AGENDA – REGULAR MEETING
REDONDO BEACH RECREATION AND PARKS COMMISSION
WEDNESDAY, NOVEMBER 9, 2016
REDONDO BEACH CITY COUNCIL CHAMBERS
415 DIAMOND STREET
7:00PM

Call Meeting to Order
Roll Call
Salute to the Flag

1. APPROVAL OF ORDER OF AGENDA

2. CONSENT CALENDAR
Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

   a. APPROVAL OF AFFIDAVIT OF POSTING for the Recreation & Parks Commission regular meeting of November 9, 2016
   b. APPROVAL OF THE FOLLOWING MINUTES: September 14, 2016
   c. STRATEGIC PLAN UPDATE

3. EXCLUDED CONSENT CALENDAR

4. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

5. ITEMS FOR DISCUSSION PRIOR TO ACTION

   a. ELECTION OF COMMISSION CHAIRPERSON AND VICE CHAIRPERSON

   Staff recommends:
   1. That the Acting Chairperson open nominations for the positions of Chairperson and Vice Chairperson; and,
   2. That the Acting Chairperson close nominations; and,

3. That the Acting Chairperson call for motions and voting on Chairperson and Vice Chairperson; and,
4. That the newly elected Officers assume their seats.

b. BROWN ACT TRAINING

Receive and file a City Commission training on the California Brown Act presented by the City Attorney's office.

c. SEASIDE LAGOON OPERATING AGREEMENT

Receive, file and provide input regarding the framework of a Use and Operating Agreement for the Seaside Lagoon to be included as part of the Waterfront Development Project Concessionaire Agreement between CenterCal and the City.

d. LOT 13 PARKETTE NAMING

Receive, file and provide a recommendation to the City Council regarding the naming of the Lot 13 Parkette located at the Harbor Gateway and Bikepath Improvement Project.

6. COMMISSIONER REFERRALS TO STAFF
Referrals to staff are service requests that will be entered in the City's Customer Service Center for action.

ADJOURNMENT
The next meeting of the Recreation & Parks Commission of the City of Redondo Beach will be a regular meeting to be held at 7:00 p.m. on Wednesday, January 11, 2017, in the Redondo Beach City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis. An Agenda Packet is available 24 hours a day at the Redondo Beach Police Department and at www.redondo.org under the City Clerk. Agenda packets are available during Library hours, at the Reference Desk at both the Redondo Beach Main Library and North Branch Library. During City Hall hours, Agenda Packets are also available for review in the Office of the City Clerk.

Any writings or documents provided to a majority of the members of the Recreation and Parks Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 415 Diamond Street during normal business hours.

AFFIDAVIT OF POSTING

Margareet Wood declares:

I certify that I am over the age of 18 years and am employed at the City of Redondo Beach, 415 Diamond Street, Redondo Beach, California.

On November 4, 2016 at 1:30 p.m. I posted the following:

Notice of regular meeting of the Recreation and Parks Commission scheduled for November 9, 2016

at Door A, 415 Diamond Street, Redondo Beach.

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed on November 4, 2016 at Redondo Beach, California.

Margaret Wood

MINUTES OF THE
REDONDO BEACH RECREATION AND PARKS COMMISSION MEETING
SEPTEMBER 14, 2016

CALL TO ORDER

A regular meeting of the Recreation and Parks Commission was called to order by Vice Chairperson Elder at 7:00 p.m. in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California.

ROLL CALL

Commissioners Present:	Bardin, Mortillaro, Slane, Vice Chairperson Elder
Commissioners Absent:	Mallen, Thomas
Officials Present:	John La Rock, Community Services Director
	Margareet Wood, Recording Secretary

SALUTE TO THE FLAG

Commissioner Bardin led the members in the salute to the flag.

APPROVAL OF ORDER OF AGENDA

Motion by Commissioner Slane, seconded by Commissioner Mortillaro to approve the order of agenda. Motion unanimously approved with Commissioners Mallen and Thomas absent.

CONSENT CALENDAR ITEMS

- Approve affidavit of posting for the Recreation and Parks Commission meeting of September 14, 2016
- Approve minutes from the Recreation and Parks Commission meeting of August 10, 2016
- Strategic Plan Update

Motion by Commissioner Bardin, seconded by Commissioner Slane to approve the Consent Calendar. Motion unanimously approved with Commissioners Mallen and Thomas absent.

EXCLUDED CONSENT CALENDAR

None.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

ITEMS FOR DISCUSSION PRIOR TO ACTION

Alta Vista Park Rules and Operation

Director La Rock explained the report of basic guidelines and activities at Alta Vista Park is in response to a neighboring resident's concerns regarding noise, litter, and light spill. He described the location of the park which he said is shared with the school district. He listed the City uses: Julia Field, tennis center, meeting space, restroom, gazebo and barbecue area, and enclosed racquetball court. He explained Julia Field is open green space and facilitates youth baseball and softball, youth soccer, general playing fields, and parking. He said the remaining park property is controlled by the school district and includes batting cages and baseball fields. He said trash receptacles are located

throughout; and posted park hours and rules are enforceable by contacting law enforcement. He said budget allocations provided improvements at Julia Field including dugout area roofs, bench enhancements and backstop improvements. He said CIP allocations include tennis court resurfacing. He said lighting is permitted at the tennis court, playground, and soccer and baseball fields during park hours only. He said other activities include movies in the park and community stakeholder events. He advised resident David Hidvegi is available for questions.

In response to Commissioner Bardin, Director La Rock answered that staff shuts off tennis court and baseball field lights at closing and lights are not operated past 10:00 pm.

In response to Vice Chairperson Elder, Director La Rock answered that complaints about school district field lights are referred to the school district; and the hours have been curtailed. He also answered he has not seen littering or noise complaints; however he was aware of reports of homeless individuals on the tennis center side.

Director La Rock added that staff will follow up to ensure the tennis court lights are not on past 10:00 pm and will also speak to the portable field light owners to explore optimum height adjustments. He stressed the importance of immediately reporting park violations to public safety officials.

