

**AGENDA**  
**REDONDO BEACH HARBOR COMMISSION**  
*Monday, January 10, 2011, - 7:00pm*  
**REDONDO BEACH CITY COUNCIL CHAMBERS**  
**415 DIAMOND STREET**

**I. OPENING SESSION**

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. SALUTE TO THE FLAG**

**II. APPROVAL OF ORDER OF AGENDA**

**III. RED FOLDER ITEMS**

*Red folder items require immediate action, and came to the attention of the City subsequent to the 72-hour noticing requirement. These items require a 2/3 vote of the Commission (or if less than 2/3 are present, a unanimous vote) to add to the Agenda.*

**IV. BLUE FOLDER ITEMS**

*Blue folder items are additional backup material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

**V. CONSENT CALENDAR**

*Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.*

- 4. APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF JANUARY 10, 2011**
- 5. APPROVAL OF THE FOLLOWING MINUTES: DECEMBER 13, 2010**
- 6. CITY COUNCIL APPROVED THE CONCEPTUAL DRAWING FOR REHABILITATION OF THE SEASIDE LAGOON RESTROOM; AND APPROVED A CONTRACT WITH TERRAZAS AND ASSOCIATES ARCHITECTS TO DEVELOP PLANS AND SPECIFICATIONS FOR THE SEASIDE LAGOON RESTROOM IMPROVEMENT PROJECT**  
Staff recommendation: Receive and file for informational purposes only
- 7. CITY COUNCIL ADOPTED A RESOLUTION AND AWARDED A PUBLIC WORKS CONTRACT TO ARCHITECTURAL DESIGN & SIGNS, INC. FOR CONSTRUCTION OF THE COMPREHENSIVE CITY IDENTITY PROGRAM – PARKS AND WATERFRONT REGULATORY SIGNAGE PROJECT, JOB NO. 10160**  
Staff recommendation: Receive and file for informational purposes only
- 8. CITY COUNCIL RECEIVED AND FILED THE NOVEMBER 2010 MONTHLY UPDATES TO THE STRATEGIC PLAN, WATER QUALITY IMPLEMENTATION MATRIX, GREEN TASK FORCE MATRIX AND MAJOR CITY FACILITIES PRIORITY LIST**  
Staff recommendation: Receive and file for informational purposes only

9. **CITY COUNCIL ADOPTED A RESOLUTION AND APPROVED A CONTRACT WITH HIRSCH & ASSOCIATES, INC. FOR CONSULTANT SERVICES FOR LANDSCAPE ARCHITECTURE AND DESIGN SERVICES FOR THE MOLE B MASTER PLAN PROJECT, JOB NO. 70520**  
Staff recommendation: Receive and file for informational purposes only

VI. **ORAL COMMUNICATIONS**

*Anyone wishing to address the Harbor Commission on any Consent Calendar item on the agenda, which has not been pulled by Harbor Commission may do so at this time. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.*

VII. **EXCLUDED CONSENT CALENDAR ITEMS**

VIII. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

*This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.*

IX. **EX PARTE COMMUNICATIONS**

X. **PUBLIC HEARINGS**

XI. **ITEMS CONTINUED FROM PREVIOUS AGENDAS**

10. **DISCUSSION AND CONSIDERATION OF FORMATION OF A BUDGET SUBCOMMITTEE**

Staff recommendation:

1. Receive and file this report;
2. Discuss and consider the formation of a Budget Subcommittee;
3. Identify the expiration date of the Subcommittee; and
4. Name subcommittee members and the lead member.

11. **GENERAL DISCUSSION FOR CONSIDERATION OF FORMING OTHER APPROPRIATE SUBCOMMITTEES**

Staff recommendation: Receive and file, and discuss.

XII. **ITEMS FOR DISCUSSION PRIOR TO ACTION**

12. **HARBOR PATROL UPDATE**

Staff recommendation: Receive and file, and discuss.

13. **UPDATE ON THE STATUS OF THE MARINE LIFE PROTECTION ACT**

Staff recommendation: Receive and file, and discuss.

XIII. **HARBOR, BUSINESS & TRANSIT DIRECTOR ITEMS**

14. **DIRECTOR'S REPORT**

Staff recommendation: Receive and file

**XIV. MEMBERS ITEMS AND REFERRALS TO STAFF**

**15. UPDATES FROM SUBCOMMITTEES**

**Boating Access & Safety Subcommittee – Munns (L), Jackson, Michael (expires 10/31/11)**

**XV. ADJOURNMENT**

The next meeting of the Harbor Commission of the City of Redondo Beach will be a regular meeting to be held at 7:00 pm on Monday, February 14, 2011, in the Redondo Beach City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California.

*It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.*

*An Agenda Packet is available 24 hours a day at the Redondo Beach Police Department and at [www.redondo.org](http://www.redondo.org) under the City Clerk. Agenda packets are available during Library Hours, at the Reference Desk at both the Redondo Beach Main Library and North Branch Library. During City Hall hours, Agenda Packets are also available for review in the Office of the City Clerk.*

*Any writings or documents provided to a majority of the Harbor Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street, Door C, Redondo Beach, CA during normal business hours.*

PROOF OF POSTING

I, Holly Short, hereby declare, under penalty of perjury, that I am over the age of 18 years and am employed by the City of Redondo Beach, Harbor Department, and that the following document was posted by me at the following location(s) on the date the time noted below:

Agenda – Redondo Beach Harbor Commission

Meeting of January 10, 2011

Posted on: January 6, 2011 at 11:00 apm

Posted at: DOOR "A" BULLETIN BOARD

and CITY CLERK'S OFFICE

Holly Short  
Signature

1/6/11  
Date

**MINUTES OF THE  
REDONDO BEACH HARBOR COMMISSION MEETING  
DECEMBER 13, 2010**

**CALL TO ORDER**

A regular meeting of the Harbor Commission was called to order at 7:00 p.m. in the City Council Chambers, 415 Diamond Street, by Chairperson Tracy.

**ROLL CALL**

Commissioners Present: Cignarale, Jackson, Munns, Tracy  
Commissioners Absent: Michael, Shaer  
Officials Present: James Allen, Harbor Facilities Manager  
Brian Hickey, Assistant City Attorney  
Gwendolyn Parker, Harbor, Business, Transit Director  
John Picken, Harbor Patrol Sergeant  
Margareet Wood, Recording Secretary

**SALUTE TO THE FLAG**

The members joined in the salute to the flag.

**APPROVAL OF THE ORDER OF AGENDA**

Motion by Commissioner Munns, seconded by Commissioner Jackson, to approve the order of agenda.  
Motion carried unanimously.

**BLUE FOLDER ITEM**

Director Parker explained that the State of California Fish and Game Commission December 15 meeting agenda is provided as additional backup material for Harbor Commission agenda item 13, Update on the Status of the Marine Life Protection Act.

**CONSENT CALENDAR**

4. Approval of affidavit of posting of the Harbor Commission agenda for the meeting of December 13, 2010
5. Approval of the minutes of the Harbor Commission meeting of November 8 2010
6. City Council Awarded Contract for Harbor Patrol Facility Replacement Project, Job No. 20340
7. City Council Rejection of All Bids for Harbor Patrol Dock Replacement Project, Job No. 70250
8. City Council Approved 2010 Holiday Parking at the Pier and Plaza Parking Structures for Two Weeks in December
9. City Council Approved Request for Proposal for Professional Design Consulting Services for the Development of a Master Plan for King Harbor Mole B, Job No. 70520
10. City Council Received and Filed the November 2010 Monthly Updates to the Strategic Plan, Water Quality Implementation Matrix, Green Task Force Matrix and Major City Facilities Priority List
11. City Council Approved Correspondence to the State Fish and Game to the State fish and Game Commission on the Designation of Marine Life Protected Areas

Commissioner Tracy excluded Consent Calendar 10.

**ORAL COMMUNICATIONS**

None.

Motion by Commissioner Jackson, seconded by Commissioner Cignarale, to receive and file the remaining Consent Calendar items. Motion carried unanimously.

### **EXCLUDED CONSENT CALENDAR ITEMS**

City Council Received and Filed the November 2010 Monthly Updates to the Strategic Plan, Water Quality Implementation Matrix, Green Task Force Matrix and Major City Facilities Priority List

Chairperson Tracy made a request to have items that have been changed on the three documents in the interim between Commission meetings flagged in some manner to make it easier for the members to see.

Director Parker answered that the documents are prepared by another department, and that she will pass the request to the City Manager.

Motion by Chairperson Tracy, seconded by Commissioner Jackson, to receive and file Consent Calendar 10. Motion carried unanimously.

### **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Trinity Keeney, Pier business employee, expressed concern about the uncertain future of Pier businesses, and she stressed the importance keeping the public abreast of plans for the Harbor and Pier. She complimented the George Freeth bust restoration and other Pier improvements.

Commissioner Munns assured Ms. Keeney that the members will share information about plans for the Harbor and Pier as it becomes available to them.

### **EX PARTE COMMUNICATIONS**

None.

### **PUBLIC HEARINGS**

None.

### **ITEMS CONTINUED FROM PREVIOUS AGENDAS**

None.

### **ITEMS FOR DISCUSSION PRIOR TO ACTION**

#### Harbor Patrol Update

Sergeant Picken reported the November 2010 Harbor Patrol Statistics which totaled 143, for a year-to-date total of 2,134. He reported one significant event: a dive accident on November 5 which resulted in a drowning. He also reported that 31 boats were entered in the annual boat parade with 2,000 spectators in attendance.

Sergeant Picken answered that the diver who drowned dove from the beach with a friend. He also answered that the dive operations category in the report covers activities such as monitoring conditions in marinas, slips, and docks.

Motion by Commissioner Jackson, seconded by Commissioner Cignarale, to receive and file the Harbor Patrol Update. Motion carried unanimously.

### Update on the Status of the Marine Life Protection Act

Director Parker reported that it is anticipated that the Blue Ribbon Committee's Integrated Preferred Alternative, with revisions and modifications to exclude Rocky Point, will be approved at the Fish and Game Commission meeting on December 15.

Mark Hansen, representing the King Harbor Boaters Advisory Committee, added that representatives from King Harbor Marina and Redondo Beach Marina will attend the Fish and Game Commission meeting on December 15. He also reported that the draft EIR was approved as submitted.

Director Parker answered that Councilmember Brand may attend the December 15 meeting.

Motion by Chairperson Tracy, seconded by Commissioner Jackson, to receive and file the Update on the Status of the Marine Life Protection Act including the Blue Folder Item: Fish and Game Commission December 15, 2010 meeting agenda.

### Discussion and Consideration of Formation of a Budget Subcommittee

Motion by Commissioner Munns, seconded by Chairperson Tracy, to continue the item to the January 2011 meeting. Motion carried unanimously.

### General Discussion for Consideration of Forming Other Appropriate Subcommittees

Motion by Chairperson Tracy, seconded by Commissioner Jackson, to continue the item to the January 2011 meeting. Motion carried unanimously.

## **HARBOR, BUSINESS, AND TRANSIT DIRECTOR ITEMS**

### Director's Report

Director Parker wished the members a happy holiday season.

Director Parker answered that free parking at the Pier continues through December 25 between the hours of 11 a.m. and 8 p.m.

Upon the departure of Director Parker from the City of Redondo Beach, the members expressed their appreciation for her service and wished her the best in her future endeavors.

At this time, Manager Allen submitted a letter to Mayor Gin from Pier lessee Jean Trutanich concerning a lease extension for Tony's on the Pier, accompanied by a memo dated December 13, 2010 from City Manager Workman.

Assistant City Attorney Hickey commented that the letter may not be discussed since it is not listed on the agenda; however it may be discussed at a future meeting.

Motion by Commissioner Jackson, seconded by Chairperson Tracy, to agendaize the letter for discussion at the January 2011 Harbor Commission meeting. Motion carried unanimously.

In response to Chairperson Tracy, Director Parker suggested that Recreation and Community Services staff could attend a future Harbor Commission meeting to discuss the reason why Seaside Ice was not held at Seaside Lagoon this year.

Chairperson Tracy said that he will approach his Councilperson about the matter.

### **MEMBERS ITEMS AND REFERRALS TO STAFF**

#### Update from the Boating Access and Safety Subcommittee

Commissioner Munns said that the Subcommittee has compiled a list of boating interests in the Harbor; and that within a defined period of time, the members will contact those interests to explain the goals of the Subcommittee.

Mr. Hansen complemented the members' proactive approach of going out to the community. He volunteered to share his contact information.

Chairperson Tracy requested to have the City website Harbor Commission roster updated.

