
Use of Money and Property	4,916,419	5,876,893	5,032,302	4,575,270	4,291,000
Intergovernmental	-	-	99,181	-	-
Charges For Services	967,033	993,788	829,740	1,042,524	1,027,100
Other Revenue	8,796	10,550	16,278	190,815	190,630
TOTAL HARBOR TIDELANDS FUND	**5,892,248**	**6,881,231**	**5,977,501**	**5,808,609**	**5,508,730**
HARBOR UPLANDS FUND:					
Use of Money and Property	2,546,797	2,772,954	2,275,520	2,249,140	2,023,000
Charges for Services	1,859,353	1,903,571	1,956,525	1,794,550	1,838,550
Other Revenue	-	-	7,714	1,000	1,000
TOTAL HARBOR UPLANDS FUND	**4,406,150**	**4,676,525**	**4,239,760**	**4,044,690**	**3,862,550**

REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
SOLID WASTE FUND:					
Licenses And Permits	15,541	10,332	9,339	7,500	13,000
Fines And Forfeitures	709,069	-	-	-	-
Intergovernmental	68,841	70,150	63,331	82,504	19,677
Charges for Services	2,756,524	2,835,407	2,992,476	3,329,140	3,404,556
Other Revenue	116,705	137,763	97,536	30,000	65,000
TOTAL SOLID WASTE FUND	**3,666,680**	**3,053,652**	**3,162,681**	**3,449,144**	**3,502,233**
WASTEWATER FUND:					
Use of Money and Property	334,154	261,684	207,922	159,280	76,000
Charges For Services	1,827,479	1,724,468	2,293,089	2,332,743	2,416,622
Other Revenue	4,057	(25,394)	15,000	21,754	21,754
TOTAL WASTEWATER FUND	**2,165,690**	**1,960,758**	**2,516,012**	**2,513,777**	**2,514,376**
TOTAL ENTERPRISE FUNDS	**16,130,768**	**16,572,166**	**15,895,953**	**15,816,220**	**15,387,889**
SELF-INSURANCE PROGRAM FUND:					
Charges For Services	4,622,091	4,622,446	5,072,527	4,474,625	4,565,800
Other Revenue	117,765	971,000	5,625	500,000	50,000
TOTAL SELF-INSURANCE PROGRAM FUND	**4,739,856**	**5,593,446**	**5,078,152**	**4,974,625**	**4,615,800**
VEHICLE REPLACEMENT FUND:					
Charges For Services	2,661,832	2,746,523	2,812,055	2,835,907	2,828,794
Other Revenue	77,571	59,631	84,766	117,000	85,000
TOTAL VEHICLE REPLACEMENT FUND	**2,739,403**	**2,806,154**	**2,896,821**	**2,952,907**	**2,913,794**
BUILDING OCCUPANCY FUND:					
Charges For Services	2,424,818	2,424,818	2,683,393	3,121,591	3,121,591
TOTAL BUILDING OCCUPANCY FUND	**2,424,818**	**2,424,818**	**2,683,393**	**3,121,591**	**3,121,591**
INFORMATION TECHNOLOGY FUND:					
Charges For Services	2,569,498	2,569,498	2,564,268	2,778,082	2,778,082
Other Revenue	1,531	1,424	2,910	-	-
TOTAL INFORMATION TECHNOLOGY FUND	**2,571,029**	**2,570,922**	**2,567,178**	**2,778,082**	**2,778,082**
PRINTING & GRAPHICS FUND:					
Charges For Services	319,865	319,865	316,472	386,067	386,067
TOTAL PRINTING & GRAPHICS FUND	**319,865**	**319,865**	**316,472**	**386,067**	**386,067**

REVENUE DETAIL
FISCAL YEARS 2006-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
EMERGENCY COMMUNICATIONS FUND :					
Charges For Services	2,330,965	2,330,998	2,046,212	2,213,811	2,681,901
Other Revenue	1,048	-	468,091	468,090	-
TOTAL EMERGENCY COMMUNICATIONS FUND	**2,332,013**	**2,330,998**	**2,514,303**	**2,681,901**	**2,681,901**
MAJOR FACILITIES REPAIR FUND:					
Charges For Services	-	-	-	101,748	101,748
TOTAL MAJOR FACILITIES REPAIR FUND	**-**	**-**	**-**	**101,748**	**101,748**
TOTAL INTERNAL SERVICE FUNDS	**15,126,984**	**16,046,203**	**16,056,320**	**16,996,921**	**16,598,983**
LESS: INTERNAL CHARGES/OVERHEAD	21,153,461	21,157,237	22,176,672	22,662,221	22,749,208
TOTAL CITY	**96,596,945**	**99,637,428**	**94,005,085**	**98,200,518**	**92,722,876**
TOTAL REDEVELOPMENT AGENCY	**8,050,663**	**35,992,039**	**10,038,848**	**6,220,417**	**7,424,435**
GRAND TOTAL	**104,647,608**	**135,629,467**	**104,043,933**	**104,420,935**	**100,147,311**

EXPENDITURES

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BEACH

OVERVIEW OF APPROPRIATIONS

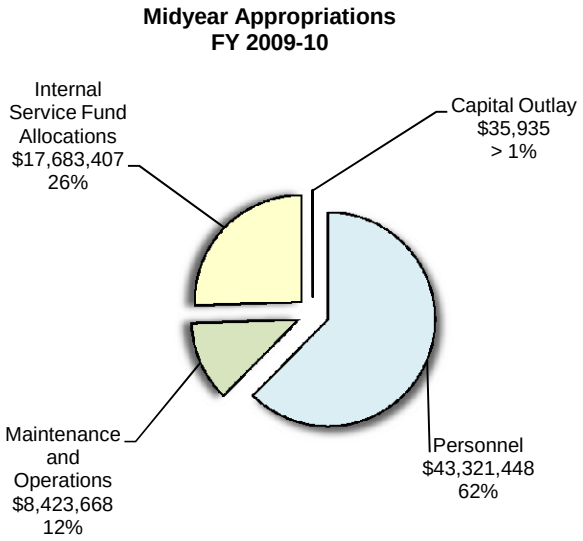
GENERAL FUND

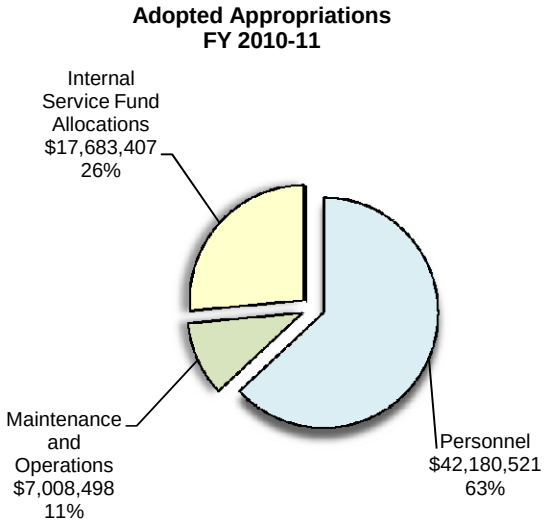
The summary that follows reflects fund appropriations to City departments for the current budget year (FY 2010-11). Although appropriations originate from all funds of the City, the significant fund is the General Fund. Before consideration of transfers-out, General Fund appropriations are $66,872,426, a decrease of 3.7%, or $2,592,032 from midyear. The decrease is mainly due to agressive cost cutting action including negotiated employee concessions, full-time position deauthorizations, reduced operational costs and consolidation of facilities.

Below is a summary of the FY 2010-11 adopted General Fund expenditures compared with the FY 2009-10 midyear budget:

Appropriation Category	Midyear 2009-10	Adopted 2010-11	Increase/ (Decrease)	
Personnel	$ 43,321,448	$ 42,180,521	$ (1,140,927)	(2.6%)
Maintenance and Operations	8,423,668	7,008,498	(1,415,170)	(16.8%)
Internal Service Fund Allocations	17,683,407	17,683,407	-	0.0%
Capital Outlay	35,935	-	(35,935)	(100.0%)
Subtotal	*69,464,458*	*66,872,426*	*(2,592,032)*	(3.7%)
Transfers-Out	*1,198,957*	*1,012,796*	*(186,161)*	(15.5%)
Total	**70,663,415**	**67,885,222**	(2,778,193)	(3.9%)

GENERAL FUND APPROPRIATIONS





Personnel costs in the General Fund decreased $1,140,927 or 2.6%. The FY 2010-11 adopted personnel amounts reflect:

- Continuing employee compensation concessions including the deferral of the 2009 contracted 4% salary increase and 6% wage and benefit concessions.
- Employer contribution rate increases to the Public Employees Retirement System (PERS) from 11.671% to 11.804% for the miscellaneous group and from 32.091% to 32.713% for public safety.
- No medical insurance adjustments as they will not be made until FY 2010-11 midyear for rate increases effective in January 2011.
- Other Post-Employment Benefits (OPEB) contributions of 4.5% (the same rate used in FY 2008-09 and FY 2009-10) of applicable payroll expenditures.

The FY 2009-10 maintenance and operations midyear budget is much higher than the FY 2010-11 because the midyear budget also reflects carryover appropriations of $814 thousand, including carryover encumbrances of about $501 thousand. These carryovers increase the FY 2009-10 amounts and are not yet included in FY 2010-11.

The FY 2009-10 midyear internal service fund allocations were based on the last completed fiscal year's (FY 2008-09) actual expenses and were prepared just prior to midyear. These allocations will be updated again with the midyear 2010-11 budget review (after the close of FY 2009-10).

SPECIAL REVENUE FUNDS

The combined appropriations in the FY 2010-11 Adopted Budget Special Revenue Funds are approximately $19.2 million, a decrease of approximately $23.3 million or 54.8% from midyear. Special Revenue Funds are often used for capital improvement projects. Appropriations in these funds tend to flucuate from year to year, depending on current capital projects.

ENTERPRISE FUNDS

Harbor Tidelands Fund:
Budgeted appropriations for FY 2010-11 are estimated at approximately $6.6 million, a decrease of 39.4% from midyear. The inclusion of carryover capital improvement projects in the FY 2009-10 midyear appropriations accounts for a majority of the decrease.

Harbor Uplands Fund:
Appropriations for FY 2010-11 are budgeted at approximately $4.2 million, down 26.6% from FY 2009-10 midyear budgeted amounts. The inclusion of carryover capital improvement projects in the FY 2009-10 midyear appropriations accounts for the decrease.

Solid Waste Fund:
Appropriations for FY 2010-11 are budgeted at approximately $3.5 million, down $93,428 or 2.6% from FY 2009-10 budgeted amounts. Prior year one-time appropriations for equipment purchases have been removed from the FY 2010-11 budgeted amounts, accounting for the decrease.

Wastewater Fund:

Appropriations for FY 2010-11 are budgeted at approximately $1.8 million, down $7,217,113 or 79.7% from FY 2009-10 budgeted amounts. The inclusion of carryover capital improvement projects in the FY 2009-10 midyear appropriations accounts for a majority of the decrease.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The total FY 2010-11 appropriations for the Internal Service Funds are approximately $14.3 million. This amount decreased by approximately $3.1 million from FY 2009-10 budgeted amounts. The largest decreases are due to the Emergency Communications and Vehicle Replacement Funds, which had one-time equipment replacement needs in FY 2009-10 that are yet to be reflected in FY 2010-11.

TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND

Fund	Adopted 2009-10	Midyear 2009-10	Adopted 2010-11	Increase/ (Decrease)	
General Fund	68,110,284	69,464,458	66,872,426	(2,592,032)	(3.7%)
Traffic Congestion Relief	575,000	614,443	607,726	(6,717)	(1.1%)
State Gas Tax	1,376,155	1,556,100	1,356,485	(199,615)	(12.8%)
Storm Drain Improvement	-	788,510	-	(788,510)	(100.0%)
Street Landscaping and Lighting	2,603,672	2,579,820	2,527,868	(51,952)	(2.0%)
Local Transportation Tax	80,000	80,000	-	(80,000)	(100.0%)
Proposition A	-	-	-	-	0.0%
Proposition C	1,191,216	2,880,672	1,867,301	(1,013,371)	(35.2%)
Measure R	-	-	140,000	140,000	n/a
Transit	2,977,170	3,351,493	2,988,426	(363,067)	(10.8%)
Air Quality Improvement	49,142	49,161	63,867	14,706	29.9%
Intergovernmental Grants	6,981,975	11,854,923	2,016,443	(9,838,480)	(83.0%)
Comm Develop Block Grant	633,672	727,124	357,211	(369,913)	(50.9%)
Housing Authority	5,566,297	5,566,297	5,537,160	(29,137)	(0.5%)
Parks and Recreation Facilities	-	198,599	-	(198,599)	(100.0%)
Narcotic Forfeiture and Seizure	64,890	260,528	64,890	(195,638)	(75.1%)
Subdivision Park Trust	294,420	616,079	75,000	(541,079)	(87.8%)
Disaster Recovery	4,120	4,120	17,060	12,940	314.1%
Capital Projects	937,946	11,354,474	1,587,727	(9,766,747)	(86.0%)
Harbor Tidelands	7,454,121	10,876,766	6,596,224	(4,280,542)	(39.4%)
Harbor Uplands	5,407,112	5,777,002	4,243,162	(1,533,840)	(26.6%)
Solid Waste	3,477,830	3,613,694	3,520,266	(93,428)	(2.6%)
Wastewater	4,780,043	9,057,764	1,840,651	(7,217,113)	(79.7%)
Self-Insurance Program	3,517,695	4,717,133	4,336,439	(380,694)	(8.1%)
Vehicle Replacement	2,405,503	3,320,640	1,699,958	(1,620,682)	(48.8%)
Building Occupancy	2,813,124	2,799,875	2,824,753	24,878	0.9%
Information Technology	2,690,374	2,881,824	2,635,255	(246,569)	(8.6%)
Printing and Graphics	320,884	339,985	332,349	(7,636)	(2.2%)
Emergency Communications	2,439,497	3,324,238	2,472,025	(852,213)	(25.6%)
Total Before Adjustments	**126,752,142**	**158,655,722**	**116,580,672**	**(42,075,050)**	**(26.5%)**
Less: Internal Svc Funds/Overhead	23,089,274	22,662,221	22,749,208	86,987	0.4%
Total City	**103,662,868**	**135,993,501**	**93,831,464**	**(42,162,037)**	**(31.0%)**
Redevelopment Agency	7,254,010	7,254,010	7,207,231	(46,779)	(0.6%)
Grand Total	**110,916,878**	**143,247,511**	**101,038,695**	**(42,208,816)**	**(29.5%)**

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APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2010-2011

Fund	Mayor & City Council	City Clerk	City Treasurer	City Attorney	City Manager	Information Technology	Human Resources	Financial Services	Police
General Fund	657,699	1,082,356	424,504	2,087,884	1,445,696	-	607,676	2,697,589	26,815,411
Traffic Congestion Relief	-	-	-	-	-	-	-	-	-
State Gas Tax	-	-	-	-	-	-	-	-	-
Storm Drain Improvement	-	-	-	-	-	-	-	-	-
St. Landscaping & Lighting	-	-	-	-	-	-	-	-	-
Local Transportation Tax	-	-	-	-	-	-	-	-	-
Proposition A	-	-	-	-	-	-	-	-	-
Proposition C	-	-	-	-	-	-	-	-	-
Measure R	-	-	-	-	-	-	-	-	-
Transit	-	-	-	-	-	-	-	-	-
Air Quality Improvement	-	-	-	-	-	-	-	-	-
Intergovernmental Grants	-	-	-	-	-	-	-	-	23,220
Comm. Develop. Block Grant	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-
Parks & Recreation Facilities	-	-	-	-	-	-	-	-	-
Narcotic Forfeiture & Seizure	-	-	-	-	-	-	-	-	64,890
Subdivision Park Trust	-	-	-	-	-	-	-	-	-
Disaster Recovery	-	-	-	-	-	-	-	-	-
CalPERS Reserve	-	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-	-
Harbor Tidelands	4,005	-	-	85,777	-	-	-	-	-
Harbor Uplands	2,775	-	-	87,254	-	-	-	-	1,429,396
Solid Waste	-	-	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-	-	-
Self-Insurance Program	-	-	-	-	-	-	4,336,439	-	-
Vehicle Replacement	-	-	-	-	-	-	-	-	-
Building Occupancy	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	2,635,255	-	-	-
Printing & Graphics	-	-	-	-	-	-	-	332,349	-
Emergency Communications	-	-	-	-	-	-	-	-	2,472,025
Major Facilities Repair	-	-	-	-	-	-	-	-	-
Redevelopment Agency Admin	10,141	-	-	131,533	189,469	-	-	108,142	167,845
Department Total	674,620	1,082,356	424,504	2,392,448	1,635,165	2,635,255	4,944,115	3,138,080	30,972,787

Note:
Each of the above departments includes costs for personnel, maintenance and operations, internal service charges, overhead and capital outlay. While personnel, maintenance and operations and capital outlay are external expenditures, internal charges represent costs incurred by one department which, in turn, are charged to others. For example, the amount paid for liability and workers' compensation insurance is an external expense to Human Resources and an internal allocation to other departments. Therefore, if you sum expenditures of all departments above to derive the City Budget, you would double count those expenses booked to one department and allocated to another. An adjustment must be made to correctly report the City budget by eliminating those expenses which would be doubled. Redevelopment Agency (RDA) expenditures also must be eliminated from the totals, as the RDA is an agency separate from the City.

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2010-2011

Fire	Public Library	Recreation & Comm Svcs	Planning	Engineering & Bldg Svcs	Harb, Business & Transit	Public Works	Capital Imp Projects	For Total City*	Total City
13,829,540	3,742,169	5,995,709	1,032,305	2,881,575	168,851	3,403,462	-	(6,325,589)	60,546,837
-	-	-	-	-	-	-	607,726	-	607,726
-	-	-	-	-	-	1,356,485	-	-	1,356,485
-	-	-	-	-	-	-	-	-	-
-	-	-	-	78,170	-	2,449,698	-	-	2,527,868
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	230	64	-	1,867,007	-	1,867,301
-	-	-	-	-	-	-	140,000	-	140,000
-	-	-	-	-	2,988,426	-	-	-	2,988,426
-	-	-	-	-	63,867	-	-	-	63,867
48,000	-	-	-	-	-	68,041	1,877,182	-	2,016,443
-	-	357,211	-	-	-	-	-	-	357,211
-	-	5,537,160	-	-	-	-	-	-	5,537,160
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	64,890
-	-	-	-	-	-	-	75,000	-	75,000
17,060	-	-	-	-	-	-	-	-	17,060
-	-	-	-	-	-	-	-	-	-
-	-	-	-	118,727	-	-	1,469,000	-	1,587,727
1,653,723	-	446,902	-	5,431	1,148,409	1,794,477	1,457,500	-	6,596,224
-	-	-	-	5,306	1,154,737	1,543,694	20,000	-	4,243,162
227,275	-	-	-	-	-	3,292,991	-	-	3,520,266
-	-	-	-	978,637	-	862,014	-	(21,730)	1,818,921
-	-	-	-	-	-	-	-	(4,533,177)	(196,738)
-	-	-	-	-	-	1,699,958	-	(2,821,834)	(1,121,876)
-	-	-	-	-	-	2,824,753	-	(3,220,716)	(395,963)
-	-	-	-	-	-	-	-	(2,762,896)	(127,641)
-	-	-	-	-	-	-	-	(381,365)	(49,016)
-	-	-	-	-	-	-	-	(2,681,901)	(209,876)
-	-	-	-	-	-	-	-	-	-
-	-	967,392	-	-	469,909	-	-	(2,044,431)	-
15,775,598	3,742,169	13,304,374	1,032,305	4,068,076	5,994,263	19,295,573	7,513,415	(24,793,639)	93,831,464

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY EXPENDITURE TYPE

FISCAL YEAR 2010-2011

Department	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total [1]
Mayor and City Council	333,771	172,833	168,016	-	**674,620**
City Clerk	557,986	407,933	116,437	-	**1,082,356**
City Treasurer	337,607	35,630	51,267	-	**424,504**
City Attorney	1,543,185	577,333	271,930	-	**2,392,448**
City Manager	609,677	838,839	186,649	-	**1,635,165**
Information Technology	770,179	1,365,350	362,983	136,743	**2,635,255** [2]
Human Resources	452,260	4,355,719	136,136	-	**4,944,115** [2]
Financial Services	1,565,123	1,144,878	428,079	-	**3,138,080** [2]
Police	21,499,856	1,278,450	8,194,481	-	**30,972,787** [2]
Fire	11,951,702	454,391	3,369,505	-	**15,775,598**
Public Library	1,739,393	411,110	1,591,666	-	**3,742,169**
Recreation & Community Svcs	3,125,928	7,025,568	3,152,878	-	**13,304,374**
Planning	736,061	55,479	240,765	-	**1,032,305**
Engineering & Building Svcs	2,244,162	1,103,653	720,261	-	**4,068,076**
Harbor, Business & Transit	707,084	4,216,231	1,070,948	-	**5,994,263**
Public Works	7,968,274	8,204,982	2,974,693	147,624	**19,295,573** [2]
Total Before Adjustments	**56,142,248**	**31,648,379**	**23,036,694**	**284,367**	**111,111,688**
Less: Internal Svc Funds/Overhead	(120,568)	-	(22,628,640)	-	**(22,749,208)** [2]
Redevelopment Admin.	(787,159)	(849,218)	(408,054)	-	**(2,044,431)**
Total Operating	**55,234,521**	**30,799,161**	**-**	**284,367**	**86,318,049** [2]
Capital Improvements	-	-	-	7,513,415	**7,513,415**
Total City	**55,234,521**	**30,799,161**	**-**	**7,797,782**	**93,831,464** [2]
Total Redevelopment Agency	**787,159**	**6,012,018**	**408,054**	**-**	**7,207,231**

Notes:

1) Excludes transfers out.

2) The appropriations in the Information Technology, Human Resources, Financial Services, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
General Fund							
Mayor & City Council	Mayor & City Council	322,830	172,833	162,036	-	-	657,699
City Clerk Administration	City Clerk	475,546	78,033	112,698	-	-	666,277
City Clerk Elections	City Clerk	82,440	329,900	3,739	-	-	416,079
City Treasurer	City Treasurer	337,607	35,630	51,267	-	-	424,504
General Legal Administration	City Attorney	809,350	323,484	176,561	-	-	1,309,395
Prosecution	City Attorney	588,801	112,166	77,522	-	-	778,489
City Manager	City Manager	468,137	838,839	138,720	-	-	1,445,696
Employee Relations	Human Resources	279,137	225,040	103,499	-	-	607,676
Financial Services	Financial Services	1,358,457	1,045,978	293,154	-	-	2,697,589
Police Administration	Police	1,467,321	74,980	143,437	-	-	1,685,738
Patrol	Police	11,857,446	369,907	4,961,907	-	-	17,189,260
Investigations	Police	2,585,370	168,240	1,195,617	-	-	3,949,227
Management Services	Police	1,280,865	114,060	403,987	-	-	1,798,912
Administrative Services	Police	1,355,988	252,380	583,906	-	-	2,192,274
Fire Administration	Fire	427,478	47,680	364,303	-	-	839,461
Fire Prevention	Fire	551,258	14,981	293,589	-	-	859,828
Fire Operations	Fire	9,293,782	194,690	1,977,815	-	-	11,466,287
Fire Special Services	Fire	330,402	25,210	308,352	-	-	663,964
Public Library	Public Library	1,739,393	411,110	1,591,666	-	-	3,742,169
Rec & Comm Svcs Administration	Rec. & Comm. Svcs	378,805	82,634	92,490	-	-	553,929
Recreation Services	Rec. & Comm. Svcs	1,030,541	791,971	1,494,603	-	-	3,317,115
Cultural & Performing Arts	Rec. & Comm. Svcs	566,609	162,532	947,625	-	-	1,676,766
Senior & Family Services	Rec. & Comm. Svcs	153,254	79,020	215,625	-	-	447,899
Planning Services	Planning	641,920	48,903	200,803	-	-	891,626
Code Enforcement	Planning	94,141	6,576	39,962	-	-	140,679
Engineering Services	Eng. & Building Svcs	853,209	317,589	343,350	-	-	1,514,148
Building Services	Eng. & Building Svcs	969,003	46,591	351,833	-	-	1,367,427
Business	Harbor, Bus. & Transit	(2,197)	130,941	26,299	-	-	155,043
Transit	Harbor, Bus. & Transit	2,701	8,270	2,837	-	-	13,808
Public Works Administration	Public Works	225,903	19,630	142,716	-	-	388,249
Sewer/Storm Drain Maintenance	Public Works	81,930	19,800	44,545	-	-	146,275
Street Maintenance	Public Works	478,760	10,652	345,236	-	-	834,648
Parks Maintenance	Public Works	1,094,334	448,248	491,708	-	-	2,034,290
Total General Fund		42,180,521	7,008,498	17,683,407	-	-	66,872,426

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Traffic Congestion Relief Fund							
Residential Street Rehab	Capital Improvements	-	-	-	-	607,726	607,726
Total Traffic Congestion Relief Fund		-	-	-	-	607,726	607,726
State Gas Tax Fund							
Street Maintenance	Public Works	685,159	342,370	328,956	-	-	1,356,485
Total State Gas Tax Fund		685,159	342,370	328,956	-	-	1,356,485
St Landscaping & Lighting Fund							
Engineering Services	Eng. & Building Svcs	49,588	23,500	5,082	-	-	78,170
Public Works Administration	Public Works	39,290	-	5,061	-	-	44,351
Street Maintenance	Public Works	329,865	926,909	111,528	-	-	1,368,302
Parks Maintenance	Public Works	544,007	337,231	155,807	-	-	1,037,045
Total St Landscaping & Lighting Fund		962,750	1,287,640	277,478	-	-	2,527,868
Proposition C Fund							
Engineering Services	Eng. & Building Svcs	-	-	230	-	-	230
Transit	Harbor, Bus. & Transit	-	-	64	-	-	64
Transit Center Project	Capital Improvements	-	-	-	-	1,820,000	1,820,000
Pavement Management Study	Capital Improvements	-	-	-	-	28,927	28,927
North Redondo Beach Bikeway Lighting	Capital Improvements	-	-	-	-	18,080	18,080
Total Proposition C Fund		-	-	294	-	1,867,007	1,867,301
Measure R Fund							
Pavement Management Study	Capital Improvements	-	-	-	-	140,000	140,000
Total Measure R Fund		-	-	-	-	140,000	140,000

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE

FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Transit Fund							
Transit	Harbor, Bus. & Transit	317,525	2,466,406	204,495	-	-	2,988,426
Total Transit Fund		317,525	2,466,406	204,495	-	-	2,988,426
Air Quality Improvement Fund							
Transit	Harbor, Bus. & Transit	16,479	43,650	3,738	-	-	63,867
Total Air Quality Improvement Fund		16,479	43,650	3,738	-	-	63,867
Intergovernmental Grants Fund							
Patrol	Police	23,220	-	-	-	-	23,220
Fire Operations	Fire	-	48,000	-	-	-	48,000
Parks Maintenance	Public Works	68,041	-	-	-	-	68,041
Transit Center Project	Capital Improvements	-	-	-	-	1,680,000	1,680,000
Dominguez Pk RR Bldg ADA/Ext Imp	Capital Improvements	-	-	-	-	10,462	10,462
Alta Vista Tennis Court Resurfacing	Capital Improvements	-	-	-	-	24,000	24,000
North Redondo Beach Bikeway Lighting	Capital Improvements	-	-	-	-	162,720	162,720
Total Intergovernmental Grants Fund		91,261	48,000	-	-	1,877,182	2,016,443
Community Development Block Grant (CDBG) Fund							
Comm Dev Block Grant	Rec. & Comm. Svcs	71,618	164,601	120,992	-	-	357,211
Total Comm Dev Block Grant (CDBG) Fund		71,618	164,601	120,992	-	-	357,211

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Housing Authority Fund							
Housing Authority	Rec. & Comm. Svcs	354,082	5,084,106	98,972	-	-	5,537,160
Total Housing Authority Fund		354,082	5,084,106	98,972	-	-	5,537,160
Narcotic Forfeiture & Seizure Fund							
Police Administration	Police	-	31,000	-	-	-	31,000
Patrol	Police	-	19,990	-	-	-	19,990
Investigations	Police	-	3,440	-	-	-	3,440
Administrative Services	Police	-	10,460	-	-	-	10,460
Total Narcotic Forfeiture & Seizure Fund		-	64,890	-	-	-	64,890
Subdivision Park Trust Fund							
Anderson Modular Bldg & Annex Demo	Capital Improvements	-	-	-	-	17,000	17,000
Veterans Park Band Shell Community Project	Capital Improvements	-	-	-	-	58,000	58,000
Total Subdivision Park Trust Fund		-	-	-	-	75,000	75,000
Disaster Recovery							
Fire Special Services	Fire	-	17,060	-	-	-	17,060
Total Disaster Recovery		-	17,060	-	-	-	17,060
Capital Projects Fund							
Engineering Services	Eng. & Building Svcs	118,727	-	-	-	-	118,727
Comprehensive City Identity Program	Capital Improvements	-	-	-	-	75,000	75,000
Path of History	Capital Improvements	-	-	-	-	14,000	14,000
Aviation Gym Skylight Replacement	Capital Improvements	-	-	-	-	55,000	55,000
Recreation & Community Services Relocation	Capital Improvements	-	-	-	-	760,000	760,000
Council Chambers Entry Major Repair	Capital Improvements	-	-	-	-	65,000	65,000
Fleet Garage Roof Replacement	Capital Improvements	-	-	-	-	125,000	125,000
Veterans Park Memorial	Capital Improvements	-	-	-	-	240,000	240,000
Veterans Park Band Shell Community Project	Capital Improvements	-	-	-	-	60,000	60,000
Residential Street Rehab	Capital Improvements	-	-	-	-	75,000	75,000
Total Capital Projects Fund		118,727	-	-	-	1,469,000	1,587,727

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Harbor Tidelands Fund							
Mayor & City Council	Mayor & City Council	2,300	-	1,705	-	-	4,005
General Legal Administration	City Attorney	42,547	39,495	3,735	-	-	85,777
Fire Operations	Fire	1,210,580	92,910	350,233	-	-	1,653,723
Recreation Services	Rec. & Comm. Svcs	245,193	125,170	76,539	-	-	446,902
Engineering Services	Eng & Building Svcs	4,700	-	731	-	-	5,431
Harbor	Harbor, Bus. & Transit	101,997	783,792	262,620	-	-	1,148,409
Harbor/Pier Maintenance	Public Works	972,450	581,790	240,237	-	-	1,794,477
Comprehensive City Identity Program	Capital Improvements	-	-	-	-	25,000	25,000
Relocation of Boat Launch	Capital Improvements	-	-	-	-	20,000	20,000
Pier Structure Repair	Capital Improvements	-	-	-	-	200,000	200,000
Harbor Railing Replacement	Capital Improvements	-	-	-	-	1,000,000	1,000,000
Pier Piles And Utilities Barrier	Capital Improvements	-	-	-	-	150,000	150,000
George Freeth Memorial	Capital Improvements	-	-	-	-	52,500	52,500
Mole B Development	Capital Improvements	-	-	-	-	10,000	10,000
Total Harbor Tidelands Fund		2,579,767	1,623,157	935,800	-	1,457,500	6,596,224
Harbor Uplands Fund							
Mayor & City Council	Mayor & City Council	2,300	-	475	-	-	2,775
General Legal Administration	City Attorney	37,070	46,188	3,996	-	-	87,254
Patrol	Police	739,924	9,310	324,870	-	-	1,074,104
Investigations	Police	200,903	-	44,879	-	-	245,782
Administrative Services	Police	89,805	-	19,705	-	-	109,510
Engineering Services	Eng & Building Svcs	4,700	-	606	-	-	5,306
Harbor	Harbor, Bus. & Transit	101,980	633,488	419,269	-	-	1,154,737
Harbor/Pier Maintenance	Public Works	792,290	512,720	238,684	-	-	1,543,694
Relocation of Boat Launch	Capital Improvements	-	-	-	-	20,000	20,000
Total Harbor Uplands Fund		1,968,972	1,201,706	1,052,484	-	20,000	4,243,162
Solid Waste Fund							
Fire Prevention	Fire	138,202	13,860	75,213	-	-	227,275
Public Works Administration	Public Works	78,101	12,000	7,801	-	-	97,902
Solid Waste/Recycling	Public Works	355,595	2,555,520	134,745	-	-	3,045,860
Parks Maintenance	Public Works	149,229	-	-	-	-	149,229
Total Solid Waste Fund		721,127	2,581,380	217,759	-	-	3,520,266

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Wastewater Fund							
Engineering Services	Eng. & Building Svcs	244,235	715,973	18,429	-	-	978,637
Public Works Administration	Public Works	64,096	-	10,905	-	-	75,001
Sewer/Storm Drain Maintenance	Public Works	473,704	142,070	171,239	-	-	787,013
Total Wastewater Fund		782,035	858,043	200,573	-	-	1,840,651
Self-Insurance Program Fund							
Risk Management	Human Resources	173,123	4,130,679	32,637	-	-	4,336,439
Total Self-Insurance Program Fund		173,123	4,130,679	32,637	-	-	4,336,439
Vehicle Replacement Fund							
Fleet Services	Public Works	433,924	951,550	166,860	147,624	-	1,699,958
Total Vehicle Replacement Fund		433,924	951,550	166,860	147,624	-	1,699,958
Building Occupancy Fund							
Building Occupancy	Public Works	1,101,596	1,344,492	378,665	-	-	2,824,753
Total Building Occupancy Fund		1,101,596	1,344,492	378,665	-	-	2,824,753
Information Technology Fund							
Information Technology	Information Technology	770,179	1,365,350	362,983	136,743	-	2,635,255
Total Information Technology Fund		770,179	1,365,350	362,983	136,743	-	2,635,255
Printing & Graphics Fund							
Printing & Graphics	Financial Services	127,230	98,900	106,219	-	-	332,349
Total Printing & Graphics Fund		127,230	98,900	106,219	-	-	332,349

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Program	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Emergency Communications Fund							
Administrative Services	Police	1,899,014	116,683	456,328	-	-	2,472,025
Total Emergency Communications Fund		1,899,014	116,683	456,328	-	-	2,472,025
Less Internal Service Funds / Overhead		(120,568)	-	(22,628,640)	-		(22,749,208)
TOTAL CITY		55,234,521	30,799,161	-	284,367	7,513,415	93,831,464
Redevelopment Agency Admin							
Mayor & City Council	Mayor & City Council	6,341	-	3,800	-	-	10,141
General Legal Administration	City Attorney	65,417	56,000	10,116	-	-	131,533
City Manager	City Manager	141,540	-	47,929	-	-	189,469
Financial Services	Financial Services	79,436	-	28,706	-	-	108,142
Patrol	Police	-	108,000	59,845	-	-	167,845
Housing Authority	Rec. & Comm. Svcs	114,023	10,000	39,247	-	-	163,270
Comm Dev Block Grant	Rec. & Comm. Svcs	211,803	525,534	66,785	-	-	804,122
Business	Harbor, Bus. & Transit	168,599	149,684	151,626	-	-	469,909
Total Redevelopment Agency Admin		787,159	849,218	408,054	-	-	2,044,431

FIVE-YEAR OVERVIEW OF DEPARTMENTAL APPROPRIATIONS
FISCAL YEARS 2006-07 TO 2010-11

Department	Actual 2006-07 [1]	Actual 2007-08 [1]	Actual 2008-09 [1]	Midyear 2009-10 [1]	Adopted 2010-11 [1]
Mayor and City Council	635,283	559,842	656,994	718,572	674,620
City Clerk	919,366	684,835	924,658	895,241	1,082,356
City Treasurer	774,063	767,293	676,367	414,189	424,504
City Attorney	1,910,509	2,163,658	2,509,179	2,866,981	2,392,448
City Manager	1,936,423	2,120,006	1,869,622	2,141,333	1,635,165
Information Technology	3,058,277 [2]	2,618,995 [2]	2,995,795 [2]	2,881,824 [2]	2,635,255 [2]
Human Resources	6,049,472 [2]	6,345,508 [2]	3,862,466 [2]	5,107,391 [2]	4,944,115 [2]
Financial Services	2,311,766 [2]	2,268,247 [2]	2,488,853 [2]	3,372,564 [2]	3,138,080 [2]
Police	30,266,022	30,918,143	32,664,554 [2]	32,962,999 [2]	30,972,787 [2]
Fire	15,060,436	15,998,925	16,810,054	16,450,229	15,775,598
Public Library	3,788,370	3,933,256	3,817,797	3,733,091	3,742,169
Recreation and Community Services	13,274,931	15,103,568	13,509,034	13,732,970	13,304,374
Planning	1,498,544	1,526,135	1,529,113	1,096,366	1,032,305
Engineering and Building Services	4,124,142	4,414,017	4,463,907	4,335,908	4,068,076
Harbor, Business and Transit	5,920,570	5,437,891	6,160,230	6,675,901	5,994,263
Public Works	19,522,509 [2]	20,526,473 [2]	20,971,536 [2]	21,635,912 [2]	19,295,573 [2]
Total Before Adjustments	**111,050,683** [2]	**115,386,792** [2]	**115,910,159** [2]	**119,021,471** [2]	**111,111,688** [2]
Less: Internal Svcs Funds/Overhead	(21,153,461) [2]	(21,157,237) [2]	(22,176,672) [2]	(22,662,221) [2]	(22,749,208) [2]
Redevelopment Admin.	(926,735)	(1,347,471)	(1,450,638)	(2,127,465)	(2,044,431)
Total Operating	**88,970,487** [2]	**92,882,084** [2]	**92,282,849** [2]	**94,231,785** [2]	**86,318,049** [2]
Capital Improvements	3,438,210	4,908,952	5,633,145	41,761,716	7,513,415
Total City	**92,408,697** [2]	**97,791,036** [2]	**97,915,994** [2]	**135,993,501** [2]	**93,831,464** [2]
Total Redevelopment Agency	**7,575,640**	**37,987,170**	**10,662,848**	**7,254,010**	**7,207,231**

