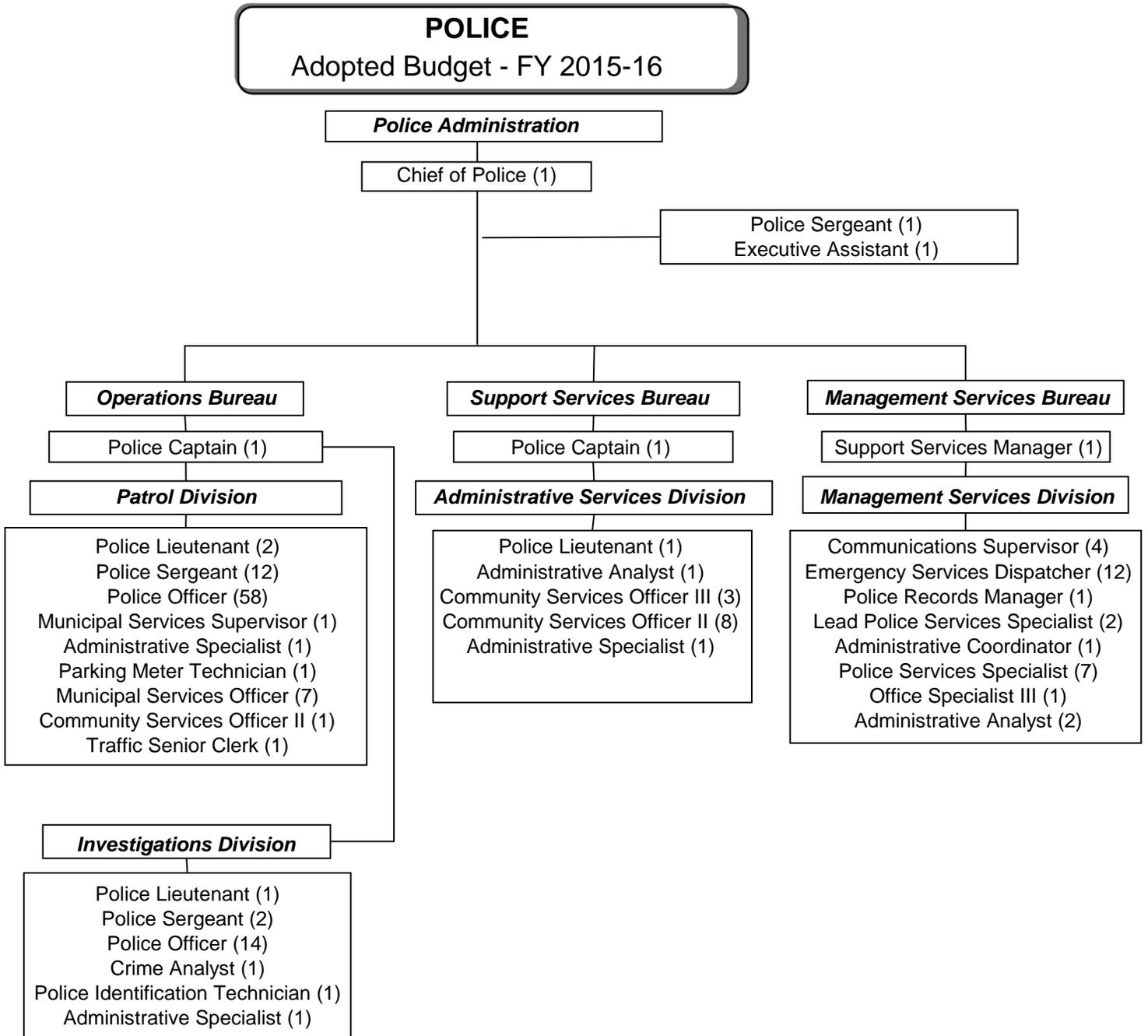


POLICE

Mission Statement: *The mission of the Redondo Beach Police Department is to forge a partnership with the community to control and prevent crime, to improve the quality of life in our neighborhoods, and to provide outstanding service in accordance with the values of our agency. We value openness and honesty, integrity and ethics, accountability, outstanding customer service, teamwork, excellence, dignity, equality and respect for all people, innovation with creative and proactive problem solving and fiscal responsibility.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2015-16