Director Parker referred parties interested in applying for the vacant Harbor Commission position to the City Clerk's office. She explained that Commission appointments are made by the Mayor and confirmed by City Council. She recalled that the current vacancy was announced at a previous Harbor Commission meeting.

Assistant City Attorney Hickey added that the City Clerk manages the process for publicly advertising Commission vacancies. He said information on the criteria for Commission membership is contained in the Municipal Code, section 2-9.704, available on the City website.

Commissioner Munns encouraged qualified residents to apply.

Commissioner Cignarale stressed the importance of updating the Harbor Commission roster online to reflect a vacancy.

### **ADJOURNMENT**

Motion by Chairperson Tracy, seconded by Commissioner Cignarale, to adjourn the meeting. Motion carried unanimously.

Chairperson Tracy adjourned the meeting at 7:45 p.m. to the next regular meeting on January 10, 2011 in the City Council Chambers.

Respectfully submitted,



Gwendolyn Parker  
Harbor, Business, and Transit Director



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# Administrative Report

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Commission Action Date: January 10, 2011

**To:** MEMBERS OF THE HARBOR COMMISSION

**From:** MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR

**Subject:** CITY COUNCIL APPROVED THE CONCEPTUAL DRAWING FOR REHABILITATION OF THE SEASIDE LAGOON RESTROOM; AND APPROVED A CONTRACT WITH TERRAZAS AND ASSOCIATES ARCHITECTS TO DEVELOP PLANS AND SPECIFICATIONS FOR THE SEASIDE LAGOON RESTROOM IMPROVEMENT PROJECT

## RECOMMENDATION

Receive and file this report for informational purposes only.

## EXECUTIVE SUMMARY

This report provides information on City Council action taken on the Seaside Lagoon Restrooms Project.

## BACKGROUND

On December 7, 2010, the City Council approved the conceptual drawing for rehabilitation of the Seaside Lagoon restrooms; and approved Contract No. C-1012-104 with Terrazas and Associates Architects to develop plans and specifications for the Seaside Lagoon Restroom Improvement Project in an amount not-to-exceed \$73,000 and authorized the Mayor to execute on behalf of the City. The attached December 7, 2010, Administrative Report provides a comprehensive overview of the project history and rehabilitation improvements. The entire Administrative Report package which includes the project site map, restroom design concept, Design Services Agreement with Terrazas and Associates and PowerPoint Presentation, and totals 30 pages, can be accessed on the City website at the below link.

<http://laserweb.redondo.org/WebLink/PDF/wpth34zgm01iqxmiayx25nmo/22/AG%20PKT%202010-12-07%20CC%20Rpt%20%20E12.pdf>

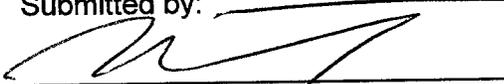
## COORDINATION

Department staff coordinated with the City Clerk's office on the preparation of this report.

## FISCAL IMPACT

The cost for preparing this report is included in the adopted Fiscal Year 2010-11 annual budget and is part of the Department's annual work plan.

Submitted by: \_\_\_\_\_

  
Harbor, Business & Transit Director



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# Administrative Report

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Council Action Date: December 7, 2010

**To: MAYOR AND CITY COUNCIL**

**From: STEVE HUANG, CITY ENGINEER**  
**MAGGIE HEALY, ACTING RECREATION & COMMUNITY SERVICES**  
**DIRECTOR**

**Subject: SEASIDE LAGOON RESTROOM IMPROVEMENTS**

## **RECOMMENDATION**

- 1) Approve the conceptual drawing for rehabilitation of the Seaside Lagoon Restrooms; and,
- 2) Approve a design service agreement with Terrazas and Associates Architects to develop plans and specifications for the Seaside Lagoon Restroom Improvement Project for the not-to-exceed amount of \$73,000.

## **EXECUTIVE SUMMARY**

The Adopted 2010-2015 Capital Improvement Program (CIP) includes funding of \$896,080 from Harbor Tidelands Funds for Seaside Lagoon Rehabilitation. On June 22, 2010, the City Council approved Budget Response Report #57 recommending a phased approach to the project and directed staff to proceed with revised construction plans and specifications for a new restroom and storage building that would better support annual special event uses, meet the needs of the current summer swim feature, and be designed in a way that re-uses the upgraded electrical system and allows for a variety of future improvements.

The attached concept was developed by Terrazas and Associates Architects in concert with staff from Engineering & Building Services, Recreation & Community Services, Harbor, Business & Transit and Public Works Departments. By utilizing the footprint, supporting walls, roofline and infrastructure of the existing 2,140 square foot building, with a small bump-out at the entrance, this design offers a cost effective alternative to new construction that will achieve the Council's objectives as stated above, maintaining maximum flexibility for any future construction at the Lagoon. Because the design does not increase the power demands of the existing building, use of the upgraded electrical system will not be required for the restroom rehabilitation.

The Agreement with Terrazas includes incorporation of a vintage theme, per Planning Department guidelines, into exterior modifications which will be reviewed by Planning Commission.

**BACKGROUND**

The Seaside Lagoon is a year round events venue hosting activities such as the Lobster Festival, SuperBowl 10k, and 4<sup>th</sup> of July Fireworks Celebration. Additionally, the Lagoon serves as a summer water recreation facility from Memorial Day through Labor Day each year.

The Lagoon's restrooms, locker rooms, office/storage building, and shelter structure are in a state of disrepair and do not meet current ADA or building requirements. The condition of these facilities has limited the number of potential event bookings and the overall quality of the Lagoon's visitor serving experience.

On June 22, 2010, the City Council adopted the Capital Project Budget for FY 2010-11 including \$896,000 of Tidelands Funding for Seaside Lagoon rehabilitation. Also on June 22, the Council approved Budget Response Report #57 recommending a phased approach to the Lagoon rehabilitation and directed staff to proceed with revised construction plans and specifications for a new restroom and storage building that would better support annual special event uses, meet the needs of the current summer swim feature, and be designed in a way that re-uses the upgraded electrical system and allows for a variety of future improvements. Because power demands will not increase with the proposed design, the building's current electrical system will be utilized.

The proposed restroom rehabilitation will include the following improvements:

- Increase women's toilets from 7 to 10
- Increase men's urinals from 2 to 7
- Provides ADA compliant toilets and sinks in both restrooms
- Provides ADA compliant urinals in men's restroom
- Provides ADA compliant dressing areas
- Provides infant changing stations
- Provides first aid room with bed and direct access to street
- Adds approximately 100 sq. ft. of more in door space without increasing the building footprint (partially enclosing the ticket entry area)
- Provides staff restrooms with showers
- Upgrades to current building code
- Modifies exterior to match current vintage harbor theme

The estimated cost to develop plans and specifications and complete the restroom building renovations per the conceptual drawing is \$896,000. This does not include rebuilding of the lanai shelter area or new uses such as an expanded sand area. However, the restroom design maintains a footprint very close to the original design, and would allow the maximum flexibility for future expansion of the Lanai shelter area.

Terrazas and Associates Architects completed the original redesign of the Seaside Lagoon restroom in 2003. In addition, they completed the design of the new Harbor Patrol facilities, upgrades to Fire Station No. 2, the Pier entrance and the Galleria

December 7, 2010

Transit Center. The company is well qualified to prepare the plans and specifications for this project.

**Estimated Project Timeline:**

<u>Description</u>	<u>Deadline</u>
Approval of Plans & Specs	April 5, 2011
Bids	June 22, 2011
Award Contract	July 19, 2011
Construction Start	September 12, 2011
Construction Complete	May 18, 2012

**Lagoon NPDES Update**

Based on stricter limits for total suspended solids (TSS) and metals imposed by the new five-year National Pollution Discharge Elimination System (NPDES), the City may not be able to continue operation of the Lagoon water feature. However, the Lagoon Facility would still be available for parties and events. The new water discharge limits are under protest by the City, and the L.A. Regional Water Quality Control Board has given the City two operating seasons to provide further analysis to show why operation of the Lagoon should not be held to the stricter water discharge standards including metals beginning in 2012 and Total Suspended Solids beginning in 2013.

**COORDINATION**

Engineering and Building Services and Recreation & Community Services staff coordinated with the Planning, Harbor, Business & Transit and Public Works Departments and the architect in the preparation of this recommendation.

**FISCAL IMPACT**

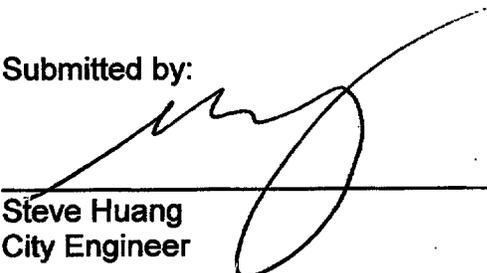
**Funding:**

FY 2010-11 CIP	
Tidelands Funds	<u>\$896,080</u>
	\$896,080

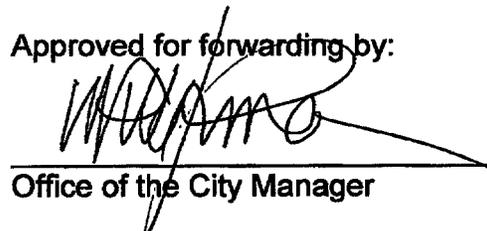
**Expenditure:**

Terrazas and Associates	\$ 73,000
Construction estimate	\$716,000
Engineering Project Mgt.	\$ 35,500
Contingency	<u>\$ 71,580</u>
	\$896,080

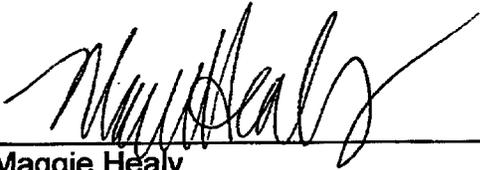
Submitted by:

  
\_\_\_\_\_  
Steve Huang  
City Engineer

Approved for forwarding by:

  
\_\_\_\_\_  
Office of the City Manager

December 7, 2010



**Maggie Healy**  
**Acting Recreation & Community Services Director**

**Attachments:**

- **Seaside Lagoon Site Map**
- **Restroom Design Concept**
- **Design Services Agreement with Terrazas and Associates**
- **Power Point Presentation**



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# Administrative Report

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Commission Action Date: January 10, 2011

**To: MEMBERS OF THE HARBOR COMMISSION**

**From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR**

**Subject: CITY COUNCIL ADOPTED A RESOLUTION AND AWARDED A PUBLIC WORKS CONTRACT TO ARCHITECTURAL DESIGN & SIGNS, INC. FOR CONSTRUCTION OF THE COMPREHENSIVE CITY IDENTITY PROGRAM – PARKS AND WATERFRONT REGULATORY SIGNAGE PROJECT, JOB NO. 10160**

## **RECOMMENDATION**

Receive and file this report for informational purposes only.

## **EXECUTIVE SUMMARY**

This report provides information on the progress of signage for the Waterfront.

## **BACKGROUND**

On December 21, 2010, the City Council adopted by title only Resolution No. CC-1012-408 – awarding a public works contract to architectural design & Signs, Inc., in the amount of \$179,990 for construction of the Comprehensive City Identity Program – Parks and Waterfront Regulatory Signage Project, Job No. 10160.

## **COORDINATION**

Department staff coordinated with the City Clerk's office on the preparation of this report.

## **FISCAL IMPACT**

The cost for preparing this report is included in the adopted Fiscal Year 2010-11 annual budget and is part of the Department's annual work plan.

Submitted by:

  
\_\_\_\_\_  
Harbor, Business & Transit Director

Attachment:

- December 21, 2010, Administrative Report: "AWARD THE COMPREHENSIVE CITY IDENTITY PROGRAM (CCIP) – PARKS AND WATERFRONT REGULATORY SIGNAGE PROJECT, JOB NO. 10160"



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# Administrative Report

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Council Action Date: December 21, 2010

**To: MAYOR AND CITY COUNCIL**

**From: STEVE HUANG, CITY ENGINEER/ CHIEF BUILDING OFFICIAL**

**Subject: AWARD THE COMPREHENSIVE CITY IDENTITY PROGRAM (CCIP) – PARKS AND WATERFRONT REGULATORY SIGNAGE PROJECT, JOB NO. 10160**

## **RECOMMENDATION**

Adopt a resolution awarding a public works contract to Architectural Design & Signs, Inc. in the amount of \$179,990, for the construction of the CCIP – Parks and Waterfront Regulatory Signage Project, Job No. 10160, and authorize the completion of the contract process.

