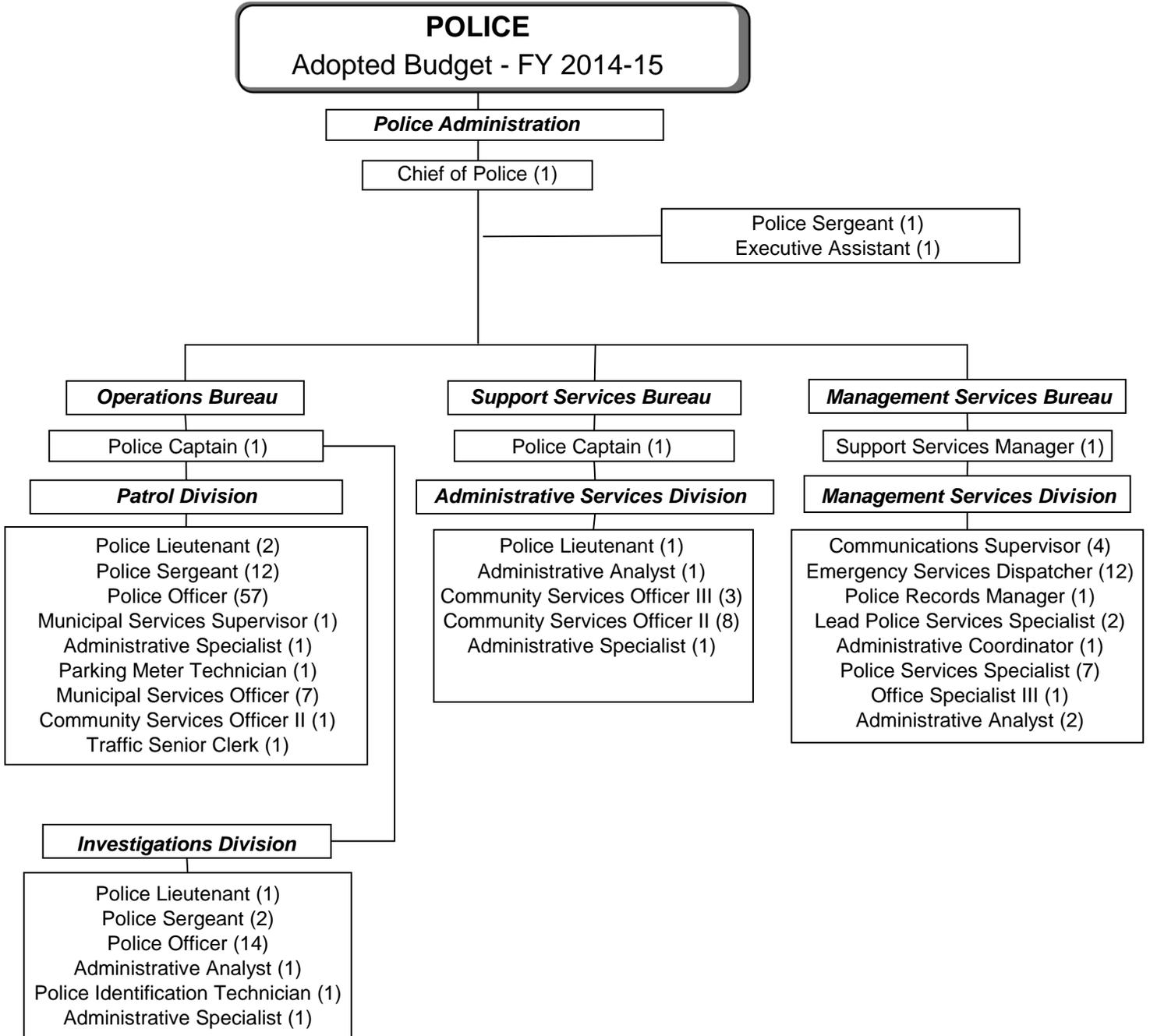


## POLICE

***Mission Statement:*** *The mission of the Redondo Beach Police Department is to forge a partnership with the community to control and prevent crime, to improve the quality of life in our neighborhoods, and to provide outstanding service in accordance with the values of our agency. We value openness and honesty, integrity and ethics, accountability, outstanding customer service, teamwork, excellence, dignity, equality and respect for all people, innovation with creative and proactive problem solving and fiscal responsibility.*



