REDONDO BEACH RECREATION, TRANSIT & COMMUNITY SERVICES DEPARTMENT
1922 Artesia Boulevard, Redondo Beach, CA 90278
(310-372-1171, X3466)

REGULAR MEETING OF
THE RECREATION AND PARKS COMMISSION
Wednesday, May 8, 2013, 7:00 p.m.
City Council Chambers, 415 Diamond Street

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DISTRIBUTION: MEMBERS OF THE RECREATION AND PARKS COMMISSION
Lang Boston
Jill Brunkhardt
Lorraine Geittmann
Christian Horvath
Maureen Ferguson Lewis
Shane Michael
Reggie Thomas

Joe Hoefgen, Recreation, Transit and Community Services Director
Main and North Branch Libraries
Eleanor Manzano, City Clerk
Mayor and City Council
Police Department Community Based Officer
Michael Witzansky, Public Works Director
William P. Workman, City Manager

AGENDA—REGULAR MEETING
REDONDO BEACH RECREATION AND PARKS COMMISSION
WEDNESDAY, MAY 8, 2013
REDONDO BEACH CITY COUNCIL CHAMBERS, 415 DIAMOND STREET, 7:00 P.M.

CALL MEETING TO ORDER

ROLL CALL

SALUTE TO THE FLAG

A. PRESENTATIONS/ANNOUNCEMENTS

B. APPROVAL OF ORDER OF AGENDA

C. CONSENT CALENDAR
Business items, except those formally noticed for public hearing, or those pulled for discussion, are assigned to the Consent Calendar. The Chairperson or any member of the Commission may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" or "Member Items and Referrals to Staff" sections below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

C1. Approve Affidavit of Posting of the Recreation and Parks Commission Meeting of May 8, 2013
C2. Approve Minutes of the Recreation and Parks Commission Meeting of March 13, 2013
C3. Strategic Plan Update

D. ORAL COMMUNICATIONS
Anyone wishing to address the Recreation and Parks Commission on any Consent Calendar item on the agenda which has not been pulled for discussion may do so at this time. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

E. EXCLUDED CONSENT CALENDAR ITEMS

F. PUBLIC PARTIPATION ON NON-AGENDA ITEMS
This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

G. ITEMS CONTINUED FROM PREVIOUS AGENDAS
None.

H. ITEMS FOR DISCUSSION PRIOR TO ACTION

H1. Planning for the Fiscal Year 2013-14 Annual Budget, 5-Year Capital Improvement Plan, and Strategic Plan

Staff recommends that the Recreation and Parks Commission:

Receive, file, and provide input on a report from the City Manager regarding the Planning for the Fiscal Year 2013-14 Annual Budget, 5-Year Capital Improvement Plan, and Strategic Plan

CONTACT: Joe Hoefgen, Recreation, Transit and Community Services Director

H2. Status Report on Pending Parks Projects Including Efforts to Develop a Master Plan for Veterans Park and the Planned Re-Dedication of Perry Park

Staff recommends that the Recreation and Parks Commission:

Receive and file the report.

CONTACT: Joe Hoefgen, Recreation, Transit and Community Services Director

I. COMMISSIONER REFERRALS TO STAFF
Referrals to staff are service requests that will be entered in the City's Customer Service Center for action.

ADJOURNMENT

The next meeting of the Recreation and Parks Commission of the City of Redondo Beach will be held on July 10, 2013 in the City Council Chambers.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An Agenda Packet is available 24 hours a day at the Redondo Beach Police Department and at www.redondo.org under the City Clerk. Agenda packets are available during Library hours, at the Reference Desk at both the Redondo Beach Main Library and North Branch Library. During City Hall hours, Agenda Packets are also available for review in the Office of the City Clerk.

Any writings or documents provided to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street, Door C, Redondo Beach, California during normal business hours. In addition, such writings and documents will be posted, time permitting, on the City's website at www.redondo.org.

AFFIDAVIT OF POSTING

Margareet Wood declares:

I certify that I am over the age of 18 years and am employed at the City of Redondo Beach, 415 Diamond Street, Redondo Beach, California.