In response to Commissioner Slane regarding corrective actions, Director La Rock said staff has spoken with the baseball leagues regarding light orientation at Julia field; and this will be recommunicated. He suggested a light meter could be requested. He said City Council has taken action to increase sport league activity at Julia field. He noted the park perimeter was lined with shrubs prior to Mr. Hidvegi's ownership. He said the City has no plans to create a physical barrier between the park and residences; and residents assume the responsibility for living near a park. He noted the needs of children and others for green space. He encouraged the resident to contact the school district regarding the lights and to consider replanting the shrubs.

In response to Commissioner Slane, Mr. Hidvegi said any assistance would help; however noise is the more serious matter, adding it gets as high as 70 decibels. He said he has already planted trees which will take 7 years to mature.

In response to Commissioner Bardin, Mr. Hidvegi said the trees were removed by the prior owner.

In response to Vice Chairperson Elder, Hr. Hidvegi said he has notified the police about the littering.

In response to Commissioner Bardin, Mr. Hidvegi said his concerns in order of priority are: noise, light, and trash. He said noise mainly comes from parents and coaches cheering on weekends and the lights are a problem during the week.

Director La Rock said City staff can contact AYSO and Redondo Sunset to encourage behavior modification and request encouragement of a policy of conduct on the field.

Mr. Hidvegi said the level of noise is the worst between the hours of 8:00 am-3:00 pm.

Motion by Commissioner Bardin, seconded by Commissioner Slane to receive and file the report and recommend that staff take whatever steps necessary to remedy the problems of the homeowner. Motion unanimously approved with Commissioners Mallen and Thomas absent

Status of Prohibition of Dogs in Parks and Parkettes

Director La Rock explained the report is based on a resident comment from a previous meeting. He stated that dogs are not permitted in park or parkettes with the exception of Dominguez dog park which is open 7 days per week. He said the Esplanade walkway between Knob Hill and Torrance Beach is a very popular location for dog walking. He said allowing dogs in parks would increase the need for enforcement and maintenance. He said resident emails were 90% in favor of maintaining the current rules.

Vice Chairperson Elder opened public comment.

Eugene Solomon, resident, said the biggest issue is dog waste, and he believed most dog owners do things permissibly. He pointed out that skunks, possums, mice, and birds also leave waste in the parks. He said that enforcement already exists to keep dogs out of parks. He suggested limiting dogs to pathways and walkways. He suggested that selling a park pass would be a way to earn revenue for enforcement. He said composting is a potential method of dealing with waste. He recommended a request to City Council to consider allowing dogs on pathways and walkways in parks.

Commissioner Bardin spoke in favor of making Redondo Beach more dog friendly; however he wanted to concentrate more on the situation in King Harbor Marina. He said live-aboard boaters have dogs and the problem is dogs are prohibited in Moonstone Park. He said a system should be set up for live-aboard boaters to buy a permit to allow dogs in Moonstone Park during hours when people are not around.

Motion by Commissioner Bardin to request staff to look into the possibility of providing King Harbor Marina live-aboard boaters the opportunity to obtain a permit to allow dogs in Moonstone Park, with hours to be worked out.

Director La Rock mentioned the potential effect on the development of Moonstone Park.

In response to Commissioner Slane, Director La Rock stated that Czuleger, Dominguez, Aviation, Alta Vista, Wilderness, and Veterans parks, as well as parkettes, contain paved pathways.

In response to Vice Chairperson Elder, Director La Rock said the question of whether a park pass could be issued to allow access is a legal one.

Vice Chairperson Elder said he liked the idea of generating revenue.

Mr. Solomon suggested that dog licenses could include an additional permit to walk through the park. He also said the code currently states that animals can be led through the park; however it does not apply to dogs.

Vice Chairperson Elder raised the issue of water quality relative to dogs in Moonstone Park.

Commissioner Bardin stated that owners currently drive in and let their dogs run anyway.

In response to Vice Chairperson Elder, Director La Rock said the upcoming general plan update, including the Recreation and Parks element, will provide an opportunity for residents to submit input on issues like this.

Commissioner Bardin withdrew his motion pending further discussion.

Director La Rock said staff will provide an update to the City Manager, including Commissioner comments.

Motion by Commissioner Slane, seconded by Commissioner Bardin to receive and file the report. Motion unanimously approved with Commissioners Mallen and Thomas absent.

COMMISSIONER REFERRALS TO STAFF
None.

ADJOURNMENT
Vice Chair Elder adjourned the meeting at 8:00 pm.

Respectfully submitted,

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John La Rock
Community Services Director

C I T Y O F R E D O N D O B E A C H

STRATEGIC PLANNING RETREAT

September 14, 2016 * Redondo Beach Library

MISSION STATEMENT

The City of Redondo Beach is committed to providing the finest services

to enhance the quality of life for those who live, work, visit and play in our community.

CORE VALUES

The City of Redondo Beach values...
(not in priority order)

Openness and Honesty
We welcome input from our employees and community. Our conduct, policies and programs reflect decisions made openly based on information that is easily accessible to all.

Integrity, Ethics and Accountability
We demonstrate the moral character to do what is right, thus building trust and transparency while taking ownership for our decisions.

Outstanding Customer Service
We are committed to providing proactive customer service that is responsive to the residents of Redondo Beach and exceeds expectations. We will engage with the community in a respectful, approachable and sincere manner.

Teamwork
We use communication, collaboration, and cooperation to work together while providing clear roles and expectations across the organization and in participation with the community.

Excellence
We provide quality services beyond expectations. We inspire and empower innovative practices that set standards.

Fiscal Responsibility
We are committed to careful stewardship of public funds and resources in a manner that ensures the sustainable provision of efficient and high quality services desired by the community.

Environmental Responsibility
We incorporate environmentally sustainable practices, policies, and programs and educate the public to preserve our quality of life for future generations.

VISION STATEMENT

Redondo Beach will be the most livable, friendly and attractive California beach city.