POLICE

Administration

1.00	Chief of Police
2.00	Police Captain
1.00	Police Sergeant
1.00	Executive Assistant
<u>5.00</u>	

Operations Bureau
Patrol Division

2.00	Police Lieutenant
9.00	Police Sergeant
41.00	Police Officer
<u>52.00</u>	

Pier

1.00	Police Sergeant
4.00	Police Officer
1.00	Community Services Officer II
<u>6.00</u>	

Community Based Policing

1.00	Police Sergeant
3.00	Police Officer
<u>4.00</u>	

K-9 Team

3.00	Police Officer
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Traffic

1.00	Police Sergeant
7.00	Police Officer
1.00	Traffic Senior Clerk
<u>9.00</u>	

Parking Enforcement & Animal Control

1.00	Municipal Services Supervisor
1.00	Administrative Specialist
1.00	Parking Meter Technician
7.00	Municipal Services Officer
<u>10.00</u>	

Operations Bureau (cont.)
Investigations Division

1.00	Police Lieutenant
2.00	Police Sergeant
14.00	Police Officer
1.00	Crime Analyst
1.00	Police Identification Technician
1.00	Administrative Specialist
<u>20.00</u>	

Support Services Bureau
Administrative Services Division

1.00	Police Lieutenant
1.00	Administrative Analyst
1.00	Administrative Specialist
1.00	Community Services Officer III
<u>4.00</u>	

Technical Services

1.00	Community Services Officer III
1.00	Community Services Officer II
<u>2.00</u>	

Redondo Beach Jail

1.00	Community Services Officer III
7.00	Community Services Officer II
<u>8.00</u>	

Management Services Bureau
Management Services Division

1.00	Support Services Manager
2.00	Administrative Analyst
<u>3.00</u>	

Communications

4.00	Communications Supervisor
12.00	Emergency Services Dispatcher
<u>16.00</u>	

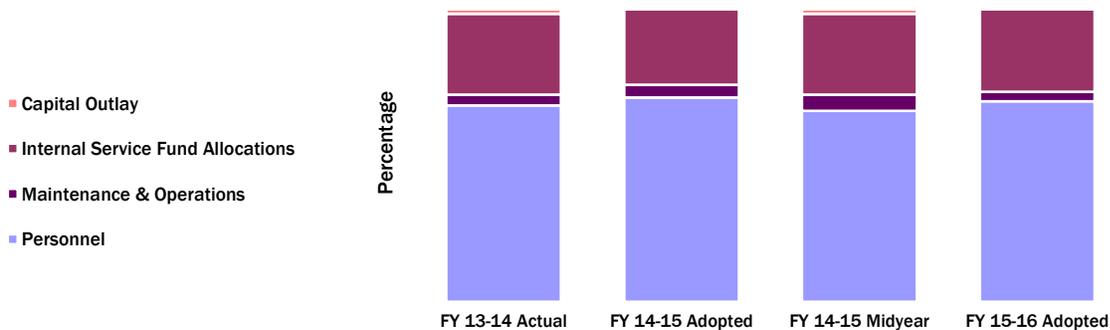
Records

1.00	Police Records Manager
2.00	Lead Police Services Specialist
1.00	Administrative Coordinator
7.00	Police Services Specialist
1.00	Office Specialist III
<u>12.00</u>	

TOTAL PERSONNEL: 154.00

POLICE

<i>Operating Expenses</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
Personnel	22,138,753	24,664,368	25,740,372	26,481,972	741,600	3%
Maintenance & Operations	1,217,340	1,536,229	2,189,315	1,282,861	(906,454)	(41%)
Internal Service Fund Allocations	9,098,333	9,098,333	10,888,461	10,888,461	-	0%
Capital Outlay	498,740	-	583,725	-	(583,725)	(100%)
TOTAL	32,953,166	35,298,930	39,401,873	38,653,294	(748,579)	(2%)