Notes:

1) Excludes transfers out. - - - - -

2) The appropriations in the Information Technology, Human Resources, Financial Services, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

FIVE-YEAR OVERVIEW OF APPROPRIATIONS BY FUND
FISCAL YEARS 2006-07 TO 2010-11

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
General	64,084,172	67,932,254	70,177,471	69,464,458	66,872,426
Traffic Congestion Relief	-	-	800,557	614,443	607,726
State Gas Tax	1,236,430	1,351,336	1,260,623	1,556,100	1,356,485
Storm Drain Improvement	11,197	47	(287,254)	788,510	-
Street Landscaping and Lighting	2,145,989	2,295,749	2,441,440	2,579,820	2,527,868
Local Transportation Tax	341	142,505	38,092	80,000	-
Proposition C	627,445	1,236,666	587,528	2,880,672	1,867,301
Measure R	-	-	-	-	140,000
Transit	2,327,526	2,638,268	3,064,326	3,351,493	2,988,426
Air Quality Improvement	245,916	51,887	96,702	49,161	63,867
Intergovernmental Grants	3,333,214	2,212,995	1,928,887	11,854,923	2,016,443
South Bay Youth Project	873,210	830,355	18,709	-	-
Comm Develop Block Grant	653,144	637,175	465,686	727,124	357,211
Workforce Investment Act	784,707	542,216	21,565	-	-
Housing Authority	5,005,186	6,357,787	5,937,525	5,566,297	5,537,160
Parks and Recreation Facilities	10,605	351,141	79,237	198,599	-
Narcotic Forfeiture and Seizure	124,144	54,717	100,296	260,528	64,890
Subdivision Park Trust	62,149	130,404	401,069	616,079	75,000
Disaster Recovery Fund	43,571	111,213	102,581	4,120	17,060
Capital Projects	1,839,803	870,794	2,455,032	11,354,474	1,587,727
Harbor Tidelands	4,684,964	5,075,576	5,360,523	10,876,766	6,596,224
Harbor Uplands	4,503,159	5,416,026	5,288,346	5,777,002	4,243,162
Solid Waste	3,493,853	3,129,338	3,228,499	3,613,694	3,520,266
Wastewater	2,126,936	1,797,724	2,092,247	9,057,764	1,840,651
Self-Insurance Program	4,852,499	5,044,359	3,190,673	4,717,133	4,336,439
Vehicle Replacement	2,173,287	2,493,014	2,523,680	3,320,640	1,699,958
Building Occupancy	2,719,478	2,946,002	2,827,082	2,799,875	2,824,753
Information Technology	3,058,276	2,618,995	2,995,795	2,881,824	2,635,255
Printing and Graphics	360,398	351,530	380,377	339,985	332,349
Emergency Communications	2,180,559	2,328,200	2,515,372	3,324,238	2,472,025
Major Facilities Repair	-	-	-	-	-
Total Before Adjustments	**113,562,158**	**118,948,273**	**120,092,666**	**158,655,722**	**116,580,672**
Less: Internal Svc Funds/Overhead	21,153,461	21,157,237	22,176,672	22,662,221	22,749,208
Total City	**92,408,697**	**97,791,036**	**97,915,994**	**135,993,501**	**93,831,464**
Redevelopment Agency	7,575,640	37,987,170	10,662,848	7,254,010	7,207,231
Grand Total	**99,984,337**	**135,778,206**	**108,578,842**	**143,247,511**	**101,038,695**

HARBOR ENTERPRISE FUNDS SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Harbor Funds	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Harbor Tidelands:					
Department:					
Mayor & City Council	2,300	-	1,705	-	4,005
City Attorney	42,547	39,495	3,735	-	85,777
Fire	1,210,580	92,910	350,233	-	1,653,723
Recreation & Community Services	245,193	125,170	76,539	-	446,902
Engineering & Building Services	4,700	-	731	-	5,431
Harbor, Business & Transit	101,997	783,792	262,620	-	1,148,409
Public Works	972,450	581,790	240,237	-	1,794,477
Total Operating	**2,579,767**	**1,623,157**	**935,800**	**-**	**5,138,724**
Capital Improvements	**-**	**-**	**-**	**1,457,500**	**1,457,500**
Total Harbor Tidelands Fund	**2,579,767**	**1,623,157**	**935,800**	**1,457,500**	**6,596,224**
Harbor Uplands:					
Department:					
Mayor & City Council	2,300	-	475	-	2,775
City Attorney	37,070	46,188	3,996	-	87,254
Police	1,030,632	9,310	389,454	-	1,429,396
Engineering & Building Services	4,700	-	606	-	5,306
Harbor, Business & Transit	101,980	633,488	419,269	-	1,154,737
Public Works	792,290	512,720	238,684	-	1,543,694
Total Operating	**1,968,972**	**1,201,706**	**1,052,484**	**-**	**4,223,162**
Capital Improvements	**-**	**-**	**-**	**20,000**	**20,000**
Total Harbor Uplands Fund	**1,968,972**	**1,201,706**	**1,052,484**	**20,000**	**4,243,162**
Total Harbor Enterprise:					
Department:					
Mayor & City Council	4,600	-	2,180	-	6,780
City Attorney	79,617	85,683	7,731	-	173,031
Police	1,030,632	9,310	389,454	-	1,429,396
Fire	1,210,580	92,910	350,233	-	1,653,723
Recreation & Community Services	245,193	125,170	76,539	-	446,902
Engineering & Building Services	9,400	-	1,337	-	10,737
Harbor, Business & Transit	203,977	1,417,280	681,889	-	2,303,146
Public Works	1,764,740	1,094,510	478,921	-	3,338,171
Total Operating	**4,548,739**	**2,824,863**	**1,988,284**	**-**	**9,361,886**
Capital Improvements	**-**	**-**	**-**	**1,477,500**	**1,477,500**
Total Harbor Enterprise Funds	**4,548,739**	**2,824,863**	**1,988,284**	**1,477,500**	**10,839,386**

SOLID WASTE ENTERPRISE FUND SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Solid Waste Fund	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Department:					
Fire	138,202	13,860	75,213	-	**227,275**
Public Works	582,925	2,567,520	142,546	-	**3,292,991**
Total Operating	**721,127**	**2,581,380**	**217,759**	-	**3,520,266**
Capital Improvements	-	-	-	-	-
Total Solid Waste Fund	**721,127**	**2,581,380**	**217,759**	-	**3,520,266**

WASTEWATER ENTERPRISE FUND SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2010-11

Wastewater Fund	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Department:					
Engineering & Building Services	244,235	715,973	18,429	-	978,637
Public Works	537,800	142,070	182,144	-	862,014
Total Operating	**782,035**	**858,043**	**200,573**	**-**	**1,840,651**
Capital Improvements	**-**	**-**	**-**	**-**	**-**
Total Wastewater Fund	**782,035**	**858,043**	**200,573**	**-**	**1,840,651**

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CITYWIDE ALLOCATED COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL YEAR 2010-11

Department	Unem-ployment	Vehicle Maint	Vehicle Replace	IT Maint	IT Replace	Comm. Equip Replace	Emergency Comm	Workers' Comp
Mayor & City Council	1,890	-	-	14,083	5,855	-	-	3,082
City Clerk	1,350	-	-	45,762	22,599	-	-	8,864
City Treasurer	810	-	-	13,690	3,726	-	-	7,407
City Attorney	2,430	-	-	61,406	13,840	-	-	39,824
City Manager	810	-	-	30,117	7,452	-	-	16,205
Information Technology	1,646	1,254	1,658	144,711	27,680	-	-	15,326
Human Resources	1,080	-	-	31,682	8,517	-	-	9,298
Financial Services	4,294	-	-	97,393	33,589	-	-	40,952
Police	41,850	675,512	367,531	628,149	170,890	270,893	1,963,108	956,253
Fire	17,280	222,138	380,240	229,981	55,854	139,422	250,703	366,866
Public Library	3,780	-	-	315,232	79,712	-	-	41,620
Rec & Comm Services	6,480	9,579	4,624	194,786	50,569	-	-	146,142
Planning	1,896	3,580	4,473	54,691	13,872	-	-	31,279
Eng & Building Services	6,204	27,045	30,471	143,219	41,355	-	-	54,113
Harbor, Business & Transit	2,160	36,644	51,328	49,677	14,946	-	-	27,233
Public Works	28,080	579,552	433,165	135,337	37,710	57,775	-	316,730
Total Allocated Costs	**122,040**	**1,555,304**	**1,273,490**	**2,189,916**	**588,166**	**468,090**	**2,213,811**	**2,081,194**

Allocation Bases:

Unemployment Insurance

Flat cost per employee in each user department

Vehicle Maintenance

Historical records of the maintenance costs for the vehicle(s) utilized by each user department

Vehicle Replacement

Estimated future replacement value of the vehicle(s) utilized by each user department

Information Technology Maintenance

Number of computers and telephones residing in each user department

Information Technology Replacement

Estimated future replacement value of the equipment utilized by each user department

Communications Equipment Replacement

Estimated future replacement value of the equipment utilized by each user department

Emergency Communications

Number and time length of calls for service together with the minimum dispatch staffing for each user department

Workers' Compensation

Combination of rate applied to user department wages and average claims of each user department

CITYWIDE ALLOCATION COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL FY 2010-11

Department	Liability Insurance	Building Occupancy	Major Fac Repr	Printing & Graphics	Sewer Fee	Overhead Charges	Total
Mayor and City Council	31,200	28,737	780	5,564	164	78,551	**169,906**
City Clerk	24,041	7,336	199	3,974	44	3,618	**117,787**
City Treasurer	18,288	5,534	150	2,385	87	-	**52,077**
City Attorney	51,729	16,028	435	7,153	87	81,428	**274,360**
City Manager	63,624	19,713	535	3,975	109	44,919	**187,459**
Information Technology	84,522	26,189	711	5,644	153	55,135	**364,629**
Human Resources	43,430	13,456	365	3,975	77	25,336	**137,216**
Financial Services	150,629	46,671	1,267	13,434	153	43,991	**432,373**
Police	264,213	373,796	2,622	130,356	1,235	2,389,923	**8,236,331**
Fire	76,106	184,027	3,319	54,051	586	1,406,212	**3,386,785**
Public Library	448,190	555,189	24,414	13,513	3,561	110,235	**1,595,446**
Recreation and Community Services	247,512	1,608,047	22,042	21,223	14,119	834,235	**3,159,358**
Planning	39,539	11,966	300	7,575	142	73,348	**242,661**
Engineering and Building Services	111,235	34,751	969	22,630	186	254,287	**726,465**
Harbor, Business and Transit	536,932	26,430	40,767	7,155	175	279,661	**1,073,108**
Public Works	171,106	163,721	2,873	83,460	876	992,388	**3,002,773**
Total Allocated Costs	**2,362,296**	**3,121,591**	**101,748**	**386,067**	**21,754**	**6,673,267**	**23,158,734**

Liability Insurance
Combination of property values, cost per square foot and claims paid of the area occupied by each user department
Building Occupancy
Square footage of the area occupied by each user department
Major Facilities Repair
Square footage of the area occupied by each user department
Printing and Graphics
Number of full-time budgeted employees in each department
City Facility Sewer Fee
Square footage of the area occupied by each user department
Overhead Charges
Historical usage of central service departments' services by each user department

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MAYOR AND CITY COUNCIL

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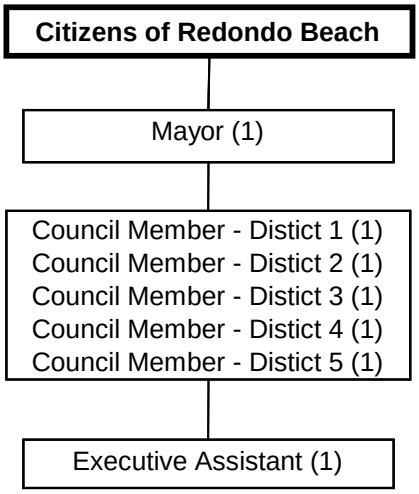
MAYOR AND CITY COUNCIL

Mission Statement: *The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.*

MAYOR AND CITY COUNCIL
Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

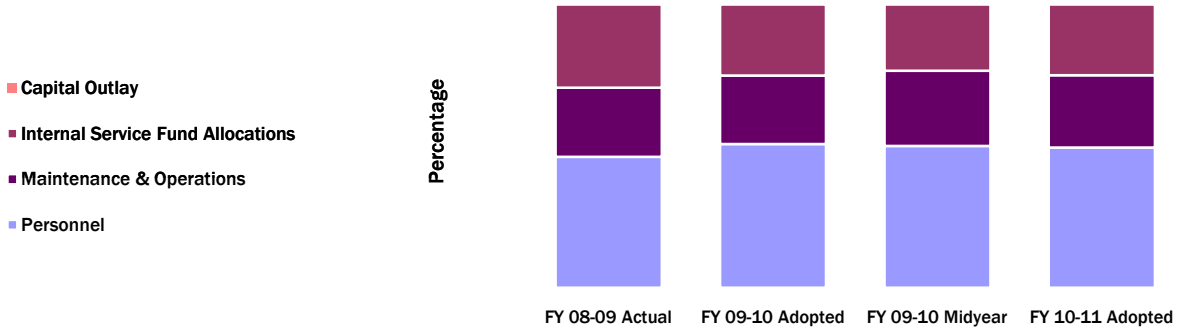
MAYOR AND CITY COUNCIL

1.00	Mayor
5.00	Council Member
1.00	Executive Assistant
7.00	

TOTAL PERSONNEL: 7.00

MAYOR AND CITY COUNCIL

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	303,718	362,283	359,533	333,771	**(25,762)**	**(7%)**
Maintenance & Operations	160,090	172,833	191,023	172,833	**(18,190)**	**(10%)**
Internal Service Fund Allocations	193,186	178,533	168,016	168,016	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**656,994**	**713,649**	**718,572**	**674,620**	**(43,952)**	**(6%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	633,620	681,974	669,921	657,699	**(12,222)**	**(2%)**
Harbor Tidelands	4,851	12,081	20,835	4,005	**(16,830)**	**(81%)**
Harbor Uplands	3,377	8,626	17,445	2,775	**(14,670)**	**(84%)**
Redevelopment Agency	15,146	10,968	10,371	10,141	**(230)**	**(2%)**
TOTAL	**656,994**	**713,649**	**718,572**	**674,620**	**(43,952)**	**(6%)**

MAYOR AND CITY COUNCIL

Core Service Activities

Adopted FY 2009-10 (72%) Total Staff Hours: 1,500
Adopted FY 2010-11 (72%) Total Staff Hours: 1,500

- Conduct approximately 36 regular and special public meetings to conclude public business.
- Conduct approximately 12 meetings of the Housing Authority, Parking Authority, Public Financing Authority and Redevelopment Agency.
- Participate in business meetings of regional committees and organizations of which the City is a member.
- Take action via Council resolutions or direct contact with legislators on approximately 20 State and Federal legislative issues.
- Present approximately 200 public proclamations and commendations.
- Set policy and strategically plan the City's goals and objectives, while providing leadership to ensure those goals and objectives are achieved.
- Create and enact new laws.
- Represent the public and communicate with constituents via telephone, email, letters and meetings on a variety of issues throughout the year – including after hours, weekends and holidays.
- Respond to problems raised by constituents and work toward bringing about corrective action as needed including the facilitation of dispute resolution.
- Review and enact nearly 200 resolutions and ordinances annually.
- Conduct public hearings in a quasi-judicial role.
- Provide leadership and direction to the City Manager and oversee the execution of Council policy.
- Communicate with members of the press as needed on issues of concern to Redondo Beach.
- Provide intergovernmental relations on issues of common interest between cities.
- Participate in regional and national conferences to stay current on issues and trends concerning the City.
- Lobby State and Federal legislators for funding and legislation that would benefit Redondo Beach.
- Hold monthly district meetings to maintain availability to the public.
- Coordinate neighborhood meetings to address specific issues as needed.
- Provide City representation and perform public speaking duties at community events.

MAYOR AND CITY COUNCIL

Key Projects and Assignments

Adopted FY 2009-10 (14%) Total Staff Hours: 280
Adopted FY 2010-11 (14%) Total Staff Hours: 280

	Hours
▪ Adopt a legislative platform by February 2011.	40
▪ Present the annual State of the City address to the public by March 2011.	20
▪ Adopt the Annual Budget by June 2011.	100
▪ Adopt the Five-Year Capital Improvement Program by June 2011.	100
▪ Complete appointment of community members to boards and commissions by June 2011.	20

Customer Service and Referrals

Adopted FY 2009-10 (14%) Total Staff Hours: 300
Adopted FY 2010-11 (14%) Total Staff Hours: 300

- Respond to more than 500 constituent requests annually.

CITY CLERK

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CITY CLERK

Mission Statement: *The City Clerk's Department, in partnership with the community, City Council, and City departments, is expanding the democratic process to increase accessibility to public records, and strengthen the community's faith in local government by preserving history while preparing for the future. Our vision is to create an environment that enables and inspires others to exceed their own expectations and to act with integrity, fairness and courage.*

CITY CLERK
Adopted Budget - FY 2010-11

City Clerk Administration

City Clerk (1)
Chief Deputy City Clerk (1)

Records Management Coordinator (1)
Office Specialist III (1)
Switchboard Operator (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

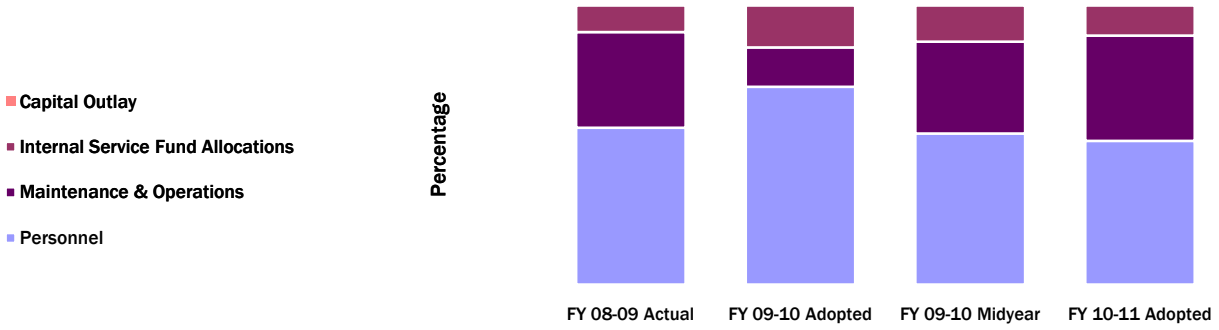
CITY CLERK

1.00	City Clerk
1.00	Chief Deputy City Clerk
1.00	Records Management Coordinator
1.00	Office Specialist III
1.00	Switchboard Operator
5.00	

TOTAL PERSONNEL: 5.00

CITY CLERK

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	520,009	481,468	485,142	557,986	**72,844**	**15%**
Maintenance & Operations	317,059	96,502	293,662	407,933	**114,271**	**39%**
Internal Service Fund Allocations	87,590	101,700	116,437	116,437	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**924,658**	**679,670**	**895,241**	**1,082,356**	**187,115**	**21%**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	923,658	679,670	895,241	1,082,356	**187,115**	**21%**
Intergovernmental Grants	1,000	-	-	-	**-**	**0%**
TOTAL	**924,658**	**679,670**	**895,241**	**1,082,356**	**187,115**	**21%**

CITY CLERK

ADMINISTRATION

Purpose: To administer City Council, City's Agencies and commissions agendas and minutes. Attend City Council, commission and task force meetings. Administer the commission appointment process. Maintain the legislative history of the City, including the Charter and Municipal Code. Administer City staff's conflict of interest filings and oaths, and provide support to departments. Provide general information and services to the public, assist citizens in reviewing public records, and assist with vendor bids. Maintain the City's Records Retention Schedule and manage and operate an off-site records center where inactive City records are stored. Oversee and arrange for the destruction of confidential records.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	510,879	481,468	482,302	475,546	**(6,756)**	**(1%)**
Maintenance & Operations	68,134	93,472	85,472	78,033	**(7,439)**	**(9%)**
Internal Service Fund Allocations	87,590	101,700	112,698	112,698	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**666,603**	**676,640**	**680,472**	**666,277**	**(14,195)**	**(2%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	665,603	676,640	680,472	666,277	**(14,195)**	**(2%)**
Intergovernmental Grants	1,000	-	-	-	**-**	**0%**
TOTAL	**666,603**	**676,640**	**680,472**	**666,277**	**(14,195)**	**(2%)**

CITY CLERK
ELECTIONS

Purpose: To administer the City's elections including: the nomination process for candidates; processing of initiative/referendum petitions; and Council-sponsored ballot measures; election day voting; and conduct special and run off elections. Maintain regulations and forms under the State's Political Reform Act; campaign statement filings, and elected official and appointed commissioner conflict of interest statement filings.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	9,130	-	2,840	82,440	**79,600**	**2803%**
Maintenance & Operations	248,925	3,030	208,190	329,900	**121,710**	**58%**
Internal Service Fund Allocations	-	-	3,739	3,739	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**258,055**	**3,030**	**214,769**	**416,079**	**201,310**	**94%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	258,055	3,030	214,769	416,079	**201,310**	**94%**
TOTAL	**258,055**	**3,030**	**214,769**	**416,079**	**201,310**	**94%**

CITY CLERK

Core Service Activities

Adopted FY 2009-10 (24%) Total Staff Hours: 2,410
Adopted FY 2010-11 (52%) Total Staff Hours: 5,463

- Link and post to the City website, 5 days prior to meetings, over 220 agendas.
- Prepare and post over 220 Council/commission minutes within 2 weeks or by the subsequent meeting date.
- Print and deliver approximately 1,100 agenda packets at least 5 days prior to meetings.
- Track, file, and report over 150 Annual Conflict of Interest Form 700 and 50 Semi-Annual Campaign Statement 460 in compliance with the Fair Political Practices Commission deadline.
- Maintain a legislative history of over 500,000 documents through document imaging.
- Process 75 boxes of documents and 60 DVDs for short term and permanent storage off site.
- Prepare and process approximately 110 resolutions and 12 ordinances.
- Provide contract management and insurance tracking for over 300 contracts. Notify departments of insurance certificate expiration dates in a timely manner.
- Review and prepare 60 action memos for City Attorney's response.
- Process destruction of over 4 tons of documents per year.
- Respond to over 300 public requests and Council referrals.
- Accept, review and process over 40 City commission/board applications.
- Publish 144 legal ads and review proofs from publisher.
- Prepare and print 80 Mayor's proclamations/commendations and 30 adjournments.
- Advertise, receive, and publicly open 70 bids for departments.
- Review over 7,000 warrants with invoices before payment, per Charter requirement.
- Require full time staff to attend professional association seminars and conferences for continuing education to maintain and/or attain certification/re-certification of Certified Municipal Clerk designation, and/or Master Municipal Clerk designation.
- Assist the County in obtaining polling locations, voter registration and election information for Federal, State and County Elections.
- Facilitate the City's General Municipal elections.

CITY CLERK

Key Projects and Assignments

Adopted FY 2009-10 (36%) Total Staff Hours: 3,540
Adopted FY 2010-11 (4%) Total Staff Hours: 400

	Hours
▪ Continue to work with the City Manager's Office to streamline the agenda packet process by June 2011.	100
▪ Present annual classes on agenda and administrative report preparation for employees involved in agenda and report preparation by June 2011.	100
▪ Participate in community events, such as Public Safety Fair, Earth Day, and City Clerk's Week, promoting public outreach regarding passports, voter information, document destruction, etc. by March 2011.	100
▪ Facilitate a Minutes Secretary/Liaison of a commission/board attending a "Nuts and Bolts" conference on the basics for meeting administration, agendas and minute preparation by October 2010.	100

Customer Service and Referrals

Adopted FY 2009-10 (40%) Total Staff Hours: 3,950
Adopted FY 2010-11 (44%) Total Staff Hours: 4,537

- Respond to approximately 200 calls for assistance regarding County and State elections.
- Respond to approximately 3,000 internal/external customer requests for records/queries within two days.
- Provide guidance to departments on the preparation of administrative reports, resolutions, ordinances, contract procedures, public hearing requirements, cancellation and posting requirements for meetings.
- Assist departmental personnel with publication and public hearing needs and requests.
- Respond to approximately 2,000 phone calls, emails, and in-person requests for passport information and processing.
- Notarize 50 official City business documents assisting other departments.
- Review, accept and process 110 claims, subpoenas, summons and complaints.
- Respond to over 2,000 calls, providing direction and assistance to the general public.

CITY TREASURER

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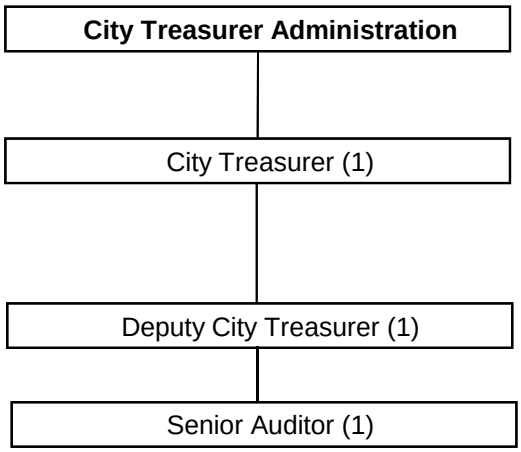
CITY TREASURER

Mission Statement: *The City Treasurer's Department is dedicated to providing the highest quality municipal treasury services at the lowest cost, delivered in a professional, responsive, and friendly manner, promoting citizen trust by increasing organizational effectiveness, efficiency, and fiscal responsibility, while improving the City's financial viability and expanding economic opportunities.*

CITY TREASURER

Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

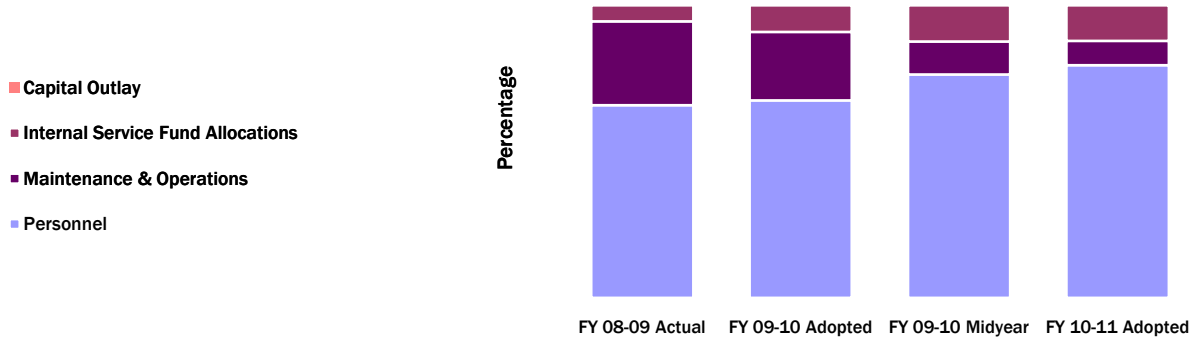
CITY TREASURER

1.00	City Treasurer
1.00	Deputy City Treasurer
1.00	Senior Auditor
3.00	

TOTAL PERSONNEL: 3.00

CITY TREASURER

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	445,743	316,432	316,432	337,607	**21,175**	**7%**
Maintenance & Operations	193,479	109,260	46,490	35,630	**(10,860)**	**(23%)**
Internal Service Fund Allocations	37,145	42,571	51,267	51,267	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**676,367**	**468,263**	**414,189**	**424,504**	**10,315**	**2%**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	676,367	468,263	414,189	424,504	**10,315**	**2%**
TOTAL	**676,367**	**468,263**	**414,189**	**424,504**	**10,315**	**2%**

CITY TREASURER

Core Service Activities

Adopted FY 2009-10 (70%) Total Staff Hours: 2,890
Adopted FY 2010-11 (77%) Total Staff Hours: 3,200

- Maintain responsibility for the custody and investment management of all City funds in accordance with State law, City Charter, and the City Investment Policy.
- Provide administrative support and internal review services for major tax based operating revenue sources, including property tax, utility users tax, sales and use tax, transient occupancy tax, franchise fees, investment income, and various State subventions.
- Provide operating budget and capital improvement program cash flow management forecasting and advisory support services.
- Prepare monthly and quarterly management reports detailing cash and investment positions within all City funds, including operating funds of the general investment portfolio, as well as the Housing Authority, Parking, and Public Financing Authority, and Redevelopment Agency.
- Provide operational and strategic forecasts of key tax based and other major General Fund revenue sources.
- Provide administrative support services and internal audit review of various City operational functions in response to service requests.
- Conduct annual review of both the City and Redevelopment Agency Comprehensive Statement of Investment Policy and maintain policies' professional certification.
- Provide managerial oversight and investment management of all City entities bond proceeds.
- Continue implementation and review of numerous departmental best management practices enhancing both departmental productivity and the City's operating revenue base.
- Provide internal support services to Financial Services and other key operating departments in response to internal support service requests.

Key Projects and Assignments

Adopted FY 2009-10 (21%) Total Staff Hours: 890
Adopted FY 2010-11 (17%) Total Staff Hours: 700

	Hours
City Treasurer serves as President of the Association of Public Treasurers of United States and Canada, representing the City in an administrative capacity as a national leader of this prestigious professional organization. Appointment to President of APTUS&C in August 2009, serving through August 2010.	260
Implement comprehensive revision of Capital Improvement Program Cash Flow Management Plan by December 2010.	100
In coordination with City Manager and Financial Services, implement City Treasurer charter responsibility review program by January 2011.	100

CITY TREASURER

- If qualified, issue annual California Statewide Communities Development Authority FY 2011-12 Tax Revenue Anticipation Note by June 2011. 40
- Continue implementation of enhanced investment reporting format including cash and investments within all City funds and investment funds held with all bank trustees-ongoing goal. 80
- Working in cooperation with the Financial Services Department, conduct ongoing reviews of Citywide cash handling procedures ensuring compliance to internal control compliance standards-ongoing goal. 60
- Continue implementation of banking services technology enhancements designed to streamline disbursement processes; automate current cash management processes; improve upon fraud prevention measures; and expedite collection recovery efforts-ongoing goal. 60

Customer Service and Referrals

Adopted FY 2009-10 (9%) Total Staff Hours: 380
Adopted FY 2010-11 (6%) Total Staff Hours: 260

- Strive to make every transaction with both our internal City Hall and external citizen customer service base a positive “solutions oriented” customer service experience.
- Continue implementation of customer service information enhancements and improvements to the departmental web site, promoting ease, accuracy, timeliness, and usefulness of accessible public information.
- Continue development and implementation of local outreach program providing useful, educational information regarding municipal treasury operational services.
- Provide ongoing departmental wide customer service training of at least two hours per employee on a quarterly basis.
- Respond to approximately 160 customer service requests and 6 City Council and Budget and Finance Commission referrals on an annual basis.
- Incorporate continuing “best management practice” departmental procedural improvements that promote operational efficiency, augment operating revenues, and enhance customer service skills.

CITY ATTORNEY

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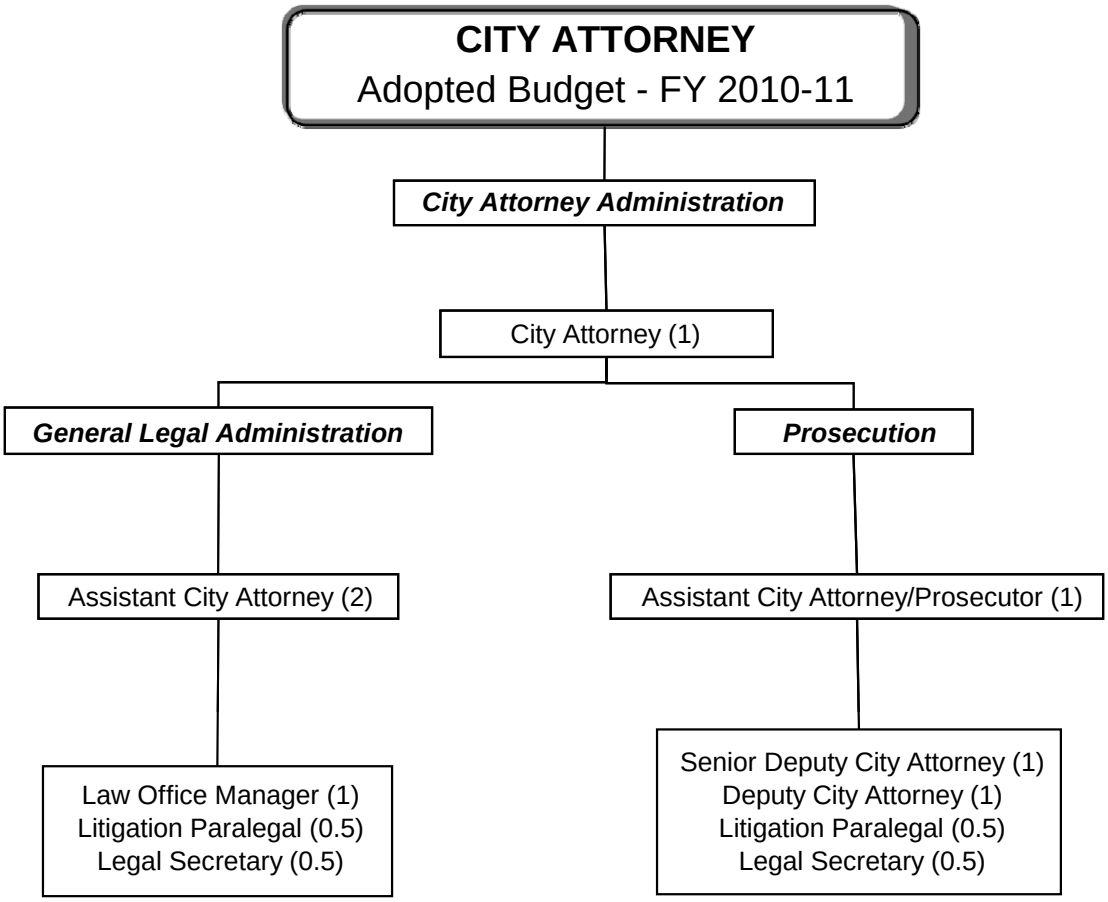
CITY ATTORNEY

Mission Statement: *To protect the public's interest and uphold the law. To promote the public's safety by working diligently with law enforcement to aggressively prosecute all criminal activity within the City's jurisdiction. Further, to provide comprehensive professional cost-efficient legal advice and representation for the City with the objective of avoiding civil litigation whenever possible.*


CITY ATTORNEY
Adopted Budget - FY 2010-11
City Attorney Administration
City Attorney (1)
General Legal Administration
Prosecution
Assistant City Attorney (2)
Assistant City Attorney/Prosecutor (1)
Law Office Manager (1)
Litigation Paralegal (0.5)
Legal Secretary (0.5)
Senior Deputy City Attorney (1)
Deputy City Attorney (1)
Litigation Paralegal (0.5)
Legal Secretary (0.5)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

CITY ATTORNEY

General Legal Administration

1.00	City Attorney
2.00	Assistant City Attorney
1.00	Law Office Manager
0.50	Litigation Paralegal
0.50	Legal Secretary
5.00	

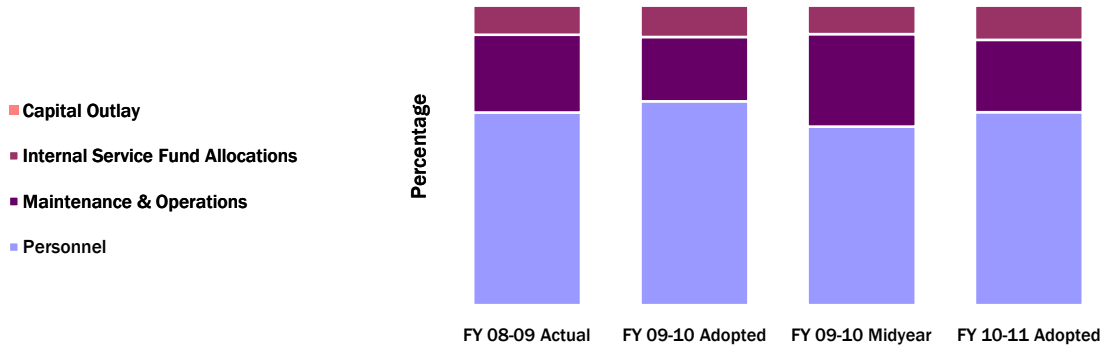
Prosecution

1.00	Assistant City Attorney/Prosecutor
1.00	Senior Deputy City Attorney
1.00	Deputy City Attorney
0.50	Litigation Paralegal
0.50	Legal Secretary
4.00	

TOTAL PERSONNEL: 9.00

CITY ATTORNEY

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,615,549	1,705,890	1,711,489	1,543,185	**(168,304)**	**(10%)**
Maintenance & Operations	652,050	538,101	883,562	577,333	**(306,229)**	**(35%)**
Internal Service Fund Allocations	241,580	262,392	271,930	271,930	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**2,509,179**	**2,506,383**	**2,866,981**	**2,392,448**	**(474,533)**	**(17%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	2,259,436	2,205,027	2,487,427	2,087,884	**(399,543)**	**(16%)**
Harbor Tidelands	55,734	85,148	119,884	85,777	**(34,107)**	**(28%)**
Harbor Uplands	100,252	91,907	91,273	87,254	**(4,019)**	**(4%)**
Redevelopment Agency	93,757	124,301	168,397	131,533	**(36,864)**	**(22%)**
TOTAL	**2,509,179**	**2,506,383**	**2,866,981**	**2,392,448**	**(474,533)**	**(17%)**

CITY ATTORNEY

GENERAL LEGAL ADMINISTRATION

Purpose: The City Attorney's Office is available to keep the City Council and City Manager fully informed as to the legal options available to them in their decision making process, as well as to assist departments with legal document review and advice. The City Attorney's Office continues to focus on identifying and reducing liability risk through a cooperative effort of City Attorney staff and Risk Management staff, as well as to represent the City with most qualified and cost efficient legal counsel, both in and out of court settings.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	923,658	1,030,723	1,030,649	954,384	**(76,265)**	**(7%)**
Maintenance & Operations	604,445	473,935	776,716	465,167	**(311,549)**	**(40%)**
Internal Service Fund Allocations	170,455	189,127	194,408	194,408	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,698,558**	**1,693,785**	**2,001,773**	**1,613,959**	**(387,814)**	**(19%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,448,815	1,392,429	1,622,219	1,309,395	**(312,824)**	**(19%)**
Harbor Tidelands	55,734	85,148	119,884	85,777	**(34,107)**	**(28%)**
Harbor Uplands	100,252	91,907	91,273	87,254	**(4,019)**	**(4%)**
Redevelopment Agency	93,757	124,301	168,397	131,533	**(36,864)**	**(22%)**
TOTAL	**1,698,558**	**1,693,785**	**2,001,773**	**1,613,959**	**(387,814)**	**(19%)**

CITY ATTORNEY
PROSECUTION

Purpose: The Prosecution Division of the City Attorney's Office prosecutes all legal actions filed as misdemeanor violations of State and local law; consults with City officials and department heads on matters having legal implications in criminal prosecution; serves as a legal resource for a variety of boards and commissions; and participates in a variety of City committees, study groups and, task forces. The Prosecution Division advocates aggressively on behalf of the people of the State of California while recognizing a prosecutor's special professional responsibilities and acting with integrity, with ethics, and within the applicable professional rules of conduct.