**SUMMARY OF PERSONNEL**  
**Adopted Budget - FY 2014-15**

**POLICE**

**Administration**

1.00	Chief of Police
2.00	Police Captain
1.00	Police Sergeant
1.00	Executive Assistant
<u>5.00</u>	

**Operations Bureau**  
**Patrol Division**

2.00	Police Lieutenant
9.00	Police Sergeant
40.00	Police Officer
<u>51.00</u>	

*Pier*

1.00	Police Sergeant
4.00	Police Officer
1.00	Community Services Officer II
<u>6.00</u>	

*Community Based Policing*

1.00	Police Sergeant
3.00	Police Officer
<u>4.00</u>	

*K-9 Team*

3.00	Police Officer
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*Traffic*

1.00	Police Sergeant
7.00	Police Officer
1.00	Traffic Senior Clerk
<u>9.00</u>	

*Parking Enforcement & Animal Control*

1.00	Municipal Services Supervisor
1.00	Administrative Specialist
1.00	Parking Meter Technician
7.00	Municipal Services Officer
<u>10.00</u>	

**Operations Bureau (cont.)**  
**Investigations Division**

1.00	Police Lieutenant
2.00	Police Sergeant
14.00	Police Officer
1.00	Administrative Analyst
1.00	Police Identification Technician
1.00	Administrative Specialist
<u>20.00</u>	

**Support Services Bureau**  
**Administrative Services Division**

1.00	Police Lieutenant
1.00	Administrative Analyst
1.00	Administrative Specialist
1.00	Community Services Officer III
<u>4.00</u>	

*Technical Services*

1.00	Community Services Officer III
1.00	Community Services Officer II
<u>2.00</u>	

*Redondo Beach Jail*

1.00	Community Services Officer III
7.00	Community Services Officer II
<u>8.00</u>	

**Management Services Bureau**  
**Management Services Division**

1.00	Support Services Manager
2.00	Administrative Analyst
<u>3.00</u>	

*Communications*

4.00	Communications Supervisor
12.00	Emergency Services Dispatcher
<u>16.00</u>	

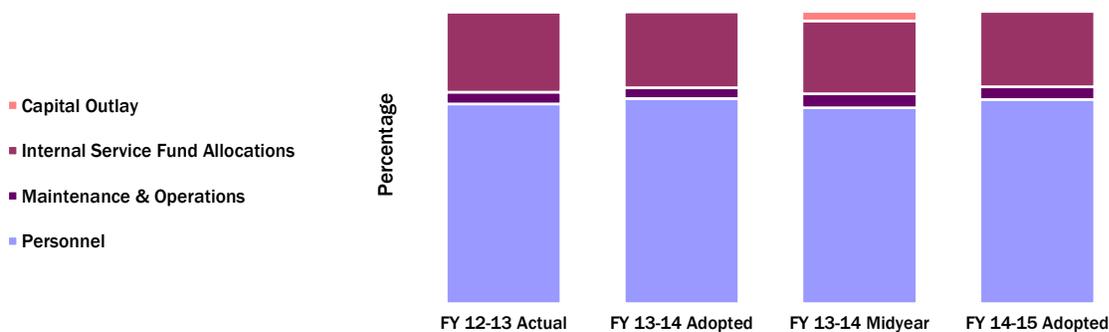
*Records*

1.00	Police Records Manager
2.00	Lead Police Services Specialist
1.00	Administrative Coordinator
7.00	Police Services Specialist
1.00	Office Specialist III
<u>12.00</u>	