On May 1, 2013 at 8:45 p.m. I posted the following:

Notice of Regular Meeting of the Redondo Beach Recreation and Parks Commission scheduled for May 8, 2013

at Door A, 415 Diamond Street, Redondo Beach.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on May 2, 2013 at Redondo Beach, California.

Margaret Wood

MINUTES OF THE
REDONDO BEACH RECREATION AND PARKS COMMISSION MEETING
MARCH 13, 2013

CALL TO ORDER
A regular meeting of the Recreation and Parks Commission was called to order by Chairperson Lewis at 7:00 p.m. in the City Hall Council Chambers, 415 Diamond Street.

ROLL CALL

Commissioners Present:	Boston, Horvath, Lewis, Michael, Thomas
Commissioners Absent:	Brunkhardt, Geittmann
Officials Present:	Joe Hoefgen, Recreation, Transit and Community Services Director Margareet Wood, Recording Secretary

SALUTE TO THE FLAG
Commissioner Jackson led the members in the salute to the flag.

PRESENTATIONS/ANNOUNCEMENTS
Director Hoefgen reported that significant improvements have been made at Perry Park as a result of renovation which was made possible by numerous private donations. He stated that a dedication ceremony will be scheduled sometime in April and the members will receive invitations via email.

APPROVAL OF ORDER OF AGENDA
Motion by Commissioner Boston, seconded by Commissioner Michael, to approve the order of agenda. Motion carried unanimously.

CONSENT CALENDAR ITEMS
1. Approve affidavit of posting for the Recreation and Parks Commission meeting of March 13, 2013
2. Approve minutes from the Recreation and Parks Commission meeting of January 9, 2013

Motion by Commissioner Horvath, seconded by Commissioner Boston, to approve the Consent Calendar. Motion carried unanimously.

ORAL COMMUNICATIONS
None.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
None.

ITEMS CONTINUED FROM PREVIOUS AGENDAS
None.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Planning for the Fiscal Year 2013-14 Annual Budget, 5-Year Capital Improvement Plan, and Strategic Plan

Director Hoefgen said the discussion item is intended as an opportunity for the members to provide their comments and input which will be forwarded to City Manager Workman for consideration in his budget proposal to City Council. He explained that the City operates on a fiscal year beginning July 1. He further explained that the budget process provides for public input during public hearings beginning June 4 and also that members may submit suggestions and feedback to the City Manager's office. He said the budget determines which services the City will provide and how they will be provided, and also provides a financial plan for carrying out services and identifying capital improvement projects. He said that many exciting things are happening relative to the waterfront development.

In response to Chairperson Lewis, Director Hoefgen stated that the budget will be available in draft form later in May. He said he will check with City Manager Workman to see whether further information is available at this time.

In response to Commissioner Michael, Director Hoefgen stated that the recent project to move the coker drum units through Redondo Beach to their final destination in El Segundo generated an income of $2.4 million, which will go toward the renovation of Moonstone Park. He said the renovation is moving forward through the design process and the plans will eventually be presented to the commissions. He said the project will begin in the current year and continue into the next.

Motion by Commissioner Horvath, seconded by Commissioner Boston, to receive and file the budget report. Motion carried unanimously.

Overview of the City Council Approved Updated Strategic Plan

Director Hoefgen said the strategic plan included in the agenda packet was recently approved. He explained that the City Council engages in a semiannual workshop to create a strategic plan which includes past accomplishments, core values, and three-year goals. He reviewed the goals and objectives, including target dates and responsible staff members, and opened the topic for suggestions and questions.

Upon inquiry, Director Hoefgen answered that the community garden project item involves researching what it would take to create such a garden. He said the RTCS Department will evaluate access, parking, safety, and security issues. He said that a site on Artesia Boulevard across from Mira Costa High School has been targeted.

Motion by Commissioner Boston, seconded by Commissioner Thomas, to receive and file the strategic plan overview. Motion carried unanimously.

COMMISSIONER REFERRALS TO STAFF

Commissioner Boston said that recently Measure A was narrowly defeated - an indicator of strong public support for the idea of eliminating the power plant and adding park space. He strongly suggested that City Council take this into consideration when negotiating with the power plant company.

