

**AGENDA—REGULAR MEETING
REDONDO BEACH RECREATION AND PARKS COMMISSION
WEDNESDAY, MARCH 11, 2015
REDONDO BEACH CITY COUNCIL CHAMBERS, 415 DIAMOND STREET, 7:00 P.M.**

CALL MEETING TO ORDER

ROLL CALL

SALUTE TO THE FLAG

A. PRESENTATIONS/ANNOUNCEMENTS

B. APPROVAL OF ORDER OF AGENDA

C. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion, are assigned to the Consent Calendar. The Chairperson or any member of the Commission may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" or "Member Items and Referrals to Staff" sections below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

C1. Approve Affidavit of Posting of the Recreation and Parks Commission Meeting of March 11, 2015

C2. Approve Minutes of the Recreation and Parks Commission Meeting of January 14, 2015.

C3. Strategic Plan Update

D. ORAL COMMUNICATIONS

Anyone wishing to address the Recreation and Parks Commission on any Consent Calendar item on the agenda which has not been pulled for discussion may do so at this time. Each speaker will be permitted to speak only once and comments will be limited to a total of three minutes.

E. EXCLUDED CONSENT CALENDAR ITEMS

F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

G. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

H. ITEMS FOR DISCUSSION PRIOR TO ACTION

H1. Fiscal Year 2015-16 Annual Budget, Capital Improvement Plan, and Strategic Plan

RECOMMENDATION: Receive, file, and provide input on a report from the City Manager regarding the planning for the fiscal year 2015-16 annual budget, 5-year capital improvement plan, and strategic plan.

CONTACT: Dan Smith, Interim Community Services Director

H2. Special Olympics Activities Synopsis

RECOMMENDATION: Receive and File Report

H3. Julia Field Portable Lighting Pilot Project

RECOMMENDATION: Receive and File Report

CONTACT: Dan Smith, Interim Community Services Director

I. COMMISSIONER REFERRALS TO STAFF

Referrals to staff are service requests that will be entered in the City's Customer Service Center for action.

ADJOURNMENT

The next meeting of the Recreation and Parks Commission of the City of Redondo Beach will be held on May 13, 2015 in the City Council Chambers.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An Agenda Packet is available 24 hours a day at the Redondo Beach Police Department and at www.redondo.org under the City Clerk. Agenda packets are available during Library hours, at the Reference Desk at both the Redondo Beach Main Library and North Branch Library. During City Hall hours, Agenda Packets are also available for review in the Office of the City Clerk.

Any writings or documents provided to a majority of the Recreation and Parks Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street, Door C, Redondo Beach, California during normal business hours. In addition, such writings and documents will be posted, time permitting, on the City's website at www.redondo.org.

AFFIDAVIT OF POSTING

Margareet Wood declares:

I certify that I am over the age of 18 years and am employed at the City of Redondo Beach, 415 Diamond Street, Redondo Beach, California.

On March 4, 2015 at 7:00 p.m. I posted the following:

Notice of Regular Meeting of the Redondo Beach Recreation and Parks Commission scheduled for March 11, 2015

at the Council Chambers, 415 Diamond Street, Redondo Beach.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on March 5, 2015 at Redondo Beach, California.

Margareet Wood

**MINUTES OF THE
REDONDO BEACH RECREATION AND PARKS COMMISSION MEETING
JANUARY 14, 2015**

CALL TO ORDER

A regular meeting of the Recreation and Parks Commission was called to order by Commissioner Michael at 7:00 p.m. in the City Hall Council Chambers, 415 Diamond Street.

ROLL CALL

Commissioners Present: Elder, Michael, Sandoval, Slane, Thomas
Commissioners Absent: Mallen, Mortillaro
Officials Present: Elaine Jeng, Principal Engineer
Dan Smith, Interim Community Services Director
Margareet Wood, Recording Secretary

SALUTE TO THE FLAG

Commissioner Elder led the members in the salute to the flag.

PRESENTATIONS/ANNOUNCEMENTS

None.

APPROVAL OF ORDER OF AGENDA

The motion by Commissioner Elder and seconded by Commissioner Sandoval to approve the order of agenda was unanimously approved.

CONSENT CALENDAR ITEMS

1. Approve affidavit of posting for the Recreation and Parks Commission meeting of January 14, 2015
2. Approve minutes from the Recreation and Parks Commission meeting of November 12, 2014
3. Strategic Plan Update

The motion by Commissioner Elder and seconded by Commissioner Sandoval to approve the Consent Calendar was unanimously approved.