## **EXECUTIVE SUMMARY**

On December 9, 2010, the City received and publicly opened one (1) bid for the CCIP – Parks and Waterfront Regulatory Signage Project, Job No. 10160. After carefully reviewing the bids, the bid from Architectural Design & Signs, Inc., in the amount of \$179,990, was found to be the lowest responsible bidder and should be awarded the contract.

## **BACKGROUND**

On May 4, 2010, the City Council approved the designs for the parks and waterfront regulatory signage. On May 18, 2010, the City Council adopted Ordinance Nos. 3051-10, 3052-10 and 3053-10, consolidating and updating park rules; eliminating duplication in the Code; and establishing the infraction and/or misdemeanor status of activities prohibited under the parks rule ordinance.

The City's project team, comprised of staff from the Engineering & Building Services, Harbor, Business & Transit, Police, Public Works, and Recreation & Community Services Departments and the City Attorney's Office worked closely with design consultant Hunt Design to develop sign placement and language consistent with the Code adopted by the City Council. The project's scope of work included providing design and installation of signage for Veterans, Dominguez, Anderson, Perry and Alta Vista Parks; Beverly, Ensenada, Ford, General Eaton, Gregg, Huntington, La Paz, Massena, Mathews, Sneary, Townsend and McNeill-Jaycee Parkettes; the Esplanade, Pier, and International Boardwalk areas.

On September 7, 2010, the City Council approved the plans and specifications of the CCIP- Parks and Waterfront Regulatory Signage Project, Job No. 10160, and authorized the City Clerk to advertise for competitive bids.

**Administrative Report**

Award the CCIP- Parks and Waterfront Regulatory Signage,

Job No. 10160

Page 2

December 21, 2010

On December 9, 2010, the City received and publicly opened one (1) bid for the CCIP – Parks and Waterfront Regulatory Signage Project, Job No. 10160. After carefully reviewing the bids, the bid from Architectural Design & Signs, Inc., in the amount of \$179,990 was found to be the lowest responsible bidder and should be awarded the contract.

**COORDINATION**

The project has been coordinated among the Recreation & Community Services, Public Works, Harbor, Business, & Transit, Police, and Engineering & Building Services Departments, and the City Attorney's Office. The City Attorney's Office approved the resolution as to form.

**FISCAL IMPACT**

Funding:

CIP General Fund (FY10-11)  
CIP Tidelands (FY10-11)

\$107,856  
\$102,425

TOTAL

\$210,281

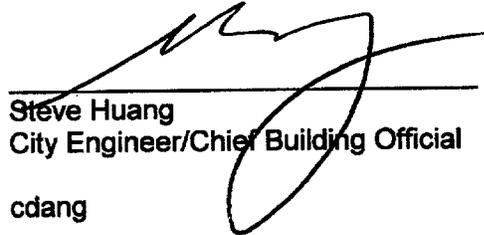
Expenditures:

Architectural Design & Signs \$179,990  
Contingency \$30,291

TOTAL

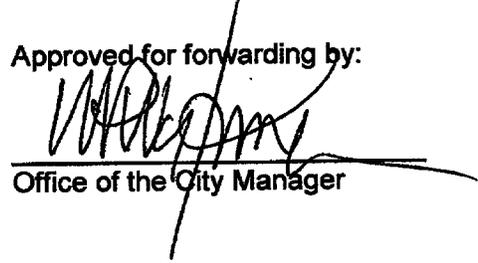
\$210,281

Submitted by:

  
\_\_\_\_\_  
Steve Huang  
City Engineer/Chief Building Official

cdang

Approved for forwarding by:

  
\_\_\_\_\_  
Office of the City Manager

Attachments:

- Resolution
- Bid Results

**RESOLUTION NO. CC-1012-408**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AWARDED A PUBLIC WORKS CONTRACT TO ARCHITECTURAL DESIGN & SIGNS, INC. IN THE AMOUNT OF \$179,990 FOR CONSTRUCTION OF THE COMPREHENSIVE CITY IDENTITY PROGRAM – PARKS AND WATERFRONT REGULATORY SIGNAGE PROJECT, JOB NO. 10160**

WHEREAS, the City Council of the City of Redondo Beach identified parks and waterfront regulatory signage as a high priority within the Comprehensive City Identity Program; and

WHEREAS, the City Council of the City of Redondo Beach approved the Plans and Specifications for the Comprehensive City Identity Program – Parks and Waterfront Regulatory Signage Project, Job No. 10160, and authorized the City Clerk to advertise for competitive bids on September 7, 2010; and

WHEREAS, bids for said project were received and publicly opened in the City Clerk's Office on December 9, 2010; and

WHEREAS, sufficient funds have been appropriated for said project from the Capital Project and Harbor Tidelands Funds, Fiscal Year 2010-2011.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: Architectural Design & Signs, Inc. is the successful bidder for Job No. 10160, as more particularly described in the plans and specifications thereof and incorporated herein by reference, and is awarded the contract for the project. Prior to signature of the Mayor to the contract, all applicable insurance documents and bonds shall be provided to and approved by the City.

SECTION 2: The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of December, 2010.

\_\_\_\_\_  
Mike Gin, Mayor

ATTEST:

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES        )        SS  
CITY OF REDONDO BEACH         )

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. CC-1012-408 was duly passed, approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 21<sup>st</sup> day of December, 2010, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Eleanor Manzano, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael W. Webb, City Attorney

**City of Redondo Beach  
Inter Office Memo**

Name of Project: Comprehensive City Identity Program - Parks and Waterfront Regulatory Signage  
Job No. 10160

12/9/2010

TIME : 10:00 A.M.

To : Steve Huang, Engineering

From: City Clerk's Office

	Name	Bid Bond (10%)		Addendum 1	Base Bid (\$)
1	ADS Companies	√		√	179,990.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

**For Results or Questions Contact: Cuong Dang, Project Manager, at (310) 318-0661 Ext. 2403.**

Number of Bid: One (1)



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# Administrative Report

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Commission Action Date: January 10, 2011

**To: MEMBERS OF THE HARBOR COMMISSION**

**From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR**

**Subject: CITY COUNCIL RECEIVED AND FILED THE DECEMBER 2010 MONTHLY UPDATES TO THE STRATEGIC PLAN, WATER QUALITY IMPLEMENTATION MATRIX, GREEN TASK FORCE MATRIX AND MAJOR CITY FACILITIES PRIORITY LIST**

## **RECOMMENDATION**

Receive and file this report for informational purposes only.

## **EXECUTIVE SUMMARY**

This Administrative Report provides information on the December 2010, monthly status updates to the City Council.

## **BACKGROUND**

On December 21, 2010, the City Council received and filed the monthly updates to: 1) the Strategic objectives established at the Strategic Planning Session held on September 28, 2010; 2) the Water Quality Implementation Matrix; 3) the Green Task Force Priority Matrix; and 4) the Major City Facilities Priority List. The November 16, 2010, Administrative Report (see attached) includes the matrix update for each category.

## **COORDINATION**

Department staff coordinated with the City Clerk's office on the preparation of this report.

## **FISCAL IMPACT**

The cost for preparing this report is included within the Harbor, Business & Transit Department's adopted FY2010-11 annual budget and is part of the Department's annual work program.

Submitted by:

Harbor, Business & Transit Director

Attachment: December 21, 2010, Administrative Report: "STRATEGIC PLAN UPDATE ON SIX-MONTH OBJECTIVES, WATER QUALITY IMPLEMENTATION MATRIX, GREEN TASK FORCE PRIORITY MATRIX, AND MAJOR CITY FACILITIES PRIORITY LIST"



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# Administrative Report

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Council Action Date: December 21, 2010

**To: MAYOR AND CITY COUNCIL**

**From: BILL WORKMAN, CITY MANAGER**

**Subject: STRATEGIC PLAN UPDATE ON SIX-MONTH OBJECTIVES, WATER QUALITY IMPLEMENTATION MATRIX, GREEN TASK FORCE PRIORITY MATRIX, AND MAJOR CITY FACILITIES PRIORITY LIST**

## **RECOMMENDATION**

Receive and file the monthly updates to: 1) the six-month strategic objectives established at the Strategic Planning Retreat held on September 28, 2010; 2) the Water Quality Implementation Matrix; 3) the Green Task Force Priority Matrix; and 4) the Major City Facilities Priority List.

## **EXECUTIVE SUMMARY**

On September 28, 2010, the City Council held a Strategic Planning Workshop to establish six-month objectives. Monthly updates are provided to the Mayor and Council to enable them to monitor the City's progress. Updates to the Water Quality Implementation Matrix, the Green Task Force Priority Matrix and the Major City Facilities Priority List are also provided. This current update is the second update of the September 28<sup>th</sup> Strategic Planning session's six-month objectives. The next Strategic Planning Retreat will be held on March 22, 2011.

## **BACKGROUND**

The City Council's Strategic Plan directs the development of the City budget, program objectives, and performance measures. The goals provide the basis for improving services and preserving a high quality of life in the City.

The City began strategic planning in 1998 with the creation of the first three-year strategic plan covering the period of 1998-2001. In October 2001, a second three-year plan was developed for 2001-2004. At the February 25, 2003 retreat, these Core Values were added: Openness and Honesty, Integrity and Ethics, Accountability, Outstanding Customer Service, Teamwork, Excellence, and Fiscal Responsibility. A third three-year plan was developed in March 2004, covering the period of 2004-2007, and including a vision statement. In September 2007, the fourth three-year plan was

developed with new goals and objectives. Finally, on March 3, 2010, the fifth three-year strategic plan was developed. The following are the five strategic plan goals for 2010-2013. They are not in priority order:

- Improve financial viability and expand economic opportunities;
- Improve public facilities and the infrastructure;
- Increase organizational effectiveness and efficiency;
- Maintain a high level of public safety; and
- Vitalize the Harbor & Pier areas.

The City Manager provides monthly updates to the adopted six-month objectives to enable the Mayor and City Council to monitor the City's progress on the Strategic Plan.

#### Water Quality Implementation Matrix

On July 19, 2005, the City Council adopted a resolution to form a 15-member Water Quality Task Force. During their 12-month assignment, the Task Force developed a Recommendations Report. The Report was presented to a joint meeting of the City Council and Harbor Commission. The City Council directed staff to report back with a prioritized action plan for implementation. The Recommendations Implementation Matrix was received by the Council on November 21, 2006, with direction for staff to provide a status report to accompany the Strategic Plan reports. The monthly status update is attached.

#### Green Task Force Priority Matrix

On January 16, 2007, the City Council adopted a resolution to form a 15-member Green Task Force to study and address a variety of environmental issues faced by the City. During their 12-month assignment (later extended to 15 months), the Task Force developed a Sustainable City Plan that included 26 recommendations. The Report was presented to the City Council on May 13, 2008. The City Council directed staff to assemble the recommendations into a matrix. On August 19, 2008, the City Council received and filed the Green Task Force Priority Matrix and reviewed it on October 21, 2008. The monthly status update is attached.

#### Major City Facilities Priority List

On February 13, 2007, the City Council adopted the Major City Facilities Priority List. The Council requested that the list come back periodically for review. The attached version reflects the addition of the Dominguez Park Community Center as directed by the City Council during adoption of the Fiscal Year 2007-2008 Budget on June 19, 2007.

December 21, 2010

**COORDINATION**

All departments participated in the development of the Strategic Plan and in providing the attached update. Relevant departments have reviewed the Water Quality Implementation Matrix, Green Task Force Matrix, and Major City Facilities Priority List.

**FISCAL IMPACT**

The total cost for this activity is included in the City Manager's Office's portion of the FY 2010-2011 Adopted Annual Budget and is part of the department's annual work plan.