The Prosecution Division also works diligently with other law enforcement agencies to design and implement new programs that actively and creatively suppress both criminal conduct and the causative factors of crime. Major program efforts include the Identity Theft Investigation/Prosecution Team, enhanced monitoring of and collection of required DNA samples from registered sex offenders and improving Homeland Security.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	691,891	675,167	680,840	588,801	**(92,039)**	**(14%)**
Maintenance & Operations	47,605	64,166	106,846	112,166	**5,320**	**5%**
Internal Service Fund Allocations	71,125	73,265	77,522	77,522	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**810,621**	**812,598**	**865,208**	**778,489**	**(86,719)**	**(10%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	810,621	812,598	865,208	778,489	**(86,719)**	**(10%)**
TOTAL	**810,621**	**812,598**	**865,208**	**778,489**	**(86,719)**	**(10%)**

CITY ATTORNEY

Core Service Activities

Adopted FY 2009-10 (70%) Total Staff Hours: 13,104
Adopted FY 2010-11 (70%) Total Staff Hours: 13,104

General Legal Administration

- Represent and advise the City Council and all City officers in all matters of law pertaining to the respective offices/duties.
- Represent and appear for the City and any City officer, employee or former City officer or employee, in any and all actions or proceedings in which the City or such officer or employee, in or by reason of his official capacity is concerned or is a party.
- Attend all meetings of the City Council unless excused and give advice orally or in writing whenever requested to do so by the City Council.
- Approve the form of all bonds given to, and all contracts made by, the City.
- Prepare any and all proposed ordinances or resolutions for the City and amendments thereto.

Prosecution

- Review complaints arising from incidents that occur in Redondo Beach from any agency, (i.e., City, County, State, or Federal), seeking misdemeanor filings to determine if a criminal complaint is justified. This includes those felony arrests referred back to the City Prosecutor's Office from the District Attorney.
- Prosecutes all criminal cases arising from misdemeanor violations of State law, the City Charter and City ordinances.
- Render legal opinions regarding prosecution issues that arise from Police Department activities.

Key Projects and Assignments

Adopted FY 2009-10 (20%) Total Staff Hours: 3,745
Adopted FY 2010-11 (20%) Total Staff Hours: 3,745

Prosecution

- Identify and retain Pro Bono legal resources with the equivalent value of $1,000,000, or greater, to support prosecution cases by June 2011.
- Complete one community based special law enforcement project to target special threats to public safety by June 2011.
- Each prosecutor is to participate in at least one community meeting in conjunction with the Community Services Unit of the Police Department (Community Based Officers) by June 2011.
- Teach a segment on the role of the prosecutor in the criminal justice system at each Citizen's Academy conducted up to June 2011.

CITY ATTORNEY

Customer Service and Referrals

Adopted FY 2009-10 (10%) Total Staff Hours: 1,871
Adopted FY 2010-11 (10%) Total Staff Hours: 1,871

- Be available for personal consultation within 24 hours and carry a cell phone 24/7 for situations requiring immediate attention.
- Respond to 120 defense discovery requests without requiring a formal contested discovery hearing.
- Prepare 195 cases for jury trial to “ready” status within the statutory trial period assigned by the court.

CITY MANAGER

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CITY MANAGER

Mission Statement: *The Mission of the City Manager's Office is to assure implementation and administration of policies and programs adopted by the City Council.*

CITY MANAGER
Adopted Budget - FY 2010-11

City Manager Administration

City Manager (1)
Assistant City Manager (1)

Assistant to the City Manager (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

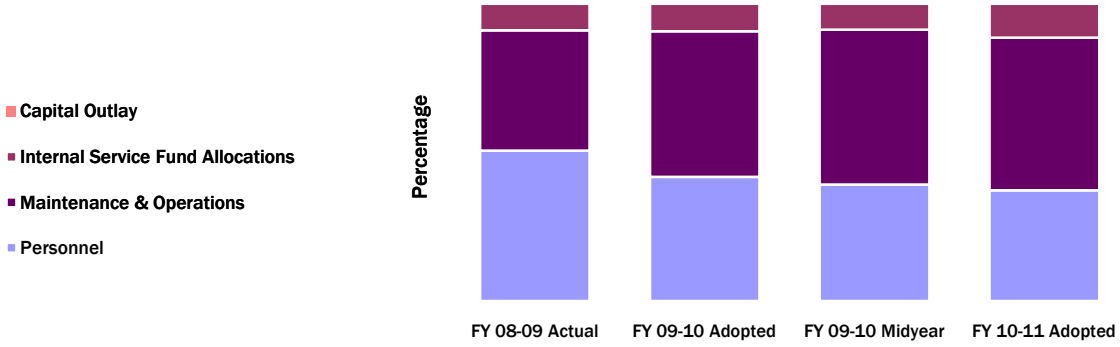
CITY MANAGER

1.00	City Manager
1.00	Assistant City Manager
1.00	Assistant to the City Manager
3.00	

TOTAL PERSONNEL: 3.00

CITY MANAGER

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	946,390	841,425	838,614	609,677	(228,937)	(27%)
Maintenance & Operations	756,082	989,027	1,116,070	838,839	(277,231)	(25%)
Internal Service Fund Allocations	167,150	185,711	186,649	186,649	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	**1,869,622**	**2,016,163**	**2,141,333**	**1,635,165**	**(506,168)**	**(24%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,670,644	1,824,942	1,954,648	1,445,696	(508,952)	(26%)
Redevelopment Agency	198,978	191,221	186,685	189,469	2,784	1%
TOTAL	**1,869,622**	**2,016,163**	**2,141,333**	**1,635,165**	**(506,168)**	**(24%)**

CITY MANAGER

Core Service Activities

Adopted FY 2009-10 (66%) Total Staff Hours: 5,500
Adopted FY 2010-11 (83%) Total Staff Hours: 5,200

- Direct the day-to-day administration of City departments within the policies of the Mayor and City Council.
- Provide leadership and direction to 443 full-time and 382 part-time employees.
- Prepare and submit the proposed annual City budget and 5-year Capital Improvement Plan.
- Direct the completion of objectives contained in the City Strategic Plan, Water Quality Matrix, Green Task Force Matrix and the Major Facilities Plan.
- Plan strategically for economic development opportunities.
- Direct the implementation of the City Communications and Customer Service Plan.
- Direct the implementation of the Capital Improvement Plan.
- Videotape 11 City Council and commission meetings per month and broadcast on the City Government Channel (RBTV).
- Maintain City Government Channel Bulletin Board and broadcast 24/7 over City cable channel.
- Prepare and distribute an annual report of the financial and administrative activities of the City.
- Maintain the City's web site serving an average of 3,200 visitors per day.
- Administer the Comcate customer service center access, training and reports.
- Manage 4 right-of-way lease agreements with telecommunications operators.
- Manage cable franchise agreements with 2 cable operators.
- Publish 52 "Monday Messages" from the City Manager to all employees.
- Coordinate employee appreciation breakfast, two strategic plan workshops, and Mayor's State of the City presentation by June 2011.

CITY MANAGER

Key Projects and Assignments

Adopted FY 2009-10 (19%) Total Staff Hours: 1,600
Adopted FY 2010-11 (13%) Total Staff Hours: 800

	Hours
▪ Implement a strategy to address the City's PERS obligation and present to the City Council for action by September 2010.	100
▪ With North Redondo Beach Working Group, present to Council a strategic plan for Artesia Boulevard business improvement by September 2010.	50
▪ Develop and present to Council an interagency organizational best practices exchange program for organizational effectiveness and efficiency by September 2010.	100
▪ Complete negotiation for lease of Marine Avenue site by December 2010.	100
▪ Conduct the Annual Economic Development Summit by April 2011.	50
▪ Complete franchise agreements with all current pipeline companies by June 2011.	100
▪ Complete next phases of signage program by June 2011.	100
▪ Complete construction of Regional South Bay Intermodal Transit Center project by June 2011.	100
▪ Complete employee and community surveys June 2011.	50
▪ Negotiate a renewed contract with the Chamber of Commerce and Visitors Bureau by June 2011.	50

Customer Service and Referrals

Adopted FY 2009-10 (15%) Total Staff Hours: 1,220
Adopted FY 2010-11 (4%) Total Staff Hours: 240

- Respond to approximately 500 service requests and referrals by June 2011.

INFORMATION TECHNOLOGY

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INFORMATION TECHNOLOGY

Mission Statement: *The Information Technology Department is committed to providing the highest level of customer support for all City information technology services, including planning, acquisition, implementation, maintenance, replacement and training, in order to ensure the highest availability of network resources, and to promote the most effective and efficient uses of technology.*

INFORMATION TECHNOLOGY
Adopted Budget - FY 2010-11

Information Technology Administration

Information Technology Director (1)
Information Technology Operations Supervisor (1)

Information Systems Specialist (1)
Computer Support Specialist (1)
Computer Support Technician (2)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

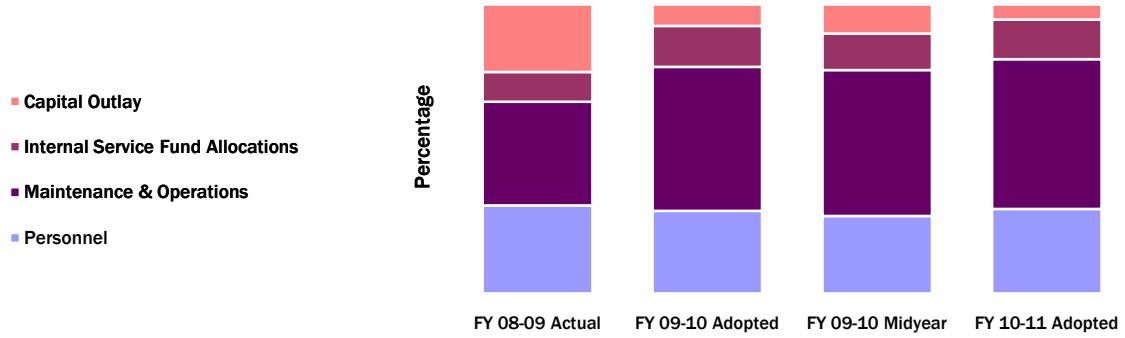
INFORMATION TECHNOLOGY

1.00	Information Technology Director
1.00	Information Technology Operations Supervisor
1.00	Information Systems Specialist
1.00	Computer Support Specialist
2.00	Computer Support Technician
6.00	

TOTAL PERSONNEL: 6.00

INFORMATION TECHNOLOGY

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	911,607	769,081	771,559	770,179	**(1,380)**	**0%**
Maintenance & Operations	1,074,412	1,338,350	1,455,599	1,365,350	**(90,249)**	**(6%)**
Internal Service Fund Allocations	309,011	381,068	362,983	362,983	**-**	**0%**
Capital Outlay	700,765	201,875	291,683	136,743	**(154,940)**	**(53%)**
TOTAL	**2,995,795**	**2,690,374**	**2,881,824**	**2,635,255**	**(246,569)**	**(9%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Information Technology	2,995,795	2,690,374	2,881,824	2,635,255	**(246,569)**	**(9%)**
TOTAL	**2,995,795**	**2,690,374**	**2,881,824**	**2,635,255**	**(246,569)**	**(9%)**

INFORMATION TECHNOLOGY

Core Service Activities

Adopted FY 2009-10 (40%) Total Staff Hours: 4,992
Adopted FY 2010-11 (20%) Total Staff Hours: 2,413

Administrative:

- Process and submit for payment approximately 60 monthly invoices.
- Prepare and submit the proposed Information Technology budget.
- Maintain and account for approximately 1,200 active City-wide Information Technology assets including cost and lifespan for replacement funding.
- Calculate and distribute the IT internal service allocation amounts annually for 20 departmental cost centers.
- Manage 30 hardware/software maintenance agreements.
- Coordinate and assist with various consultants/vendors to perform required department specific application maintenance, upgrades, and fixes.

Network/Servers/Workstations:

- Maintain the computer and voice network infrastructure consisting of 2 core routers, 34 edge-switches, 23 virtual LANS, category 5/category 3/house and fiber optic cable and 80 wireless access points, at 13 locations, and perform twice yearly OS upgrades.
- Install security patches and perform upgrades to 16 physical network servers and 30 virtualized servers.
- Prepare, test, and distribute application & OS updates to approximately 441 workstations, 81 laptops, and 100 printers.
- Maintain at least a 90% hit rate in email SPAM detection using SPAM filters, content filters and virus detection for approximately 500,000 incoming e-mails per month.
- Maintain public access network including 24 public access PC's, 19 catalog PC's, 3 database PC's, 6 network switches, fiber optic transport and a public access management system.

Data Backups:

- Perform nightly backups for the Police public safety system, financial management system, and file & print servers.
- Prepare backup media for bi-weekly off-site storage.

Telecommunications:

- Maintain approximately 49 voice mail auto-attendants per month.
- Process approximately 120 Verizon phone bills for payment each month.
- Generate approximately 20 call-accounting reports and e-mail to departments each month.
- Perform daily monitoring of phone switch and voice mail error logs and take appropriate proactive action for approximately 500 users.

INFORMATION TECHNOLOGY

- Perform approximately 20 add/move/change requests and repairs on the City's VoIP phone system.
- Maintain 583 phone instruments, 49 auto-attendants, 379 voice mailboxes, 93 special circuits, 243 miscellaneous 7-digit lines, and 14 off premises extensions (OPX) per month.

Key Projects and Assignments

Adopted FY 2009-10 (40%) Total Staff Hours: 4,950
Adopted FY 2010-11 (50%) Total Staff Hours: 6,032

	Hours
Complete North Branch Library and community center IT by September 2010.	320
Complete Time Warner internet service by September 2010.	40
Complete Police car technology transfer by December 2010.	80
Complete Police jail video surveillance by December 2010.	640
Complete PC replacement/desktop virtualization by February 2011.	2,802
Complete Harbor Patrol facility redesign (new Fire Station 3) by June 2011.	320
Complete equipment replacement as called out in the IT Replacement Fund by June 2011.	350
Complete Recreation and Community Services Departmental relocation by June 2011.	1,000
Complete new Transit Center by June 2011.	320
Complete participation in assessment of the future of City radio communications by June 2011	100
Complete assessment of alternative email systems by September 2010.	60

Customer Service and Referrals

Adopted FY 2009-10 (20%) Total Staff Hours: 2,496
Adopted FY 2010-11 (30%) Total Staff Hours: 3,619

- Complete approximately 150 electronic Track-IT! work-orders for hardware and software support per month.
- Conduct 4 Information Technology Liaison Group (ITLG) meetings.
- Coordinate setup and provide IT support for approximately 24 presentations, meetings, training, and/or demonstrations per month.
- Post weekly IT Helps! - Tip of the Week on the City's intranet site.
- Provide 1-2 training classes per month to departmental users.

Proposed Budget hours include reduced hours for one employee of 1,664 hours

HUMAN RESOURCES

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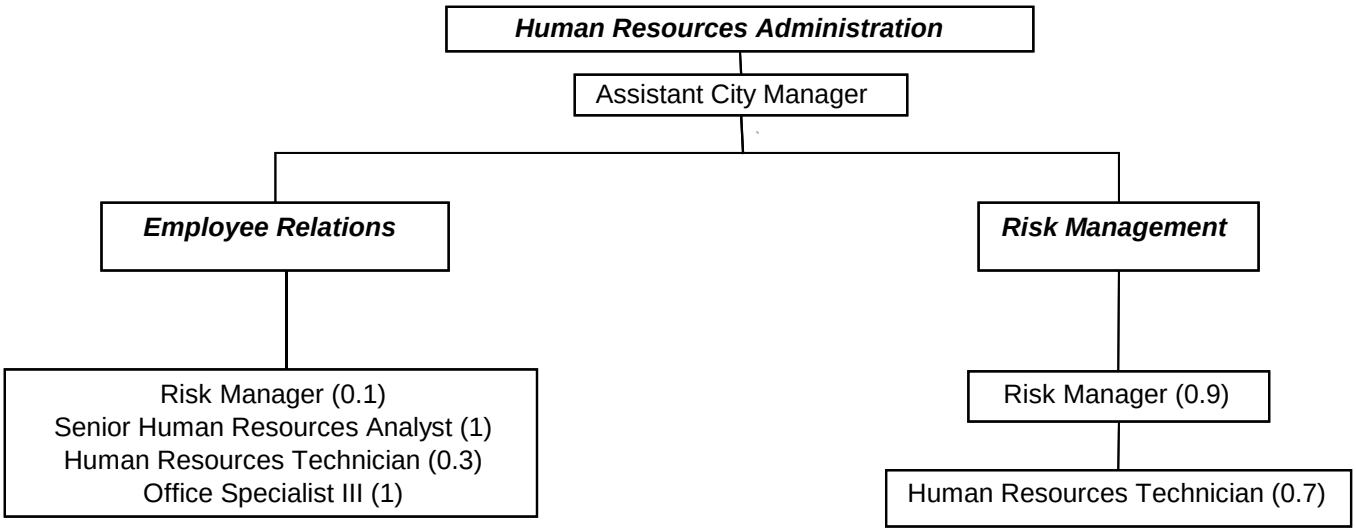
HUMAN RESOURCES

Mission Statement: *To provide quality personnel services to internal and external customers, adhere to equitable and ethical personnel standards and effectively manage risks to the City.*

HUMAN RESOURCES
Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

HUMAN RESOURCES

Employee Relations

0.10	Risk Manager
1.00	Senior Human Resources Analyst
0.30	Human Resources Technician
1.00	Office Specialist III
2.40	

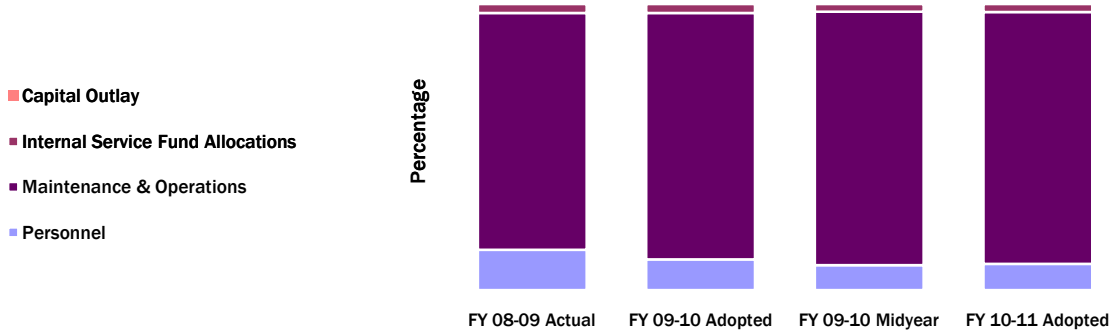
Risk Management

0.90	Risk Manager
0.70	Human Resources Technician
1.60	

TOTAL PERSONNEL: 4.00

HUMAN RESOURCES

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	542,270	443,058	443,536	452,260	**8,724**	**2%**
Maintenance & Operations	3,198,016	3,535,719	4,527,719	4,355,719	**(172,000)**	**(4%)**
Internal Service Fund Allocations	122,180	130,723	136,136	136,136	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**3,862,466**	**4,109,500**	**5,107,391**	**4,944,115**	**(163,276)**	**(3%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	671,793	591,805	661,323	607,676	**(53,647)**	**(8%)**
Self-Insurance Program	3,190,673	3,517,695	4,446,068	4,336,439	**(109,629)**	**(2%)**
TOTAL	**3,862,466**	**4,109,500**	**5,107,391**	**4,944,115**	**(163,276)**	**(3%)**

HUMAN RESOURCES

EMPLOYEE RELATIONS

Purpose: To provide centralized support to the City's management staff, employees, and City Council in areas of labor and employee relations, employee training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	360,131	275,458	275,530	279,137	**3,607**	**1%**
Maintenance & Operations	230,450	225,040	282,294	225,040	**(57,254)**	**(20%)**
Internal Service Fund Allocations	81,212	91,307	103,499	103,499	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**671,793**	**591,805**	**661,323**	**607,676**	**(53,647)**	**(8%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	671,793	591,805	661,323	607,676	**(53,647)**	**(8%)**
TOTAL	**671,793**	**591,805**	**661,323**	**607,676**	**(53,647)**	**(8%)**

HUMAN RESOURCES

RISK MANAGEMENT

Purpose: To administer the City's workers' compensation program, general liability programs and employee benefits programs.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	182,139	167,600	168,006	173,123	**5,117**	**3%**
Maintenance & Operations	2,967,566	3,310,679	4,245,425	4,130,679	**(114,746)**	**(3%)**
Internal Service Fund Allocations	40,968	39,416	32,637	32,637	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**3,190,673**	**3,517,695**	**4,446,068**	**4,336,439**	**(109,629)**	**(2%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Self-Insurance Program	3,190,673	3,517,695	4,446,068	4,336,439	**(109,629)**	**(2%)**
TOTAL	**3,190,673**	**3,517,695**	**4,446,068**	**4,336,439**	**(109,629)**	**(2%)**

HUMAN RESOURCES

Core Service Activities

Adopted FY 2009-10 (76%) Total Staff Hours: 7,562
Adopted FY 2010-11 (82%) Total Staff Hours: 8,091

- Coordinate employee recruitment, selection and hiring for approximately 20 position vacancies.
- Process approximately 46 part-time and 16 full-time pre-hire physicals, drug-tests, and Live Scans.
- Review approximately 1,000 employment applications for full-time and part-time positions.
- Manage the labor relations and meet and confer process with 6 employee unions/associations.
- Maintain and interpret Memoranda of Understanding with the 6 employee unions/associations.
- Maintain and interpret the Management and Confidential Pay Plan for executive and management/confidential employees.
- Maintain and interpret the Part-Time Policy and Pay Plan for approximately 373 part-time employees.
- Administer the Tuition Reimbursement Program for 147 employees.
- Provide consultation and advice to 14 department heads in performance management issues.
- Provide management and supervisory training sessions to approximately 74 employees.
- Track, monitor, and schedule harassment prevention training for managers and supervisors in accordance with State legal requirements.
- Conduct Brown Bag Lunch sessions with City employees on a monthly basis.
- Coordinate a City-wide Employee Service Award Luncheon on an annual basis.
- Coordinate and oversee the annual Employee Holiday Party.
- Manage the classification and compensation plan including approximately 171 classifications for 443 full-time budgeted positions.
- Prepare, maintain and secure employee personnel data files for approximately 811 full-time and part-time employees.
- Process Family and Medical Leave (FMLA) and California Family Rights Act (CFRA) requests.
- Process family sick leave requests and track/monitor its usage.
- Process concessions in the payroll system for each bargaining unit for 438 active employees.
- Manage safety and miscellaneous CalPERS contracts for approximately 438 active employees.
- Approve and process 20 computer loan applications for Teamsters and RBCEA employees.
- Process CalPERS retirement applications for 18 employees.
- Administer all ICMA deferred compensation programs including the 457 Plan, 457 Loan Program, 401(a) and Retirement Health Savings (RHS) program for approximately 370 participating employees.
- Coordinate 2 financial planning seminars for employees.
- Process, investigate, evaluate and settle or deny all liability claims within 45 days.

HUMAN RESOURCES

- Conduct a general liability claim review once a year.
- Conduct a workers' compensation claim review once a year.
- Process approximately 13 property, liability, and workers compensation insurance policy renewals.
- Process 1,000 insurance certificates annually and monitor compliance.
- Review and approve approximately 100 insurance documents for film permits.
- Provide insurance quotes and policies for approximately 60 special events within the City.
- Prepare Internal Service Fund charges for the budget on an annual basis.
- Provide third-party administrator (TPA) with 100% of workers' compensation claims within 3 days of notification.
- Process 100 ongoing workers' compensation claims.
- Oversee unemployment insurance benefits for approximately 30 employees on a yearly basis.
- Process health benefits insurance renewals for 438 active employees, 210 retirees and 8 COBRA members on an annual basis.
- Process monthly payments for 438 active employees, 210 retirees and 8 COBRA members on an annual basis.
- Process medical deductions for 210 employees.
- Process medical cash-outs for 38 employees.
- Assist 438 active employees, 210 retirees and 8 COBRA members with benefit questions and claims issues.
- Oversee TPA for the Section 125 Cafeteria Plan.
- Oversee TPA for the High Deductible Health Savings Accounts Program.
- Administer COBRA benefits for 8 employees.
- Provide overall coordination of the Confidentiality of Medical Information Act (CMIA) policies and procedures for 14 departments.
- Update and maintain insurance census information for 438 employees.
- Maintain an Occupational Health and Safety (OSHA) exposure reduction program for 811 employees.
- Process Cal/OSHA logs on an annual basis.
- Review approximately 8 applications for CalPERS industrial disability retirement and prepare recommendations to the City Manager's office.
- Coordinate organizational restructure downsizing based on the economic decline.

Key Projects and Assignments

Adopted FY 2009-10 (12%) Total Staff Hours: 1,179
Adopted FY 2010-11 (6%) Total Staff Hours: 650

	Hours
Develop for possible implementation a City-wide Return-to-Work Policy by June 2011.	250
Initiate a comprehensive review of all Personnel Rules and Regulations to include the Municipal Code and Civil Service Rules by June 2011.	300
Update the City's Nepotism Policy by June 2011.	100

HUMAN RESOURCES

Customer Service and Referrals

Adopted FY 2009-10 (12%) Total Staff Hours: 1,179
Adopted FY 2010-11 (12%) Total Staff Hours: 1,179

- Respond to pay and benefit inquiries from City employees within 2 business days.
- Respond to requests for City applications from City employees and the public within 1 business day.
- Phone contact to be made with employee within 3 days of filing a workers' compensation claim by Human Resources or assigned claim adjuster/third-party administrator to expedite the claims processing procedure.

Part time staffing of approximately 1,600 hours allows the department to: Provide assistance to the public and City employees on a daily basis, coordinate the pre-employment process in a timely manner, maintain employee personnel files, liability and workers compensation files; handle and distribute mail and coordinate the Employee Service Awards Program.

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FINANCIAL SERVICES

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FINANCIAL SERVICES

Mission Statement: *To provide fiscal management and accountability.*

FINANCIAL SERVICES
Adopted Budget - FY 2010-11

Financial Services Administration

Financial Services

Financial Services Director (0.85)

Accounting/Licensing Manager (1)
Budget, Revenue and Payroll Manager (1)
Grants Financial Administrator (1)
Administrative Analyst (1)
Analyst (1)
Accountant (2)
Payroll Technician (1)
Accounting Technician (2)
License and Collections Clerk (1)
Senior Account Clerk (1)
Office Specialist III (1)

Printing and Graphics

Financial Services Director (0.15)

Printing and Graphics Supervisor (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

FINANCIAL SERVICES

Financial Services

0.85	Financial Services Director
1.00	Accounting/Licensing Manager
1.00	Budget, Revenue and Payroll Manager
1.00	Grants Financial Administrator
1.00	Administrative Analyst
1.00	Analyst
2.00	Accountant
1.00	Payroll Technician
2.00	Accounting Technician
1.00	License and Collections Clerk
1.00	Senior Account Clerk
1.00	Office Specialist III
13.85	

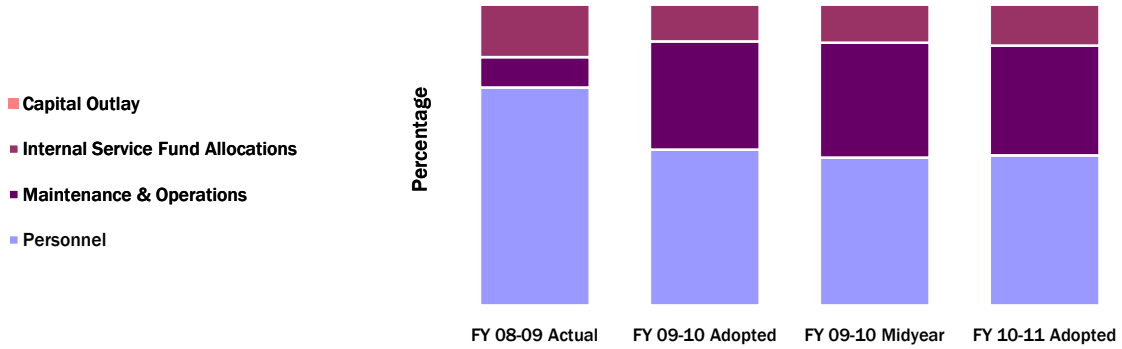
Printing and Graphics

0.15	Financial Services Director
1.00	Printing and Graphics Supervisor
1.15	

TOTAL PERSONNEL: 15.00

FINANCIAL SERVICES

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,801,541	1,659,567	1,656,703	1,565,123	**(91,580)**	**(6%)**
Maintenance & Operations	253,080	1,149,988	1,287,782	1,144,878	**(142,904)**	**(11%)**
Internal Service Fund Allocations	434,232	391,577	428,079	428,079	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**2,488,853**	**3,201,132**	**3,372,564**	**3,138,080**	**(234,484)**	**(7%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,992,449	2,771,266	2,925,876	2,697,589	**(228,287)**	**(8%)**
Printing & Graphics	380,377	320,884	339,985	332,349	**(7,636)**	**(2%)**
Redevelopment Agency	116,027	108,982	106,703	108,142	**1,439**	**1%**
TOTAL	**2,488,853**	**3,201,132**	**3,372,564**	**3,138,080**	**(234,484)**	**(7%)**

FINANCIAL SERVICES

FINANCIAL SERVICES

Purpose: To provide accounting, payroll, purchasing, financial analysis, budgeting, licensing, cashiering, and all other financial services to the City and account for and report in a timely manner all fiscal activities of the City in accordance with Generally Accepted Accounting Principles.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,589,743	1,540,754	1,537,056	1,437,893	**(99,163)**	**(6%)**
Maintenance & Operations	178,303	1,045,978	1,173,663	1,045,978	**(127,685)**	**(11%)**
Internal Service Fund Allocations	340,430	293,516	321,860	321,860	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**2,108,476**	**2,880,248**	**3,032,579**	**2,805,731**	**(226,848)**	**(7%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,992,449	2,771,266	2,925,876	2,697,589	**(228,287)**	**(8%)**
Redevelopment Agency	116,027	108,982	106,703	108,142	**1,439**	**1%**
TOTAL	**2,108,476**	**2,880,248**	**3,032,579**	**2,805,731**	**(226,848)**	**(7%)**

FINANCIAL SERVICES

PRINTING AND GRAPHICS

Purpose: To complete all City printing requests in a cost efficient and timely manner, ensuring cost of services is competitive and quality remains superior to outside vendors.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	211,798	118,813	119,647	127,230	**7,583**	**6%**
Maintenance & Operations	74,777	104,010	114,119	98,900	**(15,219)**	**(13%)**
Internal Service Fund Allocations	93,802	98,061	106,219	106,219	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**380,377**	**320,884**	**339,985**	**332,349**	**(7,636)**	**(2%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Printing & Graphics	380,377	320,884	339,985	332,349	**(7,636)**	**(2%)**
TOTAL	**380,377**	**320,884**	**339,985**	**332,349**	**(7,636)**	**(2%)**

FINANCIAL SERVICES

Core Service Activities

Adopted FY 2009-10 (71%) Total Staff Hours: 23,510
Adopted FY 2010-11 (69%) Total Staff Hours: 21,549

- Direct preparation of all financial reporting including the annual operating budget, Citizen's Budget, and Comprehensive Annual Financial Report.
- Prepare 1,000 internal service fund/overhead allocations by February each year for inclusion in the midyear and following year's budget.
- Prepare the Adopted Budget document by November each year for submission to the GFOA and CSMFO awards programs.
- Submit 7 State mandated reimbursement claims annually for costs incurred during most recently completed fiscal year totaling $40,000.
- Prepare the Comprehensive Annual Financial Report by December each year for submission to the GFOA Award program.
- Coordinate annual audit of the City and special audits of Federal, State, and transportation funds.
- Update the Revenue Manual by January each year.
- Account for 70 Federal, State, and local grants annually.
- Issue an average of 700 paychecks bi-weekly.
- Reconcile 820 W-2 forms to annual payroll reports.
- Prepare and process Federal and State payroll tax withholding reports quarterly.
- Process and record 2,000 accounts receivable invoices annually.
- Process and coordinate 20 filming permits annually.
- Provide animal licensing and data base management for 4,900 dog licenses annually.
- Produce and distribute 300-400 vendor checks semi-monthly.
- Produce and distribute 200 1099 forms annually.
- Process 36 bids for materials and equipment annually.
- Process 500 purchase orders annually.
- Evaluate current inventory of non-infrastructure capital assets and ensure inclusion/tagging of additions and retirement of deletions annually.
- Process 2 million printing impressions annually.
- Perform 1 million bindery operations annually.
- Spend 470 hours annually creating/updating City forms and documents.
- Prepare and process 33,000 central cashiering transactions annually.
- Provide business licensing and data base management for 13,000 business licenses annually.
- Provide MUNIS assistance, training and reporting to over 260 City staff for the year.
- Provide 18 MUNIS related training classes for City staff per year.

FINANCIAL SERVICES

Key Projects and Assignments

Adopted FY 2009-10 (5%) Total Staff Hours: 1,660
Adopted FY 2010-11 (10%) Total Staff Hours: 3,240

	Hours
▪ Update Petty Cash Administrative Policies and Procedures (APP) by December 2010.	80
▪ Implement MUNIS 8.3 by April 2011.	140
▪ Develop and implement Fiscal Risk Management Policies and Procedures (APP) by June 2011.	400
▪ Update City's Statements of Financial Principles for all modifications through June 2010 by December 2010.	20
▪ Develop and implement Asset Disposition Procedures and Policies (APP) by July 2010.	120
▪ Fully implement PERS module in MUNIS by June 2011.	800
▪ Presentation of GASB 54 fund balance restructuring to Budget and Finance Commission by July 2010.	240
▪ Presentation GASB 54 fund balance restructuring policy to City Council by October 2010.	100
▪ Documentation of MaxCars Internal Service Fund software by July 2010.	250
▪ Develop user friendly Financial Management Forecasting Reports for all departments through Crystal Reports by October 2010.	250
▪ Develop audit schedules, Excel grouping schedule and Comprehensive Annual Financial Reports through Crystal and Excel reporting by September 2010.	300
▪ Provide to the City Council for action options related to a possible local purchasing preference policy by August 2010.	80
▪ Review and revise, as needed, and implement the City's purchasing policies and procedures by August 2010.	160
▪ Update Time Sheet Administrative Policies and Procedures (APP) by December 2010.	300

Customer Service and Referrals

Adopted FY 2009-10 (24%) Total Staff Hours: 8,110
Adopted FY 2010-11 (21%) Total Staff Hours: 6,411

- Process 2,000 printing requests annually.
- Provide photocopier supplies and coordinate 16 service calls for 3 City Hall copiers annually.
- Respond to approximately 40,000 internal customer service requests annually.
- Respond to approximately 30,000 external customer service requests annually.
- Respond to 100 public record requests annually.
- Assist in the development of 15 administrative reports/resolutions annually related to agenda items presented by departments other than Financial Services.
- Respond to 25 informational email requests from other government agencies annually.
- Respond to licensing inquiries within 48 hours.