ORAL COMMUNICATIONS

None.

EXCLUDED CONSENT CALENDAR

None.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Herondo Street/Harbor Drive Gateway Improvement Project Briefing

Engineer Jeng displayed a slide presentation depicting various elements of the project including: landscaping plan for Lot 13, precise grading and paving plan for Lot 13 welcome plaza, signing and striping plan for Herondo Street, and Harbor Drive and

Herondo Street renderings. She described the 2-lane bike path separated by a median, adjacent parking and vehicle lanes, pedestrian pathway connecting to the Strand, and pedestrian pathway to access parking. She said Herondo Street improvements include angle-out parking and a reduction of vehicular lanes from 4 to 2. She anticipated the Harbor Drive center median will be completed by February 1 after which paving will commence.

In response to Commissioner Sandoval regarding the reduction of 4 lanes to 2 and the potential traffic increase from Measure B, Engineer Jeng said the 200,000 additional sq. ft. of development was taken into consideration; and 1 lane in each direction is sufficient to meet the projected traffic demand. She said the assessment was conducted by the City Traffic Engineer without an official study; and she can provide documentation.

In response to Commissioner Thomas, Engineer Jeng said that Blue Zones supports the project and participated in outreach meetings.

In response to Commissioner Thomas, Engineer Jeng said that a plan is not yet in place for summer traffic; however a 3-month observation period will determine how to proceed.

Commissioner Thomas said the July 4, Kite Festival, and Lobster Festival events are key as far as exiting, and he recommended a proactive approach.

In response to Chairperson Michael, Engineer Jeng confirmed the addition of angle-out parking was requested by Hermosa Beach to increase the number of spaces.

In response to Commissioner Elder, Engineer Jeng said there are no plans for an electric charging station at this location.

Also in response to Commissioner Elder, Engineer Jeng said the Coastal Commission requires net 0 parking and the project resulted in a net positive of 9 spaces. She said following an observation period, the need for additional stop control devices will be evaluated.

In response to Chairperson Michael, Engineer Jeng said that handicap accessible parking is available in Lot 13 and on Herondo Street.

In response to Chairperson Michael, Engineer Jeng explained that in Lot 13 pavers will be installed to provide access. She said the existing wall will be demolished and bollards will be installed.

In response to Chairperson Michael, Engineer Jeng said that a plan with lanes on the east and west side lanes was discussed. She said many different interest groups were consulted and it was determined that existing traffic on the west side travels both directions; therefore the current plan will be the safest. She said that funding sources include existing CIP, BTA, Proposition C, and trash hauler fees.

In response to Chairperson Michael, Interim Director Smith advised staff is in the final stages of designing a 2015 Super Bowl 10K race route using Catalina Avenue instead of Harbor Drive as in previous years.

Commissioner Elder requested to know about safety measures for the driveways on Harbor Drive to which Engineer Jeng responded that signals synchronized with traffic

will be installed at intersections on the bike path. She said the bike path traffic peaks in the evenings and weekend afternoons.

In response to Chairperson Michael, Engineer Jeng said the landscaping will be aesthetically pleasing and will not obstruct traffic. She said consideration will be given to height, canopy size, and line-of-sight, and she will follow up with information on species and sizes.

In response to Chairperson Michael, Engineer Jeng said that Hermosa Beach supports the installation of speed limit signs; however that is not a code requirement. She said Hermosa Beach posts an 8 MPH speed limit and recommends the vehicle lane for faster riders. She said that *Share the Road* will be stenciled on Harbor Drive.

In response to Chairperson Michael, Engineer Jeng anticipated the project will conclude at the end of May 2015; and a ribbon-cutting ceremony will be scheduled.

The motion by Commissioner Thomas and seconded by Commissioner Elder to receive and file the report was unanimously approved.

COMMISSIONER REFERRALS TO STAFF

Chairperson Michael introduced Commissioner Slane who provided a brief biography.

Commissioner Elder requested a copy of the report on types of improvements allowed along the North Redondo Beach Bike Path. He requested to know plans for further developing the bike path and if trees are possible.

Chairperson Michael questioned whether the Commission bylaws will be changed to specify bi-monthly meetings or whether monthly meetings will resume.

Interim Director Smith advised that the Recreation Newsletter has been reformatted from paper to digital. He encouraged the members to review the Newsletter online and provide feedback.

