

AGENDA
REDONDO BEACH HARBOR COMMISSION
Monday, June 9, 2014, 6:30pm
REDONDO BEACH CITY COUNCIL CHAMBERS
415 DIAMOND STREET

I. OPENING SESSION

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. SALUTE TO THE FLAG**

II. APPROVAL OF ORDER OF AGENDA

III. RED FOLDER ITEMS

Red folder items require immediate action, and came to the attention of the City subsequent to the 72-hour noticing requirement. These items require a 2/3 vote of the Commission (or if less than 2/3 are present, a unanimous vote) to add to the Agenda.

IV. BLUE FOLDER ITEMS

Blue folder items are additional backup material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

V. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

5. APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF JUNE 9, 2014

6. APPROVAL OF THE FOLLOWING MINUTES: MAY 12, 2014

7. MONTHLY HARBOR PATROL STATS
Staff recommendation: Receive and file

8. DISCUSSION AND CONSIDERATION OF ADOPTION OF THE 2013-2016 STRATEGIC PLAN (Continued from 4/15 City Council Mtg.)
Staff recommendation: Receive and file

9. RECEIVE AND FILE FISCAL YEAR 2014-2015 CITY MANAGER'S PROPOSED BUDGET AND FISCAL YEAR 2014-2019 CITY MANAGER'S PROPOSED FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
Staff recommendation: Receive and file

10. HARBOR TRASH SKIMMER PROJECT, JOB NO. 70420
Staff recommendation: Receive and file

VI. ORAL COMMUNICATIONS

Anyone wishing to address the Harbor Commission on any Consent Calendar item on the agenda, which has not been pulled by Harbor Commission may do so at this time. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

VII. EXCLUDED CONSENT CALENDAR ITEMS

VIII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

IX. EX PARTE COMMUNICATIONS

X. PUBLIC HEARINGS

XI. ITEMS FOR DISCUSSION PRIOR TO ACTION

11. DIRECTOR'S REPORT

Staff recommendation: Receive and file

XII. ITEMS CONTINUED FROM PREVIOUS AGENDAS

XIII. MEMBERS ITEMS AND REFERRALS TO STAFF

XIV. ADJOURNMENT

The next meeting of the Harbor Commission of the City of Redondo Beach will be a regular meeting to be held July 14, 2014, in the Redondo Beach Council Chambers, 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An Agenda Packet is available at www.redondo.org under the City Clerk. Agenda packets are available at the Redondo Beach Main Library during Library Hours, at the Reference Desk and during City Hall hours in the Office of the City Clerk. Any writings or documents provided to a majority of the Harbor Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street, Door C, Redondo Beach, CA during normal business hours.

PROOF OF POSTING

I, Holly Short, hereby declare, under penalty of perjury, that I am over the age of 18 years and am employed by the City of Redondo Beach, Harbor Department, and that the following document was posted by me at the following location(s) on the date the time noted below:

Agenda – Redondo Beach Harbor Commission

Regular Meeting of June 9, 2014

Posted on: June 4, 2014 at 11:00 am

Posted at: DOOR "A" BULLETIN BOARD

and CITY CLERK'S OFFICE

Holly Short
Signature

6/4/14
Date

**MINUTES OF THE
REDONDO BEACH HARBOR COMMISSION MEETING
MAY 12, 2014**

CALL TO ORDER

A regular meeting of the Harbor Commission was called to order at 6:30 p.m. in the City Council Chambers, 415 Diamond Street, by Chairperson Shaer.

ROLL CALL

Commissioners Present: Bloss, Dalton, Horvath, D. Jackson, M. Jackson, Keidser, Shaer

Commissioners Absent: None

Officials Present: James Allen, Harbor Facilities Manager
John Picken, Harbor Patrol Sergeant
Margareet Wood, Recording Secretary

SALUTE TO THE FLAG

Commissioner M. Jackson led the members in the salute to the flag.

APPROVAL OF ORDER OF AGENDA

The order of agenda was approved.