Submitted by:



Office of the City Manager

Attachments:

- Strategic Plan Update - Six-Month Objectives dated December 21, 2010
- Water Quality Implementation Matrix dated December 21, 2010
- Green Task Force Implementation Matrix dated December 21, 2010
- Major City Facilities Priority List dated June 2007

# CITY OF REDONDO BEACH STRATEGIC OBJECTIVES

September 28, 2010 to March 1, 2011

ACM=Asst. City Manager    FS = Financial Services    HBT=Harbor, Business and Transit    PW=Public Works    RCS= Recreation and Community Services

## THREE-YEAR GOAL: **IMPROVE FINANCIAL VIABILITY AND EXPAND ECONOMIC OPPORTUNITIES**

WHEN	WHO	WHAT	STATUS		COMMENTS
			POINT ON TARGET	REVISIONS	
1. Dec. 1, 2010	City Council (Mayor Gin – lead), working with the City Manager	Recommend to the State Legislature and the League of California Cities suggestions for PERS reform.			
2. At the Dec. 7, 2010 City Council meeting	City Manager	Present to the City Council for action a lease for the Marine Ave. site.	X		Approved by City Council on November 23, 2010
3. At the Jan 18, 2010 City Council meeting	Planning Director, with input from the Planning Commission	Present to the City Council for action an ordinance modifying the commercial parking standards and shared parking implementation.		X	Planning Commission held Public Hearing on 10/21; continued to 11/18
4. At the Jan. 18, 2011 City Council meeting	City Manager and ACM	Present to the City Council for action a labor relations strategy to better manage PERS costs and benefits.			
5. At the Jan. 18, 2011 City Council meeting	City Manager, working with the Artesia Blvd. Working Group	Complete and present to the City Council for action a strategic plan for Artesia Blvd.			
6. March 1, 2011	City Manager, working with an intern	Complete the Customer/Visitor Study Phase I of two phases and present the results to the City Council.			

7. March 1, 2011	Financial Services Dir.	Present recommendations to the City Council for action regarding the GASB 54 fund balance structure.	X		
8. March 1, 2011	Financial Services Dir., with assistance from the HBT Director	Convert the Transit Operations from a Special Revenue Fund to an Enterprise Fund.			
9. March 1, 2011	Mayor Gin and Council member Brand	Participate in the MLPA (Marine Life Protection Act) process and report the results to the City Council.			
10. March 1, 2011	Planning Director	Bring to the City Council for consideration revisions to the zoning code to streamline the permit process for personal improvement services (e.g., training, instruction, fitness).	X		

**THREE-YEAR GOAL: IMPROVE PUBLIC FACILITIES AND INFRASTRUCTURE**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Oct. 5, 2010 City Council meeting	City Manager	Update the City Council on the status of negotiations with the Edison Co. on the use of Edison rights-of-way.	X			
2. At the Oct. 19, 2010 City Council meeting	City Engineer	Present to the City Council for action a recommendation to award a contract for construction of the Harbor Patrol facility.	X			Council awarded on 11/16/10.
3. Nov. 2, 2010	RCS Dir.	Present to the City Council for action a conceptual design for the Veterans Park bandshell replacement	X			Concept presented to Council on October 19 and approved.
4. At the Dec. 21, 2010 City Council meeting	City Engineer and Public Works Dir.	Recommend to the City Council for action the approval of plans and specifications for the installation of LED street lights.			X	Report scheduled for 12/21 Council meeting.
5. Dec. 21, 2010	City Engineer	Present to the City Council for action a Citywide Sewer Master Plan.			X	Update presentation scheduled for 12/21 Council meeting – full master plan to Council 03-01-11.
6. At the Dec. 21, 2010 City Council meeting	RCS Dir. and the City Engineer	Recommend to the City Council for action a design build agreement for construction of new RCS Dept. offices at Aviation Park.			X	Report scheduled for 12/21 Council meeting.
7. Dec. 15, 2010	City Engineer	Initiate construction of the Esplanade Streetscape Project.	X			Construction began November 29 <sup>th</sup> .
8. At the Jan. 4, 2011 City Council meeting	Public Works Dir.	Present to the City Council for action an agreement for the City's waste hauling and recycling services.			X	Revised from 12-21 to 01-04.
9. March 1, 2011	RCS Dir., working with the Public Works Dir.	Identify an appropriate location for a potential community garden and present the results to the City Council.		X		
FUTURE OBJECTIVE	Fire Chief, Public Works Dir. and RCS Dir.	Determine the feasibility of having privately funded barbeque areas in public parks and present the results to the City Council for direction.				

**THREE-YEAR GOAL: INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON-TARGET	REVISED	
Dec. 1, 2010	City Manager	Hire a new Assistant City Manager.	X			Mr. Peter Grant began 12/13/10.
Dec. 15, 2010	Financial Services Dir.	Implement the City's purchasing policies and procedures.		X		
At the Jan. 4, 2011 City Council meeting	City Manager, working with the Beach Cities Health District	Develop and present to the City Council for action a plan to implement and support the Vitality City Initiative.				
Feb. 1, 2011	Asst. City Manager and Sr. HR Analyst	Present to the City Manager for approval an updated Drug Free Workplace Policy.				
March 1, 2011	City Clerk, IT Dir. and City Engineer	Develop plans for Phase II of Council Chambers improvements for automation of the agenda process.				
FUTURE OBJECTIVE	Financial Services Dir., with input from the Budget Finance Commission	Review the purchasing limits in the City Charter and make recommendations to the City Council for direction.				
FUTURE OBJECTIVE	Executive Team (City Manager – lead), working with high-performing organizations (e.g., Disney, Apple, Cities of Anaheim and Irvine)	Develop and present to the City Council an interagency best practices exchange program to consult with the city on organizational effectiveness and efficiency.				

**THREE-YEAR GOAL: MAINTAIN A HIGH LEVEL OF PUBLIC SAFETY**

WHEN	WHO	WHAT	STATUS		COMMENTS
			DONE	ON TARGET / REVISED	
1. At the Nov. 23, 2010 City Council meeting	Fire Chief and City Attorney (co-leads), City Engineer, RSD Dir.	Present to the City council a report on the city's pipeline ordinance compliance issues and related safety concerns.	X		Completed on Nov. 23. Presented update to City Council.
2. At the Dec. 7, 2010 City Council meeting	Planning Dir., working with the Police Chief and City Attorney	Present to the City Council for action a massage services and acupuncture services moratorium.	X		
3. At the Feb. 15, 2010 City Council meeting	Police Chief -lead, Public Works Dir, IT Dir.	Purchase patrol vehicles according to the Vehicle Replacement Schedule and install electronics and computer technology.		X	Revised to February 15, 2010 due to arrival of patrol car component parts lagging.
4. At the Jan. 11, 2011 City Council meeting	Police Chief - lead, Fire Chief, City Attorney, Planning Dir.	Review and recommend changes to the city's Municipal Code for action regarding how entertainment permit security bonds are assessed and drawn down for repeated calls for service.			
5. March 1, 2011	Planning Dir., working with the Police Chief and City Attorney	Present to the City Council for action an ordinance updating the city's property maintenance ordinances (e.g., relating to vacant lots, vacant business and abandoned buildings).		X	
6. March 1, 2011	Fire Chief	Assist with the re-evaluation of the city's fire insurance rating that is performed by the U.S. Fire Administration Insurance Services Office Director and report the results to the City Council.		X	Initial meeting with ISO evaluation team completed. Process to take approx 4-5 months. FD staff compiling information.

**THREE-YEAR GOAL: VITALIZE THE HARBOR & PIER AREAS**

WHEN	WHO	WHAT	STATUS		COMMENTS
			DONE	ON TARGET / REVISED	
1. At the Dec. 7, 2010 City Council meeting	RCS Dir. and City Engineer	Present to the City Council for action the conceptual design for rehabilitation of the Season Lagoon restroom building.	X		
2. At the Dec. 21, 2010 City Council meeting	City Manager, working with stakeholders	Report to the City Council on the Mole B master planning process.		X	RFP to Council for award
3. Feb. 1, 2011	HBT Dir.	Report to the City Council the status of Parcel 10 (octagonal building on the waterfront).			
4. Feb. 1, 2011	Fire Chief – lead, HBT Dir., City Engineer	Update the City Council on the Coastal Marinas Permit regarding water quality in the harbor.	X		Staff report update provided to City Council on 10/19/10
5. Feb. 1, 2011	City Engineer	Provide to the City Council a comprehensive report on water quality requirements and the city's progress on meeting local, state and federal standards, including suggested goals from the Water Quality Task Force.			
6. March 1, 2011	HBT Dir.- lead, RCS Dir., Financial Services Dir., City Engineer	Update the City Council on implementation, key action items and goals of the Harbor Business Plan.			
7. March 1, 2011	Asst. City Mgr – lead, HBT Dir., in consultation with stakeholders	Identify potential locations for the development of a boat launch ramp.			

Water Quality Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
1 <b>Street Sweeping (9a)</b> Revoke all street sweeping exemptions to meet NPDES requirements.	Engineering	Resolution on policies and procedures adopted.	X				Project completed.
2 <b>Trash Truck Leaks (9a)</b> Prevent trash trucks from leaking.	Public Works	Discussion with solid waste management company to identify enhancements to the existing processes to insure leaking trucks are identified and repaired	X				Project completed.
3 <b>Trash Bin Leaks (9a)</b> Prevent trash bins from leaking.	Public Works	Discussion with solid waste management company to identify enhancements to the existing processes to insure leaking trash bin are identified and repaired	X				Project completed.
4 <b>Red Tide Monitoring (9a)</b> Coordinate with USC to establish monitoring locations for monitoring devices.	Harbor	Buoys installed for full-time use in March. Data downloaded weekly. USC team working on transmitting data electronically.	X				Project completed.
5 <b>Rain Gutter Routing (9a)</b> Route all gutters on pier buildings through an alternate system.	Engineering	Plans and specification design work	X				Project completed.
6 <b>Develop Bacterial Source Identification (9b)</b> <b>(Source Point Testing - 9a)</b> Use DNA tests or other methods to identify bacterial sources.	Engineering	LA County Sanitation will report findings with preliminary action plan to technical group in June, 2009.	X			Aug-10	Project Completed.

Water Quality Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
7 Harbor Circulation Improvement (9b) (Marina Aeration - 9a) Investigate installation of facilities to increase circulation in the Harbor.	Engineering	Preliminary design done - pending funding source			X	TBD	For Budget Consideration Funding from Federal Government being requested  FY 2011-12
8 Commercial Best Management Practices (9a) Establish a volunteer program for implementing BMPs at commercial establishments at the Harbor / Pier / Waterfront areas.	Harbor / Engineering	Presented to Harbor Commission on 09/08/08.	X			Dec-08	BMPs approved by CC - November, 2008. Pamphlets distributed 12/08
9 Hazardous Waste Drop (9a) Expand hazardous waste drop-off program. <i>Especially at water areas south of the Redondo Municipal Pier</i>	Public Works / Fire	No action at this time.			X	TBD	For Budget Consideration  FY 2011-12
10 Parking Lot Debris Catchers (9a) Initiate pilot program for small catch basin debris filters. <i>Implement Harbor Leasee parking lot sweeping program</i>	Engineering	Plans and specification design work	X			Jan-10	Project completed.
11 Harbor Trash Skimmers (9a) Initiate alternate methods for removing floating harbor materials.	Engineering	Plans and specification design work					Maintenance agreement in progress.
12 Oil spill clean-up (9a) Purchase oil absorbing snakes for use in oil spill clean-up.	Fire	400 feet of snake absorbent purchased and stored at Harbor Patrol. Task Completed.	X				Project completed.
13 Laws & Regulations (9a) Review existing State & Federal laws as pertains to water quality.	Engineering			X		Feb-11	Revised to Feb 2011 to match full presentation to CC
14 Watershed Management Program (9a) Establish urban watershed program similar to Santa Monica.	Engineering				X	TBD	For Budget Consideration FY 2011-12

Water Quality Task Force  
Recommendations Implementation Matrix

12-21-10

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
<b>15 Pet Waste (9a)</b> Install 'doggie poles' with waste bags in public areas.	Engineering / Public Works	Presented to CC - 10 containers installed on Esplanade / Harbor Drive	X				Project Completed.
<b>16 Sprinkler Standards (9a)</b> Develop a Certification program for commercial & residential properties with installed water-wise irrigation systems and landscaping. <i>Coordinate with West Basin Water District's existing program</i>	Engineering				X	TBD	For Budget Consideration FY 2011-12
<b>17 Hot Line (9a)</b> Establish a Water Quality Hot Line for public reporting of concerns. <i>Establish a web link to the WQTF Plan and matrix</i>	Engineering		X			Jul-08	Project completed. (PW Investigating marketing of hotline)
<b>18 Ongoing Water Quality Task Force (9a)</b> <i>Staff report needed to determine how to continue the WQTF through either the Harbor Commission or Public Works Commission</i>	Harbor / Engineering	No new progress				TBD	Planning Stage
<b>19 Continuous Deflection Separation Units (9a)</b> Evaluate possibility of installing additional CDS units on all waterfront discharge storm drains. <i>Photos of annual cleaning will be posted</i>	Engineering						
<b>20 Non-profit formation (9a)</b> Consider creation of a 501(c)3 organization to assist in grant funding development.	City Manager / City Attorney						For Budget Consideration FY 2010-11
<b>21 Develop Clean Waterfront Plan (9b)</b> Plans could include improvements based on successes in Santa Monica & Newport.	Harbor	Sample plans collected. Adopted BMPs will be key component of plan.	X			Jun-08	501(c)3 created, website - <a href="http://www.cleanwaterfrontredondo.org">www.cleanwaterfrontredondo.org</a>
<b>22 Develop Clean Marina Program (9b)</b> Establish program and recognition standards.	Harbor	All 4 RB marinas participate in a recognized program or have committed to do so. Staff providing assistance and monitoring progress.					For Budget Consideration FY 2011-12