<i>Funding Sources</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
General Fund	28,348,228	31,092,934	33,979,673	33,996,144	16,471	0%
Intergovernmental Grants	624,668	18,220	285,291	18,220	(267,071)	(94%)
Narcotic Forfeiture & Seizure	81,036	58,699	293,664	58,699	(234,965)	(80%)
Harbor Tidelands	11,981	31,301	31,870	31,870	-	0%
Harbor Uplands	1,114,980	1,456,432	1,569,901	1,779,061	209,160	13%
Emergency Communications	2,772,273	2,641,344	3,241,474	2,769,300	(472,174)	(15%)
TOTAL	32,953,166	35,298,930	39,401,873	38,653,294	(748,579)	(2%)

POLICE ADMINISTRATION

Purpose: Police Administration provides leadership, vision, management and strategic planning to the Department's divisions to facilitate the delivery of law enforcement and community relations services to the City. Police Administration empowers personnel to accomplish the values, vision, mission, goals and objectives of the City and the Department.

<i>Operating Expenses</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease
Personnel	1,395,586	1,354,785	1,386,939	1,409,945	23,006 2%
Maintenance & Operations	254,344	168,456	488,824	175,836	(312,988) (64%)
Internal Service Fund Allocations	650,603	650,603	693,455	693,455	- 0%
Capital Outlay	77,079	-	521,980	-	(521,980) (100%)
TOTAL	2,377,612	2,173,844	3,091,198	2,279,236	(811,962) (26%)

<i>Funding Sources</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease
General Fund	2,211,044	2,146,844	2,483,521	2,252,236	(231,285) (9%)
Intergovernmental Grants	45,515	-	17,833	-	(17,833) (100%)
Narcotic Forfeiture & Seizure	13,611	27,000	108,288	27,000	(81,288) (75%)
Emergency Communications	107,442	-	481,556	-	(481,556) (100%)
TOTAL	2,377,612	2,173,844	3,091,198	2,279,236	(811,962) (26%)

**POLICE
PATROL**

Purpose: The Patrol Division responds to calls for service, enforces laws, deters crime, makes arrests, conducts preliminary investigations of crimes and collisions, and prepares associated reports. Patrol works with the community to prevent and solve crime and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
Personnel	13,243,040	14,611,914	15,246,313	15,709,477	463,164	3%
Maintenance & Operations	359,989	675,546	749,459	469,798	(279,661)	(37%)
Internal Service Fund Allocations	5,261,264	5,261,264	6,657,809	6,657,809	-	0%
Capital Outlay	413,884	-	3,287	-	(3,287)	(100%)
TOTAL	19,278,177	20,548,724	22,656,868	22,837,084	180,216	1%

<i>Funding Sources</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
General Fund	17,888,457	19,316,171	21,111,072	21,428,674	317,602	2%
Intergovernmental Grants	544,158	18,220	222,800	18,220	(204,580)	(92%)
Narcotic Forfeiture & Seizure	28,083	18,289	29,074	18,289	(10,785)	(37%)
Harbor Tidelands	11,981	31,301	31,870	31,870	-	0%
Harbor Uplands	805,498	1,164,743	1,262,052	1,340,031	77,979	6%
TOTAL	19,278,177	20,548,724	22,656,868	22,837,084	180,216	1%

POLICE INVESTIGATIONS

Purpose: The Investigations Division proactively detects, investigates and deters crime and acts of terrorism. It prepares cases for prosecution to maintain and improve public safety and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
Personnel	2,974,659	3,789,896	3,894,242	4,039,690	145,448	4%
Maintenance & Operations	139,183	119,056	224,463	119,056	(105,407)	(47%)
Internal Service Fund Allocations	1,265,005	1,265,005	1,532,098	1,532,098	-	0%
Capital Outlay	2,896	-	-	-	-	0%
TOTAL	4,381,743	5,173,957	5,650,803	5,690,844	40,041	1%