CONSENT CALENDAR

5. Approval of Affidavit of Posting for the Harbor Commission Meeting of May 12, 2014
6. Approval of the Following Minutes: April 14, 2014
7. City Council Received and Filed the April 15, 2014 Monthly Updates to the Strategic Plan; Vitalize the Waterfront, and Artesia Corridor
8. Acquisition of the Redondo Beach Marina Leasehold: from City Council Agenda April 15, 2014
9. Contract No. C09-87-5, A 5th Amendment to the Ground Lease Between the City of Redondo Beach and Zislis Boutique Hotels, LLC:
From City Council Agenda, April 22, 2014
10. First Amendment to Management Services Agreement Between the City of Redondo Beach and Landmark Acquisition Company:
From City Council Agenda, May 6, 2014

Motion by Bloss, seconded by Commissioner D. Jackson, to approve the Consent Calendar. Motion carried unanimously.

ORAL COMMUNICATIONS

None.

EXCLUDED CONSENT CALENDAR ITEMS

None.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

EX PARTE

None.

PUBLIC HEARINGS

None.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Quarterly Harbor Patrol Report

Sergeant Picken reported statistics for Harbor Patrol service calls, totaling 194 calls in March and 235 calls in April.

Significant Events Reported

April 4 – smuggling incident off Lunada Bay

April 25 – vessel aground at Ruby Street

In response to Commissioner Bloss, Sergeant Picken explained the sea life related calls involve freeing entangled sea lions or assisting with disposal of deceased sea lions that have washed onshore.

In response to Commissioner Keidser, Sergeant Picken said most of the fire response calls are landside and are handled by the Fire Department.

In response to Chairperson Shaer, Sergeant Picken stated that Animal Control personnel pick up the smaller deceased sea lions; and the larger animals are taken out to sea. He also explained the beginning of boating season, new boater mooring inspections, and catching up with the mooring permit backlog account for the increase in activity for April. He also explained the majority of smuggling pangas evade authorities by traveling offshore and come in with the guidance of their accomplice onshore. He said the intercepted panga on April 4 carried 17 people.

At this time, Sergeant Picken announced his upcoming retirement and expressed sincere appreciation for the opportunity to work with the Commissioners and the City of Redondo Beach.

The Commissioners each thanked Sergeant Picken for his dedicated service

Director's Report

Highlights of Manager Allen's report include:

Projects:

- Tenant occupancy has been increased on the Pier Plaza and International Boardwalk leaseholds.

- Parking Contract - City Council approved a contract with LAZ parking to provide ambassadors at the pier parking structure during summer weekends.
- Barneys Beanery – food sales have totaled more than 50% of total sales since the restaurant opened.
- Decron leasehold – the City purchase of the leasehold has been finalized: a property management contract has been approved.

Events:

- May 18 – King Harbor Sea Fair
- June 5 - Meistral statue unveiling/Dive n' Surf grand opening
- July 4 – Fireworks in the harbor
- Concerts on the Pier throughout the summer

Commissioner Bloss commented on the increasing activity on the Pier Plaza leasehold since the tenant base has been expanded.

In response to Commissioner Bloss, Manager Allen said he was not aware of a requirement for Hermosa Beach to approve the Harbor Drive project; however he said sufficient time remains since the project has been postponed until after summer.

In response to Commissioner Keidser, Manager Allen advised the transient vessel mooring project is on track to be completed by the end of June.

Chairperson Shaer appreciated staff's efforts to fill the Pier Plaza leasehold vacancies.

Manager Allen said he will report back about the status of the Neighborhood Grinds restaurant, including operating hours.

Motion by Commissioner D. Jackson, seconded by Commissioner Keidser, to receive and file the Director's Report. Motion carried unanimously.

ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

MEMBERS ITEMS AND REFERRALS TO STAFF

Commissioner Horvath announced the upcoming Walkabout Redondo event on Artesia Boulevard on May 17 sponsored by the North Redondo Beach Business Association.

Commissioner Bloss requested information about additional input, including Hermosa Beach, on the Harbor Drive project.

Chairperson Shaer requested to have page numbers added to future Harbor Commission agenda backup material.

Chairperson Shaer announced an upcoming fundraising event at Blue Water Grill to support the Redondo Beach Education Foundation.

Motion by Commissioner Horvath, seconded by Commissioner Keidser, to receive and file Member Referrals. Motion carried unanimously.

Motion by Commissioner Bloss, seconded by Commissioner D. Jackson, to adjourn.

At 6:55 p.m. Chairperson Shaer adjourned the meeting until the next regular meeting on June 9, 2014.