POLICE

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POLICE

Mission Statement: *The mission of the Redondo Beach Police Department is to forge a partnership with the community to control and prevent crime, to improve the quality of life in our neighborhoods, and to provide outstanding service in accordance with the values of our agency. We value openness and honesty, integrity and ethics, accountability, outstanding customer service, teamwork, excellence, dignity, equality and respect for all people, innovation with creative and proactive problem solving and fiscal responsibility.*

POLICE
Adopted Budget - FY 2010-11

Police Administration

Chief of Police (1)

Police Lieutenant (1)
Police Sergeant (1)
Administrative Analyst (1)
Executive Assistant (1)

Operations Bureau

Police Captain (1)

Patrol Division

Police Lieutenant (2)
Police Sergeant (12)
Police Officer (58)
Municipal Enforcement Supervisor (1)
Administrative Coordinator (1)
Parking Meter Technician (1)
Municipal Services Officer (7)
Community Services Officer II (1)
Traffic Senior Clerk (1)

Investigations Division

Police Lieutenant (1)
Police Sergeant (2)
Police Officer (15)
Administrative Analyst (1)
Police Identification Technician (1)
Administrative Specialist (1)

Support Services Bureau

Police Captain (1)

Administrative Services Division

Police Lieutenant (1)
Police Sergeant (1)
Administrative Analyst (1)
Communications Supervisor (4)
Community Services Officer III (2)
Emergency Services Dispatcher (12)
Community Services Officer II (8)
Administrative Specialist (1)

Management Services Division

Police Records Manager (1)
Community Services Officer III (1)
Lead Police Services Specialist (2)
Administrative Coordinator (1)
Police Services Specialist (7)
Office Specialist III (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

POLICE

Administration

1.00	Chief of Police
2.00	Police Captain
1.00	Police Lieutenant
1.00	Police Sergeant
1.00	Administrative Analyst
1.00	Executive Assistant
7.00	

Patrol Division

2.00	Police Lieutenant
9.00	Police Sergeant
40.00	Police Officer
51.00	

Pier

1.00	Police Sergeant
5.00	Police Officer
1.00	Community Services Officer II
7.00	

Community Based Policing

1.00	Police Sergeant
3.00	Police Officer
4.00	

K-9 Team

3.00	Police Officer

Traffic

1.00	Police Sergeant
7.00	Police Officer
1.00	Traffic Senior Clerk
9.00	

Parking Enforcement & Animal Control

1.00	Municipal Enforcement Supervisor
1.00	Administrative Coordinator
1.00	Parking Meter Technician
7.00	Municipal Services Officer
10.00	

Investigations Division

1.00	Police Lieutenant
2.00	Police Sergeant
15.00	Police Officer
1.00	Administrative Analyst
1.00	Police Identification Technician
1.00	Administrative Specialist
21.00	

Administrative Services Division

1.00	Police Lieutenant

Personnel and Training

1.00	Administrative Analyst
1.00	Administrative Specialist
2.00	

Communications

1.00	Police Sergeant
4.00	Communications Supervisor
12.00	Emergency Services Dispatcher
17.00	

Technical Services

1.00	Community Services Officer III
1.00	Community Services Officer II
2.00	

Redondo Beach Jail

1.00	Community Services Officer III
7.00	Community Services Officer II
8.00	

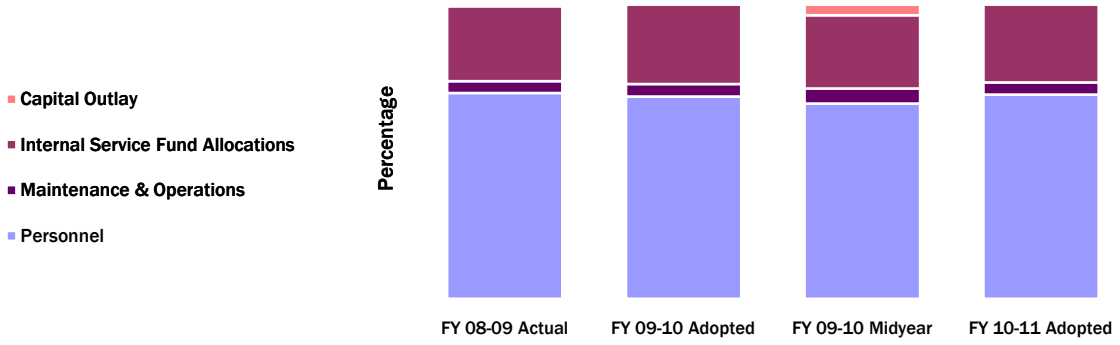
Management Services Division

1.00	Police Records Manager
1.00	Community Services Officer III
2.00	Lead Police Services Specialist
1.00	Administrative Coordinator
7.00	Police Services Specialist
1.00	Office Specialist III
13.00	

TOTAL PERSONNEL: 155.00

POLICE

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	22,847,430	21,715,513	21,872,304	21,499,856	**(372,448)**	**(2%)**
Maintenance & Operations	1,306,328	1,365,090	1,707,865	1,278,450	**(429,415)**	**(25%)**
Internal Service Fund Allocations	8,342,722	8,514,442	8,194,481	8,194,481	**-**	**0%**
Capital Outlay	168,074	-	1,188,349	-	**(1,188,349)**	**(100%)**
TOTAL	**32,664,554**	**31,595,045**	**32,962,999**	**30,972,787**	**(1,990,212)**	**(6%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	27,555,182	27,366,430	27,291,606	26,815,411	**(476,195)**	**(2%)**
Intergovernmental Grants	518,346	23,220	513,263	23,220	**(490,043)**	**(95%)**
Narcotic Forfeiture & Seizure	95,825	64,890	228,261	64,890	**(163,371)**	**(72%)**
Harbor Uplands	1,791,211	1,521,698	1,438,049	1,429,396	**(8,653)**	**(1%)**
Solid Waste	8,816	-	-	-	**-**	**0%**
Emergency Communications	2,515,394	2,439,497	3,323,975	2,472,025	**(851,950)**	**(26%)**
Redevelopment Agency	179,780	179,310	167,845	167,845	**-**	**0%**
TOTAL	**32,664,554**	**31,595,045**	**32,962,999**	**30,972,787**	**(1,990,212)**	**(6%)**

POLICE

ADMINISTRATION

Purpose: Police Administration provides leadership, vision, management and strategic planning to the department's divisions to facilitate the delivery of law enforcement and community relations services to the City. Police Administration empowers personnel to accomplish the values, vision, mission, goals and objectives of the City and the department.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,546,689	1,490,977	1,476,200	1,467,321	**(8,879)**	**(1%)**
Maintenance & Operations	287,111	205,370	378,886	105,980	**(272,906)**	**(72%)**
Internal Service Fund Allocations	165,787	167,284	143,437	143,437	**-**	**0%**
Capital Outlay	36,344	-	906,265	-	**(906,265)**	**(100%)**
TOTAL	**2,035,931**	**1,863,631**	**2,904,788**	**1,716,738**	**(1,188,050)**	**(41%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,759,112	1,832,631	1,822,110	1,685,738	**(136,372)**	**(7%)**
Intergovernmental Grants	160,671	-	183,586	-	**(183,586)**	**(100%)**
Narcotic Forfeiture & Seizure	29,192	31,000	31,000	31,000	**-**	**0%**
Emergency Communications	86,956	-	868,092	-	**(868,092)**	**(100%)**
TOTAL	**2,035,931**	**1,863,631**	**2,904,788**	**1,716,738**	**(1,188,050)**	**(41%)**

POLICE
PATROL

Purpose: The Patrol Division responds to calls for service, enforces laws, deters crime, makes arrests, conducts preliminary investigations of crimes and collisions, and prepares associated reports. Patrol works with the community to prevent and solve crime and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	13,361,049	12,093,103	12,431,466	12,620,590	**189,124**	**2%**
Maintenance & Operations	422,092	494,457	591,779	507,207	**(84,572)**	**(14%)**
Internal Service Fund Allocations	5,478,233	5,467,979	5,346,622	5,346,622	**-**	**0%**
Capital Outlay	131,730	-	279,564	-	**(279,564)**	**(100%)**
TOTAL	**19,393,104**	**18,055,539**	**18,649,431**	**18,474,419**	**(175,012)**	**(1%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	17,381,932	16,669,147	16,910,521	17,189,260	**278,739**	**2%**
Intergovernmental Grants	345,615	23,220	329,677	23,220	**(306,457)**	**(93%)**
Narcotic Forfeiture & Seizure	28,494	19,990	125,939	19,990	**(105,949)**	**(84%)**
Harbor Uplands	1,448,467	1,163,872	1,115,449	1,074,104	**(41,345)**	**(4%)**
Solid Waste	8,816	-	-	-	**-**	**0%**
Redevelopment Agency	179,780	179,310	167,845	167,845	**-**	**0%**
TOTAL	**19,393,104**	**18,055,539**	**18,649,431**	**18,474,419**	**(175,012)**	**(1%)**

POLICE

INVESTIGATIONS

Purpose: The Investigations Division proactively detects, investigates and deters crime and acts of terrorism. It prepares cases for prosecution to maintain and improve public safety and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	3,659,490	3,655,998	3,483,734	2,786,273	**(697,461)**	**(20%)**
Maintenance & Operations	152,938	171,680	231,876	171,680	**(60,196)**	**(26%)**
Internal Service Fund Allocations	1,137,842	1,230,662	1,240,496	1,240,496	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**4,950,270**	**5,058,340**	**4,956,106**	**4,198,449**	**(757,657)**	**(15%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	4,675,043	4,790,088	4,674,350	3,949,227	**(725,123)**	**(16%)**
Intergovernmental Grants	12,060	-	-	-	**-**	**0%**
Narcotic Forfeiture & Seizure	28,390	3,440	60,862	3,440	**(57,422)**	**(94%)**
Harbor Uplands	234,777	264,812	220,894	245,782	**24,888**	**11%**
TOTAL	**4,950,270**	**5,058,340**	**4,956,106**	**4,198,449**	**(757,657)**	**(15%)**

POLICE

MANAGEMENT SERVICES

Purpose: The Management Services Division collects, processes and disseminates law enforcement information to the public, members of the department, City staff, the courts and other government agencies to assist in the apprehension and prosecution of criminal offenders for the improvement of public safety, communication and productivity.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,094,539	1,169,414	1,182,327	1,280,865	**98,538**	**8%**
Maintenance & Operations	99,794	114,060	114,060	114,060	**-**	**0%**
Internal Service Fund Allocations	373,505	447,446	403,987	403,987	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,567,838**	**1,730,920**	**1,700,374**	**1,798,912**	**98,538**	**6%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,567,838	1,730,920	1,700,374	1,798,912	**98,538**	**6%**
TOTAL	**1,567,838**	**1,730,920**	**1,700,374**	**1,798,912**	**98,538**	**6%**

POLICE

ADMINISTRATIVE SERVICES

Purpose: The Administrative Services Division strategically plans, organizes, manages and supervises the unit activities in payroll, personnel and training, jail, court liaison, technical services, property and evidence, emergency communications, and supports the field services divisions that maintain and improve public safety. The Administrative Services Division works with the Public Works Department to maintain and improve the Police Department public facility.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	3,185,663	3,306,021	3,298,577	3,344,807	**46,230**	**1%**
Maintenance & Operations	344,393	379,523	391,264	379,523	**(11,741)**	**(3%)**
Internal Service Fund Allocations	1,187,355	1,201,071	1,059,939	1,059,939	**-**	**0%**
Capital Outlay	-	-	2,520	-	**(2,520)**	**(100%)**
TOTAL	**4,717,411**	**4,886,615**	**4,752,300**	**4,784,269**	**31,969**	**1%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	2,171,257	2,343,644	2,184,251	2,192,274	**8,023**	**0%**
Narcotic Forfeiture & Seizure	9,749	10,460	10,460	10,460	**-**	**0%**
Harbor Uplands	107,967	93,014	101,706	109,510	**7,804**	**8%**
Emergency Communications	2,428,438	2,439,497	2,455,883	2,472,025	**16,142**	**1%**
TOTAL	**4,717,411**	**4,886,615**	**4,752,300**	**4,784,269**	**31,969**	**1%**

POLICE

Core Service Activities

Adopted FY 2009-10 (86%) Total Staff Hours: 280,842
Adopted FY 2010-11 (82%) Total Staff Hours: 265,613

- Administer and manage 250 internal project assignments.
- Investigate 30 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Provide 100,800 hours of police patrol to the community.
- Arrest 2,500 criminal offenders.
- Perform 6 high-risk SWAT operations.
- Complete 9,000 police reports.
- Investigate 570 traffic collisions.
- Initiate 8,000 traffic violation contacts.
- Conduct 6 DUI checkpoints.
- Conduct 14 dog bite investigations.
- Conduct 40,000 parking violation investigations.
- Conduct 1,200 vehicle impounds and storages.
- Review 70 film permits/noise variance requests and coordinate their security.
- Conduct 50 vehicle impound/storage hearings.
- Respond to 3,500 animal complaint calls for service.
- Service 1,100 parking meters.
- Process, collect and verify 1,470 parking meter permits.
- Provide 27,040 hours of police investigations to the community.
- Investigate 1,300 property crime cases and serve 24 search warrants to recover evidence and victim property.
- Investigate 80 cases of aggravated assault and obtain 25 felony filings.
- Investigate and obtain the appropriate disposition of 180 juvenile cases.
- Conduct surveillance of 5 known or suspected career criminals that are believed to be operating in Redondo Beach and/or adjacent cities.
- Investigate 100 narcotics cases.
- Arrange 125 training classes for sworn and non sworn personnel.
- Oversee 15 personnel through the hiring process.
- Conduct background checks on 15 applicants.
- Manage, update and report 155 personnel training records to ensure State mandated compliance.
- Answer the 15,000 9-1-1 calls within 6 seconds 95% of the time.
- Coordinate and prepare billings for 500 false alarm incidents that qualify for billings of approximately $100,000.
- Book 6,200 pieces of evidence into police custody.
- Compile, review, duplicate, distribute, file and electronically archive 9,000 police reports.

POLICE

- Process 2,700 subpoenas, including data base entry, tracking, reports and calls.
- Process 300 court cases for review, tracking, and on-calls.
- Complete 85% of all personnel evaluations within two months of the end of the rating period.
- Investigate 175 graffiti cases and file 6 graffiti cases for prosecution.
- Conduct 4 juvenile curfew and/or truancy sweeps.

Key Projects and Assignments

Adopted FY 2009-10 (6%) Total Staff Hours: 20,324
Adopted FY 2010-11 (9%) Total Staff Hours: 27,979

	Hours
Initiate 6 bi-monthly Sergeants' patrol performance meetings by June 2011.	2,010
Revise the Police Department website to make it more accessible and to provide increased customer service through the internet by June 2011.	2,841
Create a procedural manual to facilitate succession planning for Investigations Division–Mainline Detective Unit by June 2011.	565
Organize and implement a mandatory "Hate Crime" training program by June 2011.	1,305
Organize and implement an ethics training program by June 2011.	2,060
Create a procedural manual to facilitate and support succession planning and training for Management Services Division-Records Unit by June 2011.	2,641
Complete 24 dog licensing investigation and citation details by June 2011.	1,651
Create a juvenile helmet law compliance program with public education, media outreach and at least 2 enforcement details by June 2011.	659
Research and create a RFP selection process for the City's vehicle towing contract by June 2011.	228
Comply with all certifications, assurances and audit requirements of Recovery-Stimulus grants received by the Redondo Beach Police Department by June 2011.	850
Create a marketing plan to develop staff and community support for the construction of a new Police station by June 2011.	900
Create an RFP for the purchase and installation of a jail CCTV system as part of an enterprise surveillance system by June 2011.	412
Seek technology grant funding for the installation of fixed automated license plate reader cameras at strategic location in the City by June 2011.	160

POLICE

▪ Purchase patrol vehicles according to the vehicle replacement schedule and install electronics and computer technology by June 2011.	160
▪ Review and recommend changes to the City Charter for action regarding how entertainment permit security bonds are assessed and drawn down for repeated calls for service by June 2011.	110
▪ Organize and implement a training program coordinated with community support/help groups concerning the physical and financial abuse of elders by June 2011.	652
▪ Reconcile the status of 3,676 weapons entered into evidence for the period of 1982 to present by June 2011.	440
▪ Purchase, install, and train staff in the use and application of the CritiCall software program as a tool to assist in the selection process of emergency services dispatcher applicants by June 2011.	80
▪ Implement the training management software (TMS) “Millenium” program to replace the 3.8 version and include all department training in the system by June 2011.	100
▪ Create a site security and response plan for the new Transit Center and South Bay shopping center by June 2011.	120
▪ Configure the Telestaff personnel scheduling and call-out system that will be designed to optimize RBPD staffing processes and mitigate overtime expenses; implementation will be done through a focus group of select RBPD personnel that will provide training to all members of the department and promote its successful adoption by June 2011.	2,000
▪ Review modern electronic citation systems, conduct panel evaluation, select system, procure approval from Council, then train parking enforcement unit personnel on optimal usage by June 2011.	455
▪ Work with information from State parole, implement process that tracks parolee releases into our community and assigns officers to monitor them and hold them accountable for acceptable community behavior over a period of time sufficient to ensure that individual recidivism is not an issue by June 2011.	480
▪ Complete quality control and destroy 1993 crime reports by June 2011.	2,800
▪ Research and update missing person entries in MUPS by June 2011.	2,000
▪ Complete the purchase and installation of “No Smoking” and regulatory signs at the parks and beaches by June 2011.	1,000
▪ Present 4 alternatives to City Council to limit the parking of oversized vehicles on City streets by June 2011.	800
▪ Research municipal codes for the modification and enhancements of park ordinances to reduce nuisance and crime issues and present them to City Council for action by June 2011.	500

POLICE

Customer Service and Referrals

Adopted FY 2009-10 (8%) Total Staff Hours: 25,394
Adopted FY 2010-11 (9%) Total Staff Hours: 28,808

- Conduct 200 contacts with citizen groups and organizations.
- Complete 75 community police service questionnaires.
- Respond to 75 traffic hotline citizen complaints.
- Conduct 4 animal awareness safety classes for elementary school students.
- Conduct 4 community awareness presentations on identity theft and/or parent-teacher narcotic education.
- Receive and dispose of 100,000 telephone calls to Communications for assistance.
- Provide 24 hour citizen access to City services via the Records Unit.
- Conduct 5 community awareness presentations on crime prevention and graffiti.
- Respond to Comcate requests within 3 business days 90% of the time.

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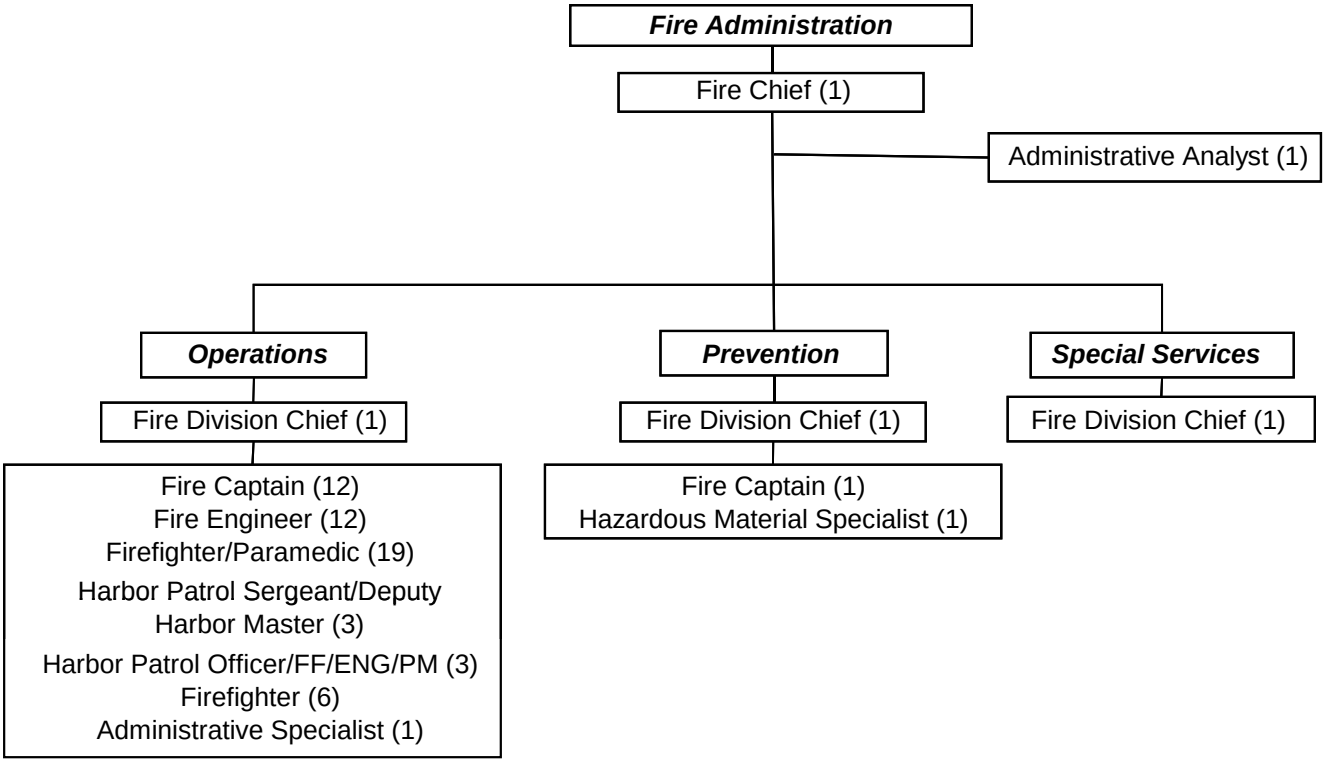
FIRE

redondo
BEACH

FIRE

Mission Statement: *Serving the community by protecting life, property, and the environment through prevention, education, and emergency services.*

FIRE
Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

FIRE

Administration

1.00	Fire Chief
1.00	Administrative Analyst
2.00	

Operations

1.00	Fire Division Chief
12.00	Fire Captain
12.00	Fire Engineer
19.00	Firefighter/Paramedic
3.00	Harbor Patrol Sergeant/Deputy Harbor Master
3.00	Harbor Patrol Officer/FF/ENG/PM
6.00	Firefighter
1.00	Administrative Specialist
57.00	

Prevention

1.00	Fire Division Chief
1.00	Fire Captain
1.00	Hazardous Material Specialist
3.00	

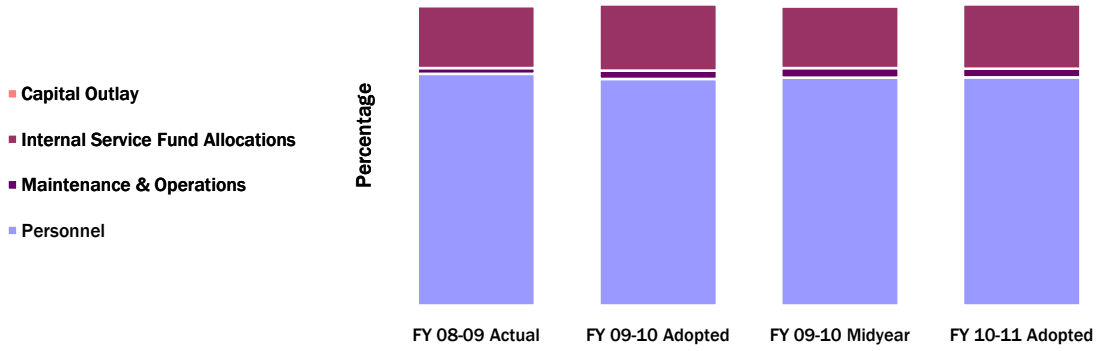
Special Services

1.00	Fire Division Chief
1.00	

TOTAL PERSONNEL: 63.00

FIRE

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	12,930,910	12,136,418	12,442,697	11,951,702	**(490,995)**	**(4%)**
Maintenance & Operations	324,984	454,391	536,705	454,391	**(82,314)**	**(15%)**
Internal Service Fund Allocations	3,474,160	3,534,781	3,369,505	3,369,505	**-**	**0%**
Capital Outlay	80,000	-	101,322	-	**(101,322)**	**(100%)**
TOTAL	**16,810,054**	**16,125,590**	**16,450,229**	**15,775,598**	**(674,631)**	**(4%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	14,688,075	14,154,821	14,089,569	13,829,540	**(260,029)**	**(2%)**
Intergovernmental Grants	143,235	48,000	157,322	48,000	**(109,322)**	**(69%)**
Disaster Recovery	102,581	4,120	4,120	17,060	**12,940**	**314%**
Harbor Tidelands	1,655,820	1,699,178	1,706,659	1,653,723	**(52,936)**	**(3%)**
Solid Waste	220,343	219,471	221,494	227,275	**5,781**	**3%**
Self-Insurance Program	-	-	271,065	-	**(271,065)**	**(100%)**
TOTAL	**16,810,054**	**16,125,590**	**16,450,229**	**15,775,598**	**(674,631)**	**(4%)**

FIRE

ADMINISTRATION

Purpose: The purpose of Fire Administration is to provide overall planning, control, and management of all Fire Department activities and staff support for all divisions and directing the day-to-day administration of the Fire Department within the policies set forth by the City Council and City Manager. Fire Administration also establishes and modifies as needed all department strategies, tactics and policies in addition to administering joint training and automatic/mutual aide responses with neighboring fire jurisdictions. Fire Administration also oversees its participation in the City's combined Police/Fire communications services and serves as liaison to other fire suppression and medical emergency organizations. Specific administrative activities include general administration, establishment of annual goals and objectives, staff report development, fiscal management, records management, purchasing, clerical support, program coordination and community services.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	468,668	424,118	424,118	427,478	**3,360**	**1%**
Maintenance & Operations	36,720	47,680	121,620	47,680	**(73,940)**	**(61%)**
Internal Service Fund Allocations	500,921	508,841	364,303	364,303	**-**	**0%**
Capital Outlay	-	-	101,322	-	**(101,322)**	**(100%)**
TOTAL	**1,006,309**	**980,639**	**1,011,363**	**839,461**	**(171,902)**	**(17%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,006,309	980,639	910,041	839,461	**(70,580)**	**(8%)**
Intergovernmental Grants	-	-	101,322	-	**(101,322)**	**(100%)**
TOTAL	**1,006,309**	**980,639**	**1,011,363**	**839,461**	**(171,902)**	**(17%)**

FIRE

PREVENTION

Purpose: The purpose of Fire Prevention is to reduce the threat of life and property loss to a level equal to or less than the 10 year average by actively enforcing local, State and Federal codes to mitigate fire and life safety hazards. The Fire Prevention Division also maintains a plan review section and hazardous materials disclosure program. The reduction of fire loss is accomplished by examining and conditioning development plans, inspecting buildings and facilities, conducting public education programs, and thoroughly investigating all fires and product hazard incidents. This program also provides arson/investigation responses to all fires, non-fire and hazardous materials incidents as well as providing as backfill personnel during wildland strike-team deployments.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	841,685	800,937	801,758	689,460	**(112,298)**	**(14%)**
Maintenance & Operations	21,289	28,841	28,841	28,841	**-**	**0%**
Internal Service Fund Allocations	353,483	356,882	368,802	368,802	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,216,457**	**1,186,660**	**1,199,401**	**1,087,103**	**(112,298)**	**(9%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	996,114	967,189	977,907	859,828	**(118,079)**	**(12%)**
Solid Waste	220,343	219,471	221,494	227,275	**5,781**	**3%**
TOTAL	**1,216,457**	**1,186,660**	**1,199,401**	**1,087,103**	**(112,298)**	**(9%)**

FIRE

OPERATIONS

Purpose: The purpose of the Operations Division is as follows: To provide directive in the deployment of all fire/medical/hazardous material resources to ensure public safety; To provide management directive and oversight to all Fire Department programs; To develop and implement public safety programs, services and life safety innovations; To establish and modify, as needed, department strategies, tactics and policies as it relates to land-based fire suppression activities and Harbor Patrol operations; To plan and coordinate automatic and mutual aid deployment of emergency response units during large-scale incidents and wildland conflagrations; To oversee the EMS/paramedic component of the Fire Department and manage a continuing quality assurance/improvement (QA/QI) program to ensure that proper medical personnel are allocated and implementing field protocols in accordance with prescribed regulations as adopted by the Los Angeles Health Care Agency.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	11,096,994	10,468,872	10,777,769	10,504,362	**(273,407)**	**(3%)**
Maintenance & Operations	234,696	335,600	343,974	335,600	**(8,374)**	**(2%)**
Internal Service Fund Allocations	2,423,714	2,426,659	2,328,048	2,328,048	**-**	**0%**
Capital Outlay	80,000	-	-	-	**-**	**0%**
TOTAL	**13,835,404**	**13,231,131**	**13,449,791**	**13,168,010**	**(281,781)**	**(2%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	11,933,768	11,483,953	11,416,067	11,466,287	**50,220**	**0%**
Intergovernmental Grants	143,235	48,000	56,000	48,000	**(8,000)**	**(14%)**
Disaster Recovery	102,581	-	-	-	**-**	**0%**
Harbor Tidelands	1,655,820	1,699,178	1,706,659	1,653,723	**(52,936)**	**(3%)**
Self-Insurance Program	-	-	271,065	-	**(271,065)**	**(100%)**
TOTAL	**13,835,404**	**13,231,131**	**13,449,791**	**13,168,010**	**(281,781)**	**(2%)**

FIRE

SPECIAL SERVICES

Purpose: The purpose of the Special Services Division is to ensure the training of all City employees in managing disaster responses and to enable the City to respond quickly and effectively to major emergencies. To establish and maintain an Emergency Management System that coordinates mitigation, preparedness, response, and recovery phases for 1) natural disasters, 2) technological disasters, and 3) national security emergencies. To manage the City's Emergency Preparedness Committee. To meet State/Federal laws/mandates including the National Emergency Management System (NEMS). To promote and train the City's Community Emergency Response Teams (CERT) to respond to disasters until public safety personnel are available. Additionally, under the direction of the Special Services/Division Chief, the departments Training Captain assists with the implementation of comprehensive training and education programs related to fire suppression, disaster and earthquake preparedness.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	523,563	442,491	439,052	330,402	**(108,650)**	**(25%)**
Maintenance & Operations	32,279	42,270	42,270	42,270	**-**	**0%**
Internal Service Fund Allocations	196,042	242,399	308,352	308,352	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**751,884**	**727,160**	**789,674**	**681,024**	**(108,650)**	**(14%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	751,884	723,040	785,554	663,964	**(121,590)**	**(15%)**
Disaster Recovery	-	4,120	4,120	17,060	**12,940**	**314%**
TOTAL	**751,884**	**727,160**	**789,674**	**681,024**	**(108,650)**	**(14%)**

FIRE

Core Service Activities

Adopted FY 2009-10 (75%) Total Staff Hours: 101,400
Adopted FY 2010-11 (75%) Total Staff Hours: 98,360

Fire Administration

- Direct the day-to-day administration of the Fire Department.
- Provide leadership and direction to 63 full-time employees.
- Prepare, submit and manage the annual Fire Department budget.
- Develop and redefine policies that continually improve public safety.
- Administer 3 automatic aide agreements for the sharing of fire units with neighboring agencies.
- Apply and administer Federal, State and local grant funding opportunities.
- Prepare approximately 12 administrative staff reports to City Council.
- Complete the Fire Department objectives contained in the City Strategic Plan.
- Facilitate and provide direction to the City Council-endorsed Citizen Corp's Council and Citizens Emergency Response Team (CERT).

Fire Operations

- Direct, command and coordinate Fire Department and automatic aid response units during emergency incidents and large-scale disasters.
- Ensure compliance with State mandates in wildland mutual aid response.
- Direct and coordinate the activities of the department training officer.
- Respond to approximately 5,400 reported 9-1-1 incidents to include: approximately 80-100 active fires; 1,400 non-fire and marine related incidents and 3,900 medical incidents.
- Administer 500 hours of mandated OSHA training to 60 firefighters in respiratory protection practices.
- Complete 2,400 hours of fire station and emergency equipment maintenance.
- Administer 45,990 hours of annual training to 60 firefighters in required fire suppression and medical skills, 2-hours per day, per individual.
- Attend all Harbor Commission meetings as required.

Fire Prevention

- Supervise all activities and personnel assigned to the Fire Prevention Division.
- Conduct 5,200 to 5,400 annual B-Occupancy and fire permit inspections.
- Conduct life-safety occupancy overcrowding inspections during nighttime hours in all permitted nightclubs.
- Ensure fire code compliance of approximately 1,100 to 1,300 documented violations within 60 days of issuance.
- Conduct comprehensive investigation(s) and witness interviews in all suspected arson and hazardous materials related incidents.
- Complete approximately 235-fire sprinkler and fire alarm plan reviews within 10 days of submittal and perform required field inspections.

FIRE

- Conduct 126 hazardous materials disclosure inspections and update approximately 61 disclosure records and emergency response plans.
- Conduct approximately 12 public education school programs and 24 fire station tours.
- Attend all monthly Public Safety Commission meetings as required.

Special Services / EMS & Emergency Preparedness

- Maintain the annual registration of 41 EMT's and 22 licensed paramedics with the Los Angeles Department of Health Services and EMS Division.
- Provide management oversight to the department's Medical Director and Nurse Practitioner.
- Attend 12 monthly meetings with the City's Area G Disaster Preparedness Coordinator to ensure operational readiness.
- Update the City's Hazard Mitigation Plan manuals per FEMA mandates.
- Maintain certification of 22 practicing paramedics in State mandated 12-Lead EKG medical training as required by L.A. County Health Care Agency.
- Provide ongoing training to 60 suppression personnel in communicable disease control methods as required by Cal-OSHA mandates.

Harbor Patrol

- Respond to all fire, medical, and marine related emergencies within the designated Harbor area.
- Respond to approximately 7 requests for mutual aid.
- Conduct annual inspections on approximately 1,400 vessel slips and adjacent docks documenting violations and notifying leaseholders.
- Continue eligibility for State Boating and Waterways grant funding by delivering 2 40-hour boating and safety classes to the public.
- Conduct 2 extended marina patrols totaling 1,500 hours.

Key Projects and Assignments

Adopted FY 2009-10 (15%) Total Staff Hours: 20,280
Adopted FY 2010-11 (15%) Total Staff Hours: 19,160

	Hours
Develop an implementation plan for the Fire Department's new records management/fire prevention software by September 2010.	3,180
Finalize design specifications for the replacement of the Harbor Patrol facility located on Mole B by December 2010.	3,424
Initiate training to all City department heads on the operations of the renovated Emergency Operations Center by December 2010.	1,500
Administer a Beach Cities Health District $42,000 grant for medical equipment upgrades and personnel medical training by December 2010.	1,090
Conduct 2 Fire Department sponsored CERT programs by June 2011.	3,770

FIRE

- Coordinate the 4th of July 2010 pyrotechnics display by July 2010.
- Coordinate the filming and special effects of all television and motion picture filming in the City by June 2011. 1,210
- Respond to all wildland disaster fires within the greater Los Angeles, Orange, and San Bernardino counties upon request by June 2011. 3,186
- Work with the Harbor Business and Transit Director on the development of an operational and procedures policy regarding the installation of the mooring basin in the main channel of King Harbor marina by March 2011. 900
- Participate in the City-wide disaster drill in cooperation with the County of Los Angeles to exercise current City policies and procedures by March 2011. 900

Customer Service and Referrals

Adopted FY 2009-10 (10%) Total Staff Hours: 13,520
Adopted FY 2010-11 (10%) Total Staff Hours: 13,520

- Assist with approximately 300 citizen service requests involving fire code and hazardous materials violations.
- Assist with approximately 45 citizen service requests involving vessel and marina related code and local ordinance violations.

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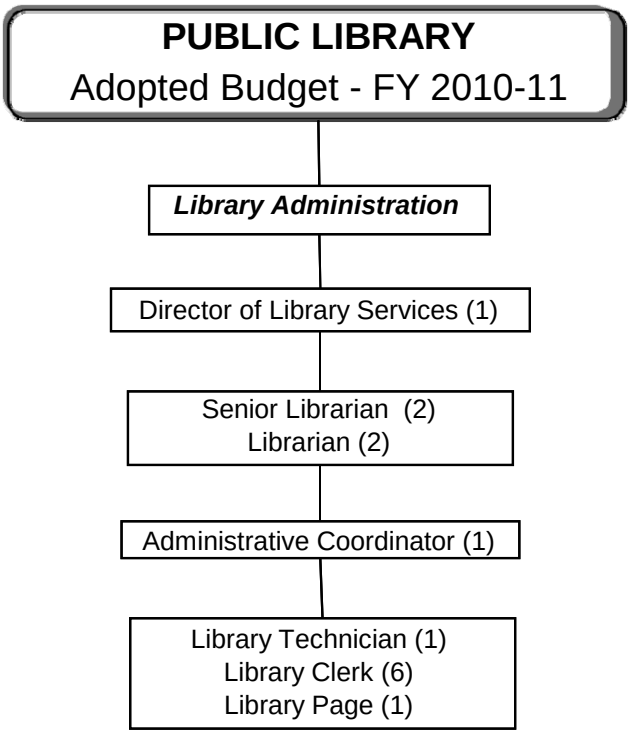
PUBLIC LIBRARY

redondo
BEACH

PUBLIC LIBRARY

Mission Statement: *The Redondo Beach Public Library provides services and materials to persons of all ages in a friendly atmosphere for the purpose of meeting the informational, educational, recreational, and cultural needs of Redondo Beach residents.*


PUBLIC LIBRARY
Adopted Budget - FY 2010-11
Library Administration
Director of Library Services (1)
Senior Librarian (2)
Librarian (2)
Administrative Coordinator (1)
Library Technician (1)
Library Clerk (6)
Library Page (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

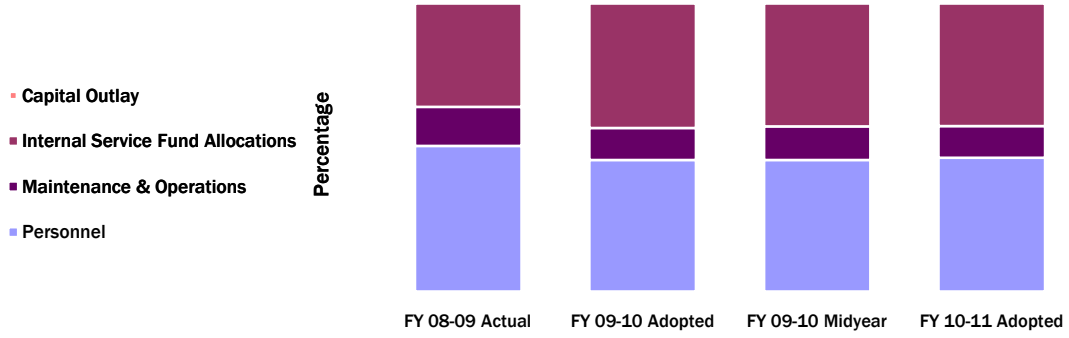
PUBLIC LIBRARY

1.00	Director of Library Services
2.00	Senior Librarian
2.00	Librarian
1.00	Administrative Coordinator
1.00	Library Technician
6.00	Library Clerk
1.00	Library Page
14.00	

TOTAL PERSONNEL: 14.00

PUBLIC LIBRARY

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,933,757	1,710,525	1,707,750	1,739,393	**31,643**	**2%**
Maintenance & Operations	513,820	415,110	433,675	411,110	**(22,565)**	**(5%)**
Internal Service Fund Allocations	1,370,220	1,613,506	1,591,666	1,591,666	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**3,817,797**	**3,739,141**	**3,733,091**	**3,742,169**	**9,078**	**0%**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	3,812,144	3,739,141	3,722,286	3,742,169	**19,883**	**1%**
Intergovernmental Grants	5,653	-	10,805	-	**(10,805)**	**(100%)**
TOTAL	**3,817,797**	**3,739,141**	**3,733,091**	**3,742,169**	**9,078**	**0%**

PUBLIC LIBRARY

Core Service Activities

Adopted FY 2009-10 (91%) Total Staff Hours: 26,430
Adopted FY 2010-11 (92%) Total Staff Hours: 26,730

- Operate the Main Library with 56 weekly public open hours Monday – Thursday 10:00 A.M. to 8:00 P.M., Friday 10:00 A.M. to 6:00 P.M., Saturday 9:00 A.M. to 5:00 P.M; the North Branch Library with 24 weekly public open hours Monday and Wednesday 12:00 P.M. and Saturday 9:00 A.M. to 5:00 P.M.; closed Sundays and 12 holidays with part-time staffing of approximately 21,650 hours.
- Maintain a patron database of 53,000 cardholders.
- Serve approximately 397,000 library customers.
- Provide internet access for 38,000 users.
- Maintain the Library's web page with timely information and access to remote databases 24 hours a day and online tutorial for students and career planning via the Tutor.com Learning Suite Help.
- Provide daily pickup of the materials drop on Grant Avenue through August 2010.