Commissioner Boston congratulated the RUHS basketball team on winning the CIF championship, adding that many of the team members formerly played in City-sponsored leagues.

Chairperson Lewis appreciated the improvements to the landscaping and parking area in Dominguez Park. She questioned whether the parking lot area closest to the baseball field will be restriped.

In response to Commissioner Michael on the strategic plan item relative to paddlesports in King Harbor, Director Hoefgen stated that the Waterfront and Economic Development Director and Fire Chief have been assigned to that item. He said the paddleboard issue continues to arise and he believed that resolution is a matter of insuring that correct rules and regulations are in place. He added that the Harbor Commission has first jurisdiction over harbor activities.

Motion by Commissioner Boston, seconded by Commissioner Horvath, to adjourn the meeting at 7:25 p.m. Motion carried unanimously.

Chairperson Lewis adjourned the meeting to the next regular meeting on May 8, 2013.

Respectfully submitted,

_____

Joe Hoefgen
Recreation, Transit and Community
Services Director

CITY OF REDONDO BEACH ☼ SIX-MONTH STRATEGIC OBJECTIVES

February 21, 2013 – September 1, 2013

ACM=Assistant City Mgr CD=Community Development FS=Financial Services PW=Public Works RTCS= Recreation, Transit and Community Services WED=Waterfront and Economic Development

THREE-YEAR GOAL: ***VITALIZE THE WATERFRONT AND ARTESIA CORRIDOR***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 12, 2013 City Council meeting	WED Dir.	Present to the City Council for action CenterCal's conceptual site plan and financial plans for the waterfront, including Redondo Beach Marina Acquisition Plan.	X			
2. At the March 19, 2013 City Council meeting	PW Dir.	Present to the City Council for consideration a report on process costs and potential names for renaming Torrance Blvd.				
3. At the March 19, 2013 City Council meeting	Asst. to the CM and CD Dir. (co-leads), working with the City Attorney	Present to the City Council for action a plan to engage with AES and the community post-election.	X			Follow-on action underway
4. At the April 16, 2013 City Council meeting	City Manager and Asst. to the City Mgr., working with the Artesia Working Group	Complete and present to the City Council for consideration a Mini Strategic Plan, including the potential renaming of Artesia Blvd.				
5. At the April 16, 2013 City Council meeting	PW Dir. and WED Dir.	Present to the City Council for action Herondo/Harbor Gateway Improvement Project plan options.				
6. At the June 4, 2013 City Council meeting	Harbor Master and City Attorney	Recommend to the City Council for action regulations related to paddle sports in King Harbor.				
7. At the June 4, 2013 City Council meeting	ACM, working with Forest City and the City Attorney	Present to the City Council for action the land swap for the new Transit Center.				
8. At the June 25, 2013 City Council meeting	WED Dir. and CD Dir.	Present to the City Council for action CenterCal's detailed site plan for waterfront development and initiate the CEQA environmental review process		X		

A

9. September 1, 2013	PW Dir. and WED Dir.	Present to the City Council for action final plans and specifications for the Moonstone Park area development.		X		
10. FUTURE OBJECTIVE _____	WED Dir.	Present to the City Council for consideration an update to the Harbor Business Plan reflecting current challenges and opportunities.				
11. FUTURE OBJECTIVE _____	PW Dir. – lead, WED Dir., Fire Chief, Harbor Master	Develop the Phase 2 Plan for transient vessel moorings, including land side boater amenities.				