Respectfully submitted,

Peter Carmichael
Waterfront and Economic
Development Director



Memorandum

Action Date: May 20, 2014

To: CITY COUNCIL

From: STEVE ASPEL, MAYOR

Subject: ADOPTION OF STRATEGIC PLAN

RECOMMENDATION

1. Adopt the 2013-2016 City of Redondo Beach Strategic Plan six-month objectives established at the March 27, 2014 Strategic Planning Workshop
2. Set October 9, 2014 for the next Strategic Planning Workshop.

EXECUTIVE SUMMARY

At its March 27, 2014 workshop, the City Council reviewed the city's Strategic Plan goals for 2013-2016 (not in priority order):

- Vitalize the waterfront, Artesia Corridor, Riviera Village and Space Park
- Improve public infrastructure and facilities
- Increase organizational effectiveness and efficiency
- Build an economically vital and financially sustainable city
- Maintain a high level of public safety with public engagement

The City Council established six-month objectives attached to this report and scheduled for the next workshop for October 9, 2014.

BACKGROUND

The Strategic Planning workshop was facilitated by Marilyn Snider and Associates, and attended by the Mayor, City Council Members and executive staff. It featured City Council team-building for Council followed by a review of the 2013-2016 Strategic Plan goals; an analysis of strengths, weaknesses, opportunities and threats; and development of the new six-month objectives for each of the Strategic Plan goals.

Should the City Council adopt the updated Strategic Plan, the Mayor and City Manager will report progress on the six-month objectives every month as a City Council discussion item.

COORDINATION

Each department responsible for specific objectives within the Strategic Plan has reviewed the document and provided support for this recommendation.

FISCAL IMPACT

Funds for activities related to Strategic Planning are included in the Mayor and City Council FY 2013-14 Budget.

Attachment:

- 2013-2016 Strategic Plan and Six Month Objectives

C I T Y O F R E D O N D O B E A C H

STRATEGIC PLANNING RETREAT

March 27, 2014 * Redondo Beach Library

Marilyn Snider, Facilitator – Snider and Associates (510) 531-2904
Gail Tsuboi, Graphic Recorder – Tsuboi Design (925) 376-9151

MISSION STATEMENT

The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.

VISION STATEMENT

Redondo Beach will be the most livable, friendly and attractive California beach city.

CORE VALUES

not in priority order

The City of Redondo Beach values . . .

- ♦ *Openness and honesty*
- ♦ *Integrity and ethics*
- ♦ *Accountability*
- ♦ *Outstanding customer service*
 - ♦ *Teamwork*
 - ♦ *Excellence*
- ♦ *Fiscal responsibility*
- ♦ *Environmental responsibility*

THREE YEAR GOALS

2013-2016 - not in priority order

- ▶ **Vitalize the waterfront, Artesia Corridor, Riviera Village and Space Park**
- ▶ **Improve public infrastructure and facilities**
- ▶ **Increase organizational effectiveness and efficiency**
- ▶ **Build an economically vital and financially sustainable city**
- ▶ **Maintain a high level of public safety with public engagement**

NEXT STEPS/FOLLOW-UP PROCESS

WHEN	WHO	WHAT
March 28, 2014 (Friday)	Asst. City Manager	Distribute the retreat record to those who were unable to attend.
Within 48 hours of receipt	All recipients	Read the retreat record.
April 2, 2014	Management Team (Asst. CM – Lead)	Review the Current Internal Weaknesses/Challenges List for possible action items.
April 10, 2014	Asst. City Manager	Distribute the Strategic Plan to all employees on the email system.
By April 11, 2014	Department Heads	Present the Strategic Plan to staff.
At the April 15, 2014 City Council Meeting	City Council (Mayor – lead)	Present the updated Strategic Plan to the public.
By May 31, 2014	Department Heads	Share the updated Strategic Plan with their commission(s).
Monthly	Mayor, City Council, City Manager	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	City Manager	Prepare and distribute the updated Strategic Plan Objective Monitoring Matrix to the City Council and Department Heads for distribution to their staff and on the website.
October 9, 2014 (Thursday) 8:00/8:30 am – 3:00 pm	Mayor, City Council, City Manager and Management Team	Strategic Planning Retreat to: - assess progress on the Strategic Plan - develop strategic objectives for the next 6 months

