



Press Release

City of Redondo Beach
Public Information Office

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FOR IMMEDIATE RELEASE

PRESS RELEASE # 000

Subject : Redondo Beach Police Department Announces New Lobby and Records Unit Hours

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Effective Monday, March 14, 2016, the Redondo Beach Police Department's lobby and Records Unit will have new hours of operation. The lobby and Records Unit will be open to members of the public Monday through Friday from 7:30 a.m. to 9:00 p.m. On Saturday and Sunday, the lobby and Records Unit will be closed. Members of the public may still obtain assistance from the Records Unit whenever the lobby is closed by calling (310) 318-0620.

The reason for this change is to allow the Police Department to focus on its primary mission of community policing and to deploy its civilian employees during weekdays and early evening hours when most visits to the Police Department occur. Common reasons for personally visiting the Police Department include:

- Requesting a copy of a police report
- Requesting to speak with a police officer
- Obtaining a release for an impounded vehicle
- Reporting lost or found property
- Filing a police report

The most efficient time to visit the Police Department for the above reasons will be when the lobby and Records Unit is open to the public. Visiting the Police Department after-hours on nights and weekends for non-emergency reasons remains an option, but it may take longer to take care of business than visiting when the lobby is open to the public.

Members of the public who arrive at the police department outside of the lobby's and Records Unit's normal business hours will be able to obtain information or emergency police assistance by using a phone that is outside of the lobby doors. A blue pillar that has a built-in phone, is topped with a blue light and is marked "EMERGENCY" has been installed in front of the lobby doors. The phone has two buttons, "Emergency" and "Info." Pressing the "Emergency" button will connect the caller with an emergency dispatcher who can summon emergency assistance. Pressing the "Info" button will connect the caller with a police department employee who can provide non-emergency assistance, answer questions, or connect the caller to the police department's Jail Unit.