Key Projects and Assignments

Adopted FY 2009-10 (7%) Total Staff Hours: 2,040
Adopted FY 2010-11 (6%) Total Staff Hours: 1,740

	Hours
Complete milestones for rebuilding of North Branch Library as determined by the North Branch Library Task Force assigned to the Capital Improvements Project by August 2010.	275
Complete relocation and organization of library materials from long term storage and the Main Library to the new North Branch by September 2010.	1,100
Host a Grand Opening and Open House for the North Branch Library during September 2010.	80
Conduct children, teen, and adult summer reading programs for approximately 1,500 participants by September 2010.	100
Conduct twelve internet classes for the public by June 2011.	100
Conduct quarterly resume workshops in conjunction with Tutor.com by June 2011.	80
Conduct the North Branch facilities survey as required for LEEDS certification by June 2011.	5

Customer Service and Referrals

Adopted FY 2009-10 (2%) Total Staff Hours: 650
Adopted FY 2010-11 (2%) Total Staff Hours: 650

- Achieve a customer satisfaction rating exceeding 92% on the annual user survey.
- Respond to customer phone calls and emails within 24 business hours.
- Hold quarterly staff meetings with focus on customer service.

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RECREATION AND COMMUNITY SERVICES

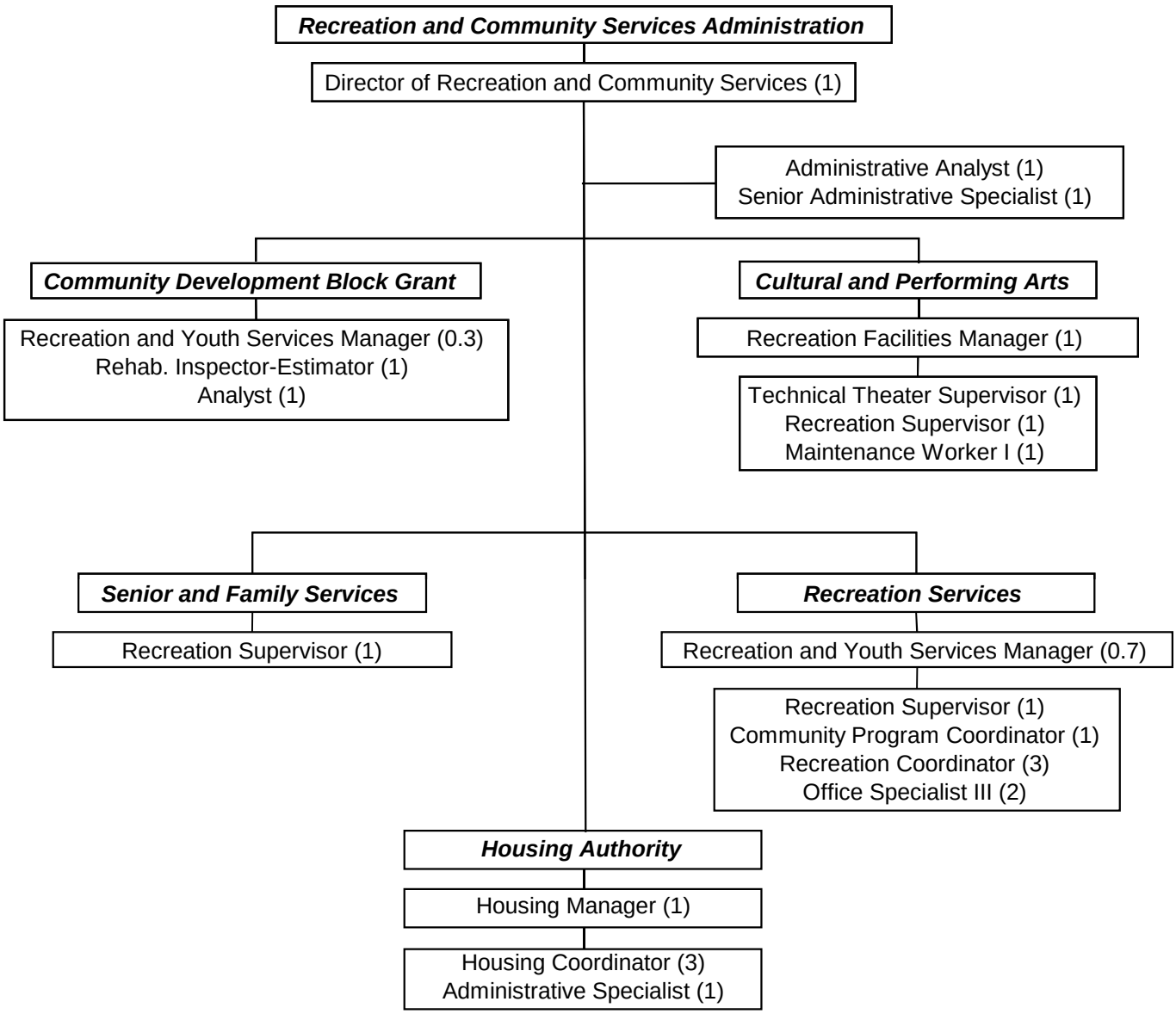
redondo
BEACH

RECREATION AND COMMUNITY SERVICES

Mission Statement: *To improve the quality of life in Redondo Beach by providing excellent and contemporary recreation and cultural programs, activities, facilities, and social and family services.*

RECREATION AND COMMUNITY SERVICES

Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

RECREATION AND COMMUNITY SERVICES

Administration

1.00	Director of Recreation and Community Services
1.00	Administrative Analyst
1.00	Senior Administrative Specialist
3.00	

Cultural and Performing Arts

1.00	Recreation Facilities Manager
1.00	Technical Theater Supervisor
1.00	Recreation Supervisor
1.00	Maintenance Worker I
4.00	

Recreation Services

0.70	Recreation and Youth Services Manager
1.00	Recreation Supervisor
1.00	Community Program Coordinator
3.00	Recreation Coordinator
2.00	Office Specialist III
7.70	

Housing Authority

1.00	Housing Manager
3.00	Housing Coordinator
1.00	Administrative Specialist
5.00	

Community Development Block Grant

0.30	Recreation and Youth Services Manager
1.00	Rehab. Inspector-Estimator
1.00	Analyst
2.30	

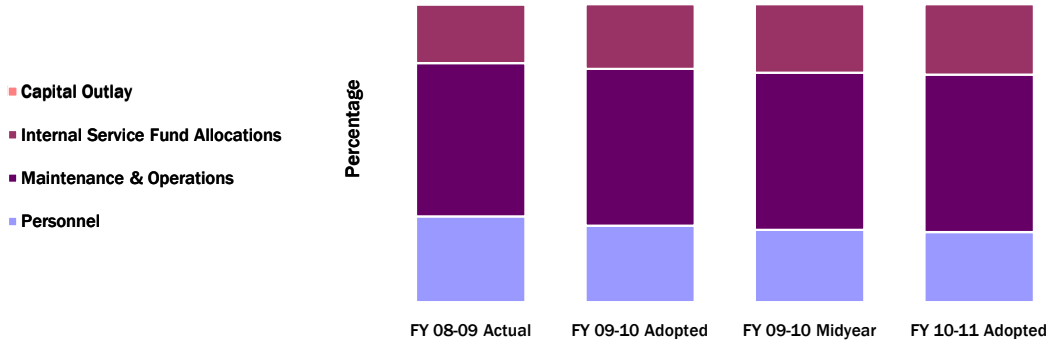
Senior and Family Services

1.00	Recreation Supervisor
1.00	

TOTAL PERSONNEL: 23.00

RECREATION AND COMMUNITY SERVICES

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	3,881,783	3,365,467	3,326,020	3,125,928	**(200,092)**	**(6%)**
Maintenance & Operations	6,952,217	6,883,751	7,246,959	7,025,568	**(221,391)**	**(3%)**
Internal Service Fund Allocations	2,653,845	2,842,347	3,159,991	3,152,878	**(7,113)**	**0%**
Capital Outlay	21,189	-	-	-	**-**	**0%**
TOTAL	**13,509,034**	**13,091,565**	**13,732,970**	**13,304,374**	**(428,596)**	**(3%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	6,183,855	5,818,767	6,184,626	5,995,709	**(188,917)**	**(3%)**
Intergovernmental Grants	53,632	-	9,661	-	**(9,661)**	**(100%)**
South Bay Youth Project	18,708	-	-	-	**-**	**0%**
Community Develop Block Grant	465,686	393,592	487,043	357,211	**(129,832)**	**(27%)**
Workforce Investment Act	21,565	-	-	-	**-**	**0%**
Housing Authority	5,937,524	5,566,297	5,566,297	5,537,160	**(29,137)**	**(1%)**
Harbor Tidelands	358,610	428,637	489,893	446,902	**(42,991)**	**(9%)**
Redevelopment Agency	469,454	884,272	995,450	967,392	**(28,058)**	**(3%)**
TOTAL	**13,509,034**	**13,091,565**	**13,732,970**	**13,304,374**	**(428,596)**	**(3%)**

RECREATION AND COMMUNITY SERVICES

ADMINISTRATION

Purpose: To provide leadership and accountable direction to the Department's Recreation Services, Senior and Family Services, Cultural and Performing Arts, Housing, and Community Development Block Grant Divisions and the Department's 23 full-time, approximately 300 part-time (44 full-time equivalent) positions, and numerous contract employees to ensure the community receives premier and cost effective services that improve the attractiveness and livability of Redondo Beach neighborhoods.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	489,632	421,938	422,672	378,805	**(43,867)**	**(10%)**
Maintenance & Operations	29,648	110,210	156,315	82,634	**(73,681)**	**(47%)**
Internal Service Fund Allocations	79,271	81,271	92,490	92,490	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**598,551**	**613,419**	**671,477**	**553,929**	**(117,548)**	**(18%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	598,551	613,419	671,477	553,929	**(117,548)**	**(18%)**
TOTAL	**598,551**	**613,419**	**671,477**	**553,929**	**(117,548)**	**(18%)**

RECREATION AND COMMUNITY SERVICES

RECREATION SERVICES

Purpose: To manage the operation of the Alta Vista Tennis Complex, Aviation Park gymnasium and track & field, Wilderness Park, Knob Hill Community Center, Veteran's Park Community Center, Seaside Lagoon, weekly Farmers' Market, the After School & Summer Park Playground programs, Breakwater Camp, adult sports leagues, and provide a variety of quality and innovative user-pay programs, classes, venues, and activities for Redondo Beach residents to improve the livability of the City's neighborhoods, provide positive activities for the youth of the community, and promote the community's health and quality of life.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,447,712	1,257,448	1,259,870	1,275,734	**15,864**	**1%**
Maintenance & Operations	1,014,779	922,301	1,002,003	917,141	**(84,862)**	**(8%)**
Internal Service Fund Allocations	1,277,786	1,336,351	1,571,142	1,571,142	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**3,740,277**	**3,516,100**	**3,833,015**	**3,764,017**	**(68,998)**	**(2%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	3,328,035	3,087,463	3,333,461	3,317,115	**(16,346)**	**0%**
Intergovernmental Grants	53,632	-	9,661	-	**(9,661)**	**(100%)**
Harbor Tidelands	358,610	428,637	489,893	446,902	**(42,991)**	**(9%)**
TOTAL	**3,740,277**	**3,516,100**	**3,833,015**	**3,764,017**	**(68,998)**	**(2%)**

RECREATION AND COMMUNITY SERVICES

SOUTH BAY YOUTH PROJECT

Note: With the adoption of the FY 2008-09 budget, the South Bay Youth Project's budget, grant contracts and services were transferred to a qualified alternative organization approved by the City Council that would serve Redondo Beach residents.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	18,788	-	-	-	-	0%
Maintenance & Operations	(80)	-	-	-	-	0%
Internal Service Fund Allocations	-	-	-	-	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	**18,708**	**-**	**-**	**-**	**-**	**0%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
South Bay Youth Project	18,708	-	-	-	-	0%
TOTAL	**18,708**	**-**	**-**	**-**	**-**	**0%**

RECREATION AND COMMUNITY SERVICES

WORKFORCE INVESTMENT ACT (WIA)

Note: With the adoption of the FY 2008-09 budget, the Workforce Investment Act program's budget, grant contracts and services were transferred to an alternative organization approved by the City Council that would serve Redondo Beach residents.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	19,180	-	-	-	-	0%
Maintenance & Operations	2,385	-	-	-	-	0%
Internal Service Fund Allocations	-	-	-	-	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	**21,565**	**-**	**-**	**-**	**-**	**0%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Workforce Investment Act	21,565	-	-	-	-	0%
TOTAL	**21,565**	**-**	**-**	**-**	**-**	**0%**

RECREATION AND COMMUNITY SERVICES

CULTURAL AND PERFORMING ARTS

Purpose: To operate the City's 1,457 seat Performing Arts Center, manage rentals at the Franklin Community Center, manage inventory, tours and public viewing hours at the Historical Museum, provide the annual Summer Drama Camp and the Outdoor Family Classic Film Festival, and administer the City's Public Art Program for Redondo Beach residents to improve the livability of the City's neighborhoods and increase and enhance the variety and quality of the community's cultural events and activities.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	764,044	511,925	513,963	566,609	**52,646**	**10%**
Maintenance & Operations	87,501	140,794	157,064	162,532	**5,468**	**3%**
Internal Service Fund Allocations	810,022	894,884	947,625	947,625	**-**	**0%**
Capital Outlay	21,189	-	-	-	**-**	**0%**
TOTAL	**1,682,756**	**1,547,603**	**1,618,652**	**1,676,766**	**58,114**	**4%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,682,756	1,547,603	1,618,652	1,676,766	**58,114**	**4%**
TOTAL	**1,682,756**	**1,547,603**	**1,618,652**	**1,676,766**	**58,114**	**4%**

RECREATION AND COMMUNITY SERVICES

SENIOR AND FAMILY SERVICES

Purpose: To provide programs, services, information, referrals, and recreational activities for the community's expanding senior and adult disabled population that promote physical and mental health and enhance the livability of Redondo Beach neighborhoods.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	292,106	265,825	266,391	153,254	**(113,137)**	**(42%)**
Maintenance & Operations	67,740	79,020	79,020	79,020	**-**	**0%**
Internal Service Fund Allocations	214,667	225,437	215,625	215,625	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**574,513**	**570,282**	**561,036**	**447,899**	**(113,137)**	**(20%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	574,513	570,282	561,036	447,899	**(113,137)**	**(20%)**
TOTAL	**574,513**	**570,282**	**561,036**	**447,899**	**(113,137)**	**(20%)**

RECREATION AND COMMUNITY SERVICES

HOUSING AUTHORITY

Purpose: To provide rent subsidies to low-income individuals and families so they may reside in affordable, decent, safe and sanitary housing, to manage the City's Inclusionary Housing Program, and to offer general information regarding landlord/tenant laws to the affected public, ultimately improving the City's attractiveness and the livability of neighborhoods.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	411,886	485,087	468,496	468,105	**(391)**	**0%**
Maintenance & Operations	5,437,141	5,094,106	5,194,896	5,094,106	**(100,790)**	**(2%)**
Internal Service Fund Allocations	141,401	159,960	138,219	138,219	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**5,990,428**	**5,739,153**	**5,801,611**	**5,700,430**	**(101,181)**	**(2%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Housing Authority	5,937,524	5,566,297	5,566,297	5,537,160	**(29,137)**	**(1%)**
Redevelopment Agency	52,904	172,856	235,314	163,270	**(72,044)**	**(31%)**
TOTAL	**5,990,428**	**5,739,153**	**5,801,611**	**5,700,430**	**(101,181)**	**(2%)**

RECREATION AND COMMUNITY SERVICES

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Purpose: To provide resources and services, including the Mobility Access, Handyperson, and Deferred Payment Loan programs for low-income homeowners, and the Commercial Rehabilitation Program for business owners, that improve individual living environments, enhance the attractiveness of Redondo Beach neighborhoods and commercial corridors, and promote economic growth.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	438,435	423,244	394,628	283,421	**(111,207)**	**(28%)**
Maintenance & Operations	313,103	537,320	657,661	690,135	**32,474**	**5%**
Internal Service Fund Allocations	130,698	144,444	194,890	187,777	**(7,113)**	**(4%)**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**882,236**	**1,105,008**	**1,247,179**	**1,161,333**	**(85,846)**	**(7%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Community Develop Block Grant	465,686	393,592	487,043	357,211	**(129,832)**	**(27%)**
Redevelopment Agency	416,550	711,416	760,136	804,122	**43,986**	**6%**
TOTAL	**882,236**	**1,105,008**	**1,247,179**	**1,161,333**	**(85,846)**	**(7%)**

RECREATION AND COMMUNITY SERVICES

Core Service Activities

Adopted FY 2009-10 (89%) Total Staff Hours: 47,870
Adopted FY 2010-11 (94%) Total Staff Hours: 44,845

- Operate 17 community recreation and cultural facilities.
- Provide staff liaisons to the Recreation and Parks, Historical, Youth, Public Art, and Housing commissions.
- Produce quarterly City newsletters/program brochures.
- Provide recreation programs, camps, and classes to 12,000 registered youth and adult participants.
- Operate an after school program that serves 315 students per year.
- Serve as liaison to 8 local youth sports organizations and assist in the annual coordination of field space and other City support needs.
- Schedule and manage the Seaside Lagoon's summer swim program, the winter Seaside Ice program, and the 95 special events that occur at the facility throughout the year.
- Administer the Thursday Farmers Market and coordinate 34 vendors per week.
- Manage the Redondo Beach Performing Arts Center and serve 54 clients who lease the facility for 276 days each year and provide 180 performances, presentations, and/or meetings for 500,000 annual audience members.
- Host 12 visual art exhibitions at the Redondo Beach Performing Arts Center.
- Coordinate the design contest and production of the annual City coin.
- Serve as liaison to a variety of community based cultural arts organizations.
- Provide 4 outdoor Family Classic Film Festival showings.
- Coordinate the annual 4th of July Fireworks Celebration, Veterans Day Tribute, Senior Health Fair, Holiday Tree Lighting Ceremony, City Birthday, and Recreation Camp Expo events.
- Plan and organize programs and services for 41,000 senior citizen and adult-disabled participants annually at the City's 3 senior centers through the coordination of 130 volunteers.
- Provide counter and referral assistance to 16,000 senior and adult-disabled citizens.
- Coordinate and manage the senior lunch program in conjunction with local community partners to provide 7,300 lunches each year.
- Administer the City's Section 8 Housing program and provide rental assistance to approximately 555 households each month.
- Administer the City's Inclusionary Housing Program by reviewing qualifications of prospective homebuyers and monitoring 5 residential developments.
- Provide $250,000 in deferred payment loans for housing rehabilitation projects to 3 or 4 low-income homeowners through the City's CDBG program.
- Administer CDBG mobility access projects and provide handyperson improvements for 35 low-income homeowners.

RECREATION AND COMMUNITY SERVICES

Key Projects and Assignments

Adopted FY 2009-10 (6%) Total Staff Hours: 3,300
Adopted FY 2010-11 (4%) Total Staff Hours: 2,000

	Hours
▪ Implement a restructured Drama Camp Program at an alternative site by August 2010.	200
▪ Complete building plans, specifications and moving preparations for relocation of the Recreation & Community Services Department to Aviation Park by June 2011.	450
▪ Continue to update the Recreation User Pay programs to align offerings with contemporary participant interests by October 2010.	250
▪ Create a marketing campaign for rental of the Teen Center by December 2010.	90
▪ Continue to develop policies and procedures, including a comprehensive manual, for administration of the City's Inclusionary Housing Program by June 2011.	225
▪ Update the emergency evacuation plans for the City's 3 senior centers with assistance from the Fire Department by December 2010.	160
▪ Conduct training for Senior & Family Services staff to implement use of the CLASS software system for scheduling of the City's 3 senior centers by September 2010.	200
▪ Coordinate the capital projects for park, recreation, and cultural facilities that receive FY 2010-11 appropriations and/or volunteer funding and support by June 2011.	300
▪ Implement corporate and individual RBPAC naming rights/sponsorship agreements by June 2011.	125

Customer Service and Referrals

Adopted FY 2009-10 (5%) Total Staff Hours: 2,910
Adopted FY 2010-11 (2%) Total Staff Hours: 995

- Respond within a 24 hour period to at least 95% of the RBPAC's more than 1,000 non-client phone queries each year.
- Conduct customer service surveys and achieve a 90% satisfaction rating or better for all recreation and cultural services programs and a 95% satisfaction rating or better for all social service programs.

PLANNING

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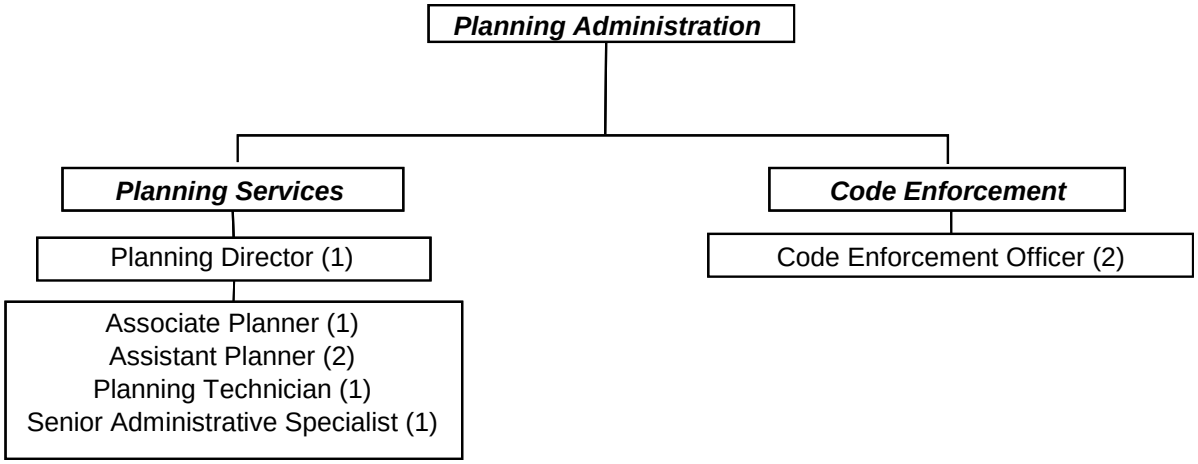
BEACH

PLANNING

Mission Statement: *The Planning Department is committed to enhancing the quality of life of the City's residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community.*

PLANNING
Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

PLANNING

Planning Services

1.00	Planning Director
1.00	Associate Planner
2.00	Assistant Planner
1.00	Planning Technician
1.00	Senior Administrative Specialist
6.00	

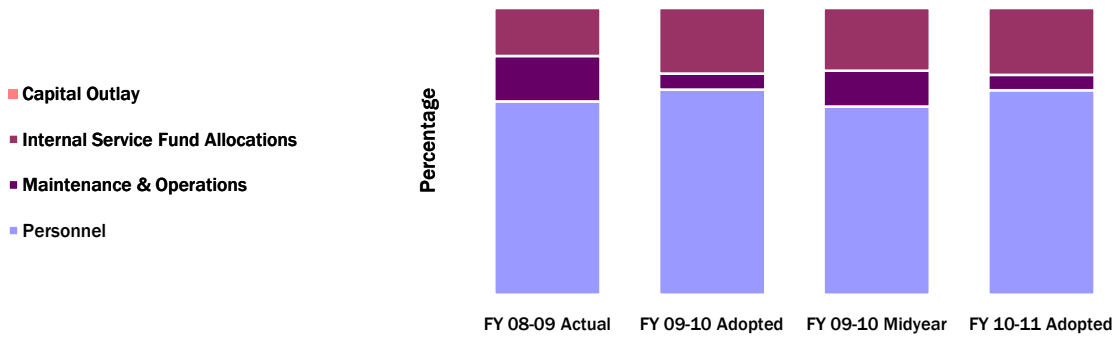
Code Enforcement

2.00	Code Enforcement Officer
2.00	

TOTAL PERSONNEL: 8.00

PLANNING

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,029,808	719,447	718,490	736,061	**17,571**	**2%**
Maintenance & Operations	242,586	55,976	137,111	55,479	**(81,632)**	**(60%)**
Internal Service Fund Allocations	256,719	230,570	240,765	240,765	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,529,113**	**1,005,993**	**1,096,366**	**1,032,305**	**(64,061)**	**(6%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,529,113	1,005,993	1,096,366	1,032,305	**(64,061)**	**(6%)**
TOTAL	**1,529,113**	**1,005,993**	**1,096,366**	**1,032,305**	**(64,061)**	**(6%)**

PLANNING

PLANNING SERVICES

Purpose: The Planning Division administers the City's long-range and current planning programs, as guided by the City's adopted General Plan and Zoning Ordinance to provide for the types and mix of land uses necessary to serve the needs of existing and future residents, to ensure that projects are developed to achieve a high level of quality, to improve the livability of neighborhoods, and to enhance the economic health of the community. Specific programs of the division include:

- Development review to permit property owners to make improvements to property in conformance with the General Plan and Zoning Ordinance;
- Updating the General Plan and Zoning Ordinance to meet the changing land use and development needs of the community; and
- Administration of the City's Historic Preservation Program to assist property owners who submit applications to designate their own properties as historic landmarks and/or historic districts, and to safeguard the City's heritage, identity, and visual character.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	854,786	615,092	611,660	641,920	**30,260**	**5%**
Maintenance & Operations	235,328	49,400	130,535	48,903	**(81,632)**	**(63%)**
Internal Service Fund Allocations	197,735	192,387	200,803	200,803	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,287,849**	**856,879**	**942,998**	**891,626**	**(51,372)**	**(5%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,287,849	856,879	942,998	891,626	**(51,372)**	**(5%)**
TOTAL	**1,287,849**	**856,879**	**942,998**	**891,626**	**(51,372)**	**(5%)**

PLANNING

CODE ENFORCEMENT

Purpose: The Code Enforcement Division enforces the City's Zoning Ordinance, housing code, and other related codes to protect the public health, safety and welfare and to maintain a safe and desirable environment for all who live in, work in, and visit the city.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	175,022	104,355	106,830	94,141	**(12,689)**	**(12%)**
Maintenance & Operations	7,258	6,576	6,576	6,576	**-**	**0%**
Internal Service Fund Allocations	58,984	38,183	39,962	39,962	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**241,264**	**149,114**	**153,368**	**140,679**	**(12,689)**	**(8%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	241,264	149,114	153,368	140,679	**(12,689)**	**(8%)**
TOTAL	**241,264**	**149,114**	**153,368**	**140,679**	**(12,689)**	**(8%)**

PLANNING

Core Service Activities

Adopted FY 2009-10 (67%) Total Staff Hours: 11,072
Adopted FY 2010-11 (68%) Total Staff Hours: 11,271

- Respond to approximately 2,500 public counter information inquiries and 2,000 phone calls about zoning, the General Plan, projects and planning applications.
- Complete the administrative processing of 15 2-3 unit residential applications, with 100% completed within 45 days.
- Render an administrative decision for 14 modifications (administrative variances) within 21 days of submittal of an application.
- Complete the processing of 30 applications requiring approval of the Planning Commission, Harbor Commission, Preservation Commission, and City Council.
- Complete the processing of 2 zoning amendments and 1 General Plan amendment.
- Complete 50 final inspections for development projects within 48 hours of the request for inspection.
- Complete 300 reviews of development plans submitted for plan check, 270 (90%) completed within three weeks and 30 (10%) completed within six weeks.
- Issue 100 Stop Work orders for construction being performed without a permit.
- Perform 200 business license investigations related to businesses with expired business licenses and businesses operating without a license.
- Complete processing of 6 new entertainment permits.
- Complete processing of approximately 6 massage business location permit applications and approximately 15 massage practitioner permit applications.

Key Projects and Assignments

Adopted FY 2009-10 (16%) Total Staff Hours: 2,624
Adopted FY 2010-11 (14%) Total Staff Hours: 2,329

	Hours
Implement policies and specific assignments resulting from a comprehensive update to the Circulation Element of the General Plan by June 2011.	300
Complete necessary revisions to achieve certification of the Housing Element (following review by the California Department of Housing and Community Development) by July 2010.	400
Implement a priority matrix for Citizens' Growth Management Committee recommendations throughout FY 10-11 in accordance with City Council direction.	200

PLANNING

▪ Prepare amendments to the Zoning Ordinance and General Plan as directed by the City Council in response to projects included in response to recommendations from the Citizens' Growth Management Committee; and to implement policies of the Housing Element and Circulation Element of the General Plan, for consideration by the Planning Commission and City Council throughout the fiscal year.	1,129
▪ Complete the Harbor and Pier land use amendment process with the Coastal Commission and complete all required actions for placement of the Coastal Land Use Plan amendments to a public vote.	200
▪ Assist City Manager in land use and urban design aspects of Harbor and Pier, Riviera Village and Artesia Boulevard revitalization.	100

Customer Service and Referrals

Adopted FY 2009-10 (17%) Total Staff Hours: 2,944
Adopted FY 2010-11 (18%) Total Staff Hours: 3,040

- Expedite plan check for projects involving additions of 500 square feet or less by implementing a policy for a 3-day turn around for such projects.
- Provide at least 8 hours of training to key department staff in public speaking presentation skills by December 2010.
- Provide a training session to improve report writing skills for appropriate staff by December 2010.
- Achieve a service satisfaction average rating of 4 out of 5 for all categories of responses on customer service surveys in the Planning Division.
- Respond to approximately 250 inquiries at the counter regarding Code Enforcement operations and ordinances.
- Respond to approximately 3,000 phone inquiries about Code Enforcement related issues.

ENGINEERING AND BUILDING SERVICES

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ENGINEERING AND BUILDING SERVICES

Mission Statement: *To ensure that public and private facilities are constructed in a safe and cost-effective manner.*

ENGINEERING AND BUILDING SERVICES

Adopted Budget - FY 2010-11

Engineering and Building Services Administration

Engineering Services

City Engineer/City Building Official (0.5)

Principal Civil Engineer (1)

Civil Engineer (1)
Capital Projects Program Manager (1)
Transportation Engineer (1)
Associate Civil Engineer (4)
Assistant Civil Engineer (2)
Plan Check Engineer (1)
Analyst (1)
Public Works Inspector (1)
Building and Engineering Technician (1)

Building Services

City Engineer/Chief Building Official (0.5)

Senior Plan Check Engineer (1)

Building Regulations Manager (1)
Plans Examiner (1)
Senior Building Inspector (2)
Building and Engineering Technician (2)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

ENGINEERING AND BUILDING SERVICES

Engineering Services

0.50	City Engineer/City Building Official
1.00	Principal Civil Engineer
1.00	Civil Engineer
1.00	Capital Projects Program Manager
1.00	Transportation Engineer
4.00	Associate Civil Engineer
2.00	Assistant Civil Engineer
1.00	Plan Check Engineer
1.00	Analyst
1.00	Public Works Inspector
1.00	Building and Engineering Technician
14.50	

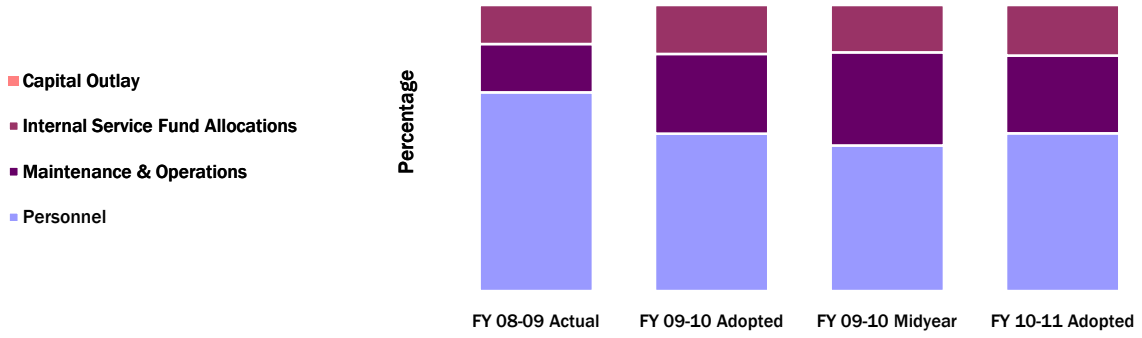
Building Services

0.50	City Engineer/Chief Building Official
1.00	Senior Plan Check Engineer
1.00	Building Regulations Manager
1.00	Plans Examiner
2.00	Senior Building Inspector
2.00	Building and Engineering Technician
7.50	

TOTAL PERSONNEL: 22.00

ENGINEERING AND BUILDING SERVICES

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	3,097,373	2,192,527	2,204,407	2,244,162	**39,755**	**2%**
Maintenance & Operations	754,416	1,105,548	1,411,240	1,103,653	**(307,587)**	**(22%)**
Internal Service Fund Allocations	612,118	683,968	720,261	720,261	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**4,463,907**	**3,982,043**	**4,335,908**	**4,068,076**	**(267,832)**	**(6%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	3,630,453	2,803,071	3,072,274	2,881,575	**(190,699)**	**(6%)**
Street Landscaping & Lighting	91,123	75,074	75,205	78,170	**2,965**	**4%**
Proposition C	-	759	230	230	**-**	**0%**
Capital Projects	121,138	117,946	117,946	118,727	**781**	**1%**
Harbor Tidelands	10,425	5,950	80,385	5,431	**(74,954)**	**(93%)**
Harbor Uplands	4,526	5,290	5,306	5,306	**-**	**0%**
Wastewater	606,242	973,953	984,562	978,637	**(5,925)**	**(1%)**
TOTAL	**4,463,907**	**3,982,043**	**4,335,908**	**4,068,076**	**(267,832)**	**(6%)**

ENGINEERING AND BUILDING SERVICES

ENGINEERING SERVICES

Purpose: The Engineering Division of the Engineering and Building Services Department is charged with the tasks of maintaining compliance with environmental regulations, CIP construction management, public right-of-way management, and infrastructure management. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the attractiveness and livability of our neighborhoods. The ongoing emphasis on obtaining Federal stimulus funding via ARRA holds special attention with the Engineering Division as staff positions the City to receive capital improvement funding. Our experienced and dedicated staff is committed to being efficient and cost-conscious in all areas of our operations. The Engineering Division is dedicated to supporting the City's mission, core values, and strategic plan goals.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,718,467	1,250,538	1,257,575	1,275,159	**17,584**	**1%**
Maintenance & Operations	733,840	1,058,957	1,289,228	1,057,062	**(232,166)**	**(18%)**
Internal Service Fund Allocations	299,477	322,491	368,428	368,428	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**2,751,784**	**2,631,986**	**2,915,231**	**2,700,649**	**(214,582)**	**(7%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,918,330	1,453,014	1,651,597	1,514,148	**(137,449)**	**(8%)**
Street Landscaping & Lighting	91,123	75,074	75,205	78,170	**2,965**	**4%**
Proposition C	-	759	230	230	**-**	**0%**
Capital Projects	121,138	117,946	117,946	118,727	**781**	**1%**
Harbor Tidelands	10,425	5,950	80,385	5,431	**(74,954)**	**(93%)**
Harbor Uplands	4,526	5,290	5,306	5,306	**-**	**0%**
Wastewater	606,242	973,953	984,562	978,637	**(5,925)**	**(1%)**
TOTAL	**2,751,784**	**2,631,986**	**2,915,231**	**2,700,649**	**(214,582)**	**(7%)**

ENGINEERING AND BUILDING SERVICES

BUILDING SERVICES

Purpose: The Building Division of the Engineering and Building Services Department is charged with the plan checking, permitting, and inspection of all private construction within the City. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the attractiveness and livability of our neighborhoods. The tide of construction activity in the City rises and fall in an ongoing cycle. As in cycles of past years, the ebb of contractor-driven construction has given way to a continued increase in homeowners taking advantage of greater contractor availability. The Building Division is dedicated to supporting the City's mission, core values, and strategic plan goals.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,378,906	941,989	946,832	969,003	**22,171**	**2%**
Maintenance & Operations	20,576	46,591	122,012	46,591	**(75,421)**	**(62%)**
Internal Service Fund Allocations	312,641	361,477	351,833	351,833	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,712,123**	**1,350,057**	**1,420,677**	**1,367,427**	**(53,250)**	**(4%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	1,712,123	1,350,057	1,420,677	1,367,427	**(53,250)**	**(4%)**
TOTAL	**1,712,123**	**1,350,057**	**1,420,677**	**1,367,427**	**(53,250)**	**(4%)**

ENGINEERING AND BUILDING SERVICES

Core Service Activities

Adopted FY 2009-10 (57%) Total Staff Hours: 26,280
Adopted FY 2010-11 (57%) Total Staff Hours: 26,280

- Complete an average of 55 counter requests daily for a total of 12,870 annually.
- Perform 3,500 annual Engineering inspections within 24 hours.
- Complete 650 annual Engineering plan checks within 2 weeks.
- Complete 200 annual land management transactions within 1 week.
- Resolve an average of 5 citizen/Council requests weekly for a total of 260 annually.
- Upgrade 150 sewer and storm drain data entries annually.
- Train one staff person on GIS annually through on-line classes.
- Create approximately 250 GIS maps annually for Engineering and other departments.
- Maintain GIS data layers; update the GIS daily to provide up-to-date information regarding City assets/infrastructure.
- Update and maintain GIS web-based services bi-weekly.
- Repair and replace 5,000 lineal feet of sewer line annually.
- Upgrade 15 sewer pump stations control software annually.
- Resurface 35 lane miles of pavement annually.
- Facilitate planning and oversee construction of 20 new capital improvement projects within one year of approval.
- Resolve 30 administrative issues annually, within 2 months of notification.
- Resolve 5 issues that require commission or Council approval, within 6 months of notification.
- Prepare 9 Public Works Commission agenda packages annually with an average of 2 new items per meeting.
- Perform 11,000 annual Building Department inspections within 48 hours.
- Issue 2,000 Building Department permits annually.
- Complete 750 annual Building Department plan checks.
- Provide 500 annual building residential reports within 3 business days.
- Coordinate development of a draft Five Year Capital Improvement Program annually.
- Complete land management transactions including easements and property mergers as needed, including the Transit Center property exchange and the Marine Avenue property development, in support of economic development.