S.W.O.T. ANALYSIS

Strengths – Weaknesses - Opportunities - Threats

STRENGTHS AND ACCOMPLISHMENTS OF THE CITY OF REDONDO BEACH SINCE THE SEPTEMBER 12, 2013 STRATEGIC PLANNING RETREAT

Brainstormed List of Perceptions

- Hiring of new firefighters and paramedics
- Balanced the budget
- Managing programs through a federal government shutdown
- Received an award for financial management
- Received an award for excellence in IT practices
- Capital Improvement project by kiosk in Riviera Village with the shuttle stop
- Passed a resolution unanimously opposing the new AES power plant
- Finalized plans for transient vessel mooring field
- Initiated recreational programming at the 200 North Pacific Coast Highway site
- Became interveners in the AES power plant application process
- Finalized an MOU with Center Cal Properties
- Doubled the occupancy of the Pier Plaza Leasehold
- Improved bond rating of Aa2 of the 2004 wastewater bonds
- Refunding of the 2004 wastewater bonds with positive results
- Approved the initiation of a \$12 million renovation of Sunrise Hotel
- North Branch Library is open an additional day each week
- Completed \$1.5 million of wastewater system improvements
- Reached agreement with the PSA labor group
- Increased revenues and usage of the Redondo Beach Performing Arts Center
- Completed infrastructure network replacement
- Hired a records manager in the City Clerk's office
- Hiring of police officers
- Hiring of a new library director
- Moving forward with the Waterfront Resort Project
- Adoption of the 2013-2021 Housing Element
- Two hotels in North Redondo almost completed
- Financial agreement by the City Council on a third hotel
- Approval of a cycle track on Harbor Drive
- Commenced cybersecurity awareness training for city staff
- Approved two new restaurants at the waterfront
- Completed a feasibility analysis of installation of LED lights in the Library parking structure
- Implemented a new medical insurance plan
- Approved the mid-year budget update
- Addressed the concerns of senior residents at Casa de Los Amigos
- Obtained \$400,000 in reimbursements for Planning services
- Established a moratorium on new power generation facilities in the coastal zone
- Initiated acquisition of the Marina Beach Leasehold
- Implemented Sire Agenda Workflow (electronic)
- Responded to the US Dept. of Transportation audit
- Presented the Seaside Lagoon Water Quality Report
- Conducted citywide harassment prevention training for staff
- Had a clean and unqualified city audit
- Conceptual approval of 2013 Leadership Redondo class project
- Approved a Beach Cities MOU for the development of an Enhanced Watershed Management Plan for storm water quality improvements

- Conceptual approval of the Meistrell Memorial sculpture
- Initiated construction of the first Library Emergency Generator Project
- Rated #1 out of 88 cities in LA County for financial reporting by the LA Grand Jury
- Plans and structures for the Transit Center

THE CITY'S CURRENT INTERNAL WEAKNESSES/CHALLENGES

Brainstormed List of Perceptions

- Declining employee morale
- Lack of personnel in Human Resources
- Current labor relations
- Inadequate succession planning for future retirements
- Lack of resources to address aging city facilities and infrastructure
- Inadequate number of staff for added goals and initiatives
- Approval of Center Cal plan
- Uncertainty of City Manager status
- 30-day retention policy for email
- Pending budget shortfall
- Lack of financial resources to meet employee compensation expectations
- Lack of staff resources
- Increasing personnel costs
- Lack of revenue growth
- High number of unfilled positions
- Lack of energy efficient policy and infrastructure
- City Manager unavailable
- Poor employee relations
- Lack an Human Resources Director
- Not enough police on the streets

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON THE CITY IN THE NEXT THREE YEARS

Brainstormed List of Perceptions

- Increased development activity
- Lifting of sequestration reductions
- Increase in passports
- Increase in tourism and TOT (transient occupancy tax)
- Positive economic trend
- Availability of external funding for the Transit Center
- Continued state law enforcement grant funding
- Stable fuel costs
- Increasing of cloud-hosted solutions
- Completion of the Redondo Beach Unified School District school construction projects
- Improved testing scores for the schools
- Increased property values
- Good summer weather
- Private investment at the waterfront
- Declining unemployment
- Improving stock market
- Balanced state budget
- Car share program with neighboring communities
- LARICS: LA County's interoperable radio system
- County expenditures on our beaches
- AYSO international games

