

CITY OF REDONDO BEACH

ADOPTED BUDGET
Fiscal Year 2016-2017





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CITY OF REDONDO BEACH

MAYOR AND CITY COUNCIL



Steve Aspel
Mayor



Martha Barbee
Councilmember
District 1



Bill Brand
Councilmember
District 2



Christian Horvath
Councilmember
District 3



Stephen Sammarco
Councilmember
District 4



Laura Emdee
Councilmember
District 5

CITY OFFICIALS

Joseph Hoefgen
City Manager

Michael Witzansky
Assistant City Manager



Michael Webb
City Attorney



Eleanor Manzano
City Clerk



Steven Diels
City Treasurer

John LaRock
Community Services Director

Robert Metzger
Fire Chief

Stephen Proud
Waterfront and Economic Development Director

Chris Benson
Information Technology Director

Craig Koehler
Finance Director

Aaron Jones
Community Development Director

Keith Kauffman
Chief of Police

Susan Anderson
Library Director

Ted Semaan
Public Works Director

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February 23, 2016



Jesse Takahashi

Jesse Takahashi
CSMFO President

Michael Gomez

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Professional Standards and
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Dedicated Excellence in Municipal Financial Reporting

**CITY OF REDONDO BEACH
ADOPTED BUDGET
FISCAL YEAR 2016-2017**

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May 16, 2016

Honorable Mayor and Members of the City Council:

I am pleased to present this budget for City Council consideration in accordance with the requirements of the Redondo Beach City Charter. As described in this message and supported in the accompanying pages, the Proposed FY 2016-17 Budget takes into account the City's current economic condition and provides for the continuation of existing core municipal services as well as the enhancement of certain services. Together, the Proposed FY 2016-17 Operating Budget and the Proposed FY 2016-17 Capital Improvement Budget provide funding to support core operational programs and the recommended capital projects for the coming year. Funding for activities supported by the General Fund totals \$83.9 million in FY 2016-17. The proposed CIP allocates roughly \$9.3 million in new CIP monies in FY 2016-17 along with \$37.5 million for existing projects for a total CIP budget of \$46.7 million.

The operating budget is structurally balanced with ongoing revenues to support ongoing expenditures for a continuing high level of service to the residents, businesses, and visitors of Redondo Beach. Additionally, the Proposed FY 2016-17 Budget was developed pursuant to the City Council's adopted financial principles -- a copy of which is included in the draft document. Consistent with prior year practices, revenues received in prior years will be used to fund some capital improvement projects in FY 2016-17.

This budget fulfils the operational objectives requested by each department while balancing the Council goal of having recurring expenses being paid for by recurring revenues -- making the use of reserve funds unnecessary. Although a limited use of one time resources (from the City's CalPERS Reserve) in the amount of \$650,000 is recommended for the coming year, it is important to note that this recommended CalPERS Reserve appropriation is nearly identical to \$631,220 in new one-time expenditures proposed in FY 2016-17 less the beginning fund balance.

Consistent with past actions, the Proposed Budget represents an ongoing commitment to prudent and deliberate financial management, as departments continue to operate with 60 fewer full time positions compared to pre-recessionary levels. Despite the fact there is insufficient funding in the near term to restore these positions and that financial challenges remain, the City Council's recent economic development successes and a continuing commitment to Waterfront Revitalization put the City in position to improve the financial picture over the long term.

The Proposed Budget takes into account a number of internal and external factors which will have significant impact on the City's finances in FY 2016-17 and in years to come including increasing employee pension costs and expanding workers compensation requirements. As shown in further detail in the accompanying pages, there are a variety of recommended measures to ensure that the Proposed Budget remains in balance.

With regard to the City's current financial picture, it is important that we bear in mind the City's existing financial obligations. In this respect, making sure that we have sufficient financial and staff resources available to fund work activities already underway is of paramount importance.

Satisfying Current Obligations -- Prior to considering any additions or modifications to the budget, it is important to consider the City's current obligations as we begin a new fiscal year. A few of these obligations are summarized below.

Meeting Current Payroll – Fortunately, over the past few years, the City has been able to reverse all of the employee pay concessions which were first put in place in FY 2009-10. In addition, there have been incremental pay increases for employees beyond repayment of the prior concessions. While we are pleased to have made progress in this regard, these actions and other staffing additions in the Police and Community Development Departments have increased the City's cost of doing business. As an example, our annual General Fund payroll total in FY 2012-13 was \$45.1 million whereas the total General Fund Payroll in FY 2016-17 will be \$53.2 million, an ongoing increase of \$8.1 million now and into the future.

Higher PERS Rates – Like most cities in California, Redondo Beach has seen significant increases in the rates charged by CalPERS – the California Public Employees Retirement System. For the coming year, the City's CalPERS rates will increase by 2.4% for miscellaneous employees and 3.6% for safety employees resulting in additional ongoing costs of \$1.1 million which become part of the City's core operating budget. Fortunately, the City Council previously established a separate reserve to help cushion the increase in CalPERS rates. To achieve balance and cover one-time expenditures proposed in the FY 2016-17 Budget a separate Decision Package recommends a drawdown of \$650,000 from the CalPERS Reserve, leaving \$4.0 million remaining in this designated fund. It is worthwhile to note that the City Council does have the option of balancing the budget without the use of the CalPERS Reserve monies. This option is achievable by not funding certain Decision Packages with one-time costs as shown in the table immediately following this budget message or utilizing new revenues.

Investment in Infrastructure -- The Proposed Capital Improvement Budget (a separate document) recommends much needed infrastructure investment in key projects projected in FY 2016-17. A few examples of planned work in the coming year are provided below:

- All remaining phases of the original Residential Street Rehabilitation Program will be completed;
- Supplemental funding is provided for resident-driven traffic calming improvements;

- The first phase of critical repairs will be made to the Pier Parking Structure;
- Three long delayed Park Projects including (1) New Veterans Park Play Equipment, (2) Replacement Field Lights at Aviation Park, and (3) Ensenada Parkette Improvements are proposed for completion in FY 2016-17;
- There are continuing investments in City Facilities and Infrastructure including a funding allocation for design of a new Police Shooting Range, another phase of citywide sidewalk repair and ADA curb ramp improvements, and the resurfacing of Flagler Lane, from 190th to Beryl, and Prospect Avenue, from Del Amo to Beryl;
- Additionally, several critical projects designed in FY 2015-16 will be constructed in FY 2016-17 including Esplanade resurfacing, from Knob Hill to Catalina; Marine Avenue reconstruction; and Beryl Street improvements from Flagler Lane to 190th.

The above reflects only the major projects that are to be initiated in the coming year. In total there are 86 projects in the Proposed FY 2016-17 Capital Improvements Budget and \$46.7 million of funding.

Focus on Priority Community Projects – It is important to note that significant staff resources are currently dedicated to four major work efforts including the processing, negotiation and/or evaluation of: (1) the Waterfront Revitalization Project; (2) the South Bay Galleria Redevelopment; (3) AES land use alternatives; and (4) the General Plan Update. These work activities are critical to the City’s financial future and neighbourhood quality of life and require careful and complex review and analysis. Never has the City dealt with so many major land use projects at one time. It is important to keep the significance of this work effort in mind when considering other possible FY 2016-17 projects and staff assignments.

Realigning Work in the Organization – In many respects, the past year has been one of transition for the City of Redondo Beach. Following the City Council’s appointment of me as City Manager, I subsequently appointed six new department heads to rebuild the organization. These new managers naturally bring different perspectives -- which has provided the opportunity to rebalance and realign certain work activities within the organization. Additionally, as a follow-up to the comprehensive assessment of the Police Department completed in the spring of 2015, this budget allocates additional resources towards key recommendations from that study. Similarly, we have preliminary results from the outside assessment of the City Clerk’s Office and accompanying budget modifications recommended in the coming year.

Building on the talents of the City Departments and personnel, the Proposed FY 2016-17 Budget shifts certain work activities between and within departments as follows:

Passport Processing will shift from the City Clerk's Office to Community Services effective January 1, 2017 in order to enable the City Clerk's Office to focus on core City Clerk functions such as elections, contracts, records management, and public records act requests. A Decision Package summarizing the budget impact of this shift follows at the conclusion of this budget message.

Web Page and Comcate Oversight will be centralized in the Information Technology Department rather than being decentralized as occurred in the recent past. Existing support contracts will be reassigned to the Information Technology Department as a cost-neutral shift within the budget.

Reorganization in Community Services -- Due to an anticipated Administrative Analyst position vacancy in the Department, we are proposing a reorganization that following staff transitions would result in the defunding of a Senior Administrative Specialist position. Ongoing savings in the amount of \$86,400 would be achieved as outlined in the attached Decision Package recommended as an added measure of efficiency. Additionally, a separate Decision Package describes how Community Services will hold open the currently vacant position of Recreation and Youth Services Manager resulting in a one-time savings of \$155,500. Further study will be performed on the work needs of Community Services before a final recommendation is made on filling this position.

Fire Plan Check Administration -- Following the retirement of a part-time civilian employee in the Fire Department, the responsibility and resources for Fire Plan Check will shift from the Fire Department to the Building Division in the Community Development Department and become a contract service. Fire inspections following plan check will be in part performed by the Building Division as well. These modifications are outlined in a separate Decision Package.

Additional Resources where Needed – The Proposed FY 2016-17 Budget provides additional resources for departments with particular needs. Examples of supplemental budget allocations (as reflected in the attached Decision Packages) are provided below:

Additional Staffing Support in City Clerk's Office – The recent third party assessment of the City Clerk's Office recommended the addition of a staff position focused on public records act requests, contract management, and records management activities. While the findings and recommendations of the Assessment will be presented at the June 7, 2016 City Council meeting, the attached Decision Package identifies the ongoing funding needed for the new position of Administrative Specialist.

Overhires in the Police Department – There are three positions recommended as "overhires" to address temporary staffing challenges in the Police Department.

The attached decision packages would increase staffing in the jail unit, the records unit, and in emergency dispatch for a one year time frame due to medical absences and in advance of anticipated vacancies. These actions are consistent with the findings of the 2015 Independent Assessment of the Police Department.

City Attorney Department Staffing -- There are two recommended Decision Packages that address separate staffing needs in the City Attorney's Office. The first would create a full-time position (in place of an existing part time position) to assist the City Prosecutor with increased workload due primarily to the Police Department's use of Body Cameras. The second Decision Package recommends one-time funding for continuation of the recently implemented Quality of Life/Nuisance Abatement Prosecutor.

There were many other staffing requests submitted by the Departments, but only the most critical positions have been included in the proposed budget as net new ongoing revenues needed to support ongoing expenditures remain limited and the City's core financial obligations continue to rise.

General Fund Revenues

General Fund revenues are projected to increase by \$4,095,411 or the equivalent of 5.1% for FY 2016-17. The below table shows the primary revenue sources along with the percent change compared to the FY 2015-16 midyear report.

	2015/16 Midyear General Fund Rev	2016/17 Proposed General Fund Rev	Percentage Change
Property Tax	22,300,000	23,500,000	5.4%
Sales Tax	11,828,000	10,955,000	- 7.4%
Utility Users Tax	7,600,000	7,600,000	0.0%
Transient Occupancy Tax	4,800,000	7,430,000	54.8%
Property Tax in Lieu of VLF	6,420,000	6,700,000	4.4%
Property Transfer Tax	2,000,000	2,400,000	20.0%
Franchise Fees	1,996,000	1,968,000	-1.4%
Parking Meter Fees	1,685,000	1,850,000	9.8%
Parking Citations	1,500,000	1,600,000	6.7%
Business License Tax	1,150,000	1,150,000	0.0%
Other	<u>10,777,389</u>	<u>10,998,800</u>	2.1%
Total Rev from Outside Sources	72,056,389	76,151,800	5.7%
Overhead Charges	<u>8,176,790</u>	<u>8,176,790</u>	0.0%
Total Revenue	80,233,179	84,328,590	5.1%

All revenues have been conservatively projected, taking into account the best available information and incorporating input from HDL – the City's property tax and sales tax consultant. **Property taxes**, projected at \$23,500,000 in FY 2016-17, constitute the largest single source of General Fund revenue for Redondo Beach and show a **5.4% gain** compared to FY 2015-16 reflecting an incremental improvement in property values. The

next largest source of General Fund revenue, **sales tax, is projected to decrease by 7.4%** to \$10,955,000 in FY 2016-17 – a reduction of nearly \$900,000 compared to the prior year. This is largely attributed to the departure of Nordstrom from Redondo Beach, and the accompanying reduction in sales at the South Bay Galleria. This is significant and will be detailed more in the revenue section of the proposed budget. However, actual growth (not decreases) in sales tax revenue will be essential if we expect to keep pace with expected growth in expenses. Lastly, with regard to sales tax revenue, consumer spending at restaurants continues to be strong with potential for growth in the future.

Notably, **Utility Users tax revenue is projected to remain flat**, at \$7,600,000, while **Transient Occupancy Tax** is expected to **increase by 54.8%** to \$7,430,000. The growth in TOT is largely a result of the development agreements that were renegotiated this past winter for the two, soon to be three, highly successful hotels on Marine Avenue which together provide an additional \$2.3 million in TOT revenue in FY 2016-17. Additionally, we are conservatively projecting \$250,000 in TOT from the new Shade Hotel assuming a mid-year opening. As impressive as the growth in TOT appears for the coming year, the revenue could be higher if the PV Inn (currently closed due to a fire) were operational or if the opening of the Shade Hotel had not been delayed. Together, these four revenue sources comprise approximately 59% of the City's General Fund revenue. A more detailed analysis of each of the revenue sources is provided in the revenue section of the Proposed Budget.

It is worthwhile again to remember that there are a number of limitations on the City's ability to increase revenues, including voter approved requirements of Proposition 13, noticing and protest provisions of Proposition 218, and other restrictions imposed by State and Federal regulations. Specific examples of the restrictions on the City's ability to raise additional revenue include requirements to:

- Seek voter approval in many instances prior to increasing tax rates (e.g. Property Tax, Sales Tax, and Utility Users Tax);
- Demonstrate a "nexus" between the City's cost of providing services and the fees charged for those services (e.g. Planning and Building Permit and Inspection Fees, User Pay Fees, etc.);
- Comply with the noticing and protest requirements of Proposition 218 prior to increasing certain property related fees (e.g. refuse rates and sewer rates); and
- Follow State and Federal regulations which govern how outside revenues are calculated and utilized (e.g. Housing, Community Development Block Grant (CDBG), and Transit Revenues)

In keeping with these limitations, the Proposed Budget includes Decision Packages for a limited number of fee increases. A Public Hearing and report describing proposed fee adjustments to achieve cost recovery is scheduled for June 21, 2016.

General Fund Expenditures

FY 2016-17 General Fund expenditures, prior to the consideration of recommended decision packages, total \$83,875,745 to fund all General fund supported activities. This represents a 2.9% decrease in expenditure levels compared to the midyear FY 2015-16 budget as reflected in the table below:

	<u>2015/16 Midyear General Fund Exp</u>	<u>2016/17 Proposed General Fund Exp</u>	<u>Percentage Change</u>
Personnel	\$52,656,897	\$53,212,036	1.1%
Maintenance and Operations	<u>10,588,777</u>	<u>7,558,082</u>	-28.6%
Subtotal	\$63,245,674	\$60,770,118	-3.9%
Internal Service Fund Allocations	\$23,105,627	\$23,105,627	0.0%
Capital Outlay	<u>\$ 48,940</u>	--	--
Total Expenditures	<u>\$86,400,241</u>	<u>\$83,875,745</u>	-2.9%

The Proposed General Fund expenditures for FY 2016-17 are \$60,770,118, excluding internal service fund allocations and capital outlay. This represents a decrease of nearly \$2.5 million, or 3.9%, when compared to the midyear budget for FY 2015-16. The primary reason for the decrease is attributed to the inclusion of the carryover appropriations in the FY 2015-16 midyear budget. Described below are the major assumptions used in projecting our “base” budget.

- Personnel costs will increase by 1.1% to \$53,212,036. A follow-up Budget Response Report will be provided on June 7th related to potential FY 2016-17 salary/benefit increases for employee groups whose contracts expire June 30, 2016. As referenced earlier, with the release of the proposed FY 2016-17 Budget, we have a companion Budget Response Report which provides information on anticipated PERS increases for both safety and non-safety employees.
- 436 positions are authorized and funded compared to 496 in FY 2007-08.
- Maintenance and operations and capital outlay costs do not increase from midyear amounts unless a Decision Package is recommended by the City Manager for a specific purpose.
- Maintenance and operations expenses have decreased with the inclusion of carryover appropriations in the FY 2015-16 midyear budget.
- Internal service fund allocations were adjusted with the FY 2015-16 midyear budget review and will not be adjusted again until the FY 2016-17 midyear budget review.

- Capital improvement costs are scheduled in the Five-Year Capital Improvement Program.
- The difference between FY 2016-17 General Fund revenues and expenditures before beginning fund balance, transfers in/out and Decision Packages is \$452,845. If all Decision Packages are adopted and the beginning fund balance and transfers in/out are included, the remaining fund balance would be \$468,772.

Mini-Financial Statements

As has been the case for a number of years, we openly communicate the fiscal condition of our various municipal “business units” within the budget by using mini-financial statements. In this way, the Mayor and City Council can make informed policy choices, staff can make informed management decisions, and the public can have an informed understanding of City activities. This budget includes mini-financial statements for the following activities:

Harbor Tidelands	Housing Authority
Harbor Uplands	Seaside Lagoon
Solid Waste	Redondo Beach Performing Arts Center
Wastewater	Harbor Parking Structures
Transit	Farmers’ Market
Vehicle Replacement	Successor Agency
Street Landscaping and Lighting	Housing Successor Agency
Community Development Block Grant	Community Financing Authority
	Public Financing Authority

Budget Development Process

The City Manager is responsible for delivering a proposed budget to the City Council by May 16 of each year. This is done in accordance with the City Charter and the City Council’s Statements of Financial Principles. The City Manager is directly responsible to the City Council under the City Charter to 1) prepare and submit the annual budget to the City Council, 2) advise the City Council on the City’s financial condition and future needs, 3) be responsible for the Budget’s administration after adoption, and 4) prepare and submit a complete report on year-end financial and administrative activities. The City’s fiscal year runs from July 1 to June 30.

Every year the budget development process begins with an assessment of our revenue base, followed by an evaluation of potential changes in that revenue base. Next, the proposed expenditure plan for services and capital projects is prepared by the City’s executive team under the direction of the City Manager. The Budget & Finance and Public Works Commissions also provide their advice and expertise in assisting City staff in the development of the operating budget and CIP. The City’s expenditures are categorized into five areas: Personnel, Maintenance and Operations, Internal Service Fund Allocations, Capital Outlay, and Capital Improvements.

The departments were directed to prepare their proposed budgets starting at the expenditure and service levels adopted by the City Council for FY 2015-16. Adjustments were then made to departmental expenditure budgets in the Personnel category that reflect changes due to labor agreements, contractual obligations, and employee movements within authorized compensation schedules. Expenditures in the departmental Internal Service Fund expenditure category were kept at the FY 2015-16 midyear level to be adjusted again during the FY 2016-17 midyear budget review. The combination of all of the above changes set the anticipated departmental “base” budget for FY 2016-17.

Those departments seeking changes to their base budgets or service levels were required to submit a supplemental request (known as a “Decision Package”) to the City Manager for each change.

The highest priority Decision Packages are recommended for approval by the City Council as reductions and supplements to the departments’ FY 2016-17 base budgets. We have many more departmental needs than we have funding available. The City is primarily a service organization with nearly 63.34% of its General Fund costs attributed to the personnel that provide services to the community.

The following criteria were used in the evaluation and ranking of Decision Packages with a higher priority given to resources needed for core municipal services in the police, fire, paramedic and public works areas.

1. Would the Decision Package support achievement of goals and objectives in the Strategic Plan?
2. Would the Decision Package be needed to comply with mandates or fund unavoidable costs for current basic services?
3. Would the Decision Package be needed to protect the health and safety of the public, employees or environment?
4. Would the Decision Package improve organizational efficiency, economy or effectiveness?
5. Would the Decision Package fill gaps in current services or meet new service needs?
6. Would the Decision Package sustain or improve revenues to the City?
7. Would the Decision Package reduce ongoing General Fund departmental expenditures to align with available City funding resources?

Budget deliberations are about policy priorities, allocating limited resources and making difficult choices. Using the criteria described above and our corporate value of “Fiscal Responsibility”, a total of 48 Decision Packages are recommended.

Decision Packages recommended by the City Manager are listed immediately following this message with a summary table identifying whether the modifications to the budget are of a one-time nature or have recurring costs.

Conclusion

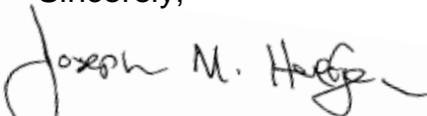
This year we once again made strides towards fulfilling the Mayor and City Council’s intent of bringing ongoing revenues in line with recurring expenses. This is a noteworthy accomplishment, and has been achieved primarily through careful controlling of costs, growth in revenues and recent economic development.

I would like to thank the management team for their untiring efforts at working on common goals and what is in the best interest of the community. It does not go unnoticed or unappreciated. Special thanks is due to key staff members who helped formulate the Proposed FY 2016-17 Budget including Assistant City Manager Mike Witzansky (who also led our negotiations on Marine Avenue Hotels resulting in access to \$2.3 million in additional TOT revenue), all Department Heads and to all departmental staff involved with the budget process. In the Financial Services Department, we are especially grateful to Assistant Financial Services Director Marni Ruhland, Payroll and Finance Manager Lori Yamasaka and Administrative Analyst Jeff Payne for their work on all elements of the budget. Additional thanks are due to members of the Budget and Finance Commission and to the Public Works Commission for their input and assistance in the budget process.

I would also like to recognize the contributions of the City’s employees for providing budgetary solutions that allowed us to meet the economic challenges of the past years, while also maintaining the high levels of service expected by our community. As some of you know, this is the seventh City I have worked for during my career in municipal government. I can honestly say that Redondo Beach employees do their very best to provide an extraordinarily high level of service to the community and we are fortunate to have such a caring and hard-working team of employees.

Finally, to the Mayor and City Councilmembers – both as individuals and as a group, you do not take the responsibility of being good fiscal stewards lightly. Your concern for the well-being of the community and your constructive guidance help validate this document. Your commitment to the community and support for staff enables the team to do their job in the most effective manner possible. Thank you for setting a great example and having confidence our staff team’s ability to do the best for Redondo Beach.

Sincerely,



Joseph M. Hoefgen
City Manager

**City Manager Recommended
FY 2016-17 Decision Packages for City Council Approval**

Decision Packages that would be needed to comply with County-State-Federal mandates or fund unavoidable costs to maintain basic services:

Decision Package #1. Street Landscaping and Lighting Assessment District. The City's Street Landscaping and Lighting Assessment District was a self-funding mechanism to pay for municipal street lights, signals and median landscaping. Changes in State law placed heavy restrictions on the City Council modifying assessments to pay for District costs. The District is today subsidized by \$873,500 from the General Fund. An additional appropriation is required in FY 2016-17 to cover higher costs for the Street Landscaping and Lighting District to prevent a reduction of service. Recommended is a one-time \$122,209 transfer from the General Fund to the Street Landscaping and Lighting Fund.

Decision Package #2. March 7, 2017 Election. Redondo Beach will conduct a General Municipal election in 2017 to elect a Mayor, a City Attorney, three members of the City Council, and three members of the Redondo Beach Unified School District. The City is required to pay for the full costs of the election. Recommended is a one-time General Fund appropriation of \$306,525.

Decision Package #3. Parking Meter Connectivity and Credit Card Transaction Fees. With an increase in the number of credit card payments accepted for the parking meters in the waterfront parking structures and around the Riviera Village, additional funding is needed to pay connectivity and credit card transaction fees. Recommended are ongoing appropriations of \$70,330 to the General Fund, \$6,800 to the Harbor Tidelands Fund, and \$151,900 to the Harbor Uplands Fund.

Decision Package #4. Redondo Beach South Bay Galleria Security Reimbursement Agreement. The City entered into a reimbursement agreement with Forest City to continue patrolling the South Bay Galleria. The agreement is in effect from March 15, 2016 to June 30, 2017 with the possibility of an extension or renegotiation after the term of the contract expires. A \$100,000 appropriation is necessary for the Fiscal Year 2016-17 portion of the current contract. Recommended is a one-time appropriation of \$100,000 to the General Fund.

Decision Package #5. Fire Department Overtime. In light of the past year's salary increases for sworn fire personnel, an adjustment is needed to fully fund overtime costs arising from contractually obligated constant manning in the Paramedic, Suppression and Harbor Patrol operations. Recommended is an ongoing General Fund appropriation of \$46,080 and an ongoing Harbor Tidelands appropriation of \$5,900.

Decision Package #6. Section 8 Housing Assistance Payment (HAP) Funding Adjustment. The Redondo Beach Housing Authority has a reserve account that is held in trust by the Department of Housing and Urban Development (HUD). A one-time \$96,044 use of the HAP reserve account would provide an additional ten to twenty housing vouchers to qualified individuals and families during Fiscal Year 2016-17. Recommended is a \$96,044 one-time increase to estimated revenues and appropriations to the Housing Authority Fund.

Decision Package #7. Community Development Block Grant (CDBG) Funding Adjustment. To reflect the FY 2016-17 HUD funding reduction of 5.1%, proposed is an adjustment to the CDBG estimated revenues and appropriations. The City's housing improvement program, public service agency funding program, and capital improvement program for low and moderate income persons will be impacted by the Federal Government reduction, as will CDBG administration. Recommended is a \$13,649 ongoing reduction to estimated revenues and appropriation to the CDBG Fund.

Decision Package #8. Waterfront and Economic Development Contracts and Professional Services. An appropriation is needed to fund the cost of existing and proposed contracts and professional services relating to the general operation of the pier and harbor area. Examples of these contracts include parking operating services, tenant auditors, marine engineering consulting, and real estate services. Recommended is a one-time appropriation of \$40,000 and an ongoing appropriation of \$153,278 to the Harbor Tidelands Fund and a one-time appropriation of \$40,000 and an ongoing appropriation of \$87,873 to the Harbor Uplands Fund.

Decision Package #9. Citywide Pavement Management Study. The City is required to update its Pavement Management Survey every three years in order to use Proposition C and Measure R funds on City streets. The City uses the results of the survey to prioritize its resurfacing projects and to comply with annual GASB 34 reporting in the Comprehensive Annual Financial Report (CAFR). Recommended is a one-time appropriation of \$60,000 to the Proposition C Fund and a \$140,000 appropriation to the Measure R Fund.

Decision Packages that would be needed to protect the health and safety of the public, employees, or environment:

Decision Package #10. Public Safety New Hire Uniforms and Supplies. An appropriation is needed to cover the cost of outfitting new Firefighters and Police Officers with uniforms, safety gear and small tools and supplies. Recommended is a one-time Fire Department General Fund appropriation of \$84,000 and a one-time Police Department General Fund appropriation of \$10,000.

Decision Package #11. Fire Department Operating Equipment. An additional appropriation is needed for Fire Department equipment, including replacement rain gear, wildland fire radios, fire hose, SCBA (self-contained breathing apparatus) face pieces and voice amplifiers, as well as copies of the 2016 Fire, Building and Residential Code books and National Fire Protection Association updates. Recommended is a one-time General Fund appropriation of \$64,020.

Decision Packages that would improve the organizational efficiency, economy or effectiveness:

Decision Package #12. City Clerk Reorganization. To address a recommendation of the recently completed City Clerk's Office organizational assessment, an additional Administrative Specialist is needed to focus on Public Records Act processing compliance, contract management, insurance compliance, and records management activities. The position will also be available to assist during elections. Recommended is approval of the personnel change and an ongoing appropriation of \$75,000 to the General Fund.

Decision Package #13. Information Technology Equipment Replacement. An appropriation is needed for the software, equipment and hardware components of the City's network infrastructure that have reached their end-of-life or can no longer meet increased demands and provide service levels needed by City staff. Recommended is a one-time appropriation to the Information Technology Fund of \$543,700.

Decision Package #14. Police Department Administrative Services Division Reorganization. To formalize civilian management of the Police Department Administrative Services Division, the creation of a new Administrative Services Manager position to provide oversight of the Jail, Personnel and Training, Property and Evidence, and Emergency Communications Units is needed. Additionally, an Analyst position is needed in the Personnel and Training Unit. These new positions are to be funded by the deauthorization of the Department's two vacant Administrative Analyst positions. The resulting savings to the General Fund is \$3,850. Recommended is approval of the personnel changes and an ongoing reduced appropriation of \$3,850 to the General Fund.

Decision Package #15. Main Library Detection System. An appropriation is needed to replace the Main Library's detection system which helps ensure that no materials leave the library without being checked out. Recommended is a one-time General Fund appropriation of \$13,500.

Decision Package #16. Community Services Department Reorganization. Cost savings will be realized with a reorganization of the staffing and services in the Community Services Department for operation of the City's special events, Community Development Block Grant (CDBG) program and departmental administrative analysis. The reorganization realigns work for these functions through 1) deauthorizing the Senior Administrative Specialist position, 2) deauthorizing the Administrative Analyst position, 3) authorizing a new Community Services Analyst position, and 4) freezing the vacant Recreation and Youth Services Manager position for a one-year period. Recommended is approval of the personnel changes, an ongoing reduced appropriation of \$77,800 to the General Fund, an ongoing reduced appropriation of \$8,600 to the Transit Fund, and a one-time reduced appropriation of \$155,500 to the General Fund.

Decision Package #17. Interdepartmental Transfer of Passport Services. Proposed is a shift of passport processing from the City Clerk's Office to the Community Services Department effective January 1, 2017 in order to enable the City Clerk's Office to focus on core City Clerk functions such as elections, contracts, and records management. Recommended is a transfer of the services and \$25,000 in City Clerk part-time personnel appropriations to the Community Services Department.

Decision Package #18. Interdepartmental Transfer of Fire Plan Review Services. With the retirement of the part-time civilian Fire Department employee performing Fire plan review services, these services are recommended for transfer to the Building Division in the Community Development Department and provided on a contract "fee for service" basis. Recommended is a transfer of \$71,268 in Fire Department Prevention Division personnel appropriations to Community Development Department Building Services Division maintenance and operations appropriations.

Decision Package #19. Code Enforcement Staff Uniforms and Equipment. Currently, Code Enforcement staff has no identifying clothing when conducting field inspections. To lend added authority and ensure staff safety, uniforms for the Code Enforcement staff are needed as well as materials and supplies to support issuance of citations. Recommended is an ongoing appropriation of \$2,250 to the General Fund.

Decision Package #20. Solid Waste Consultant. Needed is an appropriation to hire a consultant to assist staff in exploring the feasibility of extending the Solid Waste Handling Services Agreement with Athens Services and adding new services such as street sweeping as part of the solid waste franchise agreement. Recommended is a one-time appropriation to the Solid Waste Fund of \$75,000.

Decision Packages that would fill gaps in current services or meet new service needs:

Decision Package #21. Authorization for Executive Assistant to the City Prosecutor Position. To avoid penalties, now possible due to a recent law change, for failing to comply with necessary discovery obligations and to adequately handle all evidence required to be disclosed to the defense (including that from the expanded use of Police Department body cameras), proposed is authorization for an Executive Assistant to the City Prosecutor position. The cost of this full-time position (in place of an existing part-time position) will be partially funded by a \$50,000 reduction in maintenance and operations appropriations in the City Attorney's budget. Recommended is approval of the personnel change and an ongoing appropriation of \$60,700 to the General Fund.

Decision Package #22. Quality of Life/Nuisance Abatement Prosecutor. An appropriation is needed to fund for a one-year period a full-time Quality of Life/Nuisance Abatement Prosecutor to assist Code Enforcement in reviewing all pending cases and to advise the Community Development Department on best steps for moving forward with enforcement or otherwise successfully closing active enforcement matters. The temporary assignment would also give assistance to the Police Department with issues regarding the City's homeless population. Recommended is a one-time appropriation to the General Fund of \$175,500.

Decision Package #23. Authorization for Over-Hire of Two Community Services Officer II (Jailer) Positions. Authorization for a one-year over-hire of two Jailer positions is needed to provide adequate staffing levels while employees are unable to work in the jail due to long-term medical restrictions. Recommended is a one-time General Fund appropriation of \$188,250.

Decision Package #24. Authorization for Over-Hire of a Police Services Specialist Position. Authorization for a one-year over-hire of a Police Services Specialist position in the Records Unit is needed to provide adequate staffing levels during the training period for recently hired employees. Recommended is a one-time General Fund appropriation of \$83,000.