ENGINEERING AND BUILDING SERVICES

Key Projects and Assignments

Adopted FY 2009-10 (25%) Total Staff Hours: 11,480
Adopted FY 2010-11 (26%) Total Staff Hours: 12,080

	Hours
▪ Commence and manage construction on the following street improvement and public safety projects:	
o Bicycle Coalition – Lead Agency by March 2012.	400
o Phase II of the Bicycle Transportation Plan Implementation by June 2014.	240
o Safe Routes to School Traffic Control Improvement, ongoing, no sunset.	240
o Wilderness Park Fire Safety and Emergency Improvement by July 2012.	120
o Sanitary Sewer Rehabilitation by December 2010.	240
o Marine Avenue by July 2012.	400
o Esplanade Streetscape by March 2011.	700
o Bikeway Lighting by December 2011.	100
o Riviera Village Streetscape Improvements by June 2011.	300
o Prospect Avenue Resurfacing by July 2010.	300
o Pavement Management Survey by October 2011.	240
o Residential Street Rehabilitation, ongoing, no sunset.	300
o Traffic Calming Project, ongoing, no sunset.	240
▪ Manage the following Harbor projects:	
o Harbor Patrol Facility and Dock Replacement by June 2011.	760
o Basin II Seawall Improvements by June 2011.	160
o Pier Structures Repairs by July 2010.	240
o Pier Parking Structures Repairs by August 2010.	240
o Pier Revitalization by June 2011.	300
o Avenue of the Arts & Crafts Repairs by November 2010.	300
o Transient Vessel Dock by October 2010.	240
o Transient Vessel Mooring by August 2011.	240
▪ Manage the design, bidding, and construction process for the following public improvement projects:	
o North Redondo Beach Library by August 2010.	480
o Dale Page Park by April 2011.	300
o Dominguez Park by April 2011.	200
o Kingsdale Transit Center by December 2011.	500
o Miscellaneous Storm Drain Improvement by March 2011.	160
o Sanitary Sewer System Master Plan by November 2010.	300
o Design & Environmental Review for Portofino Way Pump Station Rebuild by February 2011.	180
o Veterans Park Memorial by December 2011.	200

ENGINEERING AND BUILDING SERVICES

- Manage regulatory mandates, design, commence construction, and inspection on the following water quality related projects:
    - o Alta Vista Park Diversion and Reuse by September 2010. 500
    - o Fats, Oil, and Grease Facilities Inspections – 520 per year, ongoing, no sunset. 640
    - o Critical Sources of Pollution Facilities Inspections – 40 per year, ongoing, no sunset. 50
    - o Wastewater and Lighting and Landscaping Fee Database Updates – 400 records, ongoing, no sunset. 500
    - o Catch Basin Cleaning Database Update – 500 records, ongoing, no sunset. 50
    - o Wet Weather Bacterial TMDL Implementation, ongoing, no sunset. 200
    - o Sanitary Sewer Pump Rehabilitation by December 2010. 200
    - o Seaside Lagoon, ongoing legal considerations, unknown sunset. 120
    - o ARRA '2' – submittals, acquisitions, reporting requirements, ongoing 2011. 600
    - o Sanitary Sewer Rehabilitation, ongoing, no sunset. 200
    - o Sanitary Sewer Root Control Program, ongoing, no sunset. 200
    - o Sanitary Sewer SCADA System Repair and Upgrade, ongoing, no sunset. 200

Customer Service and Referrals

Adopted FY 2009-10 (18%) Total Staff Hours: 8,000
Adopted FY 2010-11 (17%) Total Staff Hours: 7,400

- Respond to a minimum of 85 City Council referrals annually.
- Monitor and track resident requests, complaints, and feedback (averaging approximately 350+ per year) through internal files and via the online Comcate "Customer Service Center" software system.
- Proceed with internal staff cross training across like task levels.
- Continue maintenance and updates of departmental procedures manual.
- Maintain off-site staff continuing education seminars and certifications at a minimum 2 classes or certifications per employee per year.
- Perform quarterly departmental review and discussion of telephone and counter protocol and procedures, as well as customer service standards and expectations.

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HARBOR, BUSINESS AND TRANSIT

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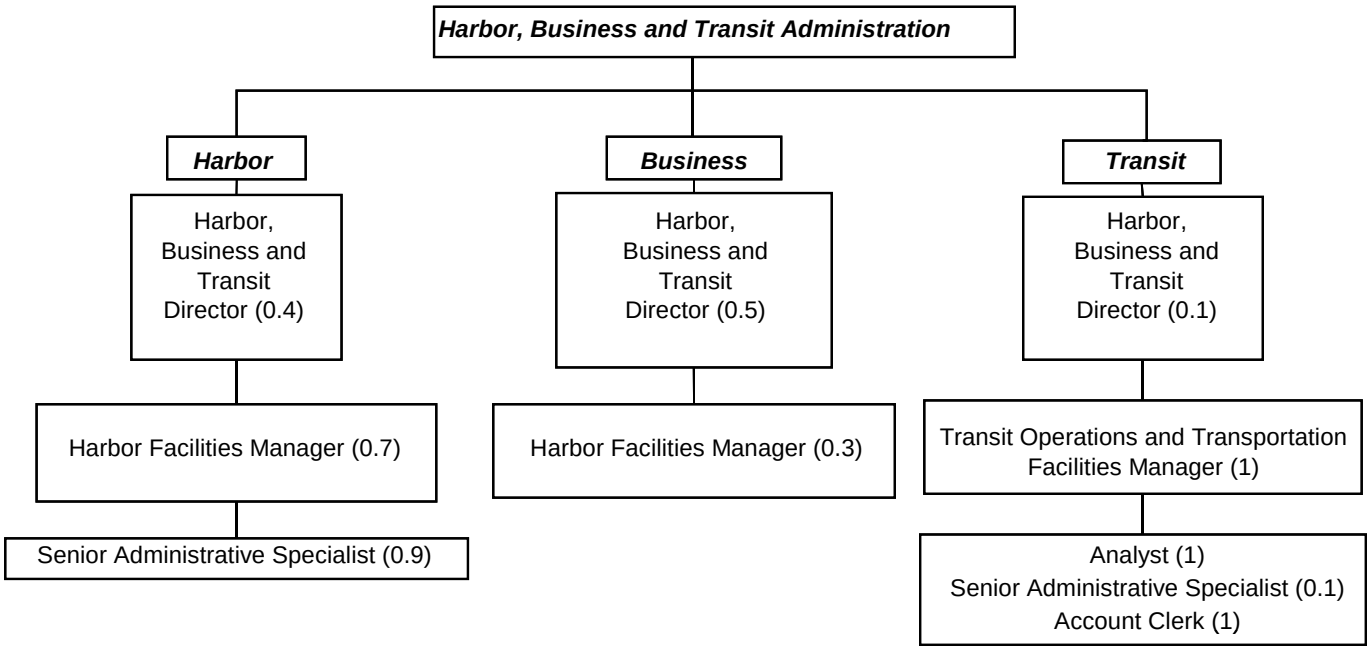
HARBOR, BUSINESS AND TRANSIT

Mission Statement: *To improve the quality of life for residents, businesses and visitors of Redondo Beach by facilitating business development and redevelopment opportunities, providing enhanced customer-oriented public transportation services and efficiently managing the City's Harbor and other properties and resources.*

HARBOR, BUSINESS AND TRANSIT
Adopted Budget - FY 2010-11



SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

HARBOR, BUSINESS AND TRANSIT

Harbor

0.40	Harbor, Business and Transit Director
0.70	Harbor Facilities Manager
0.90	Senior Administrative Specialist
2.00	

Business

0.50	Harbor, Business and Transit Director
0.30	Harbor Facilities Manager
0.80	

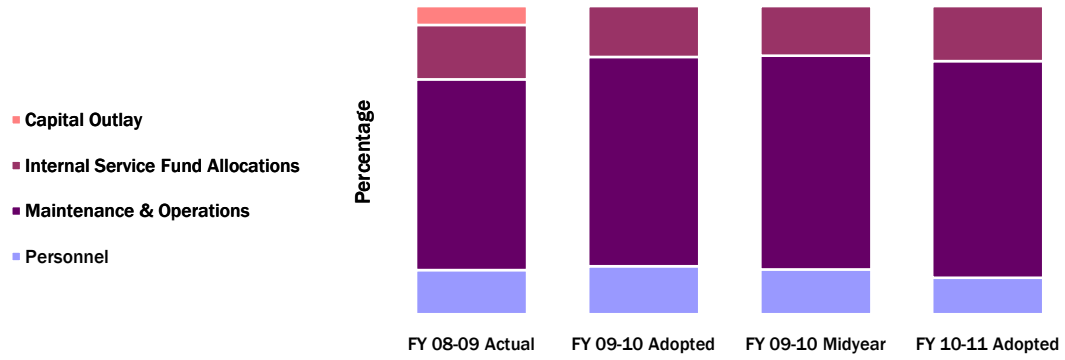
Transit

0.10	Harbor, Business and Transit Director
1.00	Transit Operations and Transportation Facilities Manager
1.00	Analyst
0.10	Senior Administrative Specialist
1.00	Account Clerk
3.20	

TOTAL PERSONNEL: 6.00

HARBOR, BUSINESS AND TRANSIT

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	882,439	957,690	968,076	707,084	**(260,992)**	**(27%)**
Maintenance & Operations	3,811,992	4,186,621	4,636,877	4,216,231	**(420,646)**	**(9%)**
Internal Service Fund Allocations	1,090,456	1,016,831	1,070,948	1,070,948	**-**	**0%**
Capital Outlay	375,343	-	-	-	**-**	**0%**
TOTAL	**6,160,230**	**6,161,142**	**6,675,901**	**5,994,263**	**(681,638)**	**(10%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	93,500	178,163	171,203	168,851	**(2,352)**	**(1%)**
Proposition C	-	37	64	64	**-**	**0%**
Transit	3,064,326	2,977,170	3,351,493	2,988,426	**(363,067)**	**(11%)**
Air Quality Improvement	96,702	49,142	49,161	63,867	**14,706**	**30%**
Intergovernmental Grants	194,701	-	-	-	**-**	**0%**
Harbor Tidelands	1,051,072	1,221,276	1,289,831	1,148,409	**(141,422)**	**(11%)**
Harbor Uplands	1,282,431	1,255,711	1,322,134	1,154,737	**(167,397)**	**(13%)**
Redevelopment Agency	377,498	479,643	492,015	469,909	**(22,106)**	**(4%)**
TOTAL	**6,160,230**	**6,161,142**	**6,675,901**	**5,994,263**	**(681,638)**	**(10%)**

HARBOR, BUSINESS AND TRANSIT

HARBOR

Purpose: The Harbor Division represents the City as landlord in the administration of thirteen long-term ground leases with the private sector for the development of Harbor lands. The division helps coordinate activities in the Harbor for Public Works, Fire (Harbor Patrol), Recreation (Seaside Lagoon), and Police. The overall program goal is to manage the Harbor Enterprise efficiently so that it remains financially self-sufficient and provides recreational, business, and employment opportunities for the area's residents and visitors.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	537,359	428,287	429,162	203,977	**(225,185)**	**(52%)**
Maintenance & Operations	1,129,917	1,402,530	1,500,914	1,417,280	**(83,634)**	**(6%)**
Internal Service Fund Allocations	666,227	646,170	681,889	681,889	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**2,333,503**	**2,476,987**	**2,611,965**	**2,303,146**	**(308,819)**	**(12%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Harbor Tidelands	1,051,072	1,221,276	1,289,831	1,148,409	**(141,422)**	**(11%)**
Harbor Uplands	1,282,431	1,255,711	1,322,134	1,154,737	**(167,397)**	**(13%)**
TOTAL	**2,333,503**	**2,476,987**	**2,611,965**	**2,303,146**	**(308,819)**	**(12%)**

HARBOR, BUSINESS AND TRANSIT

BUSINESS

Purpose: The Business Development program works with the business community to foster a positive atmosphere for businesses in Redondo Beach. Department personnel are involved with the many business associations in the City to keep abreast of each area's needs. Working with the Redondo Beach Economic Development Council, the department endeavors to retain and attract businesses that will offer quality employment to local residents.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	193,695	190,646	205,797	166,402	**(39,395)**	**(19%)**
Maintenance & Operations	139,918	280,625	265,625	280,625	**15,000**	**6%**
Internal Service Fund Allocations	130,690	172,633	177,925	177,925	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**464,303**	**643,904**	**649,347**	**624,952**	**(24,395)**	**(4%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	86,805	164,261	157,332	155,043	**(2,289)**	**(1%)**
Redevelopment Agency	377,498	479,643	492,015	469,909	**(22,106)**	**(4%)**
TOTAL	**464,303**	**643,904**	**649,347**	**624,952**	**(24,395)**	**(4%)**

HARBOR, BUSINESS AND TRANSIT

TRANSIT

Purpose: The Transit Division provides safe, efficient, and cost effective transportation programs to Redondo Beach's residents and visitors and promotes environmentally-friendly, congestion-mitigating transportation alternatives to enhance the quality of life in the region. Transit personnel also plan, organize and administer the City's Taxi Franchise, Beach Cities Transit sevice, Air Quality Management District improvement programs, Bus Pass Subsidy Program, and the Employee Rideshare Program.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	151,385	338,757	333,117	336,705	**3,588**	**1%**
Maintenance & Operations	2,542,157	2,503,466	2,870,338	2,518,326	**(352,012)**	**(12%)**
Internal Service Fund Allocations	293,539	198,028	211,134	211,134	**-**	**0%**
Capital Outlay	375,343	-	-	-	**-**	**0%**
TOTAL	**3,362,424**	**3,040,251**	**3,414,589**	**3,066,165**	**(348,424)**	**(10%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	6,695	13,902	13,871	13,808	**(63)**	**0%**
Proposition C	-	37	64	64	**-**	**0%**
Transit	3,064,326	2,977,170	3,351,493	2,988,426	**(363,067)**	**(11%)**
Air Quality Improvement	96,702	49,142	49,161	63,867	**14,706**	**30%**
Intergovernmental Grants	194,701	-	-	-	**-**	**0%**
TOTAL	**3,362,424**	**3,040,251**	**3,414,589**	**3,066,165**	**(348,424)**	**(10%)**

HARBOR, BUSINESS AND TRANSIT

Core Service Activities

Adopted FY 2009-10 (74%) Total Staff Hours: 12,366
Adopted FY 2010-11 (61%) Total Staff Hours: 7,571

Harbor

- Monitor City operations within King Harbor's 1,400 slips and approximately 60 retail businesses.
- Manage and provide problem-solving assistance to 13 privately-operated master ground lessees.
- Manage the terms and conditions of 12 direct leases between the City and private businesses.
- Monitor and coordinate efforts between Police, Fire, Recreation and Community Services, and Public Works for services funded by Harbor Tidelands and Harbor Uplands Funds (50+ employees).
- Assist with approximately 5 capital improvement projects.
- Process approximately 10 film application requests.
- Oversee administration of approximately 30 boat hoist coupon books.
- Process approximately 6 subleases or amendments and 1 master lease assignment or amendment for consideration by Council.
- Manage vendor contract to ensure operation of 2 City-owned public parking structures.
- Monitor use of 20 storage spaces at the Pier.
- Evaluate and negotiate approximately 2 lease extension proposals.
- Evaluate approximately 4 proposals and tenant improvement plans.
- Coordinate and attend 12 Harbor Commission meetings, support subcommittees and department-related items before other commissions.
- Research and assist with grant application packages for waterfront improvements.
- Maintain and update Harbor Division web pages.
- Perform 6 Pier area property inspections and address findings with tenants and follow-up on repairs noted on the inspections.
- Calculate and invoice quarterly Fisherman's Wharf Sanitation District assessments for trash removal and general cleaning and maintenance of the Pier and Boardwalk.
- Calculate and invoice quarterly Pier storage fees.
- Compile and transmit base data for dues calculations to the lessee associations in the Harbor Enterprise (Pier Association and King Harbor Association).
- Evaluate proposals for 3 available City-owned sites (135-139 N. International Boardwalk, 400 Fisherman's Wharf, and former Triton property).
- As a member of the Pier Association and King Harbor Association, participate in meetings and promotional events.
- Verify and process all vendor invoices through the MUNIS financial system.
- Monitor Harbor Tidelands and Harbor Uplands Funds monthly and verify expenditures are consistent with the City's Tidelands Trust Agreement.
- Attend 12 monthly Pier merchant meetings.
- Process approximately 15 Pier entertainer permits.

HARBOR, BUSINESS AND TRANSIT

Business Development

- Maintain and update Business Development Division web pages.
- Provide support and assistance to approximately 2 business organizations.
- Manage Riviera Village Business Improvement District contract and coordinate joint activities and new design efforts.
- Verify and process all vendor invoices through the MUNIS financial system.
- Coordinate and attend 12 monthly Economic Development Council meetings.
- Attend 12 monthly Riviera Village Business Improvement District meetings.
- Participate in 26 biweekly Business and Economic Group meetings.
- Provide administrative assistance to support asset management program activities.
- Utilize social media applications as tools for emergency communications with the public and to inform the public about events and emerging activities.

Transit

- Issue approximately 5,000 Metro and BCT bus passes and WAVE applications from students, disabled, seniors and the general public.
- Manage vendor contract with Transportation Concepts for the operation of BCT and WAVE services, serving approximately 400,000 public transportation customers.
- Manage the City's taxi franchise with 4 operators and 160 cabs.
- Manage and monitor Transit funding sources, amounting to over $3 million.
- Attend a minimum of 70 meetings with Metro, Council of Governments, Federal, State, County and local agencies, and professional affiliations.
- Maintain and update BCT web pages.
- Verify and process all vendor invoices through the MUNIS financial system.
- Conduct random maintenance inspections of all bus stop amenities to verify they are maintained in clean and safe condition.
- Manage 5 professional services contracts for Transit support and administrative services.
- Manage qualification process for City's Rideshare program (40 participants) and Bike-To-Work Day event.
- Coordinate BCT presence and participation at the 3-day RUHS Back To School event.

Redevelopment/PFA

- Fund approximately $600,000 to the Handyperson, Commercial Rehabilitation, and Deferred Loan programs in the Recreation and Community Services Department.

HARBOR, BUSINESS AND TRANSIT

Key Projects and Assignments

Adopted FY 2009-10 (10%) Total Staff Hours: 1,574
Adopted FY 2010-11 (29%) Total Staff Hours: 3,670

	Hours
▪ Manage audits of 3 leaseholds by June 2011.	240
▪ Organize the 6th Annual Economic Development Summit by June 2011.	150
▪ Complete an alternatives study for improved operation, customer satisfaction and fiscal sustainability of the parking structures by March 2011.	350
▪ Complete a feasibility study for a Harbor and Pier Business Improvement District by December 2010.	320
▪ Complete an alternatives study for renovation or replacement of the parking structures by March 2011.	300
▪ Complete an updated boat ramp alternatives study by June 2011.	300
▪ Collaborate with the Fire Chief on the development of an operational and procedures policy regarding the installation of the mooring basin in the main channel of King Harbor by March 2011.	280
▪ Collaborate with Engineering and Public Works to initiate capital improvement projects by June 2011 and complete within specified project duration.	180
▪ Revisit the Fisherman's Wharf Sanitation District assessment formula and align with private sector methods by June 2011.	340
▪ Develop updated financial models – *cash flows* - of revenues and expenditures of the Harbor Tidelands and Uplands Funds by June 2011.	100
▪ Implement Phase II of redondobeachresort.org in alignment with Redondo Beach's brand launch by December 2010.	100
▪ Collaborate with the Planning Department for the evaluation and review of Resnick leasehold improvements by December 2010.	140
▪ Update Best Management Practices (BMPs) leaflets and deliver to stakeholders by October 2010**.**	80
▪ Monitor social media web applications (e.g., Face Book, Twitter, others) for their potential use as internal and external communication tools by June 2011.	120
▪ Oversee and assist with the completion of annual AQMD Ridership reports by February 2011.	150
▪ Monitor progress of proposed Coastal Marina Permit, and assist Fire Department with report to Council by July 2010.	100
▪ Assist City Manager with a presentation to the Harbor Commission on the development process of a Master Plan for Mole B by September 2010.	220
▪ Assist the Assistant City Manager with identifying a location for the development of a boat launch ramp by September 2010.	200

HARBOR, BUSINESS AND TRANSIT

Customer Service and Referrals

Adopted FY 2009-10 (16%) Total Staff Hours: 2,700
Adopted FY 2010-11 (10%) Total Staff Hours: 1,239

- Respond within 2 to 3 business days to all inquiries sent through the Comcate "Customer Service Center" system.
- Provide at least 10 hours of relevant training to department staff, including customer service skills.
- Respond within 24 hours to transportation related customer service inquiries; verify contractors' responses to inquiries, as applicable.
- Respond within 1 business day to public inquiries and/or complaints related to Pier/Harbor activities.
- Process and return BCT and WAVE applications from the public within 10 business days.
- Respond to approximately 20 phone calls each month for information concerning the Pier, Boardwalk or Harbor areas.
- Respond to approximately 50 visitors at public counters each month for information concerning Transit programs, Pier entertainer permits, film permits and Boat Hoist Coupon books.

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PUBLIC WORKS

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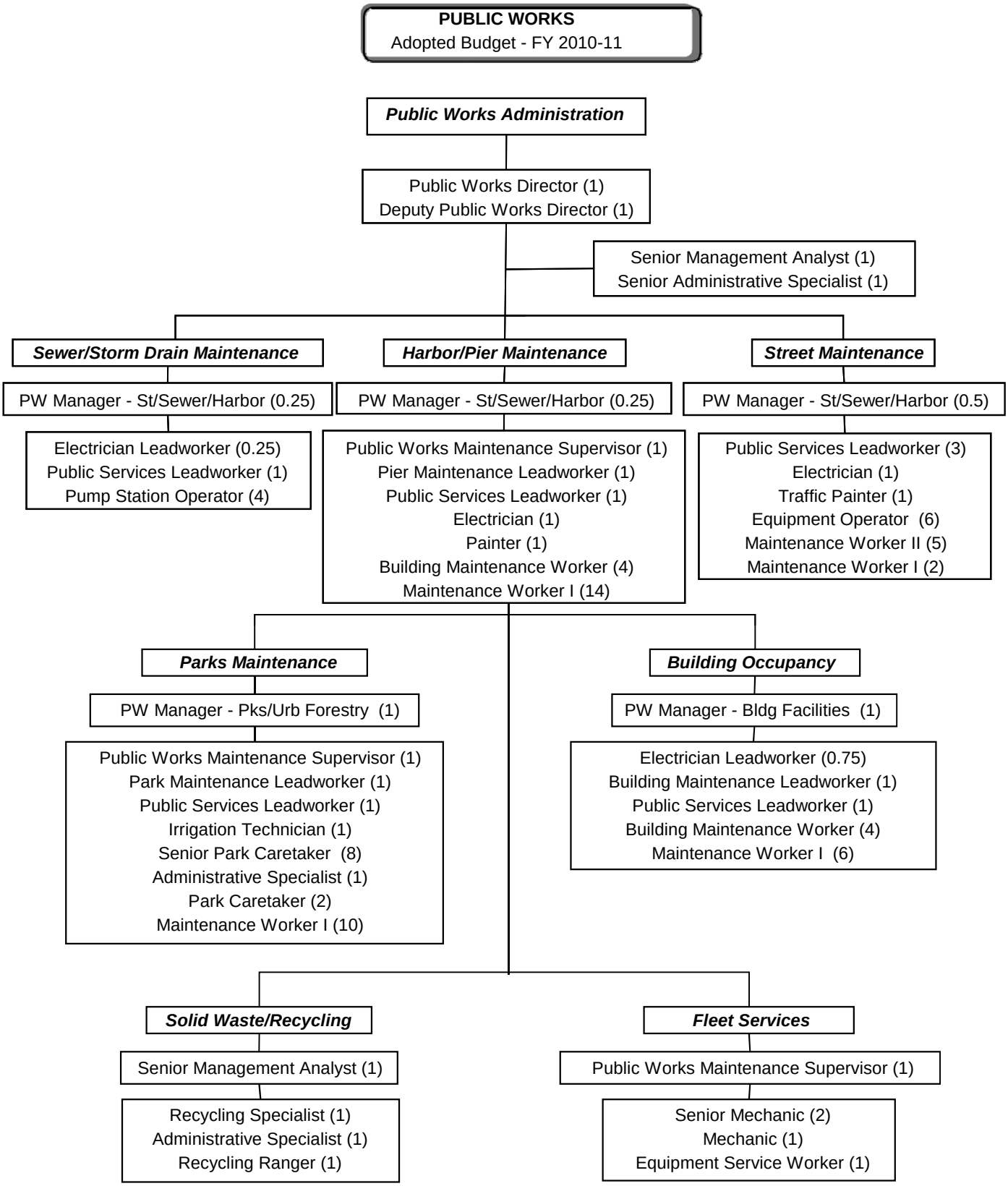
BEACH

PUBLIC WORKS

Mission Statement: *The Public Works Department is committed to providing the highest quality maintenance, construction, and operations of the public facilities, projects, and programs under its care in the most cost-efficient manner to ensure the satisfaction of the community and maintain a high quality of life in the neighborhoods.*


PUBLIC WORKS
Adopted Budget - FY 2010-11
Public Works Administration
Public Works Director (1)
Deputy Public Works Director (1)
Senior Management Analyst (1)
Senior Administrative Specialist (1)
Sewer/Storm Drain Maintenance
PW Manager - St/Sewer/Harbor (0.25)
Electrician Leadworker (0.25)
Public Services Leadworker (1)
Pump Station Operator (4)
Harbor/Pier Maintenance
PW Manager - St/Sewer/Harbor (0.25)
Public Works Maintenance Supervisor (1)
Pier Maintenance Leadworker (1)
Public Services Leadworker (1)
Electrician (1)
Painter (1)
Building Maintenance Worker (4)
Maintenance Worker I (14)
Street Maintenance
PW Manager - St/Sewer/Harbor (0.5)
Public Services Leadworker (3)
Electrician (1)
Traffic Painter (1)
Equipment Operator (6)
Maintenance Worker II (5)
Maintenance Worker I (2)
Parks Maintenance
PW Manager - Pks/Urb Forestry (1)
Public Works Maintenance Supervisor (1)
Park Maintenance Leadworker (1)
Public Services Leadworker (1)
Irrigation Technician (1)
Senior Park Caretaker (8)
Administrative Specialist (1)
Park Caretaker (2)
Maintenance Worker I (10)
Building Occupancy
PW Manager - Bldg Facilities (1)
Electrician Leadworker (0.75)
Building Maintenance Leadworker (1)
Public Services Leadworker (1)
Building Maintenance Worker (4)
Maintenance Worker I (6)
Solid Waste/Recycling
Senior Management Analyst (1)
Recycling Specialist (1)
Administrative Specialist (1)
Recycling Ranger (1)
Fleet Services
Public Works Maintenance Supervisor (1)
Senior Mechanic (2)
Mechanic (1)
Equipment Service Worker (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11
PUBLIC WORKS

Administration

1.00	Public Works Director
1.00	Deputy Public Works Director
1.00	Senior Management Analyst
1.00	Senior Administrative Specialist
4.00	

Street Maintenance

0.50	PW Manager - St/Sewer/Harbor
3.00	Public Services Leadworker
1.00	Electrician
1.00	Traffic Painter
6.00	Equipment Operator
5.00	Maintenance Worker II
2.00	Maintenance Worker I
18.50	

Fleet Services

1.00	Public Works Maintenance Supervisor
2.00	Senior Mechanic
1.00	Mechanic
1.00	Equipment Service Worker
5.00	

Sewer / Storm Drain Maintenance

0.25	PW Manager - St/Sewer/Harbor
0.25	Electrician Leadworker
1.00	Public Services Leadworker
4.00	Pump Station Operator
5.50	

Solid Waste / Recycling

1.00	Senior Management Analyst
1.00	Recycling Specialist
1.00	Administrative Specialist
1.00	Recycling Ranger
4.00	

Building Occupancy

1.00	PW Manager - Bldg Facilities
0.75	Electrician Leadworker
1.00	Building Maintenance Leadworker
1.00	Public Services Leadworker
4.00	Building Maintenance Worker
6.00	Maintenance Worker I
13.75	

Harbor / Pier Maintenance

0.25	PW Manager - St/Sewer/Harbor
1.00	Public Works Maintenance Supervisor
1.00	Pier Maintenance Leadworker
1.00	Public Services Leadworker
1.00	Electrician
1.00	Painter
4.00	Building Maintenance Worker
14.00	Maintenance Worker I
23.25	

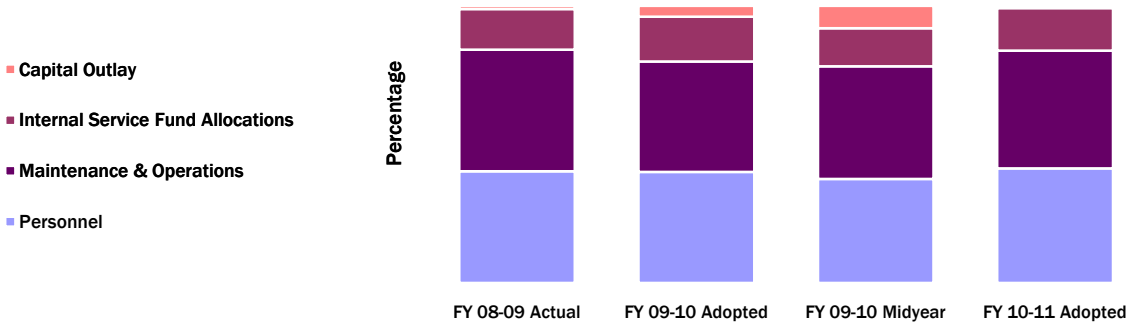
Parks Maintenance

1.00	PW Manager - Pks/Urb Forestry
1.00	Public Works Maintenance Supervisor
1.00	Park Maintenance Leadworker
1.00	Public Services Leadworker
1.00	Irrigation Technician
8.00	Senior Park Caretaker
1.00	Administrative Specialist
2.00	Park Caretaker
10.00	Maintenance Worker I
26.00	

TOTAL PERSONNEL: 100.00

PUBLIC WORKS

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	8,458,927	8,310,058	8,108,077	7,968,274	**(139,803)**	**(2%)**
Maintenance & Operations	9,209,358	8,239,680	8,820,649	8,204,982	**(615,667)**	**(7%)**
Internal Service Fund Allocations	3,077,106	3,354,400	2,974,693	2,974,693	**-**	**0%**
Capital Outlay	226,145	807,250	1,732,493	147,624	**(1,584,869)**	**(91%)**
TOTAL	**20,971,536**	**20,711,388**	**21,635,912**	**19,295,573**	**(2,340,339)**	**(11%)**



Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	3,665,351	3,820,951	3,817,018	3,403,462	**(413,556)**	**(11%)**
State Gas Tax	1,183,382	1,376,155	1,556,100	1,356,485	**(199,615)**	**(13%)**
Street Landscaping & Lighting	2,350,315	2,528,598	2,504,616	2,449,698	**(54,918)**	**(2%)**
Intergovernmental Grants	121,352	68,577	69,411	68,041	**(1,370)**	**(2%)**
Harbor Tidelands	2,014,809	1,760,151	1,797,040	1,794,477	**(2,563)**	**0%**
Harbor Uplands	2,072,163	1,823,880	1,519,863	1,543,694	**23,831**	**2%**
Solid Waste	2,999,340	3,258,359	3,392,201	3,292,991	**(99,210)**	**(3%)**
Wastewater	1,214,062	856,090	859,148	862,014	**2,866**	**0%**
Vehicle Replacement	2,523,680	2,405,503	3,320,640	1,699,958	**(1,620,682)**	**(49%)**
Building Occupancy	2,827,082	2,813,124	2,799,875	2,824,753	**24,878**	**1%**
TOTAL	**20,971,536**	**20,711,388**	**21,635,912**	**19,295,573**	**(2,340,339)**	**(11%)**

PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION

Purpose: The Public Works Administration Division provides high quality customer service to both internal customers (City departments) and external customers (the public), and ensures that department-wide efficiencies and strategic goals, such as maintaining and improving public facilities, infrastructure and open spaces and improving the attractiveness and livability of the City's neighborhoods, are achieved. To accomplish this, the Administration Division manages a $20 million Public Works budget that includes three internal service funds, Major Facilities Repair, Building Occupancy and Vehicle Replacement, as well as a Solid Waste Enterprise Fund, a portion of the Wastewater Enterprise Fund, and Harbor Uplands and Harbor Tidelands Funds. The division also oversees 106 employees distributed throughout the department's eight divisions and operations including Administration, Harbor/Pier Maintenance , Street Maintenance, Park Maintenance, Solid Waste/Recycling, Sewer/Storm Drain, Building Maintenance/Occupancy and Fleet Services.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	390,041	396,434	396,573	407,390	**10,817**	**3%**
Maintenance & Operations	285,450	19,630	19,630	31,630	**12,000**	**61%**
Internal Service Fund Allocations	118,733	176,978	166,483	166,483	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**794,224**	**593,042**	**582,686**	**605,503**	**22,817**	**4%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	374,492	390,220	380,981	388,249	**7,268**	**2%**
Street Landscaping & Lighting	15,936	44,883	44,005	44,351	**346**	**1%**
Solid Waste	76,014	84,481	84,119	97,902	**13,783**	**16%**
Wastewater	327,782	73,458	73,581	75,001	**1,420**	**2%**
TOTAL	**794,224**	**593,042**	**582,686**	**605,503**	**22,817**	**4%**

PUBLIC WORKS

BUILDING OCCUPANCY

Purpose: The Building Occupancy Division, consisting of building maintenance and custodial services, maintains and repairs all City facilities. Building maintenance consists of carpentry and painting and maintains 441,335 square feet of 67 City-owned building and facilities. Building Occupancy ensures adequate maintenance and replacement of durable capital goods and supplies, and provides internal service maintenance support to other departments and facilities. This helps to assure maintenance and improvement of public facilities.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,191,744	1,093,403	1,088,185	1,101,596	**13,411**	**1%**
Maintenance & Operations	1,261,809	1,319,492	1,333,025	1,344,492	**11,467**	**1%**
Internal Service Fund Allocations	367,802	400,229	378,665	378,665	**-**	**0%**
Capital Outlay	5,727	-	-	-	**-**	**0%**
TOTAL	**2,827,082**	**2,813,124**	**2,799,875**	**2,824,753**	**24,878**	**1%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Building Occupancy	2,827,082	2,813,124	2,799,875	2,824,753	**24,878**	**1%**
TOTAL	**2,827,082**	**2,813,124**	**2,799,875**	**2,824,753**	**24,878**	**1%**

PUBLIC WORKS

FLEET SERVICES

Purpose: Fleet Services provides efficient, economical vehicle and equipment maintenance for all City equipment by performing preventive maintenance service, repair, and replacement of the City's 250-unit fleet and maintains an equipment inventory with a current market value of approximately $8,000,000.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	481,152	434,018	432,095	433,924	**1,829**	**0%**
Maintenance & Operations	1,687,826	1,076,550	1,081,942	951,550	**(130,392)**	**(12%)**
Internal Service Fund Allocations	184,983	180,435	166,860	166,860	**-**	**0%**
Capital Outlay	220,418	714,500	1,639,743	147,624	**(1,492,119)**	**(91%)**
TOTAL	**2,574,379**	**2,405,503**	**3,320,640**	**1,699,958**	**(1,620,682)**	**(49%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Intergovernmental Grants	50,699	-	-	-	**-**	**0%**
Vehicle Replacement	2,523,680	2,405,503	3,320,640	1,699,958	**(1,620,682)**	**(49%)**
TOTAL	**2,574,379**	**2,405,503**	**3,320,640**	**1,699,958**	**(1,620,682)**	**(49%)**

PUBLIC WORKS

HARBOR / PIER MAINTENANCE

Purpose: The Harbor/Pier Maintenance Division ensures that the Pier and Harbor areas are clean, litter free, safe, properly maintained and aesthetically pleasing for the residents and visitors. Also, this division ensures that the Seaside Lagoon is maintained in accordance with the Los Angeles County Health Department and Los Angeles Regional Water Quality Control Board standards. Services are provided to maintain and improve public facilities, infrastructure and open spaces.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	2,072,972	1,911,866	1,678,035	1,764,740	**86,705**	**5%**
Maintenance & Operations	1,522,096	1,094,510	1,159,947	1,094,510	**(65,437)**	**(6%)**
Internal Service Fund Allocations	491,904	577,655	478,921	478,921	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**4,086,972**	**3,584,031**	**3,316,903**	**3,338,171**	**21,268**	**1%**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Harbor Tidelands	2,014,809	1,760,151	1,797,040	1,794,477	**(2,563)**	**0%**
Harbor Uplands	2,072,163	1,823,880	1,519,863	1,543,694	**23,831**	**2%**
TOTAL	**4,086,972**	**3,584,031**	**3,316,903**	**3,338,171**	**21,268**	**1%**

PUBLIC WORKS

SEWER / STORM DRAIN MAINTENANCE

Purpose: The Sewer/Storm Drain Maintenance Division is responsible for the cleaning and maintenance of the City's 112 miles of sewer collection system and storm drains. The sewer activity is supported with 15 pump stations and 9 back-up generators. Storm drain maintenance includes 185,756 feet of drains and 1,129 catch basins. Line maintenance is an ongoing process for preventive maintenance measures. Sewage collection lines are cleaned 1 to 4 times per year while certain chronic areas require greater frequency. These services are to maintain and improve the City's infrastructure.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	625,500	535,220	559,541	555,634	**(3,907)**	**(1%)**
Maintenance & Operations	135,065	171,870	265,350	161,870	**(103,480)**	**(39%)**
Internal Service Fund Allocations	313,170	246,647	215,784	215,784	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**1,073,735**	**953,737**	**1,040,675**	**933,288**	**(107,387)**	**(10%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	187,455	171,105	255,108	146,275	**(108,833)**	**(43%)**
Wastewater	886,280	782,632	785,567	787,013	**1,446**	**0%**
TOTAL	**1,073,735**	**953,737**	**1,040,675**	**933,288**	**(107,387)**	**(10%)**

PUBLIC WORKS

SOLID WASTE / RECYCLING

Purpose: The Solid Waste/Recycling Division is responsible for managing the City's solid waste and recycling collection services and the City's Household Hazardous Waste Collection Program. In addition, it provides ongoing environmental and recycling education programs for the residents, school district, businesses and City departments.
The division also manages the City's solid waste handling services agreement and monitors the solid waste hauling contractor that is responsible for the collection of refuse, green waste, recyclables, household hazardous waste and bulky items. The division oversees and responds to complaints and service requests. These services improve the attractiveness and livability of neighborhoods.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	341,950	307,459	307,843	355,595	**47,752**	**16%**
Maintenance & Operations	2,436,665	2,492,218	2,627,544	2,555,520	**(72,024)**	**(3%)**
Internal Service Fund Allocations	124,241	136,251	134,745	134,745	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**2,902,856**	**2,935,928**	**3,070,132**	**3,045,860**	**(24,272)**	**(1%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Solid Waste	2,902,856	2,935,928	3,070,132	3,045,860	**(24,272)**	**(1%)**
TOTAL	**2,902,856**	**2,935,928**	**3,070,132**	**3,045,860**	**(24,272)**	**(1%)**

PUBLIC WORKS

STREET MAINTENANCE

Purpose: The Street Maintenance Division is responsible for maintaining concrete and asphalt improvements within the City's street and alley right-of-ways, street sweeping, street signs, street lights (1,892 City owned), and 55 signalized intersections. The maintenance tasks include street paving, curb, gutter and sidewalk, street sweeping, graffiti removal, traffic painting, parking lots, catch basins and disaster-preparedness related to street maintenance. These services are to maintain and improve infrastructure.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,442,541	1,475,531	1,481,955	1,493,784	**11,829**	**1%**
Maintenance & Operations	1,138,436	1,335,931	1,540,553	1,279,931	**(260,622)**	**(17%)**
Internal Service Fund Allocations	848,271	813,882	785,720	785,720	**-**	**0%**
Capital Outlay	-	-	-	-	**-**	**0%**
TOTAL	**3,429,248**	**3,625,344**	**3,808,228**	**3,559,435**	**(248,793)**	**(7%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	854,950	829,227	825,679	834,648	**8,969**	**1%**
State Gas Tax	1,183,382	1,376,155	1,556,100	1,356,485	**(199,615)**	**(13%)**
Street Landscaping & Lighting	1,370,446	1,419,962	1,426,449	1,368,302	**(58,147)**	**(4%)**
Solid Waste	20,470	-	-	-	**-**	**0%**
TOTAL	**3,429,248**	**3,625,344**	**3,808,228**	**3,559,435**	**(248,793)**	**(7%)**

PUBLIC WORKS

PARKS MAINTENANCE

Purpose: The Parks Division maintains 181 acres of parklands throughout the City and the City's open spaces to provide aesthetically pleasing surroundings every day of the year. Maintenance includes 14 parks and 19 parkettes, Edison Right of Way greenbelts, the school district sports fields, as well as the visible median strips and parkways along the main streets throughout the City. The division also administers the tree pruning program for approximately 11,000 trees.