Water Quality Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
<p><b>23 Develop &amp; Implement BMPs for Bait Barges (9b)</b> Ensure that bait barges are properly disposing of waste.</p>	Fire / Harbor / Engineering / Public Works	<p>Inspections completed. BMPs drafted and will be presented to Harbor Commission. Fire Completed physical inspection of barge. No hazardous storage or processes noted. Barge operates seasonally, per hazmat tech. No disclosure manifest warranted.</p>	X				Project Completed
<p><b>24 Develop &amp; Implement BMPs for Fuel Dock (9b)</b> Ensure that fuel docks within King Harbor employ BMPs while conducting business.</p>	Harbor / Fire	<p>Presented to Harbor Commission on 09/08/08.</p>	X			Dec-08	BMPs approved by CC - November, 2008. Pamphlets distributed 12/08
<p><b>25 Develop &amp; Implement BMPs for Boaters (9b)</b> Encourage and educate boaters in BMPS for boating.</p>	Harbor	<p>Presented to Harbor Commission on 09/08/08.</p>	X			Dec-08	BMPs approved by CC - November, 2008. Pamphlets distributed 12/08
<p><b>26 Develop &amp; Implement BMPs for Boat Yards &amp; Maintenance Facilities (9b)</b> Adopt CASQA's BMPs and ensure they are followed.</p>	Harbor	<p>Presented to Harbor Commission on 09/08/08.</p>	X			Dec-08	BMPs approved by CC - November, 2008. Pamphlets distributed 12/08
<p><b>27 Design &amp; Construct Harbor Circulation Improvements (9b)</b> Study improving circulation methods and utilize power plant intake lines.</p>	Engineering						
<p><b>28 Develop &amp; Implement a program to insure that BMPs applicable to the beach and pier area are fully utilized (9b)</b> Aggressively adhere to all LARWQCB TMDLs.</p>	Public Works					TBD	For Budget Consideration FY 2011-12
			X			Jul-07	Project Completed

Water Quality Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS		TARGET DATE	COMMENTS
			DONE	ON TARGET		
29 <b>Pier Fish Cleaning Station, Boaters and Charter Boats (9b)</b> Ensure sink wastes are diverted to the sewer system, educate boaters.	Harbor / Public Works	Confirmed that sink wastes are diverted to the sewer system.	X			Project Completed
30 <b>Watershed Runoff (9b)</b> Investigate permeable surfaces for rainstorm waters.	Engineering			X	TBD	For Budget Consideration FY 2011-12
31 <b>Develop &amp; Implement a Community Outreach Plan (9c)</b> Utilize volunteer forces to educate the community at large.	Harbor / Engineering	Sample plans from other jurisdictions being collected.			TBD	For Budget Consideration FY 2011-12
32 <b>Explore funding opportunities at the Federal, State, County, Local, Corporate, and Private levels</b> Increase City visibility and funding for water quality tasks.	Engineering / City Manager					
33 <b>Harbor Emergency Response Volunteer Team (9e)</b> Immediate mitigation of red tide forces through volunteer teams.	Harbor / Fire Public Works	PW, Harbor, & Fire held a Red Tide Response Drill for City crews & volunteers September 27, 2007.	X			Project Completed
34 <b>Street &amp; Harbor Lease Hold Sweeping **</b> Coordinate with businesses for sweeping	Harbor	Policies and ordinances from other jurisdictions being collected. Staff discussing current practices with leaseholders.				
35 <b>Web Page Update **</b> Monthly updated posting to the City website	Engineering			X		Ongoing

\*Note - Details of timeline and a breakdown of steps will be provided for each task on the matrix as implementation progresses.

\*\* By City Council direction from 1/21/06 CC meeting

Green Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
1 Sustainability: Add sustainability as one of Redondo Beach's Core Values listed in its Annual Reports and Strategic Plans.	ACM		X				"Enhance the livability and environmental sustainability of our community" revised in the March 25, 2009 Strategic Planning workshop.
2 Full-Time Employee: Designate a full-time, on-going staff position dedicated to implementing and researching all Green Task Force Initiatives, including grant writing.	ENG				X		Next opportunity to be evaluated is as part of the 2011-12 Budget Cycle
3 Public Education Program: Support a comprehensive public education program to promote green living and building ideas, energy and resource conservation, and other environmental concepts such as "teaching Green" or "Sustainable Works."	PW			X			"Green Building" consumer education materials received and available at the Building counter.
4 Cool City Classification: The City Council should sign the U.S. Mayors Climate Protection Agreement and establish a Cool Cities program for the City of Redondo Beach.	ENG		X				Baseline inventory presented to CC - March 16, 2010.
5 Eco-Friendly Business Initiatives: As part of the Economic Development Council, the City should identify a representative to implement eco-friendly initiatives within the business community.	HBT				X		
6 Support for RBUSD Environmental Programs: Direct staff to reach out to the Redondo Beach Unified School District (RBUSD) in promoting, supporting, and implementing green initiatives.	ACM				X		
7 Green Building Incentives: Develop a set of incentives in the form of rebates, space offset programs, and recognition programs for green sustainable building practices.	BLDG		X				City Council adopted Green Building Code on 12/07/10
8 Fee Structure: Balance fee structure to accommodate rebate incentives given for green homeowners, and builders.	BLDG		X				City Council approved Tier 1 & Tier 2 rebate programs on 12/07/10.

Green Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
9 LEED Standards: Adopt LEED standards for all city buildings.	BLDG			X			At 11-03-09 meeting, CC approved proposal for LEED certification for the Transit Terminal Project.
10 Ordinance Update: Review and update ordinances to support LEED compliant measures.	BLDG/ENG				X		
11 Staff Training: Train appropriate city staff and acquire LEED certification to eliminate need for hiring LEED consultants.	ENG			X			Staff attended fall CALBO green workshops
12 Educational Plan: Implement an educational plan, including web access and distribution of green vendors and services, for all constituents – homeowners, developers, builders, Chamber of Commerce, regional networks, etc.	PW				X		Public Works to coordinate an energy efficiency / water conservation workshop w/ SBESC.
13 Urban Forest Ordinance: Pass an Urban Forest Ordinance that solidifies and codifies current practices regarding trees in the city.	PW				X		
14 Pursue Tree City USA Designation: The City Council should seek designation as a Tree City USA that provides direction, technical assistance, public attention, and national recognition for urban and community forestry programs.	PW				X		
15 Land Use Policy, Zoning Regulation, and Associated Fee Amendments: Amend land use policies, zoning regulations and associated fees to provide an incentive for maintaining existing and/or creating new non-public open space.	Planning				X		
16 Historical and Specimen Tree Protection: Revise relevant preservation ordinances to include Specimen Trees and revise a complete list of trees on public and private land that are, or can be, landmarked or designated as specimen trees.	Planning / PW / RCS		X				Existing code provides for applications to designate trees as historic landmarks.

Green Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
17 High Profile City Projects: Implement two or three specific high-profile energy and resource projects that would help showcase the City's efforts to become a beacon of Green adaptation.	ENG			X			U.S. Dept. of Energy approved City's request for ARPA-funded LED streetlight retrofitting project
18 Renewable Energy Project Financing: Establish a relationship with a third party financing company to provide funding for both City and private projects involving conversion or adaptation to green energy.	HBT			X			06-22-10 - CC Adopted Resolution to participate in LA CO AB-811 program.
19 Inter-departmental Staff Resource Utilization Committee: Establish an inter-departmental staff committee whose purpose is to create and maintain a Long-Term Resource Utilization Policy that would include a prioritized list of energy conservation and generation projects aimed at reducing city-wide energy consumption.	ACM				X		
20 Shop & Dine Redondo Program: Collaborate with the Redondo Beach Chamber of Commerce & Visitors Bureau to develop a "Shop & Dine Redondo" Program specifically designed to build a stronger local economy, healthier environment and reduce the total vehicle miles driven by those living and/or working in the community.	HBT					X	NRBBA 'Dine Around Artesia' held 10-14-10.
21 Strategic School Traffic Reduction Plan: Collaborate with the Redondo Beach Unified School District (RBUSD) and local residents to develop a Strategic Traffic Reduction Plan.	ENG				X		Safe Routes to Schools program implemented. School Safety Zone CIP awarded on 10-06-09.
22 Residential Development Rights Transfer System: Research the feasibility of developing and implementing new density neutral land policies, zoning regulations and legal mechanisms that would allow owners of residentially-zoned properties to sell permitted development rights for transference to other properties located within specified public transit zones that also provide an ample amount of local shopping and dining opportunities.	Planning					X	

Green Task Force  
Recommendations Implementation Matrix

RECOMMENDATION	LEAD	PROGRESS	STATUS			TARGET DATE	COMMENTS
			DONE	ON TARGET	FUTURE		
<p><b>Strategic New Parkland Development Plan:</b> Develop a Strategic New Parkland Development Plan specifically focused on creating more neighborhood oriented parkland in the park's poorest areas in the city.</p> <p>23</p>	RCS			X			
<p><b>Beach Cities Transit &amp; Visitor Information Kiosks:</b> Collaborate with the Redondo Beach Chamber of Commerce to create one or more Beach Cities Transit (BCT) &amp; Visitor Information Kiosks at high traffic locations near transit stops in the city.</p> <p>24</p>	HBT			X			
<p><b>Beach Cities Transit WiFi Service Pilot Program:</b> Perform a feasibility study on implementing a Beach Cities Transit (BCT) WiFi Service Pilot Program.</p> <p>25</p>	HBT			X			
<p><b>Integrated Bicycle Master Plan:</b> Expand the Local Bikeway Plan into an Integrated Bicycle Master Plan, including bike racks, which will transform Redondo Beach into a premier bicycle friendly city.</p> <p>26</p>	ENG		X				The City's adopted Bicycle Master Plan submitted to Metro's "Call for Projects" to implement the class 2 and class 3 bicycle facilities, approved by Metro board - 10-22-09.

## Major City Facilities Priority List

February, 2007

In order for the City to ensure quality services to our residents, businesses, and visitors, we need to have a plan for our future facilities needs. The City's current Five Year Capital Improvement Program (CIP) addresses the near future. Through this process, the City's most pressing capital needs are programmed using funding sources available over the 5 year planning period. For ease of reference, the adopted CIP includes a "needed, but not funded" list of capital projects. This list is designed to track possible future projects, however, there is little to no likelihood of funding in the short term. There is no planning document in place to take address facilities needs beyond this 5 year horizon. In order to set priorities beyond this horizon, a City Facilities Priority List has been developed.

The City has also developed a draft Asset Management Plan. This Asset Management Plan is a blueprint for the City to maximize the financial returns from its real property assets. The draft Asset Management Plan has not yet been finalized or presented to the City Council for approval as many of the assets in the draft Asset Management Plan assumed to possibly generate on-going revenues are encumbered with current facilities or seen as possible sites for new or relocated facilities. A City Facilities Priority List will enable the City to identify which assets are needed over the longer term and which are available for development through the Asset Management Plan.

The City's adopted Strategic Plan established the following three year goals:

- Achieve financial stability and balanced economic growth.
- Maintain and improve public facilities, infrastructure and open spaces.
- Improve the attractiveness and livability of our neighborhoods.
- Maintain and improve public safety.
- Maintain and improve communication, productivity and efficiency in a healthy workplace.

Included in the current Strategic Plan are a number of objectives directly related to facilities and asset management. These include:

- Present to the City Council an inventory list of citywide real property assets.
- Develop a Facilities Master Plan for preventive maintenance of all City facilities.
- Develop and present to the City Council a City facilities overview for improvement and/or replacement of major City facilities, including financing options and prioritization.

Having functional and updated public facilities can assist in achieving all of the Strategic Plan goals and other strategic objectives. For example, achieving customer service related objectives could be assisted by the development of functional, efficient, and customer friendly service areas. There is also a direct link between the quality of public facilities and providing a healthy workplace.

The City's future facility needs are many, with funding unlikely to be available over the near or even long-term to meet them all. A Major City Facilities Priority List will be useful to guide staff and the community as we seek funding for our many facilities needs.

