

**AGENDA—REGULAR MEETING
REDONDO BEACH RECREATION AND PARKS COMMISSION
WEDNESDAY, SEPTEMBER 14, 2011
REDONDO BEACH CITY COUNCIL CHAMBERS, 415 DIAMOND STREET, 7:00 P.M.**

CALL MEETING TO ORDER
ROLL CALL
SALUTE TO THE FLAG

A. PRESENTATIONS/ANNOUNCEMENTS

B. APPROVAL OF ORDER OF AGENDA

C. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion, are assigned to the Consent Calendar. The Chairperson or any member of the Commission may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" or "Member Items and Referrals to Staff" sections below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

C1. Approve Affidavit of Posting of the Recreation and Parks Commission Meeting of September 14, 2011

C2. Approve Minutes of the Recreation and Parks Commission Meeting of July 13, 2011

C3. Strategic Plan Update

D. ORAL COMMUNICATIONS

Anyone wishing to address the Recreation and Parks Commission on any Consent Calendar item on the agenda which has not been pulled for discussion may do so at this time. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

E. EXCLUDED CONSENT CALENDAR ITEMS

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

G. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

H. ITEMS FOR DISCUSSION PRIOR TO ACTION

H1. Update on Sally Spotts' Request to Form a Steward Group for Wilderness Park

Staff recommends that the Recreation and Parks Commission:

Receive and file an update on the request from Sally Spotts to form a steward group for Wilderness Park.

CONTACT: Maggie Healy, Acting Recreation and Community Services Director

H2. Update on Proposed Leadership Redondo Project to Replace the Band Shell at Veterans Park

Staff recommends that the Recreation and Parks Commission:

Receive and file the September 6, 2011 report to Council on the proposed Leadership Redondo revised project to replace the band shell at Veterans Park.

CONTACT: Maggie Healy, Acting Recreation and Community Services Director

I. COMMISSIONER REFERRALS TO STAFF

Referrals to staff are service requests that will be entered in the City's Customer Service Center for action.

ADJOURNMENT

The next meeting of the Recreation and Parks Commission of the City of Redondo Beach will be held on November 9, 2011 in the City Council Chambers.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An Agenda Packet is available 24 hours a day at the Redondo Beach Police Department and at www.redondo.org under the City Clerk. Agenda packets are available during Library hours, at the Reference Desk at both the Redondo Beach Main Library and North Branch Library. During City Hall hours, Agenda Packets are also available for review in the Office of the City Clerk.

Any writings or documents provided to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street, Door C, Redondo Beach, California during normal business hours. In addition, such writings and documents will be posted, time permitting, on the City's website at www.redondo.org.

AFFIDAVIT OF POSTING

Margareet Wood declares:

I certify that I am over the age of 18 years and am employed at the City of Redondo Beach, 415 Diamond Street, Redondo Beach, California.

On September 8, 2011 at 5:00 p.m. I posted the following:

Notice of Regular Meeting of the Redondo Beach Recreation and Parks Commission scheduled for September 8, 2011

at Door A, City Hall, 415 Diamond Street, Redondo Beach.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on September 8, 2011 at Redondo Beach, California.

Margareet Wood

**MINUTES OF THE
REDONDO BEACH RECREATION AND PARKS COMMISSION MEETING
JULY 13, 2011**

CALL TO ORDER

A meeting of the Recreation and Parks Commission was called to order by Chairperson Knight at 7:01 p.m. in the City Hall Council Chambers, 415 Diamond Street.

ROLL CALL

Commissioners Present: Brunkhardt, Buchan, Geittmann, Knight, Vangeloff
Commissioners Absent: Boston, Lewis
Officials Present: Maggie Healy, Acting Recreation and Community Services
Director
Margareet Wood, Recording Secretary

SALUTE TO THE FLAG

The commissioners joined in the salute to the flag.

PRESENTATIONS/ANNOUNCEMENTS

Director Healy announced the grand opening of the Recreation and Community Services office at 1922 Artesia Boulevard on July 19.

APPROVAL OF ORDER OF AGENDA

Motion by Commissioner Geittmann, seconded by Commissioner Brunkhardt, to approve the order of agenda. Motion carried unanimously.

CONSENT CALENDAR ITEMS

1. Approve affidavit of posting for the Recreation and Parks Commission meeting of July 13, 2011
2. Approve minutes from the Recreation and Parks Commission meeting of April 13, 2011
3. Strategic Plan Update
4. Update on Fiscal Year 2011-12 Budget and Capital Improvement Program
5. Update on Mole B Master Plan

Commissioner Geittmann excluded Consent Calendar 5.

Commissioner Vangeloff excluded Consent Calendar 4.

Motion by Commissioner Brunkhardt, seconded by Commissioner Geittmann, to approve Consent Calendar items 1-3. Motion carried unanimously

ORAL COMMUNICATIONS

None.

EXCLUDED CONSENT CALENDAR ITEMS

Update on Fiscal Year 2011-12 Budget and Capital Improvement Program

Commissioner Vangeloff referred to the Performing Arts Center summary statistics and he appreciated the good work by staff managing expenses.

Director Healy also mentioned the marketing plan efforts.

Commissioner Vangeloff referred to Budget Response Report 42 regarding ocean friendly, water wise gardens. He recalled that a previous draught-tolerant garden on Artesia Boulevard was unsuccessful and he hoped for a different approach this time. He said that ideas for draught-tolerant gardens may be heard during the proposed Herondo Park discussions. He questioned whether a concept has been proposed for that discussion.

Director Healy recommended contacting the South Bay Conservancy regarding the Herondo Park proposal. She said the two water-wise demonstration gardens described in Budget Response Report 42 are being handled through the Public Works Department.

Commissioner Vangeloff inquired about the \$150,000 grant received from the County Supervisor's Office, to which Director Healy responded that the money is reflected in the 2011-12 capital project funding: \$50,000 toward La Paz Parkette Play Equipment and \$100,000 toward Perry Park Play Equipment.

Commissioner Vangeloff requested that the Recreation and Parks Commission is informed of future grant allocations.

Director Healy explained that the funds were allocated to priority projects on the five-year CIP plan.

Commissioner Geittmann referred to Budget Response Report 35 and she suggested consideration of Northrop Grumman in the development of a plan and financing when the vacant City lot adjacent to Aviation Gymnasium becomes available.

In response to Commissioner Brunkhardt regarding Budget Response Report 49, Director Healy responded that she will return to her former position as Assistant to the City Manager in the next two-to-three months.

Motion by Commissioner Geittmann, seconded by Commissioner Brunkhardt, to receive and file Consent Calendar 4. Motion carried unanimously.

Update on Mole B Master Plan

Commissioner Geittmann requested to see clear design concept pictures, to which Director Healy responded that technical difficulties were preventing their display. She said she will email full color copies of the Mole B Master Plan to the members.