THREE-YEAR GOAL: ***IMPROVE FINANCIAL VIABILITY AND EXPAND ECONOMIC OPPORTUNITIES***						
WHEN	**WHO**	**WHAT**	**STATUS**			**COMMENTS**
			DONE	ON TARGET	REVISED	
1. At the March 19, 2013 City Council meeting	Finance Dir. and Fire Chief	Present to the City Council for action an ordinance for film permitting in Redondo Beach.			X	April-City Attorney is commenting
2. At the March 19, 2013 City Council meeting	Asst to the CM and City Attorney, working with the PUC	Report to the City Council on the PUC long-term Power Purchase Agreement Process.				
3. At the March 19, 2013 City Council meeting	Asst. to the CM and the City Attorney	Present to the City Council for consideration the submission to the California Energy Commission (CEC) of a city application for "intervener status" on the AES permit application.				
4. At the April 2, 2013 City Council meeting	City Attorney	Provide legal advice to the Mayor and City Council regarding the legal ramifications and opportunities for oil drilling in Redondo Beach.				
5. At the June 18, 2013 City Council meeting	City Manager – lead, Finance Dir., City Treasurer, City Attorney	Report to the City Council on options for the process by which a Utility Users Tax (UUT) or equivalent, including the amount of revenue that can be levied on the power plant.				
6. At the June 20, 2013 Planning Commission meeting	CD Director	Present a draft update of the Housing Element to the Planning Commission for consideration and a recommendation to the City Council.		X		
7. At the August 20, 2013 City Council meeting	CD Director	Present to the City Council for consideration amendments to the City's conditional use permit requirements and improvement(s) to the conditional use permit process to enhance the city's business friendliness.		X		
8. September 1, 2013	ACM, working with Forest City	Develop and present to the City Council for consideration a strategy for the future of South Bay Galleria.				

C

THREE-YEAR GOAL: ***IMPROVE PUBLIC FACILITIES AND INFRASTRUCTURE***						
WHEN	**WHO**	**WHAT**	**STATUS**			**COMMENTS**
			DONE	ON TARGET	REVISED	
1. At the March 19, 2013 City Council meeting	PW Director	Present to the City Council for consideration a scope of work and cost schedule for Phase III of Riviera Village streetscape improvements.				
2. June 1, 2013	City Manager and Finance Dir.	Prepare and submit to the City Council for consideration a Budget Response Report with recommendations on the process for the development of an implementation plan for financing and construction of the new public safety facilities.				
3. July 1, 2013	PW Director, working with the RTCS Dir and Community Services Dir.	Report to the City Council on the feasibility of utilizing Beach Cities Health District (BCHD) grant funding for implementation of a pilot Community Garden Project at Wylie Sump.				
4. At the July 16, 2013 City Council meeting	RTCS Dir., working with the CD Dir., Planning Commission and Public Arts Commission	Evaluate mechanisms for private development projects to fund public art and report the results to the City Council.		X		
5. September 1, 2013	PW Director, working with the Police Chief and CD Dir	Complete security improvements at City facilities.		X		
6. September 1, 2013	RTCS Dir., in consultation with other Beach Cities Transit member cities and with input from the community, including a public hearing	Study the feasibility of providing express bus service on Route 102, from the Green Line Metro Station to the Pier, and make a recommendation to the City Council for action.				

D

THREE-YEAR GOAL: ***INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY***						
WHEN	**WHO**	**WHAT**	**STATUS**			**COMMENTS**
			DONE	ON TARGET	REVISED	
1. May 1, 2013	Asst to the City Manager	Implement a new Employee Orientation Program.				
2. June 1, 2013	City Clerk	Complete implementation of the automated agenda system and voting module.				
3. June 1, 2013	CM and ACM	Complete a Budget Response Report assessing future Human Resources Dept. needs and operational changes and make recommendations to the City Council for action.				
4. June 1, 2013	CM, working with a Library Working Group	Complete a Budget Response Report assessing future Library Dept.. needs and operational changes and make recommendations to the City Council for action.				
5. June 1, 2013	CM, working with the IT Dir.	Prepare a Budget Response Report to fund a city website upgrade and present to the City Council for action.				
6. July 1, 2013	City Clerk – lead, CM City Attorney	Complete orientation of new elected public officials.				
7. July 15, 2013	City Manager	Hire a new Finance Director.				
8. August 1, 2013	ACM, working with employee associations	Complete medical insurance recommendations and present to the City Council for action.				
9. August 1, 2013	City Clerk – lead, City Attorney, CM, Finance Dir.	Complete orientation of the new city treasurer.				
10. September 1, 2013	Finance Director	Recommend to the City Council for action an ordinance to change the city's purchasing limit.		X		
11. At the Sept. 3, 2013 City Council meeting	Police Chief, working with the City Attorney	Present to the City Council for consideration an update to the 1987 Redondo Beach Bail Schedule.				