### Relationship to Statements of Financial Principles

The City's adopted Statements of Financial Principles has a number of points which can guide the City's future efforts in meeting its long-term facility needs. Financial Principles relating to the financing of facilities include:

- 2.a) The City will maintain a level of expenditures which will provide for the well-being and safety of the general public and citizens of the community;
- 2.b) The City will manage its financial assets in a sound and prudent manner;
- 2.c) The City will maintain and further develop programs to assure its long-term ability to pay the costs necessary to provide the highest quality service required by the citizens of Redondo Beach;
- 2.e) The City will maintain and improve its infrastructure;
- 2.f) The City will provide funding for capital equipment replacement, including a long-term technology plan, to achieve greater efficiency in its operations.
- 3.c) One-time revenues shall be used for one-time expenditures;
- 3.g) The City will continue to explore revenue raising alternatives as necessary and pursue all grants available to local government.
- 5.c) The City will set aside a reasonable and prudent amount of General Fund monies for capital improvements and repairs of various facilities, in its annual budget process.
- 5.f) The long-term operating impact of any capital improvement project must be disclosed before the project is recommended for funding.
- 10.a) Enterprise activities will be programmed to generate sufficient revenues to fully support the Enterprise's operations including debt service requirements, current and future capital needs.

These Financial Principles were considered in establishing the recommended prioritization.

### Relationship to 2006 Community Opinion Survey

The City initiated a survey of residents to gauge their level of satisfaction with life and services in Redondo Beach and other matters. The survey was conducted by True North Research in October 2006, with the final report dated December 18<sup>th</sup>, 2006. A number of the highlights from the survey, as summarized below, have broad relevance to facilities planning

- When asked about what one change the City could take to make Redondo Beach a better place to live, now and in the future, the sixth highest response was improving public safety/enhancing police department (5%).
- Residents rated 20 specific services with public safety services ranked as most important, including maintaining a low crime rate, providing fire protection and prevention services, and providing emergency medical services being the top three, with providing Library services being 7<sup>th</sup>.
- The level of satisfaction with these same 20 services was also surveyed, with residents most satisfied with fire protection and prevention services, emergency medical services, and maintaining a low crime rate, among others.
- The highest ranked spending priorities included improving disaster preparedness.
- Fifty-six (56%) of voters initially indicated that they would support a \$30 million public safety bond to replace deteriorating police facilities, make public safety buildings earthquake safe, improve access to the disabled, and upgrade the Emergency Operations Center.
- One of the top candidates for improvements to bolster resident satisfaction includes preparing the City for disasters.

These results would tend to reinforce that public safety facilities should be given priority, especially those facilities which are designated as essential facilities for the purpose of disaster preparedness and response.

**Relationship to Existing Five Year Capital Improvement Program**

The adopted Five Year Capital Improvement Program for 2006 to 2011 includes partial funding for two projects: the North Branch Library and Hayward Center, and the Aquatics Center & Events Plaza. For the North Branch Library, of the \$5,789,530 in estimated cost, only \$1,895,000 in City funds set-aside and \$620,000 of the \$700,000 in funds to be raised by the Library Foundation are currently available. The remaining \$3,194,530 was anticipated to have been made available through the Statewide Library Bond. There is \$412,460 in Tidelands Funds budgeted for planning and design of a Boat Launch. The Aquatics Center & Events Plaza has carryover funds available from 2005/06 totalling \$1,045,439 as follows: \$117,000 for Seaside Lagoon Outfall Improvements, \$288,493 for Seaside Lagoon Restroom Improvement, and \$640,000 for Seaside Lagoon Water Recirculation.

Three other facility projects as summarized below are on the Unfunded and Underfunded CIP Projects List:

Project	Estimated Cost	Funding Source
Corporation Yard	\$8,000,000	Capital Projects Fund (General Fund)
Police Facility	\$29,398,450	Bonds
Combination Headquarters Fire & Harbor Patrol	\$10,425,000	Grants

(Pages xviii and xix of 2006-2011 CIP)

### Evaluation Factors

In order to prioritize facility needs, staff developed evaluation factors against which each proposed facility was reviewed. These factors were as follows:

**Health & Safety** - Facility improvements which would enhance the City's ability to improve public health or safety directly or which would enhance public health and safety services would have highest priority. This would include facilities which have an emergency services/operational role designated as "Essential Facilities." Elimination of hazards such as buildings which do not meet seismic standards or other critical functionality requirements should also rank high. Physical security of City facilities was also not a factor in their original design to the level needed in today's post 9/11 world.

**Operational Efficiency** - Projects rank high in this area if one result would be significant operating savings and/or reduced maintenance costs. Addressing federal or state mandates would be a positive factor. This would include replacing buildings with inefficient layouts or space usage with more efficient structures.

**Financial Feasibility** - Facilities which have identifiable funding streams, especially from outside sources such as fees or grants, would rate higher. Reduced operating or maintenance costs would also be a factor to consider. An ability for a portion of the facility development costs to be self-financed through better utilization of an existing property would also result in a higher rating.

**Employee Welfare** - Providing employees with a safe and healthy workplace is not only a federal and state mandate, but it also a best practice in order to assist the City in becoming an employer of choice with related productivity enhancements and an ability to provide enhanced services.

**Economic Development Benefit** - Projects which would have a direct economic development benefit such as serving as a catalyst for other reinvestment in an area or which would result in another public asset being freed-up for direct economic development purposes would be viewed more favorably.

**Revenue Generation** - Future City facilities may provide an opportunity for direct or indirect revenue generation. For example, commercial lease space could be developed as part of a facility, or elements of a facility may be used on a contract basis by another agency. Alternatively, development or relocation of a facility may free-up an existing site for a revenue generating use.

**Customer Service Enhancement** - The City's ability to provide one-stop or more efficient customer service is limited due to the age and design of City facilities. Some operations are in completely separate structures thereby frustrating customers who may have to visit more than one place in the conduct of business.

**City Facilities Needs List**

<b>Facility</b>	<b>Square Footage</b>	<b>Cost Est.</b>	<b>Proposed Location</b>	<b>Financing Opportunities</b>	<b>Current Status</b>	<b>Factors</b>
Aquatics Center & Events Plaza	TBD	\$8,000,000 to \$15,000,000	Redondo Beach Marina Leasehold	Tidelands Uplands	Conceptual design effort underway	Health & Safety Operational Efficiency Financial Feasibility Economic Development Benefit Revenue Generation
Anderson Park Community Center	8,365 current	\$4,000,000	Anderson Park	General Fund Grants Quimby Fees	Prior conceptual plans developed; new needs assessment underway	Customer Service Enhancement Operational Efficiency Health & Safety
City Hall Replacement	38,186 current 50,000 proposed	\$10,000,000	Current Site	General Fund Enterprise Funds Bonds	No activity	Health & Safety Operational Efficiency Employee Welfare Customer Service Enhancement
Fire Station One/ Administration	10,506 current 7,000 additional	\$2,500,000	Current Site or Fire Admin co-located with Police	General Fund Grants Bonds	Alternative concepts developed as part of Heart of the City effort; no current activity	Health & Safety Operational Efficiency Financial Feasibility Employee Welfare Customer Service Enhancement

<i>Facility</i>	<i>Square Footage</i>	<i>Cost Est.</i>	<i>Proposed Location</i>	<i>Financing Opportunities</i>	<i>Current Status</i>	<i>Factors</i>
Harbor Patrol Building	1,400 current 1,500 proposed	\$750,000	Mole B	Tidelands Grants	Conceptual facility scoped as part of Heart of the City; no current activity	Health & Safety Operational Efficiency Financial Feasibility Employee Welfare Customer Service Enhancement
New Corporation Yard	6,800 current	\$8,000,000	Consolidated with City Parks Yard	General Fund Enterprise Funds	Conceptual design developed for Beryl site	Health & Safety Operational Efficiency Financial Feasibility Employee Welfare Economic Development Benefit Revenue Generation Customer Service Enhancement
North Branch Library and Hayward Center	4,284 current 12,000 proposed	\$5,800,000	Current Site	General Fund Foundation Funds Grants Library Bond	Conceptual design completed; Foundation fundraising underway	Operational Efficiency Financial Feasibility Employee Welfare Economic Development Benefit Customer Service Enhancement
Police Building	25,453 current 5,500 current leased 75,000 proposed	\$30,000,000	Current Location or Alternate to be Identified	General Fund Grants	Multiple needs assessments completed, last update in 2004	Health & Safety Operational Efficiency Financial Feasibility Employee Welfare Economic Development Revenue Generation Customer Service Enhancement

<i>Facility</i>	<i>Square Footage</i>	<i>Cost Est.</i>	<i>Proposed Location</i>	<i>Financing Opportunities</i>	<i>Current Status</i>	<i>Factors</i>
Transit Center	TBD	\$3,000,000 (not including land acquisition)	To be Determined	Grants Transit Funds	Federal earmarks need to be extended; concept developed for Kingsdale site	Operational Efficiency Customer Service Enhancement

### Conclusions

Opportunities exist for the City to invest in the upgrading of its major public facilities over time. Currently, the City does not have resources available in the operating budget, especially the General Fund, to adequately maintain and repair the diverse number of existing City facilities. As such, adding new facilities, especially those which do not have a dedicated source of funding for on-going maintenance and repair, is not advised. However, replacement of existing facilities, which will result in improved operational efficiencies and can be financed in a manner which enhances the City's bottom line should be pursued. Those facilities critical to providing the highest priority services should be considered first. This initial effort to provide a major City Facilities Priority List establishes a framework for setting out which projects should be pursued based upon evaluation factors which address broader City goals. Again, this general prioritization will ultimately be influenced by many external and internal factors, such as the availability of outside funding. It is anticipated that multiple projects can be pursued to certain preliminary levels depending upon staff and financial resources in order for the City to be positioned to move forward with a project when circumstances are best. For example, having facilities conceptually designed, or even investing in the development of working drawing so that you have a shelf ready project, could mean that outside funding is more likely to be secured in a competitive process.

Given the need to maintain a flexible approach to the prioritization of major public facilities, a tiered listing with projects listed alphabetically in each tier has been developed. The priority list resulting from this analysis and the evaluation factors identified is as follows:

#### Tier One

Aquatics Center & Events Plaza  
New Corporation Yard  
North Branch Library  
Police Building

#### Tier Two

City Hall Replacement  
Harbor Patrol Building  
Fire Station One/Administration

#### Tier Three

Anderson Park Community Center  
Transit Center



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# Administrative Report

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Commission Action Date: January 10, 2011

**To: MEMBERS OF THE HARBOR COMMISSION**

**From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR**

**Subject: CITY COUNCIL ADOPTED A RESOLUTION AND APPROVED A CONTRACT WITH HIRSCH & ASSOCIATES, INC. FOR CONSULTANT SERVICES FOR LANDSCAPE ARCHITECTURE AND DESIGN SERVICES FOR THE MOLE B MASTER PLAN PROJECT, JOB NO. 70520**

## **RECOMMENDATION**

Receive and file this report for informational purposes only.

## **EXECUTIVE SUMMARY**

This report provides progress information on steps toward the development of the King Harbor Mole B Master Plan.

## **BACKGROUND**

On December 21, 2010, the City Council adopted by a 4/5th's vote and title only Resolution No. CC-1012-409, appropriating \$20,000 of Harbor Tidelands Funds to the Mole B Development Master Plan Project, Job No. 70520 and authorizing a budget modification for Fiscal Year 2010-2011; and approved Contract No. C-1012-107 with Hirsch & Associates for consultant services for landscape architecture and design services for the Mole B Development Master Plan Project, Job No. 70520, in an amount of \$25,620 plus up to \$3,000 in reimbursable expenses, and authorized the Mayor to execute on behalf of the City (see attached agenda item E16). The December 21, 2010, City Council Administrative Report provides a comprehensive overview of progress to date. The complete information package for the agenda item which totals 44 pages, can be accessed on the City website at the below link.

<http://laserweb.redondo.org/WebLink/PDF/wpth34zgm01iqxmiayx25nmo/20/AG%20PKT%202010-12-21%20CC%20Rpt%20%20E16.pdf>

## **COORDINATION**

Department staff coordinated with the City Clerk's office on the preparation of this report.

**Administrative Report**

**January 10, 2011**

City Council Adopted a Resolution and Approved  
a Contract with Hirsch & Associates, Inc.  
Page 2

**FISCAL IMPACT**

The cost for preparing this report is included in the adopted Fiscal Year 2010-11 annual budget and is part of the Department's annual work plan.