Motion by Commissioner Geittmann, seconded by Commissioner Knight, to receive and file the update on the Mole B Master Plan.

The motion was amended by Commissioner Brunkhardt to indicate that full color copies of the approved plan are emailed to the members.

The amended motion carried unanimously.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Director Healy referred to the blue folder item: letter dated May 24, 2011 from Sally Spotts regarding "Permission for a Flyer at Wilderness Park to Try to Form Steward Group." She said the members may comment on the letter; however the letter may not be discussed without being agendized.

Motion by Commissioner Geittmann, seconded by Commissioner Vangeloff, to agendize Ms. Spotts' request for the next meeting. Motion carried unanimously.

Director Healy pointed out the additional blue folder item: revised City of Redondo Beach 2011 Special Event list.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Seaside Lagoon Restroom Improvements

Director Healy apologized for the technical difficulties that prevented the report from being displayed; however she proceeded to present it verbally:

City Council approved a phased approach to rehabilitating Seaside Lagoon and directed staff to develop plans for a new restroom facility to be funded with \$896,000 from the Harbor Tidelands Fund. On December 7, City Council approved the conceptual floor plan (provided in the report) and architectural contract. During the process the vintage approach was deemed best. The proposed exterior design was developed by Nest Architecture and approved by staff. The proposal will be presented to the Planning Commission in August followed by presentation to City Council.

Director Healy requested input from the members on the exterior design concept. She recommended formalizing the input in the form of a letter.

In response to Commissioner Brunkhardt, Director Healy said that three similar designs were submitted by the architect; and the current one was unanimously favored by staff. She clarified that the old structure will be revitalized to maximize funding and that the interior will be completely redone.

Commissioner Vangeloff was surprised that the City is spending \$900,000 to revitalize a building that is not completely new. He also pointed out the volatile nature of the facility that is being operated season-to-season; and he was surprised that the City would put that much money into something that is uncertain.

Director Healy stated that the water feature is where problems are being encountered; and that the park will exist even if the water feature is not in operation.

Commissioner Vangeloff questioned spending that amount of money for a park restroom.

Chairperson Knight also questioned spending almost \$1 million on Seaside Lagoon when its future is not known.

Director Healy recalled that City Council directed staff to bring back options for operating the park and that closing it was not considered.

In response to Commissioner Geittmann, Director Healy did not have information about an obligation to maintain a park.

Commissioner Geittmann stated that she liked the building; however she did not like the sign on top.

Commissioner Vangeloff also did not like the sign on top of the building.

Chairperson Knight commented that swimming may not be available a year from now.

Motion by Geittmann, seconded by Commissioner Brunkhardt, that the Recreation and Parks Commission indicate acceptance of the building design but has questions about the swimming sign.

Motion passed by the following vote:

Brunkhardt – yes

Buchan – yes

Geittmann – yes

Knight – yes

Vangeloff – no

Commissioner Vangeloff clarified that his opposition is about the question of how the City is even contemplating this expenditure.

COMMISSIONER REFERRALS TO STAFF

Commissioner Geittmann requested a couple of additional disabled parking spaces at the Franklin Center. She said the Omnilore group that uses the Center includes senior members with wheelchairs and walkers. Director Healy responded that the request will be referred to the customer service center.

Commissioner Geittmann inquired about the Franklin Center in light of the recently-announced property exchange, to which Director Healy responded that the details will be worked out over the next few months.

Chairperson Knight invited all to the Relay for Life sponsored by the American Cancer Society on July 23-24.

Chairperson Knight adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Maggie Healy
Acting Recreation and Community Services
Director



Administrative Report

Council Action Date: July 19, 2011

To: MAYOR AND CITY COUNCIL

From: BILL WORKMAN, CITY MANAGER

Subject: STRATEGIC PLAN UPDATE ON SIX-MONTH OBJECTIVES, WATER QUALITY IMPLEMENTATION MATRIX, GREEN TASK FORCE PRIORITY MATRIX, AND MAJOR CITY FACILITIES PRIORITY LIST

RECOMMENDATION

Receive and file the monthly updates to: 1) the six-month strategic objectives established at the Strategic Planning Retreat held on March 22, 2011; 2) the Water Quality Implementation Matrix; 3) the Green Task Force Priority Matrix; and 4) the Major City Facilities Priority List.

EXECUTIVE SUMMARY

On March 22, 2011, the City Council held a Strategic Planning Workshop to establish six-month objectives. Monthly updates are provided to the Mayor and Council to enable them to monitor the City's progress. Updates to the Water Quality Implementation Matrix, the Green Task Force Priority Matrix and the Major City Facilities Priority List are also provided. This current update is the third update of the March 22nd Strategic Planning session's six-month objectives. The next Strategic Planning Retreat will be held on September 14, 2011.

BACKGROUND

The City Council's Strategic Plan directs the development of the City budget, program objectives, and performance measures. The goals provide the basis for improving services and preserving a high quality of life in the City.

The City began strategic planning in 1998 with the creation of the first three-year strategic plan covering the period of 1998-2001. In October 2001, a second three-year plan was developed for 2001-2004. At the February 25, 2003 retreat, these Core Values were added: Openness and Honesty, Integrity and Ethics, Accountability, Outstanding Customer Service, Teamwork, Excellence, and Fiscal Responsibility. A third three-year plan was developed in March 2004, covering the period of 2004-2007, and including a vision statement. In September 2007, the fourth three-year plan was

developed with new goals and objectives. Finally, on March 3, 2010, the fifth three-year strategic plan was developed. The following are the five strategic plan goals for 2010-2013. They are not in priority order:

- Improve financial viability and expand economic opportunities;
- Improve public facilities and the infrastructure;
- Increase organizational effectiveness and efficiency;
- Maintain a high level of public safety; and
- Vitalize the Waterfront and Artesia Corridor.

The City Manager provides monthly updates to the adopted six-month objectives to enable the Mayor and City Council to monitor the City's progress on the Strategic Plan.

Water Quality Implementation Matrix

On July 19, 2005, the City Council adopted a resolution to form a 15-member Water Quality Task Force. During their 12-month assignment, the Task Force developed a Recommendations Report. The Report was presented to a joint meeting of the City Council and Harbor Commission. The City Council directed staff to report back with a prioritized action plan for implementation. The Recommendations Implementation Matrix was received by the Council on November 21, 2006, with direction for staff to provide a status report to accompany the Strategic Plan reports. The monthly status update is attached.

Green Task Force Priority Matrix

On January 16, 2007, the City Council adopted a resolution to form a 15-member Green Task Force to study and address a variety of environmental issues faced by the City. During their 12-month assignment (later extended to 15 months), the Task Force developed a Sustainable City Plan that included 26 recommendations. The Report was presented to the City Council on May 13, 2008. The City Council directed staff to assemble the recommendations into a matrix. On August 19, 2008, the City Council received and filed the Green Task Force Priority Matrix and reviewed it on October 21, 2008. The monthly status update is attached.