**TOTAL PERSONNEL: 153.00**

## POLICE

<i>Operating Expenses</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
Personnel	21,836,867	23,649,696	24,458,796	24,664,368	205,572	1%
Maintenance & Operations	1,285,400	1,254,600	1,735,461	1,536,229	(199,232)	(11%)
Internal Service Fund Allocations	8,769,860	8,769,860	9,098,333	9,098,333	-	0%
Capital Outlay	70,689	40,300	1,198,159	-	(1,198,159)	(100%)
<b>TOTAL</b>	<b>31,962,816</b>	<b>33,714,456</b>	<b>36,490,749</b>	<b>35,298,930</b>	<b>(1,191,819)</b>	<b>(3%)</b>



<i>Funding Sources</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
General Fund	27,657,588	29,615,622	30,766,876	31,092,934	326,058	1%
Intergovernmental Grants	337,127	127,220	852,311	18,220	(834,091)	(98%)
Narcotic Forfeiture & Seizure	107,824	64,890	266,428	58,699	(207,729)	(78%)
Harbor Tidelands	1,006	29,475	31,323	31,301	(22)	0%
Harbor Uplands	1,115,477	1,411,132	1,397,471	1,456,432	58,961	4%
Emergency Communications	2,743,794	2,466,117	3,176,340	2,641,344	(534,996)	(17%)
<b>TOTAL</b>	<b>31,962,816</b>	<b>33,714,456</b>	<b>36,490,749</b>	<b>35,298,930</b>	<b>(1,191,819)</b>	<b>(3%)</b>

## POLICE ADMINISTRATION

**Purpose:** Police Administration provides leadership, vision, management and strategic planning to the Department's divisions to facilitate the delivery of law enforcement and community relations services to the City. Police Administration empowers personnel to accomplish the values, vision, mission, goals and objectives of the City and the Department.

<i>Operating Expenses</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease
Personnel	1,243,938	1,290,492	1,342,052	1,354,785	12,733 1%
Maintenance & Operations	191,156	166,293	452,964	168,456	(284,508) (63%)
Internal Service Fund Allocations	855,504	855,504	650,603	650,603	- 0%
Capital Outlay	62,747	8,300	726,617	-	(726,617) (100%)
<b>TOTAL</b>	<b>2,353,345</b>	<b>2,320,589</b>	<b>3,172,236</b>	<b>2,173,844</b>	<b>(998,392) (31%)</b>

<i>Funding Sources</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease
General Fund	2,159,070	2,282,289	2,432,043	2,146,844	(285,199) (12%)
Intergovernmental Grants	37,920	-	32,616	-	(32,616) (100%)
Narcotic Forfeiture & Seizure	14,842	30,000	94,899	27,000	(67,899) (72%)
Emergency Communications	141,513	8,300	612,678	-	(612,678) (100%)
<b>TOTAL</b>	<b>2,353,345</b>	<b>2,320,589</b>	<b>3,172,236</b>	<b>2,173,844</b>	<b>(998,392) (31%)</b>

**POLICE  
PATROL**

**Purpose:** The Patrol Division responds to calls for service, enforces laws, deters crime, makes arrests, conducts preliminary investigations of crimes and collisions, and prepares associated reports. Patrol works with the community to prevent and solve crime and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
Personnel	12,715,337	13,709,149	14,421,490	14,611,914	190,424	1%
Maintenance & Operations	310,687	423,607	488,875	675,546	186,671	38%
Internal Service Fund Allocations	5,087,765	5,087,765	5,261,264	5,261,264	-	0%
Capital Outlay	7,942	-	400,000	-	(400,000)	(100%)
<b>TOTAL</b>	<b>18,121,731</b>	<b>19,220,521</b>	<b>20,571,629</b>	<b>20,548,724</b>	<b>(22,905)</b>	<b>0%</b>

