AGENDA
REDONDO BEACH HARBOR COMMISSION
Monday, November 9, 2015, 6:30pm
REDONDO BEACH CITY COUNCIL CHAMBERS
415 DIAMOND STREET

OPENING SESSION

1. **CALL MEETING TO ORDER**

2. **ROLL CALL**

3. **SALUTE TO THE FLAG**

I. APPROVAL OF ORDER OF AGENDA

II. BLUE FOLDER ITEMS

Blue folder items are additional backup material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

III. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

4. **APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF NOVEMBER 9, 2015**

5. **APPROVAL OF THE FOLLOWING MINUTES: OCTOBER 12, 2015**

IV. EXCLUDED CONSENT CALENDAR ITEMS

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

VI. EX PARTE COMMUNICATIONS

VII. PUBLIC HEARINGS

VIII. ITEMS FOR DISCUSSION PRIOR TO ACTION

6. **PRESENTATION BY THE FALCONER**
   Staff recommendation: Receive and file

7. **PRESENTATION BY THE PUBLIC WORKS DEPARTMENT REGARDING PREPARATIONS FOR THE EXPECTED UPCOMING EL NINO STORM SEASON (FROM PREVIOUS CITY COUNCIL MEETING ON 11/3/15)**
   Staff recommendation: Receive and file

8. **DIRECTOR'S REPORT**
   Staff recommendation: Receive and file

XII. ITEMS CONTINUED FROM PREVIOUS AGENDAS

XIII. MEMBERS ITEMS AND REFERRALS TO STAFF

XIV. ADJOURNMENT

The next meeting of the Harbor Commission of the City of Redondo Beach will be a regular meeting to be held December 14, 2015, in the Redondo Beach Council Chambers, 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An Agenda Packet is available at www.redondo.org under the City Clerk. Agenda packets are available at the Redondo Beach Main Library during Library Hours, at the Reference Desk and during City Hall hours in the Office of the City Clerk. Any writings or documents provided to a majority of the Harbor Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street, Door C, Redondo Beach, CA during normal business hours.

PROOF OF POSTING

I, Holly Short, hereby declare, under penalty of perjury, that I am over the age of 18 years and am employed by the City of Redondo Beach, Harbor Department, and that the following document was posted by me at the following location(s) on the date the time noted below:

Agenda – Redondo Beach Harbor Commission

Regular Meeting of November 9, 2015

Posted on: November 4, 2015 at 2:00 pm

Posted at: DOOR "A" BULLETIN BOARD

and CITY CLERK'S OFFICE

Holly Short

Signature

11/4/15

Date

S:Harbor\Word\Agendas\Harbor Commission

MINUTES OF THE
REDONDO BEACH HARBOR COMMISSION MEETING
OCTOBER 12, 2015

CALL TO ORDER

A regular meeting of the Harbor Commission was called to order at 6:30 p.m. in the City Council Chambers, 415 Diamond Street, by Chairperson D. Jackson.

ROLL CALL

Commissioners Present:	Bloss, Callahan, Dalton, D. Jackson, M. Jackson, Keidser, Shaer
Commissioners Absent:	None
Officials Present:	Laurie Koike, Waterfront/Economic Development Manager Christopher Lubba, Harbor Patrol Officer Stephen Proud, Waterfront/Economic Development Director Margareet Wood, Recording Secretary

Incoming Commissioner Callahan provided a brief autobiography.

SALUTE TO THE FLAG

Commissioner Callahan led the members in the salute to the flag.

APPROVAL OF ORDER OF AGENDA

The motion by Commissioner Bloss and seconded by Commissioner M. Jackson to consider the Harbor Patrol Quarterly Report after the Consent Calendar was unanimously approved.

The motion by Commissioner Keidser and seconded by Commissioner M. Jackson to consider the Harbor Commission Nominations and Elections prior to the Consent Calendar was unanimously approved.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Harbor Commission Nominations and Election of Chairperson and Vice-Chairperson

Chairperson D. Jackson nominated Commissioner Bloss for the office of Chairperson, seconded by Commissioner Keidser.

Chairperson D. Jackson nominated Commissioner Dalton for the office of Vice-Chairperson, seconded by Commissioner Bloss.

The slate was unanimously approved and the new officers assumed their seats on the dais.

CONSENT CALENDAR

4. Approval of Affidavit of Posting for the Harbor Commission Meeting of October 12, 2015

5. Approval of the following minutes: September 14, 2015

The motion by Commissioner D. Jackson and seconded by Commissioner Dalton to approve the Consent Calendar was unanimously approved.

ORAL COMMUNICATIONS

None.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Quarterly Report from Harbor Patrol

Officer Lubba reported:

- Staff continues with enforcement of SUP safety rules - particularly traffic control.
- Staff is working with other Harbor Patrol organizations to prepare for the upcoming El Nino. Extra equipment is being purchased such as pumps and lines.
- A tsunami warning occurred last month.