Operating Expenses	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
Personnel	1,913,027	2,156,127	2,163,850	1,855,611	**(308,239)**	**(14%)**
Maintenance & Operations	742,011	729,479	792,658	785,479	**(7,179)**	**(1%)**
Internal Service Fund Allocations	628,002	822,323	647,515	647,515	**-**	**0%**
Capital Outlay	-	92,750	92,750	-	**(92,750)**	**(100%)**
TOTAL	**3,283,040**	**3,800,679**	**3,696,773**	**3,288,605**	**(408,168)**	**(11%)**

Funding Sources	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Midyear	FY 10-11 Adopted	Increase/ Decrease	
General Fund	2,248,454	2,430,399	2,355,250	2,034,290	**(320,960)**	**(14%)**
Street Landscaping & Lighting	963,933	1,063,753	1,034,162	1,037,045	**2,883**	**0%**
Intergovernmental Grants	70,653	68,577	69,411	68,041	**(1,370)**	**(2%)**
Solid Waste	-	237,950	237,950	149,229	**(88,721)**	**(37%)**
TOTAL	**3,283,040**	**3,800,679**	**3,696,773**	**3,288,605**	**(408,168)**	**(11%)**

PUBLIC WORKS

Core Service Activities

Adopted FY 2009-10 (73%) Total Staff Hours: 161,280
Adopted FY 2010-11 (76%) Total Staff Hours: 157,143

- Process and document over 11,000 annual public inquiries and requests for service within 24 hours.
- Oversee the solid waste contractor that provides collection and disposal/recycling of approximately 42,500 tons of solid waste, 6,709 tons of green waste, and 10,293 tons of recycling from 30,000 residential and commercial customers annually.
- Complete maintenance inspections of 12 major City building facilities on a monthly basis.
- Maintain 79 restroom stalls and 19 upright wall fixtures on the Pier.
- Manage Vehicle Replacement Fund by repairing and servicing 260 City vehicles and trucks and the fueling station.
- Mitigate approximately 1,000 trip hazards annually on sidewalks within 24 hours of receipt of report.
- Perform maintenance inspections of playground equipment in 22 parks and parkettes twice per month.
- Maintain 15 sewer pump stations and 112 miles of main sewer lines.
- Maintain 127 miles of streets, parkways, and medians.
- Maintain 6.7 million square feet of sidewalk and 8.63 miles of bike path.
- Perform street sweeping on 27,440 miles of residential and commercial areas annually.
- Maintain 1,894 City-owned street lights and 56 signalized intersections, 31 beacons, 12 sets of speed cushions and 11 flashing in-pavement crosswalks.
- Maintain approximately 33 acres of landscaped greenbelts, medians and other public facilities.
- Provide enhanced maintenance of City entrance gateways on Artesia Boulevard, Torrance Boulevard and PCH/Catalina on a weekly basis.
- Prune 3,000 street and parkway trees annually, and ensure overall maintenance of approximately 12,000 City-owned trees.
- Maintain 67 City-owned buildings totaling 438,935 square feet.
- Repair and replace approximately 11,100 City-owned signs annually, including traffic control, street name, street sweeping, park signs, etc.
- Review, approve, and process approximately 25 construction and demolition waste management plans.
- Provide quality maintenance for 33 parks and parkettes.
- Maintain 185,756 feet of storm drains, 1,129 catch basins and 4 controlled debris basin systems units (CDS).
- Maintain new and old Horseshoe Pier, and Harbor facilities including 2 parking structures, boat basins, break wall, and Seaside Lagoon facility.
- Repair an average of 2,200 potholes annually.
- Monitor City-wide utility usage including 294 energy accounts, 235 water accounts and 25 natural gas accounts to reduce utility usage and costs whenever possible.

PUBLIC WORKS

- Maintain water quality at Seaside Lagoon.
- Administer an Accident Review Committee process to identify causes of accidents and reduce future injuries, property damage and workers compensation costs.
- Maintain 65 trees in the Harbor area.
- Administer monthly and quarterly steam cleaning and power washing of sidewalks in 4 commercial districts and 31 other heavily traveled areas.
- Maintain 5 illuminated gateway signs on an as-needed basis.
- Maintain 45 potted plants in the Harbor area.
- Respond to 156 sewer and storm drain emergency calls.
- Respond to 30 street lighting and traffic signal emergency calls.

Key Projects and Assignments

Adopted FY 2009-10 (14%) Total Staff Hours: 30,660
Adopted FY 2010-11 (11%) Total Staff Hours: 22,735

	Hours
Continue to evaluate and explore possible methods, procedures, and efficiencies for any cost savings in the Street Landscaping and Lighting programs, along with seeking alternative revenue sources by December 2010.	260
Complete refuse assessment process and rate adjustment by August 2010.	160
Continue work on the new solid waste contract Request for Proposal (RFP) process through November 2010.	320
Purchase 4 replacement vehicles by April 2011.	75
Complete preparation/setup and breakdown/cleanup of all City sponsored special events by June 2011.	8,650
Assist in the completion of the capital improvement projects as stated in the Strategic Plan by June 2011.	7,250
Repair ramp and install new sidewalk at H, I and J docks by May 2011.	360
Complete Catalina and Beryl median landscape improvements by October 2010.	2,100
Remove unnecessary wayfinding signs by June 2011.	160
Continue to monitor programs and process applications for available Federal stimulus funding by June 2011.	100
Install approximately 1,500 LED streetlight fixtures to reduce energy costs and greenhouse gas emissions by March 2011.	950
Assist with the move of library staff and equipment into new North Branch Library by September 2010.	240
Assist Recreation and Community Services Department with relocation out of Knob Hill Center and into new facility by June 2011.	400

PUBLIC WORKS

▪ Continue to hire, utilize and supervise Transitional Subsidized Employment (TSE) workers to assist with maintenance functions and special projects through October 2010.	200
▪ Replace structural beams in the Starboard Attitude building by August 2010.	250
▪ Remove concrete planters and concrete decking at Pier Plaza by January 2011.	300
▪ Implement environmentally friendly custodial practices at North Branch Library and begin to implement similar practices at other City facilities by February 2011.	70
▪ Develop and implement a termite control and mitigation plan for all City facilities by November 2010.	200
▪ Consolidate security monitoring contracts for all City facilities by January 2011.	60
▪ Work with AKM Consulting to review and improve sewer systems infrastructure and implement findings identified in consultant's report by June 2011.	120
▪ Maintain 35-50 new vessel moorings in the main Harbor channel by June 2011.	60
▪ Develop and implement efficiency improvements to keep the Harbor Uplands area maintained at the highest standards possible given reduced resources by June 2011.	50
▪ Remove all vehicles and equipment from the Kingsdale Avenue storage area in preparation for the Transit Center Project by August 2010.	400

Customer Service and Referrals

Adopted FY 2009-10 (13%) Total Staff Hours: 28,540
Adopted FY 2010-11 (13%) Total Staff Hours: 28,122

- The Street and Sewer Divisions will continue the "*How Did We Do?*" customer survey cards to ascertain customer service satisfaction beginning July 1, 2010.
- With the OPRA work order program, the Public Works Department is able to respond to all work order requests within 24 to 48 hours, providing a timeline on when the work will begin along with the anticipated time of completion.
- With the OPRA work order program, monthly reports showing the status of all work orders will be available for distribution upon request to all customers beginning July 1, 2010.

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CAPITAL IMPROVEMENTS SUMMARY

redondo
BEACH

CAPITAL IMPROVEMENTS

Five-Year Capital Improvement Program (CIP)
2010-2011 Budget

OVERVIEW

Each year the City of Redondo Beach updates its Capital Improvement Program (CIP) document. The CIP, as adopted by the City Council, is a five-year program. As a planning tool, it identifies needs, establishes priorities, and forecasts the expenditures for all projects in the plan. The Program identifies the capital investment necessary to meet our general plan.

The Five-Year CIP is a living document that changes and evolves as dictated by physical need, funding availability, community involvement, and legal requirements on the Federal, State and local levels. Some projects are high priority due to the condition of the infrastructure while others are dependent upon obtaining grants or other funding. The CIP is revised every year as the City's priorities and needs are reevaluated. All of the proposals are designed to make the City a safer, more pleasant environment for residents, businesses and visitors.

For purposes of the CIP, capital projects are usually defined as new, replacement of, or improvements to infrastructure which have a minimum life expectancy of five years and a minimum expense of $15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

CIP PROCESS

Preparation of the CIP document involves the efforts of staff at many levels to identify problems, study and estimate costs, and locate funding sources. Proposals are carefully researched in relation to asset condition and specific City Council adopted criteria established in the original CIP process. These criteria are:

- Does it complete an existing project?
- Is it mandated by the State or Federal government?
- Is there significant outside funding for the project?
- Is it necessary to address an immediate public health or safety concern?
- Was it previously scheduled in the prior Five-Year CIP?
- Does it implement a Strategic Plan goal?
- Will it result in significant operating savings or additional revenue in the future that makes a compelling case for making this investment solely on a financial basis? If yes, can we ensure that these savings will in fact occur?
- Does it promote economic development?
- What additional operating costs are associated with the project (e.g., personnel, maintenance)?
- Is maintenance affordable for the project?
- If funded by multiple sources, will funds with the most restrictions be used first (in keeping with adopted Financial Principles)?

The requests are then ranked by funding priorities (imperative, essential, important and desirable). From this, projects are recommended to the City Manager based on funding availability.

The City Manager recommends the Proposed CIP to the Mayor and City Council. The CIP is also reviewed by the Budget and Finance Commission and the Public Works Commission. The Planning Commission reviews the CIP to ensure that it is consistent with the City's General Plan. City Council holds a study session on the Proposed CIP and solicits comments from the public on the proposed projects. The Proposed CIP is then presented for approval to the City Council along with the recommendations of the Commissions.

FINANCING – HOW TO PAY FOR THE PROJECTS

There are a number of ways to finance capital improvement projects. Whenever possible, users or persons benefiting from improvement or replacement of infrastructure should pay a portion of the capital costs. This means that policy changes, fee increases and new sources of revenue are necessary if recommended projects are to proceed. User fees include park and recreation facility fees, developer fees and sewer user fees to name a few.

Other ways that we finance capital improvement projects are through the use of cash reserves, bond issues and grants.

- In coordination with the adoption of the CIP and annual Budget, reserve funds are made available for capital projects. The City exercises restraint in the spending down of reserve funds. This means difficult decisions must be made regarding priorities. Some projects may need to be deferred pending new funding opportunities (such as grants).
- The City currently has no general obligation indebtedness.
- The City utilizes various State and Federal grants that provide funding for some of the projects listed in the CIP.

The first-year funding recommendations for capital projects are included in the 2010-11 Adopted Budget. Those recommendations should, however, be viewed as part of "setting the table" for the future. Accordingly, the five-year plan should be viewed as merely the first step in addressing future needs of the City and will not immediately resolve all problems. Significant infrastructure needs have been addressed over the last few years; however, it will take time to completely rehabilitate the City's assets. The recommended long-range replacement program will protect the valuable assets that we are keeping for future generations.

Below is a timetable that highlights critical dates during the CIP process. Following this overview is the 2010-11 Adopted Capital Improvement Projects Summary.

CIP TIMELINE

January

- Distribute CIP instruction manual
- CIP presentation at staff budget meeting

February

- Departments review Proposed CIP requests with City Commissions
- Departments submit CIP requests to CIP Coordinating Team

March

- CIP Coordinating Team confirms information and forwards to CIP Review Committee
- CIP Committee meets with departments

April

- CIP Committee reviews and ranks requests for City Manager
- Budget & Finance Commission and Public Works Commission review proposed CIP requests

May

- City Manager presents Proposed CIP to City Council
- Planning Commission adopts resolution finding Proposed CIP consistent with the City's General Plan

June

- City Council meetings for Proposed Budget and Proposed CIP
- City Council adopts Budget and CIP

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY FUNCTION
FISCAL YEAR 2010-2011

Fund / Function	Carryover FY 2009-10	Adopted FY 2010-11
Funding Source:		
Traffic Congestion Relief	-	607,726
Storm Drain Improvement	323,556	-
Local Transportation Tax	73,965	-
Proposition C	1,726,836	1,867,007
Measure R	-	140,000
Intergovernmental Grants	7,022,044	1,877,182
Comm Develop Block Grant	240,080	-
Narcotic forfeiture & Seizure	32,267	-
Subdivision Park Trust	157,635	75,000
Capital Projects	3,902,973	1,469,000
Harbor Tidelands	4,664,665	1,457,500
Harbor Uplands	1,369,710	20,000
Wastewater	5,400,151	-
Total	**24,913,882**	**7,513,415**
Function:		
Sewers and Wastewater	5,400,151	-
Street/Transit	6,131,156	1,032,453
Harbor	4,308,544	1,452,500
Parks	481,733	409,462
Public Facilities	6,254,895	4,505,000
Drainage Improvements	2,145,068	-
General Improvements	192,335	114,000
Total	**24,913,882**	**7,513,415**

GRAND TOTAL = 32,427,297

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2010-2011

Fund	Carryover FY 2009-10	Adopted FY 2010-11	Total Appropriation
Traffic Congestion Relief			
Residential Street Rehab	-	607,726	607,726
Total	**-**	**607,726**	**607,726**
Storm Drain Improvement			
Dry Weather Bacterial TMDL Implementation	72,900	-	72,900
Low Flow Diversion - Sapphire Storm Drain	16,712	-	16,712
Wet Weather Bacterial TMDL Implementation	233,944	-	233,944
Total	**323,556**	**-**	**323,556**
Local Transportation Tax			
Citywide Curb Ramp Improvements	73,965	-	73,965
Total	**73,965**	**-**	**73,965**
Proposition C			
Bicycle Transportation Plan Implementation	77,708	-	77,708
Bus Bench & Shelter Replacement Program	253,941	-	253,941
Catalina/Harbor Advanced Traffic Signal Maintenance	231,579	-	231,579
Citywide Pavement Management Survey	30,222	28,927	59,149
Grant Ave/Artesia Blvd Countdown Pedestrian Signals	3,300	-	3,300
Harbor Drive Resurfacing - Beryl to Herondo	675,000	-	675,000
North Redondo Beach Bikeway Lighting	-	18,080	18,080
Transit Center Project	455,086	1,820,000	2,275,086
Total	**1,726,836**	**1,867,007**	**3,593,843**

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2010-2011

Fund	Carryover FY 2009-10	Adopted FY 2010-11	Total Appropriation
Measure R			
Citywide Pavemeent Management Survey	-	140,000	140,000
Total	**-**	**140,000**	**140,000**
Intergovernmental Grants			
Alta Vista Tennis Court Resurfacing	-	24,000	24,000
Alta Vista Park Diversion and Re-use	1,015,368	-	1,015,368
Bus Bench Replacement	108,492	-	108,492
Bus Bench & Shelter Replacement Program	336,906	-	336,906
Dominquez Park RR Building ADA/Exterior Improvement	-	10,462	10,462
Esplanade Streetscape Improvements	1,253,634	-	1,253,634
Grant Ave/Artesia Blvd Countdown Pedestrian Signals	29,700	-	29,700
Harbor Patrol Facility Replacement	675,000	-	675,000
LED Streetlight Replacement Project	618,000	-	618,000
North Redondo Beach Bikeway Lighting	-	162,720	162,720
Prospect Ave Resurfacing - PV Blvd to Anita	896,366	-	896,366
School Safety Zone Program	53,418	-	53,418
Shooting Range Bullet Trap	2,402	-	2,402
Transient Vessel Dock	50,000	-	50,000
Transient Vessel Moorings	125,000	-	125,000
Transit Center Project	1,857,758	1,680,000	3,537,758
Total	**7,022,044**	**1,877,182**	**8,899,226**

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2010-2011

Fund	Carryover FY 2009-10	Adopted FY 2010-11	Total Appropriation
Community Development Block Grant			
Citywide Curb Ramp Improvements	80,000	-	80,000
Dale Page Park RR Building ADA Improvements	97,200	-	97,200
Dominguez Park RR Building ADA/Exterior Improvements	62,880	-	62,880
Total	**240,080**	**-**	**240,080**
Narcotics Forfeiture & Seizure			
PD Records/Juvenile Detention Improvements	32,267	-	32,267
Total	**32,267**	**-**	**32,267**
Subdivision Park Trust			
Anderson Modular Building & Annex Demolition	17,309	17,000	34,309
Aviation Gymnasium Capital Equipment Replacement	26,811	-	26,811
Dominquez Park RR Building ADA/Exterior Improvement	84,515	-	84,515
Veterans Park Bandshell Community Project	-	58,000	58,000
Wilderness Park Brush/Vegetation Thinning	29,000	-	29,000
Total	**157,635**	**75,000**	**232,635**
Capital Projects			
Anderson Modual Building & Annex Demolition	34,315	-	34,315
Aviation Boulevard Resurfacing - Carnegie/Harper	62,644	-	62,644
Aviation Gymnasium Skylight Replacement	-	55,000	55,000
Catalina Corridor Beautification	6,123	-	6,123
Catalina/Harbor Advanced Traffic Signal Management	221,350	-	221,350
Comprehensive City Identity Program	49,356	75,000	124,356
Corporation Yard	1,106	-	1,106
Council Chambers A/V Upgrade	28,802	-	28,802
Council Chambers Entry Major Repairs	-	65,000	65,000
Dry Weather Bacterial TMDL Implementation	512,078	-	512,078

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2010-2011

Fund	Carryover FY 2009-10	Adopted FY 2010-11	Total Appropriation
Capital Projects (cont.)			
Esplanade Streetscape Improvements	476,158	-	476,158
Fleet Garage Roof Replacement	-	125,000	125,000
North Branch Library	1,313,391	-	1,313,391
Path of History	6,993	14,000	20,993
Preventive Maintenance - Alleys, Sidewalks	143,432	-	143,432
Public Art	46,561	-	46,561
Relocation of Recreation and Community Services Department	-	760,000	760,000
Repair of Chamber Damage	53,702	-	53,702
Residential Street Rehab	207,814	75,000	282,814
Riviera Village Streetscape Improvements	164,991	-	164,991
School Safety Zone Program	11,299	-	11,299
Shooting Range Bullet Trap	49,660	-	49,660
Storm Drain System Improvements	119,066	-	119,066
Target Community Improvements	6,090	-	6,090
Torrance Blvd Streetscape Improvements	1,078	-	1,078
Torrance Blvd Streetscape Master Plan	6,544	-	6,544
Traffic Calming Improvements	41,402	-	41,402
Veterans Park Bandshell Community Project	-	60,000	60,000
Veterans Park Improvement/Memorial	164,018	240,000	404,018
Wet Weather Bacterial TMDL Implementation	175,000	-	175,000
Total	**3,902,973**	**1,469,000**	**5,371,973**

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2010-2011

Fund	Carryover FY 2009-10	Adopted FY 2010-11	Total Appropriation
Harbor Tidelands			
Basin II Seawall Corrections	98,732	-	98,732
Boat launch Ramp Location and Alternatives	-	20,000	20,000
California Coastal Trail/Strand Bike Path	60,000	-	60,000
Comprehensive City Identity Program	89,425	25,000	114,425
Development of Mole B	-	10,000	10,000
George Freeth Memorial	-	52,500	52,500
Harbor Patrol Dock Replacement	261,552	-	261,552
Harbor Patrol Facility Replacement	855,325	-	855,325
Harbor Railing Replacement	1,013,713	1,000,000	2,013,713
Harbor Trash Skimmers	37,505	-	37,505
Pier Circulation Improvements	249,761	-	249,761
Pier Parking Structure Repairs	8,623	-	8,623
Pier Piles and Utilities Barrier	-	150,000	150,000
Pier Revitalization	333,288	-	333,288
Pier Structure Repairs	170,054	200,000	370,054
Relocation of Boat Launch	412,460	-	412,460
Seaside Lagoon Rehabilitation	896,081	-	896,081
Transient Vessel Dock	28,058	-	28,058
Transient Vessel Mooring	150,088	-	150,088
Total	**4,664,665**	**1,457,500**	**6,122,165**
Harbor Uplands			
Ave of the Arts & Crafts Repairs	300,000	-	300,000
Boat Launch Ramp Location and Alternatives	-	20,000	20,000
Pier Parking Structure Repairs	500,000	-	500,000
Pier Revitalization	569,710	-	569,710
Total	**1,369,710**	**20,000**	**1,389,710**

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2010-2011

Fund	Carryover FY 2009-10	Adopted FY 2010-11	Total Appropriation
Wastewater			
Marina Way Pump Station Generator Replacement	110,000	-	110,000
Portofino Way Sewer Pump Station	450,000	-	450,000
Sanitary Sewers Facilities Rehabilitation	2,550,069	-	2,550,069
Sanitary Sewer Pump Station Preventive Maintenance	717,798	-	717,798
Sanitary Sewer Pump Station Rehabilitation	1,572,284	-	1,572,284
Total	**5,400,151**	**-**	**5,400,151**
Grand Total	**24,913,882**	**7,513,415**	**32,427,297**

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011

Project	Project Description	Adopted FY 2010-11
Alta Vista Tennis Court Resurfacing	The project will resurface the tennis courts at Alta Vista Park. The Alta Vista Tennis Courts are very popular and generate user-pay revenue for the City. The project supports the City's Strategic Plan goals to improve financial viability, expand economic opportunities, and improve public facilities and infrastructure.	24,000
Anderson Park Modular Building and Annex Demolition	The project will demolish the Modular Building in Anderson Park, grade the site, and install new sod and irrigation. The project supports the City's Strategic Plan goal improve public facilities and infrastructure.	17,000
Aviation Gymnasium Skylight Replacement	The project will replace the skylights in the Aviation Gymnasium. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	55,000
Boat launch Ramp Location and Alternatives	Engineering and design work is needed to identify the location for a Harbor boat launch ramp (a Strategic Plan objective) and to update the City's boat launch alternatives study. Outside contract expertise is needed for this task.	40,000
Citywide Pavement Management Survey	The project will rate the condition of all City streets. This study is required under GASB 34. The project supports the City's strategic plan goals to maintain a high level of public safety, and to improve public facilities and infrastructure.	168,927
Comprehensive City Identity Program	The project will continue implementation of the citywide visual identity and wayfinding program (signage). This phase includes wayfinding and visual identity signage along key business corridors and incorporates standards for park and waterfront regulatory signage. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure , and improve financial viability and expand economic opportunities, especially in the commercial areas.	100,000
Council Chambers Entry Major Repairs	The project will include improvements to the existing Council Chamber entry doors and storefront glass.The Council Chambers entry glass windows and framing show signs of significant deterioration due to wear and tear. The project will include ADA improvements. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and to maintain a high level of public safety.	65,000
Mole B Development Plan	Mole B is the land mass area located at the west end of Marina Way that was created to protect the water area adjacent to King Harbor Marina.	10,000
Dominguez Park Restroom ADA/Exterior Improvements	The project will repair the Dominguez Park Restrooms building to bring the restrooms into compliance with ADA. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure. The project also implements part of the Dominguez Park Master Plan.	10,462
Fleet Garage Roof Replacement	The project will remove and replace the existing roof system to prevent water penetration into the garage and work spaces. The existing roof has deteriorated on the Public Works Fleet Maintenance Garage and Sewer Maintenance storage area. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure.	125,000
George Freeth Memorial	The project will replace the pavement, bench, light and signage at the George Freeth Memorial. City staff members are currently working with the Friends of Freeth fundraising group to create a new George Freeth monument. The original Freeth bust was stolen from the Pier in 2008.	52,500
Harbor Railing Replacement	This Project Replaces exisiting City railing around the entire Harbor including all the boat basins. Approximately 2 miles of railing should be replaced. The project supports the City's Strategic Plan goals to maintain a high level of public safety, improve public facilities and infrastructure, and vitalize the Harbor and Pier areas.	1,000,000
North Redondo Beach Bikeway Lighting	The project includes fabrication and installation of solar-powered pathway lighting and roadway lighting at the midblock crossings along the North Redondo Beach Bikeway. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and to maintain a high level of public safety.	180,800

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Alta Vista Tennis Court Resurfacing	Intergovernmental Grants Fund	<(1,000)	Decreased maintenance
Anderson Park Modular Building and Annex Demolition	Subdivision Park Trust Fund Capital Projects Fund	(5,000)	Decreased maintenance & utilities
Aviation Gymnasium Skylight Replacement	Capital Projects Fund	(1,000)	Decreased maintenance
Boat launch Ramp Location and Alternatives	Harbor Tidelands Fund Harbor Uplands Fund	-	n/a
Citywide Pavement Management Survey	Proposition C Fund Measure R Fund	-	n/a
Comprehensive City Identity Program	Harbor Tidelands Fund Harbor Uplands Fund Capital Projects Fund	<1,000	Increased maintenance
Council Chambers Entry Major Repairs	Capital Projects Fund	(1,000)	Decreased maintenance & utilities
Mole B Development Plan	Harbor Tidelands Fund	-	n/a
Dominguez Park Restroom ADA/Exterior Improvements	CBDG Fund Subdivision Park Trust Fund	<(1,000)	Decreased maintenance & utilities
Fleet Garage Roof Replacement	Capital Projects Fund	(5,000)	Decreased maintenance & utilities
George Freeth Memorial	Harbor Tidelands Fund	1,000	Increased maintenance
Harbor Railing Replacement	Harbor Tidelands Fund	10,000	Increased maintenance
North Redondo Beach Bikeway Lighting	Proposition C Fund Intergovernmental Grants Fund	1,000	Increased maintenance

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011

Project	Project Description	Adopted FY 2010-11
Path of History	The Path of History is a plan for a series of pedestrian-oriented markers, located in significant, accessible public locations throughout the City. The markers portray the City's rich history through photographs and educational text. The City assumed oversite of the project from the Leadership Class of 2002. The project supports the City's Strategic Plan goal to improve public facilitites and infrastructure.	14,000
Pier Piles & Utilities Barrier	This project will install a new barrier at pier piles level, along the north, south and west beach sides of the pier to prevent unauthorized access to the pier and utilities. The project supports the City's Strategic Plan goals to maintain a high level of public safety, and vitalize the Harbor and Pier areas.	150,000
Pier Structure Repairs	This project will repair Pier structure and pertinent utilities pursuant to annual maintenance inspections. The project supports the City's Startegic Plan goals to maintain a high level of public safety, improve public facilities and infrastructure, and vitalize the Harbor and Pier areas.	200,000
Relocation of Recreation and Community Services Department	This project will relocate the Recreation & Community Services Department from their current location at the closed elementary school facility owned by the Redondo Union School District located at PCH/Knob Hill into modular buildings at Aviation Park.	760,000
Residential Street Rehabilitation	Projects will resurface and repair residential streets. The project will increase the life of the existing pavement and improve the ride of the streets. It supports the City's Strategic Plan goal to improve public facilities and infrastructure.	682,726
Transit Center	The project will develop a new Transit Center to replace the existing inadequate South Bay Galleria Transit Center located adjacent to the South Bay Galleria. The project supports the City's Strategic Plan goals to improve public facilities and infrastructure, and improve financial viability and expand economic opportunities, especially in the commercial areas.	3,500,000
Veterans Park Bandshell Community Project	The project is a public/private partnership to replace the bandshell with a site-appropriate contemporary element. The Veterans Park Bandshell is over 50 years old and is deteriorating as a result of age, dry rot, and termite damage. In addition, it is in need of a new roof. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure, and vitalize the Harbor and Pier areas.	118,000
Veterans Park Improvements / Memorial	The project is a public/private partnership to construct a new Veterans Memorial, including a grand staircase to the lower level of the park and new pathways. The project supports the City's Strategic Plan goal to vitalize the Harbor and Pier areas.	240,000
	Total	7,513,415

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Path of History	Capital Projects Fund - Donations	-	n/a
Pier Piles & Utilities Barrier	Harbor Tidelands Fund	1,000	Increased maintenance
Pier Structure Repairs	Harbor Tidelands Fund	(5,000)	Decreased maintenance
Relocation of Recreation and Community Services Department	Capital Projects Fund	(5,000)	Decreased maintenance
Residential Street Rehabilitation	Capital Projects Fund Traffic Congestion Relief Fund	(50,000)	Decreased maintenance
Transit Center	Proposition C Fund Intergovernmental Grants Fund	20,000	Increased maintenance costs of a new larger facility
Veterans Park Bandshell Community Project	Subdivision Park Trust Fund Capital Projects Fund - Donations	1,000	Increased maintenance
Veterans Park Improvements / Memorial	Capital Projects Fund - Donations	5,000	Increased maintenance

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REDEVELOPMENT AGENCY

redondo
BEACH

REDONDO BEACH REDEVELOPMENT AGENCY

Adopted Budget

For Fiscal Year 2010-2011

CHAIRMAN
Steven Diels

VICE-CHAIRMAN
Steve Aspel

MEMBERS
Michael A. Gin
Bill Brand
Pat Aust
Matt Kilroy

EXECUTIVE DIRECTOR
William P. Workman

AGENCY GENERAL COUNSEL
Michael Webb

AGENCY TREASURER
Ernie O'Dell

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Redevelopment Agency

415 Diamond Street, P.O. Box 270
Redondo Beach, California 90277-0270
www.redondo.org

tel 310 372-1171
fax 310 379-9268

May 16, 2010

Chair and Members of the Redevelopment Agency
Redondo Beach Redevelopment Agency

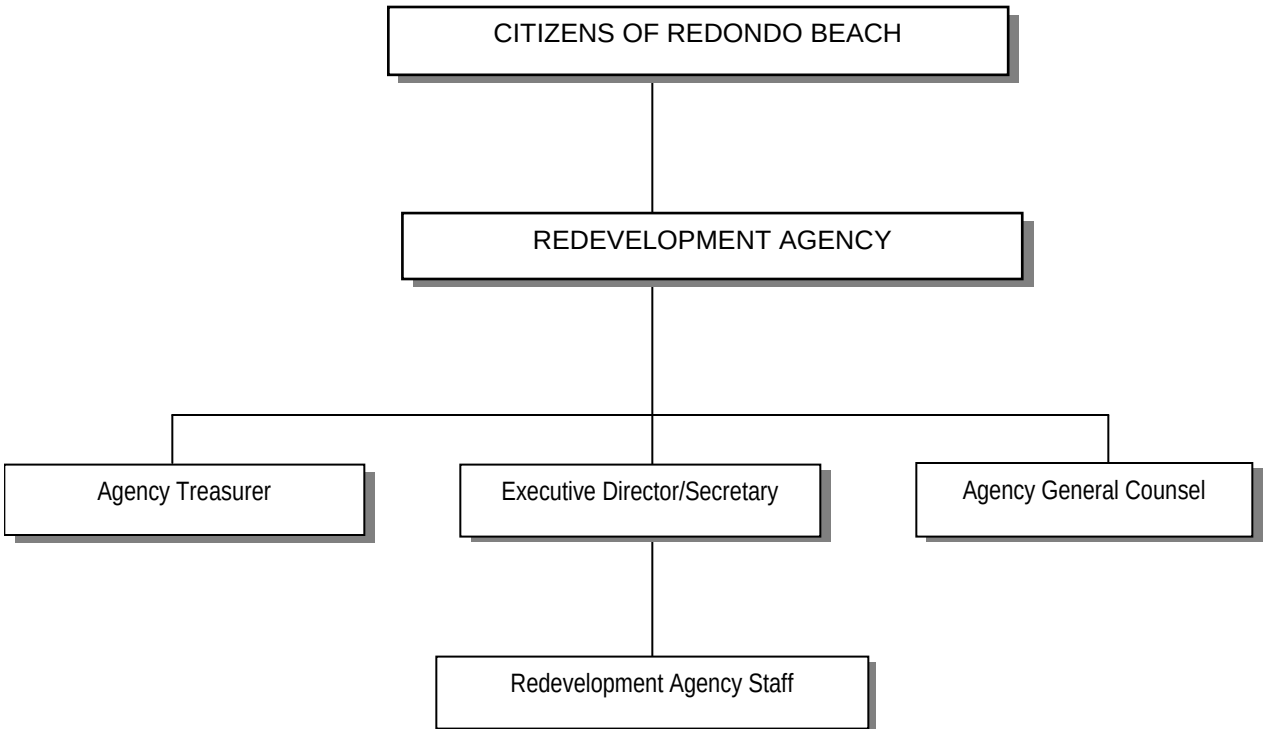
Subject: Proposed Budget for Fiscal Year 2010-2011

In accordance with Section 33606 of the California Health and Safety Code, I respectfully submit the Redevelopment Agency Proposed Budget for Fiscal Year 2010-2011 which also includes the budget of the Public Financing Authority, a component unit of the Redevelopment Agency.