Decision Package #25. Authorization for Over-Hire of an Emergency Services Dispatcher Position. Authorization for a one-year over-hire of an Emergency Services Dispatcher position is needed to provide minimum staffing levels and due to a scheduled retirement and while employees are in training, on long-term medical leave, and/or filling an interim position. Recommended is a one-time appropriation of \$50,000 to the Emergency Communications Fund.

Decision Package #26. Public Library Materials and Digital Resources. Additional funding would assist with price increases and increased demand for library materials and would facilitate the introduction of new and expanded digital library resources. Recommended is a one-time appropriation of \$40,000 to the General Fund as restoration of a prior year reduction in the library materials budget.

Decision Package #27. Senior and Family Services Increased Part-Time Hours. Increased programs and rental bookings at the Anderson, Perry and Veterans' Senior Centers require specially trained and experienced part-time personnel to support the activities and events and provide efficient and safe venue operations. Increasing the number of hours worked by two current part-time employees will allow the workload to be adequately distributed among the workforce. Recommended is an ongoing appropriation of \$14,100 offset by additional ongoing revenue of \$14,100 to the General Fund.

Decision Package #28. Redondo Beach Performing Arts Center (RBPAC) Audio Network Distribution System. An appropriation is needed to replace the RBPAC's inoperable audio network distribution system. The total replacement cost is \$48,450, however, \$20,000 is available in the current RBPAC operating budget and facility donation account, and will be used to partially pay for the system. Recommended is a one-time General Fund appropriation of \$28,450.

Decision Package #29. Transit Vehicle Replacement. Two fixed route and three WAVE "Dial-A-Ride" vehicles are scheduled for replacement. Funding is needed to purchase the replacement vehicles. Recommended is a \$600,000 one-time increase to estimated revenues and appropriations to the Intergovernmental Grants Fund and a \$150,000 one-time increase to estimated revenue and appropriations to the Transit Fund.

Decision Package #30. Reinstatement of Senior Code Enforcement Officer Position. An appropriation is needed to fund the incremental cost for a reinstatement of a Senior Code Enforcement Officer position through the reclassification of one existing Code Enforcement Officer position to Senior Code Enforcement Officer for increased oversight of the code enforcement program and complex cases. Recommended is approval of the personnel change and an ongoing appropriation of \$8,030 to the General Fund.

Decision Package #31. Waterfront and Economic Development Department Reorganization. An appropriation is needed to fund the net cost of a Senior Management Analyst position to assist with economic development efforts throughout the City and to support waterfront projects as necessary and the deauthorization of the Harbor Facilities Manager upon the incumbent employee's planned retirement. Recommended is approval of the personnel changes, a one-time appropriation of \$24,030 and an ongoing reduced appropriation of 18,090 to the Harbor Tidelands Fund, and a one-time appropriation of \$24,030 and an ongoing reduced appropriation of \$18,090 to the Harbor Uplands Fund.

Decision Package #32. Vehicle Replacement Purchases. The City schedules and funds vehicle replacements as part of the *Vehicle and Heavy Equipment Replacement Program* on an annual basis. An appropriation is necessary for the scheduled replacement of 20 vehicles used by City employees to carry out their work assignments. Recommended is a one-time appropriation to the Vehicle Replacement Fund of \$1,524,000.

Decision Package #33. Generator Inclusion in the Vehicle and Heavy Equipment Replacement Program. City facilities and infrastructure are supported by 21 stand-by generators. Inclusion of these generators in the Vehicle and Heavy Equipment replacement program will ensure there is sufficient funding to replace them on a scheduled basis at the end of their useful life. A Fiscal Year 2016-17 appropriation is also needed for generators requiring immediate replacement. Recommended is the inclusion of the generators in the Vehicle and Heavy Equipment Replacement Program and one-time appropriations of \$74,780, \$21,430, and \$214,640 to the Wastewater, Vehicle Replacement, and Building Occupancy Funds, respectively.

Decision Package #34. Authorization for Full-Time GIS Technician Position. Over the last several years, internal requests for GIS mapping services has grown. In an ever-increasing digital world, having accurate data layers of the City's infrastructure is extremely important. While these tasks are currently being handled by a part-time (1,500 hours per year) employee, the quality and quantity of information now needed on a regular basis supports the need for a full-time position. Recommended is approval of the personnel change and an ongoing appropriation of \$8,550 to the General Fund, \$7,550 to the Harbor Tidelands Fund, \$7,550 to the Harbor Uplands Fund, and \$36,750 to the Wastewater Fund.

Decision Package #35. Vessel Mooring Maintenance Contract. The 31 vessel moorings installed in the Redondo Beach Harbor require various quarterly, bi-annual and annual maintenance services to remain operational. An appropriation is needed for an outside maintenance contract to perform this work. Recommended is an ongoing appropriation to the Harbor Tidelands Fund of \$100,000.

Decision Package #36. Confirmation of Signature Special Events. The six recommended signature events with waiver of City hard and soft costs are 4th of July 2016 Event; Super Bowl 10K Run/Walk; Lobster Festival; Spring Fest; Riviera Village Summer Festival; and Riviera Village Holiday Stroll. Additionally, there is a capped fee waiver for two additional events: King Harbor Sea Fair and King Harbor Boat Parade. These are the same events the City Council approved for FY 2015-16. This represents \$32,200 in costs to the General Fund, \$16,800 in costs to the Harbor Uplands Fund, and \$4,200 to the Harbor Tidelands Fund. Recommended is the ongoing budgeting of hard and soft costs for only these special events.

Decision Package #37. 4th of July Fireworks Event Funding. The City's annual 4th of July Fireworks Event provides a safe, family oriented activity. The City Council has approved a one-year agreement for the event with a not-to-exceed \$12,000 payment to Pete Moffet Productions. Additionally, the agreement calls for the City to provide necessary staffing for the event at an approximate cost of \$16,000, which is included in the signature special event decision package. Recommended is a one-time appropriation of \$12,000 to the Harbor Tidelands Fund.

Decision Packages that would sustain or improve revenue to the City:

Decision Package #38. Community Development Department Fee Increases. With a steady rise in building industry construction costs, the Community Development Department costs for providing those services has also risen. Therefore, proposed is a 9% increase of all Community Development Department fees which would generate ongoing General Fund revenue of \$253,000. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the Community Development Department fee increases.

Decision Package #39. Redondo Beach Performing Arts Center (RBPAC) Filming Location Fee Structure. Currently the RBPAC filming location fees are negotiated amounts. A revised fee structure with a \$2,500 daily minimum and a \$50,000 daily maximum is proposed in order to provide a more transparent fee structure. No additional revenue is anticipated from the revised fee structure. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the revised RBPAC filming location fee structure.

Decision Package #40. Parks Filming Location Fee Structure. Currently the parks filming location fees are fixed amounts that are not necessarily reflective of actual film production activities and impact. Proposed is a revised fee structure with a \$1,500 daily minimum and a \$10,000 daily maximum for large parks, a \$600 daily minimum and a \$10,000 daily maximum for small parks, a \$400 daily minimum and a \$10,000 daily maximum for playfields, and a \$300 daily minimum and a \$10,000 daily maximum for parkettes. No additional revenue is anticipated from the revised fee structure. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the revised parks filming location fee structure.

Decision Package #41. Waterfront Filming Location Fee Structure. Currently the waterfront filming location fees are negotiated amounts. A revised fee structure with a \$600 daily minimum and a \$50,000 daily maximum is proposed in order to provide a more transparent fee structure. No additional revenue is anticipated from the revised fee structure. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the revised waterfront filming location fee structure.

Decision Package #42. Police Department Standby Service Fee Increases. The Police Department last increased its standby service fees for special events and at filming locations in 2004. Since that time, there have been substantial sworn and non-sworn personnel cost increases. Therefore, to ensure cost recovery for these services, proposed is an increase to the sworn personnel standby service fee from \$106 per hour to \$135 per hour and an increase to the non-sworn personnel standby service fee from \$57 per hour to \$67 per hour. Additionally proposed is a two-hour minimum for these services. The fee increases are anticipated to generate \$9,000 additional General Fund revenue. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the Police Department standby service fee increases.

Decision Package #43. Police Department Third Party Records Search Fee. The Police Department receives 25 to 50 name check requests per day for “any and all record information associated to arrests, incidents, and traffic citations” from private vendors. The private vendors are under contract and compensated by the United States Office of Personnel Management (OPM) Federal Investigative Services Division (FISD). Although the private vendors frequently receive separate reimbursement up to \$15 for each request, they are currently processed at no charge by the Redondo Beach Police Department. Proposed is a new \$15 third party records search fee which is anticipated to generate additional ongoing General Fund revenue of \$100,000. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the new Police Department third party records search fee.

Decision Package #44. Riviera Village Triangle Parking Fee Increases. Proposed is a parking meter rate increase in the Riviera Village Triangle from \$1.00 per hour to \$1.50 per hour to match what is charged throughout the rest of the Riviera Village. An additional \$100,000 in ongoing General Fund revenue is anticipated from the fee increase. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the Riviera Village Triangle parking fee increase.

Decision Package #45. Extension of Riviera Village Parking Meter Hours of Enforcement. Proposed is an extension to the hours of parking meter enforcement from 6:00 pm to 9:00 pm in the Riviera Village, including the Triangle. An additional \$150,000 in ongoing General Fund revenue is anticipated from the additional hours of enforcement. No additional staffing is required for enforcement based on the current deployment of personnel. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the extension of Riviera Village parking meter hours of enforcement.

Decision Package #46. Parking Meter Permit and Riviera Village Employee Permit Fee Increases. Proposed is an increase to the annual parking meter permits from \$110 to \$130 and an increase to the employee parking permits from \$60 to \$75 effective October 1, 2016. An additional \$41,125 in ongoing General Fund revenue is anticipated from the fee increases. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the parking meter permit and Riviera Village employee permit fee increases.

Decision Package #47. Waterfront Parking Structure Fee Increase. Parking fees within the various parking structures at the waterfront are tiered for summer and winter use. In addition, the fees provide for a discount for the first hour of parking, Monday through Friday from 8:00 am to 6:00 pm throughout the year. Proposed is an increase in the first hour rate from \$.50 to \$1.00. An additional \$15,000 in Harbor Tidelands revenue and \$45,000 in Harbor Uplands revenue is anticipated from the fee increase on an ongoing basis. Recommended is direction to hold a public hearing on June 21, 2016 for consideration of the waterfront parking structure fee increase.

Decision Packages that would reduce departmental expenditures to align with available City funding sources:

Decision Package #48. Transfer from CalPERS Reserve Fund. The City Council has established a reserve fund to help the City absorb its rapidly increasing employee pension costs. The CalPERS cost increase from FY 2015-16 to FY 2016-17 is \$1,064,759. These costs are included in the core budget. The balance remaining in the CalPERS Reserve Fund after this transfer would be \$3,977,307. The CalPERS Reserve Fund is intended to absorb only the year-over-year increase in pension costs and it has been the City Council's practice to, when possible, at least replenish the reserve as part of the year-end financial reconciliation. Recommended is a one-time \$650,000 transfer from the CalPERS Reserve Fund to the General Fund. This is the nearly the same amount as the combined total of the Decision Packages with one-time costs listed on the following summary page with an asterisk.

**City Manager Recommended
FY 2016-17 Decision Packages for City Council Approval
Summary**

	<i>General Fund</i>		<i>Other Funds</i>
	<i>One-Time</i>	<i>Ongoing</i>	
1. Street Landscaping and Lighting Assessment District	122,209		(122,209)
2. March 7, 2017 Election	306,525		
3. Parking Meter Connectivity and Credit Card Transaction Fees		70,330	158,700
4. * Redondo Beach South Bay Galleria Security Reimbursement Agreement	100,000		
5. Fire Department Overtime		46,080	5,900
6. Section 8 Housing Assistance Payment (HAP) Funding Adjustment			-
7. Community Development Block Grant (CDBG) Funding Adjustment			-
8. Waterfront and Economic Development Contracts and Professional Services			321,151
9. Citywide Pavement Management Study			200,000
10. * Public Safety New Hire Uniforms and Supplies	94,000		
11. * Fire Department Operating Equipment	64,020		
12. City Clerk Reorganization		75,000	
13. Information Technology Equipment Replacement			543,700
14. Police Department Administrative Services Division Reorganization		(3,850)	
15. * Main Library Detection System	13,500		
16. * Community Services Department Reorganization	(155,500)	(77,800)	(8,600)
17. Interdepartmental Transfer of Passport Services		-	
18. Interdepartmental Transfer of Fire Plan Review Services		-	
19. Code Enforcement Staff Uniforms		2,250	
20. Solid Waste Consultant			75,000
21. Authorization for Executive Assistant to the City Prosecutor		60,700	
22. * Quality of Life/Nuisance Abatement Prosecutor	175,500		
23. * Authorization for Over-Hire of Two Community Services Officer II	188,250		
24. * Authorization for Over-Hire of a Police Services Specialist Position	83,000		
25. Authorization for Over-Hire of an Emergency Services Dispatcher			50,000
26. * Public Library Materials and Digital Resources	40,000		
27. Senior and Family Services Increased Part-Time Hours		-	
28. * Redondo Beach Performing Arts Center (RBPAC) Audio Network Distribution System	28,450		
29. Transit Vehicle Replacement			-
30. Reinstatement of Senior Code Enforcement Officer Position		8,030	
31. Waterfront and Economic Development Department Reorganization			48,060
32. Vehicle Replacement Purchases			1,524,000
33. Generator Inclusion in the Vehicle and Heavy Equipment Replacement Program			310,850
34. Authorization for Full-Time GIS Technician Position		8,550	51,850
35. Vessel Mooring Maintenance Contract			100,000
36. Confirmation of Signature Special Events		-	
37. 4th of July Fireworks Event Funding			12,000
38. Community Development Department Fee Increases		(253,000)	
39. Redondo Beach Performing Arts Center (RBPAC) Filming Location Fee Structure		-	
40. Parks Filming Location Fee Structure		-	
41. Waterfront Filming Location Fee Structure		-	
42. Police Department Standby Service Fee Increases		(9,000)	
43. Police Department Third Party Records Search Fee		(100,000)	
44. Riviera Village Triangle Parking Fee Increases		(100,000)	
45. Extension of Riviera Village Parking Meter Hours of Enforcement		(150,000)	
46. Parking Meter Permit and Riviera Village Employee Permit Fee Increases		(41,125)	
47. Waterfront Parking Structure Fee Increase			(60,000)
	<u>1,059,954</u>	<u>(463,835)</u>	<u>3,210,402</u>
Excess Beginning Fund Balance (After 8.33% "Minimum Contingency Reserve")	(414,891)	-	(28,493,519)
48. Transfer from CalPERS Reserve Fund (leaving 4.0 million CalPERS Reserve balance)	<u>(650,000)</u>	<u>-</u>	<u>650,000</u>
Revenues over Expenditures if All Decision Packages Adopted	(4,937)	(463,835)	(24,633,117)

* Denotes Decision Packages with one-time General Fund costs totaling \$631,220 - the approximate amount of the transfer from the CalPERS reserve.



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July 1, 2016

The Honorable Mayor and Members of the City Council
City of Redondo Beach, California

Subject: Council Actions Amending the Proposed FY16-17 Budget

Prior to formal adoption of the FY16-17 Budget, reallocation adjustments were needed to several funds described below and reflected in Attachment A.

Employee Wage Adjustments A \$1,127,647 appropriation, partially funded by a \$700,000 transfer from the CalPERS Reserve Fund to the General Fund, will help fund employee wage adjustments

King Harbor Yacht Club Boat Parade Fee Waiver A \$1,000 reduced revenue estimate will provide a fee waiver for the King Harbor Yacht Club boat parade

Special Park Needs A \$100,000 appropriation, funded by the close-out of the Edison right-of-way landscaping capital improvement project, will fund special park needs.

The adjusted costs reflected in Attachment A were approved by the City Council at its June 28, 2016 meeting. In addition to the items above, all recommended Decision Packages except #46 were adopted.

Respectfully Submitted,

Joseph M. Hoefgen
City Manager

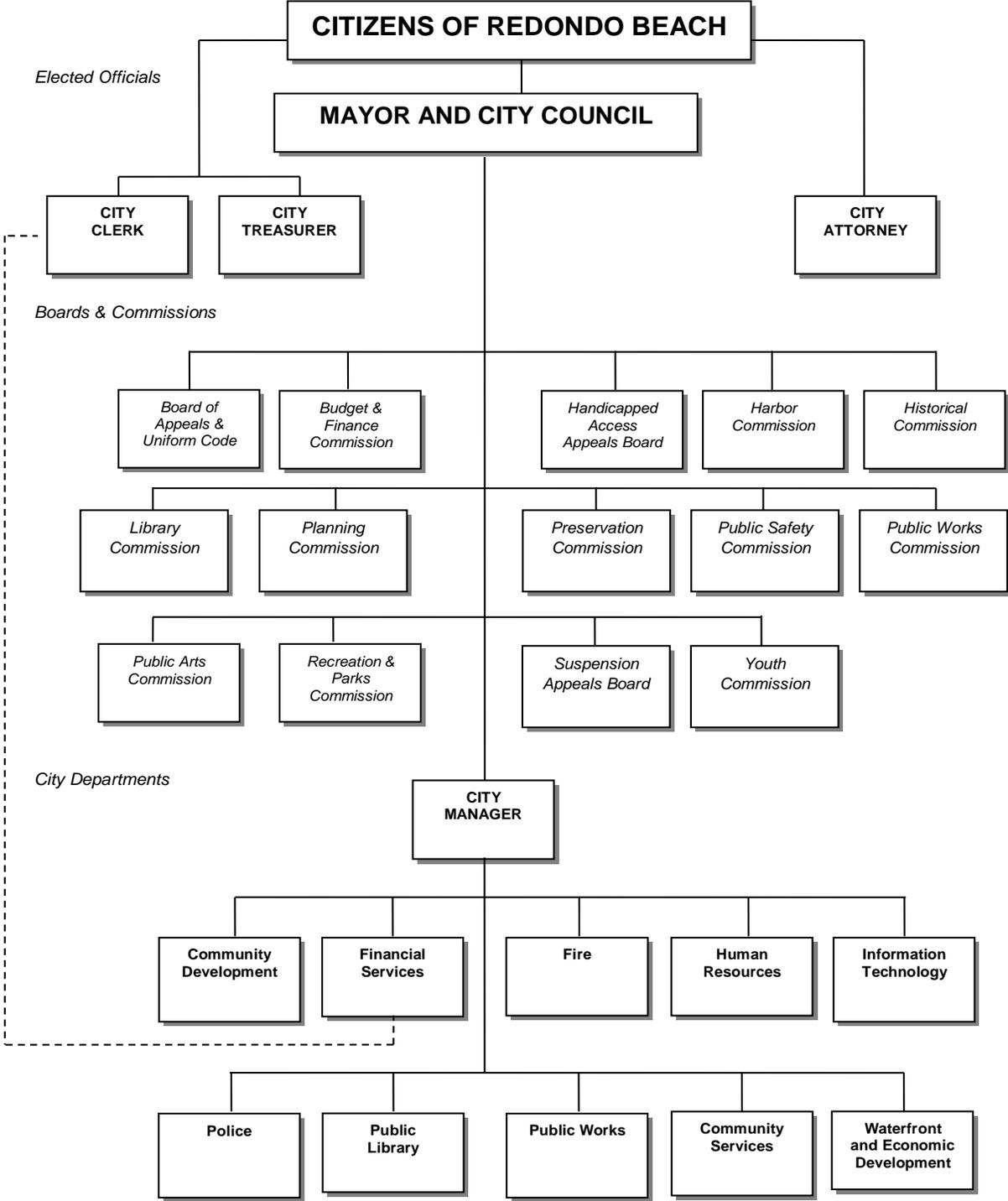
ATTACHMENT A

SUMMARY OF BUDGET AMENDMENTS
BY CATEGORY / BY FUND

	Employee Wage Adjustments	King Harbor Yacht Club Boat Parade Fee Waiver	Special Park Needs	Total
<i><u>Revenues/Transfers In</u></i>				
General Fund	700,000	-	-	700,000
State Gas Tax	9,779	-	-	9,779
Street Landscaping and Lighting	13,477	-	-	13,477
Air Quality Improvement	402	-	-	402
Intergovernmental	1,250	-	-	1,250
Housing Authority	5,716	-	-	5,716
Capital Projects	2,825	-	-	2,825
Harbor Tidelands	57,359	-	-	57,359
Harbor Uplands	40,437	-	-	40,437
Solid Waste	14,073	-	-	14,073
Wastewater	22,760	-	-	22,760
Transit	9,095	-	-	9,095
Self-Insurance Program	3,699	-	-	3,699
Vehicle Replacement	8,885	-	-	8,885
Building Occupancy	19,996	-	-	19,996
Information Technology	18,761	-	-	18,761
Emergency Communications	30,809	-	-	30,809
Total Revenues/Transfers In	959,323	-	-	959,323
<i><u>Expenditures/Transfers Out</u></i>				
General Fund	1,127,647	-	-	1,127,647
State Gas Tax	9,779	-	-	9,779
Street Landscaping and Lighting	13,477	-	-	13,477
Air Quality Improvement	402	-	-	402
Intergovernmental	1,250	-	-	1,250
Housing Authority	5,716	-	-	5,716
CalPERS Reserve	700,000	-	-	700,000
Capital Projects	2,825	-	100,000	102,825
Harbor Tidelands	57,359	1,000	-	58,359
Harbor Uplands	40,437	-	-	40,437
Solid Waste	14,073	-	-	14,073
Wastewater	22,760	-	-	22,760
Transit	9,095	-	-	9,095
Self-Insurance Program	3,699	-	-	3,699
Vehicle Replacement	8,885	-	-	8,885
Building Occupancy	19,996	-	-	19,996
Information Technology	18,761	-	-	18,761
Emergency Communications	30,809	-	-	30,809
Total Expenditures/Transfers Out	2,086,970	1,000	100,000	2,187,970



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**ORGANIZATIONAL CHART
FY 2016-17**

CITY OF REDONDO BEACH PROFILE AND STATISTICS

Redondo Beach is a city in Los Angeles County, California. The population of this beach city was 66,748 at the 2010 census. The City is located in the South Bay region of the greater Los Angeles area and is one of the three beach cities, Redondo Beach, Hermosa Beach and Manhattan Beach. There are five districts, each represented by one Council Member.

The City's primary attraction is its municipal pier, which is claimed to be one of the longest piers in North America. Its nicknames are the "Endless Pier" and "Horseshoe Pier", and it is popular with both tourists and fishermen. The pier's length is possible only because of its unusual shape (it does not go straight out to sea, but goes out diagonally and then returns to shore). The Redondo Beach Pier started as a reinforced concrete structure in 1914, then was replaced in 1928 with a timber pier. In 1988, the pier was severely battered by storms and later that year burned to the waterline. The pier's modern reinforced concrete version was completed in 1996.

The City's territory has an unusual shape because it controls a long block of land dividing the two other beach cities (Manhattan Beach and Hermosa Beach) from the inland city of Torrance. Redondo Beach has taken a leadership role in the area of transportation by establishing the Beach Cities Transit system. The system has expanded due to the collaborative efforts of all the beach cities providing north-south service from Redondo Beach Riviera Village to the LAX City Bus Center, east-west service to Torrance and connecting regionally to the western terminus of the Metro Rail Green Line.

HISTORY

Before 1784, Native Americans occupied the Redondo area. They lived off the sea and used the salt flats located where the AES Corporation power plant is today. This Native American land became Rancho San Pedro in 1784 when the California government made it part of a large land grant to the Juan Jose Dominguez family.

In 1890, the Hotel Redondo opened. The City was becoming "The Place" for tourists. Railroads and steamships brought people by the thousands, not to mention freight loads of oil and lumber. At this time, Redondo was the first port of Los Angeles County. Steamers from the Pacific Steamship Company stopped at Redondo four times a week, at one of its three piers, as part of regular runs between San Francisco and San Diego. The Redondo Railway Company and the Santa Fe Railroad left Los Angeles daily for Redondo at regular intervals. Eventually the City was served by Henry Huntington's Big Red Electric Cars.

On April 18, 1892, Redondo voters adopted cityhood by a vote of 177-10. The first City Hall was built in 1908 at Benita and Emerald Street.

Big time gambling, complete with mobsters and shooting incidents, found its way to Redondo during the Depression. Chip games, bingo parlors, and a casino were run in full view of the law between 1936 and 1940. For a fare of 25 cents, a water-taxi would transport a visitor to the gambling ship Rex which operated three miles off shore.

Redondo's population boomed in the '50s and '60s. In 1890, the population was 668; in 1940 it was 13,092; and in 1965 it was 54,772. Today, Redondo citizens number a little over 68,000. Still known as a tourist and resort town, Redondo can boast of piers with fishing and amusements, a Saltwater Lagoon reminiscent of the old plunge, many fine food restaurants and hotels, and a beautiful harbor. But Redondo today is not all fun and games. Some of the best and most innovative schools in the State are located in Redondo. Small and large businesses flourish, and City services are on a par with or exceed those of any other South Bay city.

LIFESTYLE

Redondo Beach is the focus of many who want to be in the sun and near the ocean. Although an affluent and vibrant community in its own right, much of the Redondo Beach lifestyle is a blend of its neighborhoods, activities and people of the three beach cities of Southern California's South Bay. Like its sister cities of Hermosa Beach and Manhattan Beach, Redondo's key lifestyle draw is the vast beach that links these three cities.

BEACH LIFESTYLE

Evidence of the Southern California beach lifestyle abounds: athletic, tanned people enjoying the nearly 300 unbroken days a year of sunshine lounging on the beach, eating in the restaurants, shopping at the mall or playing in the parks.

A wide sand beach starts below the bluffs of Palos Verdes in the south and carries north to the Redondo Pier. A paved path, called The Strand runs from South Redondo north to Santa Monica. A typical day on this path will see thousands of people on foot, bicycle, skateboard, rollerblade, wheelchair and stroller enjoying the sun and surf. The continuous path is broken only by the massive Redondo Beach King Harbor Marina and Pier complex, where it veers away from water and onto dedicated lanes of surface streets for about a mile before again turning to the ocean in Hermosa Beach. Continuing north from Manhattan Beach, this path stretches well into Marina Del Rey and beyond with few breaks.

Surfing is a key element of the South Bay lifestyle year-round; it is common to see locals catching waves on both Christmas and New Year's Day. Powerful winter storms in the Pacific ocean can turn typically placid and rolling South Bay waves into large and occasionally dangerous monsters...a natural draw for the local surfing population. Local wave heights in December 2005 were some of the largest on record and, in some instances, were reported to top 15 to 20 feet.

Beach volleyball is another important aspect of Redondo Beach's lifestyle. The wide and flat sand beaches provide the perfect venue for the sport and permanent poles and nets are placed and maintained by the City year-round. Professional tournaments managed by the Association of Volleyball Professionals (AVP) take place in neighboring Hermosa and Manhattan Beach. Redondo Beach is home to Gold Medalist Kerri Walsh and AVP Pro Casey Jennings.

Currently Redondo Beach is growing in popularity to filming production. The Pirates of the Caribbean 3 production chose Redondo Beach to shoot many scenes. In 2006 "Medium" crews were shooting at a local coffee shop. Fox's "The OC" filmed at Redondo Union High School and local parks. Rob Schneider's "The Hot Chick" (2002) has a memorable scene when Rob falls down a long row of benches at Redondo High's football field.

NEIGHBORHOODS

Redondo Beach is often divided into two logical North/South areas with 190th Street as its boundary line. South Redondo plays host to the pier and marina/harbor complex; life on the ocean side of Pacific Coast Highway (PCH) can be frenetic with restaurants and boating activities keeping people active and engaged at all times. Inland of PCH is largely residential.

Bordering North/South Redondo at the Marina is a massive power plant which has been the source of substantial political debate in the City over the last decade, largely centered over what to do with the land once the plant becomes inactive over the next 25 years. This power plant sports a 586ft. x 95ft. whale mural by world-famous artist Wyland titled "Gray Whale Migration".

North Redondo begins north of 190th Street. As a result of Redondo Beach's geography, North Redondo is primarily an inland experience as the beachfronts form most of Hermosa Beach and part of Manhattan Beach. While primarily residential, North Redondo contains some of the City's major industry and commercial space, including the inland aerospace and engineering firms that are part of Southern California's long space legacy. It is also home to the South Bay Galleria shopping center and a revitalized Artesia Boulevard. North Redondo is the home of the Redondo Beach Performing Arts Center, one of the South Bay's premier cultural facilities, and home to the Civic Light Opera of the South Bay Cities. North Redondo is home to nearly two-thirds of the children in Redondo Beach.

Many original homes still stand in Redondo Beach neighborhoods, but these small arts and crafts style homes are quickly being bought, demolished and rebuilt to match the tastes of the modern, more affluent buyer that makes South Bay their home. Zoning allows properties within two to three blocks of the beach to be developed as large two to three-unit luxury townhomes; inland areas are more likely to have single-family homes. There is a City-wide height limit of 32 ft. for new homes; unlike Manhattan Beach, Redondo allows rooftop living spaces and decks.

OTHER ACTIVITIES

A revitalized downtown area affectionately termed "Riviera Village" (named after the Hollywood Riviera, the area it is located in) provides locals an opportunity to eat, shop and commune in a quiet atmosphere. Since 2004 several new or newly renovated restaurants have made a positive impact on local options for an on-the-town experience. Downtown also supports a number of independent boutiques and shops specializing in clothing and fashion, as well as at least three wine-tasting galleries. This downtown area is in South Redondo, west of PCH between Avenue I and Palos Verde Blvd.

The marina, harbor and pier complexes are large, planned centers of activity that host restaurants, bars, smaller shops and an arcade. The pier is a common spot for anglers to cast for a local catch; many residents of inland Los Angeles drive to Redondo Beach to take advantage of the long and unique shape of this pier. The City continues to consider options for this area.

COST OF LIVING

According to HdL Coren & Cone reporting from *L. A. County DataQuick Property Data* public data median real estate prices increased from \$337,500 to \$750,000 between 2000 and 2014. However, they reported the medium price dropped to \$616,000 by 2011. Properties within short walking distance of the ocean routinely sold for well over \$1 million. Those with direct, unhindered views routinely were asking in excess of \$2 million.

GEOGRAPHY

According to the United States Census Bureau, the City has a total area of 6.35 mi² (16.08 km²), 6.198 mi² (16.054 km²) of it is land and 0.01 mi² (0.026 km²) of it is water.

DEMOGRAPHICS

As of the census of 2010, there were 66,748 people, 29,011 households, and 16,229 families residing in the City. The population density for the land area was 10,751.1/mi² (compared to only 239.1/mi² in all of California). The racial makeup of the City was 74.6% White, 2.8% African American, 0.4% Native American, 12.0% Asian, 0.3% Pacific Islander, 4.1% from other races, and 5.8% from two or more races. Hispanic or Latino of any race were 15.2% of the population.

Of the 29,011 households, 27.0% had children under the age of 18 living with them, 43.1% were married couples living together, 8.7% had a female householder with no husband present, and 44.1% were non-families, 31.9% of all households were made up of individuals and 7.4% had someone living alone who was 65 years of age or older. The average household size was 2.29 and the average family size was 2.94.

In the City, the population was spread out with 19.3% under the age of 18, 6.3% from 18 to 24, 34.7% from 25 to 44, 29.3% from 45 to 64, and 10.5% who were 65 years of age or older. The median age was 39.3 years. For every 100 females there were 99.1 males. For every 100 females age 18 and over, there were 97.2 females.

The median income for a household (in years 2006-2010) in the City was \$91,737, and the per capita money income in past 12 months in 2010 dollars (in years 2006-2010) \$50,291. About 5.5% of families (with 13.7% of Californians) are below the poverty level.

EDUCATION

Redondo Beach is served by the Redondo Beach Unified School District. Redondo Beach's primary high school is currently the Redondo Union High School. Aviation High School was active from 1957-1982.

ECONOMIC OUTLOOK

California Economy: For three consecutive years California has exceeded the national rate in job creation. Its economy has been estimated to have grown faster (3.9% vs 2.4% in 2015) and to have accounted for 13% of the U.S. gross domestic product, the largest of any state. Furthermore, the GDP is expected to grow by 3.1% in 2016, still outpacing the nation as a whole, estimated at 2.5%.

In 2015 California's unemployment rate averaged 6.2%, the lowest in the last eight years. Nonfarm employment was up 3% or 468,900 wage and salary jobs. The five largest metro areas accounted for 60% of this growth, with Los Angeles adding 94,700, the most of any metro area, with a growth rate of 2.2%. Almost every industry sector has added jobs with the exception of nondurable goods manufacturing which was down 1.2% and natural resources down 6.2%. The largest gains were in professional, scientific and technical services, leisure and hospitality, healthcare and social assistance, administrative, support and waste services and construction accounting 65% of total job gain.