In response to Commissioner D. Jackson, Officer Lubba said the mooring permit statistic in the report refers to permits that are required for every vessel, although he said a category for the monthly mooring rentals can be inserted. He estimated that currently the mooring slips are rented twice daily during the weekends and once during the week. He said that ongoing maintenance issues with the moorings are being resolved.

In response to Commissioner Keidser, Officer Lubba attributed the rise in SUP swimming violations to the warm water temperatures and increased water activities. He said staff continue to educate on the unsafe practice of swimming in the harbor.

Commissioner M. Jackson commented that the mammal barge is now 100% occupied. He also relayed an incident where Coast Guard members boarded his boat to search for illegal drugs.

Officer Lubba advised that other agencies such as the Coast Guard and the Department of Fish and Game are often present in the harbor and also that police monitor for illegal activities such as narcotic and human trafficking.

Commissioner Dalton recalled the Harbor Commission request for signage at the SUP launch areas prohibiting swimming in the harbor and indicating safe areas for SUPs; and he requested to know the status.

Director Proud reported that a master contract for Citywide signage is underway and will include harbor signage.

In response to Commissioner Shaer, Officer Lubba said that swimmers in the harbor do not receive citations; however they are ordered out of the water. He said some visitors may not be aware that swimming is prohibited in the harbor. He was unaware whether the SUP rental agreements warn against it.

The motion by Commissioner D. Jackson and seconded by Commissioner Keidser to receive and file the Harbor Patrol report was unanimously approved.

EXCLUDED CONSENT CALENDAR ITEMS
None.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
Mark Hansen, King Harbor Yacht Club, submitted a flyer announcing a patron party on November 8 to benefit the King Harbor Boat Parade charities. He said the boat parade is scheduled for December 12.

The motion by Commissioner D. Jackson and seconded by Commissioner Keidser to receive and file the flyer was unanimously approved.

PUBLIC HEARINGS
None.

ITEMS FOR DISCUSSION PRIOR TO ACTION
Quarterly Submittal of City Strategic Plan
Director Proud reported the Plan will be updated by City Council on October 16. He then highlighted the following WED items:

- Boat ramp project location – the upcoming EIR will include 9 alternatives.
- Sea level rise – the topic is addressed within the EIR, City Council may consider further.
- Development of Moonstone Park – boat launch location discussions will affect direction of design and development.
- Harbor infrastructure – report submitted to Council, item complete.

Commissioner M. Jackson suggested extending the parameters of the infrastructure analysis from the pier to Yacht Club Way and including railing improvements, sea level rise, and everything requiring City resources whether or not the CenterCal project moves forward. He requested to consider the harbor infrastructure for the next meeting or in the next round of the strategic plan.

Director Proud planned to raise the issue at the upcoming strategic plan workshop and report back.

Commissioner Shaer agreed the infrastructure topic is relevant and should be included in the strategic plan especially since the Shade Hotel will open soon.

The motion by Commissioner D. Jackson and seconded by Commissioner Keidser to receive and file the Strategic Plan Update was unanimously approved.

Director's Report

Highlights from Director Proud's report include:

- Boat hoist - repair complete, maintenance contract being developed.
- Pubic art in the waterfront – according to the Municipal Code regarding pubic art, all private developers have a public art obligation which can be met by funding a piece of art nearby, installing the art on site, or by paying a monetary contribution to the public art fund totaling 1% of the building valuation over $250,000 up to $750,000. The Harbor Commission role is to identify locations for public art on the project or determine whether other types of art should be included in the project. He said approval of the art piece falls with the Public Art Commission.

In response to Chairperson Bloss, Director Proud clarified the Harbor Commission approves art located in the harbor in conjunction with the Public Art Commission - not the Planning Commission as stated by Public Art Commissioner Moses at a previous meeting.

- Water quality testing – water coming out of Seaside Lagoon is tested according to water quality permits. Water testing results outside the harbor by organizations such as Heal the Bay are published on their websites.

In response to Commissioner Dalton regarding water testing relative to the potential opening up of Seaside Lagoon, Director Proud was unaware whether mitigation measures will include water testing; however he said water quality will be addressed in the upcoming EIR in the extensive hydrology section.

In response to Chairperson Bloss, Director Proud stated that other harbors do conduct testing which he said may be driven by permits. He mentioned that USC conducted water sampling in the harbor several years ago for a research project.

Chairperson Bloss expressed concern about water quality relative to the increased SUP activity.

- Harbor Gateway project parking – a total of 68 spaces were forfeited: 46 in the parking lot and 22 on North Harbor Drive. A total of 72 spaces were gained: 64 on the south side of Herondo Street and 8 on the north side. The net gain is 4 spaces.