10 YEAR GOALS FOR THE CITY OF REDONDO BEACH VISION

2016-2026 • not in priority order

Be the premier waterfront location on the West Coast

Secure funding for new safety facilities and City Hall

Create the most innovative law enforcement agency in America

Secure a voter-approved plan for a de-industrialized AES site

Revitalize the South Bay Galleria

Increase and enhance parks and public open space

THREE YEAR GOALS

2016-2019 • not in priority order

Modernize City communication systems

Vitalize the Waterfront, Riviera Village, Artesia Corridor and South Bay Galleria

Ensure sustainability, livability, and health by completing the General Plan update and by implementing environmentally responsible programs

Assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure

Maintain a high level of public safety with public engagement

CITY OF REDONDO BEACH ☼ SIX-MONTH STRATEGIC OBJECTIVES

September 15, 2016 – March 15, 2017

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services IT=Information Technology FS=Financial Services HR=Human Resources

THREE-YEAR GOAL: ***Modernize City communication systems***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On September 20, 2016	IT Director, working with Community Services Director, Police Chief, and City Attorney	Present to the City Council for action a contract with ArchiveSocial and determine naming convention, configuration of each social media account, and contact persons in order to launch the social media pilot project by November 1, 2016	X			
2. By November 1, 2016	Police Chief and CS Director, working with IT, City Attorney and City Manager's Office	Police Department and Community Services launch pilot program with approved uses of social media				
3. By February 1, 2017	IT Director, working with several departments, Workforce Investment Board, SBCCOG staff and consultants	Continue participation in the development of a South Bay regional broadband fiber optic master plan feasibility study in anticipation of a completed feasibility report by January 2017				
4 By March 15, 2017	Police Chief, working with Fire Chief, the Board of the Interoperability Network of the South Bay (INSB) and RBUSD	Proactively seek funding and identify the equipment necessary to migrate the Redondo Beach analog radio communications to the new digital format once the INSB's infrastructure is built out				
5 By November 1, 2016	IT Director and Library Director	Complete Library broadband connection to the CalREN (California Research and Education Network) as part of CENIC (Corporation for Education Network Initiatives in California) to implement the next generation of high speed broadband service for patrons of the Main and the North Branch libraries				
6 By January 1, 2017	IT Director, working with all City Departments	Install digital signage highlighting City news and events in lobbies of City buildings, including the libraries				
7 By January 1, 2017	IT Director, working with all City Departments	Complete upgrade and launch of new City website with a presentation to the City Council planned in January 2017				

8. At the January 3, 2017 Council meeting	IT Director, working with all City Departments	Present to City Council for action a contract for a phone system upgrade to be implemented over a six-month period ending July 1, 2017				
9. By March 1, 2017	IT Director, working with Police Chief, Fire Chief and RBUSD	Provide follow up information on possible alternatives for establishing an emergency notification system either with an expanded use of Nixle or through a separate system				
10. By February 1, 2017	IT Director, working with all City Departments	Implement Office 365 in place of Office 2013 for all computer users resulting in enhanced file storage, user access, and system reliability				
11. By January 1, 2017	City Clerk, working with IT Director	Implement NOVUS agenda management and video streaming of City Council and City Commission meetings				

CITY OF REDONDO BEACH ☼ SIX-MONTH STRATEGIC OBJECTIVES

September 15, 2016 – March 15, 2017

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services IT=Information Technology FS=Financial Services HR=Human Resources

THREE-YEAR GOAL: ***Vitalize the Waterfront, Artesia Corridor, Riviera Village and South Bay Galleria***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1 On October 18, 2016	CD Director, working with WED, legal counsel, ACM & City Manager	Present to the City Council materials to conduct the appeal hearing regarding the Waterfront Project				
2 By December 1, 2016	WED Director, working with legal counsel, ACM & City Manager	Present to the City Council for action the transaction documents for the Waterfront Project				
3 By November 14, 2016	WED Director, working with CD Director and ACM	Present to the Harbor Commission an application for construction of a Public Boat Launch Facility				
4 By February 1, 2017	WED Director, working with ACM	Prepare and submit materials to the State Lands Commission for consideration of a Trust Exchange of applicable Tidelands and Uplands property for more consistent boundaries				
5 On November 1, 2016	PW Director, working with CD Director and WED Director	Conduct public hearing on the proposed renaming of Artesia Blvd to Redondo Beach Blvd				
6 By March 15, 2017	CD Director working with PW Director	Prepare and present to City Council an update report on the Dining Deck Pilot Program in Riviera Village				
7 By November 1, 2016	CD Director	Release the draft EIR for the South Bay Galleria for public review and comment				
8 By March 15, 2017	WED Director working with Fire Chief	Present to the City Council for consideration a report on options for the potential transitioning of the responsibility for vessel moorings to a third party operator				

9. FUTURE	WED Director, working with the CM and ACM	Following discussions with representatives of the Redondo Beach Chamber of Commerce, provide a report to the City Council outlining potential partnership programs to help attract businesses to vacant storefronts on Artesia Boulevard and other locations				
10. FUTURE	WED Director and PW Director	Report on sea level rise and potential impacts on the Redondo Beach Waterfront				

CITY OF REDONDO BEACH ☼ SIX-MONTH STRATEGIC OBJECTIVES

September 15, 2016 – March 15, 2017

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services IT=Information Technology FS=Financial Services HR=Human Resources

THREE-YEAR GOAL: ***Ensure sustainability, livability, and health by completing the General Plan update and by implementing environmentally responsible programs***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On October 4, 2016	CD Director, working with City Manager and City Attorney	Recommend to the City Council for action the selection of a General Plan Update consultant.				
2 By November 15, 2016	CD Director, working with City Manager and City Attorney	Present to the City Council for consideration the formation and composition of a citizens' General Plan Advisory Committee, including representatives from Neighborhoods				Per our "Project Schedule" the first meeting of the GPAC is scheduled in "Month 7" (March 2017). Tasks that must occur prior to initial GPAC Meeting are the following: 1. Kick-off Meeting and Project Protocols; 2. Project Format, Branding, Templates and Base Map; 3. Data Gathering and Review; 4. Develop Community Participation Plan; 5. Stakeholder Interviews; 6. Initial Communitywide Workshop