The budget includes my recommendations as submitted to the Mayor and City Council in the City's proposed budget. It also incorporates the Redevelopment Agency's AB 1290 Implementation Plan and debt service requirements.

William P. Workman
Executive Director

Redondo Beach Redevelopment Agency Adopted Budget – FY 2010-11



STATISTICAL PROFILE

Redondo Plaza Project Area	Adopted November 9, 1964
	Amendment #1 March 11, 1970
	Amendment #2 October 26, 1970
	Amendment #3 October 4, 1971
	Amendment #4 October 17, 1989
	Termination November 9, 2004
	Incur Indebtedness by January 1, 2004
	Pay Indebtedness by November 9, 2014
South Bay Center Project Area	Adopted November 21, 1983
	Termination November 21, 2023
	Incur Indebtedness by November 21, 2003
	Pay Indebtedness by November 21, 2033
Aviation High School Project Area	Adopted February 27, 1984
	Termination February 27, 2024
	Incur Indebtedness by February 27, 2004
	Pay Indebtedness by February 27, 2034
Harbor Center Project Area	Adopted December 1, 1980
	Amendment #1 August 1, 1989
	Termination December 1, 2020
	Incur Indebtedness by December 1, 2000
	Pay Indebtedness by December 1, 2030

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND ESTIMATED CHANGES IN FUND BALANCES

Fund	Estimated Fund Balances July 1, 2010	+	Adopted Revenues 2010-11	-	Adopted Appropriations 2010-11	+	Other Financing Source (Uses)	=	Estimated Fund Balances June 30, 2011
General Funds:									
South Bay Center	23,391		2,193,404		1,241,659		(839,710)		135,426
Aviation High School	1,189,163		1,337,443		569,848		27,010		1,983,768
Harbor Center	1,309,369		533,417		772,781		(90,316)		979,689
Sub-total	**2,521,923**		**4,064,264**		**2,584,288**		**(903,016)**		**3,098,883**
Housing Funds:									
Redondo Plaza	3,977,362		94,922		488,489		-		3,583,795
South Bay Center	6,236,980		675,125		792,638		-		6,119,467
Aviation High School	974,097		303,142		102,516		529,238		1,703,961
Harbor Center	1,391,841		140,870		1,400		-		1,531,311
Sub-total	**12,580,280**		**1,214,059**		**1,385,043**		**529,238**		**12,938,534**
Debt Service Funds:									
South Bay Center	29,763		1,120		828,436		839,710		42,157
Public Financing Authority	9,307,431		548,475		1,479,438		200,559		8,577,027
Sub-total	**9,337,194**		**549,595**		**2,307,874**		**1,040,269**		**8,619,184**
Grand Total	**24,439,397**		**5,827,918**		**6,277,205**		**666,491**		**24,656,601**

SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2010-2011

	Transfer In	Transfer Out
General Funds:		
South Bay Center	-	839,710
Aviation High School	-	529,238
Harbor Center	-	200,559
Housing Funds:		
South Bay Center	529,238	-
Debt Service Funds:		
South Bay Center	839,710	-
Public Financing Authority	200,559	-
TOTAL	$ 1,569,507	$ 1,569,507

Notes:

- Transfers to the Debt Service Funds are for the payment of principal and interest on the South Bay Center and Pier Reconstruction bond issues.
- Transfer to the Housing Funds are for the Supplemental Education Revenue Augmentation Fund loan repayment.

SUMMARY OF PERSONNEL
Adopted Budget - FY 2010-11

Redevelopment Agency

City Attorney

0.30	Assistant City Attorney
0.30	

City Manager

0.50	Assistant City Manager
0.50	

Financial Services

0.50	Budget, Revenue and Payroll Manager
0.50	

Recreation and Community Services

0.30	Recreation and Youth Services Manager
0.70	Analyst
0.20	Housing Manager
1.00	Housing Coordinator
0.70	Rehabilitation Inspector Estimator
2.90	

Harbor, Business and Transit

0.50	Harbor Business and Transit Director
0.30	Harbor Facilities Manager
0.80	

TOTAL PERSONNEL: 5.00

OVERVIEW OF ESTIMATED REVENUES

The Redevelopment Agency's primary revenue sources are tax increment and the investment earnings from the cash held by the Agency. Below is a summary of the FY 2010-2011 estimated revenues by revenue source as compared with the midyear budget of FY 2009-2010 as well as brief descriptions of the changes:

Revenue Source	Midyear FY 2009-10	Adopted FY 2010-11	Increase/ (Decrease)	
Tax Increment	$3,378,751	$4,734,772	1,356,021	40.1 %
Investment Earnings	794,325	635,461	(158,864)	(20.0)%
Developer Payments	337,430	137,007	(200,423)	(59.4)%
Rental Income	347,130	320,678	(26,452)	(7.6)%
Total Revenues	**$4,857,636**	**$5,827,918**	**$970,282**	**20.0 %**

Tax Increment - The tax increment revenue estimates reflect an increase in the Aviation High project area. The FY 2009-10 revenue estimates were based on the elimination of debt with the prepayment of the outstanding bonds. The FY 2010-11 revenue estimates are based on the need to fund the Supplemental Education Revenue Augmentation Fund (SERAF) payment and loan from the Housing Funds with tax increment funds from the Aviation High Project Area.

Investment Earnings - Investment earnings are projected to decline in FY 2010-11. This decline is attributable to lower interest rates available within the investment marketplace resulting from the slowing economy. However, the majority of the investment earnings are pursuant to the South Bay Center bond agreements between the Redevelopment Agency and the Public Financing Authority.

Developer Payments – The estimates for developer payments are based upon the payment schedules included in the South Bay Galleria and Crowne Plaza agreements. The developer payment from the Crowne Plaza terminates in November 2010 with the expiration of the 20-year Disposition and Development Agreement.

Rental Income – The rental income estimate includes the minimum rent, percentage rent and Pier Association reimbursement from Kincaid's Restaurant.

TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND

Fund	Midyear 2009-10	Adopted 2010-11	Increase/ (Decrease)	
General Funds:				
South Bay Center	2,091,537	2,193,404	101,867	4.9%
Aviation High School	205,233	1,337,443	1,132,210	551.7%
Harbor Center	650,607	533,417	(117,190)	(18.0%)
Sub-total	**2,947,377**	**4,064,264**	**1,116,887**	**37.9%**
Housing Funds:				
Redondo Plaza	115,818	94,922	(20,896)	(18.0%)
South Bay Center	667,288	675,125	7,837	1.2%
Aviation High School	265,031	303,142	38,111	14.4%
Harbor Center	142,394	140,870	(1,524)	(1.1%)
Sub-total	**1,190,531**	**1,214,059**	**23,528**	**2.0%**
Debt Service Funds:				
South Bay Center	1,181	1,120	(61)	(5.2%)
Public Financing Authority	718,547	548,475	(170,072)	(23.7%)
Sub-total	**719,728**	**549,595**	**(170,133)**	**(23.6%)**
Grand Total	**4,857,636**	**5,827,918**	**970,282**	**20.0%**

TAX INCREMENT

DESCRIPTION

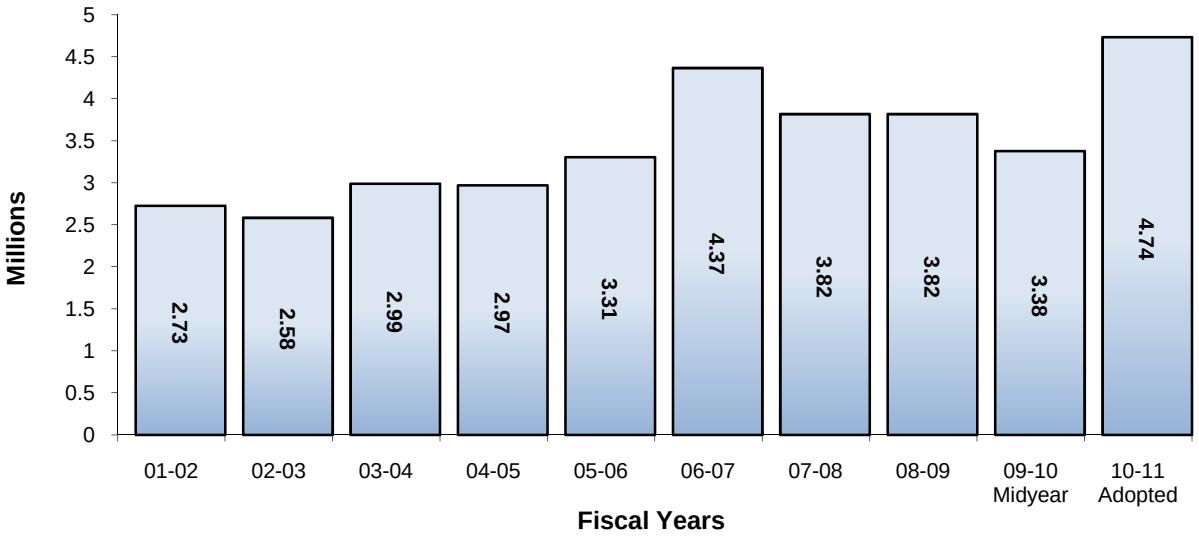
Tax increment is based upon an allocation of taxes equalized prior to adoption of the redevelopment plan (the "base roll"). Taxes collected on any increase in taxable valuation over the base roll are allocated to the Redevelopment agency.

BACKGROUND

Growth of tax increment is realized from the two percent (2%) annual increase allowed by Proposition 13, as well as increased valuations occurring when property is sold or improved and subsequently reassessed. Reductions are realized with property owners seeking downward reassessments in the taxable value of the properties in the project area and subsequent devaluations. The Redondo Plaza project area ceased to generate tax increment during fiscal year 1999-00 with receipt of its lifetime allocation of $25,000,000 called for in the amended redevelopment plan. The property tax revenue has reverted back to the taxing agencies, including the City.

OUTLOOK

The tax increment revenue estimates reflect an increase in the Aviation High project area. The FY 2009-10 revenue estimates were based on the elimination of debt with the prepayment of the outstanding bonds. The FY 2010-11 revenue estimates are based on the need to fund the Supplemental Education Revenue Augmentation Fund (SERAF) payment and loan from the Housing Funds with tax increment funds from the Aviation High project area.



INVESTMENT EARNINGS

DESCRIPTION

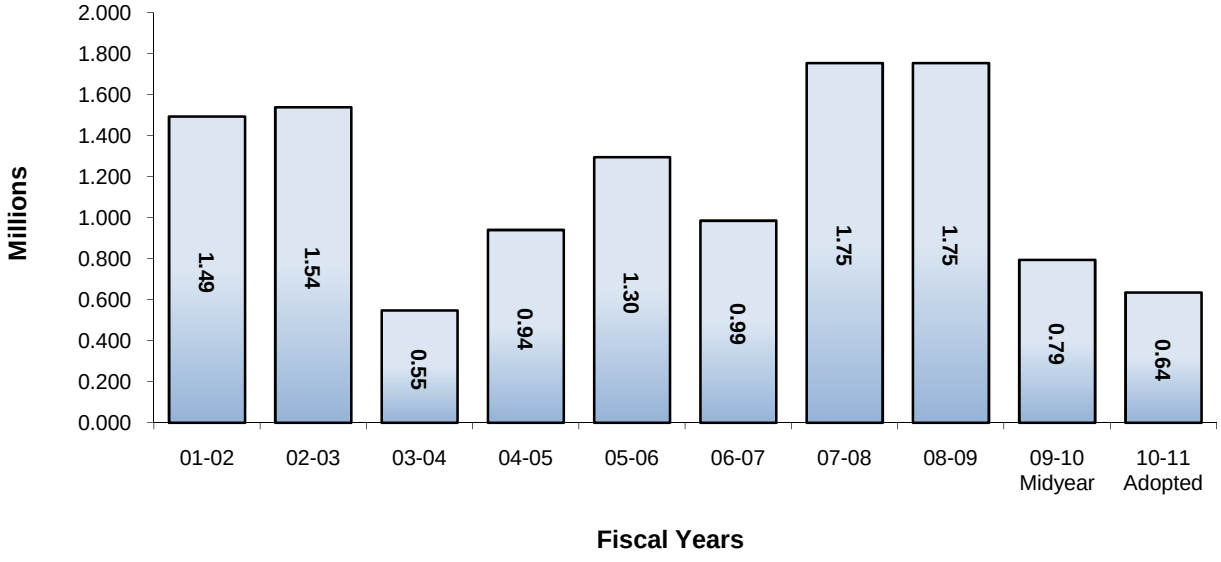
Revenue from investment earnings comes from the prudent investment of the Redevelopment Agency's idle funds.

BACKGROUND

All investments held by the Redevelopment Agency have been authorized by the City of Redondo Beach's Statement of Investment Policy. The policy covers the investments of the City and its component units, including the Redevelopment Agency. Debt issue proceeds are invested through trustees in accordance with the associated trust indentures.

OUTLOOK

Investment earnings are projected to decline in FY 2010-11. This decline is attributable to lower interest rates available within the investment marketplace resulting from the slowing economy. However, the majority of the investment earnings are pursuant to the South Bay Center bond agreements between the Redevelopment Agency and the Public Financing Authority.



DEVELOPER PAYMENTS / RENTAL INCOME

DESCRIPTION

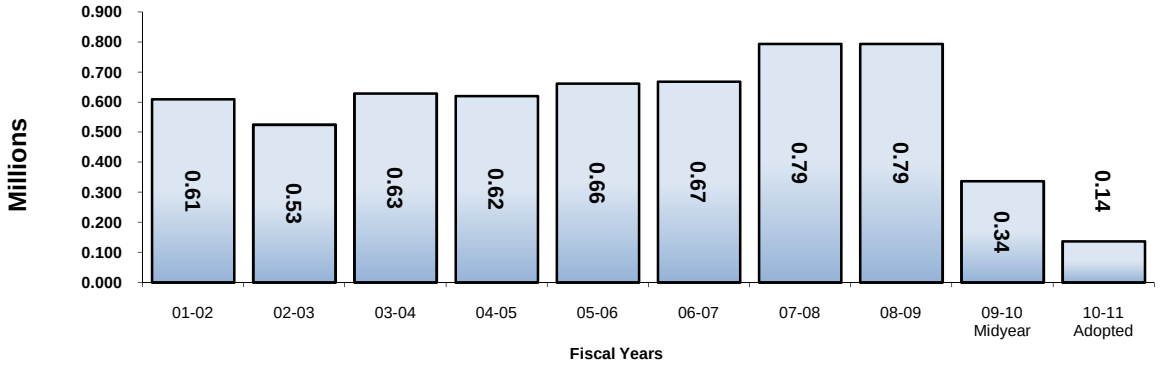
Developer payments are received from the Holiday Inn/Crowne Plaza pursuant to the August 22, 1983 Disposition and Development Agreement (DDA) and from the South Bay Galleria pursuant to the June 18, 1984 Owner Participation Agreement (OPA). However, these payments did not commence until fiscal year 1990-91. In addition, the Public Financing Authority began receiving payments from the RUI One Corp (Kincaid's Restaurant) in January 1999 pursuant to a leasehold agreement dated October 7, 1997.

BACKGROUND

The DDA obligated the Redevelopment Agency to assist with property acquisition and in turn obligated the Developer to reimburse the Redevelopment Agency over a 20-year term for costs incurred in connection with such acquisition. The OPA obligated the Redevelopment Agency to, among other things, provide public financing to allow the construction of a public parking facility which would be leased to the Owner. In return, among other things, the Owner was obligated to make rental payments for a term of 40 years. The financing arrangement with Kincaid's provided for RUI One Corp to construct the restaurant building. The Public Financing Authority purchased the building using a take-out loan repaid from income generated by the lease.

OUTLOOK

Both the DDA and the fixed portion of the OPA include scheduled payment increases. The DDA's 20-year term expires in November 2010 per Crowne Plaza. With its expiration, developer payments are expected to decline significantly. The variable portion of the OPA is based in part upon the extent to which available space is leased in the South Bay Galleria. Space is anticipated to be substantially leased. The leasehold agreement called for a fixed lease payment in the first year of operation. The Public Financing Authority began receiving a percentage of gross sales in February 2000.



REVENUE DETAIL
FISCAL YEARS 2007-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
General Funds:					
Tax Increment:					
South Bay Center	1,904,934	1,897,311	2,056,339	1,955,000	2,052,800
Aviation High School	887,556	953,712	1,020,713	179,751	1,299,529
Harbor Center	701,378	203,484	401,877	412,000	511,043
Investment Earnings:					
Redondo Plaza	-	-	-	-	-
South Bay Center	-	1,083	2,645	3,587	3,597
Aviation High School	34,293	28,387	23,535	25,482	37,914
Harbor Center	74,069	51,667	35,258	34,127	22,374
Developer Payments:					
South Bay Center	122,589	214,307	144,862	132,950	137,007
Harbor Center	160,050	175,911	195,350	204,480	-
Miscellaneous:					
Harbor Center	-	-	2,000	-	-
Sub-total	**3,884,869**	**3,525,862**	**3,882,580**	**2,947,377**	**4,064,264**
Housing Funds:					
Tax Increment:					
South Bay Center	476,233	474,328	514,085	489,000	513,200
Aviation High School	221,889	238,428	255,178	240,000	258,000
Harbor Center	175,345	50,871	100,469	103,000	100,200
Investment Earnings:					
Redondo Plaza	139,060	133,061	119,978	115,818	94,922
South Bay Center	199,355	201,973	182,559	178,288	161,925
Aviation High School	19,509	24,351	25,457	25,031	45,142
Harbor Center	47,147	47,598	41,062	39,394	40,670
Miscellaneous:					
Redondo Plaza	48,698	24,719	477,242	-	-
South Bay Center	48,698	24,719	477,242	-	-
Sub-total	**1,375,934**	**1,220,048**	**2,193,273**	**1,190,531**	**1,214,059**

REVENUE DETAIL
FISCAL YEARS 2007-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
Debt Service Funds:					
Investment Earnings:					
South Bay Center	78,089	48,032	32	1,181	1,120
Public Financing Authority	393,252	1,217,952	1,174,226	371,417	227,797
Bond Proceeds					
Aviation High School	-	-	700,000	-	-
Public Financing Authority	-	7,820,972	165,712	-	-
Rental Income:					
Public Financing Authority	385,416	403,864	339,686	347,130	320,678
Sub-total	**856,757**	**9,490,820**	**2,379,655**	**719,728**	**549,595**
TOTAL REDEVELOPMENT AGENCY	**6,117,560**	**14,236,730**	**8,455,508**	**4,857,636**	**5,827,918**

OVERVIEW OF APPROPRIATIONS

The appropriations for fiscal year 2010-2011 reflect the following selected programs and activities:

SOUTH BAY CENTER

Galleria Security – In June 1993, the Redevelopment Agency first entered into an agreement with the City to fund security at the Galleria South Bay. The City has a cost sharing agreement with the Galleria at South Bay whereby off-duty Redondo Beach police officers are hired as mall security. The agreement has fixed the costs at $108,000 annually.

Administration – The administration costs represent the County's $27,200 administrative fee.

Pass Through Payments – In November 1983, the Redevelopment Agency and the County of Los Angeles entered into an agreement for reimbursement of tax increment funds. It was recognized that the South Bay Center project area needed to utilize a substantial portion of the annual tax increment reimbursement in the early years to finance its redevelopment activities. Therefore, the County taxing entities agreed to defer receipt of tax increment reimbursement from the Redevelopment Agency. With the issuance of the South Bay Center 1996 tax allocation bonds, the deferral process was revised. Pursuant to the agreement reached with the County revising the deferral process, the pass through payments are only deferred to the extent that sufficient revenue is received by the Agency to make its debt service payments required by the bond issue.

Tax Allocation Bonds – In July 1996, the Redevelopment Agency issued $8,660,000 in tax allocation bonds for the purpose of financing improvements within the project area. The principal and interest payments funded from tax increment revenues are paid to the Public Financing Authority (the holder of the bonds).

AVIATION HIGH SCHOOL

Administration – The administration costs represent the $13,600 County administrative fee.

Pass Through Payments – In February 1984, the Redevelopment Agency and the County of Los Angeles entered into an agreement for reimbursement of tax increment funds. It was recognized that the Aviation High School project area needed to utilize a substantial portion of the annual tax increment in the early years to finance its redevelopment activities. Therefore, the County taxing entities agreed to defer receipt of tax increment reimbursement from the Redevelopment Agency. This agreement remained unchanged with the refinance of tax allocation bonds in 2001 and again with the refinance of the tax allocation bonds in 2008. The pass through payments and proceeds of long-term debt reflect the amounts to be deferred.

OVERVIEW OF APPROPRIATIONS

Supplemental Education Revenue Augmentation Fund (SERAF) - In July 2009, the State Legislature passed and the Governor signed ABX4-26, as part of the budget package, a devastating $2.05 billion raid of redevelopment funds for FY 2009-10 and FY 2010-11. The California Redevelopment Association (CRA) filed a lawsuit challenging the bill's constitutionality. The court upheld the bill, and although the CRA has filed an appeal, the FY 2009-10 had to be made and the FY 2010-11 budget includes the second payment. The FY 2009-10 payment was made from the Aviation High project area's tax increment together with a loan from the housing funds. It is anticipated that the repayment of that loan will be made in FY 2010-11 again from the Aviation High project area's tax increment.

HARBOR CENTER

Administration – The administration costs include the $5,600 County administrative fee. In addition, the accumulated developer payment revenue serves as a portion of the "General Fund" of the Agency for funding administration costs of $190,184 in personnel expenditures and $266,513 in maintenance and operations.

City Advance – In June 1990, the Redevelopment Agency entered into an agreement with the City to repay amounts advanced by the City for land acquisition in connection with the Harbor Center project area. Per the agreement, interest accrued on the outstanding balance at the current rate of the Local Agency Investment Fund (LAIF). Beginning in FY 2007-08, the Redevelopment Agency resumed repayments on the advance based on available revenue and is committed to continue such repayments as revenue is available.

Pier Reconstruction Bond Issue – In October 2001, the Public Financing Authority issued Pier Reconstruction refunding revenue bonds. These bonds were issued to refund the Redevelopment Agency's 1993 tax allocation bonds. They are secured by tax increment from the Harbor Center project area. Therefore, the transfer of tax increment is reflected in the Harbor Center project area while the principal and interest expenses on the bond issue are reflected in the Public Financing Authority.

HOUSING

Administration – The administration costs include personnel expenditures of $271,149. The maintenance and operations expenditures include the County's $11,600 administrative fee.

Handyperson Program – The handyperson program provides eligible low-income homeowners with exterior improvements and certain interior repairs to their homes and properties. The work is completed by a contracted handyperson crew at no cost to the homeowner.

Owner Rehabilitation Loan Program – A program which provides loans of up to approximately $20,000 for rehabilitation to low-income households was previously funded by the Community Development Block Grant (CDBG). The Agency has reinstated the program and will receive the deferred interest and principal payments upon the sale or refinance of the home.

OVERVIEW OF APPROPRIATIONS

Inclusionary Housing Program – In FY 2008-09, the Redevelopment Agency began providing counseling and assistance to homebuyers and developers with the inclusionary housing program. The program performs monitoring tasks associated with units that are "set-aside" for rent or purchase by low and moderate income persons. It also enhances the livability of neighborhoods and promotes economic growth in the community.

PUBLIC FINANCING AUTHORITY

Kincaid's Pass-Through – In October 1997, a leasehold agreement with RUI One Corp (Kincaid's Restaurant) was signed. Pursuant to the agreement, any rental income received from Kincaid's that is not needed for the Public Financing Authority's financial obligations is to be "passed through" to the City.

Administration – The October 1997 agreement referred to above also states that the Public Financing Authority is responsible for the restaurant's water utility, sewer user fee, and possessory interest payments. These payments are reflected in the administration costs. In addition, on-going consultant fees in connection with the bond issues are included.

Revenue Bonds – In July 1996, the Public Financing Authority issued $10,330,000 in revenue bonds to acquire the South Bay Center tax allocation bonds and to finance certain public capital improvements within the City. In February 2008, those bonds were refinanced to secure a lower interest rate, shorten the length of the debt, and strengthen the ability to make debt service payments. The bonds are secured by the investment earnings received from the principal and interest payments of the South Bay Center tax allocation bonds.

Refunding Revenue Bonds – In October 2001, the Public Financing Authority issued $3,500,000 in refunding revenue bonds to refinance the Redevelopment Agency's 1993 Pier Reconstruction tax allocation and revenue bonds and to finance certain redevelopment activities within or of benefit to the Harbor Center project area.

City Note – In April 1999, the Public Financing Authority entered into a $1,750,000 loan agreement with First California Bank (formerly South Bay Bank) which was amortized at a variable interest rate. Proceeds of the loan were used to purchase the building on the Redondo Beach Municipal Pier Deck leased by Kincaid's Restaurant. The loan was refinanced in 2002 to extend the term until May 2009 which was later extended again by resolution to August 2009. In August 2009, before the maturity date, an internal refinancing with the City to repay First California Bank was executed.

TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND

Fund	Midyear 2009-10	Adopted 2010-11	Increase/ (Decrease)	
General Funds:				
South Bay Center	1,188,145	1,241,659	53,514	4.5%
Aviation High School	289,437	569,848	280,411	96.9%
Harbor Center	906,567	772,781	(133,786)	(14.8%)
Sub-total	**2,384,149**	**2,584,288**	**200,139**	**8.4%**
Housing Funds:				
Redondo Plaza	442,136	488,489	46,353	10.5%
South Bay Center	746,856	792,638	45,782	6.1%
Aviation High School	102,573	102,516	(57)	(0.1%)
Harbor Center	1,400	1,400	-	0.0%
Sub-total	**1,292,965**	**1,385,043**	**92,078**	**7.1%**
Debt Service Funds:				
South Bay Center	830,218	828,436	(1,782)	(0.2%)
Public Financing Authority	1,692,931	1,479,438	(213,493)	(12.6%)
Sub-total	**2,523,149**	**2,307,874**	**(215,275)**	**(8.5%)**
Grand Total	**6,200,263**	**6,277,205**	**76,942**	**1.2%**

APPROPRIATIONS SUMMARY BY FUND / BY EXPENDITURE TYPE
FISCAL YEAR 2010-2011

Fund	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
General Funds:					
South Bay Center	-	1,181,814	59,845	-	1,241,659
Aviation High School	-	569,848	-	-	569,848
Harbor Center	190,184	399,140	183,457	-	772,781
Sub-total	**190,184**	**2,150,802**	**243,302**	**-**	**2,584,288**
Housing Funds:					
Redondo Plaza	162,913	272,560	53,016	-	488,489
South Bay Center	366,275	348,510	77,853	-	792,638
Aviation High School	67,787	26,450	8,279	-	102,516
Harbor Center	-	1,400	-	-	1,400
Sub-total	**596,975**	**648,920**	**139,148**	**-**	**1,385,043**
Debt Service Funds:					
South Bay Center	-	828,436	-	-	828,436
Public Financing Authority	-	1,453,834	25,604	-	1,479,438
Sub-total	**-**	**2,282,270**	**25,604**	**-**	**2,307,874**
Grand Total	**787,159**	**5,081,992**	**408,054**	**-**	**6,277,205**

FIVE-YEAR OVERVIEW OF APPROPRIATIONS
FISCAL YEARS 2006-2007 TO 2010-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
General Funds:					
Galleria Security:					
South Bay Center	108,000	108,000	197,406	108,000	108,000
Administration:					
Redondo Plaza	84,102	-	-	-	-
South Bay Center	64,972	25,961	33,064	26,400	27,200
Aviation High School	20,088	15,120	41,324	12,800	13,600
Harbor Center	333,725	337,671	593,869	477,366	462,297
Pass Through Payments:					
South Bay Center	1,147,983	1,067,558	1,103,678	1,053,745	1,106,459
Aviation High School	485,517	511,641	547,788	96,886	556,248
Principal Payments:					
South Bay Center	327,462	-	122,005	-	-
Aviation High School	-	945,383	-	175,000	-
Harbor Center	-	750,218	-	217,053	200,241
Interest Expense:					
Aviation High School	-	90,017	391,284	4,751	-
Harbor Center	399,331	475,703	251,905	212,148	110,243
Sub-total	**2,971,180**	**4,327,272**	**3,282,323**	**2,384,149**	**2,584,288**

FIVE-YEAR OVERVIEW OF APPROPRIATIONS
FISCAL YEARS 2006-2007 TO 2010-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
Housing Funds:					
Administration:					
South Bay Center	156,888	304,042	292,423	304,720	304,149
Aviation High School	70,741	104,163	98,787	102,573	102,516
Harbor Center	2,969	1,711	1,420	1,400	1,400
Inclusionary Housing:					
Redondo Plaza	-	-	32,282	86,428	86,428
South Bay Center	-	-	32,282	86,428	86,428
Handyperson Program:					
Redondo Plaza	47,307	97,378	191,665	255,708	277,061
South Bay Center	47,307	97,378	191,916	255,708	277,061
Owner Rehabilitation Loan Program:					
Redondo Plaza	45,341	158,957	73,447	100,000	125,000
South Bay Center	45,341	158,957	73,447	100,000	125,000
Sub-total	**415,894**	**922,585**	**987,669**	**1,292,965**	**1,385,043**

FIVE-YEAR OVERVIEW OF APPROPRIATIONS
FISCAL YEARS 2006-2007 TO 2010-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
Debt Service Funds:					
Administration:					
Aviation High School	-	-	399	-	-
Public Financing Authority	142,484	140,395	124,491	287,009	111,457
Interest Expense:					
Aviation High School	-	-	9,687	-	-
South Bay Center	349,498	1,016,273	665,657	650,218	633,436
Public Financing Authority	950,055	1,020,362	420,000	831,286	801,850
Debt Issuance:					
Public Financing Authority	-	163,018	-	-	-
Principal Payments:					
Aviation High School	-	-	525,000	-	-
South Bay Center	140,000	315,000	180,000	180,000	195,000
Public Financing Authority	430,257	9,070,452	3,501,824	442,685	461,535
Kincaid's Pass-Through:					
Public Financing Authority	172,609	175,561	127,525	131,951	104,596
Sub-total	**2,184,903**	**11,901,061**	**5,554,583**	**2,523,149**	**2,307,874**
TOTAL REDEVELOPMENT AGENCY	**5,571,977**	**17,150,918**	**9,824,575**	**6,200,263**	**6,277,205**

FIVE-YEAR OVERVIEW OF OTHER FINANCING SOURCES (USES)
FISCAL YEARS 2006-2007 TO 2010-2011

Fund	Actual 2006-07	Actual 2007-08	Actual 2008-09	Midyear 2009-10	Adopted 2010-11
General Funds:					
Proceeds of Long-term Debt:					
South Bay Center	-	-	180,000	-	-
Aviation High School	485,442	511,641	547,788	96,886	556,248
Harbor Center	399,331	407,415	-	212,148	110,243
Transfer from Debt Service Funds:					
Harbor Center	-	676,147	-	-	-
Aviation Bond Debt Service:					
Aviation High School	(806,075)	-	17,279	-	-
Pier Bond Debt Service:					
Harbor Center	(361,123)	-	-	(194,947)	(200,559)
South Bay Center Bond Debt Service:					
South Bay Center	(836,465)	(838,040)	(838,273)	(858,800)	(839,710)
SERAF Loan Repayment:					
Aviation High School	-	-	-	-	(529,238)
Sub-total	**(1,118,890)**	**757,163**	**(93,205)**	**(744,713)**	**(903,016)**
Housing Funds:					
SERAF Loan Repayment:					
Aviation High School	-	-	-	-	529,238
Sub-total	**-**	**-**	**-**	**-**	**529,238**
Debt Service Funds:					
Debt Service:					
Aviation High School	-	-	534,687	-	-
South Bay Center	493,233	9,597,831	838,273	858,800	839,710
Public Financing Authority	555,097	10,562,275	-	194,947	200,559
Transfer to General Funds:					
Aviation High School	-	-	(700,000)	-	-
South Bay Center	-	(10,562,275)	-	-	-
Public Financing Authority	-	(9,435,937)	-	-	-
Sub-total	**1,048,330**	**161,893**	**672,960**	**1,053,747**	**1,040,269**
TOTAL REDEVELOPMENT AGENCY	**(70,560)**	**919,057**	**579,755**	**309,034**	**666,491**

ANNUAL GENERAL FUNDS BUDGET
FISCAL YEAR 2010-2011

	REDONDO PLAZA	SOUTH BAY CENTER	AVIATION HIGH SCHOOL	HARBOR CENTER	TOTAL
ESTIMATED FUND BALANCE - July 1, 2010	**-**	**23,391**	**1,189,163**	**1,309,369**	**2,521,923**
Revenues					
Tax Increment	-	2,052,800	1,299,529	511,043	3,863,372
Investment Earnings	-	3,597	37,914	22,374	63,885
Developer Payments	-	137,007	-	-	137,007
Total Revenues	**-**	**2,193,404**	**1,337,443**	**533,417**	**4,064,264**
Expenditures					
Galleria Security	-	108,000	-	-	108,000
Administration	-	27,200	13,600	462,297	503,097
Pass Through Payments	-	1,106,459	556,248	-	1,662,707
Harbor Debt Interest Expense	-	-	-	110,243	110,243
Harbor Debt Repayment	-	-	-	200,241	200,241
Total Expenditures	**-**	**1,241,659**	**569,848**	**772,781**	**2,584,288**
Other Financing Sources (Uses)					
Proceeds of Long-term Debt	-	-	556,248	110,243	666,491
Pier Bond Debt Service	-	-	-	(200,559)	(200,559)
South Bay Center Bond Debt Service	-	(839,710)	-	-	(839,710)
SERAF Loan Repayment	-	-	(529,238)	-	(529,238)
Total Other Financing Sources (Uses)	**-**	**(839,710)**	**27,010**	**(90,316)**	**(903,016)**
ESTIMATED FUND BALANCE - June 30, 2011	**-**	**135,426**	**1,983,768**	**979,689**	**3,098,883**

ANNUAL HOUSING FUNDS BUDGET
FISCAL YEAR 2010-2011

	REDONDO PLAZA	SOUTH BAY CENTER	AVIATION HIGH SCHOOL	HARBOR CENTER	TOTAL
ESTIMATED FUND BALANCE - July 1, 2010	**3,977,362**	**6,236,980**	**974,097**	**1,391,841**	**12,580,280**
Revenues					
Tax Increment	-	513,200	258,000	100,200	871,400
Investment Earnings	94,922	161,925	45,142	40,670	342,659
Total Revenues	**94,922**	**675,125**	**303,142**	**140,870**	**1,214,059**
Expenditures					
Administration	-	304,149	102,516	1,400	408,065
Handyperson Program	277,061	277,061	-	-	554,122
Owner Rehabilitation Loan Program	125,000	125,000	-	-	250,000
Inclusionary Housing Program	86,428	86,428	-	-	172,856
Total Expenditures	**488,489**	**792,638**	**102,516**	**1,400**	**1,385,043**
Other Financing Sources (Uses)					
SERAF Loan Repayment	-	-	529,238	-	529,238
Total Other Financing Sources (Uses)	**-**	**-**	**529,238**	**-**	**529,238**
ESTIMATED FUND BALANCE - June 30, 2011	**3,583,795**	**6,119,467**	**1,703,961**	**1,531,311**	**12,938,534**

ANNUAL DEBT SERVICE FUNDS BUDGET
FISCAL YEAR 2010-2011

	SOUTH BAY CENTER	PUBLIC FINANCING AUTHORITY	TOTAL
ESTIMATED FUND BALANCE - July 1, 2010	**29,763**	**9,307,431**	**9,337,194**
Revenues			
Investment Earnings	1,120	227,797	228,917
Rental Income	-	320,678	320,678
Total Revenues	**1,120**	**548,475**	**549,595**
Expenditures			
Administration	-	111,457	111,457
Interest Expense	633,436	801,850	1,435,286
Principal Payments	195,000	461,535	656,535
Kincaid's Pass-Through	-	104,596	104,596
Total Expenditures	**828,436**	**1,479,438**	**2,307,874**
Other Financing Sources (Uses)			
South Bay Center Bond Debt Service	839,710	-	839,710
Pier Bond Debt Service	-	200,559	200,559
Total Other Financing Sources (Uses)	**839,710**	**200,559**	**1,040,269**
ESTIMATED FUND BALANCE - June 30, 2011	**42,157**	**8,577,027**	**8,619,184**

REDEVELOPMENT AGENCY

Core Service Activities

- The Mayor and City Council will conduct approximately 12 meetings of the Public Finance Authority and the Redevelopment Agency.
- The City Treasurer will prepare monthly and quarterly management reports detailing cash and investment positions within the Public Financing Authority and the Redevelopment Agency.
- The City Treasurer will conduct an annual review of the Redevelopment Agency Comprehensive Statement of Investment Policy and maintain policy's professional certification.
- The Recreation and Community Services Department will provide $250,000 in deferred payment loans for housing rehabilitation projects to between three and four low-income homeowners.
- The Recreation and Community Services Department will administer mobility access projects and provide handyperson improvements for 35 low income homeowners.
- The Recreation and Community Services Department will administer the City's Inclusionary Housing Program by reviewing qualifications of prospective homebuyers and monitoring five residential developments.
- The Harbor, Business and Transit Department will fund approximately $600,000 to the Handyperson, Commercial Rehabilitation, and Deferred Loan programs.

Key Projects and Assignments

- The Planning Department will complete necessary revisions to achieve certification of the Housing Element of the General Plan (following review by the California Department of Housing and Community Development) by July 2010.
- The Recreation and Community Services Department will continue to develop policies and procedures, including a comprehensive manual, for administration of the City's Inclusionary Program by June 2011.

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