Redondo Beach Economy: The same elements that affect the State will impact Redondo Beach, generally increasing revenue for the City. Because of the stability of the housing market in the beach area and the benefit from a 7.8% overall county-wide medium price increase coupled with a 6.2% housing sales increase for 2015, property tax, which depends on property values, will continue to increase. The increase in personal income paired with higher employment will push up consumer spending with a resulting increase in sales tax. As with the State in general, tourism is expected to increase slightly, especially in the international arena. Coupled with Redondo Beach's hotel construction, there should be a resultant increase in transient occupancy tax (TOT) revenue to the City.

TRIVIA

- Redondo Beach is the destination of the road-tripping family in the 2006 movie Little Miss Sunshine.
- The popular television show The O.C. used the beach and pier when shooting on location.
- Disney's "Even Stevens" used to film its mall episodes at Redondo Beach's South Bay Galleria. They also used Aviation's track field for its outside gym scenes.
- Redondo Beach is the birthplace of Eric Norris - race car driver
- Redondo Beach is mentioned in the song "Surfin' USA" by The Beach Boys.
- Redondo Beach is home of the fictional Bird of Paradise Motel in the film The Two Jakes.
- Redondo Beach is the birthplace of Jack Black (actor).
- Three seasons of the television series Riptide were filmed in King Harbor.
- The AES Power Plant was the filming location of Brittany Spears' music video "Crazy", as well as the hit FOX action drama 24, starring Kiefer Sutherland. Also the first "Batman" movie was filmed at the same location.
- Chuck Norris opened a Martial Arts studio in Redondo Beach before his career in acting.
- Redondo Beach is the subject of a particularly memorable Patti Smith song, covered by Morrissey in 2004 and released as a single in 2005.
- The well-known hardcore punk band Black Flag is from Redondo Beach.
- The well-known contemporary artist Allan McCollum grew up in Redondo Beach.
- Actresses Traci Lords and Demi Moore attended Redondo Union High School.
- Pirates of the Caribbean: At Worlds End with Johnny Depp was filmed on the coast of Redondo Beach.

http://www.redondo.org/in_the_city/history/default.asp

http://en.wikipedia.org/wiki/Redondo_Beach,_California

<http://laedc.org/wp-content/uploads/2016/02/LAEDC-2016-2017-February-Forecast.pdf>

QUICK STATISTICS

Date of Incorporation	April 29, 1892	
Adoption of City Charter	January 4, 1949	
Form of Government	Council/Manager	
Population:		
2010 Census	66,748	
2016 California Dept. of Finance Estimate	69,494	
Area	6.35	square miles
Miles of Streets	127	
Miles of Sanitary Sewers	110	
Number of Street Lights	1,892	city-owned
Number of Street Traffic Controllers	55	signalized intersections
Police Protection	1	station
	1	sub-station
	94	sworn employees
	60	non-sworn employees
Fire Protection	3	stations
	63	sworn
	2	non-sworn
Cultural and Leisure:		
Number of Parks	15	(91.9 acres)
Number of Parkettes	17	(3.4 acres)
Number of Boat Slips	1,509	
Total Harbor Water Area (Exclusive of the Pier)	107	acres
Total Harbor Land Area	52.5	acres
Number of Libraries	2	
Number of Community Centers	5	
Number of Schools (Separate Entity)	12	
Employees	439	full-time, permanent

PRINCIPAL EMPLOYERS

<u>Employer</u>	<u>Type of Business</u>	<u>Employees</u>	<u>Percentage of Total City Employment</u>
Northrup Grumman (TRW)	Aerospace	4,591	14.30%
Redondo Beach Unified School District	Education	884	2.75%
City of Redondo Beach	Municipaity	436	1.36%
Crowne Plaza Redondo Beach	Hotel	339	1.06%
Cheesecake Factory	Restaurant	261	0.81%
United States Post Office	Postal Service	260	0.81%
Target Store	Department Store	217	0.68%
D H L Global Forwarding	Shipping	209	0.65%
Macy's	Department Store	203	0.63%
Verizon	Telecommunication	164	0.51%
Total		32,107	23.56%

REDONDO BEACH PARK AND OPEN SPACE INVENTORY *

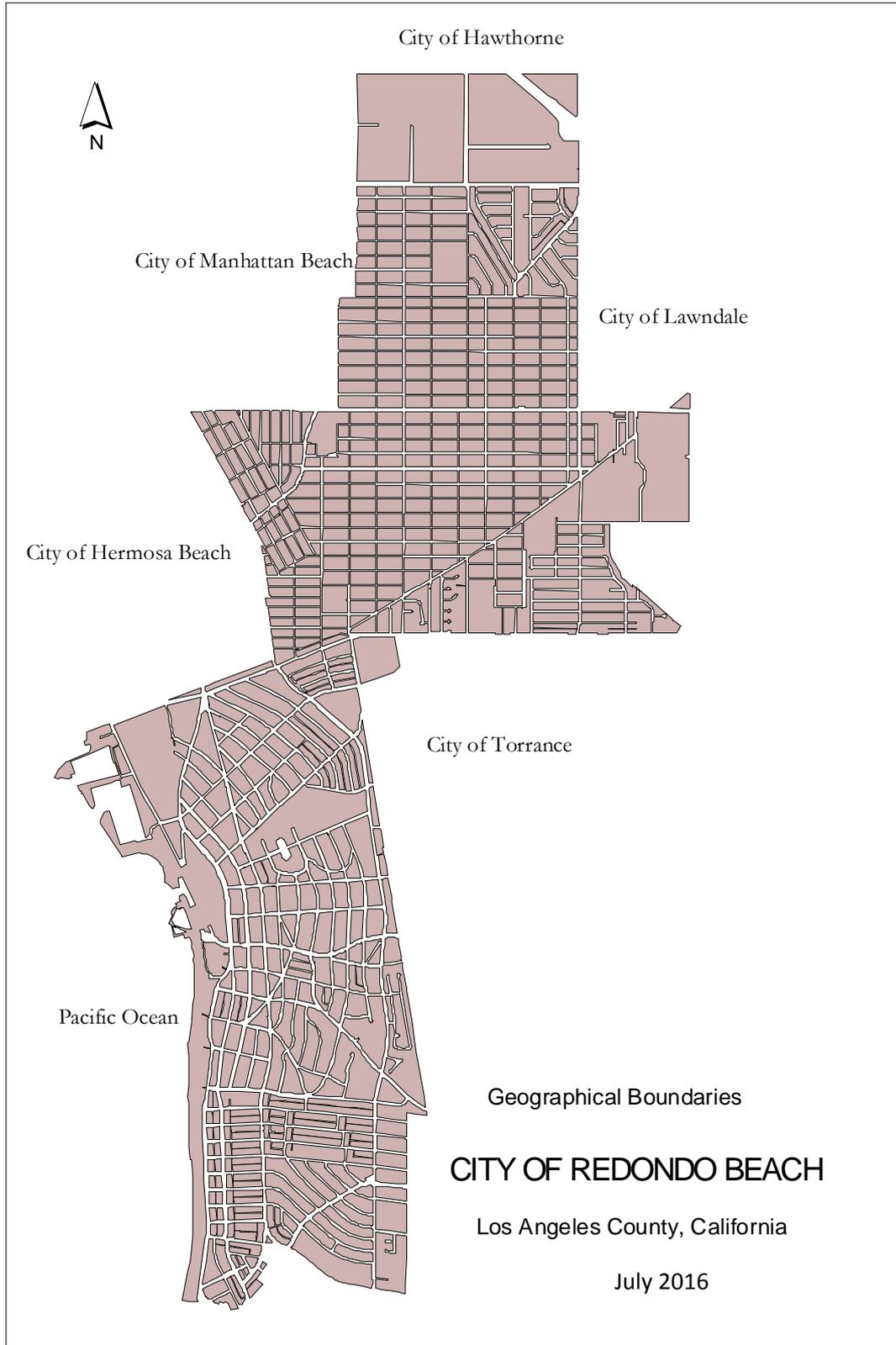
Park/Open Space	Acreage	Amenities
Alta Vista Park	10.15	Community Center, Tennis Courts, Racquetball Courts, Playfields, Play Equipment
Anderson Park	6.00	Tennis Courts, Play Equipment, Benches, Basketball Court, Open Air Shelter
Andrews Park	1.61	Playfield, Play Equipment, Benches
Aviation Park	14.28	Aviation Gym', Play Equipment, Field House, Artificial Turf Multi- Use Field, 5 Lane Mile Track, Performing Arts Center
Beverly Parkette	.16.00	Play Equipment, Benches
Bike Path, North Redondo	.90	Edison Right of Way (ROW)
Czuleger Park	3.27	Rotunda, Benches, Pathway to International Boardwalk and Pier
Dale Page Park	1.17	Edison Right of Way (ROW); Basketball Courts, Handball Courts, Play Equipment, Picnic Area
Dominguez Park	23.75	Off-Leash Dog Park, Play Fields, Benches, Play Equipment, Historical Museum, Morrell House, Rose Garden
Ensenada Parkette	.17	Benches, Grass,
Flagler & Ripley Parkette	.34	Green Belt
Ford Parkette	.12	Play Equipment, Benches
Franklin Park	3.62	Play Equipment, Benches, Basketball Court
Fulton Park	1.25	Play Field
General Eaton A Parkette	.17	Benches, Play Equipment
General Eaton B Parkette	.34	Basketball, Volleyball
Greene Parkette	.34	Green Belt
Gregg Parkette	.34	Basketball, Play Equipment
Harbor Drive Welcome, Parkette	.10	(Lot 13), Benches
Hopkins Wilderness Park	11.00	Administrative Offices, Programmable Classrooms, BBQ Equipment, Picnic Areas, Natural Habitat
Huntington Parkette	.17	Play Equipment, Benches
LaPaz Parkette	.17	Play Equipment, Benches
Lilenthal Park	1.52	Play Equipment
Massenia Parkette	.14	Play Equipment, Benches
Mathews, Parkette	.07	Benches, Play Equipment, Turf
McNeill / Jayccee Parkette	.11	Benches
Moonstone Park (Mole B)	1.64	Outrigger Vessel Storage & Launch
Perry Park	4.13	Teen Center, Community Center, Center, Scout Houses, Play field, Basketball Courts, Batting Cages, Play Equipment, Benches
Perry Allison Playfield	.62	Play Field
Riviera Parkette	.32	Benches, Turf, Trees
Seaside Lagoon	4.00	Salt Water Lagoon, Play Equipment, Benches, BBQ Equipment, Lanai Shelter, Administrative Offices
Sneary Parkette	.15	Play Equipment, Turf
Townsend Parkette	.17	Play Equipment, Turf

REDONDO BEACH PARK AND OPEN SPACE INVENTORY *

Park/Open Space	Acreage	Amenities
Veterans Park	7. 47	Play Equipment, Community Center, Veterans Memorial, Historic Library, Benches
Vincent Park	1. 08	Play Equipment
Los Angeles County Beach	36. 20	
Southern California Edison Right of Way	17. 20	
Pier and Pier Plaza	8. 50	

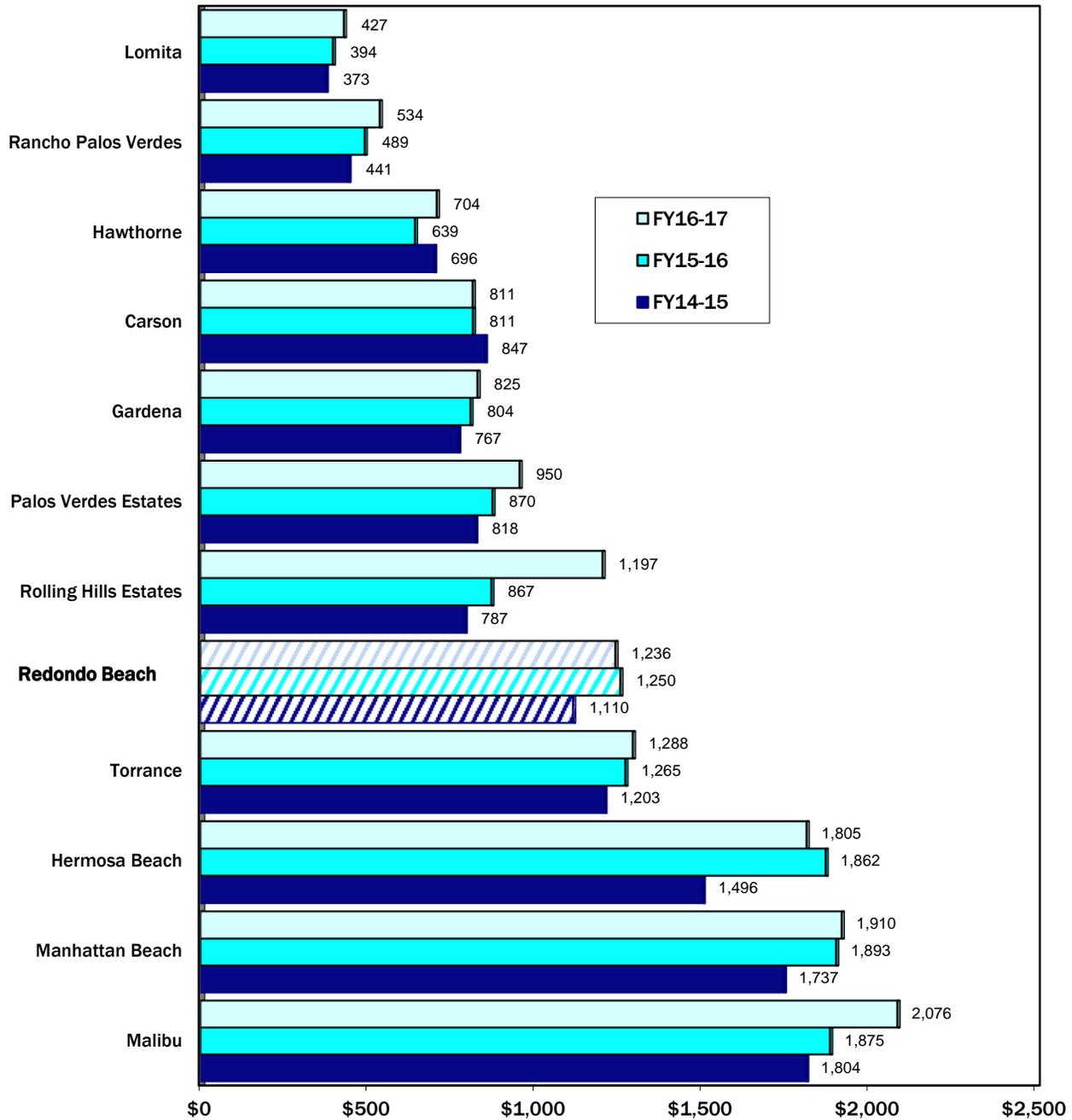
*Agenda Packet 2016-03-15 City Council Report _ N 2 - PARKS OPEN SPACE INVENTORY

GEOGRAPHICAL BOUNDARIES



GENERAL FUND PER CAPITA EXPENDITURES

Fiscal Years 2014-15 to 2016-17



The information above is provided to show how the City of Redondo Beach's adopted General Fund per capita expenditures compare with those of its neighboring cities, based on Fiscal Years 2014-15 to Fiscal Year 2016-17.

General Fund expenditures were divided by the city's population.
 Source: California State Department of Finance Demographic Research Unit
<http://www.dof.ca.gov/html/demograp/reportspapers/estimates/e4/e4-01-06/histe-4.asp>

COMPENSATION AND BENEFITS

COMPENSATION:

The Mayor and City Council believe that employees are the City's most valuable asset. Competitive, yet sustainable, market based salary and benefit levels are tied to the City's ability to pay.

The employees of the City of Redondo Beach are included in the following employee groups:

- Management and Confidential Employees of the City of Redondo Beach
- Redondo Beach City Employees Association
- Redondo Beach Firefighters Association
- Redondo Beach Police Officers Association
- Redondo Beach Professional & Supervisory Association
- California Teamsters Public Professional and Medical Employees, Union Local 911

BENEFITS:

- Medical, Dental, Vision, Life and Psychological Insurance*
- Tier 1 Retirements Plans* (for those hired on or before June 25, 2012)
 - 2% @ 55 for Miscellaneous
 - 3% @ 55 for Fire
 - 3% @ 50 for Police
- Tier 2 Retirement Plans* (for those hired on or after June 26, 2012 and classic members of the CalPERS system)
 - 2% @ 60 for Miscellaneous
 - 3% @ 55 for Fire and Police
- Tier 3 Retirement Plans* (for those hired on or after January 1, 2013 and new to the CalPERS system)
 - 2% @ 62 for Miscellaneous
 - 2.7% @ 57 for Fire and Police
- Deferred Compensation*
- Vacations and Holidays
- Administrative Leave*
- Professional Development Reimbursement*
- Longevity Pay*
- Special Merit Pay*

* Benefit and employee contributions vary depending on the MOU/Pay Plan for the employee group.

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<u>Mayor and City Council</u>					
Mayor	1.0	1.0	1.0	1.0	1.0
Council Member	5.0	5.0	5.0	5.0	5.0
Executive Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Total	7.0	7.0	7.0	7.0	7.0
<u>City Clerk</u>					
City Clerk	1.0	1.0	1.0	1.0	1.0
Chief Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Records Management Supervisor	-	1.0	1.0	1.0	1.0
Records Management Coordinator	1.0	-	-	-	-
Administrative Specialist	-	-	1.0	1.0	2.0
Office Specialist I	1.0	-	-	-	-
Total	4.0	3.0	4.0	4.0	5.0
<u>City Treasurer</u>					
City Treasurer	1.0	1.0	1.0	1.0	1.0
Chief Deputy City Treasurer	1.0	-	1.0	1.0	1.0
Total	2.0	1.0	2.0	2.0	2.0
<u>City Attorney</u>					
City Attorney	1.0	1.0	1.0	1.0	1.0
Assistant City Attorney	2.0	2.0	2.0	2.0	2.0
Assistant City Attorney/Prosecutor	1.0	1.0	1.0	1.0	1.0
Senior Deputy City Attorney	1.0	1.0	1.0	1.0	1.0
Deputy City Attorney	2.0	2.0	2.0	2.0	2.0
Executive Assistant to the City Prosecutor	-	-	-	-	1.0
Law Office Manager	1.0	1.0	1.0	1.0	1.0
Legal Secretary	1.0	1.0	1.0	1.0	1.0
Total	9.0	9.0	9.0	9.0	10.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<u>City Manager</u>					
City Manager	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	-	-	-	-
Senior Management Analyst	-	1.0	-	-	-
Total	3.0	3.0	2.0	2.0	2.0
<u>Information Technology</u>					
Information Technology Director	1.0	1.0	1.0	1.0	1.0
Information Technology Operations Supervisor	1.0	1.0	1.0	1.0	1.0
Information Systems Specialist	1.0	1.0	1.0	1.0	1.0
Information Technology Analyst	-	-	1.0	1.0	1.0
Computer Support Specialist	1.0	1.0	1.0	1.0	1.0
Information Technology Technician	2.0	2.0	2.0	2.0	2.0
Total	6.0	6.0	7.0	7.0	7.0
<u>Human Resources</u>					
Human Resources Director	1.0	1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0
Senior Human Resources Analyst	1.0	-	-	-	-
Human Resources Analyst	-	1.0	1.0	1.0	1.0
Human Resources Technician	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	5.0	5.0	5.0	5.0	5.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<u>Financial Services</u>					
Finance Director	1.0	1.0	1.0	1.0	1.0
Assistant Financial Services Director	1.0	1.0	1.0	1.0	1.0
Budget, Revenue and Payroll Manager	1.0	1.0	-	-	-
Payroll and Finance Manager			1.0	1.0	1.0
Grants Financial Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Accountant	2.0	2.0	2.0	2.0	2.0
Payroll Technician	1.0	1.0	1.0	1.0	1.0
Accounting Technician	2.0	3.0	3.0	3.0	3.0
License and Collections Clerk	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	1.0	1.0	1.0	1.0	1.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	14.0	15.0	15.0	15.0	15.0
<u>Police</u>					
Chief of Police	1.0	1.0	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0	2.0	2.0
Police Lieutenant	5.0	4.0	4.0	6.0	6.0
Police Sergeant	15.0	15.0	15.0	15.0	15.0
Police Officer	73.0	74.0	71.0	72.0	72.0
Support Services Manager	-	1.0	1.0	-	-
Administrative Services Manager	-	-	-	-	1.0
Public Safety Communications Manager	1.0	-	-	-	-
Police Records Manager	1.0	1.0	1.0	1.0	1.0
Crime Analyst	-	-	1.0	1.0	1.0
Administrative Analyst	3.0	4.0	3.0	3.0	1.0
Communications Supervisor	4.0	4.0	4.0	4.0	4.0
Municipal Services Supervisor	-	1.0	1.0	-	-
Municipal Enforcement Supervisor	1.0	-	-	-	-
Analyst	-	-	-	-	1.0
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Police Identification Technician	1.0	1.0	1.0	1.0	1.0
Community Services Officer III	3.0	3.0	3.0	3.0	3.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<u>Police (cont.)</u>					
Emergency Services Dispatcher	12.0	12.0	12.0	12.0	12.0
Lead Police Services Specialist	2.0	2.0	2.0	2.0	2.0
Community Services Officer II	9.0	9.0	9.0	9.0	9.0
Administrative Coordinator	2.0	1.0	1.0	1.0	1.0
Parking Meter Technician	1.0	1.0	1.0	1.0	1.0
Administrative Specialist	2.0	3.0	3.0	3.0	3.0
Police Services Specialist	7.0	7.0	7.0	7.0	7.0
Traffic Senior Clerk	1.0	1.0	1.0	1.0	1.0
Municipal Services Officer	7.0	7.0	7.0	7.0	7.0
Office Specialist III	1.0	1.0	1.0	1.0	1.0
Total	155.0	156.0	153.0	154.0	154.0
<u>Fire</u>					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Fire Division Chief	3.0	3.0	3.0	3.0	3.0
Fire Captain	13.0	13.0	13.0	13.0	13.0
Fire Engineer	12.0	12.0	12.0	12.0	12.0
Firefighter/Paramedic	19.0	19.0	21.0	21.0	21.0
Deputy Harbor Master/Boat Captain	-	-	3.0	3.0	3.0
Harbor Patrol Sgt/Deputy Harb Master	3.0	3.0	-	-	-
Harbor Patrol Officer	-	-	3.0	3.0	3.0
Harbor Patrol Officer/FF/Eng/PM	3.0	3.0	-	-	-
Firefighter	6.0	6.0	6.0	6.0	6.0
Hazardous Materials Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Total	63.0	63.0	65.0	65.0	65.0
<u>Public Library</u>					
Library Director	1.0	1.0	1.0	1.0	1.0
Senior Librarian	1.0	1.0	1.0	1.0	1.0
Librarian	2.0	2.0	2.0	2.0	2.0
Library Circulation Supervisor	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Library Technician	1.0	1.0	1.0	1.0	1.0
Library Clerk	6.0	6.0	6.0	6.0	6.0
Total	13.0	13.0	13.0	13.0	13.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<u>Community Services</u>					
Community Services Director	-	1.0	1.0	1.0	1.0
Director of Rec, Transit & Comm Svcs	1.0	-	-	-	-
Recreation and Youth Services Manager	1.0	1.0	1.0	1.0	1.0
Cultural Arts Manager	-	1.0	1.0	1.0	1.0
Transit Operations and Transit Facilities Manager	1.0	1.0	1.0	1.0	1.0
Recreation Facilities Manager	1.0	-	-	-	-
Housing Supervisor	1.0	1.0	1.0	1.0	1.0
Technical Theater Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Supervisor	3.0	2.0	2.0	2.0	2.0
Senior Management Analyst	-	-	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	-
Community Services Analyst	-	-	-	-	1.0
Analyst	1.0	1.0	1.0	1.0	1.0
Housing Specialist	2.0	2.0	2.0	2.0	2.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	-
Recreation Coordinator	3.0	3.0	3.0	3.0	3.0
Office Specialist III	2.0	2.0	2.0	2.0	2.0
Account Clerk	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I	1.0	1.0	1.0	1.0	1.0
Total	21.0	20.0	21.0	21.0	20.0
<u>Community Development</u>					
Community Development Director	1.0	1.0	1.0	1.0	1.0
Chief Building Official	1.0	1.0	1.0	1.0	1.0
Planning Manager	-	-	1.0	1.0	1.0
Senior Plan Check Engineer	1.0	1.0	1.0	1.0	1.0
Plan Check Engineer	1.0	1.0	1.0	1.0	1.0
Senior Planner	-	-	-	1.0	1.0
Associate Planner	1.0	1.0	1.0	1.0	1.0
Assistant Planner	2.0	2.0	2.0	1.0	1.0
Plans Examiner	1.0	1.0	1.0	1.0	1.0
Senior Building Inspector	2.0	2.0	3.0	3.0	3.0
Senior Code Enforcement Officer	-	-	-	-	1.0
Code Enforcement Officer	2.0	2.0	2.0	2.0	1.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<u>Community Development (cont.)</u>					
Planning Analyst	-	-	1.0	1.0	1.0
Planning Technician	1.0	1.0	-	-	-
Building and Engineering Technician	2.0	2.0	2.0	2.0	2.0
Total	15.0	15.0	17.0	17.0	17.0
<u>Waterfront and Economic Development</u>					
Waterfront and Economic Development Director	1.0	1.0	1.0	1.0	1.0
Support Services Manager	-	-	-	1.0	1.0
Harbor Facilities Manager	1.0	1.0	1.0	1.0	1.0
Senior Management Analyst	-	-	-	-	1.0
Senior Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Total	3.0	3.0	3.0	4.0	5.0
<u>Public Works</u>					
Public Works Director	1.0	1.0	1.0	1.0	1.0
Deputy Public Works Director	1.0	1.0	1.0	1.0	1.0
City Engineer	1.0	1.0	1.0	1.0	1.0
Principal Civil Engineer	1.0	1.0	1.0	1.0	1.0
Capital Projects Program Manager	1.0	1.0	1.0	1.0	1.0
Civil Engineer	2.0	2.0	2.0	2.0	2.0
Transportation Engineer	1.0	1.0	1.0	1.0	1.0
Associate Civil Engineer	4.0	4.0	4.0	4.0	4.0
Public Works Manager-Streets/Sewer	1.0	1.0	1.0	1.0	1.0
Public Works Manager-Bldg Facilities/Harbor	1.0	1.0	1.0	1.0	1.0
Public Works Manager-Pks/Urb Forest	1.0	1.0	1.0	1.0	1.0
Assistant Civil Engineer	2.0	2.0	2.0	2.0	2.0
Senior Management Analyst	2.0	2.0	2.0	2.0	2.0
Public Works Maintenance Supervisor	4.0	4.0	4.0	4.0	4.0
Analyst	1.0	1.0	1.0	1.0	1.0
Public Works Inspector	1.0	1.0	1.0	1.0	1.0
GIS Technician	-	-	-	-	1.0
Electrician Leadworker	1.0	1.0	1.0	1.0	1.0
Electrician	2.0	2.0	2.0	2.0	2.0

PERSONNEL SUMMARY BY DEPARTMENT

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
<i>Public Works (cont.)</i>					
Building and Engineering Technician	1.0	1.0	1.0	1.0	1.0
Building Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Park Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Pier Maintenance Leadworker	1.0	1.0	1.0	1.0	1.0
Public Services Leadworker	7.0	7.0	7.0	7.0	7.0
Senior Mechanic	2.0	2.0	2.0	2.0	2.0
Irrigation Technician	1.0	1.0	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0	1.0	1.0
Pump Station Operator	5.0	5.0	5.0	5.0	5.0
Recycling Specialist	1.0	1.0	1.0	1.0	1.0
Traffic Painter	1.0	1.0	1.0	1.0	1.0
Painter	1.0	1.0	1.0	1.0	1.0
Senior Administrative Specialist	2.0	2.0	2.0	2.0	2.0
Equipment Operator	6.0	6.0	6.0	6.0	6.0
Senior Park Caretaker	8.0	8.0	8.0	8.0	8.0
Building Maintenance Worker	8.0	8.0	8.0	8.0	8.0
Maintenance Worker II	5.0	5.0	5.0	5.0	5.0
Equipment Service Worker	1.0	1.0	1.0	1.0	1.0
Park Caretaker	2.0	2.0	2.0	2.0	2.0
Maintenance Worker I	27.0	27.0	27.0	27.0	27.0
Recycling Ranger	1.0	1.0	1.0	1.0	1.0
Total	111.0	111.0	111.0	111.0	112.0
TOTAL BUDGETED POSITIONS	431.0	430.0	434.0	436.0	439.0

PERSONNEL SUMMARY BY DEPARTMENT

RECAP OF POSITION CHANGES DURING FY 2015-16

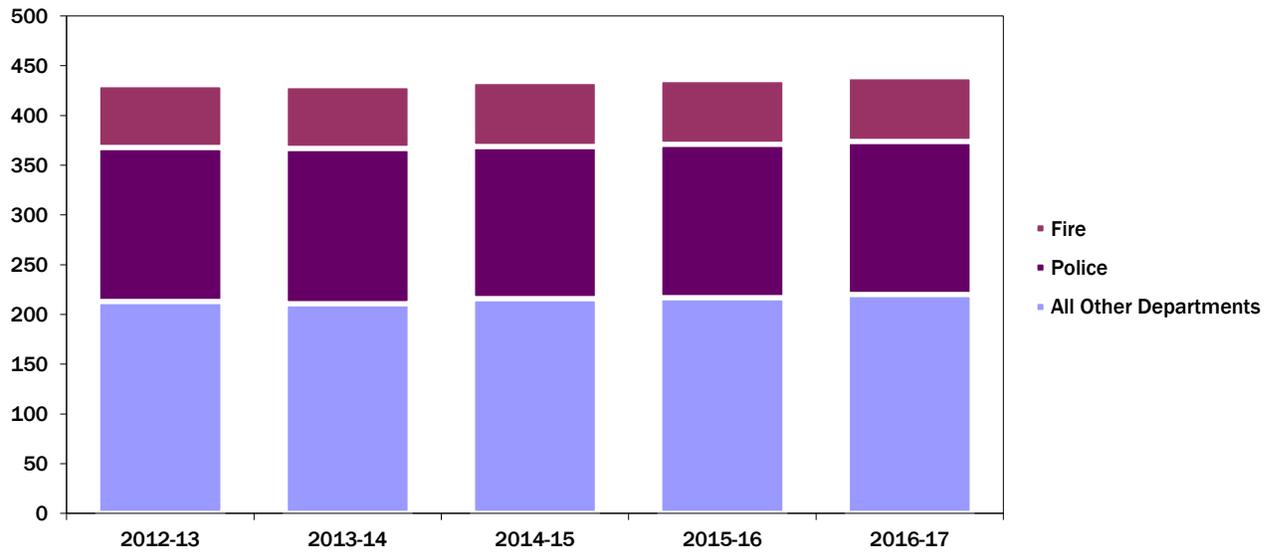
Add:	Police Lieutenant - PD	2.0	Delete:	Support Services Manager - PD	1.0
	Support Services Manager - WED	1.0		Municipal Services Supervisor - PD	1.0
				Senior Management Analyst - WED	1.0
	Total	3.0		Total	3.0

RECAP OF POSITION CHANGES FOR FY 2016-17

Add:	Administrative Specialist - CC	1.0	Delete:	Administrative Analyst - PD	2.0
	Executive Assistant to the City Prosecutor - CA	1.0		Administrative Analyst - CS	1.0
	Administrative Services Manager - PD	1.0		Senior Administrative Specialist - CS	1.0
	Analyst - PD	1.0		Code Enforcement Officer - CD	1.0
	Community Services Analyst - CS	1.0			
	Senior Code Enforcement Officer - CD	1.0			
	Senior Management Analyst - WED	1.0			
	GIS Technician - PW	1.0			
	Total	8.0		Total	5.0

STAFFING LEVELS

FISCAL YEARS 2012-13 TO 2016-17



RESOLUTION NO. CC- 1606-064

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
REDONDO BEACH, CALIFORNIA, ADOPTING AN
ANNUAL BUDGET FOR FISCAL YEAR 2016-2017**

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed annual budget for the Fiscal Year 2016-2017 which commences on July 1, 2016, and ends on June 30, 2017; and

WHEREAS, the City Council has considered the proposed annual budget; and

WHEREAS, a public hearing has been duly held pursuant to the provisions of the Charter of the City of Redondo Beach; and

WHEREAS, the City Council concurs with the proposed revenue and expenditure plan as outlined by the City Manager; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

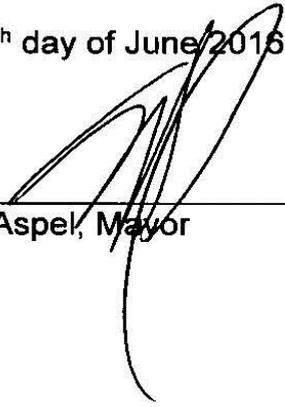
SECTION 1. That the City Manager's proposed annual budget for Fiscal Year 2016-2017, attached hereto as Exhibit A, is hereby adopted.