<i>Funding Sources</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
General Fund	4,128,172	4,904,611	5,273,593	5,371,216	97,623	2%
Intergovernmental Grants	16,589	-	2,318	-	(2,318)	(100%)
Narcotic Forfeiture & Seizure	31,974	3,096	97,053	3,096	(93,957)	(97%)
Harbor Uplands	205,008	266,250	277,839	316,532	38,693	14%
TOTAL	4,381,743	5,173,957	5,650,803	5,690,844	40,041	1%

POLICE MANAGEMENT SERVICES

Purpose: The Management Services Bureau performs support service activities in emergency communications, records, budget, finance and research. The Management Services Bureau collects, processes, and disseminates law enforcement information to assist in the apprehension and prosecution of criminal offenders, to manage the Department budget and resources, and to improve public safety, communication and productivity.

<i>Operating Expenses</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease
Personnel	3,078,623	3,354,636	3,562,440	3,658,435	95,995 3%
Maintenance & Operations	201,148	294,405	441,427	239,405	(202,022) (46%)
Internal Service Fund Allocations	1,196,834	1,196,834	1,288,907	1,288,907	- 0%
Capital Outlay	4,881	-	58,458	-	(58,458) (100%)
TOTAL	4,481,486	4,845,875	5,351,232	5,186,747	(164,485) (3%)

<i>Funding Sources</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease
General Fund	1,795,639	2,200,229	2,502,113	2,413,145	(88,968) (4%)
Intergovernmental Grants	18,406	-	42,340	-	(42,340) (100%)
Narcotic Forfeiture & Seizure	2,610	4,302	46,861	4,302	(42,559) (91%)
Emergency Communications	2,664,831	2,641,344	2,759,918	2,769,300	9,382 0%
TOTAL	4,481,486	4,845,875	5,351,232	5,186,747	(164,485) (3%)

POLICE
ADMINISTRATIVE SERVICES

Purpose: The Administrative Services Bureau strategically plans, organizes, manages and supervises unit activities in payroll, personnel and training, jail, technical services, property and evidence, and supports the field services divisions that maintain and improve public safety. The Administrative Services Bureau works with the Public Works Department to maintain and improve the Police Department public facility.

<i>Operating Expenses</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
Personnel	1,446,845	1,553,137	1,650,438	1,664,425	13,987	1%
Maintenance & Operations	262,676	278,766	285,142	278,766	(6,376)	(2%)
Internal Service Fund Allocations	724,627	724,627	716,192	716,192	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,434,148	2,556,530	2,651,772	2,659,383	7,611	0%

<i>Funding Sources</i>	FY 13-14 Actual	FY 14-15 Adopted	FY 14-15 Midyear	FY 15-16 Adopted	Increase/ Decrease	
General Fund	2,324,916	2,525,079	2,609,374	2,530,873	(78,501)	(3%)
Narcotic Forfeiture & Seizure	4,758	6,012	12,388	6,012	(6,376)	(51%)
Harbor Uplands	104,474	25,439	30,010	122,498	92,488	308%
TOTAL	2,434,148	2,556,530	2,651,772	2,659,383	7,611	0%

POLICE

Core Service Activities

Adopted	FY 2014-15	(84%)	Total Staff Hours:	274,048
Adopted	FY 2015-16	(87%)	Total Staff Hours:	275,988

Administration

- Administer and manage 100 internal project assignments.
- Investigate 30 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Conduct quarterly reviews of the Lexipol Policy manual and implement updates as necessary.