<i>Funding Sources</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
General Fund	17,072,873	18,019,699	18,748,086	19,316,171	568,085	3%
Intergovernmental Grants	155,830	95,220	739,306	18,220	(721,086)	(98%)
Narcotic Forfeiture & Seizure	13,985	19,990	26,254	18,289	(7,965)	(30%)
Harbor Tidelands	1,006	29,475	31,323	31,301	(22)	0%
Harbor Uplands	877,869	1,056,137	1,026,660	1,164,743	138,083	13%
Emergency Communications	168	-	-	-	-	0%
<b>TOTAL</b>	<b>18,121,731</b>	<b>19,220,521</b>	<b>20,571,629</b>	<b>20,548,724</b>	<b>(22,905)</b>	<b>0%</b>

## POLICE INVESTIGATIONS

**Purpose:** The Investigations Division proactively detects, investigates and deters crime and acts of terrorism. It prepares cases for prosecution to maintain and improve public safety and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
Personnel	3,027,687	3,598,257	3,709,478	3,789,896	80,418	2%
Maintenance & Operations	223,018	127,180	215,353	119,056	(96,297)	(45%)
Internal Service Fund Allocations	1,108,302	1,108,302	1,265,005	1,265,005	-	0%
Capital Outlay	-	-	-	-	-	0%
<b>TOTAL</b>	<b>4,359,007</b>	<b>4,833,739</b>	<b>5,189,836</b>	<b>5,173,957</b>	<b>(15,879)</b>	<b>0%</b>

<i>Funding Sources</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
General Fund	4,090,339	4,581,329	4,820,192	4,904,611	84,419	2%
Intergovernmental Grants	-	-	19,643	-	(19,643)	(100%)
Narcotic Forfeiture & Seizure	72,838	3,440	88,972	3,096	(85,876)	(97%)
Harbor Uplands	195,830	248,970	261,029	266,250	5,221	2%
<b>TOTAL</b>	<b>4,359,007</b>	<b>4,833,739</b>	<b>5,189,836</b>	<b>5,173,957</b>	<b>(15,879)</b>	<b>0%</b>

## POLICE MANAGEMENT SERVICES

**Purpose:** The Management Services Bureau performs support service activities in emergency communications, records, budget, finance and research. The Management Services Bureau collects, processes, and disseminates law enforcement information to assist in the apprehension and prosecution of criminal offenders, to manage the Department budget and resources, and to improve public safety, communication and productivity.

<i>Operating Expenses</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
Personnel	3,294,469	3,238,624	3,205,508	3,354,636	149,128	5%
Maintenance & Operations	366,944	230,250	261,427	294,405	32,978	13%
Internal Service Fund Allocations	945,167	945,167	1,196,834	1,196,834	-	0%
Capital Outlay	-	32,000	71,542	-	(71,542)	(100%)
<b>TOTAL</b>	<b>4,606,580</b>	<b>4,446,041</b>	<b>4,735,311</b>	<b>4,845,875</b>	<b>110,564</b>	<b>2%</b>

<i>Funding Sources</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease	
General Fund	1,857,157	1,951,444	2,065,734	2,200,229	134,495	7%
Intergovernmental Grants	143,377	32,000	60,746	-	(60,746)	(100%)
Narcotic Forfeiture & Seizure	3,933	4,780	45,169	4,302	(40,867)	(90%)
Emergency Communications	2,602,113	2,457,817	2,563,662	2,641,344	77,682	3%
<b>TOTAL</b>	<b>4,606,580</b>	<b>4,446,041</b>	<b>4,735,311</b>	<b>4,845,875</b>	<b>110,564</b>	<b>2%</b>

**POLICE**  
**ADMINISTRATIVE SERVICES**

**Purpose:** The Administrative Services Bureau strategically plans, organizes, manages and supervises unit activities in payroll, personnel and training, jail, technical services, property and evidence, and supports the field services divisions that maintain and improve public safety. The Administrative Services Bureau works with the Public Works Department to maintain and improve the Police Department public facility.