E

THREE-YEAR GOAL: ***MAINTAIN A HIGH LEVEL OF PUBLIC SAFETY***						
WHEN	**WHO**	**WHAT**	**STATUS**			**COMMENTS**
			DONE	ON TARGET	REVISED	
1. May 1, 2013	Police Chief	Hire 14 new police officers.				
2. July 15, 2013	Police Chief, RTCS Dir, and Mayor	Form Homeless Task Force.				
2. July 15, 2013	Police Chief, working with the IT Dir. and PW Dir.	Install the jail surveillance video camera system.				
3. At the August 6, 2013 City Council meeting	Police Chief, working with the CD Dir., City Attorney, City Prosecutor	Make recommendations to the City Council for action to revise the City's Animal Control codes.		X		Staff is reviewing the LA County animal code to determine which sections should be included in RB.
4. September 1, 2013	Police Chief – lead, Fire Chief, Library Dir., PW Dir.	Coordinate and install an emergency generator at the Main Library for the EOC (Emergency Operations Center) expansion.				
5. September 1, 2013	CD Dir. and City Attorney	Recommend to the City Council for action amendments to the Mills Act (historic preservation) contracts to provide for five-year inspections and cost recovery.		X		

Administrative Report

Commission Action Date: May 8, 2013

To: **MEMBERS OF THE RECREATION AND PARKS COMMISSION**

From: **JOE HOEFGEN, RECREATION, TRANSIT AND COMMUNITY SERVICES DIRECTOR**

Subject: **STATUS REPORT ON PARK AND FACILITY PROJECTS**

RECOMMENDATION

Receive and file a status report on the Veterans Park Master Plan and the Perry Park Dedication.

BACKGROUND

Over the past year, staff has performed work on a number of significant projects including: the Perry Park Improvement Project and the Veterans Park Master Plan. The Perry Park project has been completed in the last few months and the Veterans Park Master Plan project will be ongoing through Calendar Year 2013. The purpose of this report is to provide the Recreation and Parks Commission an update on the status of these projects.

Perry Park Improvement Project

The Perry Park Improvement Project was completed earlier this year and a Grand Re-Opening Ceremony is scheduled for Tuesday May 21st at 4:00 p.m. The Mayor and elected officials will host the ceremony and unveil a large plaque dedicated to the many donors who helped make this and previous Perry Park improvements possible. The Commissioners, neighborhood residents and the general public are invited to attend (see attached flyer for details).

The Perry Park Improvement Project involved the replacement of aging play equipment and surfacing, installation of new fencing, new painting, and basketball court and sports field improvements. The total cost of the most recent improvements was $232,700, with $126,200 provided by the City, $100,000 provided by the County of Los Angeles and $6,500 provided by private donors. Additionally, the Redondo Beach Little League used donor funds to provide $10,000 of sports field improvements.

Veterans Park Master Plan

As the Commissioners may recall, the City retained a part-time employee to work with RTCS and Public Works staff to prepare a Master Plan for Veterans Park in 2012. The purpose of the plan is to unify the diverse elements in the park, enhance park entrances, improve sightlines and upgrade park furnishings and landscaping. In essence, the plan is to serve as a blueprint for future development of the park.

While portions of this project have been completed, including an inventory of all park amenities, significant work remains to complete the draft master plan. In late 2012, the individual retained to complete this work left the City for other employment. As a result, the timeline for completion of this project has shifted with completion anticipated in late 2013.

COORDINATION

The Recreation, Transit and Community Services Department prepared this report.

FISCAL IMPACT

The cost of preparing this report is included in the FY 2012-13 Recreation Administration Division Budget of the Recreation, Transit and Community Services Department.

Approved for forwarding by

Joe Hoefgen, Recreation, Transit
and Community Services Director

Attachment
- Perry Park Grand Opening Flyer

More To Sea
redondo
BEACH

You Are Cordially Invited to the:

[redacted]

Tuesday, May 21, 2013
4:00 p.m.
2301 Grant Avenue
Redondo Beach, CA 90278

[redacted]