SECTION 2. That the expenditures of public funds in the amount of \$149,327,795 are authorized in accordance with the programs and services outlined in said budget.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.



PASSED, APPROVED AND ADOPTED this 28th day of June 2016.



Steve Aspel, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF REDONDO BEACH) SS

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. CC-1606-064 was duly passed, approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 28th day of June 2016, by the following roll call vote:

AYES: GINSBURG, HORVATH, SAMMARCO, EMDEE

NOES: BRAND

ABSENT: NONE

ABSTAIN: NONE



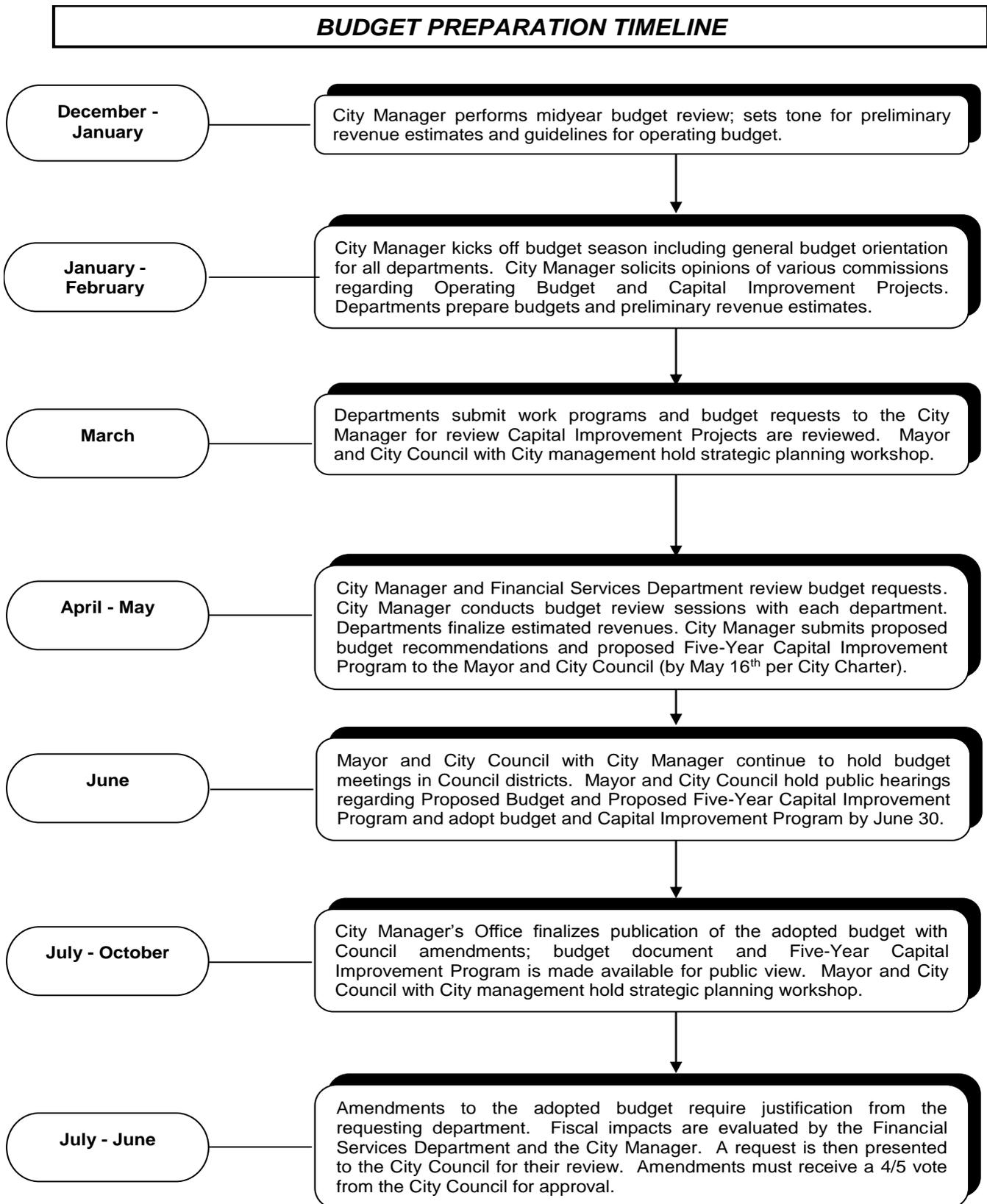
Eleanor Manzano, City Clerk

APPROVED AS TO FORM:



Michael W. Webb, City Attorney





BUDGETARY PROCESS AND OTHER MANAGEMENT INFORMATION

**STRATEGIC PLAN FOR 2016-2019
DEPARTMENTAL MISSION STATEMENTS AND PERFORMANCE MEASURES**

Mission Statement

The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.

After considering the City's Mission Statement, the Strategic Plan is developed, which establishes the major three-year goals and six-month objectives for the City. It provides principle guidance for preparation of the City budget, program objectives and performance measures. The three-year goals provide the basis for improving services and preserving a high quality of life in the City.

Three Year Goals

Modernize City communication systems

Vitalize the Waterfront, Riviera Village, Artesia Corridor and South Bay Galleria

Ensure Sustainability, Livability, and Health by completing the General Plan update and by implementing environmentally responsible programs

Assess, prioritize, and plan for park/open space acquisition and for reconstruction of major City facilities and infrastructure

Maintain a high level of public safety with public engagement

In developing the three-year goals and six-month objectives, the Mayor, City Council and City management consider current challenges facing the City and external factors and trends that might impact the future.

Updates to the Strategic Plan are scheduled approximately every six months, and the City Manager submits monthly progress reports to the Mayor and City Council.

In coordination with the Strategic Plan, departments formulate their mission statements and current and future departmental objectives. Each department's mission relates directly to the overall City mission. It focuses primarily on the interaction between the department and its key customers. In preparing a mission statement, the department considers such questions as:

- What business is the department in?
- Who are the department's customers?
- What added value do customers of the department receive?
- What contribution is the department making to the Strategic Plan goals?

In preparing departmental objectives, City staff has to consider many factors such as:

- Current workload or service demands
- Revenue forecasts
- Project schedules
- Current staffing

An outgrowth of the Strategic Plan is the City's operating budget and capital improvement program.

THE BUDGET PROCESS

One objective of the budget process is to allocate financial resources to various work activities over a specified period of time for the City of Redondo Beach. This time period is the City's fiscal year, which begins on July 1 and ends the following June 30. Another objective of the budget process is to review the prior year's departmental performance measures and modify them as appropriate. The preparation of the budget document begins in January – six months before it is put into operation.

Beginning in January, each department assesses its current activities, updates performance measures and reviews its spending records provided through the City's accounting system. This information is used as a base for developing the following year's plan. Program managers confer with their department directors to develop a work plan and to estimate necessary financing. Revenue estimates are developed by the City Treasurer's Office and the Financial Services Department, along with other departments that generate fees and/or charges. At this point, changes to departmental base budgets are requested of the City Manager. In March, the departments' work programs and justifications for proposed expenditures are presented to the City Manager for review.

Throughout March and April, the Financial Services Department and the City Manager work with departments to gather all budgetary information. The City Manager's recommendations are then incorporated into the proposed budget document. The proposed budget is submitted to the City Council by May 16 as required by the City Charter. After the Mayor and Council Members have reviewed the proposed budget, the City Manager, Financial Services' budget staff and Department Heads participate in formally presenting the budget to the City Council. Budget documents are available to the general public and the citizens of Redondo Beach on the Internet and in the City Clerk's office and City libraries.

The City Charter mandates a public hearing on the budget within 30 days of its presentation to the City Council. Therefore, in May or June, the Mayor and City Council conduct public hearings to receive citizen input on the proposed budget. Public study sessions are then held to review budget proposals and to adopt a budget by June 30.

The budget presents City activities on two levels. The first level is the department level, which shows the total appropriations for the department. The second level is the program or activity level. Presentations at these levels allow a more thorough review of each activity and provide management and citizens a way of more accurately associating costs with activities they see on a day-to-day basis. This improves appreciation of the resources it takes to accomplish given goals and is an easier gauge on whether those activities should be increased or decreased and the financial impact of those decisions.

At each step of the budget process, the information is stored through the City's finance system. After approval of the budget, the adopted revenue and appropriations are posted in the City's accounting ledgers.

City departments are required to monitor their budgets and spend only amounts allocated by the Mayor and City Council. However, during the year, unforeseen costs arise which cannot be accommodated within the original adopted budget. For these circumstances, the City Manager may recommend budget modifications to the Mayor and City Council. The Mayor and City Council may approve budget modification resolutions to make the necessary changes. At any meeting after the adoption of the budget, appropriations may be modified and/or transferred by adoption of a resolution with at least four affirmative votes.

THE CAPITAL IMPROVEMENT BUDGET

The separate Five-Year Capital Improvement Program (CIP) for FY 2016-21 is presented to the Mayor and City Council as part of the budget process. The five-year CIP is a strategic plan which addresses the long-term capital and infrastructure of the City. The first year CIP funding recommendations are included in this adopted budget.

BASIS OF ACCOUNTING AND BUDGETING

Annual budgets are legally adopted for all General, Special Revenue, Debt Service, Capital Projects, Enterprise, and Internal Service funds on a basis consistent with generally accepted accounting principles. Annual budgets are not adopted for Agency funds, but the funds are included in the City's Comprehensive Annual Financial Report (CAFR).

With the exception of government-wide financial statements prepared in accordance with GASB 34, the City uses the modified-accrual basis for accounting *and* budgeting of Governmental Fund types which are: General, Special Revenue, Debt Service and Capital Projects Funds. Under the modified-accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Those revenues treated as susceptible to accrual primarily consist of taxes, interest and grant revenues for which reimbursement requests are expenditure-driven. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

In all presentations, the City uses the accrual basis for accounting *and* budgeting of its Proprietary Fund types, which are the Enterprise and Internal Service Funds. Revenues are recognized when earned, and expenses are recognized when incurred.

CASH MANAGEMENT

The City invests all idle cash in various investment instruments, as authorized within the City's Statement of Investment Policy. The City Treasurer employs a buy and hold philosophy of cash management, ensuring the full return of all investment principal. In February of 2013, the City commenced utilization of FTN Financial Main Street Advisors in providing non-discretionary investment management services to the City Treasurer. Composition of the City's investment portfolio consists of a well diversified mix of Federal Agency instruments, complimented by a blend of AA rated Corporate Medium Term Notes, both investment types of which are structured along a five-year laddered maturity schedule. In addition, sufficient portfolio liquidity is maintained through continued maintenance of a significant portion of the investment portfolio's position in the State managed Local Agency Investment Fund, or LAIF.

The City maintains an Investment Policy certified for reporting excellence by the Association of Public Treasurers – United States & Canada (APT – US&C) and has established both a written investment policy and investment procedures manual. The Investment Policy is reviewed and approved by both the City Council and the Budget and Finance Commission on an annual basis. The investment policy's established performance benchmark is the one-year moving average of the Two-Year Constant Maturity Treasury index (CMT). In the periodic purchase of investments, both the rate of return provided by LAIF and the yield on the US Treasury security of closest maturity to the purchased investment serve also as investment performance benchmarks.

The level of investments maintained with LAIF fluctuates in accordance with variations in both the City's operational and capital improvement program cash flow requirements. The LAIF balance is maintained at a level of \$15 to \$35 million, or approximately 33% of the general portfolio's assets on average, ensuring maintenance of sufficient investment portfolio liquidity. The yield provided by LAIF has declined over the past years in line with the overall reduction in short-term market interest rates. Idle investment funds above the liquidity threshold have been placed primarily in Federal Agency investments within the two to five year investment maturity range. The reduction in market interest rates experienced over the past year have been both anticipated and well managed, proactively responding to both the City's operating and capital improvement cash flow requirements. The rate of return on the City's investment portfolio consistently meets or exceeds the level of the established investment portfolio performance benchmark.

As of June 30, 2016, the City's general portfolio was invested as follows:

Investments	Market Value	% of Portfolio	Yield to Maturity
Cash in Banks and Money Markets	\$ 5,488,047	5.6%	0.00%
Local Agency Investment Fund	14,000,000	14.3%	0.55%
Federal Agency Issues	49,152,723	50.1%	1.41%
Corporate Medium Term Notes	15,028,238	15.3%	1.42%
Bank Certificates of Deposit	4,471,877	4.5%	1.25%
Treasuries	10,005,388	10.2%	0.88%
Total Investments and Averages	\$ 98,146,273	100.0%	0.92%

DEBT MANAGEMENT

As a Charter City, the City of Redondo Beach cannot incur general obligation bonded indebtedness which exceeds 15% of total assessed valuation of all real and personal property within the City. **The City of Redondo Beach currently has no general obligation indebtedness.** The current outstanding bonds for the City are those issued by the Public Financing Authority (PFA).

The City's fiscal agent administers all of the debt-servicing requirements. Bonds issued by the PFA, a component unit of the City, in 2008 to refinance the 1996 revenue bonds were originally issued to provide funds to acquire the 1996 Tax Allocation Bonds of the former Redevelopment Agency, to finance certain redevelopment activities with respect to the South Bay Center project area and to provide new monies for certain public capital improvements within the City. In addition, bonds were issued in 2014 to refinance the 2004 revenue bonds originally issued to finance certain improvements and related facilities that constitute part of the Wastewater Enterprise.

The following are changes in outstanding bonds for the fiscal year ended June 30, 2016:

	Outstanding July 1, 2015	Additions	Deletions	Outstanding June 30, 2016
Public Financing Authority 2008 South Bay Center Revenue Bonds (\$7,645,000)	\$ 3,485,000	\$ --	\$ 715,000	\$ 2,770,000
Public Financing Authority 2014 Wastewater Revenue Refunding Bonds (\$7,230,000)	7,005,000	--	245,000	6,760,000
Total	\$ 10,490,000	\$ --	\$ 960,000	\$ 9,530,000

For Fiscal Year 2016-17, the City's bond debt service requirements are as follows.

	Principal	Interest	Total
2008 PFA South Bay Center Revenue Bonds	\$ 745,000	\$ 95,900	\$ 840,900
2014 PFA Wastewater Revenue Refunding Bonds	255,000	289,738	544,738
Total	\$ 1,000,000	\$ 385,638	\$ 1,385,638

LEGAL DEBT MARGIN

Based on the estimated Fiscal Year 2016-2017¹ assessed value of real and personal property within the City of Redondo Beach, the legal debt margin is calculated as follows.

Total assessed value of all real and personal property	\$ 15,054,903,106
Legal debt limit - 15% of total assessed valuation ²	\$2,258,235,466
Amount of debt applicable to limit	-
Legal debt margin	<u>\$2,258,235,466</u>
Percentage of legal debt limit authorized	0%

¹ From data supplied by County of Los Angeles Auditor - Controller

² Legal debt limit set by Government Code Section 436505 and City Charter Section 17

GANN LIMIT

Pursuant to Article XIII B of the California Constitution (known as the Gann Limit), the City must compute an annual appropriations limit. In June 1990 the California voters approved Proposition 111 which amended Article XIII B and provided for a greater selection of factors used in determining annual adjustments to the limit. The factors used include the change in the California per capita personal income combined with the change in population of the jurisdiction's county or the change in the population of the City; whichever is higher. The calculation using these new factors began with the base year of Fiscal Year 1987-88, as provided for in the Proposition 111 amendments. Below is a two-year comparison of the appropriations limit.

The City's appropriations limit for Fiscal Year 2015-16 is established at \$114,891,585, a 4.7% increase over Fiscal Year 2014-15. The City's eligible appropriations for Fiscal Year 2015-16 are approximately \$60.9 million, substantially under the limit of \$114.9 million. Additional appropriations to the budget funded by non-tax sources such as service charges, restricted revenues from other agencies, grants or beginning fund balances would be unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources would be subject to the appropriations limit and could not exceed the \$60.9 million variance indicated. Further, any overall actual receipts from tax sources greater than \$60.9 million from budget estimates would result in proceeds from taxes in excess of the City's appropriations limits, requiring refunds of the excess within the next two fiscal years or voter approval of an increase in the City's appropriation limit. Only in 1983 did the City exceed the limit and voter approval to expend the monies was received.

Calculation	2015-16	2016-17	% Increase
Prior Year			
Appropriation Limit	\$109,764,146	\$114,891,585	0.7%
Cumulative Growth Factor	1.04671324	1.06265645	
Appropriation Limit	\$114,891,585	\$122,090,284	6.3%

STATEMENT OF FINANCIAL PRINCIPLES

BACKGROUND: On February 13, 1998, the City of Redondo Beach established a strategic plan. As part of the plan, various committees were formed to implement the five citywide goals. One of the said committees is the Strategic Financing Planning Committee.

The Strategic Financial Planning Committee, in concert with the Budget & Finance Commission, was tasked to develop a strategic plan for the City to achieve financial stability. The Strategic Financial Planning Committee and the Budget & Finance Commission determined that one of the steps in developing a strategic financial plan is for the City to establish a set of financial principles.

On November 17, 1998, the Mayor and City Council adopted the Statements of Financial Principles as a City Policy. The intention of the Mayor and City Council was to establish written policies to guide the financial management of the City of Redondo Beach and to demonstrate to the citizens of Redondo Beach, the investment community, and the bond rating agencies that the City of Redondo Beach is committed to a strong fiscal policy. The Mayor and City Council also determined that it is necessary to provide precedents for future policy makers and financial managers.

On June 6, 2000, the Mayor and City Council approved by resolution, to include under Section 11(h), a policy regarding threshold for capitalization of fixed assets.

On November 6, 2001, the Mayor and City Council amended by resolution Section 12(a) to reflect the "minimum reserve" for contingencies to be 8.33% of the General Fund's current fiscal year's operating expense budget.

On October 9, 2007, the Mayor and City Council approved by minute action, to add as Section 12(h), a policy requiring that the "reserves" or fund balances designated for other post employment benefits (OPEB) obligations be maintained at appropriate levels as authorized by the City Council.

On April 21, 2009, the Mayor and City Council approved by minute action, to add as Sections 8(c) and 8(d), policies requiring that internal service funds and central service departments retain the costs of using services provided by other City departments and that allocations among funds and departments be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

On March 15, 2011, the Mayor and City Council amended by resolution Section 2 (General Principles), Section 3 (Revenue Policies), Section 4 (Expenditure/Budget Policies), Section 5 (Capital Improvement Projects (CIP) Policies), Section 9 (Special Revenue Policies), and Section 12 (Reserve Policies) to bring them into compliance with Governmental Accounting Standards Board (GASB) Statement No. 54.

CITY POLICY

Section 1: General Financial Goal - To establish a five-year financial plan and achieve financial stability. Once achieved, maintain and enhance the City's fiscal health. To help achieve this goal, the City's objective is to adhere to the following statements of financial principles and policies:

STATEMENT OF FINANCIAL PRINCIPLES

Section 2: General Principles

- a) The City will maintain a level of expenditures which will provide for the well-being and safety of the general public and citizens of the community.
- b) The City will manage its financial assets in a sound and prudent manner.
- c) The City will maintain and further develop programs to assure its long-term ability to pay all the costs necessary to provide the highest quality of service required by the citizens of Redondo Beach.
- d) The City will adopt a balanced operating budget by June 30 of each year as required by the City Charter Section 17.9. The objective is to balance the budget without the use of restricted, committed, or assigned fund balances.
- e) The City will maintain and improve its infrastructure.
- f) The City will provide funding for capital equipment replacement, including a long-term technology plan, to achieve greater efficiency in its operations.
- g) The City will value its employees as one of its most important assets and will compensate them competitively according to the City's ability to pay.
- h) All City officials and employees shall always conduct themselves in a manner that will not expose the City to any liability.

Section 3: Revenue Policies

- a) The City will use a conservative approach in estimating revenues to maintain financial flexibility to adapt to local and regional economic changes.
- b) The master fee schedule will be updated annually to recover, as much as possible, the cost of providing the service and to allow for inflationary cost increases, but keeping in mind that fees are not to exceed the cost of providing the service. In some instances, the City may not want to charge any fees or the full cost of providing the service, if it is in the City's best interest to do so. These charges or fees for services will be identified during the budget approval process.
- c) The City will aggressively pursue revenue collection and auditing to assure that monies due the City are accurately received in a timely manner.
- d) Departments shall avoid earmarking General Fund revenues for specific purposes unless authorized by the City Council.
- e) One-time revenues shall be used for one-time expenditures.
- f) Revenues in excess of expenditures at the end of the fiscal year shall be used to first satisfy committed contingency requirements before appropriating for other uses.
- g) The City will continue to explore revenue-raising alternatives as necessary and pursue all grants available for local government. (The City may consider not accepting a grant if the grant requires continued City funding after the grant expires.)
- h) Program managers for special revenue funds shall diligently pursue reimbursements or receipts of grants in a timely manner to minimize the negative impact to the General Fund's investment earnings.
- i) The Mayor and City Council shall be promptly informed of any significant revenue gain or loss impacting the City.
- j) The City shall abide by the requirements of applicable Federal, State and local laws or statutes, when contemplating to raise revenues.

STATEMENT OF FINANCIAL PRINCIPLES

Section 4: Expenditure/Budget Policies

- a) Current year operating expenditures shall be funded by current year operating revenues.
- b) In an advisory capacity, the Budget & Finance Commission will conduct a preliminary review of all essential services. The City Council will have final approval in determining which services receive priority funding when a revenue shortfall exists or is projected.
- c) The City will continue to explore options in delivering services in the most cost-effective method, including public-private partnerships and partnerships with other governmental agencies.
- d) Programs that are funded through user fees shall be self supporting. (The City may partially subsidize some of these programs if it is in the City's best interest to do so.)
- e) Departments' fiscal year-end expenditures must be within approved appropriations by fund.
- f) Departments with unexpended/unencumbered balances in their *maintenance and operations* budget at the end of the year, may carryover a specified amount to the next fiscal year with specific approval by the City Manager.
- g) Departments with approved capital outlay budget but who were unable to purchase the capital item by the end of the fiscal year, may carryover this item with approval by the City Manager.
- h) Departments that have encumbrances at the end of the year, but have exceeded their total appropriations within each fund, may not be able to carryover the encumbrance balances, depending on the circumstances that caused the department to exceed its appropriations. Consequently, payments against these encumbrances may be charged to the affected department's subsequent fiscal year's budget.
- i) Salary and benefit savings at the end of the fiscal year will not be carried forward.
- j) Departments shall adhere to purchasing guidelines when expending City funds.
- k) All City officials and employees shall adhere to the City's conference and travel expense policy.
- l) Requests for new positions must identify specific funding sources and include a cost-benefit analysis.
- m) Budget transfers within each fund and between line accounts or programs within each department, must be approved by the City Manager or his/her designee. The Mayor and City Council shall be notified as soon as possible of budget transfers between departments and between capital improvement projects.
- n) Additional appropriations requests beyond the adopted budget must be approved by the City Council by four affirmative votes, as required by the City Charter Section 17.10.
- o) Salaries and benefits savings may not be transferred to fund maintenance & operations items other than those for which savings from vacancies are used for temporary or contractual services.
- p) When appropriate, projects or programs that have multiple funding sources (e.g. grants or bond proceeds) must first use restricted resources before using General Fund, unless otherwise approved by City Council.
- q) All City officials and City employees will exercise prudence and due care and will avoid any conflicts of interest or appearance thereof, when expending public funds.

Section 5: Capital Improvement Projects (CIP) Policies

- a) The City will account for all financial resources that are restricted, committed, or assigned to expenditure for capital outlays.
- b) The City will develop and implement a five-year capital improvement plan.
- c) The City will set aside a reasonable and prudent amount of General Fund monies for capital improvements and repairs of various facilities, in its annual budget process.

STATEMENT OF FINANCIAL PRINCIPLES

- d) All capital improvement projects must be coordinated with the CIP "Committee" before they are submitted to the City Manager. Subsequently, the City Manager's recommendations shall be submitted to a joint meeting of the Public Works Commission and the Budget & Finance Commission for review and prioritization before the capital projects are submitted to the City Council.
- e) Change orders for capital projects already in progress, that exceed the amounts normally pre-approved at the City Engineer's discretion, (per the schedule outlined in the Administrative Policies & Procedures - APP 14.1), shall be submitted to the City Council for approval.
- f) The long-term operating impact of any capital improvement project must be disclosed before the project is recommended for funding.
- g) The City will select only the most responsible and reputable contractors to work on capital projects.
- h) The City will abide by applicable Federal, State and local laws/regulations on public works contracts.

Section 6: Debt Policies

- a) The City shall avoid, as much as possible, incurring general obligation debt.
- b) The City shall obtain voter approval before incurring general bonded indebtedness for the City.
- c) The City's legal debt limit is 15% of assessed valuation of property within the City, per City Charter Section 17.11 and per California Government Code Section 436505.
- d) The City shall incur debt only for capital improvement projects and only if the projects cannot be funded by recurring or one-time revenues.
- e) Proceeds from long-term debt shall not be used for current ongoing expenditures.
- f) The debt shall be paid by specific revenue sources.
- g) The term of the debt incurred for capital projects shall not exceed the life of the projects being financed in accordance with regulations in federal, state or local law.
- h) The City shall not use short-term borrowing for operating expenditures.
- i) The City may participate in the statewide issuance of Tax & Revenue Anticipation Notes (TRANS) in accordance with applicable TRANS guidelines.
- j) The City shall consider interfund loans, when it is more cost effective and feasible, instead of borrowing outside, for short-term debt requirements.
- k) The City will use lease-purchase financing when it is cost effective.
- l) Bonds will be sold on a competitive basis unless it is in the City's best interest to conduct a negotiated sale.
- m) The City will follow a policy of full disclosure by communicating with bond rating agencies to inform them of the City's financial condition. (The continuing disclosure required in the City's Comprehensive Annual Financial Report is sent to the dissemination agent who will then report it to the bondholders, rather than the rating agencies.)
- n) The City will honor all its debt and seek to maintain the highest attainable bond rating to minimize issuance costs to the City.

Section 7: Investment Policies

- a) The City Treasurer's Office shall abide by the City's adopted investment policy and shall submit a monthly report to the Mayor and City Council on the investment activities. Additionally, the City Treasurer shall make a quarterly presentation to the Budget & Finance Commission and to the Mayor and City Council.
- b) The investment policy shall be annually reviewed and approved by the City Council.

STATEMENT OF FINANCIAL PRINCIPLES

Section 8: Interfund Transfers Policies

- a) Transfers to the General Fund from other funds for overhead costs shall be reviewed annually and shall conform to OMB (Office of Management & Budget) A-87 guidelines.
- b) All City funds, including eligible grant funds, shall share the administrative costs borne by the General Fund.
- c) Internal service funds and central service departments shall retain the costs of using services provided by other City departments.
- d) Allocations among funds and departments shall be based on prior fiscal year-end actual expenses and distributed using fair and justifiable statistics.

Section 9: Special Revenue Policies

- a) The City shall abide by applicable rules and regulations pertaining to the specific revenue sources and expenditures of special revenue funds as required by each funding source.
- b) Proceeds of specific restricted or committed revenue sources should be the foundation for the fund.
- c) Other revenue sources (i.e. investment earnings and transfers from other funds) may be reported in the fund if those resources are restricted, committed, or assigned to the specific purpose of the fund.

Section 10: Enterprise Funds Policies

- a) Enterprise activities will be programmed to generate sufficient revenues to fully support the Enterprise's operations including debt service requirements, current and future capital needs.
- b) Enterprise activities will generally adhere to all other applicable fiscal policies of the City.
- c) Audits of lessees shall be performed, based on the terms of the lease agreements, to ensure the City receives all revenues due the City.

Section 11: Accounting, Auditing & Financial Reporting Policies

- a) The City will comply with all generally accepted accounting principles (GAAP) and adhere to the statements issued by the Governmental Accounting Standards Board (GASB).
- b) The City shall continue to participate in the Government Finance Officers Association's (GFOA) and the California Society of Municipal Finance Officers' (CSMFO) financial reporting and budgeting awards program to help ensure continued quality financial reports and budget documents.
- c) The City shall retain the services of an independent auditor to perform annual financial audits.
- d) The City shall routinely bid for audit services, at a minimum, every five years. Audit contracts shall not exceed five years at a time. The Budget & Finance Commission will participate in the selection process.
- e) The City shall issue its Comprehensive Annual Financial Report by the second council meeting in December each year.
- f) Staff shall submit a mid-year budget review to the Mayor and City Council by the second council meeting in February each year.
- f) The Mayor and City Council shall be promptly informed of any significant financial reporting issue or any audit findings.
- g) The City shall, from time to time, review the threshold when capitalizing fixed assets and make necessary adjustments thereto, as appropriate, with the initial recommendation from the Financial Services Department and with concurrence by the City's independent auditors.

STATEMENT OF FINANCIAL PRINCIPLES

Section 12: Fund Balance Reporting Policies

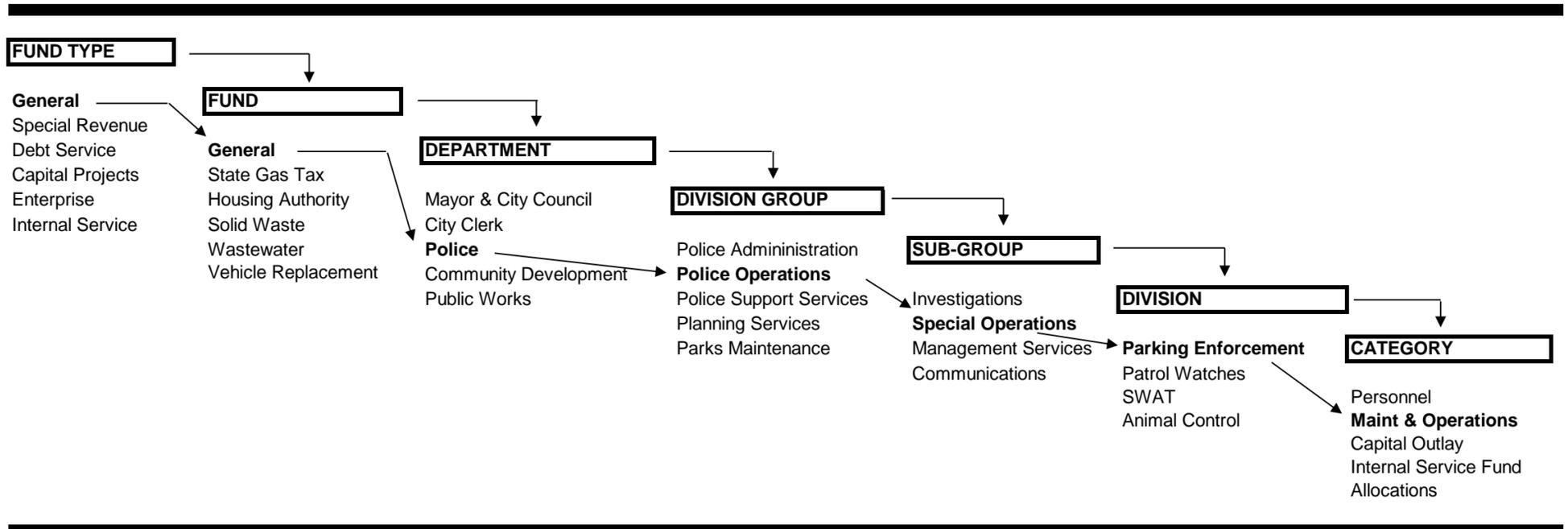
- a) The City shall maintain a committed fund balance for contingencies equivalent to 8.33% of the General Fund's current fiscal year's operating expense budget.
- b) City Council approval shall be required before expending any portion of the Committed fund balance in Section 12(a). Unforeseen circumstances that may require an expenditure of such amounts include, but are not limited to, natural disasters, significant State "take-aways", unforeseen deficiencies of a major revenue source, or unexpected operating or capital expenditures.
- c) If any circumstances in Section 12(b) occur, and the Committed fund balance falls below the City Council policy designated level in Section 12(a), all excess Unassigned fund balance in future years shall first be used to replenish the Committed fund balance until it reaches the policy designated level set forth in Section 12(a). The City Council shall replenish the Committed fund balance in Section 12(a) prior to expending Unassigned fund balances for other purposes.
- d) Restricted fund balances will be expended before unrestricted fund balances when expenditures are incurred for purposes for which both are available.
- e) Unrestricted fund balances will be exhausted in the order of assigned, unassigned, and committed when expenditures are incurred for which any of these fund balances are available.
- f) The unassigned fund balances, assuming other requirements are met, technically may be used for any purpose. However, the specific purpose requires Council approval. This process will be annually reviewed with the City Council.
- g) The City Council may alter fund balance requirements any time, as necessary.
- h) The fund balances assigned for claims and judgments, compensated absences, and other post employment benefits (OPEB) obligations shall be maintained at appropriate levels as authorized by the City Council.