<i>Operating Expenses</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease
Personnel	1,555,436	1,813,174	1,780,268	1,553,137	(227,131) (13%)
Maintenance & Operations	193,595	307,270	316,842	278,766	(38,076) (12%)
Internal Service Fund Allocations	773,122	773,122	724,627	724,627	- 0%
Capital Outlay	-	-	-	-	- 0%
<b>TOTAL</b>	<b>2,522,153</b>	<b>2,893,566</b>	<b>2,821,737</b>	<b>2,556,530</b>	<b>(265,207) (9%)</b>

<i>Funding Sources</i>	FY 12-13 Actual	FY 13-14 Adopted	FY 13-14 Midyear	FY 14-15 Adopted	Increase/ Decrease
General Fund	2,478,149	2,780,861	2,700,821	2,525,079	(175,742) (7%)
Narcotic Forfeiture & Seizure	2,226	6,680	11,134	6,012	(5,122) (46%)
Harbor Uplands	41,778	106,025	109,782	25,439	(84,343) (77%)
<b>TOTAL</b>	<b>2,522,153</b>	<b>2,893,566</b>	<b>2,821,737</b>	<b>2,556,530</b>	<b>(265,207) (9%)</b>

## POLICE

### Core Service Activities

Adopted	FY 2013-14 (82%)	Total Staff Hours:	263,738
Adopted	FY 2014-15 (84%)	Total Staff Hours:	274,048

- Administer and manage 100 internal project assignments.
- Investigate 30 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Provide 100,800 hours of police patrol to the community.
- Arrest 2,000 criminal offenders.
- Perform 6 high-risk SWAT operations.
- Complete 9,000 police reports.
- Investigate 600 traffic collisions.
- Initiate 7,200 traffic violation contacts.
- Conduct 6 DUI checkpoints.
- Conduct 14 dog bite investigations.
- Conduct 40,000 parking violation investigations.
- Conduct 500 vehicle impounds and storages.
- Review 70 film permits/noise variance requests and coordinate their security.
- Conduct 15 vehicle impound/storage hearings.
- Respond to 3,700 animal complaint calls for service.
- Service 2,000 parking meters.
- Process, collect and verify 1,500 parking meter permits.
- Provide 21,000 hours of police investigations to the community.
- Investigate 1,300 property crime cases and serve 24 search warrants to recover evidence and victim property.
- Investigate 80 cases of aggravated assault and obtain 25 felony filings.
- Investigate and obtain the appropriate disposition of 180 juvenile cases.
- Conduct surveillance of 15 known or suspected career criminals that are believed to be operating in Redondo Beach and/or adjacent cities.
- Deploy bait item 30 times and make 10 associated arrests.
- Investigate 75 narcotics cases.
- Arrange 100 training classes for sworn and non sworn personnel.
- Oversee 35 personnel through the hiring process.
- Conduct background checks on 40 applicants.
- Manage, update and report 155 personnel training records to ensure State mandated compliance.
- Answer 15,000 9-1-1 calls within 6 seconds 95% of the time.
- Coordinate and prepare billings for 700 false alarm incidents that qualify for billings of approximately \$35,000.
- Book 4,500 pieces of evidence into police custody.
- Compile, review, duplicate, distribute, file and electronically archive 9,000 police reports.
- Process 2,200 subpoenas, including data base entry, tracking, reports and calls.

## POLICE

- Process 150 court cases for review, tracking, and on-calls.
- Complete 85% of all personnel evaluations within 2 months of the end of the rating period.
- Investigate 175 graffiti cases and file 6 graffiti cases for prosecution.
- Conduct 4 juvenile curfew and/or truancy sweeps.
- Provide security and support at City Council meetings, City Council neighborhood meetings and special meetings.
- Book coherent eligible detainees within two hours of receipt of approved pre-booking form 97% of the time.

