

AFTERSCHOOL PLAYGROUND PROGRAM



CITY OF REDONDO BEACH
COMMUNITY SERVICES DEPARTMENT
1922 ARTESIA BLVD | REDONDO BEACH | 90278
310-318-0610, x3460
www.redondo.org/afterschool

Pick-Up Authorization 2016-2017

PARTICIPANT

Child _____ Child _____

Child _____ Child _____

CUSTODIAL PARENT CONTACT INFORMATION

Parent _____ Cell phone _____ Alt. phone _____

Parent _____ Cell phone _____ Alt. phone _____

ADDITIONAL PICK-UP AUTHORIZATIONS

Name of person(s) other than custodial parent(s) listed above who are authorized to pick up your child(ren) from the Afterschool Playground Program (must be 16 or older and provide ID upon request):

Full Name _____ Relationship _____ Cell phone _____

(If you need to list more people, please list them on the back of this form)

PERSON(S) PROHIBITED TO PICK UP

Name of person(s) who may NOT pick up your child(ren) from the Afterschool Playground Program:
(If this is a legal matter, you must provide legal documentation to confirm)

Full Name _____ Relationship _____

Full Name _____ Relationship _____

AGREEMENT AND SIGNATURE

- A parent or person listed on this Pick-Up Authorization form must check-out with staff at the designated check-out area before leaving the program.
- If a person not listed on the Pick-Up Authorization form needs to pick up your child(ren), we must receive your permission in writing. Permission by telephone is only accepted in emergency situations.
- If there are any changes to who is authorized/unauthorized to pick up your child(ren), submit a new Pick-Up Authorization form.
- It is our policy to request photo identification from anyone unfamiliar to the staff. Please inform the person on your Pick-Up Authorization form that if they do not have proper identification, we cannot release your child(ren) to that person.
- All children must be picked up by 6:00 p.m.* Parents agree to pay the additional fee of \$10/15 min. if they are late, starting at 6:01 p.m.
*In the event that your child is not picked up by 5:30 p.m. and you are NOT enrolled in the Extended Hours program ending at 6:00 p.m., the late fee policy aforementioned will be in effect starting at 5:31 p.m. If your child is picked up late more than one time, he/she will be automatically enrolled in the Extended Hours program and will be charged \$30/child per 20-day session.

I have read and understand the information provided on this Pick-Up Authorization form.

Signature _____ Date _____ School _____