3. By January 17, 2017	CD Director and IT Director	Initiate General Plan Social Media Platform(s) for ongoing Community Input on the General Plan Update				This date assumes the City Council approves the pending "social media policy". This date is based upon three (3) drivers: 1. The completion of "Task 2.1 Develop Community Participation Plan; 2. The completion of the GPU website link(s) which will require coordination between the consult and City's IT Department; and 3. Prior to initial Communitywide Workshop
4. By March 17, 2017	CD Director, working with City Manager	Convene formal, public meetings of the General Plan Advisory Committee				
5. By February 2, 2017	CD Director, working with City Manager	Convene City-wide public workshops (one for each of the 5 Districts) for discussion and input on recommendations and policies for the General Plan Update				
6. By March 1, 2017	PW Director, working with CD Director and West Basin Municipal Water District Representatives	Present a feasibility analysis for recycling water options for use in regular City irrigation and operations				
7. By March 1, 2017	CD Director, working with PW Director	Present a feasibility analysis for solar power installations on public facilities and public spaces				
8. On January 3, 2017	CS Director, working with City Manager and Police Department	Present to the City Council options for extending the agreement with People Assisting The Homeless (PATH) for an additional calendar year				Current agreement expires January 17, 2017.
9. By February 1, 2017	City Manager working with CD Director and City Attorney	City and AES Representatives to meet and confer as necessary and discuss implementation of an AES Task Force, its purpose, organization and membership and other details relevant to the formation of the AES Task Force consistent with the terms of the Settlement Agreement between AES and the City				
10. By March 15, 2017	CD Director working with City Attorney	Prepare a report outlining options for restricting youth access to tobacco through possible licensing of tobacco sales and review options for smoking limitations in certain public places				
11. FUTURE	PW Director	Prepare a report seeking direction on whether the City is desirous of enacting a Community Choice Aggregation Program that would allow residents and businesses an option to purchase electricity from alternative environmentally friendly sources				

CITY OF REDONDO BEACH ☼ SIX-MONTH STRATEGIC OBJECTIVES

September 15, 2016 – March 15, 2017

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services IT=Information Technology FS=Financial Services HR=Human Resources

THREE-YEAR GOAL: ***Assess, prioritize, and plan for park/open space acquisition, and for reconstruction of major City facilities and infrastructure***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On March 21, 2017	CS Director, working with PW Director	Survey, assess and record the condition of existing parks, park amenities, open spaces and park facilities in the City				
2. On March 21, 2017	CS Director, working with CD Director	Present to the City Council a policy to provide a modern definition of Public Open Space in the City				
3. On February 7, 2017	CD Director and CS Director, working with FS Director and City Attorney	Present to the City Council options to update the City's QUIMBY Developer fee, used to develop parkland and recreational facilities				
4. By February 1, 2017	CS Director, ACM and PW Director	Renew the City's Right Of Way Agreement (ROW) with Southern California Edison for the North Redondo Beach Bike Path parcel and Catalina Avenue Landscaped parcel and report back to the City Council on the possible installation of public parking on the Herondo ROW and new parking, landscape, and exercise stations in the ROW near Artesia Blvd.				
5. By March 1, 2017	CD Director and CS Director, working with PW Director	Create a survey of successful "green roof" strategies utilizing public and private facilities in other cities for urban cooling and/or public engagement				
6. By February 1, 2017	PW Director, working with Police Chief, FS Director, ACM, and in coordination with the LA Air Force Base and other police departments	Complete an assessment and preliminary cost estimate for the demolition and construction of a new enclosed police shooting range at the existing shooting range site				
7. By March 15, 2017	ACM, working with PW Director, Police Chief, Fire Chief and FS Director	Complete a high-level assessment and develop revised cost estimates for the repair and/or replacement of major facilities (police station, fire stations, PW yard) on the "Unfunded" CIP list				

8. By January 17, 2017	PW Director, working with WED Director and ACM	Complete the assessment, constructions plans, and specifications for the completion of Phase 1 repairs to the Pier Parking Structure				

CITY OF REDONDO BEACH ☼ SIX-MONTH STRATEGIC OBJECTIVES

September 15, 2016 – March 15, 2017

ACM=Assistant City Mgr CD=Community Development PW=Public Works WED=Waterfront and Economic Development CS=Community Services IT=Information Technology FS=Financial Services HR=Human Resources

THREE-YEAR GOAL: ***Maintain a high level of public safety with public engagement***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1 By March 15, 2017	Fire Chief, working with FS Director and City Manager	As part of mid-year budget review, research options for restoration of the Fire Training Officer Position in the Fire Department				
2 By November 1, 2016	Fire Chief, working with all City Departments	Present to the City Council for action a contract with Film LA to implement a City Film Permitting program				
3 By January 31, 2017	Fire Chief working with HR Director	Conduct recruitment, establish eligibility list, and implement hiring of budgeted entry level Firefighter/Paramedics				
4. By March 15, 2017	Fire Chief, working with HR Director and City Manager	Evaluate feasibility with goal of full implementation by June 2017, of a Fire Department Rescue Swimmer Program				
5. By March 31, 2017	Police Chief working with HR Director	Reach goal of full hiring and retention of the budgeted complement of 96 police officer positions				
6 By November 30, 2016	Police Chief working with HR Director	Complete promotional recruitment and testing process for replacement of retiring Police Captain position, followed by Lieutenant and Sergeant promotional tests				

7 By December 31, 2016	Police Chief, working with newly established RBPD Foundation	Increase beach police presence and response capability via implementation of donated Utility Terrain Vehicles (UTV's) on the sand				
8. By March 15, 2017	Police Chief working with IT Director	Research and expand usage of the existing Police Records Management System to full system capability thus increasing department efficiency				
9. By January 1, 2017	Police Chief working with City Attorney's Office	Establish a Redondo Beach Police Foundation to help fund equipment, programs, and enhancements in the Police Department				
10. By October 1, 2017	Police Chief working with PW Director, City Attorney and City Manager	Develop policies and procedures for the handling and storage of materials recovered in calls involving homeless individuals				
11. DATE TO BE DETERMINED (Possibly July 2017)	Fire Chief, working with HR Director, PW Director and IT Director	If awarded the ambulance transport contract by Los Angeles County, proceed with hiring of part-time personnel, purchase of apparatus and equipment, and provide associated training				
12. FUTURE OBJECTIVE	Police Chief, working with Fire Chief and IT Director	Direct staff to examine potential alternative arrangements for dispatch services				

Administrative Report

Commission Action Date: November 9, 2016

To: MEMBERS OF THE RECREATION & PARKS COMMISSION

From: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

Subject: ELECTION OF OFFICERS

RECOMMENDATION

1. That the Acting Chairperson open nominations for the positions of Chairperson and Vice Chairperson; and,
2. That the Acting Chairperson close nominations; and,
3. That the Acting Chairperson call for motions and voting on Chairperson and Vice Chairperson; and,
4. That the newly elected Officers assume their seats.