Patrol

- Provide 100,800 hours of police patrol to the community.
- Arrest 2,000 criminal offenders.
- Conduct 34,800 parking violation investigations.
- Perform 6 high-risk SWAT operations.
- Conduct quarterly Sergeants' patrol performance meetings.
- Investigate 600 traffic collisions.
- Initiate 5,000 traffic violation contact.
- Conduct 6 DUI checkpoints.
- Conduct 14 dog bite investigations.
- Review 70 film permits/noise variance requests and coordinate their security.
- Conduct 6 vehicle impound/storage hearings.
- Respond to 2,800 animal complaint calls for service.
- Service 2,000 parking meters.
- Process, collect and verify 1,000 parking meter permits.
- Investigate 175 graffiti cases and file 6 graffiti cases for prosecution.
- Conduct 3 juvenile curfew and/or truancy sweeps.
- Provide security and support at City Council meetings, City Council neighborhood meetings and special meetings.
- Complete 24 dog licensing investigation and citation details.
- Conduct 400 vehicle impounds and storages.

Investigations

- Provide 21,000 hours of police investigations to the community.
- Investigate 80 cases of aggravated assault and obtain 25 felony filings.
- Investigate and obtain the appropriate disposition of 180 juvenile cases.
- Conduct surveillance of 15 known or suspected career criminals that are believed to be operating in Redondo Beach and/or adjacent cities.
- Deploy bait item 30 times and make 10 associated arrests.
- Investigate 75 narcotics case.
- Investigate 1,300 property crime cases and serve 24 search warrants to recover evidence and victim property.

POLICE

Management Services

- Process 7,000 police reports.
- Answer 20,000 9-1-1 calls within 10 seconds 90% of the time.
- Coordinate and prepare billings for 1,000 false alarm incidents that qualify for billings of approximately \$55,000.
- Compile, review, duplicate, distribute, file and electronically archive 7,000 police reports.

Administrative Services

- Arrange 93 training classes for sworn and non-sworn personnel.
- Conduct background checks on 40 applicants.
- Manage, update and report 155 personnel training records to ensure State mandated compliance.
- Book 4,800 pieces of evidence into police custody.
- Process 2,200 subpoenas, including data base entry, tracking, reports and calls.
- Process 1,310 court cases for review, filing, and tracking.
- Complete 85% of all personnel evaluations within 2 months of the end of the rating period.
- Book coherent eligible detainees within two hours of receipt of approved pre-booking form 97% of the time.

Key Projects and Assignments

Adopted	FY 2014-15	(7%)	Total Staff Hours:	22,286
Adopted	FY 2015-16	(4%)	Total Staff Hours:	13,299

Patrol

	Hours
• Complete 2 juvenile helmet law compliance program with public education, media outreach and enforcement details by June 2016.	659
• Create a strategy to replace additional parking meters by June 2016.	400
• Conduct community outreach to business and non-profit organizations to mitigate the attraction of homeless issues within the City by June 2016.	900
• Provide security and traffic control for 4th of July City sponsored signature event by July 2015.	1,240
• Provide security and traffic control for the 1OK Race City sponsored signature event by February 2016.	700
• Provide personnel resources necessary to staff the annual public safety fair event by October 2015.	200
• Continue a parolee probationer tracking program for persons released into our community and assign officers to monitor them and hold them accountable for acceptable community behavior over a period of time sufficient to ensure that individual recidivism is not an issue through June 2016.	480

POLICE

- Conduct up to 3 narcotics detection operations at Redondo Union High School as requested by School District personnel by June 2016. 900
- Provide citizen academy instruction to at least 22 citizens on police operations and activities by June 2016. 1,500
- Identify construction site with agreement from all stakeholders to allow for implementation of the proposed canine training facility design by October 2015. 500