Major City Facilities Priority List

On February 13, 2007, the City Council adopted the Major City Facilities Priority List. The Council requested that the list come back periodically for review. The attached version reflects the addition of the Dominguez Park Community Center as directed by the City Council during adoption of the Fiscal Year 2007-2008 Budget on June 19, 2007.

July 19, 2011

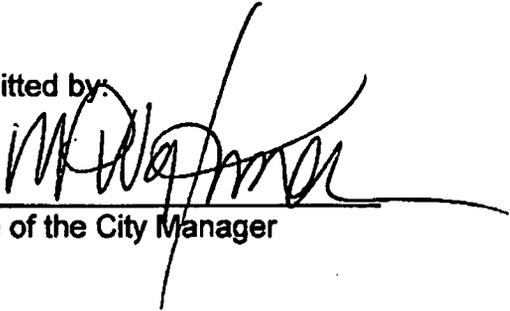
COORDINATION

All departments participated in the development of the Strategic Plan and in providing the attached update. Relevant departments have reviewed the Water Quality Implementation Matrix; Green Task Force Matrix, and Major City Facilities Priority List.

FISCAL IMPACT

The total cost for this activity is included in the City Manager's Office's portion of the FY 2011-2012 Adopted Annual Budget, and is part of the department's annual work plan.

Submitted by:



Office of the City Manager

Attachments:

- Strategic Plan Update - Six-Month Objectives dated July 19, 2011
- Water Quality Implementation Matrix dated July 19, 2011
- Green Task Force Implementation Matrix dated July 19, 2011
- Major City Facilities Priority List dated June 2007

CITY OF REDONDO BEACH STRATEGIC OBJECTIVES

March 22, 2011 to September 15, 2011

ACM=Asst. City Manager FS = Financial Services HBT=Harbor, Business and Transit PW=Public Works RCS= Recreation and Community Services

THREE-YEAR GOAL: IMPROVE FINANCIAL VIABILITY AND EXPAND ECONOMIC OPPORTUNITIES			
WHEN	WHO	WHAT	STATUS
			DONE ON TARGET
1. June 1, 2011	City Manager	Host a business development workshop with Chengdu, China in Redondo Beach.	X
2. November 30, 2011	ACM	Present to the City Council for action a revised hotel lease, with financing, for the Manne Ave. site.	X
3. June 30, 2011	ACM, working with the Mayor and City Council	Engage employee associations on PERS financial viability and identification of options for the future.	X
4. September 15, 2011	FS Director	Make available employee electronic access to their pay stubs.	X
5. Sept. 1, 2011	HBT Director	Complete and present to the City Council for action a multi-city, multi-year Beach Cities Transit (BCT) cost sharing agreement.	
6. Sept. 1, 2011	City Manager, working with an intern	Complete the Customer/Visitor Study Phase II and present results to the City Council.	
7. Sept. 15, 2011	ACM	Complete Phase I of the Galleria Opportunities Progress Report. and present a report to the City Council.	
			COMMENTS
			Chengdu postponed visit. Rescheduling TBD.
			Capital markets continue to present a challenge to new construction hotel construction.
			Tentative agreements in place with all bargaining units. Council approval anticipated July 19, 2011
			Revised from August 1 to September 15, 2011. Delay caused by numerous budget meetings – same staff responsible.

THREE-YEAR GOAL: IMPROVE PUBLIC FACILITIES AND INFRASTRUCTURE

WHEN	WHO	WHAT	STATUS		COMMENTS
			DONE	ON TARGET	
1. By the July 19, 2011 City Council meeting	RCS Dir.	Present to the City Council for consideration the MOU for construction of the Veterans Park band shell replacement.		X	Revised from June 21 to July 19, 2011. Project in re-design.
2. On May 17, 2011	City Engineer	Host a ribbon cutting ceremony for the Esplanade Streetscape Project.	X		Ribbon cutting held May 19 th at 4:00 p.m.
3. At the June 21, 2011 Council meeting	City Engineer, working with the Public Works Dir. and Planning Dir.	Present to the City Council for consideration a design for streetscape improvements at Camelian and PCH, consistent with Vitality City Program Walkability and bikeability principles.	X		Submitted by CM to CC as BRR on June 7, 2011.
4. June 1, 2011	City Engineer	Initiate construction of the new Harbor Patrol facility.	X		
5. June 1, 2011	Planning Dir. and RCS Dir.	Participate in the RHNA (Regional Housing Needs Assessment) allocation process and report the results to the City Council.		X	Reported to Council on May 3. Subcommittee formed. Follow-up actions required through 12/30/11
6. On June 14, 2011	City Engineer, working with the Public Works Dir.	Provide a Wastewater/Stormwater Workshop for the City Council and obtain further direction from the City Council for funding.	X		
7. June 30, 2011	ACM	Present to the City Council for consideration recommendations for the commitment of Low and Moderate Income Housing Funds.	X		City Council took action on 6/28/11 to commitment HAS funds and to protect them from State raids.
8. June 30, 2011	RCS Dir.	Relocate the RCS Dept. to 1922 Artesia Blvd.	X		
9. Sept. 15, 2011	RCS Dir., working with the City Attorney	Present to the City Council for consideration agreements for the use of the Edison rights-of-way.			
10. Sept. 15, 2011	Fire Chief – lead, Public Works Dir., and RCS Dir.	Determine the feasibility of having a privately funded barbecue area in Andersen Park and present the results to the City Council for direction.		X	Fire Marshal has completed a review of all codes and ordinances to identify restrictions if any. Fire Marshal to coordinate a meeting w/ Public Works to identify on-going maintenance requirements.

THREE-YEAR GOAL: INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY

WHEN	WHO	WHAT	STATUS		COMMENTS
			DONE	ON-TARGET	
1. At the April 19, 2011 and July 19, 2011 City Council meetings & quarterly thereafter	City Manager, working with the Beach Cities Health District	Participate in the Vitality City Program and provide updates to the City Council.		X	Initial update presented at April 19 th CC mtg.
2. Sept. 1, 2011	ACM	Develop an organization-wide Employee Training Plan and Calendar.			Revised from May 1 to September 1, 2011.
3. June 1, 2011	I.T. Dir. and ACM	Develop and present to the City Council for action, as part of the 2011-2012 budget, a recommendation to improve the management and maintenance of the city's website.	X		No FY11-12 budget item. Training update for staff being coordinated. I.T. will be conducting training to increase the number of employees trained to maintain and update the city's website. No funding necessary.
4. August 16, 2011	Planning Dir., working with the Police Chief	Recommend to the City Council for consideration a policy regarding the use of food trucks during special events and TUP (Temporary Use Permit) activities.			Revised from June 1 to targeting August 16 meeting. Research underway.
5. Aug. 1, 2011	City Clerk – lead, I.T. Dir, City Engineer	Develop plans for Phase II of Council Chambers improvements, including automation of the agenda process.			
6. At the Sept. 6, 2011 City Council meeting	City Manager and ACM	Report the results to the City Council of an update of the Succession Plan.			
FUTURE OBJECTIVE	Executive Team (City Manager – lead), working with high-per-forming organizations (e.g. Disney, Apple, Cities of Anaheim and Irvine)	Develop and present to the City Council an interagency best practices exchange program to consult with the city on organizational effectiveness and efficiency.			