BUDGET ACCOUNT STRUCTURE

As illustrated below, the City's highest level of reporting is Fund Type. For budgeting purposes, the City uses six Fund Types. Included in each Fund Type may be several Funds - the next level of reporting. For example, the Special Revenue Fund Type includes 16 funds of which only two are reflected below. Each Fund has at least one subordinate level, designated as the City's Departments (e.g., the Police Department), and within each Department, there is at least one Division Group (e.g., Police Operations). Within each Division Group is a division Sub-Group (e.g., Special Operations), and within each Sub-Group is a Division (e.g., Parking Enforcement).

The number of Departments within a Fund, as well as the number of subordinate levels of Division Groups, Sub-Groups and Divisions within a Department, depends on the management control needed to effectively monitor expenditures. Divisions assist management and citizenry in assessing the cost of providing a service. Finally, similar expenditure types are grouped at the Category level. For example, salaries and benefits are grouped together in the Category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the Category level "Maintenance & Operations".

Using General as the Fund Type, the following is an example of the flow of reporting from the highest level of budget reporting (Fund Type) to the lowest or most detailed level of budget reporting (Category).



CLASSIFICATION OF FUNDS

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City currently uses the following funds:

GENERAL FUND

The General Fund is used to account for the financial resources and expenditures associated with most City operations where revenue is not required to be recorded in a separate fund. Revenues collected in the General Fund are not restricted as to program or purpose they may be spent upon. They are derived primarily from taxes - property tax, sales and use tax, transient occupancy tax, utility users' tax, and business license tax. These taxes account for approximately 68% of all General Fund revenues. Other General Fund revenue sources include licenses and permits; fines and forfeitures; use of money and property, intergovernmental revenues, charges for services; and other miscellaneous revenues.

SPECIAL REVENUE FUNDS

Air Quality Improvement Fund

This fund accounts for monies received from the South Coast Air Quality District, which are used to reduce air pollution from motor vehicles.

CalPERS Reserve Fund

This fund was established in FY 2010-11 and will reserve monies for significant California Public Employees Retirement System (CalPERS) increases in future years.

Community Development Block Grant Fund

Revenues derived through the Federal Community Development Act are recorded in this fund. Community Development Block Grant (CDBG) receipts are restricted to the revitalization of low and moderate income areas within the City. As required by the U.S. Department of Housing and Urban Development (HUD), the City annually solicits public input regarding the expenditure of these funds.

Disaster Recovery Fund

This fund accounts for monies received and expenditures incurred related to disaster recovery.

Housing Authority Fund

HUD (Department of Housing & Urban Development) Section 8 housing grants are recorded in this fund. Section 8 monies are used to provide rent subsidies to qualifying low-income families and to locally administer the program.

Intergovernmental Grants Fund

This fund reflects various grants received from local, State or Federal agencies. It includes grant funding to supplement local funding primarily for capital improvement projects and public safety programs.

CLASSIFICATION OF FUNDS

Local Transportation Article 3 Fund

This fund accounts for transportation services in the City and the Dail-A-Ride program which provides transportation to Redondo Beach and Hermosa Beach residents.

Measure R Fund

Monies received in this fund come from a 2008 voter-approved ½ cent sales tax levied within Los Angeles County for public transportation purposes.

Narcotic Forfeiture and Seizure Fund

Revenues recorded in this fund are the local agency's proportionate share of monies and sold property seized during drug and narcotic arrests. Monies are distributed after convictions are received by the lead State or Federal agency. Expenditures incurred are restricted to law enforcement activities and must supplement, not replace, existing law enforcement budgets.

Parks and Recreation Facilities Fund

Revenue in this fund originates from a \$400 per unit fee charged on the construction of new residential development within the City. Fees are due at the time a building permit is issued. This revenue is used solely for the acquisition, improvement and expansion of public parks, playgrounds, and recreation facilities.

Proposition A (Prop A) Fund

Monies received in this fund come from a 1980 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

Proposition C (Prop C) Fund

Monies received in this fund come from a 1990 voter-approved ½ cent sales tax levied within Los Angeles County for the operation of transit-related projects.

State Gas Tax Fund

The City's share of the State gasoline tax is recorded in this fund. Monies are derived through Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways code. Beginning with the 2010-11 fiscal year, Section 2103 was added. Section 2103, 2105, 2106 and 2107 revenue can be used for street maintenance and construction, while Section 2107.5 revenue is restricted to street engineering activities.

Storm Drain Improvement Fund

In FY 2001-02 the Mayor and City Council established the Storm Drain Improvement Fund. This fund is used to account for the receipt of the storm drain impact fees and the related National Pollutant Discharge Elimination System (NPDES) implementation and enforcement costs.

CLASSIFICATION OF FUNDS

Street Landscaping and Lighting District Fund

This is a special assessment fund which is used to account for revenue and expenditures associated with the Street Landscaping and Lighting District. Revenue comes into the fund through assessments levied against residential and business property. Expenditures charged to this fund are restricted to establishing, improving, operating and maintaining street lighting, street trees, traffic signals and median landscaping.

Subdivision Park Trust Fund

This fund is financed from Quimby fees, which are paid by developers on certain qualifying development projects. The monies in this fund are used exclusively for the acquisition, development, or rehabilitation of park land or related improvements.

DEBT SERVICE FUND

Parking Authority Fund

This fund accounts for the activity of the Parking Authority.

CAPITAL PROJECTS FUNDS

Capital Projects Fund

In FY 1984-85 the Mayor and City Council established this fund following recommendations from the City's Public Improvement Commission. It is used to account for capital improvements such as the construction, repair, and upgrade of City facilities; streets; storm drains; sewers; and park facilities.

Major Facilities Reconstruction Fund

In FY 2015-16, the Mayor and City Council created this fund to begin saving for the replacement of City facilities such as Police Stations, Fire Stations and City Hall.

Open Space Acquisition Fund

In FY 2015-16, the Mayor and City Council created this fund to begin saving for the purchase of land within the City. The land purchased is to be used for open space purposes such as parks and community gardens.

Pier Parking Structure Rehabilitation Fund

This fund accounted for the costs to rehabilitate the publicly owned pier parking structure.

CLASSIFICATION OF FUNDS

ENTERPRISE FUNDS

Harbor Tidelands Fund

Revenue deposited in this fund is derived from business operations run by lessees, and from parking receipts. The use of this fund is restricted under the City's Tideland Trust Agreement with the State of California.

Harbor Uplands Fund

Revenue comes from similar sources as the Tidelands Fund - trade leases, and parking receipts. However, its use is less restrictive and is subject only to the decisions of the City Council.

Solid Waste Fund

In FY 1990-91 the Mayor and City Council established the Solid Waste Fund. This fund is used to account for expenditures and revenues related to the City's comprehensive solid waste program which includes refuse collection, recycling, and hazardous waste disposal. The solid waste program is wholly supported through user service fees.

Transit Fund

The Transit Fund was changed from a Special Fund to an Enterprise Fund in FY 2010-11 to more accurately classify its prime activity. Transit funding sources include the following: the 1980 voter approved Proposition A ½ cent sales tax; the 1990 voter approved Proposition C ½ cent sales tax; Federal and State transportation funds; and Beach Cities Transit fares. Transit fund monies are used to support public transportation programs and projects.

Wastewater Fund

In FY 1995-96 the Mayor and City Council approved the establishment of the Wastewater Fund, and at the time, was funded solely by a capital facility charge, more commonly referred to as a sewer connection fee. In FY 2003-04, in anticipation of the rehabilitation needs of the sewer system and additional requirements for operations and maintenance, the Mayor and City Council assessed an annual sewer user fee to be charged to users of the City's sewer system.

INTERNAL SERVICE FUNDS

Information Technology Fund

Established in FY 2000-01, the Information Technology Fund includes reimbursement of all costs associated with the Information Technology Department. These costs include personnel, maintenance and operations and capital outlay expenses budgeted by this Department. In FY 2005-06, a component for equipment replacement was added to the charge for operations. In FY 2012-13, copy center operations (formerly included in the Printing and Graphics Fund) were added to the Information Technology charges. All costs are allocated to the users depending on the number of computers and telephones residing in the department.

CLASSIFICATION OF FUNDS

Building Occupancy Fund

Established in FY 2000-01, the Building Occupancy Fund includes reimbursement for costs associated with facilities maintenance and replacement. Cost allocations are based on square footage of the area occupied by each user department and department usage of utilities, contracts, and materials and supplies.

Emergency Communications Fund

Established in FY 2004-05, the Emergency Communications Fund includes reimbursement for costs related to technology used for emergency purposes, such as emergency dispatch equipment. Such equipment is currently used only in the Police, Fire and Public Works Departments. Therefore, costs are allocated only to those departments based on the replacement cost of the equipment utilized by each. In FY 2006-07, a component of all personnel, maintenance and operations, and internal service fund allocation costs associated with the Emergency Communications Division of the Police Department was added.

Major Facilities Repair Fund

Established in FY 2008-09, the Major Facilities Repair Fund includes reimbursement of all costs incurred by the City in providing major repairs to City facilities. Cost allocations are based on square footage of the area occupied by each user department in the City facilities.

Self-Insurance Program Fund

Established in FY 2000-01, the Self-Insurance Program Fund contains reimbursement for costs associated with insurance premiums and claims experience related to liability, workers' compensation and unemployment. Depending on the type of insurance matter, allocations are based on a combination of square footage, property values, gross payroll and/or claims experience of the department.

Vehicle Replacement Fund

Established in FY 1983-84, the Vehicle Replacement Fund contains cost reimbursements from departments that utilize the City's Fleet Services Division for maintenance of vehicles and equipment. Also included in this fund are reimbursed rental charges for vehicles assigned to particular departments. Maintenance charges are based on historical records of the particular vehicle, and rental charges are based on the estimated future replacement value of the vehicle.

GLOSSARY OF BUDGET TERMS

Accountability. The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry -- to justify the raising of public resources and the purposes for which they are used.

Accrual Basis. Revenues are recognized when earned, and expenses are recognized when incurred.

Activity. A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

Adjusted Budget. The current budget adopted by the City Council, including any Council approved modifications authorized throughout the year, prior year's encumbrances, and any other known adjustment for budget planning.

Adopted Budget. The new allocation of expenditures and revenues for the current fiscal year, as approved by the City Council.

Ad Valorem Tax. A tax based on value (e.g., a property tax).

Allocation. Most often refers to the division of tax proceeds among local agencies.

Allotment. A part of an appropriation that may be encumbered or expended during a given period.

Appropriated Budget. The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation. Amount of money budgeted for a given program. Appropriations do not mean the money will be fully expended but are the means by which legal authority is given to expend public monies.

Assessed Valuation. A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Assets. Property which has monetary value and is owned by a government.

Audit. A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and (5) ascertain the stewardship of officials responsible for governmental resources.

GLOSSARY OF BUDGET TERMS

Balanced Budget. A budget in which available resources exceed or equal expenditures.

Basis of Accounting/Budgeting. A term used to refer to when revenues, expenditures, expenses and transfers – and the related assets and liabilities – are recognized in the accounts and reported in the financial statements.

Biennial Budget. A budget applicable to a two-year fiscal period.

Bill. A term used to denote a law or statute passed by certain legislative bodies. A bill has greater legal formality and standing than a resolution.

Bond. A City may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

Budget. A plan of financial and program operation which lists appropriations and the means of financing them for a given time period.

Budget Adoption. Formal adoption by the City Council which sets the spending path for the year.

Budget Calendar. The schedule of key dates or milestones that a government follows in the preparation and adoption of the budget.

Budgetary Control. The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

Capital Improvements. New, replacement or improved infrastructure which has a minimum life expectancy of five years and a minimum expense of \$15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

Capital Outlay. A budget category which accounts for all furniture and equipment having a unit cost of \$1,000 or more and a useful life of more than one year. (See "Expenditure Categories".)

Category. The lowest or most detailed budget account structure level. For example, salaries and benefits are grouped together in the category level as "Personnel"; office supplies, advertising, equipment maintenance, etc., are grouped together in the category level "Maintenance & Operations".

Charges for Services. Fees imposed upon users of services provided by the City.

City Charter. Legal authority approved in 1949 by the voters of Redondo Beach establishing the Council-Manager form of government.

GLOSSARY OF BUDGET TERMS

Continuing Appropriation. An appropriation that, once established, is automatically renewed without further legislative action, period after period, until altered or revoked.

Contingency. A budgetary reserve set aside for emergencies or unanticipated expenditure and/or revenue shortfalls.

Core Mission Statement. A broad statement of a department's central purpose, in terms of meeting the public service needs for which it is organized.

Debt. An obligation resulting from the borrowing of money or purchase of goods and services. Debts of governments include bonds, time warrants and notes.

Debt Service. Payment of interest and repayment of principal to holders of a government's debt instruments.

Deficit. The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Department. An organizational unit comprised of divisions. Each department is managed by a single director.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Division. The budget account structure level under Sub-Group. Divisions assist management and citizenry in assessing the cost of providing a service.

Division Group. The budget account structure level under Department. Within each Division Group is a division Sub-Group.

Encumbrances. Financial commitments related to unperformed services or contracts for goods for which part of an appropriation has been reserved.

Enterprise Fund. A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to a private business.

Entitlement. The amount of payment to which a State or local government is entitled pursuant to an allocation formula contained in applicable statutes.

Executive Budget. The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive.

Expenditures. Expenditures include current operating expenses which require the current or future use of net current assets, service and capital outlays.

GLOSSARY OF BUDGET TERMS

Expenditure Categories. The individual expenditure accounts used to record each type of expenditure are categorized into groups of similar types. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- ◆ **Personnel.** Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement contributions, educational and other benefits.
- ◆ **Maintenance and Operations.** Supplies and other materials/services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts, advertising, travel and utilities.
- ◆ **Capital Outlay.** A budget category which budgets all equipment having a unit cost of more than \$1,000 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other types of fixed assets.
- ◆ **Internal Service Fund Allocations.** Charges for goods or services provided by one department or agency to other departments and/or agencies on a cost reimbursement basis.

Expenses. Decreases in net total assets. Expenses represent total cost of operations during a period regardless of the timing of related expenditures.

Fee. The payment for direct receipt of a public service by the party who benefits from the service.

Fiscal Year. A twelve-month period of time used for budgeting, accounting or tax collection purposes which may differ from a calendar year. Redondo Beach operates on a July 1 to June 30 fiscal year.

Fixed Assets. Assets of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Fines and Forfeitures. Revenue collected by the City from the issuance of misdemeanor and infraction citations which are the result of vehicle code traffic violations, municipal code parking violations, and other penalties imposed by the courts for criminal and civil violations.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

Fringe Benefits. Any of a variety of non-wage or supplemental benefits (health/dental/life insurance, pension contributions and auto allowance) that employees receive in addition to their regular wages.

Full-Time Equivalent. The amount of time for which a regular full or part-time position has been budgeted in terms of the amount of time an employee works in a year.

GLOSSARY OF BUDGET TERMS

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund. An independent fiscal and accounting term used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance. The amount of financial resources available for use. Generally, this represents a summary of all the annual operating surpluses and deficits since the fund's inception.

Fund Type. The highest level in the City's budget account structure. The level includes General, Special Revenue, Capital Projects, Enterprise, Internal Service, and Debt Service. Included in each Fund Type may be several funds.

Gann Limit. A California ballot initiative adopted in 1980, and modified by Proposition 111 which passed in 1990, to limit the amount of tax proceeds state and local governments can spend each year. It now appears in California's State Constitution as Article XIII B.

General Obligation Bonds. The full faith and credit of the City guarantees repayment of this debt.

General Fund. The primary fund of the City used to account for all revenues and expenditures of City not legally restricted as to use.

Governmental Fund Types. Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities -- except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources.

Grant. Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specific purpose, activity or facility.

Impact Fees. Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks, sidewalks).

Infrastructure. Facilities on which the continuance and growth of a community depend, such as roads, water lines, sewers, public buildings, parks and so forth.

In-Lieu Tax. Tax levied in place of another tax or taxes. The State of California provides in-lieu motor vehicle fees to local governments to compensate for local personal property, not subject to property tax.

Interfund Transfers. Transfers are classified into residual equity transfers and operating transfers. Residual equity transfers are non-recurring or non-routine transfers of equity between funds. Operating transfers reflect ongoing operating subsidies between funds. An example of operating transfer is when the General Fund would report its annual subsidy to fund capital improvements in the Capital Projects Fund.

GLOSSARY OF BUDGET TERMS

Intergovernmental Revenue. Funding from Federal, State and local grants and revenue sharing programs.

Internal Control. A plan of organization for purchasing, accounting and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to the other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Key Measure. A clearly described measure of achievement that is quantifiable and time specific. Typically, measures reflect steps toward broader outcomes or qualitative program goals.

Levy. To impose taxes, special assessments or service charges for the support of governmental activities.

Licenses and Permits. Fees charged to recover the costs of regulating certain activities in the interest of the overall community. The fee may not exceed the actual cost and often does not fully recover regulatory costs. (e.g., animal licenses, building permits, parking permits). NOTE: This category does not include charges for business licenses. Business license charges are considered taxes.

Maintenance and Operations. A budget category which accounts for all the supplies, goods, and services required to support a program or activity. (See "Expenditure Categories".)

Measurement Focus. The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Memorandum of Understanding (MOU). Agreement between mutual parties such as between City departments or between the City and employee organizations.

Mission. A description of the basic purpose and responsibility of the department.

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed.

GLOSSARY OF BUDGET TERMS

Mortgage Bonds. Bonds secured by a mortgage against specified properties of a government, usually its public utilities or other enterprises. If primarily payable from enterprise revenues, they also are classed as revenue bonds.

Municipal. In its broadest sense, an adjective denoting the State and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

Municipal Code. A book that contains the City Council approved ordinances currently in effect. The Municipal Code defines City policy. The Municipal Code contains the “laws” of the City.

Non-recurring. Program expenditures or sources of revenue that are irregular or occasional (one-time).

Obligations. Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Ongoing. Program expenditures or sources of revenue that are continuous or recurring.

Operating Budget. A financial, programmatic, and organization plan, for furthering the goals of the City Council through the City departments, which does not include one-time capital improvement projects.

Ordinance. A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

Overhead. The allocation of indirect costs from support departments to those departments receiving the support services.

Oversight Board. A seven member board established by Assembly Bill x126 to oversee the successor agency in its efforts to wind down the former redevelopment agency’s operations.

Performance Budget. A budget that bases expenditures primarily upon measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

Performance Measure. A quantitative or qualitative assessment of the results obtained through a program or activity. Effectiveness or outcome measures related directly to program objectives and are typically represented by a date, percentage achievement or rate of performance.

Performance Objective. A clearly described target for achievement within a specified time span which represents an interim step or measured progress toward a goal.

GLOSSARY OF BUDGET TERMS

Personnel. Budget category used to denote salaries and all personnel associated benefits. (See “Expenditure Categories”.)

Principal. In the context of bonds other than deep-discount debt, the face value or par value of a bond or issue of bonds payable on stated dates of maturity.

Proposition 13. Enacted as Article XIII A of the California Constitution. Initiative constitutional amendment approved in the June 1978 ballot which imposes a 1% limit on property taxes, various assessment restrictions and limitations on the levy of new taxes.

Proprietary Fund Types. Sometimes referred to as income determination or commercial-type funds, the classification used to account for a government’s ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government’s business and quasi-business activities are accounted for through proprietary funds.

Reappropriation. The amount of money budgeted for a project in a prior year, but not spent, or encumbered, and which needs to be appropriated again in the current year.

Reimbursements. Payments remitted on behalf of another party, department, or fund. These amounts are recorded as expenditures, or expenses, in the reimbursing fund, and as reductions of the expenditure, or expense, in the fund that is reimbursed.

Reserve. An account used to earmark a portion of the fund balance as legally segregated, for a specific use.

Resolution. A special order of the City Council, which requires less legal formality than an ordinance, in terms of public notice, and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance.

Resources. Total dollars available to be appropriated including estimated revenues, fund transfers and beginning fund balances.

Revenue. Amount received for taxes, fees, permits, licenses, interest, use of property, and intergovernmental sources during the fiscal year.

Salary Savings. Budget amount to be saved by departments during the fiscal year through salaries, wages and benefits (mostly through retirements, staff turnover and vacancies).

Service. A deliverable the customer receives from department efforts.

Service Charges. Fees imposed upon the user of a non-regulatory service provided by the City which primarily benefits the individual user (e.g., some fire services, building permits, library fines, recreation fees).

GLOSSARY OF BUDGET TERMS

Special Assessment. A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds. These funds are separately administered because revenues are restricted by the City Council, the State of California, the Federal government, or other governmental agencies as to how the City may spend them.

Statute. A written law enacted by a duly organized and constituted legislative body.

Sub-Group. The budget account structure level under Division Group. Within each Sub-group is a Division.

Subventions. Revenue collected by the State (or other level of government), which are allocated to the City on a formula basis. The major subventions received by the City, from the State of California, include motor vehicle in-lieu, gasoline taxes, and homeowner's property tax exemptions.

Successor Agency. The entity designated by Assembly Bill x126 to serve as the successor to the dissolved redevelopment agency.

Taxes. Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transient Occupancy Tax. A tax levied on lodging rentals (e.g., hotels, motels) where occupancy is less than 30 days and paid by the lodger.

Triple Flip. A mechanism (enacted in 2004 and concluded in 2016) to reduce the state budget deficit. The "flips" consist of 1) reducing the local sales and use tax rate by 0.25% to fund state fiscal recovery bonds, 2) repayment to cities and counties with additional local property tax previously allocated to local schools, and 3) repayment to local schools from the state general fund to satisfy Proposition 98 requirements.

Use of Money and Property. Funds include interest earned on the investment of the City's idle fund, rental income, and fees collected for other uses of City properties (e.g., for the privilege of using the City's rights-of-way).

Utility Users' Tax. A tax imposed on consumers of electric, gas, water, telecommunications and cable services.

DEFINITION OF ACRONYMS

AB:	Assembly Bill	CERT:	Community Emergency Response Team
ADA:	American Disabilities Act	CFA:	Community Financing Authority
APB:	Accounting Principles Board	CIP:	Capital Improvement Program
APP:	Administrative Policies and Procedures	CMP:	Corrugated Metal Pipe
APT-US&C:	Association of Public Treasurers-United States and Canada	CMT:	Constant Maturity Treasury
AQMD:	Air Quality Management District	CNG:	Compressed Natural Gas
ARB:	Accounting Research Bulletins	COLA:	Cost of Living Adjustment
B&W:	Boating & Waterways	CPI:	Consumer Price Index
BCHD:	Beach Cities Health District	CSI:	Crime Scene Investigation
BCT:	Beach Cities Transit	CSMFO:	California Society of Municipal Finance Officers
BID:	Business Improvement District	CSS:	Citizen Self Service
BJA:	Bureau of Justice Assistance	DDA:	Disposition and Development Agreement
CAD:	Computer Aided Dispatch	DMS:	Document Management System
CAFR:	Comprehensive Annual Financial Report	DOJ:	Department of Justice
CalOSHA:	California Occupational Safety and Health Administration	DUI:	Driving Under the Influence
CalPERS:	California Public Employees Retirement System	EIR:	Environmental Impact Report
CDBG:	Community Development Block Grant	EKG:	Electrocardiogram
CDS:	Controlled Debris System	EMS:	Emergency Medical Services
CEC:	California Energy Commission	EMT:	Emergency Medical Technician
CEQA:	California Environmental Quality Act	EOC:	Emergency Operations Center

DEFINITION OF ACRONYMS

EPA:	Environmental Protection Agency	LAIF:	Local Agency Investment Fund
EPMC:	Employer-Paid Member Contribution	LAN:	Local Area Network
ERAF:	Educational Revenue Augmentation Fund	M&O:	Maintenance and Operations
EVOC:	Emergency Vehicle Operation Course	MOU:	Memorandum of Understanding
FASB:	Financial Accounting Standards Board	MTA:	Metropolitan Transit Authority
FY:	Fiscal Year	MVIL:	Motor Vehicle in-Lieu
GAAP:	Generally Accepted Accounting Principles	NPDES:	National Pollutant Discharge Elimination System
GAAS:	Generally Accepted Auditing Standards	OMB:	Office of Management and Budget
GASB:	Governmental Accounting Standards Board	OPA:	Owner Participant Agreement
GFOA:	Government Finance Officers Association	OPEB:	Other Post Employment Benefits
GIS:	Geographical Information System	OTS:	Office of Traffic Safety
HAP:	Housing Assistance Program	PCH:	Pacific Coast Highway
HUD:	Housing and Urban Development	PFA:	Public Financing Authority
HVAC:	Heating/Ventilation and Air Conditioning	POST:	Peace Officers Standard Training
IAFF:	International Association of Firefighters	PSAF:	Public Safety Augmentation Fund
ICS:	Incident Command System	RBPAC:	Redondo Beach Performing Arts Center
ISTEA:	Intermodal Surface Transportation Efficiency	RCP:	Reinforced Concrete Pipe
IT:	Information Technology	RDA:	Redevelopment Agency
JPA:	Joint Powers Authority	RFP:	Request for Proposal
LA:	Los Angeles	RPTTF:	Redevelopment Property Tax Trust Fund

DEFINITION OF ACRONYMS

SB:	Senate Bill
SBYP:	South Bay Youth Project
SCADA:	Supervisory Control and Data Acquisition
SCAG:	Southern California Association of Governments
SEC:	Securities and Exchange Commission
SIU:	Special Investigations Unit
SLESF:	Supplemental Law Enforcement Services Fund
STC:	Standards & Training Corrections
SWAT:	Special Weapons and Tactics
TAP:	Transit Access Pass
TDA:	Transportation Development Act
TMDL:	Total Maximum Daily Load
TOT:	Transient Occupancy Tax
TPA:	Third Party Administrator
TRAN:	Tax and Revenue Anticipation Note
UUT:	Utility Users' Tax
VLF:	Vehicle License Fee
WAN:	Wide Area Network
WIA:	Workforce Investment Act

FREQUENTLY ASKED QUESTIONS

What are the major General Fund revenues?

The City's top ten revenues are listed below. These revenues account for 85.2% of total General Fund revenues from external sources.

Top Ten Revenues	Budget	Percent of General Fund Revenues
Property Tax	23,500,000	30.6%
Sales Tax	10,955,000	14.3%
Utility Users' Tax	7,600,000	9.9%
Transient Occupancy Tax	7,430,000	9.7%
Property Tax in Lieu of VLF	6,700,000	8.7%
Property Transfer Tax	2,400,000	3.1%
Franchise Fees	1,968,000	2.6%
Parking Meters Fees	1,950,000	2.5%
Parking Citations	1,750,000	2.3%
Business License Tax	1,150,000	1.5%
Total	65,403,000	85.2%

How much of my property tax dollar goes to City services?

California property taxes are set at 1% of the assessed value of the property. The City receives about 16 cents of every property tax dollar collected in Redondo Beach.

Does the City receive all the sales tax collected in Redondo Beach?

Sales tax in Redondo Beach is 9 cents on every dollar. Of that, the State receives the largest portion (6.5 cents). The City only receives a penny, and the remainder (1.5 cents) is for the County.

What is the largest use of General Fund revenues?

Personnel costs totaling \$54,488,652 account for 63.4% of the General Fund Expenditures. The most costly benefits are retirement (CalPERS) costs in the amount of \$11,993,815, and health insurance in the amount of \$2,933,653. The majority of the General Fund personnel costs are for public safety with the Police Department at 44.6% and the Fire Department at 24.2%.

Can the General Fund be said to have a "bottom line"?

The goal of a private-sector business is to make money. To accomplish this goal each period, revenues and gains must exceed related expenses and losses. Accordingly, the difference between revenues/gains and expenses/loses (i.e., "net income") is a basic measure of the degree to which a business has been successful during the period. Because "net income" is reported as the last item on a business's operating statement, it is commonly referred to as the "bottom line," and serves as the primary focus of interest for users of private-sector financial statements. The difference between the beginning and ending estimated fund balances at first may appear similar to "net income". However, in budgeting for governmental funds, including the General Fund, revenues may be less than expenditures simply because of the timing of collections, or revenues may exceed expenditures just because the payment of some liabilities is deferred until future fiscal years. Therefore, a positive balance of revenues and transfers in over expenditures and transfers out does not necessarily indicate that the City has managed to "pay its way" for the fiscal year.

What is the relationship between "unassigned fund balance" and cash?

The year-end unassigned fund balance in a governmental fund, including the General Fund, is designed to measure the net financial resources that are available to finance expenditures of future fiscal years. However, not all such "available" financial resources are cash. While cash on hand may be spent at will, differing time periods typically are needed to convert the City's various receivables into cash. Moreover, fund liabilities payable from those assets may be due at different times. Therefore, while unassigned fund balance provides a good measure of the financial resources that will be available for appropriation in the budget, it is not necessarily a good measure of the fund's cash at the beginning of the fiscal year.

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

<i>Fund</i>	Estimated Fund Balances July 1, 2016	+	Adopted Revenues 2016-17	-	Adopted Appropriations 2016-17	+	Transfers In	-	Transfers Out	+	Estimated Fund Balances June 30, 2017
General Fund	496,580		84,954,690		85,885,204		1,688,966		1,255,032		-
State Gas Tax	(95,204)		1,414,396		1,319,504		9,779		-		9,467
Storm Drain Improvement	32,438		42,000		-		-		-		74,438
Street Landscaping and Lighting	-		1,576,500		2,585,686		1,009,186		-		-
Local Transportation Article 3	(28,856)		45,122		15,854		-		-		412
Proposition A	747,330		1,277,514		-		-		1,814,130		210,714
Proposition C	(1,182,469)		1,080,029		432,197		-		-		(534,637)
Measure R	(25,105)		793,715		745,500		-		-		23,110
Air Quality Improvement	124,443		80,500		71,574		402		-		133,771
Intergovernmental Grants	-		1,706,885		1,708,135		1,250		-		-
Comm Develop Block Grant	-		252,533		252,533		-		-		-
Housing Authority	757,930		5,900,335		5,876,527		5,716		-		787,454
Parks and Recreation Facilities	78,101		20,600		55,000		-		-		43,701
Narcotic Forfeiture and Seizure	839,429		3,000		58,699		-		-		783,730
Subdivision Park Trust	770,652		206,639		833,500		-		-		143,791
Disaster Recovery	(2,870)		31,000		17,060		-		-		11,070
CalPERS Reserve	4,627,307		-		-		-		1,350,000		3,277,307
Capital Projects	2,436,855		508,500		1,840,452		2,825		-		1,107,728
Major Facilities Reconstruction	400,000		-		-		-		-		400,000
Open Space Acquisition	300,000		-		-		-		-		300,000
Harbor Tidelands	7,801,347		6,118,379		8,091,002		57,359		88,966		5,797,117
Harbor Uplands	1,479,183		4,666,400		6,689,328		40,437		-		(503,308)
Solid Waste	1,322,513		4,023,057		4,153,925		14,073		-		1,205,718
Wastewater	7,860,190		5,412,284		4,745,190		22,760		-		8,550,044
Transit	-		2,394,590		4,217,815		1,823,225		-		-
Self-Insurance Program	(7,013,793)		6,510,741		6,458,119		3,699		-		(6,957,472)
Vehicle Replacement	5,663,039		3,617,557		3,366,207		8,885		-		5,923,274
Building Occupancy	(1,080,450)		3,878,838		3,345,345		19,996		-		(526,961)
Information Technology	(437,332)		3,218,503		3,667,561		18,761		-		(867,629)
Emergency Communications	2,711,377		3,750,667		2,895,878		30,809		-		3,596,975
Major Facilities Repair	815,899		128,404		-		-		-		944,303
Total Before Adjustments	29,398,534		143,613,378		149,327,795		4,758,128		4,508,128		23,934,117
Less: Int Svc Fds/Overhead	-		29,208,729		29,208,729		-		-		-
Total City	29,398,534		114,404,649		120,119,066		4,758,128		4,508,128		23,934,117
Successor Agency	-		1,402,569		1,152,569		-		250,000		-
Housing Successor Agency	3,917,504		210,991		14,000		-		-		4,114,495
Community Financing Authority	-		365,923		365,923		-		-		-
Public Financing Authority	-		840,900		840,900		-		-		-
Grand Total	33,316,038		117,225,032		122,492,458		4,758,128		4,758,128		28,048,612

- The 8.33% "minimum contingency reserve" set by the City Council has already been removed from the beginning fund balance of the General Fund.
- Beginning fund balances of the Harbor Tidelands and Harbor Uplands Funds exclude capital assets such as the pier and the parking structures.