In response to Commissioner Shaer regarding beginning the turning lane earlier at the east end of Herondo Street onto PCH, Director Proud advised that Public

Works staff will continue monitoring to determine whether adjustments are needed. He said the Herondo Street/PCH intersection has been under discussion since the beginning of the project. He also said the intersection at Francisca Avenue will be discussed in the EIR.

- EIR process – the waterfront project EIR will be released in November followed by a public comment period, staff response to comments, and Harbor Commission certification. If appealed, it will go to City Council. Entitlement documents and a project CUP will be considered with the certification.

In response to Commissioner M. Jackson, Director Proud confirmed the EIR certification will come to the Harbor Commission first. If appealed, he said the City Council decision is final; however separate actions can be taken i.e. land use actions or permits from the State Lands Commission or Coastal Commission.

In response to Commissioner Dalton, Director Proud said the Harbor Commission will not hold a hearing for the public comment process. He said multiple opportunities will be available for public comment including City Council meetings, public workshops, and written response.

- Small boat launch – the dingy dock will be removed in October for repairs and storm protection and returned in March. The area will be closed; kayaks can be launched at the boat hoist site. Alternative docking for mooring tenants will be arranged.
- Leasing – the lease for SUP storage at the paddle house generated much discussion about SUPs and the Basin 3 location. The lease was approved; however it should have been reviewed by the Harbor Commission prior.

Chairperson Bloss asserted that leases which affect significant changes in the harbor and impact operation should come before the Harbor Commission prior to approval.

Commissioner Keidser agreed, adding that the Harbor Commission is composed of boaters who can provide meaningful insight on waterside issues.

- Falconer presentation – will be scheduled for a future meeting.

Commissioner Shaer requested a report on the King Harbor Brewing Company tasting room operation including issues to be aware of such as noise complaints.

- Bass Kitchen – the business has re-opened after being closed by the Health Department. A general discussion with the Health Department will be scheduled to discuss allowed uses in the harbor.

In response to Chairperson Bloss regarding the restaurant Pia, Director Proud was unaware of complaints of non-operation. He said he will research the conditions for minimum operating hours and report back.

Mr. Hansen was pleased to hear comments about the paddle house. He said the copper issue is being discussed by boaters and he mentioned a call to action by boaters in Newport Beach. He reported the recent outrigger fundraiser was successful and he saw the need for more promotion. He said the recent SUP event was successful; however more community support is needed. He mentioned a recent Leadership Redondo presentation at King Harbor Yacht Club.

The motion by Commissioner Keidser and seconded by Commissioner D. Jackson to receive and file the Director's Report was unanimously approved.

ITEMS CONTINUED FROM PREVIOUS AGENDAS
None.

MEMBERS ITEMS AND REFERRALS TO STAFF
In response to Commissioner D. Jackson, Director Proud stated there have been no formal complaints about the safety of the Harbor Drive bike path; however concerns are still being raised and Public Works staff continues to monitor.

The motion to adjourn by Commissioner D. Jackson and seconded by Commissioner Keidser was unanimously approved. Chairperson Bloss adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Stephen Proud
Waterfront and Economic
Development Director

Administrative Report

Council Action Date: November 3, 2015

To: **MAYOR AND CITY COUNCIL**

From: **TIM SHEA, INTERIM DIRECTOR OF PUBLIC WORKS**

Subject: **PRESENTATION OF EL NINO STORM SEASON PREPARATIONS**

RECOMMENDATION

Receive and file a presentation by the Public Works Department regarding preparations for the expected upcoming El Nino storm season.

EXECUTIVE SUMMARY

With El Nino storm conditions expected in the coming winter season, the Public Works Department is implementing a plan of proactive measures to minimize potential impacts from heavy rains, winds and other storm elements. Staff will discuss the various preparations at the November 3 City Council meeting.

BACKGROUND

Meteorologists are predicting a greater than 95% chance of El Nino storm conditions in Southern California throughout the winter of 2015-2016. Conditions are likely to include heavy rainfall, strong winds, and large wave action, which could result in flooding, debris flows, landslides, coastal erosion, coastal structure damage, and more. In order to minimize potential impacts from El Nino conditions, the Public Works Department is currently implementing a plan of proactive measures. The plan includes the following actions, organized by division:

Sewer/Storm Drain Division

- Sewer Pump Stations - clean and test all sump pumps.
- Sewer Pump Stations – use tarps at underground stations where rain water could enter.
- Storm water pump stations - test that all stations are cleaned and in working mode.
- Clean out Continuous Deflective Separation (CDS) units throughout the city.
- Clean out catch basins where there are high volumes of trash accumulation.
- Have all bypass pumps serviced and ready for operation.
- Purchase suction and discharge hoses and fittings needed for rain events.
- Purchase additional 3" bypass pump to replace existing 15 year old pumps.
- Test all alarms on Scada and Smart Cover systems to alert at appropriate levels.
- Have five pallets of sand bags ready.