THREE-YEAR GOAL: MAINTAIN A HIGH LEVEL OF PUBLIC SAFETY

WHEN	WHO	WHAT	STATUS			COMMENTS
			NOT DONE	ON TARGET	REVISED	
1. July 1, 2011	Fire Chief	Assist with the re-evaluation of the city's fire insurance rating that is performed by the U.S. Fire Administration Insurance Services Office Director and report the results to the City Council.	X			Completed, awaiting final report from ISO officials.
2. At the Aug. 16, 2011 City Council meeting	Planning Dir., working with the Police Chief and City Attorney	Present to the City Council for action an ordinance modification for a message permit process, existing business license process and nuisance ordinance.				
3. Sept. 15, 2011	Planning Dir., working with the Police Chief and City Attorney	Present to the City Council for action an ordinance updating the city's property maintenance ordinances (e.g., relating to vacant lots, vacant business and abandoned buildings).				
4. Feb. 15, 2012	Police Chief - lead, Fire Chief, Library Dir., City Engineer	Coordinate the installation of an emergency generator at the Main Library for EOC (Emergency Operations Center) expansion.			X	Revised from Sept. 15 to Feb. 15, 2012 due to new EPA requirements. We have rewritten general specs and are working w/vendors & contractors. Grant deadline for fund expenditure is July 2012.
5. Sept. 15, 2011	Fire Chief	Design and implement a table top drill to re-familiarize city staff, the City Council and outside agencies with their roles and responsibilities during citywide emergencies.		X		Fire Division Chief, Lepore currently developing drill and updating roles & responsibilities documents.
6. Sept. 15, 2011	Police Chief and Fire Chief	Develop and present to the City Council a Response and Recovery Plan for Critical Incidents involving the threat of violence in a city facility.		X		The Police Department is working with the Fire Department to develop necessary procedures and training materials.

THREE-YEAR GOAL: VITALIZE THE WATERFRONT & ARTESIA CORRIDOR

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. June 30, 2011	HBT Dir. and Planning Dir.	Present the Shade Hotel applications to the Harbor Commission for approval.			X	Application now complete. Technical studies underway. Revised hearing date September 12, 2011.
2. Aug. 15, 2011	HBT Dir. – lead, City Engineer, Planning Dir., RCS Dir.	Complete the Mole B/Moonstone Park Master Plan and present it to the City Council for action.				
3. Sept. 1, 2011	City Manager, working with the Artesia Blvd. Working Group	Complete and present to the City Council for action a Strategic Plan for Artesia Blvd.				
4. Sept. 15, 2011	City Engineer – lead, RCS Dir.	Complete design and specs for a new Seaside Lagoon restroom.				
5. Sept. 15, 2011	City Engineer -lead, Planning Dir., HBT Dir., with input from the Bicycle Coalition and the Vitality City Program	Recommend amendments, if needed, to the Redondo Beach Bike Master Plan and present to the City Council for action.				
6. Sept. 15, 2011	HBT Dir.	Present to the City Council for action a plan for operational and financial improvements to Harbor and Pier parking.				
7. Sept. 15, 2011	Planning Dir., working with the South Bay Council of Governments	Using grant funds, commence an Artesia Corridor Revitalization Study and report progress to the Planning Commission and the City Council.				



Administrative Report

Commission Action Date: September 14, 2011

To: MEMBERS OF THE RECREATION & PARKS COMMISSION

**From: MAGGIE HEALY, ACTING RECREATION & COMMUNITY SERVICES
DIRECTOR**

**Subject: UPDATE ON SALLY SPOTTS REQUEST TO FORM A STEWARD GROUP FOR
WILDERNESS PARK**

RECOMMENDATION

Receive and file this update on the request from resident Sally Spotts to form a steward group for Wilderness Park.

EXECUTIVE SUMMARY

At the July 13 meeting, the Recreation & Parks Commission received and filed communication from Sally Spotts requesting permission to form a steward group for Wilderness Park. The Commission voted to agendaize the item for discussion this evening.

Staff (Maggie Healy, Dan Smith and Laura Bailin) met with Ms. Spotts at Wilderness Park on September 8 to discuss her ideas about Wilderness Park. Ms. Spotts asked if there was a need to form an informal group to do small projects in the park to help the City save on maintenance and preserve the beauty of the park. Staff explained to Ms Spotts that the City currently offers the opportunity for groups or individuals to volunteer for small projects and to donate items through the Commemorative Donation Program. Laura Baillin, who manages Wilderness Park, would be happy to talk to her about small projects at the Park and to forward ideas for larger projects to management as appropriate. Ms. Spotts was happy to hear this, and we thanked her for her continuing interest in and dedication to Wilderness Park.

During discussion we provided examples of recent projects such as the new picnic tables and benches, and the upper pond perimeter upgrade by Eagle Scouts. Larger projects, such as the Leadership Redondo Water Wise Garden, would require review by Recreation & Parks Commission and authorization from City Council. Ms. Spotts said she had only smaller projects, such as plantings and weed pulling, in mind and didn't realize that she could simply volunteer and that we already had so much help from the community. She said that she didn't see a need for a separate steward group as long as she could forward her ideas and suggestions. She said she did not see a need to appear at Recreation & Parks Commission since there is a process already in place and had answers to all her questions.

Submitted by:

Maggie Healy
Acting Recreation & Community Services Director

Attachments:

- Memo from Sally Spotts Dated May 24, 2011

May 24, 2011 (for the meeting on July 13, 2011; I will be out of town until June 24)

To: Recreation and Community Services Commission

Attn: Maggie Healy, Maggie.Healy@redondo.org

From: Sally Spotts, 209 Avenue A RB 90277, 310.540.2946, spottsaa@verizon.net

Subject: Permission for a flyer at Wilderness Park flyer to try to form steward group

Dear Commission Members,

In my occasional circuits of Wilderness Park, I think of others who like the park and that it would be a nice thing to have an informal connection with them. To test the waters, I would like your permission to post and/or handout a flyer for a month or so at Wilderness Park for the purpose of forming an informal steward group.

What could we do?

1. Inform ourselves about the park:
Look at plant identification records and locations to further our interest in the park.
Glean from city/custodian histories of the park and projects.
Keep up on educational, recreational useage and volunteer projects.
Learn about changes since the fire.
2. Familiarize ourselves with any official "wish list", the bigger picture beyond our scope.
3. From time to time, participate in small projects, as deemed desirable by the custodians and city. We could help in removal of weeds/invasive plants to give breathing space around native and other selected plants. I understand that over a year's time there are a series of volunteer projects, and that we would be part of that scene.