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

	RESOURCES																				
	Estimated Fund Balances		License and Permits	Fines and Forfeitures	Use of Money and Property	Intergovernmental	Charges for Services	Other Revenues	=	Revenues	Available Resources	Transfers In									
	July 1, 2016	+	Taxes	+	+	+	+	+	-	+	+	+									
General Fund	496,580		62,523,000		1,605,123		1,968,530		1,985,874		50,000		7,090,768		9,731,395		84,954,690		85,451,270		1,688,966
State Gas Tax	(95,204)		1,396,396		-		-		14,000		-		-		4,000		1,414,396		1,319,192		9,779
Storm Drain Improvement	32,438		-		-		-		-		-		42,000		-		42,000		74,438		-
Street Landscaping and Lighting	-		-		-		-		-		-		1,576,500		-		1,576,500		1,576,500		1,009,186
Local Transportation Article 3	(28,856)		-		-		-		-		45,122		-		-		45,122		16,266		-
Proposition A	747,330		-		-		-		8,000		1,269,514		-		-		1,277,514		2,024,844		-
Proposition C	(1,182,469)		-		-		-		27,000		1,053,029		-		-		1,080,029		(102,440)		-
Measure R	(25,105)		789,715		-		-		4,000		-		-		-		793,715		768,610		-
Air Quality Improvement	124,443		-		-		-		500		80,000		-		-		80,500		204,943		402
Intergovernmental Grants	-		-		-		-		-		1,706,885		-		-		1,706,885		1,706,885		1,250
Comm Develop Block Grant	-		-		-		-		-		252,533		-		-		252,533		252,533		-
Housing Authority	757,930		-		-		-		-		5,900,335		-		-		5,900,335		6,658,265		5,716
Parks and Recreation Facilities	78,101		20,600		-		-		-		-		-		-		20,600		98,701		-
Narcotic Forfeiture and Seizure	839,429		-		-		-		3,000		-		-		-		3,000		842,429		-
Subdivision Park Trust	770,652		-		-		-		-		-		-		206,639		206,639		977,291		-
Disaster Recovery	(2,870)		-		-		-		-		-		1,000		30,000		31,000		28,130		-
CalPERS Reserve	4,627,307		-		-		-		-		-		-		-		-		4,627,307		-
Capital Projects	2,436,855		235,000		-		-		-		273,000		-		500		508,500		2,945,355		2,825
Major Facilities Reconstruction	400,000		-		-		-		-		-		-		-		-		400,000		-
Open Space Acquisition	300,000		-		-		-		-		-		-		-		-		300,000		-
Harbor Tidelands	7,801,347		-		-		35,000		4,882,000		-		1,170,869		30,510		6,118,379		13,919,726		57,359
Harbor Uplands	1,479,183		-		-		120,000		2,457,000		-		2,088,900		500		4,666,400		6,145,583		40,437
Solid Waste	1,322,513		-		21,000		-		-		37,367		3,800,690		164,000		4,023,057		5,345,570		14,073
Wastewater	7,860,190		-		-		-		-		-		5,376,000		36,284		5,412,284		13,272,474		22,760
Transit	-		-		-		-		-		1,991,140		402,200		1,250		2,394,590		2,394,590		1,823,225
Self-Insurance Program	(7,013,793)		-		-		-		-		-		6,505,741		5,000		6,510,741		(503,052)		3,699
Vehicle Replacement	5,663,039		-		-		-		-		-		3,520,057		97,500		3,617,557		9,280,596		8,885
Building Occupancy	(1,080,450)		-		-		-		-		-		3,878,838		-		3,878,838		2,798,388		19,996
Information Technology	(437,332)		-		-		-		-		-		3,216,503		2,000		3,218,503		2,781,171		18,761
Emergency Communications	2,711,377		-		-		-		-		-		3,388,542		362,125		3,750,667		6,462,044		30,809
Major Facilities Repair	815,899		-		-		-		-		-		128,404		-		128,404		944,303		-
Total Before Adjustments	29,398,534		64,964,711		1,626,123		2,123,530		9,381,374		12,658,925		42,187,012		10,671,703		143,613,378		173,011,912		4,758,128
Less: Int Svc Funds/Overhead	-		-		-		-		-		-		29,208,729		-		29,208,729		29,208,729		-
Total City	29,398,534		64,964,711		1,626,123		2,123,530		9,381,374		12,658,925		12,978,283		10,671,703		114,404,649		143,803,183		4,758,128
Successor Agency	-		1,152,569		-		-		-		250,000		-		-		1,402,569		1,402,569		-
Housing Successor Agency	3,917,504		-		-		-		210,341		-		650		-		210,991		4,128,495		-
Community Financing Authority	-		-		-		-		365,923		-		-		-		365,923		365,923		-
Public Financing Authority	-		-		-		-		840,900		-		-		-		840,900		840,900		-
Grand Total	33,316,038		66,117,280		1,626,123		2,123,530		10,798,538		12,908,925		12,978,933		10,671,703		117,225,032		150,541,070		4,758,128

SUMMARY OF ESTIMATED REVENUES & APPROPRIATIONS AND
ESTIMATED CHANGES IN FUND BALANCES

REQUIREMENTS							Estimated Fund Balances June 30, 2017	
Personnel	Maintenance and Operations	Internal Service	Capital Outlay	Capital Improvement	Expenditures	Transfers Out		
54,488,652	8,277,425	23,105,627	13,500	-	85,885,204	1,255,032	-	General Fund
618,266	272,207	429,031	-	-	1,319,504	-	9,467	State Gas Tax
-	-	-	-	-	-	-	74,438	Storm Drain Improvement
980,430	1,294,043	311,213	-	-	2,585,686	-	-	Street Landscaping and Lighting
-	-	-	-	15,854	15,854	-	412	Local Transportation Article 3
-	-	-	-	-	-	1,814,130	210,714	Proposition A
-	60,000	2,197	-	370,000	432,197	-	(534,637)	Proposition C
-	140,000	-	-	605,500	745,500	-	23,110	Measure R
24,032	43,600	3,942	-	-	71,574	-	133,771	Air Quality Improvement
80,255	48,000	-	600,000	979,880	1,708,135	-	-	Intergovernmental Grants
-	148,387	-	-	104,146	252,533	-	-	Comm Develop Block Grant
350,135	5,410,081	116,311	-	-	5,876,527	-	787,454	Housing Authority
-	-	-	-	55,000	55,000	-	43,701	Parks and Recreation Facilities
-	58,699	-	-	-	58,699	-	783,730	Narcotic Forfeiture and Seizure
-	-	-	-	833,500	833,500	-	143,791	Subdivision Park Trust
-	17,060	-	-	-	17,060	-	11,070	Disaster Recovery
-	-	-	-	-	-	1,350,000	3,277,307	CalPERS Reserve
166,952	-	-	-	1,673,500	1,840,452	-	1,107,728	Capital Projects
-	-	-	-	-	-	-	400,000	Major Facilities Reconstruction
-	-	-	-	-	-	-	300,000	Open Space Acquisition
3,450,801	1,945,929	1,106,772	-	1,587,500	8,091,002	88,966	5,797,117	Harbor Tidelands
2,562,243	1,313,042	1,201,543	-	1,612,500	6,689,328	-	(503,308)	Harbor Uplands
855,270	2,981,905	316,750	-	-	4,153,925	-	1,205,718	Solid Waste
1,417,560	1,360,558	342,292	74,780	1,550,000	4,745,190	-	8,550,044	Wastewater
529,067	3,327,556	211,192	150,000	-	4,217,815	-	-	Transit
215,232	6,181,179	61,708	-	-	6,458,119	-	(6,957,472)	Self-Insurance Program
538,597	1,052,055	230,125	1,545,430	-	3,366,207	-	5,923,274	Vehicle Replacement
1,287,236	1,344,147	499,322	214,640	-	3,345,345	-	(526,961)	Building Occupancy
1,140,023	1,540,866	442,972	543,700	-	3,667,561	-	(867,629)	Information Technology
2,070,601	133,578	691,699	-	-	2,895,878	-	3,596,975	Emergency Communications
-	-	-	-	-	-	-	944,303	Major Facilities Repair
70,775,352	36,950,317	29,072,696	3,142,050	9,387,380	149,327,795	4,508,128	23,934,117	Total Before Adjustments
136,033	-	29,072,696	-	-	29,208,729	-	-	Less: Int Svc Funds/Overhead
70,639,319	36,950,317	-	3,142,050	9,387,380	120,119,066	4,508,128	23,934,117	Total City
-	1,152,569	-	-	-	1,152,569	250,000	-	Successor Agency
-	14,000	-	-	-	14,000	-	4,114,495	Housing Successor Agency
-	340,335	25,588	-	-	365,923	-	-	Community Financing Authority
-	840,900	-	-	-	840,900	-	-	Public Financing Authority
70,639,319	39,298,121	25,588	3,142,050	9,387,380	122,492,458	4,758,128	23,934,117	Grand Total

COMBINED BUDGET SUMMARY
FISCAL YEARS 2015-2017

	General Fund			Special Revenue Funds			Enterprise Funds		
	Actual FY 2014-15	Mid-Year FY 2015-16	Adopted FY 2016-17	Actual FY 2014-15	Mid-Year FY 2015-16	Adopted FY 2016-17	Actual FY 2014-15	Mid-Year FY 2015-16	Adopted FY 2016-17
Revenues:									
Property Tax	22,669,749	22,300,000	23,500,000	-	-	-	-	-	-
Sales Tax	11,185,345	11,828,000	10,955,000	-	-	-	-	-	-
Other Taxes	24,748,033	24,786,000	28,068,000	2,908,279	2,475,972	2,441,711	-	-	-
Licenses and Permits	1,333,512	1,487,383	1,605,123	-	-	-	10,054	48,000	21,000
Fines and Forfeitures	1,862,081	1,723,530	1,968,530	98,001	21,000	-	159,660	155,000	155,000
Use of Money	1,805,472	1,790,874	1,985,874	86,837	52,900	56,500	7,784,548	7,486,800	7,339,000
Intergovernmental Revenue	1,180,733	91,500	50,000	10,532,107	20,427,043	10,580,418	1,789,384	1,810,358	2,028,507
Charges for Services	6,656,633	6,499,497	7,090,768	1,566,858	1,642,080	1,619,500	12,933,470	12,788,074	12,838,659
Other Revenue	938,346	1,549,605	1,554,605	377,844	227,487	241,139	260,433	194,960	232,544
Overhead	7,588,928	8,176,790	8,176,790	-	-	-	-	-	-
Transfers In	979,727	623,662	1,688,966	3,627,100	2,920,891	1,029,158	1,547,651	2,115,360	1,957,854
Total Revenues	80,948,559	80,856,841	86,643,656	19,197,026	27,767,373	15,968,426	24,485,200	24,598,552	24,572,564
Expenditures:									
Personnel	48,355,430	52,656,897	54,488,652	2,411,676	2,814,024	2,220,070	6,392,144	8,160,938	8,814,941
Maint. & Operations	7,091,365	10,588,777	8,277,425	7,116,595	7,807,736	7,492,077	8,962,537	12,120,426	10,928,990
Internal Service	20,762,859	23,105,627	23,105,627	748,518	862,694	862,694	2,867,098	3,178,549	3,178,549
Capital Outlay	122,240	30,940	13,500	1,295,521	108,508	600,000	5,780	11,100	224,780
Capital Improvements	-	18,000	-	6,012,951	29,041,504	4,637,380	177,703	16,078,154	4,750,000
Transfers Out	4,276,684	3,328,374	1,255,032	2,060,434	2,111,308	3,164,130	85,512	87,222	88,966
Total Expenditures	80,608,578	89,728,615	87,140,236	19,645,695	42,745,774	18,976,351	18,490,774	39,636,389	27,986,226
Other¹									
	Actual FY 2014-15	Mid-Year FY 2015-16	Adopted FY 2016-17	Actual FY 2014-15	Total Mid-Year FY 2015-16	Adopted FY 2016-17			
Revenues:									
Property Tax	-	-	-	22,669,749	22,300,000	23,500,000			
Sales Tax	-	-	-	11,185,345	11,828,000	10,955,000			
Other Taxes	-	-	-	27,656,312	27,261,972	30,509,711			
Licenses and Permits	-	-	-	1,343,566	1,535,383	1,626,123			
Fines and Forfeitures	-	-	-	2,119,742	1,899,530	2,123,530			
Use of Money	-	-	-	9,676,857	9,330,574	9,381,374			
Intergovernmental Revenue	-	-	-	13,502,224	22,328,901	12,658,925			
Charges for Services	15,070,917	17,661,668	17,611,668	36,227,878	38,591,319	39,160,595			
Other Revenue	3,557,341	3,448,042	3,493,042	5,133,964	5,420,094	5,521,330			
Overhead	-	-	-	7,588,928	8,176,790	8,176,790			
Transfers In	293,829	116,991	82,150	6,448,307	5,776,904	4,758,128			
Total Revenues	18,922,087	21,226,701	21,186,860	143,552,872	154,449,467	148,371,506			
Expenditures:									
Personnel	4,790,923	5,040,963	5,251,689	61,950,179	68,672,822	70,775,352			
Maint. & Operations	11,633,138	10,669,548	10,251,825	34,803,635	41,186,487	36,950,317			
Internal Service	1,595,150	1,925,826	1,925,826	25,973,625	29,072,696	29,072,696			
Capital Outlay	306,554	1,642,245	2,303,770	1,730,095	1,792,793	3,142,050			
Capital Improvements	5,109	374,066	-	6,195,763	45,511,724	9,387,380			
Transfers Out	-	-	-	6,422,630	5,526,904	4,508,128			
Total Expenditures	18,330,874	19,652,648	19,733,110	137,075,927	191,763,426	153,835,923			

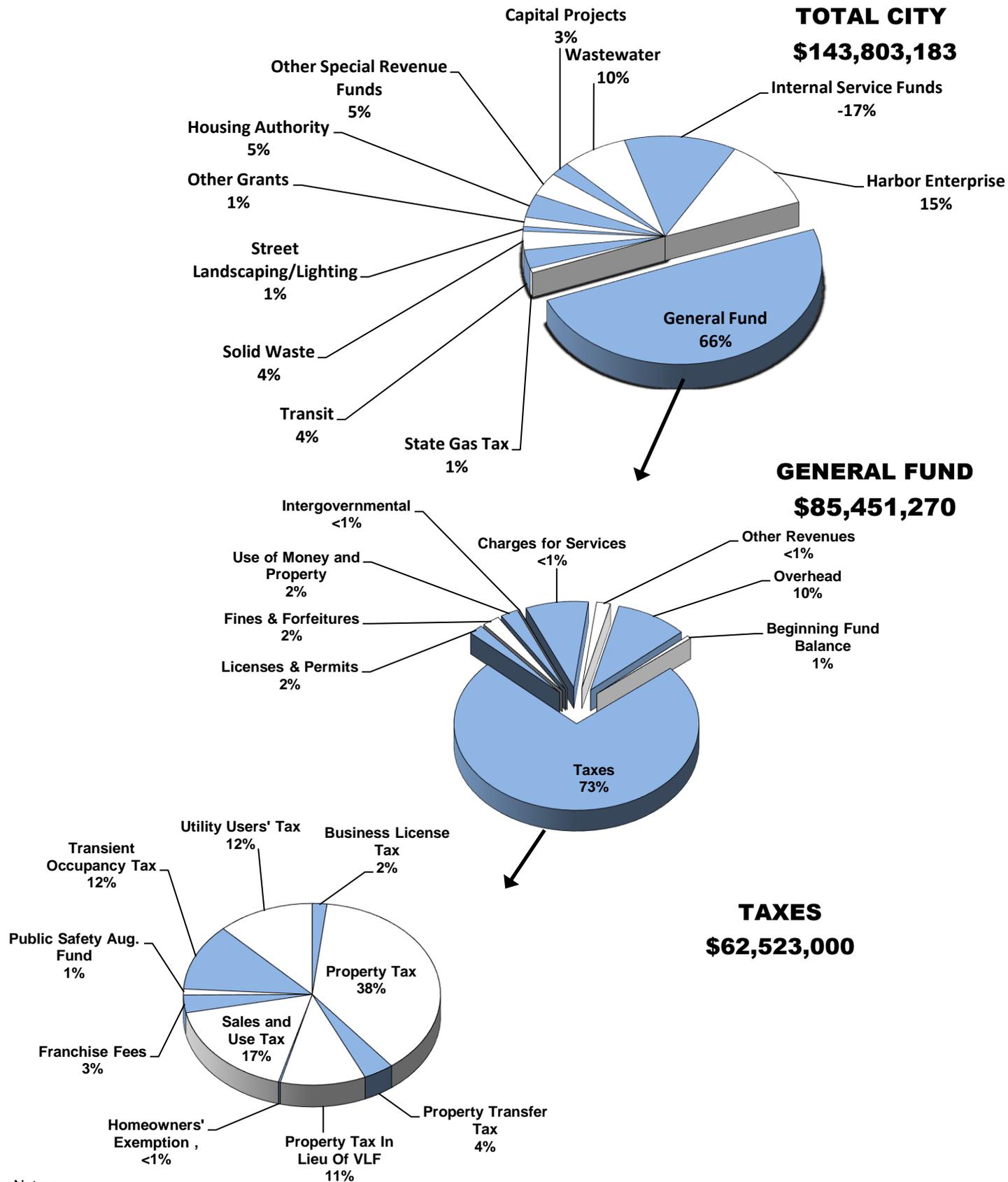
¹ Other includes remaining RDA and Internal Service Funds.



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FISCAL YEAR 2016-2017

**AVAILABLE RESOURCES:
WHERE IT COMES FROM**

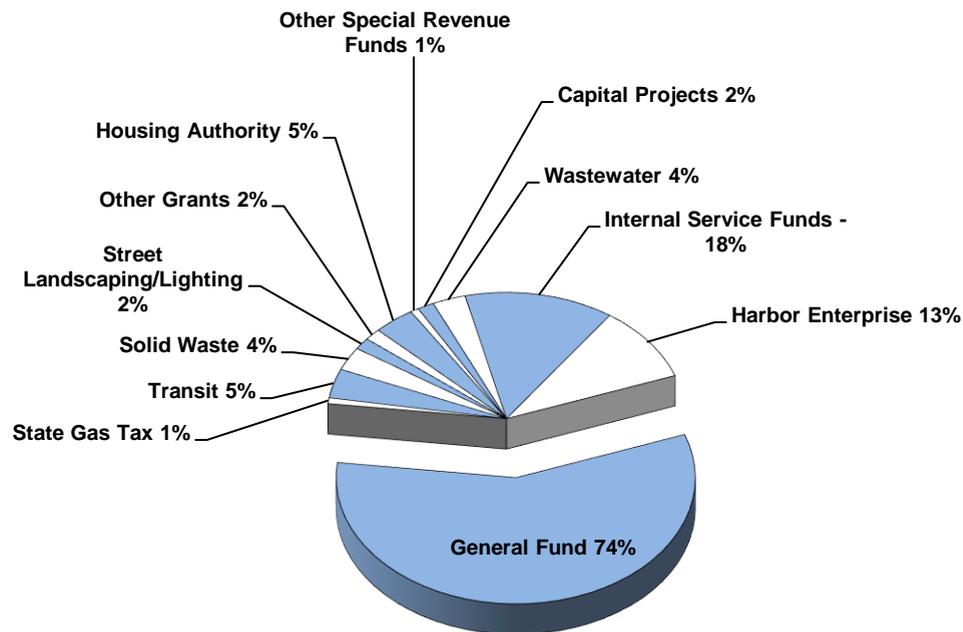


Notes:

- 1) Available resources not only include the current year's estimated revenue, but also the financial resources on hand at the beginning of the fiscal year (beginning fund balance).
- 2) Total City excludes revenues of the Successor Agency, Housing Successor Agency, Community Financing Authority, Public Financing Authority, Internal Service Funds and Transfers In.
- 3) Capital Projects include Major Facilities Reconstruction and Open Space Acquisition funds.
- 4) Other Grants include CDBG and Intergovernmental Grants Funds.
- 5) Other Special Revenue Funds include Parks & Recreation Facilities, Narcotic Forfeiture & Seizure, Local Transportation Article 3, Air Quality Improvement, Subdivision Park Trust, Disaster Recovery and Storm Drain Improvement Funds.
- 6) Transit includes Proposition A, Proposition C, Measure R and Transit Funds.
- 7) Harbor Enterprise includes Harbor Tidelands and Harbor Uplands Funds.

FISCAL YEAR 2016-2017

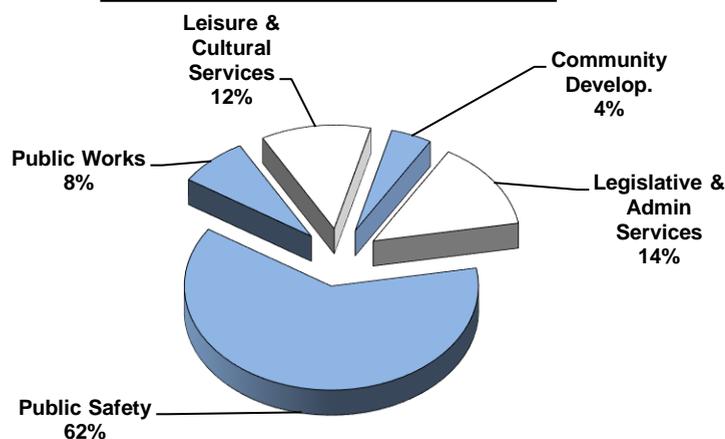
**EXPENDITURES:
WHERE IT GOES**



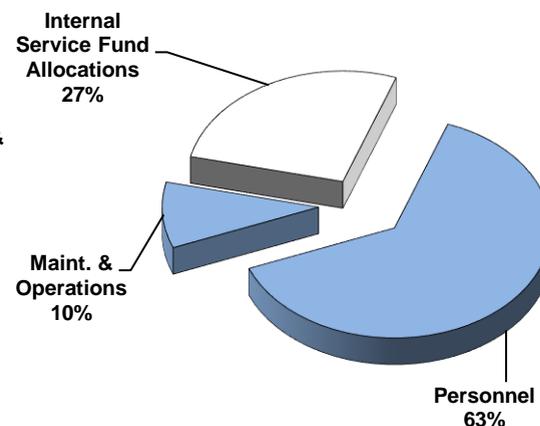
**TOTAL CITY
\$120,119,066**

**GENERAL FUND
\$85,885,204**

**GENERAL EXPENSE
FUNCTIONS**



**GENERAL EXPENSE
CATEGORIES**



Notes:

- 1) Total City excludes expenditures of the Successor Agency, Housing Successor Agency, Community Financing Authority, Public Financing Authority, Internal Service Funds and Transfers Out.
- 2) Other Grants include CDBG and Intergovernmental Grants Funds.
- 3) Other Special Revenue Funds include Storm Drain Improvement, Local Transportation Article 3, Air Quality Improvement, Parks and Recreation Facilities, Narcotic Forfeiture and Seizure, Disaster Recovery and Subdivision Park Trust Funds.
- 4) Transit includes Proposition C, Proposition A, Measure R and Transit Funds.
- 5) Harbor Enterprise includes Harbor Tidelands and Harbor Uplands Funds.

SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2016-2017

<i>Fund</i>	Transfer In	Transfer Out
General Fund	1,688,966	1,255,032
State Gas Tax	9,779	-
Street Landscaping and Lighting	1,009,186	-
Proposition A	-	1,814,130
Air Quality Improvement	402	-
Intergovernmental Grants	1,250	-
Housing Authority	5,716	-
CalPERS Reserve	-	1,350,000
Capital Projects	2,825	-
Harbor Tidelands	57,359	88,966
Harbor Uplands	40,437	-
Solid Waste	14,073	-
Wastewater	22,760	-
Transit	1,823,225	-
Self-Insurance Program	3,699	-
Vehicle Replacement	8,885	-
Building Occupancy	19,996	-
Information Technology	18,761	-
Emergency Communications	30,809	-
Successor Agency	-	250,000
TOTAL	\$ 4,758,128	\$ 4,758,128

Notes:

- Transfer from the General Fund to the State Gas Tax, Air Quality Improvement, Intergovernmental Grants, Housing Authority, Capital Projects, Harbor Tidelands, Harbor Uplands, Solid Waste, Wastewater, Transit, Self Insurance Program, Vehicle Replacement, Building Occupancy, Information Technology and Emergency Communications Funds are for potential additional wage and benefit increases.
- Transfer from the General Fund to the Street Landscaping and Lighting Fund will provide necessary support for its FY 2016-17 operations.
- Transfer from the Proposition A Fund to the Transit Fund will provide necessary support for its FY 2016-17 operations.
- Transfer from the Harbor Tidelands Fund to the General Fund reflects the annual property tax in lieu for the publicly used portions of the Harbor Tidelands.
- Transfer from the Successor Agency to the General Fund reflects the reimbursement of administration costs.

HARBOR TIDELANDS FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance ¹	7,801,347	Personnel	3,450,801
Rents and Percentages	4,970,369	Maintenance and Operations	1,945,929
Parking Structure Revenue	490,000	Internal Service Fund Allocations	733,373
Seaside Lagoon Entrance Fees	400,000	Overhead	373,399
Investment Earnings	82,000	Capital Improvement Projects ²	1,587,500
Fisherman's Wharf Sanitation	107,000	Property Tax In Lieu Fee ³	88,966
Other Revenue	69,010	Minimum Reserve ⁴	2,564,061
Transfer from General Fund	57,359		
Total Funding	13,977,085	Total Expenditures	10,744,029

Excess (Deficit) = \$3,233,056

Operating Excess (Deficit)⁵ = (\$416,730)

¹Beginning fund balance as of 7/1/16 derived from FY 2015-16 mid-year presentation (excluding capital assets).

²Reflects all new capital project funding scheduled for FY 2016-17. Projects can be referenced and are reflected in the FY 2016-17 to FY 2020-21 Five-Year CIP Plan.

³Property tax in lieu fee includes the annual 2% increase.

⁴Includes Harbor Enterprise Business Plan requirements; components for operating expenses, capital improvements and insurance deductible.

⁵Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

- All relevant departments shall operate in the City's Tidelands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Harbor Tidelands Fund activities will adhere to the City's Statements of Financial Principles.
- Harbor Tidelands revenues will be utilized to benefit, repair and improve Tidelands property and facilities.
- Harbor Tidelands leaseholds will be audited as feasible.

HARBOR UPLANDS FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance ¹	1,479,183	Personnel	2,562,243
Rents and Percentages	2,440,000	Maintenance and Operations	1,313,042
Parking Structure Revenue	1,915,000	Internal Service Fund Allocations	866,400
Parking Meter Fees	65,000	Overhead	335,143
Investment Earnings	17,000	Capital Improvement Projects ²	1,612,500
Storage Fees	47,500	Minimum Reserve ³	1,967,643
Fisherman's Wharf Sanitation	171,000		
Other Revenue	10,900		
Transfer from General Fund	40,437		
Total Funding	6,186,020	Total Expenditures	8,656,971
Excess (Deficit) = (\$2,470,951)			
Operating Excess (Deficit)⁴ = (\$369,991)			

¹Beginning fund balance as of 7/1/16 derived from FY 2015-16 mid-year presentation (excluding capital assets).

²Reflects all new capital project funding scheduled for FY 2016-17. Projects can be referenced and are reflected in the FY 2016-17 to FY 2020-21 Five-Year CIP Plan.

³Includes Harbor Enterprise Business Plan requirements; components for operating expenses, capital improvements and insurance deductible.

⁴Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

- All relevant departments shall operate in the City's Uplands with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.
- Harbor Uplands Fund activities will adhere to the City's Statements of Financial Principles.
- Harbor Uplands revenues will be utilized to benefit, repair and improve Uplands property and facilities.
- Harbor Uplands leaseholds will be audited as feasible.

SOLID WASTE FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	1,322,513	Personnel	855,270
Rubbish Fees-Residential	2,688,690	Maintenance and Operations	2,981,905
Household Haz Waste Collection	328,000	Internal Service Fund	145,955
Hazardous Disclosure	48,000	Overhead	170,795
AB939 Fee	200,000		
Waste Management Plan Fee	9,000		
Solid Waste Admin Fee	453,000		
Recycling Grants	37,367		
Other Solid Waste Revenue	259,000		
Transfer from General Fund	14,073		
Total Funding	5,359,643	Total Expenditures	4,153,925

Excess (Deficit) = \$1,205,718

Operating Excess (Deficit)¹ = (\$116,795)

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

WASTEWATER FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	7,860,190	Personnel	1,417,560
Inspection Fees	50,000	Debt Service	548,400
Sewer User Fees	5,235,000	Other Maintenance and Operations	812,158
Wastewater Capital Facility Fee	90,000	Internal Service Fund Allocations	177,696
City Facility Sewer Fee	36,284	Overhead	164,596
Other Revenue	1,000	Capital Improvement Projects ¹	1,624,780
Transfer From General Fund	22,760		
Total Funding	13,295,234	Total Expenditures	4,745,190
Excess (Deficit) = \$8,550,044			
Operating Excess (Deficit)² = \$2,314,634			

¹Reflects all new capital project funding scheduled for FY 2016-17. Projects can be referenced and are reflected in the FY 2016-17 to FY 2020-21 Five-Year CIP Plan.

²Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Wastewater Policies

- Wastewater funds will be programmed to fully support the wastewater system's maintenance and operations, including debt service requirements, current and future capital needs, costs of personnel and contracts, materials and supplies, equipment maintenance and operations and capital outlays.
- Wastewater funds will be programmed consistent with the guidelines and requirements of the City of Redondo Beach Wastewater System Financing Project bond documents.
- Wastewater funds will be used in accordance with all applicable fiscal policies/laws of the City, the State and its agencies, and the Federal government.

TRANSIT FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	-	Personnel	529,067
Fares	282,200	Maintenance and Operations	3,327,556
Contributions from Other Governments	25,000	Internal Service Fund Allocations	125,315
Bus Passes	95,000	Overhead	85,877
TDA Article IV	703,281	Capital Outlay	150,000
Proposition C Funding Allocation Procedures	254,824		
Proposition A Funding Allocation Procedures	452,879		
Proposition A Subregional Incentives	87,493		
Proposition 1B Transit Modernization	150,000		
State Transit Assistance	56,463		
Measure R Funding Allocation Procedures	286,200		
Other Revenue	1,250		
Proposition A Local Return	1,814,130		
Transfer From General Fund	9,095		
Total Funding	4,217,815	Total Expenditures	4,217,815
Excess (Deficit) = \$0			
Operating Excess (Deficit)¹ = \$150,000			

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

VEHICLE REPLACEMENT FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	5,663,039	Personnel	538,597
Vehicle Replacement	1,418,466	Maintenance and Operations	1,052,055
Vehicle Maintenance	2,101,591	Internal Service Fund	109,342
Sale of Fuel	50,000	Overhead	120,783
Other Revenue	47,500	Capital Outlay	1,545,430
Transfer from General Fund	8,885		
Total Funding	9,289,481	Total Expenditures	3,366,207
Excess (Deficit) = \$5,923,274			
Operating Excess (Deficit)¹ = \$1,805,665			

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

STREET LANDSCAPING AND LIGHTING FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	-	Personnel	980,430
Assessment Fee	1,510,000	Maintenance and Operations	1,294,043
Public Services Lighting Fee	30,000	Internal Service Fund Allocations	133,054
Other Revenue	36,500	Overhead	178,159
General Fund Subsidy	1,009,186		
Total Funding	2,585,686	Total Expenditures	2,585,686

Excess (Deficit) = \$0

Operating Excess (Deficit)¹ = \$0

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

COMMUNITY DEVELOPMENT BLOCK GRANT FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	-	Personnel	-
Grant (Administration) Revenue	50,507	Maintenance and Operations	148,387
Grant (Program) Revenue	202,026	Capital Improvement Projects ¹	104,146
Total Funding	252,533	Total Expenditures	252,533
Excess (Deficit) = \$0			
Operating Excess (Deficit)² = \$0			

¹Reflects all new capital project funding scheduled for FY 2016-17. Projects can be referenced and are reflected in the FY 2016-17 to FY 2020-21 Five-Year CIP Plan.

²Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

HOUSING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	757,930	Personnel	350,135
Grant - Administration	557,037	Maintenance and Operations	66,783
Grant - Program/HAP	5,343,298	Internal Service Fund Allocations	59,291
Transfer from General Fund	5,716	Overhead	57,020
		Other Program Expenditures	5,343,298
Total Funding	6,663,981	Total Expenditures	5,876,527
Excess (Deficit) = \$787,454			
Operating Excess (Deficit)¹ = \$29,524			

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

SEASIDE LAGOON FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Entrance Fees	400,000	Personnel - Program	222,231
		Personnel - Maintenance	235,926
		Maintenance and Operations	118,670
		Internal Service Fund Allocations	33,147
		Overhead	31,732
Total Funding	400,000	Total Expenditures	641,706

Excess (Deficit) = (\$241,706)

Operating Excess (Deficit)¹ = (\$241,706)

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

- The Seaside Lagoon is funded through the Harbor Tidelands Fund.

REDONDO BEACH PERFORMING ARTS CENTER FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Rents & Percentages	430,754	Personnel	496,195
Other Fees	393,225	Maintenance and Operations	150,560
		Internal Service Funds	709,058
		Overhead	63,818
Total Funding	823,979	Total Expenditures	1,419,631
Excess (Deficit) = (\$595,652)			
Operating Excess (Deficit)¹ = (\$595,652)			

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

- Cultural Arts Manager allocated 65% to RBPAC, 35% to Cultural Activities.
- Technical Theater Supervisor allocated 95% to RBPAC, 5% to Cultural Activities.

HARBOR PARKING STRUCTURES FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Parking Revenue	2,250,000	Personnel (Public Works/Police)	192,403
Leasehold Rental ¹	350,000	Harbor Administration ²	40,000
Parking Citations	155,000	Parking Consultant	40,000
		Property Insurance	175,000
		Parking Equipment and Maintenance	137,701
		Other Maintenance and Operations	368,103
		Capital Improvement Projects ³	100,000
Total Funding	2,755,000	Total Expenditures	1,053,207

Excess (Deficit) = \$1,701,793

Operating Excess (Deficit)⁴ = \$1,801,793

¹Rental revenue generated by leaseholds that occupy space within the parking structures (Quality Seafood, the former Pier Plaza leasehold and Fisherman's Cove Co.)

²Reflects time spent by Harbor Administration personnel in overseeing the overall operation of the structures.

³Reflects the average annual allocation.

⁴Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

All relevant departments will operate their parking structure functions with complete adherence to the City's Municipal Code, Tidelands Trust Agreement with the State of California, and all other applicable laws.

The parking structures are a self-sufficient business unit of the Harbor Enterprise generating parking revenue to pay for costs of personnel and contracts, materials and supplies, equipment, maintenance and operations, capital outlay, and capital improvement projects. Only parking revenues in excess of annual costs and replacement reserves will be available to fund other operations and capital projects within the Tidelands or Uplands areas as appropriate.

Parking structures will be managed in accordance with the parking management contract and in accordance with generally accepted accounting principles. Audits will be performed periodically to ensure compliance with applicable accounting, contract and security standards. The parking structure operation shall be audited no less than once every three years.

Parking rates for the structures will be reviewed every 3-5 years, or more frequently if necessary, beginning in FY 09-10. Rate adjustments shall be made as appropriate.

The annual budget for the parking structures will include appropriations for preventative maintenance as well as replacement of capital components to extend the useful life of the structures. An annual allocation will be made from the parking structures revenue into a capital improvement project fund (once established) for the eventual replacement of the structures.

FARMERS' MARKET FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Revenue from Vendors' Fees	44,000	Contracted Market Manager	21,000
		Permits and Insurance	1,000
		Supplies	1,000
		Other Maintenance and Operation	3,200
Total Funding	44,000	Total Expenditures	26,200
Excess (Deficit) = \$17,800			
Operating Excess (Deficit)¹ = \$17,800			

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

Policies

- Market open every Thursday (except Thanksgiving and Christmas - when it falls on a Thursday).
- Four to six volunteers participating each week.

SUCCESSOR AGENCY FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	-	Bank of America Credit Facility	118,924
Property Tax Trust Fund	1,152,569	1996 Tax Allocation Bonds	821,054
Administrative Allowance	250,000	Transfer Out for Admin Costs ¹	250,000
		Arbitrage Rebate Calculations	2,250
		SERAF Loan Repayment	210,341
Total Funding	1,402,569	Total Expenditures	1,402,569
Excess (Deficit) = (\$0)			
Operating Excess (Deficit)² = (\$0)			

¹ **Administration Costs**

Personnel	\$ 106,052
Legal Fees	5,191
Training/Meetings	4,543
Mileage Reimbursement	133
Postage	117
Office Supplies	3,683
Property Tax Consulting	2,641
Real Estate Consulting	22,580
Audit Services	5,000
Internal Service Fund/Overhead	100,060
	<u>\$ 250,000</u>

²Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

HOUSING SUCCESSOR AGENCY FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	3,917,504	Audit Services	8,000
Administrative Fees	650	Heritage Point Compliance Fee	6,000
SERAF Loan Repayment	210,341		
Total Funding	4,128,495	Total Expenditures	14,000
Excess (Deficit) = \$4,114,495			
Operating Excess (Deficit)¹ = \$196,991			

¹ Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

COMMUNITY FINANCING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	-	Debt Service	89,396
Rents and Percentages	365,923	Other Maintenance and Operations	80,570
		Internal Service Fund Allocations	1,745
		Overhead	23,843
		Kincaid's Pass-Through	170,369
Total Funding	365,923	Total Expenditures	365,923
Excess (Deficit) = \$0			
Operating Excess (Deficit)¹ = \$0			

¹Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.

PUBLIC FINANCING AUTHORITY FINANCIAL SUMMARY
FISCAL YEAR 2016-2017

<i>Funding</i>		<i>Expenditures</i>	
Beginning Fund Balance	-	Debt Service	840,900
Investment Earnings	840,900		
Total Funding	840,900	Total Expenditures	840,900
Excess (Deficit) = \$0			
Operating Excess (Deficit)¹ = \$0			

¹ Excludes beginning fund balance, capital improvement projects, and reserves, where applicable.



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OVERVIEW OF ESTIMATED REVENUES

Background: Staff members from all departments worked in concert with Financial Services staff to develop revenue projections for the coming fiscal year. The projections reflect a somewhat conservative yet consistent approach with both established budget practices and financial principles. Staff considered the qualitative and quantitative methods of forecasting and used techniques such as trend analysis, economic indicators, consultant advice, and professional judgment to arrive at a consensus as to forecasted operating revenue. Revenue forecasting is one of the most challenging aspects in the budget process, as many unknown variables, including changes over which the City has no control, affect the ultimate amount of monies going into the City's coffers. These variables include the impact of fluctuations in the local, regional, statewide, and national economies; consumer habits and demands; and the fiscal impacts of legislative changes.

GENERAL FUND

General Fund revenue from outside sources for FY 2016-17 is estimated at \$76,777,900, representing an increase of \$4,721,511 from the FY 2015-16 midyear amount. Significant operating revenue sources include: taxes, projected to increase \$3,609,000, or 6.1%; licenses and permits anticipated to increase \$117,740 or 7.9% due to an increase in construction/excavation permits offset by a \$30,000 decrease in street/curb/parking permits and a \$1,750 decrease in miscellaneous licenses/permits; fines and forfeitures projected to increase 14.2% primarily due to an increase in parking citations; use of money and property revenue expected to increase 10.9% due to increased investment earnings and rents and percentages; intergovernmental revenues from the State expected to decrease by \$41,500 or 45.4% due to a larger than expected distribution of SB90 revenue in FY 2015-16; charges for services estimated to increase \$591,271, or 9.1%, with the only decreases in other building fees; other revenues anticipated to increase by \$5,000 (0.3%) due to an increase in program donations.

Revenue from overhead is derived from sources internal to the City. The FY 2016-17 amount of \$8,176,790 reflects overhead charged to departmental budgets (to best reflect each department's true operating costs), with the corresponding revenue included in the General Fund.

Below are highlights of significant FY 2016-17 General Fund operating revenues compared to FY 2015-16 midyear amounts, unless otherwise indicated.

Property Tax revenue for FY 2016-17 is projected to increase by \$1,200,000, or 5.4%, to \$23,500,000. Overall, the economy is recovering, with improvement in the housing market. Redondo Beach's housing market remained fairly stable through the housing downturn due to its coastal location. Property tax revenue is the City's number one source of operating revenue.

Property Tax in Lieu of VLF revenue is projected to increase by \$280,000, to \$6,700,000, in FY 2016-17. Property tax in lieu of VLF is vehicle license fee revenue classified as property tax, and the 4.4% increase in this revenue source parallels growth in base City property tax revenue. In FY 2004-05, cities and counties began receiving additional property tax to replace vehicle license fee (VLF) revenue that the State did not allocate due to budget concerns.

Sales and Use Tax revenue is projected to decrease \$873,000, or 7.4%, to \$10,955,000. The sales tax revenue estimate reflects the loss of Nordstrom to Torrance and the transition away from triple flip revenue which included a final FY 2015-16 true-up payment.

Utility Users' Tax (UUT) revenue is projected to be flat in FY 2016-17 at \$7,600,000. Even with rates increasing, consumers' conservation efforts are holding UUT stable. This estimate is based upon analysis of the projected performance from each of the categorical components of the City's UUT tax base, including electricity, natural gas, telecommunications, water, and cable television. UUT revenue provides support for essential City operational services.

Transient Occupancy Tax (TOT) revenue is projected to increase by 54.8%, or \$2,630,000, to \$7,430,000. This upswing is driven by two new hotels expected to come on line in FY 2016-17 and a reduction from \$8,000,000 to \$3,000,000 in the Marine Avenue hotel reserve account requirement allowing the City to begin receiving the TOT revenue. Annually, one twelfth of the Marine Avenue hotel revenue and ten percent of all other TOT revenue is dedicated to funding tourism promotional and service activities of the Redondo Beach Visitors' Bureau.

Franchise Fees are projected to decrease by \$28,000, or 1.4%, to \$1,968,000 for FY 2016-17. Components of franchise fee revenue include Time Warner cable television operations, Southern California Edison electricity franchise, Southern California Gas operations, Verizon, and taxicab franchise operations. With the exception of revenues from Southern California Gas and taxicabs operating within the City, revenues from franchise fees reflect moderate increases, which is in line with growth in local operations. Cable television franchise fees represent about 50% of the overall franchise fee revenue estimate for FY 2016-17, while projected revenue from the electricity franchise represents about 20%. The franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents approximately 20% of the total franchise fee estimate. Cyclical uncertainties of the energy environment and their impacts upon the productive utilization rate of the AES power plant require a conservative estimate from this revenue source.

Business License Tax revenue is expected to remain flat at to \$1,150,000.

Property Transfer Tax revenue for FY 2016-17 is projected to grow by 400,000, or 20.0%, to \$2,400,000. Generally, the real estate market has increased, with Redondo Beach's prime beach areas retaining their value to a great degree and still being purchased.

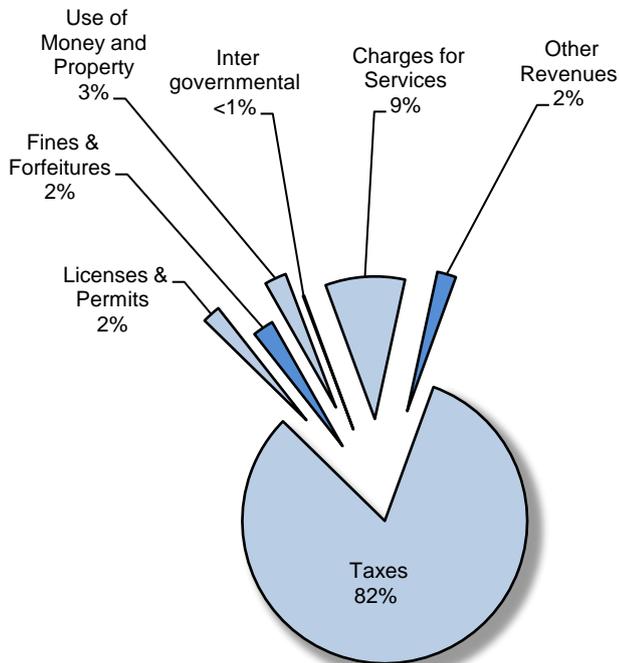
Investment Earnings for the General Fund for FY 2016-17 are projected to increase by \$40,000, or 8.9%, to \$490,000. This increase is attributable to stable interest rates within the investment marketplace together with a larger portfolio. The three major components of the portfolio are: liquid investments with the State Local Agency Investment Fund, and both Federal Agency and high-grade corporate Medium-Term Note Investments structured with a 1 to 5 year investment maturity matrix. Enhanced cash management activities serve as core elements of the City Treasurer's comprehensive cash management program. In addition, implementation of a strategically focused capital improvement program (CIP) cash management plan will serve to enhance investment returns from CIP funding sources, while ensuring CIP program liquidity.

Below is a summary of the FY 2016-17 adopted General Fund operating revenues compared with the FY 2015-16 midyear budget operating revenues:

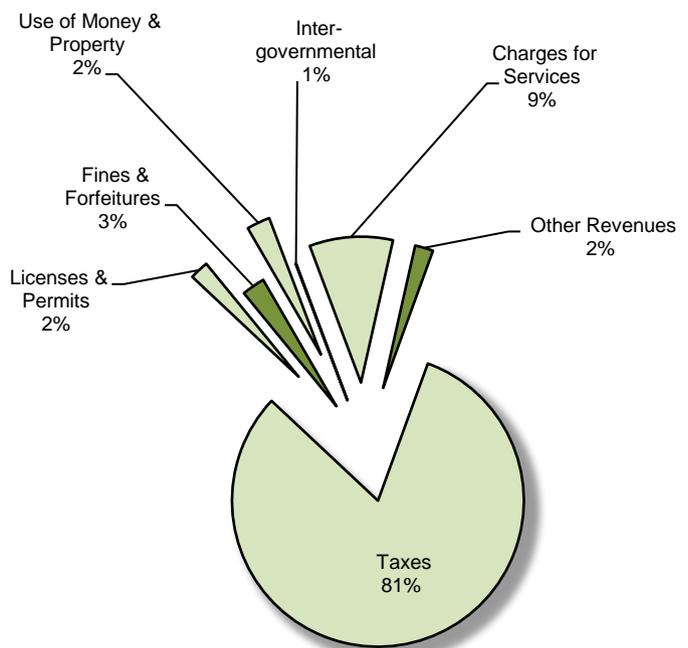
<i>General Fund</i>	Midyear 2015-16	Adopted 2016-17	Increase/ (Decrease)	
Taxes	58,914,000	62,523,000	3,609,000	6.1%
Licenses & Permits	1,487,383	1,605,123	117,740	7.9%
Fines & Forfeitures	1,723,530	1,968,530	245,000	14.2%
Use of Money and Property	1,790,874	1,985,874	195,000	10.9%
Intergovernmental	91,500	50,000	(41,500)	(45.4%)
Charges for Services	6,499,497	7,090,768	591,271	9.1%
Other Revenues	1,549,605	1,554,605	5,000	0.3%
Revenue From Outside Sources	72,056,389	76,777,900	4,721,511	6.6%
Overhead	8,176,790	8,176,790	-	0.0%
Total General Fund	80,233,179	84,954,690	4,721,511	5.9%

**GENERAL FUND REVENUES
FROM OUTSIDE SOURCES**

**Midyear Revenues
FY 2015-16**



**Adopted Revenues
FY 2016-17**



SPECIAL REVENUE FUNDS

All Special Revenue Funds are for a specific purpose and are not available for other programs. The combined projected revenue in the Special Revenue Funds is \$14,430,768, decreasing from the FY 2015-16 midyear budget by \$9,896,714 or 40.7%. The Intergovernmental Grants Fund, where monies received from Federal, State and other governmental agencies are used primarily for capital improvement projects, is projected to decrease by \$9,719,091, or 85.1%. Revenue in this fund tends to fluctuate from year to year, depending on resources received from other governmental agencies. Additionally, the FY 2015-16 budget includes grant funding for capital improvement projects carried over from the prior year.

ENTERPRISE FUNDS

Enterprise Funds account for operations that are financed and operated in a manner similar to private business where the costs of providing goods or services to the general public are financed or recovered primarily through user charges. Please note that FY 2016-17 revenues are compared to FY 2015-16 midyear amounts unless otherwise indicated.

Harbor Tidelands Fund: Based on estimates provided by Waterfront staff, revenues for FY 2016-17 in the Harbor Tidelands Fund, including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected to remain relatively flat at \$6,118,379, up \$30,069.

Harbor Uplands Fund: Based on estimates provided by Waterfront staff, revenues for FY 2016-17 in the Harbor Uplands Fund including parking revenue, lease revenue, investment earnings and miscellaneous revenue, are projected at \$4,666,400, up \$46,000, or 1.0%.

Solid Waste Fund: FY 2016-17 revenues for the Solid Waste Fund are expected to increase by \$9,189, or 0.2%, to \$4,023,057.

Wastewater Fund: FY 2016-17 revenues are expected to decrease \$150,000 to \$5,412,284 or 2.7% with one-time capital facility fees for large construction projects received in FY 2015-16.

Transit Fund: The majority of the revenue in the Transit Fund is from other governmental agencies. The FY 2016-17 intergovernmental revenue is expected to increase by \$196,260, or 8.9%, to \$2,394,590. The charges for services and other revenue is projected to remain relatively flat.

INTERNAL SERVICE FUNDS

In order to determine the true cost of each operating department, internal service fund charges are allocated to each user department. These charges, in turn, represent revenue to each Internal Service Fund. With the exception of the Information Technology Fund, revenue in the internal service funds is the same as midyear. Descriptions of all internal service funds together with any changes in their revenue estimates are described in more detail below. Charges to the operating departments are updated with each year's midyear budget review. Therefore FY 2016-17 revenue estimates in only those internal service funds with revenue from other sources vary from the midyear amounts.

Self-Insurance Program Fund: The Self-Insurance Program Fund is the basis for allocating liability, workers' compensation and unemployment insurance to all departments

Vehicle Replacement Fund: This fund accounts for charges to departments that utilize the City's Fleet Services Division for maintenance and repairs, which includes the costs of fuel, vehicles and equipment. In addition, rental charges are assessed based on the estimated future replacement cost of the vehicles. Revenue in this fund remains flat at \$3,617,557 when compared to the FY 2015-16 midyear budget.

Building Occupancy Fund: Building maintenance costs are allocated to all City departments through the Building Occupancy Fund. These costs are allocated to all funds including the Special Revenue Funds and Harbor Enterprise Funds.

Information Technology Fund: The Information Technology Fund includes Information Technology's personnel expenses, computer and telecommunications maintenance costs and charges for equipment replacement. All costs are charged back to end users.

Emergency Communications Fund: The Emergency Communications Fund includes replacement of emergency communications equipment and emergency communications operating expenses. All costs are charged back to the users, which are only the Police, Fire and Public Works Departments.

Major Facilities Repair Fund: The Major Facilities Repair Fund was set up for potential, but yet unknown, larger repair costs associated with the aging public facilities.

TWO-YEAR COMPARISON OF ESTIMATED REVENUES BY FUND

<i>Fund</i>	Adopted 2015-16	Midyear 2015-16	Adopted 2016-17	Increase/ (Decrease)	
General Fund:					
Taxes	58,376,000	58,914,000	62,523,000	3,609,000	6.1%
Licenses and Permits	1,492,383	1,487,383	1,605,123	117,740	7.9%
Fines and Forfeitures	1,723,530	1,723,530	1,968,530	245,000	14.2%
Use of Money and Property	1,663,574	1,790,874	1,985,874	195,000	10.9%
Intergovernmental	50,000	91,500	50,000	(41,500)	(45.4%)
Charges for Services	6,422,937	6,499,497	7,090,768	591,271	9.1%
Other Revenues	1,548,705	1,549,605	1,554,605	5,000	0.3%
Overhead	7,588,928	8,176,790	8,176,790	-	0.0%
Total General Fund	78,866,057	80,233,179	84,954,690	4,721,511	5.9%
State Gas Tax	1,459,462	1,459,462	1,414,396	(45,066)	(3.1%)
Storm Drain Improvement	36,000	65,000	42,000	(23,000)	(35.4%)
Street Landscaping and Lighting	1,576,500	1,576,500	1,576,500	-	0.0%
Local Transportation Tax Article 3	43,310	43,310	45,122	1,812	4.2%
Proposition A	1,234,785	1,234,785	1,277,514	42,729	3.5%
Proposition C	1,043,001	1,043,001	1,080,029	37,028	3.6%
Measure R	767,410	767,410	793,715	26,305	3.4%
Air Quality Improvement	80,500	80,500	80,500	-	0.0%
Intergovernmental Grants	612,369	11,425,976	1,706,885	(9,719,091)	(85.1%)
Comm Develop Block Grant	266,182	568,285	252,533	(315,752)	(55.6%)
Housing Authority	5,795,686	5,795,686	5,900,335	104,649	1.8%
Parks and Recreation Facilities	20,000	20,000	20,600	600	3.0%
Narcotic Forfeiture and Seizure	24,000	24,000	3,000	(21,000)	(87.5%)
Subdivision Park Trust	200,620	200,620	206,639	6,019	3.0%
Disaster Recovery	1,440	22,947	31,000	8,053	35.1%
Capital Projects	519,000	519,000	508,500	(10,500)	(2.0%)
Harbor Tidelands	6,128,430	6,088,310	6,118,379	30,069	0.5%
Harbor Uplands	4,625,400	4,620,400	4,666,400	46,000	1.0%
Solid Waste	3,969,757	4,013,868	4,023,057	9,189	0.2%
Wastewater	5,407,093	5,562,284	5,412,284	(150,000)	(2.7%)
Transit	2,198,330	2,198,330	2,394,590	196,260	8.9%
Self-Insurance Program	5,291,577	6,510,741	6,510,741	-	0.0%
Vehicle Replacement	3,278,757	3,617,557	3,617,557	-	0.0%
Building Occupancy	3,031,028	3,878,838	3,878,838	-	0.0%
Information Technology	3,093,702	3,223,503	3,218,503	(5,000)	(0.2%)
Emergency Communications	3,767,329	3,750,667	3,750,667	-	0.0%
Major Facilities Repair	123,628	128,404	128,404	-	0.0%
Total Before Adjustments	133,461,353	148,672,563	143,613,378	(5,059,185)	(3.4%)
Less: Internal Svc Funds/Overhead	26,109,034	29,208,105	29,208,729	624	0.0%
Total City	107,352,319	119,464,458	114,404,649	(5,059,809)	(4.2%)
Successor Agency	1,300,692	1,300,692	1,402,569	101,877	7.8%
Housing Successor Agency	100,703	100,703	210,991	110,288	109.5%
Community Financing Authority	343,971	343,971	365,923	21,952	6.4%
Public Financing Authority	840,100	840,100	840,900	800	0.1%
Grand Total	109,937,785	122,049,924	117,225,032	(4,824,892)	(4.0%)

GENERAL FUND PROPERTY TAX

Description

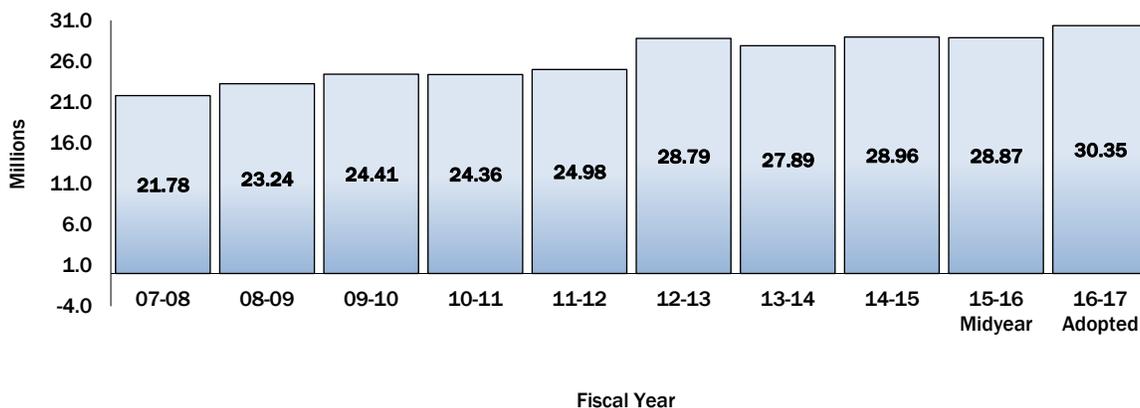
Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located within the City. Property is assessed by the County Assessor except for certain public utility properties which are assessed by the State Board of Equalization. The property tax rate is based on 1.0% of the assessed value. For every \$1 of property tax collected, \$0.166 goes to the City. The property tax graph presented below includes the property tax in lieu of VLF and homeowner exemptions.

Background

Growth in property tax is realized from the 2.0% annual increase allowed by Proposition 13, increased valuation occurring due to any new construction activity, and the reassessment of property due to resale. In FY 2012-13, housing funds of the former Redevelopment Agency were returned to the State and redistributed to local jurisdictions.

Outlook

Property tax revenue for FY 2016-17 is projected to increase by \$1,200,000, or 5.4%, to \$23,500,000, excluding property tax in lieu of VLF (\$6,700,000) and homeowners' exemption (\$150,000). The major contributors to this increase are an improving economy and improving housing market. While homeowners' exemptions are predicted flat, property tax in lieu of VLF will increase by \$280,000 (4.4%) to \$6,700,000 similar to the increase in real estate values. Property tax revenue is the City's number one source of operating revenue.



GENERAL FUND SALES AND USE TAX

Description

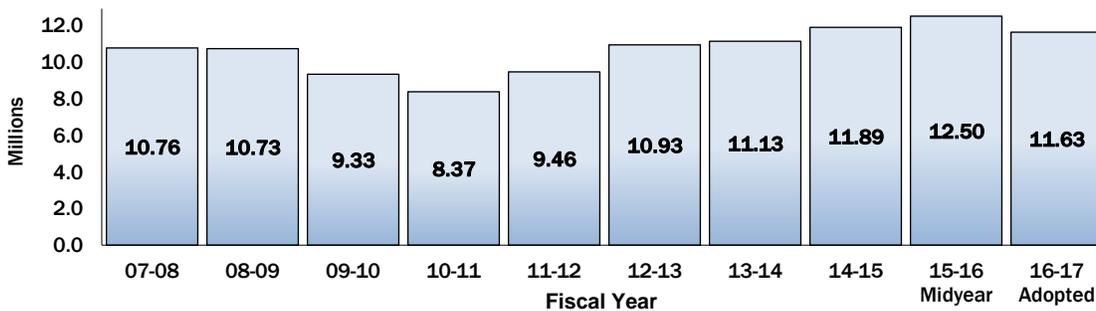
Sales and use tax is imposed upon most retail transactions. The Los Angeles County rate is currently 9% of the sale price of taxable goods and services sold at retail in Redondo Beach. The City receives 1.0% of the taxable sales while the remainder is allocated to the State, the County and various transit authorities. The sales tax data presented below includes the Public Safety Augmentation Fund (PSAF) and, for fiscal years prior to FY 2016-17, the State “triple flip” sales tax.

Background

In FY 1993-94, pursuant to voter approval, 1/2% of the State's portion of the sales tax levy was reallocated to local government to augment support for public safety services with PSAF revenue. The annual local value of this sales tax re-allocation to support police and fire services is projected to be \$670,000 for FY 2016-17. Sales and use tax revenue is somewhat cyclical in nature, responding to local and state economic trends. It has been growing steadily since 2010. The FY 2015-16 midyear projection includes the final true-up payment of “triple flip” revenue.

Outlook

Sales and use tax revenue exclusive of PSAF is projected to decrease by \$873,000, or 7.4%, from midyear 2015-16 to \$10,955,000, while PSAF revenue is expected to remain the same at \$670,000. The projected decrease in sales and use tax reflects the first full year without Nordstrom, a major revenue contributor.



GENERAL FUND UTILITY USERS' TAX

Description

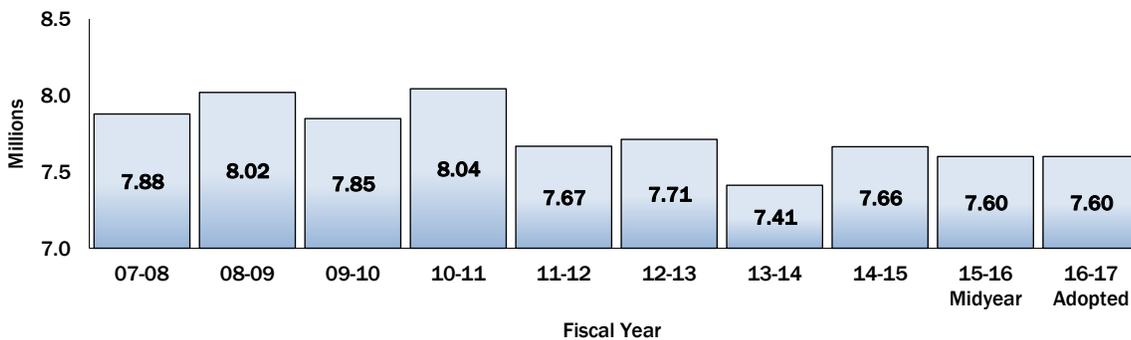
The utility users' tax (UUT) is imposed on consumers of electric, gas, cable television, water and telephone services. Since 1969, most residents and nearly all businesses in the City pay the UUT, which is imposed at 4.75%.

Background

Funds provided from this key tax-based operating resource have remained relatively stable over the past few years. In FY 2008-09 the citizens of Redondo Beach passed a bill to keep the UUT at the same rate as prior years. In March 2009, local voters approved Measure A, the Utility Users' Tax Telecommunications Modernization Ordinance, updating the City's UUT Ordinance in response to changes in both telecommunications services and technology. Approval of this measure served to protect the telecommunications portion of this critical operation revenue source from a variety of legislative and legal challenges impairing the future viability of UUT resources. FY 2012-13 revenue included a one-time lump-sum payment from Verizon for taxes previously protested.

Outlook

UUT revenue for FY 2016-17 is projected remain flat from midyear at \$7,600,000. This is attributable to consumers' conservation efforts amidst increased rates.



GENERAL FUND TRANSIENT OCCUPANCY TAX

Description

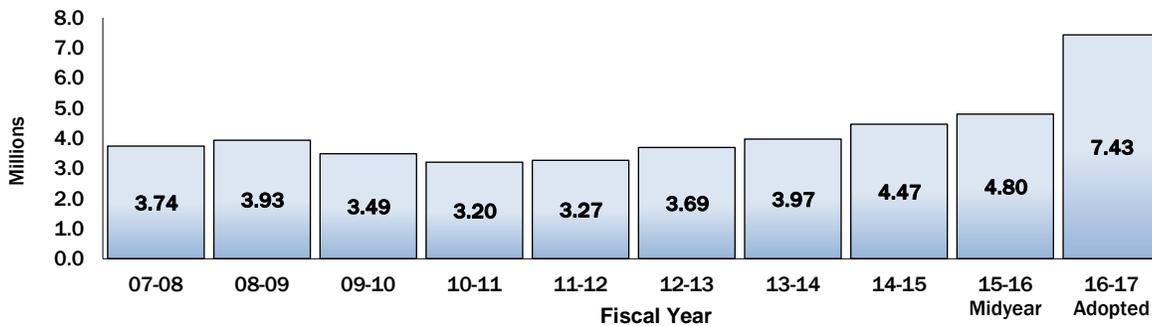
Transient occupancy tax (TOT) is imposed on occupants of hotel, motel, inn, tourist home or other lodging facilities unless such occupancy is for 30 days or longer. The tax is applied to the customer's lodging bill.

Background

The current voter-approved TOT rate of 12% became effective July 2005, increasing from the prior 10% rate. Although the City collects the entire amount of the tax, one-twelfth of the Marine Avenue hotel TOT and ten percent of the other hotels TOT is contributed to the Redondo Beach Visitors' Bureau to support marketing and tourism in the City.

Outlook

FY 2016-17 TOT revenue is projected to increase by \$2,630,000, or 54.8%, from midyear levels to \$7,430,000. This reflects the completion and opening of two new hotels in the City and a reduction in the Marine Avenue hotel reserve account requirement allowing the City to begin receiving the TOT revenue.