- Prepare a list of emergency suppliers.
- Clean out all storm water pump wells and basins of debris.
- Prepare a list of areas where flooding may occur.
- Have storm water pumps tested/serviced and have electrical components tested.

Streets Division

- Stock four pallets of winter cold mix for pothole repair.
- Order additional temporary stop signs and delineators.
- Obtain adequate sand bag supplies for City operations and public pick-up.
- Establish new station at Wilderness Park for public access to sand bags.
- Arrange for rental of mud removal equipment and K-rail for water diversion if necessary.

Parks Division

- Inspect all City trees to identify potential hazards during storm conditions.
- Work with tree trimming contractor to provide proactive tree trimming to eliminate potential hazards.
- Stabilize embankment at Dominguez Park to prevent runoff to adjacent apartments.
- Purchase 2 additional pumps with hose attachments.
- Make sure employees who will be on-call are prepped and ready to respond to flooding calls.
- Purchase necessary safety equipment, example: flashlights, vests, cones etc.
- Have adequate pallets of sand bags available.
- Have all chainsaws serviced (sharpened and gassed) so they are prepared.
- Have all sump pumps serviced and cleaned and check to make sure they are all functioning properly.
- Have generators serviced and ready for operation.

Pier/Harbor & Building Divisions

- Continue performing roof repairs and spot patching.
- Remove small boat launch by mid November.
- Obtain adequate drinking water - 108 cases.
- Complete all work orders related to roofs and building exteriors by October 30.
- Order sandbag supplies.
- Have emergency generators and transfer switches serviced.
- Coordinate storm response plan with King Harbor Marina and Portofino maintenance staff and the Fire Department.

Fleet Division

- Ensure all back-up emergency generators are in good condition.

- Service sewer vactor truck to ensure it is ready for storm response operations.
- Ensure all heavy duty vehicles and material moving equipment are ready for storm response operations.

Solid Waste Division

- Work with trash hauler to ensure availability of roll-offs for debris removal.
- Identify staging area for roll-offs.
- Provide flyer to residents suggesting home storm prep measures.

Engineering Division

- Expedite approval of Plans & Specifications and bidding for RBPAC Roof Repairs, Job No. 20720.
- Establish "on call" contract with pier repair contractor.
- Notify contractors to implement Best Management Practices.
- Assist Public Works crews with on-site engineering evaluations of infrastructure.

Administration

- Track all prep and operations costs for potential reimbursement and/or appropriation requests.
- Provide appropriate rain gear and boots for all employees.
- Update emergency call-out/contacts lists.
- Prep managers and supervisors to be on-call for storm response.
- Have key staff members complete El Nino prep workshops and webinars.
- Identify department chain of command for Emergency Operations Center response.
- Post El Nino preparations article on City website.

The cost to implement the above measures is estimated to be roughly $120,000. The most significant and costly items are the additional tree trimming (approximately $40,000) and stabilizing the embankment at Dominguez Park (approximately $50,000). Staff will attempt to accomplish the work within existing operating budgets but it may be necessary to return to Council and request an additional appropriation. Staff will track all costs related to El Nino preparation and response in case there are opportunities to seek reimbursement through State or Federal emergency programs.

COORDINATION

The Public Works Department coordinated this report with the Police, Fire, Waterfront and Economic Development, and Financial Services departments.

FISCAL IMPACT

The cost to implement a program of proactive measures to minimize impacts from expected El Nino storm conditions this winter is estimated to be $120,000. Staff will attempt to implement these measures within the Public Works Department's 2015-16 operating budget.

Submitted by:
Tim Shea, Interim Director of Public Works

Approved for forwarding by:
Joe Hoefgen, City Manager

rosborne

Administrative Report

Commission Action Date: November 9, 2015

To: **MEMBERS OF THE HARBOR COMMISSION**

From: **STEPHEN PROUD**
WATERFRONT & ECONOMIC DEVELOPMENT DIRECTOR

Subject: **DIRECTOR'S REPORT**

RECOMMENDATION

Receive and file a report from the Waterfront & Economic Development Director on current and upcoming waterfront projects and activities.

EXECUTIVE SUMMARY

An oral report will be provided by the Waterfront & Economic Development Director at the Commission meeting on current and upcoming waterfront projects and activities, including but not limited to property management, leasing activity, project updates, events and other information.

COORDINATION

Department staff collaborated on the development of this report.

FISCAL IMPACT

The cost for preparing this report is included within the Waterfront & Economic Development Department's adopted FY2015-16 annual budget and is part of the department's annual work program.

Submitted by:

Stephen Proud
Waterfront and Economic Development Director