Interim Director Smith said the City is hosting Special Olympics participants this summer and sponsorship opportunities will be available. He said participants will visit the South Bay for 3 days and will visit Seaside Lagoon.

Chairperson Michael requested a synopsis of Special Olympics activities.

The motion by Commissioner Sandoval and seconded by Commissioner Elder to adjourn the meeting was unanimously approved.

Chairperson Michael adjourned the meeting at 7:53 p.m. to the next regular meeting on March 11, 2015.

Respectfully submitted,

Dan Smith
Interim Community Services Director

CITY OF REDONDO BEACH  **SIX-MONTH STRATEGIC OBJECTIVES**
 October 9, 2014 – April 1, 2015

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services

THREE-YEAR GOAL: VITALIZE THE WATERFRONT, ARTESIA CORRIDOR, RIVIERA VILLAGE AND SPACE PARK						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. December 1, 2014	WED Dir., working with the CD Dir. and PW Dir.	Present to the City Council for action engaging a consultant for engineering work require for boat ramp and Seaside Lagoon modifications.	X			
2. At the Dec. 2, 2014 City Council meeting	PW Dir. – lead, WED Dir., and CS Dir.	Present to the City Council for action the recommended option for the development of Moonstone Park.			X	On hold pending boat ramp study
3. At the Dec. 2, 2014 City Council meeting	Harbor Master and City Attorney	Present to the City Council for action guidelines for paddle sports in King Harbor.			X	Project delayed due to competing priorities. Revised target date is April 7, 2015
4. Feb. 1, 2015	PW Dir.	Present to the City Council for action the restoration of the name Redondo Beach Blvd. instead of Artesia Blvd. within the City of Redondo Beach.			X	Recruitment for Traffic Engineer in progress. Revised target date is Summer 2015.
5. Feb. 1, 2015	PW Dir.	Recommend to the City Council for action the renaming of Torrance Blvd. west of PCH to the water.			X	Recruitment for Traffic Engineer in progress. Revised target date Summer 2015.
6. March 1, 2015	CD Dir. and PW Dir.	Present to the City Council for action a policy and permit procedure to streamline outdoor dining, including dining decks in Riviera Village.			X	RVA and BID meeting held. Research underway. Revised target date to April 21, 2015
7. April 1, 2015	PW Dir., working with the CD Dir., City Manager and Councilmember Pat Aust	Assist with the formation of a BID (business improvement district) for Artesia Blvd.			X	Revised to Summer 2015 based on workload

8. April 1, 2015	PW Dir., working with the WED Dir.	Present to the City Council for action engaging a consultant for sea level rise analysis to plan and phase key infrastructure upgrades (e.g., walkways, railings, bulkheads).	X		Currently working with Regional Adapt LA Group. Kick-off meeting held 11-13-14.
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THREE-YEAR GOAL: **IMPROVE PUBLIC INFRASTRUCTURE AND FACILITIES**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Nov. 18, 2014 City Council meeting	CS Dir., working with the City Attorney and CD Dir.	Present to the City Council for action an ordinance for funding public arts projects in Redondo Beach.	X			Ordinance introduced on 11/18 and adopted on 12/2
2. January 1, 2015	PW Dir.	Request approval from Southern California Edison regarding the types of improvements that are allowed along the North Redondo Beach Bike Path and report results to the City Council.			X	Met w/SCE staff 11-19-14 to review improvement options. Meeting with new Edison representative scheduled for 01-21-15. Revise target date to March 1, 2015.
3. Feb. 15, 2015	Police Chief, working with the PW Dir.	Purchase and install replacement street parking meters in Riviera Village.		X		Purchase of meters approved at 1/20 Council Meeting. Waiting for delivery.
4. April 1, 2015	PW Dir. and City Attorney	Present to the City Council for action a Low Impact Development Ordinance for compliance with the municipal storm water permit requirements.		X		
5. FUTURE OBJECTIVE June 1, 2015	PW Dir.	Complete the Harbor Herando Project.				