EXECUTIVE SUMMARY

Elections of Officers for City Commissions are conducted annually at the regularly scheduled October Commission meeting or at the next available Commission meeting as per the Commission Bylaws. The Commission Chairperson has resigned from the Commission and the Commission Vice Chairperson was nominated to another City Commission. As such, an Acting Chairperson may facilitate the election of Commission Chairperson and Vice Chairperson.

Submitted by:

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John La Rock
Community Services Director

Administrative Report

Commission Action Date: November 9, 2016

To: MEMBERS OF THE RECREATION & PARKS COMMISSION

From: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

Subject: BROWN ACT TRAINING FOR CITY COMMISSIONS

RECOMMENDATION

Receive and file a City Commission training on the California Brown Act presented by the City Attorney's office.

EXECUTIVE SUMMARY

The Brown Act, California's Open Meetings Law, covers members of virtually every type of local government body, elected or appointed, decision-making or advisory. Some types of private organizations are covered, as are newly-elected members of a legislative body, even before they take office. Similarly, meetings subject to the Brown Act are not limited to face-to-face gatherings. They also include any communication medium or device through which a majority of a legislative body discusses, deliberates or takes action on an item of business outside of a noticed meeting. They include meetings held from remote locations by teleconference. New communication technologies present new Brown Act challenges. For example, common e-mail practices of forwarding or replying to messages can easily lead to a serial meeting prohibited by the Brown Act, as can participation by members of a legislative body in an Internet chatroom or blog dialogue.

A representative from the Redondo Beach City Attorney's office will provide a training on the Brown Act to the Commission. All City Commissions receive Brown Act training on a regular basis.

Submitted by:

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John La Rock
Community Services Director

Administrative Report

Commission Action Date: November 9, 2016

To: MEMBERS OF THE RECREATION AND PARKS COMMISSION

From: STEPHEN PROUD, WATERFRONT AND ECONOMIC DEVELOPMENT DIRECTOR
JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

Subject: SEASIDE LAGOON OPERATING AGREEMENT

RECOMMENDATION

Receive, file and provide input regarding the framework of a Use and Operating Agreement for the Seaside Lagoon to be included as part of the Waterfront Development Project Concessionaire Agreement between CenterCal and the City.

EXECUTIVE SUMMARY

On April 20, 2016, the Commission received a report on the Seaside Lagoon and modifications planned as part of the Waterfront Development Project. As detailed in that report, the modifications to the Seaside Lagoon include removing a portion of the existing breakwall and opening the Lagoon to harbor water. The opening of the Lagoon would provide a sheltered beach open year-round for swimming and water recreation and also include access for hand launching personal watercraft such as kayaks and paddle boards. Additionally, the perimeter fence of the Lagoon would be removed to activate the Lagoon as park open space, fully accessible to the public on a year-round basis.

The project would add additional public restroom facilities in close proximity to the Lagoon (such as at the Market Hall and nearby commercial and retail locations) along with new day-storage facilities for recreational equipment such as bicycles and stand up paddle boards. Other modifications include minor utility work, the enclosure of the existing open-air pavilion, outdoor seating/tables, natural lawn area, landscaping and hardscaping. A new boardwalk would extend through the park and connect with the boardwalk extending along the water's edge and along the project boundary. The Lagoon would also be made fully ADA accessible for the first time, which would include an ADA compliant pathway across the sand to the water's edge.

The project also includes the addition of new accessory/recreational commercial opportunities, such as marine recreational products and sales/rentals (e.g., rentals for kayaks, paddle boards, wetsuits), a public beach club, and concession offerings

designed to serve and cater to the recreational uses associated with Seaside Lagoon. The Lagoon and the related concessions/accessory entities created to cater to the waterside recreational uses would be maintained and managed through a concessionaire agreement.

For the operation of the Lagoon as an open space park and event space, a Use and Operating Plan between the City and the Concessionaire (CenterCal) would include the following:

- The Lagoon park open space would be activated as one of the City's regional parks, free and open to the public for access on a year-round basis.
- The Lagoon park open space would incorporate the functionality to be fully or partially closed using temporary fencing or a similar barrier.
- The Concessionaire would be permitted to schedule private event rentals utilizing all or a portion of the Lagoon for events such as weddings.
- The City would be permitted to schedule special events such as the 4th of July Celebration and Fireworks Show that are intended for the public but require some form of pre-registration and/or admittance transaction.
- The Concessionaire and the City would collaborate on a master calendar of events, reviewed quarterly. The City would approve all events, such approval not being unreasonably withheld.
- The Lagoon park hours of operation would be 5:30 A.M. to 11:00 P.M. This time span is equal to that in use at the City's Aviation Park. The Lagoon park hours may be customized based on either private event rentals by the Concessionaire or by special public events by the City.
- The Concessionaire would be required to test the open water at the Lagoon on a weekly basis during the period May through September, commonly the high water use season for the Lagoon. Water testing would be done on a quarterly basis during all other periods.
- Lifeguarding services may be sourced from L.A. County and/or another certified operator, and/or be provided by the City. Lifeguarding provided by the City would likely be scheduled for weekends during the May through September swim season. Lifeguards would also be scheduled for any City sponsored special events. The Concessionaire would be responsible for providing lifeguarding services for any of its private event rentals that incorporate use of the water.
- A Marine Mammal Management Program would be established by the City to proactively manage and deter pinnipeds from establishing any behaviors near the Lagoon.
- A loading zone and/or other temporary parking would be included to accommodate at least three private vehicles on the roadway east of Seaside Lagoon. These parking spaces/loading zone would be restricted and operated as temporary loading and unloading spaces for users of the Lagoon and time limits would be adjusted as necessary to facilitate these operations.