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON THE CITY IN THE COMING YEAR

Brainstormed List of Perceptions

- Tsunami
- Fishkill
- Earthquake
- Increased homeless population
- Realignment; AB 109 – early release of prisoners
- Labor relations and employee morale
- High employee turnover
- Drought
- Increased PERS costs
- Unfunded mandates
- Cuts in the US defense industry
- Poor candidate pool for new hires
- Vladimir Putin
- Mobility of employees
- Poor summer weather
- Losing Nordstrom
- NIMBYism
- Rising fuel costs
- Increase in the minimum wage
- Unfavorable media attention
- Regional competition for retail sales dollars
- Increased crime
- Impacts of the Affordable Care Act
- Changes to the Fair Labor Standards Act
- Storm water regulations
- Workers compensation regulations
- Increased state environmental requirements



STRATEGIC PLAN ELEMENTS

Marilyn Snider, Strategic Planning Facilitator • Snider and Associates (510) 531-2904

“SWOT” ANALYSIS

Assess the organization's:

- Internal **S**trengths - Internal **W**eaknesses
- External **O**pportunities - External **T**hreats

MISSION/PURPOSE STATEMENT

States WHY the organization exists and WHOM it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will BECOME

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

KEY PERFORMANCE MEASURES

What success will look like upon achievement of the goal

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months

CITY OF REDONDO BEACH ◉ SIX-MONTH STRATEGIC OBJECTIVES
March 27, 2014 - September 15, 2014

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services

THREE-YEAR GOAL: VITALIZE THE WATERFRONT, ARTESIA CORRIDOR, RIVIERA VILLAGE AND SPACE PARK						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. April 30, 2014	WED Director	Present to the City Council for consideration the final documents to purchase the Redondo Beach Marina Leasehold.				
2. At the May 20, 2014 City Council meeting	PW Dir. – lead, WED Dir., Harbor Dir., CS Dir.	Present to the City Council options for the development of Moonstone Park.				
3. July 31, 2014	CD Dir. and PW Dir., with input from the Police Chief and City Attorney	Initiate discussions with the Riviera Village Association (RVA) Business Improvement District (BID) regarding options for outdoor dining and a possible streamlined outdoor dining permit process.				
4. July 31, 2014	Harbor Master and City Attorney	Present to the City Council for review guidelines for paddle sports in King Harbor.				
5. Sept. 15, 2014	City Manager -lead, CD Dir., and PW Dir.	Complete the planning, including staffing, for the three Artesia Mini-Strategic Plan tasks: the renaming of Artesia Blvd., the Specific Plan for Artesia Blvd, and the potential formation of a Business Improvement District (BID).				
6. FUTURE OBJECTIVE At the _____ City Council meeting	PW Dir., with input from the Harbor Commission and business community	Recommend to the City Council for action options for a new name for Torrance Blvd.				

THREE-YEAR GOAL: **IMPROVE PUBLIC INFRASTRUCTURE AND FACILITIES**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. June 30, 2014	PW Dir., working with neighboring cities	Prepare a draft Enhanced Watershed Management Plan for compliance with the new Municipal Storm Water Permit.				
2. June 30, 2014	PW Dir., working with the Police Chief and CD Dir.	Complete security improvements at selected city facilities.				
Sept. 1, 2014	Police Chief, working with the PW Dir.	Develop and implement a schedule for the replacement of street parking meters in Riviera Village.				
4. Sept. 15, 2014	CS Dir., working with the City Attorney and CD Dir.	Present to the City Council for consideration an ordinance for funding public arts projects in Redondo Beach.				
5. FUTURE OBJECTIVE	Police Chief	Identify future phases for replacement of parking meters citywide, including a funding mechanism.				

THREE-YEAR GOAL: **INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. May 1, 2014	City Clerk and IT Dir.	Complete the roll out of agenda laptops to the City Council.				
2. At the May 6, 2014 City Council meeting	City Clerk – lead, Treasurer, City Attorney	Present to the City Council for discussion and potential direction charter changes (e.g., modifying term limits, adjusting City Treasurer duties) for the Nov. 4, 2014 ballot.				
3. At the June 3, 2014 City Council meeting	IT Dir., working with the City Clerk, City Manager, City Attorney	Prepare a budget request for City Council consideration for a comprehensive update of the city's website, customer service technology, social media tools and required staffing.				
4. Sept. 15, 2014	Finance Dir. - lead, City Attorney, City Manager, City Clerk	Recommend to the City Council for consideration an ordinance to modernize the city's purchasing limits.				