THREE-YEAR GOAL: INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Beginning January 2015 and through April 2015	City Manager	Appoint permanent department head positions: Public Works, Asst. City Manager, Police, Community Services Dir., Human Resources Dir.		X		
2. At the Jan. 20, 2015 City Council meeting	City Treasurer, working with the City Attorney and City Mgr.	Present to the City Council for action options to clean up and modernize the Transient Occupancy Tax (TOT).				
3. At the Jan. 20, 2015 City Council meeting	Finance Dir. and IT Dir., working with the City Treasurer	Review and present options to the City Council for direction for updating the business license process.			X	Revised date to April 21, 2015
4. At the Jan. 20, 2015 City Council meeting	City Attorney, working with the CD Dir.	Present to the City Council for direction options for the restructuring of the Redondo Beach Sister City Committee as a separate non-profit 501(c)(3) and/or an official city committee or commission.			X	Revised target date to April 1, 2015
5. At the Feb. 3, 2015 City Council meeting	IT Dir., working with the City Clerk	Present to the City Council for action a plan to update the city's website.			X	Revised target date to April 21, 2015
6. At the Feb. 17, 2015 City Council meeting	CS Dir. - lead, City Attorney, City Mgr., IT Dir.,	Present a report to the City Council for action on the feasibility and recommend to the City Council for action whether or not to implement a pilot program for the use of social media.			X	Revise date to April 21, 2015
7. April 1, 2015	Police Chief, working with the Finance Dir. and City Treasurer	Modernize the existing parking revenue collection and counting process and present a recommendation to the City Manager for action.		X		Continue to evaluate options.
8. April 1, 2015	City Attorney - lead, City Clerk and City Treasurer, City Manager, Mayor Aspel	Recommend to the City Council for direction a process for reviewing the City's Charter.				
9. April 1, 2015	IT Dir., working with the Department Heads	Conduct cybersecurity training for all full-time and part-time staff and City Council members that have access to city's computer resources.		X		Training has been initiated for staff.

THREE-YEAR GOAL: **BUILD AN ECONOMICALLY VITAL AND FINANCIALLY SUSTAINABILITY CITY**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the March 17, 2015 City Council meeting	CD Dir.	Present to the City Council for direction options for allowing more flexibility in parking requirements for businesses citywide.			X	Research underway. Will report on options in April. Revised target date April 21, 2015

THREE-YEAR GOAL: ***MAINTAIN A HIGH LEVEL OF PUBLIC SAFETY WITH PUBLIC ENGAGEMENT***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 1, 2014	Police Chief, working with the ACM	Provide training and fully implement the jail surveillance video camera system.			X	Delayed pending HR Director recruitment
2. Jan. 1, 2015	Police Chief, working with the HR Dir.	Hire and retain sworn police personnel to achieve the budgeted 93 positions.		X		Currently at 90
3. At the Feb. 3, 2015 City Council meeting	Police Chief and City Attorney	Present to the City Council for action an ordinance to regulate parking in municipal public parking lots.			X	Met with CA office 2/9, ordinance needs continued review, will look to put before Council at a March meeting.
4. April 1, 2015	PW Dir. and Police Chief	Develop plans and specifications for security fencing around the police station.		X		
5. April 1, 2015	Police Chief, working with the PW Dir.	Research and present to the City Council for direction options for construction of a canine training facility on an existing unused city parcel.		X		
6. April 1, 2015	Fire Chief, working with the Police Chief, Library Dir., IT Dir. and PW Dir.	Present to the City Council for action a concept for furnishing and equipping an emergency operations center (EOC) in the Main Library Meeting Room.		X		Meetings have been conducted, plan has been developed and equipment has been specified.
7. April 1, 2015	Police Chief, working with the IT Dir.	Present to the City Council for consideration the benefits, costs and potential sources of funding for body-worn video (cameras) for police officers.		X		Council approved the purchase of 30 body worn cameras at 1/20 meeting. PO to vendor, expect arrival of equipment 3/1.
8. February 9, 2015	City Attorney, working with CD Dir., Police Chief, and CM	Present to the City Council options for an ordinance banning mobile vendors from within 500 to 1,000 feet from schools.			X	Current Ordinance prohibits vending from public right of way. Further discussions on enforcement required. Revised target date April 21, 2015

9. February 9, 2015	City Attorney, working with CD Dir., Police Chief, and CM	Present to the City Council a report on the feasibility of an ordinance on parking vehicles on City streets (e.g. Inglewood Ave. between MBB and Artesia Blvd.) for the purpose of the vehicle's sale.		X	To be completed no later than April 21, 2015
10. February 9, 2015	City Attorney, working with CD Director, Police Chief, and CM	Review current regulations and the feasibility of regulating amplified sound from mobile vendors.		X	To be completed no later than April 21, 2015



Administrative Report

Commission Action Date: March 11, 2015

To: MEMBERS OF THE RECREATION AND PARKS COMMISSION

From: DAN SMITH, INTERIM COMMUNITY SERVICES DIRECTOR

Subject: SPECIAL OLYMPICS HOST TOWN PROGRAM ACTIVITIES

RECOMMENDATION

Receive and file a report on the Redondo Beach Special Olympics Host Town Program Activities.