Submitted by:



Harbor, Business & Transit Director

Attachment:

- December 21, 2010, Administrative Report: "MOLE B DEVELOPMENT MASTER PLAN – AWARD CONSULTING AGREEMENT FOR DESIGN SERVICES"



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# Administrative Report

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Council Action Date: December 21, 2010

**To: MAYOR AND CITY COUNCIL**

**From: STEVE HUANG, CITY ENGINEER/CHIEF BUILDING OFFICIAL**

**Subject: MOLE B DEVELOPMENT MASTER PLAN – AWARD CONSULTING AGREEMENT FOR DESIGN SERVICES**

## **RECOMMENDATION**

- 1) Adopt by 4/5ths vote and by title only a resolution of the of the City Council of the City of Redondo Beach, California, appropriating \$20,000 in available Harbor Tidelands Funds to the Mole B Development Master Plan project, Job No. 70520, and
- 2) Approve consultant services agreement with Hirsch & Associates, Inc. for landscape architecture and design services for the Mole B Development Master Plan project, Job No. 70520, in the amount of \$25,620 plus up to \$3,000 in reimbursable expenses, and authorize the Mayor to execute the appropriate documents.

## **EXECUTIVE SUMMARY**

On November 16, 2010, the City Council approved the Mole B Development Master Plan Request for Proposals (RFP). The Harbor, Business and Transit and Engineering & Building Services Departments recommend that the City enter into a contract with Hirsch & Associates, Inc. as a consultant for the CIP project. The total cost of services is not to exceed \$28,620 and includes data collection, community meetings, conceptual design of landscape, parking, signage and facility components, cost estimate for implementation, and a final Park Master Plan.

The FY 2010-2011 Capital Budget includes \$10,000 in Harbor Tidelands funds for the project. In order to award the consultant contract, an additional \$20,000 in Harbor Tidelands funds must be appropriated through the adoption of a budget modification resolution.

## **BACKGROUND**

Mole B is the land mass area located at the west end of Marina Way created to protect the water area adjacent to King Harbor Marina. It is also home to the Redondo Beach Harbor Patrol Headquarters, a County Life Guard station, the 1.64 acre park commonly known as Moonstone Park; and, the Lanikila and Nahoia outrigger canoe clubs. Moonstone Park - the area designated for development of a master plan - is primarily used for passive recreation and includes minimal amenities.

On July 6, 2010, the City Council approved a timetable for the development of a master plan for King Harbor Mole B (Mole B). Milestones completed from July through September 2010, include the Mole B Stakeholders Workshop with City Manager; and, Harbor and Recreation & Parks Commissions' discussion and feedback on master planning process options and potential

guiding design principles. The City Council received and filed the Harbor and Recreation & Parks Commissions' feedback and stakeholder comments regarding master planning options and potential guiding design principles on September 21, 2010.

Feedback from the Harbor and Recreation & Parks Commissions and comments from Mole B Stakeholders were used in the development of the Guiding Principles, which were approved by the City Council on October 19, 2010. The Guiding Principles are consistent with the Harbor Guiding Principles adopted by the City Council in March 2006.

On November 16, 2010, the City Council approved the Mole B Development Master Plan Request for Proposals (RFP). The Mole B Guiding Design Principles, comments from Mole B stakeholders, and feedback from the Harbor and Recreation & Parks Commissions were incorporated into the RFP package.

### **Consultant Search and Selection**

On November 18, the Engineering and Building Services Department, in coordination with the Harbor, Business and Transit Department, sent out the RFP to nine firms. In response to requests, nine additional RFPs were distributed. The RFP included background on the project and a detailed scope of work to complete a Final Master Plan.

Three firms chose to submit proposals for consideration. The proposals were evaluated by a Selection Committee comprised of representatives from Harbor, Business & Transit, Recreation, Planning, Engineering, and Public Works. The Selection Committee determined the highest-ranking firms on the basis of the content and quality of the proposal submitted. The review criteria included, but were not limited to: overall qualification of the firm, prior related experience and success in park projects, technical ability, qualifications of design team, public participation experience, schedule, and quality of proposal materials and graphics. Two firms were invited to make oral presentations to the Selection Committee.

Oral presentations were heard in the Planning Conference Room. Each team was allowed 15 minutes for a presentation, followed by an additional 15 minutes of questions from the Committee.

Prior to further refining the list, the Selection Committee checked references, and discussed results of the presentations. After review of proposals and interviews, staff recommends Hirsch & Associates, Inc. (HAI) and their team for landscape architecture and urban design services. Engineering expertise will be provided by subconsultant Reedcorp Engineering.

The high quality and depth of talented professionals amongst the candidates made the selection process extremely difficult. Nonetheless, HAI prepared an excellent proposal and presentation in response to the RFP. The Selection Committee was impressed with HAI's variety of public projects and experience in leading community discussion as plans are developed. Additionally, HAI has had experience working with the Coastal Commission. Success on past projects includes: Rotary Centennial Park, Long Beach; Roxbury Memorial Park, Beverly Hills; and Master Plan of Five Parks, Pico Rivera. They understand the need to tailor plans to the City's needs, budget and unique community identity. HAI conveyed creativity and thoughtful preparation in the presentation.

December 21, 2010

**Scope of Work/Terms of Contract**

The RFP included a detailed description of the Scope of Work. As stated in the RFP and scope of services in the proposed contract (attached), staff envisions that HAI will be involved not only in design and preparation of the Park Master Plan, but will also be a lead in the public participation component.

HAI agrees to the timeframe for completion of tasks that is included in the RFP and includes City Council review and action on a final Mole B Development Master Plan on May 3, 2010.

**COORDINATION**

The Harbor, Business & Transit and Engineering and Building Services Departments corroborated in the development of the RFP. The proposals were reviewed by representatives from Harbor, Business & Transit, Recreation, Planning, Engineering, and Public Works. The contract and resolution were completed and approved as to form by the City Attorney's Office.

**FISCAL IMPACT**

The City Council included an appropriation of \$10,000 for this project in the FY 2010-11 CIP budget. The attached resolution appropriates an additional \$20,000 from the Tidelands fund.

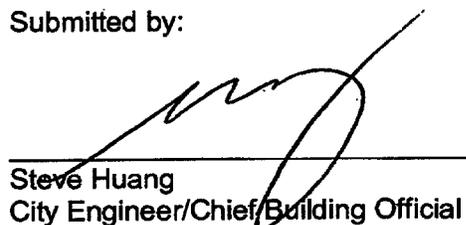
**Revenue**

Harbor Tidelands Fund	<u>\$30,000</u>
Total	\$30,000

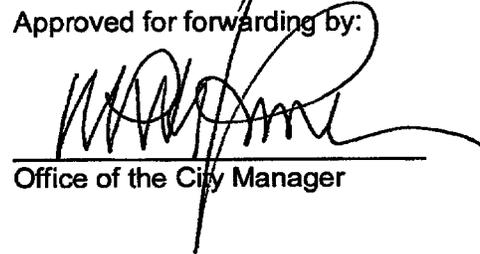
**Expenditures**

Hirsch & Associates, Inc.	\$25,620
HAI (Reimbursables)	3,000
Contingency	<u>1,380</u>
Total	\$30,000

Submitted by:

  
Steve Huang  
City Engineer/Chief Building Official

Approved for forwarding by:

  
Office of the City Manager

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Attachments:

- Budget Modification Resolution
- Contract with Hirsch & Associates, Inc.
- Proposal from Hirsch & Associates, Inc.



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# Administrative Report

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Commission Action Date: January 10, 2011

**To: MEMBERS OF THE HARBOR COMMISSION**  
**From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR**  
**Subject: DISCUSSION AND CONSIDERATION OF A BUDGET SUBCOMMITTEE**

## **RECOMMENDATION**

- 1) Receive and file this report;
- 2) Discuss and consider the formation of a Budget Subcommittee;
- 3) Define the title of the subcommittee more specifically;
- 4) Establish subcommittee term for up to one year; and,
- 5) Select subcommittee members and a lead person.

## **EXECUTIVE SUMMARY**

This agenda item allows for discussion to consider the formation of a Budget Subcommittee.

## **BACKGROUND**

At the November 8, 2010, meeting, the Harbor Commission requested an agenda item to allow for discussion on the formation of a Budget Subcommittee. As voted upon by the Commission at the December 13, 2010, meeting, the item has been carried forward to the January 2011 agenda.

To establish the Subcommittee, the Commission must first define a clear and specific title for the Subcommittee. The Commission may then name no more than three Commissioners to the Subcommittee, name the lead person and identify the term of the Subcommittee not to exceed more than one year from the date created. Should the Commission approve the formation of this subcommittee, staff recommends that the subcommittee's purpose be to focus on delivering recommendations to the City Manager as part of the Harbor Commission's input on the Fiscal Year 2011-2012 Budget & CIP, which according to the City Council's approved 2011 Budget Calendar is expected to occur at your February meeting (see attached).

## **COORDINATION**

Department staff consulted with the City Attorney's Office on this matter.

## **FISCAL IMPACT**

The cost for preparing this report is included in the adopted Fiscal Year 2010-11 annual budget and is part of the Department's annual work plan.

Submitted by:

Harbor, Business & Transit Director

**City of Redondo Beach  
2011 BUDGET CALENDAR**

January 4, 2011	2011 Budget Calendar Approval
January 18, 2011	Strategic Plan Monthly Update
Jan & Feb 2011	City Manager Request for Commission Fiscal Year 2011-2012 Budget & CIP Feedback
February 15, 2011	Strategic Plan Monthly Update
February 15, 2011	City Treasurer's Update on Investments and Economic Trends
March 2011	Commission Input for Strategic Plan
March 15, 2011	Fiscal Year 2010-2011 Midyear Budget Report
March 15, 2011	Fiscal Year 2011-2012 CIP Budget Priorities Review
March 17, 2011	FY 2010-2011 Midyear Budget Review/FY 2011-2012 Budget Planning w/ Budget & Finance Commission
March 22, 2011	Strategic Plan Workshop
April 12, 2011	Community Forum on Fiscal Year 2011-2012 Budget
April 5, 2011	Strategic Plan Adoption
April 28, 2011	Presentation of Fiscal Year 2011-2012 CIP to Joint Budget & Finance and Public Works Commissions
May 3, 2011	Strategic Plan Monthly Update
May 3, 2011	Fiscal Year 2011-2012 Budget Preview
May 16, 2011	Fiscal Year 2011-2012 Proposed Budget, CIP Budget, and 5-Year Financial Plan Delivered
May 17, 2011	Fiscal Year 2011-2012 Proposed Budget, CIP Budget, and 5-Year Financial Plan Received and Filed
May 17, 2011	Fiscal Year 2011-2012 Proposed Budget Public Hearing Date Set
May 17, 2011	City Treasurer's Update on Investments and Economic Trends
May 19, 2011	City Manager Fiscal Year 2011-2012 Proposed Budget Review with Budget & Finance Commission
May 31, 2011	Fiscal Year 2011-2012 Proposed Budget Workshop / Budget Challenges Discussion
June 7, 2011	Strategic Plan Monthly Update
June 7, 2011	Fiscal Year 2011-2012 Proposed Budget & CIP Public Hearing
June 14, 2011	Fiscal Year 2011-2012 Proposed Budget Straw Voting and CIP Workshop
June 16, 2011	Fiscal Year 2011-2012 CIP Review for Consistency with General Plan by Planning Commission
June 21, 2011	Fiscal Year 2011-2012 Budget & CIP Adoption
July 1, 2011	New Fiscal Year Begins
July 5, 2011	Strategic Plan Monthly Update
August 2011	Commission Input for Strategic Plan
August 3, 2011	Strategic Plan Monthly Update
August 16, 2011	City Treasurer's Update on Investments and Economic Trends
August 31, 2011	Fiscal Year 2011-2012 Citizens' Budget Published
September 2011	Strategic Plan Workshop
September 20, 2011	Strategic Plan Adoption

October 18, 2011	Strategic Plan Monthly Update
October 18, 2011	City Treasurer's Update on Investments and Economic Trends
November 15, 2011	Adopted Fiscal Year 2011-2012 Budget Document Printed
November 15, 2011	Strategic Plan Monthly Update
November 15, 2011	Budget Carryovers from Fiscal Year 2010-2011 to Fiscal Year 2011-2012
November 15, 2011	Fiscal Year 2010-2011 General Fund Balance Reserves and Designations
November 15, 2011	Capital Improvement Program Activity Update
December 20, 2011	Strategic Plan Monthly Update
December 20, 2011	Fiscal Year 2010-2011 Audited Comprehensive Annual Financial Report (CAFR) Received and Filed



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# Administrative Report

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Commission Action Date: January 10, 2011

**To: MEMBERS OF THE HARBOR COMMISSION**

**From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR**

**Subject: GENERAL DISCUSSION FOR CONSIDERATION OF FORMING OTHER APPROPRIATE SUBCOMMITTEES**

## **RECOMMENDATION**

- 1) Discuss and consider the formation of other subcommittees;
- 2) Identify subcommittee titles for consideration; and,
- 3) Propose subcommittee titles as agenda discussion items for consideration at the next Commission meeting

## **EXECUTIVE SUMMARY**

This agenda item allows for discussion of the formation of other subcommittees.