THREE-YEAR GOAL: ***BUILD AN ECONOMICALLY VITAL AND FINANCIALLY SUSTAINABILITY CITY***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. As part of the budget process	City Manager, working with the Department Heads	Present to the City Council for consideration by June 30, 2014 options to restore the remaining employee compensation reductions.				
2. Sept. 1, 2014	City Manager, working with all department heads and all union groups	Determine the feasibility of providing services to other entities, bringing services in-house or contracting services to increase revenue and achieve savings while maintaining a high level of service.				
3. Sept. 15, 2014	PW Dir., working with the City Attorney and City Manager	Present to the City Council for consideration a franchise agreement to contract with Athens Disposal for street sweeping.				
4. Sept. 15, 2014	City Attorney and City Clerk	Provide to the City Council for consideration options to amend the city's Utility Users Tax Ordinance.				
5. FUTURE OBJECTIVE	Finance Dir. and City Treasurer	Provide to the City Council for action options for integrating a local city dog licensing fee collection with veterinarians.				

THREE-YEAR GOAL: ***MAINTAIN A HIGH LEVEL OF PUBLIC SAFETY WITH PUBLIC ENGAGEMENT***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. July 1, 2014	Police Chief, working with the IT Dir. and PW Dir.	Provide training and fully implement the jail surveillance video camera system.				
2. At the July 1, 2014 City Council meeting	Police Chief, working with the City Attorney	Present to the City Council for consideration an update to the Redondo Beach Bail Schedule.				
3. At the July 15, 2014 City Council meeting	Police Chief and City Attorney	Present to the City Council for consideration an ordinance to regulate parking in municipal public parking lots.				
4. Sept. 15, 2014	Police Chief, working with the HR Dir. and with the Mayor who is assisting with recruiting	Hire and retain 96 sworn personnel to reach the budgeted 96 positions.				



Administrative Report

Council Action Date: June 3, 2014

To: MAYOR AND CITY COUNCIL

From: JOE HOEFGEN, INTERIM CITY MANAGER

Subject: PUBLIC HEARING FOR REVIEW OF THE PROPOSED FY 2014-15 OPERATING BUDGET AND THE PROPOSED FY 2014-19 CAPITAL IMPROVEMENT PROGRAM

RECOMMENDATION

1) Conduct a Public Hearing to receive the public's input regarding the Proposed FY-2014-15 Operating Budget and the Proposed FY 2014-19 Capital Improvement Program; 2) Consider the FY 2014-15 Budget Response Reports; and 3) Continue the Public Hearing to June 17, 2014.

EXECUTIVE SUMMARY

On May 20, 2014, the Mayor and City Council received a report related to the Proposed Budget for FY 2014-15 and the Proposed Five Year Capital Improvement Program (CIP) for 2014-19. June 3rd was set as the date for the Public Hearing on these documents. The City Charter requires that the annual budget be adopted by June 30, 2014.

As a follow-up to the May 20th City Council meeting, staff has prepared 33 Budget Response Reports which are attached to this staff report. Following the June 3rd public hearing, the FY 2014-15 Budget calendar designates the City Council meeting of June 17th as the date for City Council adoption of the proposed FY 2014-15 Operating and Capital Budgets.

BACKGROUND

A detailed overview of the Proposed Budget documents was presented to the City Council and viewing public on May 20, 2014. Copies of the Proposed Budget documents are available on line at www.redondo.org with hard copies available at the Main Library, the North Branch Library and at the Police Department.

Administrative Report

Public Hearing – FY 2014-15 Budget Review

Page 2

June 3, 2014

The City Manager's budget message describes the projected financial outlook for the upcoming fiscal year, the budget development process, and a summary of the budget's proposed revenues and expenditures. Six significant factors impacting the City Budget are identified with short term and long term impacts described in the following areas:

Marine Avenue Hotels	Waterfront Revitalization Efforts
New Anchor Tenant at South Bay Galleria	Increases in PERS Rates
Potential Modifications to Employee Compensation	Continued Intervener Status

A total of 47 Decision Packages are recommended as additions or reductions to the base budget. The departmental sections discuss core service activities, key projects and assignments, and customer service and referral expectations. The CIP identifies the projects, their estimated costs, and the financing methods needed to implement the City's capital investment goals and the maintenance of new or existing infrastructure.