BACKGROUND

The Special Olympic World Games are coming to Los Angeles July 25, 2015 through August 2, 2015. 7,000 athletes and 3,000 coaches representing 177 countries are expected to participate. Redondo Beach is a Host Town to the World Games. The Host Town Program is a three day period that takes place prior to the opening Ceremony of the Special Olympics World Games. The schedule of events include getting to know community members, taking part in cultural activities unique to Redondo Beach and practicing and resting for The Games. Attached is the proposed schedule of activities.

A representative of the Host Town Committee will be available to answer questions regarding the World Games and the planned Host Town activities and the ways in which the community can participate.

COORDINATION

The Community Services Department coordinated with the Redondo Beach Special Olympics Host Committee in preparing this report.

FISCAL IMPACT

The Community Services Department Operating budget includes funding for this report.

Approved for forwarding by:

Dan Smith, Interim Community Services Director

SPECIAL OLYMPICS ACTIVITY SYNOPSIS

Monday July 20, 2015 (Tentative Date)

Volunteer Orientation

Tuesday July 21, 2015

Delegation arrives at LAX

Hotel check in and reception at PV Inn

Wednesday, July 22, 2015

8:00 to 9:00 - Breakfast

9:00 to 11:30 – Training

11:30 - Bus will pick up at RUHS and take to hotel to refresh

12:30 – Shop till you drop - Lunch provided at Food Court or Restaurant at Galleria

4:00 – Rest Period

6:00 – Dinner – Rock N Brews Event

Thursday, July 23, 2015

8:00 to 9:00 - Breakfast

9:00 to 11:30 – Training

11:30 - Bus will pick up at RUHS and take to hotel to refresh

11:30 – Lunch and Beach Day – Fishing, Whale Watching, Biking, Sand Castles

3:00 – Bus Pick Up from beach and take to Hotels - Rest period

4:30 – Bus Pick Up at Hotels and Take to Pier to gather for Parade.

4:45 – Parade begins at Police Sub Station

6:00 Beach Party at Seaside Lagoon

Friday, July 24, 2015

Plan A

8:00 -9:00 Breakfast at hotel

9:30 – 10:30 Mayors, Councilmembers and Dignitaries will gather inside RB PAC for a Community Pep Rally and Farewell Ceremony.

10:30 - Noon Delegates depart on World Games buses.



Administrative Report

Commission Action Date: March 11, 2015

To: MEMBERS OF THE RECREATION AND PARKS COMMISSION

From: DAN SMITH, INTERIM COMMUNITY SERVICES DIRECTOR

Subject: JULIA FIELD PORTABLE LIGHTING PILOT PROJECT

RECOMMENDATION

Receive and file a report on the proposed portable lighting poles for Julia Field in Alta Vista Park.

BACKGROUND

The American Youth Soccer Organization (AYSO), Region 34 has asked the City for permission to use portable lighting for fall/winter youth soccer practice at Julia Field. Specifically, AYSO would like to place four portable light poles at the four corners of Julia Field to provide lighting for night practice. The poles would be used Monday through Friday, 6:15 p.m. – 8:15 p.m., August through December. The poles would remain up during the week, and the AYSO coaches would remove them every Friday night and store them over the weekend in a secure area at the southwest corner of Julia Field.

In order to ensure that the noise coming from the generator on each of the light poles does not disturb the neighborhood, staff and members of AYSO conducted a test of the poles on a week night. It was determined that noise was minimal and would not be an issue for the residents across the street.

Redondo Sunset Baseball has purchased two portable light poles that are currently being used on School District property for baseball practices/games. The plan is for AYSO and Redondo Sunset to each purchase two poles that can be shared Julia Field for baseball and soccer.

COORDINATION

The Community Services Department coordinated with AYSO to prepare this report.

FISCAL IMPACT

The portable lighting will be provided and maintained by AYSO and Redondo Sunset Baseball and will require no City funding.

Approved for forwarding by:

Dan Smith, Interim Community Services Director