## **BACKGROUND**

At the November 8, 2010, meeting, the Harbor Commission requested an agenda item to allow for discussion on the formation of other appropriate subcommittees. The item was not formally discussed, but the Commission voted to carry it forward to the January agenda. The Commission may propose subcommittee titles and agree to place them on a subsequent agenda as discussion items for consideration of formation.

## **COORDINATION**

Department staff consulted with the City Attorney's Office on this matter.

## **FISCAL IMPACT**

The cost for preparing this report is included in the adopted Fiscal Year 2010-11 annual budget and is part of the Department's annual work plan.

Submitted by:

Harbor, Business & Transit Director



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# Administrative Report

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Commission Action Date: January 10, 2011

**To: MEMBERS OF THE HARBOR COMMISSION**  
**From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR**  
**Subject: HARBOR PATROL MONTHLY STATISTICS**

## **RECOMMENDATION**

Receive and file this report for informational purposes only.

## **EXECUTIVE SUMMARY**

This report provides statistics for the 2010 calendar year.

## **BACKGROUND**

Attached are the Harbor Patrol statistics for the period of January 2010 through December 2010.

## **COORDINATION**

Department Staff coordinated with Harbor Patrol staff for the preparing this report.

## **FISCAL IMPACT**

The cost for preparing this report is included within the Harbor, Business & Transit Department's adopted FY2010-11 annual budget and is part of the Department's annual work program.

Submitted by: \_\_\_\_\_

  
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Harbor, Business & Transit Director

Attachment: Harbor Patrol Statistics for 2010

## HARBOR PATROL STATISTICS FOR 2010

INCIDENT DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
BOAT RESCUES	25	6	22	20	19	15	25	15	14	22	8	50	241
FIRE RESPONSES	14	10	2	4	8	7	10	6	8	6	12	10	97
MEDICAL RESPONSES	8	4	6	5	5	12	11	13	12	6	13	6	101
MOORING PERMIT INSPECTIONS	10	6	21	36	37	9	29	13	17	16	9	14	217
MARINE ENFORCEMENT	20	10	37	25	109	45	73	102	134	71	50	12	688
ANCHORAGE PERMITS	1	1	0	2	10	5	5	15	7	2	11	3	62
COMMERCIAL INSPECTIONS	0	0	0	0	0	0	0	0	1	1	1	0	3
PUBLIC ASSISTS	30	12	14	15	22	16	12	7	2	4	3	3	140
OVERHANG CHECKS	2	2	7	2	4	11	0	4	3	1	2	0	38
SEA LIFE ASSIST CALLS	2	3	3	2	6	3	0	2	2	1	0	1	25
POLLUTION CALLS	1	2	0	1	2	3	1	1	4	0	1	2	18
AGENCY ASSISTS	3	1	2	2	4	3	10	6	3	2	0	0	36
REPORTS-VESSEL ACCIDENT	0	1	0	0	0	0	0	0	1	1	1	1	5
REPORTS- VESSEL IMPOUND	0	0	0	1	0	0	0	0	1	0	0	0	2
REPORTS-MISCELLANEOUS	3	4	2	3	7	3	10	7	10	7	5	4	65
WATER RESCUE	1	0	1	1	0	0	1	0	0	1	1	0	6
ROCK ASSISTS	30	20	4	0	10	0	1	0	0	1	0	0	66
PLANE DOWN CALLS	0	0	0	0	2	0	0	0	1	0	0	0	3
DIVE OPERATIONS	2	4	3	2	2	4	4	6	6	4	4	6	47
MISCELLANEOUS CALLS	11	22	40	35	45	55	40	44	40	32	22	16	402
TOTAL CALLS FOR SERVICE	163	108	164	156	292	191	232	241	266	178	143	128	2262

**SIGNIFICANT EVENTS FOR THE YEAR 2010**

**NOTES:**

1-18-10- SERIES OF STORMS LASTING 5 DAYS, 13 BOATS PUMPED OF RAIN WATER AND ON 1-20-10- BOATERS IN ALL BASINS ADVISED OF HIGH SEAS AND WINDS.
WE ALSO SUFFERED DAMAGE TO 3 OF OUR NAVIGATION BOUYS IN THE HARBOR
1-25-10- REDONDO BEACH FIRE DEPT HARBOR DIVISION HELD STATE CLASS FOR BOATING OFFICERS FROM ALL OVER THE STATE.
2-21-10- SAIL VESSEL SANK IN ITS SLIP IN KING HARBOR MARINA, VESSEL RAISED WITH HARBOR PATROL DIVE TEAM MEMBERS AND FIRE TRUCK ASSISTANCE
2-27-10- TSUNAMI ADVISORY IN EFFECT. LARGE AMOUNT OF WATER MOVEMENT DUE TO SURGE AND SOME DAMAGE TO DOCKS AND BREAKWATER
3-2-10-3 NAVIGATION BUOYS HAD TO BE REPOSITIONED DUE TO TSUNAMI WAVE ACTION MOVING THEM OFF STATION
3-29-10-ASSISTED CITIZEN ON INTERNATIONAL BOARDWALD BY RECOVERING HIS FALSE TEETH WHICH HAD FALLEN INTO THE WATER
4-4-10-DUE TO A SIGNIFICANT EARTHQUAKE IN MEXICO WE WERE PUT ON A DAMAGE SURVEY DETAIL FOR THE HARBOR, ONLY DAMAGE THAT OCCURRED WAS AT SPECTRUM CLUB, WHERE THE POOL OVERFLOWED AND DRAINED INTO THE OFFICES BELOW.
4-16-10-FREE DIVER DROWNED OFF PALOS VERDES AND WAS BROUGHT INTO REDONDO, MEDICS WORKED ON HIM FOR A WHILE AND HE WAS TRANSPORTED TO LITTLE CO. OF MARY, WHERE HE WAS PRONOUNCED D.O.A.
4-30-10-RESCUED A MAN OVERBOARD (KAYAKER CALLING IN ON CELL. PHONE) VICTIM FOUND 2 MILES OFF SHORE PARAMEDICS TREATED AND TRANSPORTED
5-16-10- CONDUCTED FLARE DAY AND SEA FAIR WITH THE COAST GUARD AUXILIARY AND KING HARBOR YACHT CLUB, WELL RECEIVED MANY ATTENDEES
NO SIGNIFICANT EVENTS FOR JUNE
7-4-10- FIREWORKS OFF BARGE NO PROBLEMS. LOTS OF ACTIVITY
8-7-10-38 FT CATALINA CAUGHT FIRE 6 MILES OFF SHORE, NUMEROUS AGENCIES RESPONDED AND FIRE CONTROLLED, RBHP ASSISTED WITH MEDICAL EVACUATION
9-23-10-FATAL BOAT ACCIDENT OWNER FELL OVERBOARD OFFSHORE AND HIS SAIL BOAT RAN AROUND JUST SOUTH OF THE PIER. MULTIPLE AGENCIES INVOLVED IN SEARCH, VICTIM FOUND ABOUT 2.5 MILES OFF SHORE
10-3-10-RESPONDED TO A ROCK RESCUE. VICTIM WITH A BROKEN LEG, VICTIM EVACUATED WITH TWO BOATS, TRANSPORTED TO LOCAL HOSPITAL
10-3-10-RESPONDED TO A CAPSIZED VESSEL OFF PV, VESSEL HAD 2 DIVERS VESSEL TOWED TO HARBOR AND RAISED USING HOIST AT RBM.
10-10-10-ASSISTED LA COUNTY LIFE GUARDS WITH A PIER JUMPER OFF THE HERMOSA PIER
10-13-10-RESPONDED TO A 70 YEAR OLD DEMENTIA PATIENT WHO JUMPED OFF THE REDONDO PIER, VICTIM RESCUED AND SENT TO LOCAL HOSPITAL
10-19-10-ARRESTED SUSPECT FOR STEALING/JOYRIDING VESSEL IN REDONDO BEACH MARINA, SUSPECT HAD ALSO TRIED TO STEAL A CAR IN PIER PARKING
10-30-10-RESPONDED TO MARINA DEL REY AT THE REQUEST OF LA COUNTY FOR A VESSEL GOING ON THE BEACH, VESSEL RESCUED AND TOWED TO MDR DOCKS
11/5/2010- RESPONDED TO A DIVE ACCIDENT AT RUBY AND THE BEACH, DIVER WAS REPORTED MISSING AND FINALLY LOCATED D.O.A. DROWNING LISTED AS CAUSE
12-12-10- RESPONDED TO A DIVE ACCIDENT AT BLUFF COVE, CPR IN PROGRESS, VICTIM TRANSPORTED TO CATALINA CHAMBER, D.O.A. RAPID ASCENT POSSIBLE CAUSE
12-18-10-SANTA DELIVERY VIA BOAT TO KING HARBOR YACHT CLUB
12/19/10-KHYC STUDENT SAILING BOAT CAPSIZED IN HIGH WINDS JUST OUTSIDE HARBOR, HPO IN WATER TO RESCUE BOAT, STUDENTS PICKED UP BY INSTRUCTOR
12-20/21-10- HIGH WIND AND RAIN EVENT NUMEROUS VESSELS (39) RESCUED FROM SINKING

**NOTE: CALLS FOR SERVICE 2009-1782, CALLS FOR SERVICE 2010-2262, AN INCREASE OF 21 %**



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# Administrative Report

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Commission Action Date: January 10, 2011

To: MEMBERS OF THE HARBOR COMMISSION  
From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR  
Subject: UPDATE ON THE STATUS OF THE MARINE LIFE PROTECTION ACT

## RECOMMENDATION

Receive and file this report and discuss recent updates.

## EXECUTIVE SUMMARY

This report provides information on recent action by the California Department of Fish and Game related to the Marine Life Protection Act South Coast Study Region Marine Protected Areas Project.

## BACKGROUND

On December 15, 2010, the Department of Fish and Game adopted regulations to create a new set of marine protected areas (MPAs) in Southern California as part of the Marine Life Protection Act (MLPA). 36 new MPAs were created encompassing approximately 187 square miles (8 percent) of state waters in the study region.

The California Department of Fish and Game, the lead agency charged with managing the state's marine resources, will be responsible for implementing the MLPA program which will include enforcement, education, monitoring and research activities. The south coast MPA regulations are anticipated to go into effect in mid 2011 after appropriate filings with the Office of Administrative Law and the Secretary of State.

Additional information can be found at <http://www.dfg.ca.gov/mlpa/southcoast.asp>.

## COORDINATION

Department staff prepared this report to provide current information to the Harbor Commission on action related to the MLPA South Coast Study Region Marine Protected Areas implementation process.

## FISCAL IMPACT

The cost for preparing this report is included within the Harbor, Business & Transit Department's adopted FY2010-11 annual budget and is part of the Department's annual work program.

Submitted by:

Mike Witzansky  
Harbor, Business & Transit Director



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# Administrative Report

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Commission Action Date: January 10, 2011

To: MEMBERS OF THE HARBOR COMMISSION  
From: MIKE WITZANSKY, INTERIM HARBOR, BUSINESS & TRANSIT DIRECTOR  
Subject: DIRECTOR'S REPORT

## RECOMMENDATION

Receive and file this report.

## EXECUTIVE SUMMARY

This report provides information on current and upcoming events and activities.

## BACKGROUND

- The 33rd Annual Super Bowl Sunday 10K/5K will occur on Sunday, February 6, 2011. Race information can be obtained at <http://www.redondo10k.com/>.
- The City Manager is expected to visit the Harbor Commission in February to obtain Commissioners' thoughts on the 2011-2012 Annual Budget and CIP. Commissioners are encouraged to consider their individual recommendations ahead of the meeting.

## COORDINATION

Department staff collaborated on the development of this report.

## FISCAL IMPACT

The cost for preparing this report is included within the Harbor, Business & Transit Department's adopted FY2010-11 annual budget and is part of the Department's annual work program.

Submitted by:



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Mike Witzansky  
Harbor, Business & Transit Director