Example: along one fence area, ice plant is coming in from the houses below.

4. Depending on contacts and resources of individuals in group, possibly find donation of supplies for a one-time project.
5. Communicate via occasional email "news".

Thank you for your attention. Regards, Sally Spotts

Attachment: "Do You Appreciate our Little Wilderness Park?"

Cc of letter only: Dan Smith, Dan.Smith@redondo.org, Steve Aspel, FIGDM6601@aol.com, Mike.Gin@redondo.org

Do You Appreciate our little Wilderness Park?

I like Wilderness Park and am interested in starting an informal steward group by collecting names/emails, for any first activity in Fall 2011.

What could we do?

1. Inform ourselves about the park:

Look at plant identification records and locations to further our interest .
Glean from city/custodian histories of the park and projects.
Keep up on educational, recreational useage and volunteer projects.
Learn about changes since the fire.

2. Find out about any official "wish list", the bigger picture beyond our scope.
3. From time to time, participate in small projects, as deemed desirable by the custodians /city.

Perhaps help in removal of weeds/invasive plants to give breathing space around native and other selected plants. Example: along one fence area, ice plant comes in from the houses below.

4. Depending on contacts and resources of individuals in group, possibly find donation of supplies for a one-time project.
5. Communicate via occasional email "news".

Contact: Sally Spotts, spottsaa@verizon.net . If you do not use email, please mail your name/address to 209 Avenue A, Redondo Beach CA 90277.

Purpose: To increase awareness of, appreciation for and stewardship for our special little piece of quiet open space.



Administrative Report

Commission Action Date: September 14, 2011

To: MEMBERS OF THE RECREATION & PARKS COMMISSION

**From: MAGGIE HEALY, ACTING RECREATION & COMMUNITY SERVICES
DIRECTOR**

**Subject: UPDATE ON PROPOSED LEADERSHIP REDONDO PROJECT TO REPLACE
THE BAND SHELL AT VETERANS PARK**

RECOMMENDATION

Receive and file the September 6, 2011, report to Council on the proposed Leadership Redondo revised project to replace the band shell at Veterans Park.

EXECUTIVE SUMMARY

On September 29, 2010, the Recreation & Parks Commission approved the conceptual design proposal from Leadership Redondo to build a structure in Veterans Park to replace the band shell. The City Council approved the same conceptual design at their meeting on October 19, 2010. Since that time, the Leadership Redondo class raised \$90,000, however the approved design concept is estimated to cost far more than the amount available. Therefore, the Leadership Redondo proposed a smaller venue of similar design which could be built with available funding (\$90,000 Leadership Redondo funds raised plus \$21,000 CIP remaining from the band shell demolition project). The revised concept was approved by City Council at the September 6 meeting.

Council directed staff to develop an MOU with Leadership Redondo regarding funding and construction of the revised project, and authorized Leadership Redondo to develop plans and specifications for Engineering Department review, Council approval and subsequent bidding of the project.

Submitted by:

Maggie Healy
Acting Recreation & Community Services
Director

Attachments:

- September 6, 2011, Administrative Report to City Council



Administrative Report

Council Action Date: September 6, 2011

To: MAYOR AND CITY COUNCIL

From: MAGGIE HEALY, ACTING RECREATION & COMMUNITY SERVICES DIRECTOR

Subject: CONSIDERATION OF THE PROPOSED LEADERSHIP REDONDO REVISED PROJECT TO REPLACE BAND SHELL AT VETERANS PARK

RECOMMENDATION

- 1) Approve the proposed Leadership Redondo Revised Project to Replace the Band Shell at Veterans Park in the amount of \$111,000, and
- 2) Direct staff to prepare for Council consideration a MOU between the City and Chamber of Commerce Community Foundation for funding and construction of the proposed project;
- 3) Authorize Leadership Redondo to prepare plans and specifications for City Council approval and subsequent bidding process.

EXECUTIVE SUMMARY

In October of last year, the City Council approved a project proposed by the 2010 Leadership Redondo Class to replace the demolished Band Shell at Veterans Park. The aged Band Shell facility was found to be structurally unsound and posed a potential safety risk to users. The new replacement facility approved by the City Council was sized and scoped to reflect an open heritage design consistent with the Veterans Park Old Library and Pier revitalization goals. However, the cost estimate of \$235,000 for the proposed project exceeded the Leadership Redondo's available funding of \$111,000. Therefore, a redesigned project is proposed for Council consideration by Leadership Redondo to scale the replacement facility to meet their funding constraints.

BACKGROUND

The original Veterans Park Band Shell was constructed by community groups in the 1950s. It was used for many community events over the decades. Age and exposure to corrosive elements on the bluff above the ocean led to structural deficiencies and its functional obsolescence. The Band Shell was demolished earlier this year after inspections revealed safety issues with its continued use. Attachments 1, 2 & 3 provide

an overview of the current site and location plans for a replacement facility proposed by Leadership Redondo.

Administered by the Redondo Beach Chamber of Commerce, Leadership Redondo was organized to prepare individuals who live and /or work in Redondo Beach to become future community leaders. The program participants make an 18-month commitment. Year one is devoted primarily to a curriculum of intensive study about Redondo Beach's resources, citywide vital issues and residents. During the last 6-months, the group will complete a class project.

The City Council approved a Band Shell replacement facility as the 2010 Leadership Redondo class project at the Council's October 19, 2010 meeting. The Leadership group raised approximately \$90,000 towards their project in addition to the \$21,000 remaining in the Band Shell demolition account for a total of \$111,000. The title sponsor is Athens Services. In addition, more than \$40,000 has been contributed from in-kind professional services of architects, engineers and contractors and Spectrum Catering.

However, the original design concept approved by the City Council evolved into a project estimated to cost \$235,000 exceeding the Leadership Redondo's available funding of \$111,000. Therefore, Leadership Redondo redesigned their project to scale the Band Shell replacement facility to match funding available. Their revised proposed project is illustrated in Attachment 4 as compared to the original approved project illustrated in Attachment 5. The revised project maintains consistency with the original design that was financially supported by contributors and sponsors when they committed their funds.

The Leadership Redondo group obtained a bid from LJ Contractor to construct the proposed revised project for \$96,091. An additional \$9,908 cost must be added to this bid in order to install required electrical services bringing the total project cost to \$105,999 with a puny \$5,001 reserved as contingency.

Pros:

- Smaller but attractive, open design (modeled after approved original design).
- Blends with vintage architecture of the Historic Library.
- Maintains expansive coastal view through open architectural design.
- More affordable than the original design.

Cons:

- Reduced size limits the type of events that can be held within the structure.
- Project contingency (normally 15%) is not adequately funded.