The Recreation and Parks Commission may provide its recommendations on the conditions of the Use and Operating Agreement for the Seaside Lagoon to the Harbor Commission, as the decision-making body on the uses of properties zoned for public parks, in this case the Seaside Lagoon.

Submitted by:

Stephen Proud
Waterfront and Economic Development Director

John La Rock
Community Services Director

Administrative Report

Commission Action Date: November 9, 2016

To: MEMBERS OF THE RECREATION & PARKS COMMISSION

From: JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

Subject: LOT 13 PARKETTE NAMING

RECOMMENDATION

Receive, file and provide a recommendation to the City Council regarding the naming of the Lot 13 Parkette located at the Harbor Gateway and Bikepath Improvement Project.

EXECUTIVE SUMMARY

The community is enjoying the connectivity at the Habor/Herondo open space created with the Harbor Gateway and Bike Path Improvement Project. One of the main features of the project was the creation of a parkette in the Lot 13 location at the western terminus of Herondo Street and its intersection with Harbor Drive. The parkette features a modern landscape design, public art, seating, bike racks, natural turf, bollards, and the heavily trafficked bike and pedestrian path connection at the Redondo Beach border with Hermosa.

At their September 20, 2016 meeting, the City Council adopted Resolution No. CC 1609-089 setting the hours of operation, park rules and a temporary designation as "Gateway Parkette" for the Lot 13 parkette. At that meeting the City Council directed staff to return with an amended resolution that included options for the selection of a permanent name for the new parkette. The Recreation and Parks Commission may provide one or more recommendations to the City Council for their consideration in selecting the official name of the Lot 13 parkette.

The Commission may provide the City Council with a recommendation for a single parkette name, an ordered list of names, or a general group of names. Examples of relevant parkette names include:

Gateway, Welcome, Seaside, Border, Strand, Herondo (Street), Harbor (Drive), Lido, Playa, Coastline, Cycle

The names of the City's current parks and parkettes are attached to this report for reference.

Submitted by:

John La Rock
Community Services Director

Attachment:
-Parks and Parkettes Directory

City of Redondo Beach Website

Public Works Department Redondo Beach Parks

Alta Vista Park 715 Julia Street	10.15 acres	Tennis and Racquetball Center, Community Center, Picnic Shelter, Play Area, Julia Field.
Anderson Park 2229 Ernest Ave	6.0 acres	Play Equipment, Picnic Areas, Senior Center, Modular Buildings, Scout Houses, Basketball and Tennis Courts.
Andrews Park 1801 Rockefeller Lane	1.61 acres	Picnic Shelter, Grass, Play Equipment.
Aviation Park 1935 Manhattan Beach Blvd.	14.28 acres	Redondo Beach Performing Arts Center, Gymnasium, Track and Field
Czuleger Park (Plaza Park) Foot of Diamond St.	2.1 acres	Scenic Walkway to International Boardwalk and Pier.
Dale Park 2507 Robinson Street	1.16 acres	Play Equipment, Two Hand Ball Courts,Two Basketball Courts, Picnic Tables.
Dominquez Park 200 Flagler Lane	23.75 acres	Grass and Trees for an off-leash Dog Park, Little League Field, Picnic Areas, Play Equipment, Historical Museum.
Franklin Park 807 Inglewood Ave	10.18 acres	Community Center, Class Rooms, Youth Theater Play Equipment, Picnic Areas.
Fulton Playfield 529 Earle Lane	1.25 acres	Little League Field.
Lilenthal Park 2481 190th Street	1.52 acres	Play Equipment.
Perry Park 2301 Grant Avenue	4.13 acres	Teen Center, Senior Center, Scout House, Sportsfield, Basketball Courts, Play Equipment, Picnic Areas.
Seaside Lagoon 200 Portofino Way	4.0 acres	Salt Water Lagoon, Play Equipment, Picnic Area, BBQ's, Company Parties.
Veterans Park 309 Esplanade	6.3 acres	Play Equipment, Senior Center, Banquet Facilities.
Vincent Park 630 Vincent St.	1.08 acres	Grass Area, Play Equipment.
Hopkins Wilderness Park 1102 Camino Real	11.0 acres	Visitor Center, Overnight Camping, Interpretive Programs.

City of Redondo Beach Website

Parkettes Locator

Name	Size	Description
Beverly Parkette 1813 Harriman	.16 acre	Play Equipment, Benches.
Don Owens Parkette 500 block N. Gertuda	20 x 20	Bark
Ensenada Parkette 1701 Armour	.17 acre	Benches, Grass.
Flagler & Ripley Parkette	.34 acres	Green Belt.
Ford Parkette 1517 Ford	.12 acre	Play Equipment, Benches.
General Eaton A Parkette 1721 Harriman	.17 acre	Benches, Play Equipment.
General Eaton B Parkette 1710 Huntington	.34 acre	Basketball, Volleyball.
Greene Knob Hill & Sapphire	.34	Green Belt.
Gregg Parkette 1913 Pullman	.34 acre	Basketball, Play Equipment.
Huntington Parkette 1815 Huntington	.17 acre	Play Equipment, Benches.
LaPaz Parkette 1916 Morgan	.17 acre	Play Equipment, Benches.
Massena Parkette 1604 Massena	.14 acre	Play Equipment, Benches.
Mathews Parkette 1933 Mathews	.07 acre	Benches, Play Equipment, Turf.
McNeill / Jayccee Parkette 1600 Morgan	.11 acre	Benches.
Riviera Parkette P.V. Blvd, Catalina & Camino De la Costa	.32 acre	Benches, Turf, Trees.
Sneary Parkette 1101 Ford	.15 acre	Play Equipment, Turf.
Townsend Parkette 2416 Clark	.17 acre	Play Equipment, Turf.