In summary:

- The total annual budget including all funds is \$104 million;
- The total General Fund Budget is \$66 million;
- The General Fund's Contingency Reserve is \$6 million;
- The total number of Full Time Employees is 435;
- The General Fund's unallocated balance is \$26,000 (if all decision packages were approved).

As part of the staff presentation on June 3, 2014, representatives of Hinderliter, de Llamas & Associates (HDL) will be present to provide additional information related to the City's top two General Fund revenue sources – Property Tax and Sales Tax.

As referenced earlier, staff has completed 33 Budget Response Reports which are attached to this staff report.

The City Council will note that Budget Response Report # 28 provides options for modifying the budget through either the deauthorization of vacant positions, specified line item reductions, reorganizations, or implementation of new revenues. This Budget Response Report was prepared pursuant to the City Council approved Strategic Plan which directed that as part of the Budget Process, the City Manager, working with the Department Heads, will present to the City Council options to restore the remaining employee compensation reductions. Budget Response Report # 28 includes a number of budget reduction worksheets describing the service and staffing impacts of these optional budget modifications.

Administrative Report**June 3, 2014**Public Hearing – FY 2014-15 Budget Review
Page 3

Similarly, Budget Response Report # 32 identifies two potential one-time funding sources to fund the cost of continued AES intervener status for first six months of 2014-15.

With adoption of the Proposed FY 2014-15 Operating and Capital Budgets scheduled for June 17, 2014, staff remains available to provide desired information as the City Council works through its review and final approval of the budget documents.

COORDINATION

All City Departments participated in the preparation of the Proposed FY 2014-15 Budget and the 2014-19 Proposed Five-Year Capital Improvement Program. Direct feedback was received from the Budget and Finance Commission and the Public Works Commissions. The Planning Commission will schedule a review of the Five-Year CIP for General Plan conformity.

FISCAL IMPACT

The Proposed FY 2014-15 Budget including CIP funding totals \$104 million. The City Council's adopted FY 2014-15 budget will create the financial plan for all City operations.

*Submitted by
Joe Hoefgen, Interim City Manager*

ATTACHMENT

Budget Response Reports Numbers 1-33

All supporting documentation for **Consent Items**

can be found online at the City's website

www.redondo.org

under the corresponding City Council Meeting

city offices/city clerk/agenda & minutes

City Council Meeting

June 3, 2014

Item L2



Administrative Report

Council Action Date: June 3, 2014

To: MAYOR AND CITY COUNCIL

From: PETE CARMICHAEL, WATERFRONT & ECONOMIC DEVELOPMENT DIRECTOR

Subject: HARBOR TRASH SKIMMER PROJECT, JOB NO. 70420

RECOMMENDATION

Approve a Memorandum of Understanding (MOU) for maintenance and operation of a harbor trash skimmer between the City of Redondo Beach and Marina Cove LTD, and authorize the Mayor to sign the agreement.

EXECUTIVE SUMMARY

In 2005, the City's Water Quality Task Force developed a list of issues and potential tasks to improve water quality within the City. One item found by the Water Quality Task Force was that after each storm, significant debris accumulates in the corners of the marina basins. The installation of trash skimmers was identified as an improvement tool to draw-in, collect and trap floating debris for easy removal.

Under the proposed maintenance agreement, the City will purchase and install a trash skimmer on an existing dock in the southeast corner of King Harbor Basin No. 1 and remain responsible for all repairs and replacement of the equipment. Marina Cove staff will operate and provide daily cleaning and routine maintenance on the trash skimmer at no cost to the City. This will be a pilot project to evaluate the effectiveness of installing this type of filter system in the marina basins to remove floating debris, eliminate visual blight, and a serious pollution problem.