### Key Projects and Assignments

Adopted FY 2013-14 (9%)

Total Staff Hours: 30,526

Adopted FY 2014-15 (7%)

Total Staff Hours: 22,286

	<b>Hours</b>
▪ Initiate 6 bi-monthly Sergeants' patrol performance meetings by June 2015.	2010
▪ Enhance the procedural manual to facilitate and support succession planning and training for Management Services Bureau-Records Unit by June 2015.	2645
▪ Complete 50 dog licensing investigation and citation details by June 2015.	3302
▪ Complete 2 juvenile helmet law compliance program with public education, media outreach and enforcement details by June 2015.	659
▪ Research and create a Request for Proposal (RFP) and selection process for the City's vehicle towing contract by June 2015.	230
▪ Create a marketing plan to develop staff and community support for the construction of a new Police station by June 2015.	900
▪ Institute Telestaff overtime rotation list in Communications by June 2015.	200
▪ Continue a parolee probationer tracking program for persons released into our community and assign officers to monitor them and hold them accountable for acceptable community behavior over a period of time sufficient to ensure that individual recidivism is not an issue through June 2015.	480
▪ Complete quality control and destroy 2008 and 2009 crime reports by June 2015.	2800
▪ Improve the collections process for outstanding debt for adult misdemeanor bookings by June 2015.	200
▪ Initiate two drug destructions and one firearm destruction by June 2015.	150
▪ Make recommendations to the City Council for action to revise the City's Animal Control Codes by June 2015.	200
▪ Develop and implement a schedule for replacement of street parking meters in Riviera Village by September 2014.	700
▪ Identify future phases for replacement of parking meters Citywide, including a funding mechanism, by June 2015.	40
▪ Send a Police Sergeant to the Supervisory Leadership Institute for professional development by June 2015.	800
▪ Provide citizen academy instruction to at least 22 citizens on police operations and activities by June 2015.	1500
▪ Conduct community outreach to business and non-profit organizations to mitigate the attraction of homeless issues within the City by June 2015.	900
▪ Conduct up to 3 narcotics detection operations at Redondo Union High School as requested by School District personnel by June 2015.	900

## POLICE

▪ Provide security and traffic control for 4 <sup>th</sup> of July City sponsored signature event by July 2014.	1000
▪ Provide security and traffic control for the 10K Race City sponsored signature event by February 2015.	700
▪ Provide personnel resources necessary to staff the annual public safety fair event by October 2014.	200
▪ Implement an automated stolen vehicle notification system for stationary Automated License Plate Recognition Systems by June 2015.	100
▪ Transfer background and historic training files from paper to electronic copies in the Personnel and Training Unit by June 2015.	500
▪ Initiate the process to re-serialize sworn personnel badges to officers' serial number by August 2014.	400
▪ Make recommendation to Council for action to revise City Municipal codes for parking in off street public parking lots by August 2014.	80
▪ Train 15 department personnel in the use of the ONSSI Jail Camera System by September 2014.	60
▪ Increase number of Nixle group members to 7,000 by July 2015.	130
▪ Create a Police and general city training facility at 200 N. PCH by August 2014.	500

### Customer Service and Referrals

<b>Adopted</b>	<b>FY 2013-14</b>	<b>(9%)</b>	<b>Total Staff Hours:</b>	<b>28,136</b>
<b>Adopted</b>	<b>FY 2014-15</b>	<b>(9%)</b>	<b>Total Staff Hours:</b>	<b>28,146</b>

- Complete 40 community Police service questionnaires.
- Respond to 75 traffic hotline citizen complaints.
- Conduct 4 animal awareness safety classes for elementary school students.
- Conduct 4 community awareness presentations on investigation related programs.
- Receive and dispose of 75,000 telephone calls to Communications for assistance.
- Provide 24 hour citizen access to City services via the Records Unit.
- Conduct 5 community awareness presentations on crime prevention and graffiti.
- Respond to Comcate requests within 3 business days 90% of the time.
- Conduct 10 Neighborhood Watch block meetings.