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EXHIBIT "E"

USE AND OPERATING PLAN
(Seaside Lagoon)

1. Purpose. The purpose of this Use and Operating Plan is to provide for the use of the Seaside Lagoon (the "Premises") and the improvements thereon by and for the benefit of the public, for the purposes of year round swimming, sunbathing, picnicking, land and water sports, and related purposes, and the provision of food service, equipment rental, and sales of beach, recreational and visitor serving merchandise. The City retains the right and obligation to designate portions of the Premises as a public park and beach and provide public access thereto for the above purposes, in accordance with this Use and Operating Plan and the Concessionaire Agreement. The use of the retail and restaurant buildings and structures on the Premises ("Retail/Restaurant Buildings"), and the usage of portions of the Premises for group uses, shall all be in accordance with this Use and Operating Plan and the Concessionaire Agreement.

2. Required Hours of Operation. The City reserves the right to allow the park and beach on the Premises to be open to the public daily in accordance with the hours set forth in the City Municipal Code for public park usage (currently 5:30 am to 10:00 pm). The City may revise the hours for public park and beach usage, and may further restrict times of public access to the water, in its sole discretion.

3. Programming of Concessionaire Events and City Events. Concessionaire shall have the right to run certain group events at the Premises, such as weddings, corporate functions, graduations and celebrations, as well as sponsored events that are open to the public, such as yoga, movies, concerts, volleyball tournaments and festivals (collectively, the "**Concessionaire Events**"). The City shall have the right to itself operate and provide for the operation by other groups of certain public events at the Premises, such as Lobsterfest, Super Bowl 10k run, and the July 4th fireworks show (collectively, the "**City Events**"). Concessionaire shall not charge for the usage of the Premises for City Events, but Concessionaire may charge operators of City Events for any services provided to such events by the Concessionaire. Concessionaire Events and City Events shall each obtain any permits or approvals required for such events by the City. There shall be no admission fees charged for general public use of the Premises, except for Concessionaire Events and City Events.

With respect to the planning of Concessionaire Events and City Events, Concessionaire shall provide the City with an annual master calendar of the number and scheduled dates and times of the Concessionaire Events and the City Events (the "**Master Calendar**") on or before March 1 of each year. The City shall have the right to approve the Master Calendar solely with respect to the City Events and the number and timing of Concessionaire Events for which the public portions of the Premises are closed or which substantially impact public access to the Premises, as set forth in the Master Calendar, in its reasonable good faith discretion. If the City objects to

any such aspects of the proposed Master Calendar, City shall provide written notice thereof to Concessionaire, which notice shall state in reasonable detail the grounds for such objections and any changes or modifications that the City would require as a condition of its approval thereof. If the City timely objects to any portion of the Master Calendar as provided above, Concessionaire and City will meet and confer to discuss City's objections, and will work together in good faith to arrive at a mutually acceptable Master Calendar. If the City fails to give Concessionaire written notice of objection to the City Events and number and timing of Concessionaire Events within thirty (30) days after receipt of the Master Calendar, the City shall be deemed to have approved the Master Calendar. Once the Master Calendar has been approved by the City, the City and Concessionaire shall meet periodically, but at least once each quarter, to decide in good faith whether or not the timing and number of the Concessionaire Events or City Events needs to be modified. The City Community Services Director (or his or her designee) is hereby authorized to approve such scheduling modifications on behalf of the City.

4. Other Concessionaire Obligations. Concessionaire shall be responsible for the following:

(a) Providing all maintenance and security for the Premises in accordance with the Concessionaire Agreement.

(b) Providing a loading zone and/or other temporary parking to accommodate a minimum of three private vehicles at the location shown on the Site Plan attached as Exhibit A to the Concessionaire Agreement and incorporated herein (the "**Site Plan**") for temporary loading/unloading. Said parking spaces/loading zone shall be restricted and operated as temporary loading and unloading spaces for users of the new beach and time limits may be adjusted as necessary to facilitate these operations.

(c) Water quality testing as necessary for the City to verify compliance with the standards set forth by applicable regulatory agencies, which may include the California Regional Water Quality Control Board and the County Department of Health Services. The testing shall be performed by a certified laboratory approved by the City. The testing shall be done weekly during the active summer months from May to September and quarterly during the remainder of the year. The test results shall be submitted to the City for its review.

(d) Providing publicly accessible short-term lockable board storage racks and bicycle racks, including the design and number of facilities at the location shown on the Site Plan.

(e) As part of its maintenance of the Premises, Concessionaire shall provide for all trash and garbage to be stored in covered containers and within the area designated on the Site Plan. Concessionaire shall impose reasonable restrictions regarding the collection, sorting, separation, recycling and/or discharge of waste products, garbage, refuse and trash.

5. Other City Obligations. City shall be responsible for the following:

(a) Providing all lifeguard services for users of the Premises. The number of lifeguards, and time of lifeguard services, shall be at City's sole and absolute discretion. City may contract with the County of Los Angeles or another public or private entity to provide such services, at City's discretion. City shall not be responsible for providing lifeguard services for attendees of Concessionaire Events.

(b) City Harbor Patrol, police and fire shall provide emergency and public safety services for users of the Premises, and shall work cooperatively with Concessionaire's security personnel.

6. Modifications to this Use and Operating Plan. Concessionaire and the City acknowledge that the optimal uses of the project may change over the lifetime of the project, and therefore the parties shall periodically review and make mutually acceptable changes and updates to this Use and Operating Plan as proposed by Concessionaire and approved by the City, such approval not to be unreasonably withheld, conditioned or delayed.

7. Duration. Unless otherwise canceled or terminated, all of the terms and provisions of this Use and Operating Plan shall continue until the expiration or earlier termination of the Concessionaire Agreement.

8. Rules and Regulations. Concessionaire from time-to-time may adopt rules and regulations pertaining to the use of the Premises. Visitors to the Premises shall also be subject to municipal rules and regulations with respect to beaches and parks.

9. Compliance with Law. Concessionaire shall not use the Premises or the Improvements for any purpose that is in violation of any law, ordinance or regulation of any federal, state, county or local governmental agency, body or entity, including without limitation the City Municipal Code and the City Charter. Furthermore, Concessionaire shall not maintain or commit any nuisance or unlawful conduct (as now or hereafter defined by any applicable statutory or decisional law) on the Premises or the Improvements, or any part thereof. Notwithstanding any provision contained in this Use and Operating Plan to the contrary, no portion of the Premises and the Improvements shall be used for any purpose that will materially and adversely interfere with commerce, navigation or fishery, or be inconsistent in any material manner with any trusts under which the Premises or adjacent tidelands are now or may hereafter be held by the City.