Management Services

- Research and create a Request for Proposal (RFP) and selection process for the City's vehicle towing contract by June 2016. 230
- Institute Telestaff overtime rotation list in Communications by June 2016. 200
- Increase number of Nixle group members to 7,370 by July 2016. 130
- Work with Public Works to complete the women's locker room expansion and new report writing room CIP projects by September 2015. 200
- Review procedure for accepting payments for in custody medical billing. Research and implement new procedure for in custody medical billing payments paid at City Cashier's Office by June 2016. 200
- Complete quality control and destroy 2008 and 2009 crime reports by June 2016. 200
- Coordinate with IT department on the update of the Police Department's website by June 2016. 2,800
- Determine the operational and financial feasibility of becoming a JPA member or subscriber to the Area G interagency Communications Interoperability System (ICIS) by June 2016. 100
- Prepare a Receive and File report for the City Council regarding the formal withdrawal from the Los Angeles Regional Interoperable Communications System (LA-RICS). Formal notification of withdrawal must be provided to LA-RICS by November 24, 2015. 100

Administrative Services

- Improve the collections process for outstanding debt for adult misdemeanor bookings by June 2016. 200
- Initiate two drug destructions and one firearm destruction by June 2016. 150
- Send a Police Sergeant to the Supervisory Leadership Institute for professional development by June 2016. 800
- Transfer background and historic training files from paper to electronic copies in the Personnel and Training Unit by June 2016. 500
- Train 15 department personnel in the use of the ONSSI Jail Camera System by June 2016. 60
- Plan and develop a recruitment video for the Police Department by June 2016. 250

POLICE

Customer Service and Referrals

Adopted	FY 2014-15	(9%)	Total Staff Hours:	28,146
Adopted	FY 2015-16	(9%)	Total Staff Hours:	28,953

Administration

- Respond to Comcate requests within 3 business days 90% of the time.

Patrol

- Complete 40 community Police service questionnaires.
- Respond to 75 traffic hotline citizen complaints.
- Conduct 2 animal awareness safety classes for elementary school students.
- Conduct 4 community awareness presentations on crime prevention and graffiti.
- Conduct 6 Neighborhood Watch block meetings.

Investigations

- Conduct 4 community awareness presentations on investigation related programs.

Management Services

- Receive and dispose of 75,000 telephone calls to Communications for assistance.
- Provide 24 hour citizen access to City services via the Records Unit.

Selected Performance Measures

<i>Administration</i>	<i>Estimated FY 2014-15</i>	<i>Adopted FY 2015-16</i>
Administer and manage internal project / assignments	78	100
Provide training on issues derived from sustained complaints / internal affairs issues investigated	30	30
Conduct quarterly reviews on Lexipol policy manual to implement updates as necessary	1	4
Fill authorized sworn personnel positions	96%	95%

POLICE

<i>Patrol</i>	<i>Estimated FY 2014-15</i>	<i>Adopted FY 2015-16</i>
Spend police hours patrolling the community	100,800	100,800
Complete police reports	7,100	7,000
Investigate parking violations	35,550	34,800
Respond to animal complaint calls for service	3,152	2,800

<i>Investigations</i>	<i>Estimated FY 2014-15</i>	<i>Adopted FY 2015-16</i>
Spend police hours for investigations to the community	21,000	21,000
Investigate aggravated assault cases	108	80
Investigate narcotic cases	94	75
Deploy bait items to make associated arrests	42	30

<i>Management Services</i>	<i>Estimated FY 2014-15</i>	<i>Adopted FY 2015-16</i>
Prepare invoices for commercial and residential false alarms	1,047	1,000
Answer 9-1-1 calls within ten seconds by Emergency Services Dispatchers	97.5%	95%
Increase RBPD Nixle subscribers	6,700	7,370
Destroy crime reports, from a selected previous year, to maintain record compliance	95%	100%
Compile, review, duplicate, distribute, file and electronically archive annual police reports	7,100	7,000

<i>Administrative Services</i>	<i>Estimated FY 2014-15</i>	<i>Adopted FY 2015-16</i>
Arrange training classes for personnel	80	93
Book pieces of evidence into police custody	4,290	4,800
Process court cases for review, filing, and tracking	1,250	1,310
Book eligible coherent detainees within two hours of receipt of approved pre-booking form	94%	97%