Should the City Council maintain its preference for the original Band Shell design, the Leadership Redondo group indicated that it would not be able to conduct additional fund

raising to pay the full \$235,000 cost of the project. While not recommended by staff, the funding gap of \$124,000 could be bridged by deauthorization and appropriation of Alta Vista Tennis Court Lights CIP project funds (\$69,000) and the City Parking Lot Safety & ADA Improvements CIP project funds (\$55,000).

Pros:

- Attractive design blends with vintage architecture of the Historic Library.
- Maintains expansive coastal view through open architectural design.
- Sponsors have embraced this design.
- The large size provides the most flexibility for a variety of events.

Cons:

- Requires funding of \$124,000 beyond what is currently available and the Leadership Redondo group has indicated they do not have the capacity to complete more fundraising
- The Council would have to deauthorize two approved CIP projects

In the alternative, a less costly means to construct a replacement facility is to assemble a prefabricated structure. Attachment 6 illustrates such a facility. The prefabricated alternative was initially proposed by staff to the Leadership Redondo group at the beginning of their project assessment. This concept can be built with the funding that is currently available. However, this concept has not been supported by Leadership Redondo. Pre-fabricated outdoor pavilions and structures are available from a variety of vendors and can be built within the amount of money fund raised by the Leadership Redondo group.

A selected vendor could build to the City's customized specifications a 26 foot wide installation. A local contractor would be engaged to provide the concrete slab and footings, electrical service rough-in, grading and excavation, the addition of an ADA ramp, and certificates for soil compaction and engineering. The structure can be custom colored to blend with the visual cues of the Historic Library. The structure would be made of galvanized steel that would be double-powder coated to maximize durability.

Each of the three replacement facilities presented in this report, maximize the coastal views from the park, while providing a modern and efficient venue for weddings, special events, performances and ceremonies. The concepts also include lighting and electrical infrastructure to accommodate a variety of uses including dramatic and musical performances. In addition, the designs allow for the post-construction installation of screening to provide relief from sun and wind as needed. Staff recommends the use of commercial knit polyethylene windscreen, available in forest green or black, which can be custom fit to the archways and attached via a grommet system.

Initial review by the Planning Department confirms that each of the proposed structures conforms to City and Coastal regulatory requirements. The project is located in the Coastal Zone and will require approval of a Coastal Development Permit. This process has been initiated with the Planning Department.

With Council's approval of the recommendations in this report, Recreation & Community Services will work with Leadership Redondo to develop an MOU that outlines the details, responsibilities and funding commitment of each party. Leadership Redondo will develop plans and specifications for Engineering Department review and presentation to City Council for approval, followed by a formal bidding process for the project.

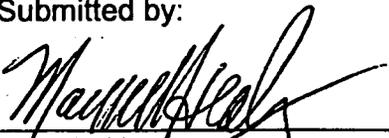
COORDINATION

The Parks and Recreation Commission unanimously approved the original proposed replacement facility. City staff worked closely with the LRC, Ottolia & Barnes Architecture, Cornerstone Construction and the Chamber of Commerce in the development of the original and revised designs. In addition, City staff and the LRC worked closely with Spectrum Catering, the City's on-site concession operator of the Historic Library at Veterans Park and their input has been incorporated into each of the Concepts. This report was prepared by Recreation and Community Services Department staff in coordination with the Engineering and Building Services, Financial Services, Planning, Public Works and Harbor, Business & Transit departments.

FISCAL IMPACT

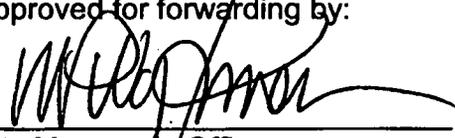
In summary, the Leadership Redondo proposed revised replacement facility could be built for approximately \$105,999 with an underfunded \$5,001 contingency. The original Leadership Redondo replacement facility could be built for approximately \$235,000 but will require an additional \$124,000 of City financial participation. The prefabricated alternative replacement facility could be built for less than \$90,000 but is not supported by Leadership Redondo nor is consistent with the design presented to the sponsors/contributors as well as the Recreation and Parks Commission.

Submitted by:



Maggie Healy
Acting Recreation & Community
Services Director

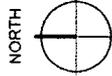
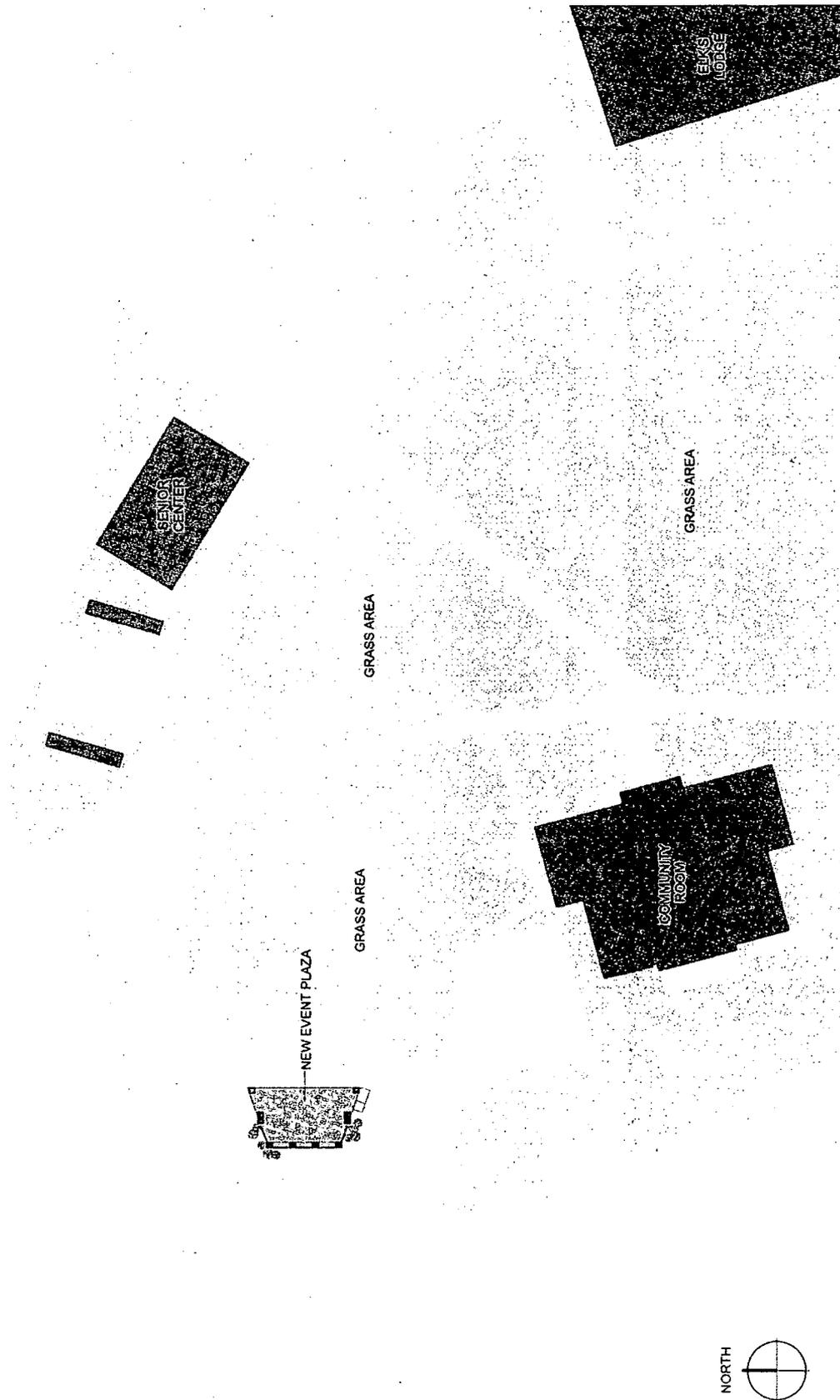
Approved for forwarding by:



City Manager's Office

Attachments:

1. Veterans Park Site Plan
2. Photo of Veterans Park View South– Site of Former Band Shell
3. Photo of Veterans Park View West
4. Leadership Redondo Revised Project
5. Leadership Redondo Original Project (Approved by Council)
6. Alternative Prefabricated Concept



Ottolia & Barnes Architecture
 5533 Bayridge Road, Rancho Palos Verdes, California 90275
 t: (310) 375-0107 f: (310) 802-3804 www.OBAsudio.com

Project:
 City of Redondo Beach
 Veterans Park Event Plaza

Date:
 September 29, 2010

Scale:
 1" = 40'-0"

Sheet:
 1 of 5

Site Plan

Attachment 1



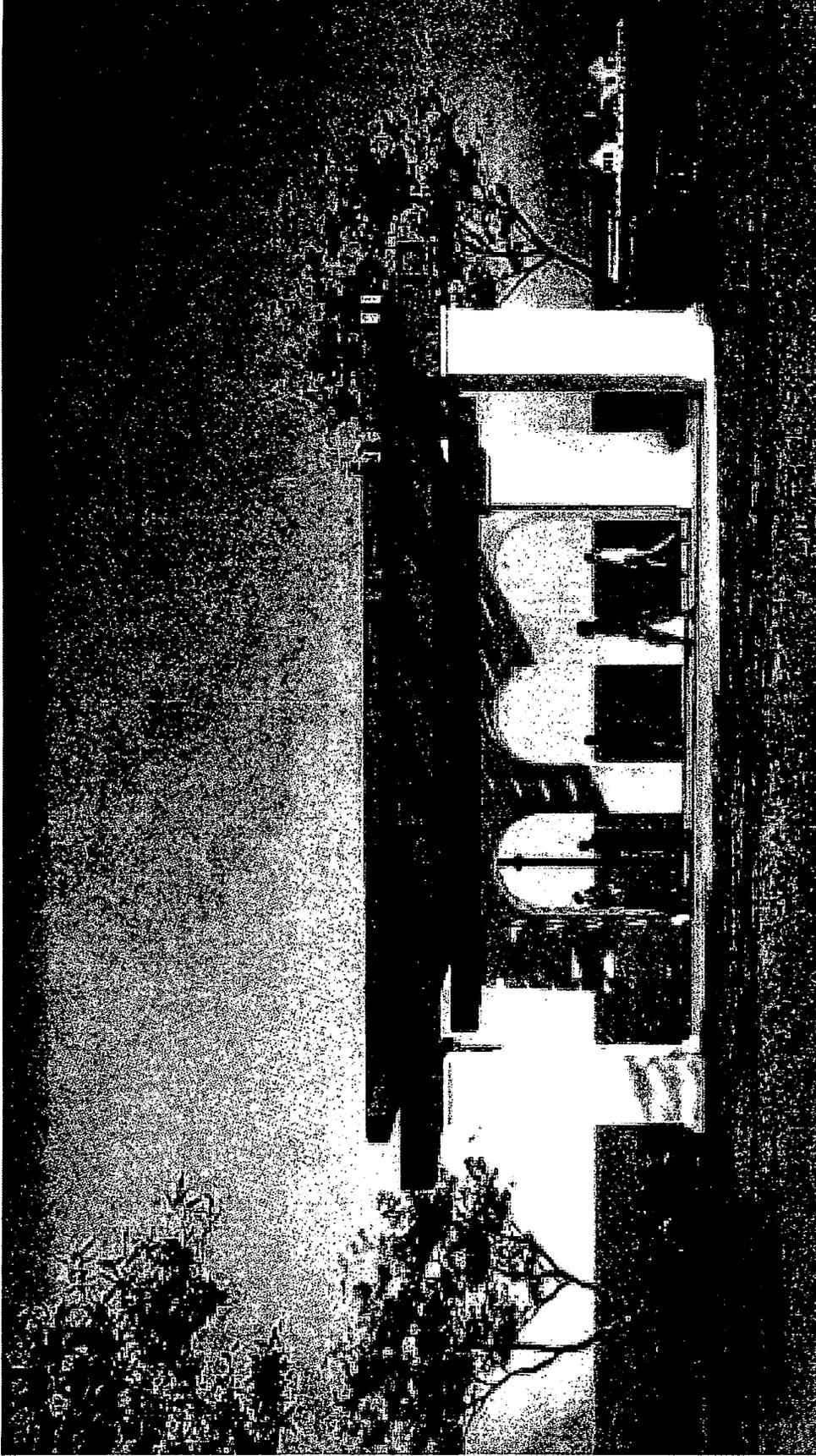
South View

Attachment 2



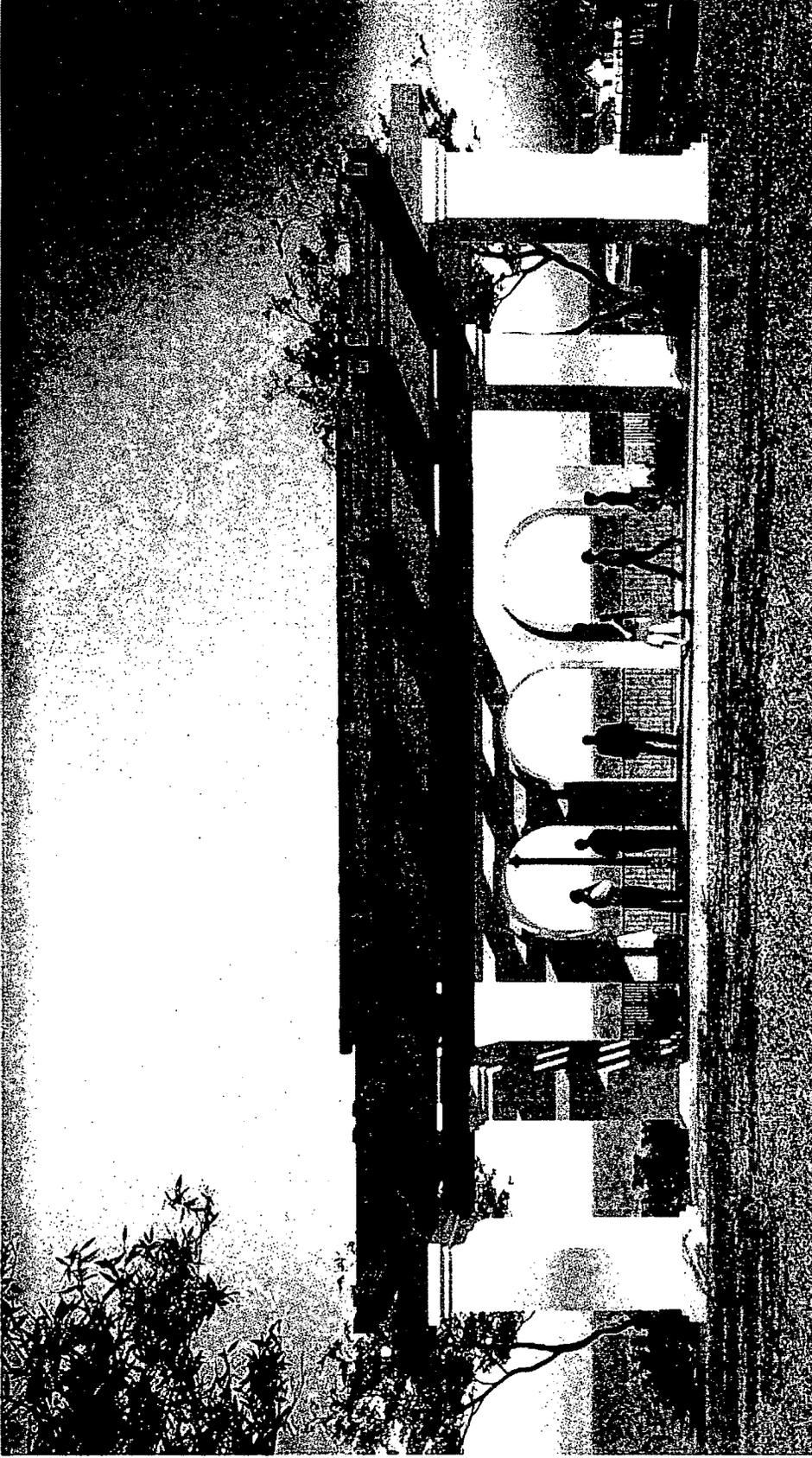
West View

Attachment 3



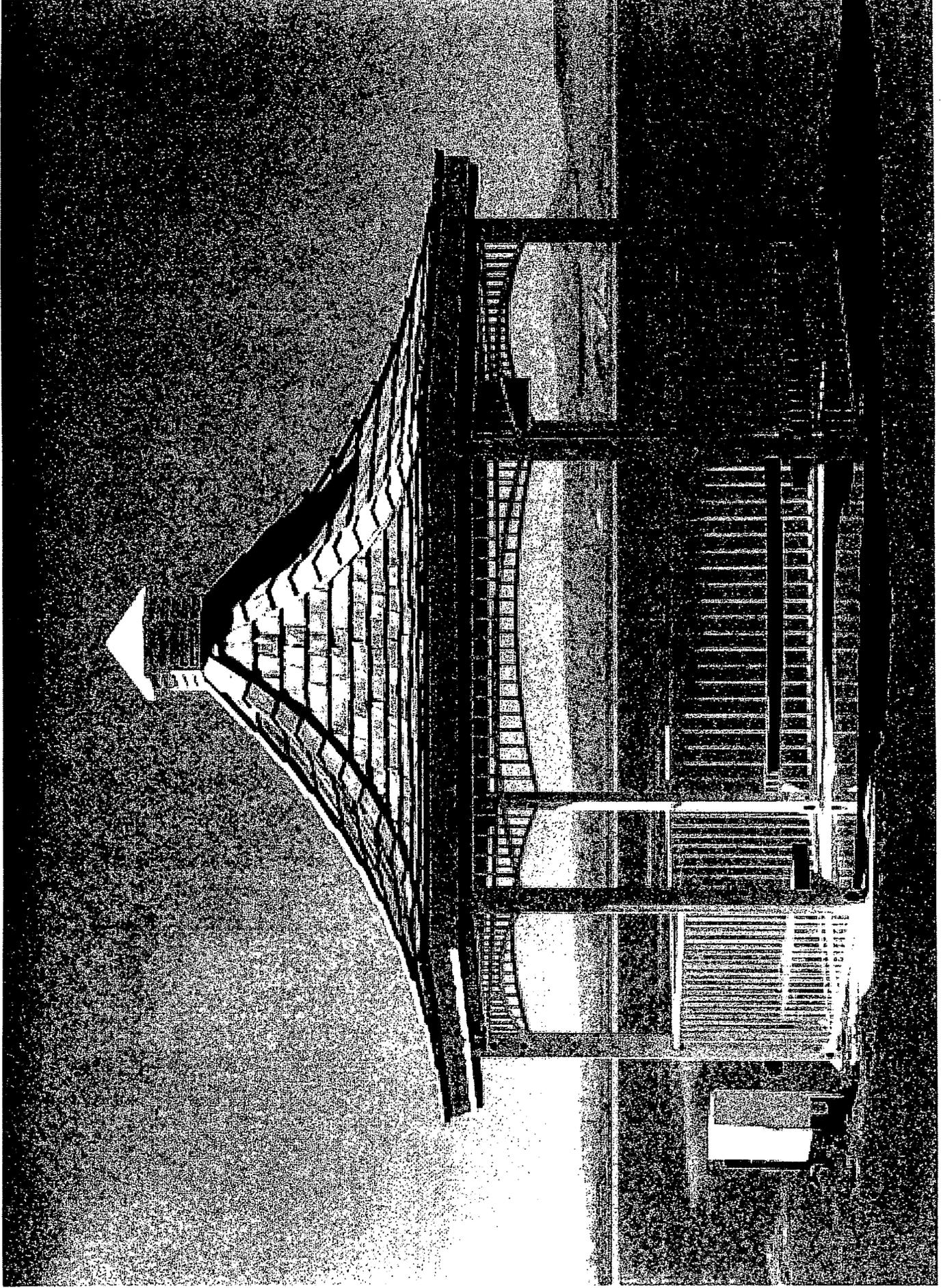
Leadership Redondo Revised Project

Attachment 4



**Leadership Redondo Original
Project
(approved by City Council)**

Attachment 5



Alternative Prefabricated Project