10. Nondiscrimination. Concessionaire, for itself and its successors and assigns, agrees that during the operation of the Premises provided herein, Concessionaire shall not discriminate against any person on the basis of race, color, creed, religion, sex, marital status, national origin or ancestry, physical or mental disability, or sexual orientation, or on the basis of any other category or status not permitted by law.

Rec/Parks Commission R/F 11/9/16
Agenda Item 5b

THE BROWN ACT:

CONGRADULATIONS AND
CONDOLENCES

PLEASE ASK QUESTIONS

LOOKING FOR "**RED FLAGS**"

Two key parts of the Brown Act have not changed since its adoption in 1953.

One is the Brown Act's initial section, declaring the Legislature's intent:

"In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly."

The Brown Act's other unchanged provision is a single sentence:

"All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body, except as otherwise provided in this chapter."

-WHAT ARE THE EXCEPTIONS

BROAD COVERAGE:

- The Brown Act covers virtually every type of local government body, elected or appointed, decision-making or advisory.

I. WHO IS COVERED?

ANY

- **LEGISLATIVE BODY (GC 54942)**

- A. Governing Bodies:

  A QUORUM IS REQUIRED TO CONDUCT BUSINESS IN PUBLIC MEETINGS.

I. WHO IS COVERED?

- B. Commission, committee, board or other body of a local agency (GC 54952)
- --permanent or temporary
- --created by charter, ordinance, resolution or formal action
- INCLUDES standing committees with continuing subject matter jurisdiction or
- a meeting schedule fixed by some formal action of legislative body

- NOT advisory committees (no power to bind) if less than a quorum of legislative bodies

II. WHAT MEETINGS ARE COVERED?

THE "PHYSICAL" GATHERING

- A "meeting" includes a gathering of a *majority of the members* of a legislative body to *hear, discuss, or deliberate* upon any item which is within its subject matter jurisdiction.

MAYOR'S BREAKFAST – MAJORITY OF COMMISSION MEMBERS AT SAME TABLE
1. DISCUSSING LAST NIGHT'S GAME
2. DISCUSSING NEXT WEEK'S AGENDA.

RED FLAG →

II. WHAT MEETINGS ARE COVERED?

- The following events and occasions are NOT considered Brown Act meetings:
- individual contacts or conversations
- attendance by a quorum of members at :
  - a conference;
  - an open and publicized meeting of another body of the agency;
  - an open and publicized meeting of the legislative body of another agency;
  - an open and publicized meeting of another organization; or
  - a social or ceremonial occasion

II. WHAT MEETINGS ARE COVERED?

THE "CONSENSUS" GATHERING

- A. A meeting also includes any use of direct communication, personal intermediaries, or technological devices which are employed by a majority of the members of the legislative body to develop a collective concurrence as to an action to be taken.

- In other words, the members of the legislative body do not even have to be in one place for a Brown Act "meeting" to occur.

II. WHAT MEETINGS ARE COVERED?

- **B. THE SERIAL MEETING**

- A type of inadvertent meeting that officials need to be careful to avoid is the serial meeting. This type of meeting occurs in two ways:

- Daisy-Chain: Commissioner A contacts Commissioner B, and B contacts Commissioner C, and C contacts Commissioner D, and so on, until a quorum has been involved and a collective concurrence reached.

- Hub-and-Spoke: An intermediary (the hub) contacts at least a quorum of the members of the legislative body (the spokes) to develop a collective concurrence (or communicate each member's respective positions) on an action to be taken by the legislative body.

GENERAL RULES FOR MEETINGS

- A. MUST provide time & place of regular meetings.
- B. MUST provide copy of agenda or agenda packet upon request to ANY PERSON, can change fee not exceeding the cost of copying and mailing. (GC54954.1)
- C. Regular meetings & Special Meetings must be within boundaries of their jurisdiction. (GC54954(b))

MUST NOTIFY PUBLIC OF ISSUES TO BE ADDRESSED BY POSTING AGENDA (GC 54954.2)

- 1. REGULAR MEETINGS: Agenda MUST be posted 72 hrs before regular meeting and include a brief description of each item of business including items to be discussed in closed session (see Safe Harbors language)
- **A. POSTING MUST BE AVAILABLE 24/7 FOR FULL 72 HOURS.**
- **B. MUST GENERALLY DESCRIBE EACH ITEM OF BUSINESS**
- "brief general description of each item of business to be transacted or discussed...the general description need not exceed 20 words.
- **C. ACTION MAY BE TAKEN ONLY ON AGENDIZED ITEMS.**
- respond to statements or questions posed by public during public comment. clarification, brief announcement or brief report.

"URGENCY" ISSUES - SUPER MAJORITY

II.

ALL MEETINGS SHALL BE OPEN & PUBLIC (GC54953)
(unless specific exception applies)

- 1. Everyone can attend.
- 2. Can't require attendees to register or identify themselves in any way. (GC 54953.3)
- 3. Anyone can record the meeting unless it causes a persistent disruption of the proceedings. (GC 54953.5)
- Agency recordings must be retained for 30 days.
- Must make recording available for viewing/listening pleasure for free.

PUBLIC RIGHT TO PARTICIPATE (GC 54954.3)

- Public has a right to directly address the legislative body:
- ***On any item within the subject matter jurisdiction*** of the body (public comment) at regular meetings.
- ***On agendized items BEFORE OR DURING*** consideration of that item.

PUBLIC RIGHT TO PARTICIPATE (GC 54954.3)

- **Agency can only regulate TIME, PLACE & MANNER of comments**
- Reasonable time limits okay (GC54954.3)
- **CANNOT regulate content.** [GC54954.3(c)]

CONDUCTING ORDERLY MEETINGS:

- CHAIRMAN RUNS THE MEETING
- FOLLOW THE AGENDA
- LISTEN TO THE STAFF PRESENTATION
- ONLY ONE SPEAKER AT A TIME
- DISCUSSION CAN COME EITHER BEFORE OR AFTER A MOTION
- MAKE CLEAR SHORT MOTIONS