BACKGROUND

The ocean waters south of the pier have tested high in bacteria concentrations based on monitoring conducted as part of the Municipal permit requirements of the National Pollution Discharge Elimination System (NPDES), and Santa Monica Bay Bacteria Total Maximum Daily Load (TMDL) regulations. In 2005 the City Council formed a Water Quality Task Force (WQTF) which included representatives from various City stakeholder groups. Over a 12-month period the WQTF investigated water quality issues confronting the community, and prepared a Recommendations Report. The report was submitted to the City Council in August, 2006.

Several of the report's recommendations were programmatic solutions relating to street sweeping, developing a clean waterfront plan, and the establishment of a volunteer emergency response program to mitigate fish kills due to the "Red Tide" phenomenon. However, other recommendations involved projects and mitigation through the construction of capital improvements. The FY 2007 - 2012 Capital Improvement Program provided funding in FY11/12 for this project.

The Harbor Trash Skimmer Project, Job No. 70420, will install one (1) *Marina Trash Skimmer* manufactured by Marina Accessories, Inc. on an existing dock in the southeast corner of King Harbor Basin No. 1. The Marina Trash Skimmer is a portable system that employs a technology of water displacement to collect and retain all floating trash in its vicinity. Each skimmer is approximately 6' wide by 4' deep with 18" of freeboard. The skimmer includes an advanced control panel and control panel stand connected to the dock and dock power. A lifting bracket will connect the skimmer to the dock. A hull guard ultra sonic device is included to inhibit barnacle growth on the unit.

The skimmer unit must be cleaned daily with close attention being paid to the suction screen at the bottom. Under the terms of the MOU, staff from the Marina Cove Leasehold will be responsible for cleaning the unit. The City will not be involved in the ongoing cleaning and maintenance of the unit. The MOU requires Marina Cove to operate and maintain the skimmer per the manufacturer's recommendations for routine maintenance and provide dock space and electricity for the unit at no cost to the City. The City will purchase and install the skimmer unit and be responsible for significant repairs or replacement of the equipment.

This pilot project will test the effectiveness of skimmer filters in the harbor basins as a means for trash removal. If successful, additional installations will be proposed in the future. The Memorandum of Understanding with Marina Cove, LTD has been approved as to form by the City Attorney's office. The document is signed and ready for approval.

If approved by the City Council, a trash skimmer will be purchased by the City and installed by a separate contractor, Marina Accessories, Inc. The equipment will be purchased and installed for at a cost of \$12,353.

COORDINATION

The project has been coordinated between the Waterfront and Economic Development, Public Works, and Financial Services Departments. The Memorandum of Understanding was prepared by the City Attorney's Office.

FISCAL IMPACT

The cost for purchase and installation of the trash skimmer is \$12,353 through Marina Accessories, Inc.

Funding:

Harbor Tidelands Fund

\$12,353

Expenditures:

Marina Accessories, Inc.

\$12,353

Submitted by:

Approved for forwarding by:

*Pete Carmichael, Waterfront & Economic
Development Director*

Joe Hoefgen, Interim City Manager

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Attachment:

- MOU with Marina Cove, LTD
- Quote #2012 from Marina Accessories, Inc.

All supporting documentation for **Consent Items**

can be found online at the City's website

www.redondo.org

under the corresponding City Council Meeting

city offices/city clerk/agenda & minutes

City Council Meeting

June 3, 2014

Item H15



Administrative Report

Commission Action Date: May 12, 2014

To: MEMBERS OF THE HARBOR COMMISSION

**From: PETE CARMICHAEL, WATERFRONT & ECONOMIC DEVELOPMENT
DIRECTOR**

Subject: DIRECTOR'S REPORT

RECOMMENDATION

Receive and file a report from the Waterfront & Economic Development Director on current and upcoming waterfront projects and activities.

EXECUTIVE SUMMARY

An oral report will be provided by the Waterfront & Economic Development Director at the Commission meeting on current and upcoming waterfront projects and activities.

BACKGROUND

Periodic reports from Waterfront & Economic Development staff help keep members of the Commission informed of the status of general waterfront operations. The Director's report will provide information on current and upcoming department projects and activities.

COORDINATION

Department staff collaborated on the development of this report.

FISCAL IMPACT

The cost for preparing this report is included within the Waterfront & Economic Development Department's adopted FY2013-14 annual budget and is part of the department's annual work program.

Submitted by:

Pete Carmichael
Waterfront & Economic Development Director