GENERAL FUND FRANCHISE FEES

Description

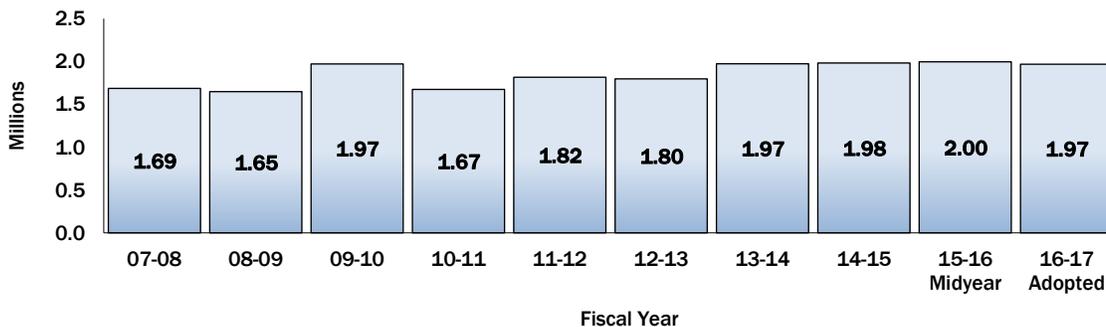
Franchise fees are imposed upon privately-owned utility companies for the privilege of using City streets or rights-of-way. The fees are based on a percentage of each utility company's gross receipts.

Background

The City collects franchise fees from Time Warner Cable, Southern California Edison, Southern California Gas Company, Verizon, and local taxicab operators. In December 1992, the City successfully negotiated with Southern California Gas Company a franchise agreement on gas transported, but not sold by the gas company. An in-lieu fee was instituted, which effectively recovered all revenues lost through the deregulation of gas sales. Power levels at the AES power plant vary dramatically, significantly impacting franchise fee revenues attributable to power plant operations.

Outlook

Franchise fees are projected to decrease by \$28,000, or 1.4%, to \$1,968,000 from midyear FY 2015-16 to FY 2016-17. With the exception of revenues from Southern California Gas, which vary based upon power plant capacity utilization, and taxicab operators; revenues from franchise fee sources reflect moderate increases in line with growth in local utility service operations. Cable television franchise revenue sources represent historically about 50% of the overall franchise fee revenue, while projected revenue from the electricity franchise represents 20%. The gas franchise revenue generated from the sale and transport of natural gas utilized to power the local AES power plant represents 20% of the total franchise fee estimate, while taxicab franchise fee revenue comprises 4% of the overall franchise fee revenue. Miscellaneous franchises, including water utilities, make up the rest. Cyclical uncertainties of the deregulated energy environment and the impact on productive utilization rate of the AES power plant require continued utilization of a conservative estimate for this revenue source.



GENERAL FUND BUSINESS LICENSE TAX

Description

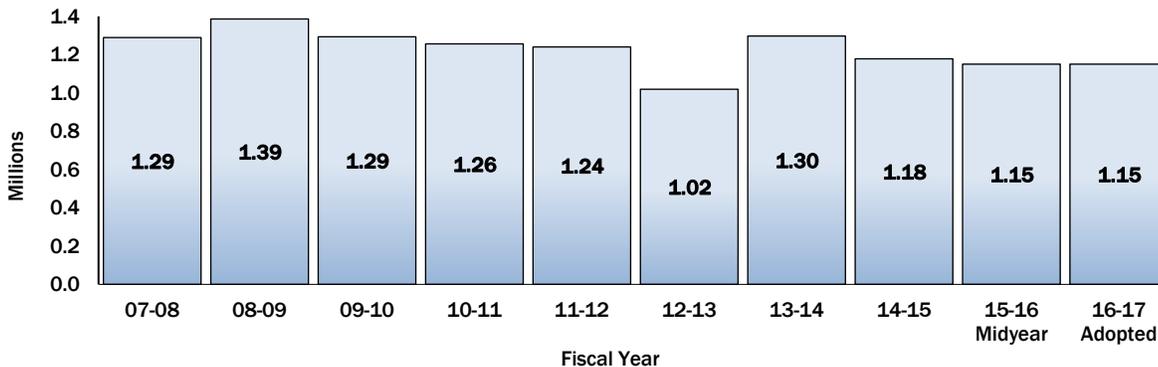
Business license tax is imposed on commercial establishments for the privilege of conducting business within the City. The majority of the tax is levied using two factors - a flat rate system and a per employee charge.

Background

The flat rate has remained unchanged since FY 1991-92. During FY 2003-04, the cap on the number of employees subject to the \$18 per capita tax was removed. Estimates are based upon a combination of inflation factors, business growth, business turnover, collection percentage, and number of field inspections. In March 2005, the City put forth a ballot measure to raise the business license tax each year in an amount equal to the CPI. The voters did not approve this measure.

Outlook

The FY 2016-17 revenue estimate of \$1,150,000 is projected flat from midyear.



GENERAL FUND PROPERTY TRANSFER TAX

Description

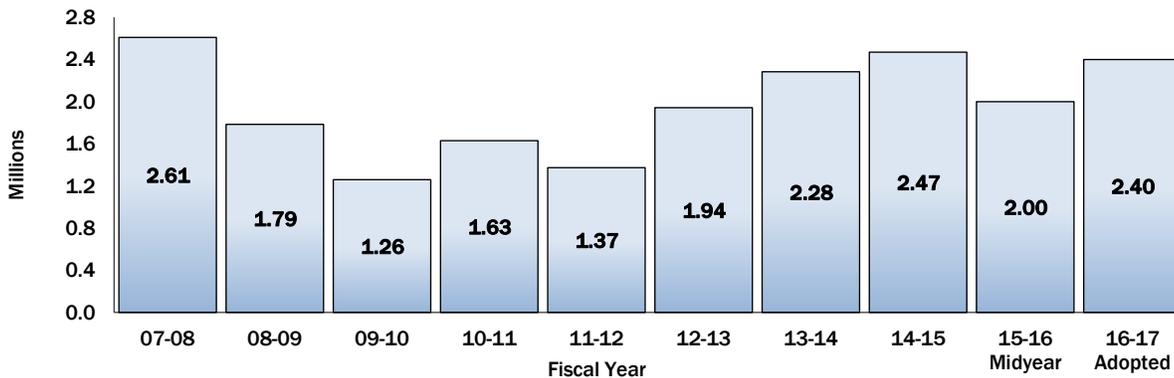
Property transfer tax is imposed on any conveyance of real property when a change in "deed" is filed with the County Registrar-Recorder.

Background

The City's tax rate is \$1.10 per \$500 in sale value and revenue fluctuates with the sale of property in Redondo Beach.

Outlook

Property Transfer Tax revenue is expected to increase by \$400,000 from midyear to \$2,400,000. The beach area retains its desirability and value, and as long as mortgage rates continue to be low, it is projected that property in Redondo Beach will continue to be sold at a good pace.



GENERAL FUND LICENSES AND PERMITS

Description

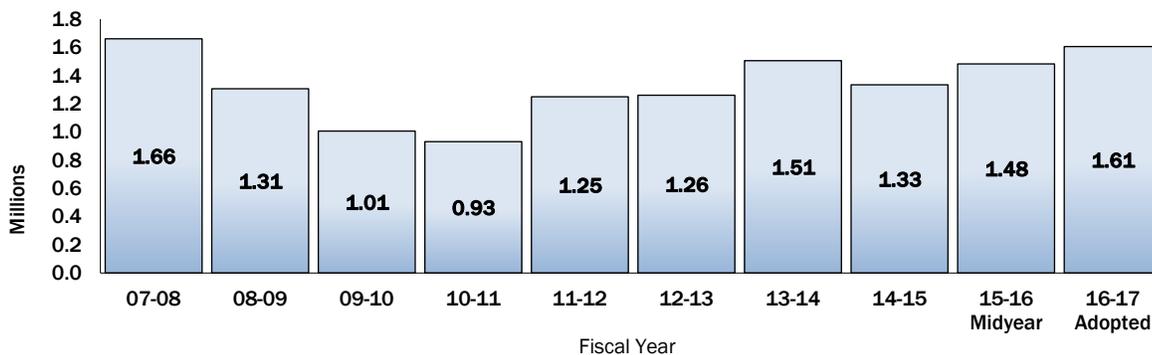
These fees are imposed for the processing of all construction permits, bicycle and canine licenses, and preferential parking permits.

Background

Approximately 84% of this revenue is from permits issued for construction activity. The cyclical trends in recent years are wholly attributable to economic cycles which impact the building and construction industry.

Outlook

The City expects to see an increase of \$117,740 or 7.9% to \$1,605,123 in this revenue source in FY 2016-17. The increase is projected for construction/excavation permits offset by decreases in street/curb/parking permits and miscellaneous licenses and permits.



GENERAL FUND FINES AND FORFEITURES

Description

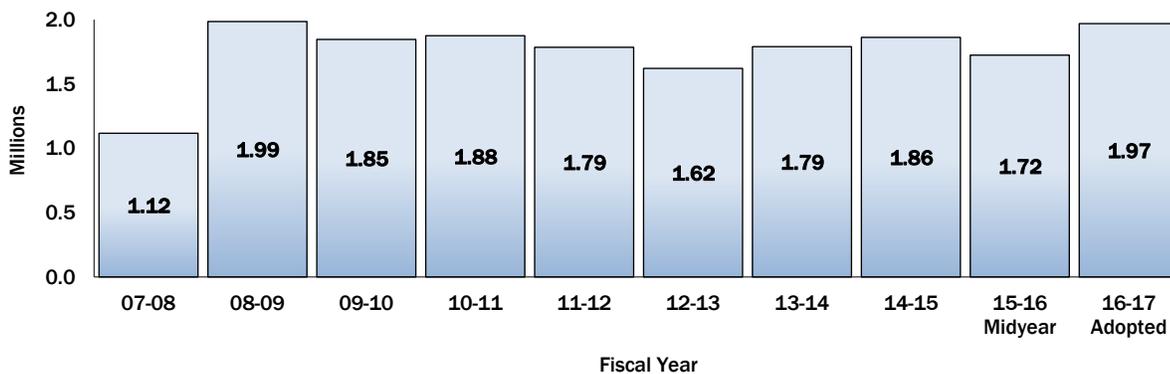
Fines are imposed on persons receiving tickets for vehicle code and/or parking violations in the City. In addition, reimbursements are required through the courts for direct billing of police services associated with arresting offenders or criminals.

Background

In FY 2003-04 through FY 2006-07, the allocation of parking citation revenue was split between the General Fund and the Solid Waste Fund. Beginning in FY 2007-08, the parking citation revenue was shifted back into the General Fund.

Outlook

Estimates for FY 2016-17 show fines and forfeitures revenue increasing by \$245,000 to \$1,968,530. This upturn is due to a projected improvement in parking citation revenue of \$250,000 partially offset by a decrease in restitution.



GENERAL FUND USE OF MONEY AND PROPERTY

Description

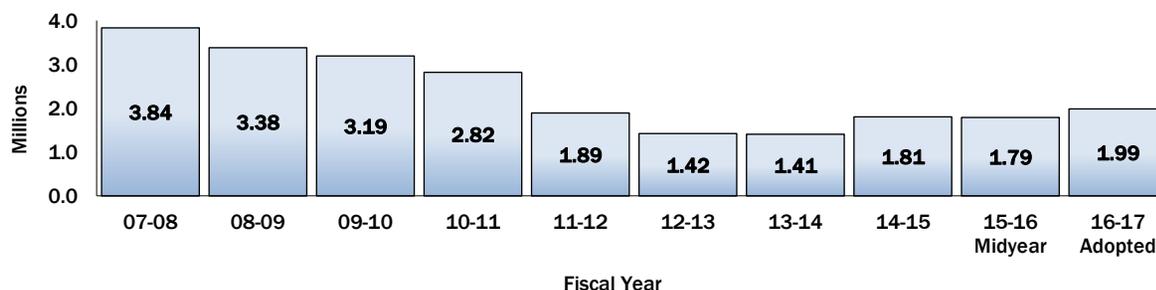
Use of money and property revenue is derived from two sources: (1) the investment and management of City surplus funds in accordance with State law, the City Charter, and the City’s Statement of Investment Policy, and (2) the use of various City facilities and recreational venues, including Aviation, Veterans’ and Alta Vista parks and camping fees at Wilderness Park.

Background

The City invests surplus funds based upon requirements of the California Government Code, City Charter, and the City’s Statement of Investment Policy. The investment policy is reviewed and approved by the Mayor and City Council and the Budget and Finance Commission on an annual basis. Investments are maintained in a prudent and professionally responsible manner ensuring sufficient liquidity, responding to both the City’s operating and capital improvement cash flow requirements. Investment liquidity is maintained while honoring the primary fiduciary responsibility of ensuring the safety of all investments. Proactive investment management produces competitive investment returns measured against established investment portfolio performance benchmarks.

Outlook

The use of money and property for the General Fund for FY 2016-17 is projected to increase by \$195,000, or 10.9%, to \$1,985,874. This increase is attributable to an increase in investment income of \$40,000 and an increase in rents and percentages of \$155,000. The estimate of investment income for FY 2016-17 is \$490,000, reflecting an increase of 8.9% above mid-year 2015-16. The investment income estimate is conservatively based upon an increased level of funds within the investment portfolio and stable market interest rates. The continued low interest rate environment projected for FY 2016-17 impacts investment income generated from three major components of the investment portfolio: liquid investments with the State Local Agency Investment Fund, investments in Federal Agency Securities, and investments in high grade Corporate Medium Term Notes, structured within a 1- to 5- year maturity range.



GENERAL FUND INTERGOVERNMENTAL

Description

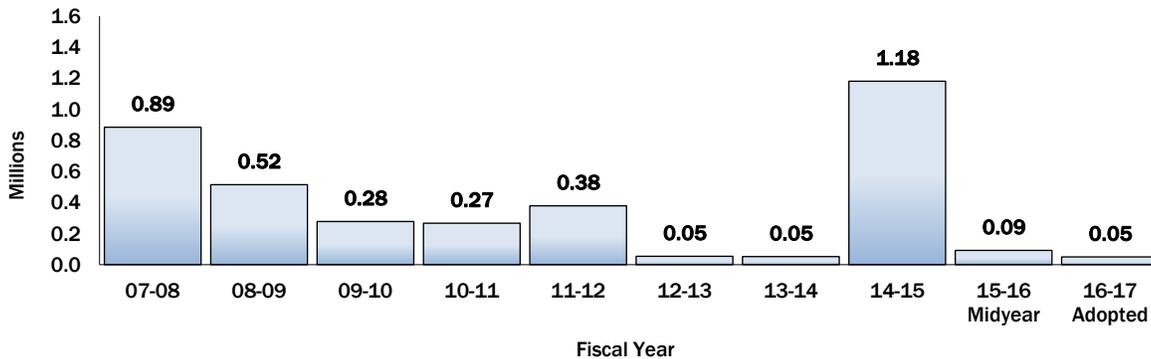
Intergovernmental revenue comes from other governmental agencies. The majority of this revenue is received from State subventions. Examples have historically included motor vehicle (registration) in-lieu tax (MVIL), SB90 reimbursements, and the California Library Services Act.

Background

Revenue estimates are provided by the State Department of Finance, State Controller's Office and the State Board of Equalization utilizing trend and projection assumptions. Fluctuations in this revenue source are dependent on the grants and other state subventions received by the City. For the last several years, there has been a steady decrease in the allocation of money to local governments from the State. FY 2014-15 revenue included a one-time back payment of SB90 reimbursements.

Outlook

Intergovernmental revenue for FY 2016-17 is estimated to be \$50,000, reflecting a decrease in revenue of \$41,000 from midyear. This decrease is due to a slightly higher than estimated bump in SB90 revenue in FY 2015-16. For FY 2016-17, \$30,000 is projected for motor vehicle/in lieu and \$20,000 for SB90 State mandated cost reimbursement.



GENERAL FUND CHARGES FOR SERVICES

Description

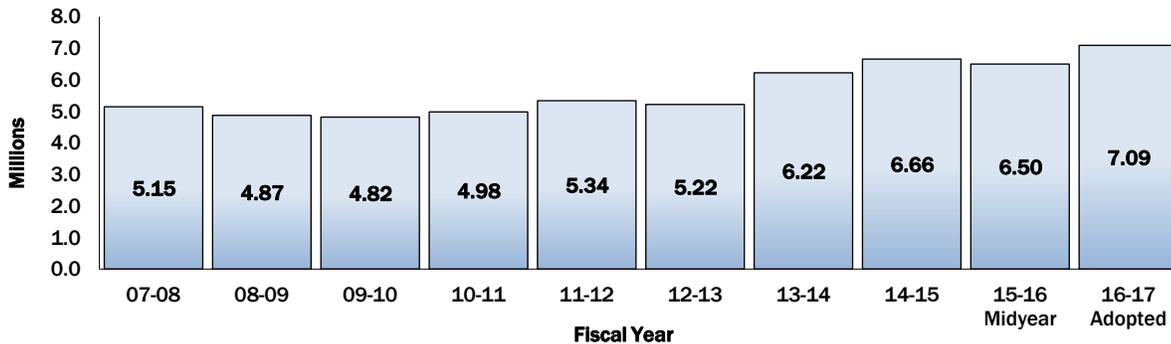
The City collects fees from users of, or participants in, City-provided services, such as plan checking, engineering services, parking meter fees, fire inspections, police booking fees, stand-by at special events, and recreational and cultural activities.

Background

The City establishes its user-fee structure to recover the full cost, or at least part of the cost, of providing services enjoyed by the users or participants. A comprehensive update to City fees was done in FY 2007-08 and FY 2008-09, raising a large percentage of the fees to full cost. Individual fees are usually updated during the annual budget process, however, changes to fees can be proposed at any time. Revenues from charges for services are impacted not only by rates, but also by usage.

Outlook

For FY 2016-17, forecasted revenue for charges for services will increase 9.1% or \$591,271 from midyear to \$7,090,768. While most of the fees are projected to show improvement or remain flat, only other building fees are projected to decrease.



REVENUE DETAIL
FISCAL YEARS FY 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Midyear 2015-16	Adopted 2016-17
GENERAL FUND:					
Taxes:					
Property Tax	23,000,296	21,894,283	22,669,749	22,300,000	23,500,000
Property Tax in Lieu of VLF	5,628,138	5,851,003	6,136,071	6,420,000	6,700,000
Homeowners' Exemption	156,967	145,927	149,285	150,000	150,000
Sales and Use Tax	10,228,355	10,450,402	11,185,345	11,828,000	10,955,000
Public Safety Augmentation Fund	705,784	679,625	703,845	670,000	670,000
Utility Users' Tax	7,711,580	7,412,250	7,664,385	7,600,000	7,600,000
Transient Occupancy Tax	3,693,144	3,970,786	4,464,811	4,800,000	7,430,000
Franchise Fees	1,796,606	1,973,182	1,981,936	1,996,000	1,968,000
Business License Tax	1,018,677	1,296,532	1,178,016	1,150,000	1,150,000
Property Transfer Tax	1,943,297	2,284,449	2,469,684	2,000,000	2,400,000
Sub-total	55,882,844	55,958,439	58,603,127	58,914,000	62,523,000
Licenses and Permits:					
Construction/Excavation Permits	994,773	1,333,053	1,168,326	1,249,863	1,399,353
Street/Curb/Parking Permits	160,706	71,550	70,795	145,400	115,400
Miscellaneous Licenses/Permits	104,027	99,899	94,391	92,120	90,370
Sub-total	1,259,506	1,504,502	1,333,512	1,487,383	1,605,123
Fines and Forfeitures:					
Parking Citations	1,343,165	1,581,592	1,666,713	1,500,000	1,750,000
Vehicle Code Fines	222,501	185,949	177,195	200,000	200,000
Restitution	55,292	22,372	18,173	23,530	18,530
Sub-total	1,620,958	1,789,913	1,862,081	1,723,530	1,968,530
Use of Money and Property:					
Investment Earnings	294,361	489,487	430,415	450,000	490,000
Rents and Percentages	1,129,757	918,678	1,375,057	1,340,874	1,495,874
Sub-total	1,424,118	1,408,165	1,805,472	1,790,874	1,985,874
Intergovernmental:					
Motor Vehicle/In-Lieu	34,912	28,894	27,910	30,000	30,000
SB90 State Mandated Cost Reimb.	19,129	23,417	1,125,734	61,500	20,000
Grant Funding	-	-	27,089	-	-
Sub-total	54,041	52,311	1,180,733	91,500	50,000

REVENUE DETAIL
FISCAL YEARS FY 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Mldyear 2015-16	Adopted 2016-17
Charges for Services:					
Administrative Fees	63,868	152,508	162,492	129,820	139,350
Parking Meter Fees	1,337,622	1,603,999	1,819,685	1,685,000	1,950,000
Police Service Fees	347,224	343,642	344,514	303,200	426,800
Fire Service Fees	350,602	352,100	348,500	346,400	347,200
Library Book Fines/Fees	99,751	97,144	93,676	82,870	82,870
Recreation Users Pay	1,618,345	1,778,430	1,983,344	1,879,400	1,899,375
Planning Fees	263,322	214,447	276,021	282,505	316,480
Building & Engineering Fees	967,995	1,369,973	1,315,266	1,382,837	1,534,033
State Energy Fees	115,305	164,912	124,463	127,340	142,660
Other Building Fees	52,840	142,608	187,278	243,125	215,000
Public Works Fees	884	931	1,394	37,000	37,000
Sub-total	5,217,758	6,220,694	6,656,633	6,499,497	7,090,768
Other Revenue:					
Miscellaneous Revenue	726,694	569,782	819,112	1,511,605	1,511,205
Program Donations	67,328	34,101	56,405	37,000	42,400
Claims Settlement	-	8,972	62,829	1,000	1,000
Sub-total	794,022	612,855	938,346	1,549,605	1,554,605
REVENUE FROM OUTSIDE SOURCES	66,253,247	67,546,879	72,379,904	72,056,389	76,777,900
Overhead					
Overhead Charges	6,656,858	7,143,371	7,588,928	8,176,790	8,176,790
Sub-total	6,656,858	7,143,371	7,588,928	8,176,790	8,176,790
TOTAL GENERAL FUND	72,910,105	74,690,250	79,968,832	80,233,179	84,954,690
STATE GAS TAX FUND:					
Taxes	1,396,982	2,044,383	1,902,010	1,442,462	1,396,396
Use of Money and Property	6,266	24,331	18,642	13,000	14,000
Charges For Services	-	-	2,549	-	-
Other Revenue	548	3,375	30,126	4,000	4,000
TOTAL STATE GAS TAX FUND	1,403,796	2,072,089	1,953,327	1,459,462	1,414,396
STORM DRAIN IMPROVEMENT FUND:					
Charges For Services	60,961	47,974	37,390	65,000	42,000
TOTAL STORM DRAIN IMPROVEMENT FUND	60,961	47,974	37,390	65,000	42,000

REVENUE DETAIL
FISCAL YEARS FY 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Midyear 2015-16	Adopted 2016-17
<i>STREET LANDSCAPING/LIGHTING FUND:</i>					
Use of Money and Property	(1,074)	787	-	-	-
Charges For Services	1,549,351	1,538,481	1,526,719	1,576,500	1,576,500
TOTAL STREET LANDSCAPING AND LIGHTING FUND	1,548,277	1,539,268	1,526,719	1,576,500	1,576,500
<i>LOCAL TRANSPORTATION ARTICLE 3 FUND:</i>					
Intergovernmental	114,091	34,000	19,000	43,310	45,122
TOTAL LOCAL TRANSPORTATION ARTICLE 3 FUND	114,091	34,000	19,000	43,310	45,122
<i>PROPOSITION A FUND:</i>					
Use of Money and Property	3,736	26,841	15,619	7,500	8,000
Intergovernmental	1,052,390	1,143,831	1,191,917	1,227,285	1,269,514
TOTAL PROPOSITION A FUND	1,056,126	1,170,672	1,207,536	1,234,785	1,277,514
<i>PROPOSITION C FUND:</i>					
Use of Money and Property	17,351	62,381	40,123	25,000	27,000
Intergovernmental	874,446	947,895	987,963	1,018,001	1,053,029
TOTAL PROPOSITION C FUND	891,797	1,010,276	1,028,086	1,043,001	1,080,029
<i>MEASURE R FUND:</i>					
Taxes	653,912	708,066	741,666	763,510	789,715
Use of Money and Property	9,215	1,032	3,957	3,900	4,000
TOTAL MEASURE R FUND	663,127	709,098	745,623	767,410	793,715
<i>AIR QUALITY IMPROVEMENT FUND:</i>					
Use of Money and Property	1,457	644	665	500	500
Intergovernmental	80,832	83,597	84,017	80,000	80,000
TOTAL AIR QUALITY IMPROVEMENT FUND	82,289	84,241	84,682	80,500	80,500
<i>INTERGOVERNMENTAL GRANTS FUND:</i>					
Intergovernmental	3,149,451	548,607	2,219,847	11,425,976	1,706,885
Other Revenue	120,940	-	-	-	-
TOTAL INTERGOVERNMENTAL GRANTS FUND	3,270,391	548,607	2,219,847	11,425,976	1,706,885
<i>COM DEV BLOCK GRANT FUND:</i>					
Intergovernmental	150,467	453,957	367,874	568,285	252,533
TOTAL COM DEV BLOCK GRANT FUND	150,467	453,957	367,874	568,285	252,533
<i>HOUSING AUTHORITY FUND:</i>					
Use of Money and Property	539	443	153	-	-
Intergovernmental	5,934,309	5,163,582	5,396,250	5,795,686	5,900,335
TOTAL HOUSING AUTHORITY FUND	5,934,848	5,164,025	5,396,403	5,795,686	5,900,335

REVENUE DETAIL
FISCAL YEARS FY 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Midyear 2015-16	Adopted 2016-17
<i>PARKS AND REC FACILITIES FUND:</i>					
Taxes	16,000	29,200	28,400	20,000	20,600
TOTAL PARKS AND REC FACILITIES FUND	16,000	29,200	28,400	20,000	20,600
<i>NARCOTIC FORF/SEIZURE FUND:</i>					
Fines And Forfeitures	43,008	45,805	98,001	21,000	-
Use of Money and Property	5,430	22,799	7,312	3,000	3,000
TOTAL NARCOTIC FORF/ SEIZURE FUND:	48,438	68,604	105,313	24,000	3,000
<i>SUBDIVISION PARK TRUST FUND:</i>					
Use of Money and Property	(4,409)	2,343	351	-	-
Other Revenue	97,500	240,000	285,000	200,620	206,639
TOTAL SUBDIVISION PARK TRUST FUND	93,091	242,343	285,351	200,620	206,639
<i>DISASTER RECOVERY FUND:</i>					
Charges For Services	2,120	1,440	200	580	1,000
Other Revenue	(40,904)	3,375	40,186	22,367	30,000
TOTAL DISASTER RECOVERY FUND	(38,784)	4,815	40,386	22,947	31,000
TOTAL SPECIAL REVENUE FUNDS	15,294,915	13,179,169	15,045,937	24,327,482	14,430,768
<i>PARKING AUTHORITY FUND:</i>					
Use of Money and Property	16	(7)	14	-	-
TOTAL PARKING AUTHORITY FUND	16	(7)	14	-	-
TOTAL DEBT SERVICE FUND	16	(7)	14	-	-
<i>CAPITAL PROJECTS FUND:</i>					
Use of Money and Property	4	4	1	-	-
Taxes	227,675	231,077	236,203	250,000	235,000
Intergovernmental	317,683	261,993	265,239	268,500	273,000
Other Revenue	9,476	-	22,532	500	500
TOTAL CAPITAL PROJECTS FUND	554,838	493,074	523,975	519,000	508,500
TOTAL GOVERNMENTAL FUNDS	88,759,874	88,362,486	95,538,758	105,079,661	99,893,958
<i>HARBOR TIDELANDS FUND:</i>					
Fines And Forfeitures	20,918	36,957	47,890	35,000	35,000
Use of Money and Property	4,573,275	4,990,826	5,379,613	5,030,800	4,882,000
Charges For Services	1,055,229	1,082,202	1,273,515	991,500	1,170,869
Other Revenue	2,414,193	(45,140)	53,465	31,010	30,510
TOTAL HARBOR TIDELANDS FUND	8,063,615	6,064,845	6,754,483	6,088,310	6,118,379

REVENUE DETAIL
FISCAL YEARS FY 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Midyear 2015-16	Adopted 2016-17
<i>HARBOR UPLANDS FUND:</i>					
Fines And Forfeitures	17,967	135,688	111,770	120,000	120,000
Use of Money and Property	2,189,401	2,400,785	2,317,527	2,456,000	2,457,000
Charges for Services	1,585,487	1,940,254	2,292,692	2,042,900	2,088,900
Other Revenue	25,675	49,286	979	1,500	500
TOTAL HARBOR UPLANDS FUND	3,818,530	4,526,013	4,722,968	4,620,400	4,666,400
<i>SOLID WASTE FUND:</i>					
Licenses And Permits	8,047	12,846	10,054	48,000	21,000
Intergovernmental	19,055	37,395	34,659	44,478	37,367
Charges for Services	3,388,305	3,356,372	3,559,444	3,760,190	3,800,690
Other Revenue	194,286	158,699	159,144	161,200	164,000
TOTAL SOLID WASTE FUND	3,609,693	3,565,312	3,763,301	4,013,868	4,023,057
<i>WASTEWATER FUND:</i>					
Use of Money and Property	(11,405)	101,856	87,408	-	-
Charges For Services	3,776,116	4,568,330	5,388,015	5,562,284	5,376,000
Other Revenue	26,041	37,646	46,096	-	36,284
TOTAL WASTEWATER FUND	3,790,752	4,707,832	5,521,519	5,562,284	5,412,284
<i>TRANSIT FUND:</i>					
Intergovernmental	1,579,555	1,672,094	1,754,725	1,765,880	1,991,140
Charges For Services	408,158	397,665	419,804	431,200	402,200
Other Revenue	16,287	821	749	1,250	1,250
TOTAL TRANSIT FUND	2,004,000	2,070,580	2,175,278	2,198,330	2,394,590
TOTAL ENTERPRISE FUNDS	21,286,590	20,934,582	22,937,549	22,483,192	22,614,710
<i>SELF-INSURANCE PROGRAM FUND:</i>					
Charges For Services	5,094,020	4,848,964	5,291,677	6,505,741	6,505,741
Other Revenue	(660)	-	-	5,000	5,000
TOTAL SELF-INSURANCE PROGRAM FUND	5,093,360	4,848,964	5,291,677	6,510,741	6,510,741
<i>VEHICLE REPLACEMENT FUND:</i>					
Charges For Services	2,951,629	2,778,022	3,168,757	3,570,057	3,520,057
Other Revenue	114,730	81,758	99,136	47,500	97,500
TOTAL VEHICLE REPLACEMENT FUND	3,066,359	2,859,780	3,267,893	3,617,557	3,617,557
<i>BUILDING OCCUPANCY FUND:</i>					
Charges For Services	2,226,807	2,400,525	3,031,028	3,878,838	3,878,838
Other Revenue	-	-	47,500	-	-
TOTAL BUILDING OCCUPANCY FUND	2,226,807	2,400,525	3,078,528	3,878,838	3,878,838

REVENUE DETAIL
FISCAL YEARS FY 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Midyear 2015-16	Adopted 2016-17
<i>INFORMATION TECHNOLOGY FUND:</i>					
Charges For Services	2,315,349	2,308,441	3,093,702	3,216,503	3,216,503
Other Revenue	3,081	843	5,501	7,000	2,000
TOTAL INFORMATION TECHNOLOGY FUND	2,318,430	2,309,284	3,099,203	3,223,503	3,218,503
<i>EMERGENCY COMMUNICATIONS FUND :</i>					
Charges For Services	2,238,483	2,381,932	3,405,204	3,388,542	3,388,542
Other Revenue	350,198	348,912	362,125	362,125	362,125
TOTAL EMERGENCY COMMUNICATIONS FUND	2,588,681	2,730,844	3,767,329	3,750,667	3,750,667
<i>MAJOR FACILITIES REPAIR FUND:</i>					
Charges For Services	113,987	129,023	123,628	128,404	128,404
TOTAL MAJOR FACILITIES REPAIR FUND	113,987	129,023	123,628	128,404	128,404
TOTAL INTERNAL SERVICE FUNDS	15,407,624	15,278,420	18,628,258	21,109,710	21,104,710
LESS: INTERNAL CHARGES/OVERHEAD	21,925,017	22,074,507	26,093,727	29,208,105	29,208,729
TOTAL CITY	103,529,071	102,500,981	111,010,838	119,464,458	114,404,649
SUCCESSOR AGENCY	1,754,618	1,041,743	1,324,668	1,300,692	1,402,569
HOUSING SUCCESSOR AGENCY	12,813	288,153	106,830	100,703	210,991
COMMUNITY FINANCING AUTHORITY	344,560	329,757	381,473	343,971	365,923
PUBLIC FINANCING AUTHORITY	881,365	576,033	552,715	840,100	840,900
GRAND TOTAL	106,522,427	104,736,667	113,376,524	122,049,924	117,225,032

OVERVIEW OF APPROPRIATIONS

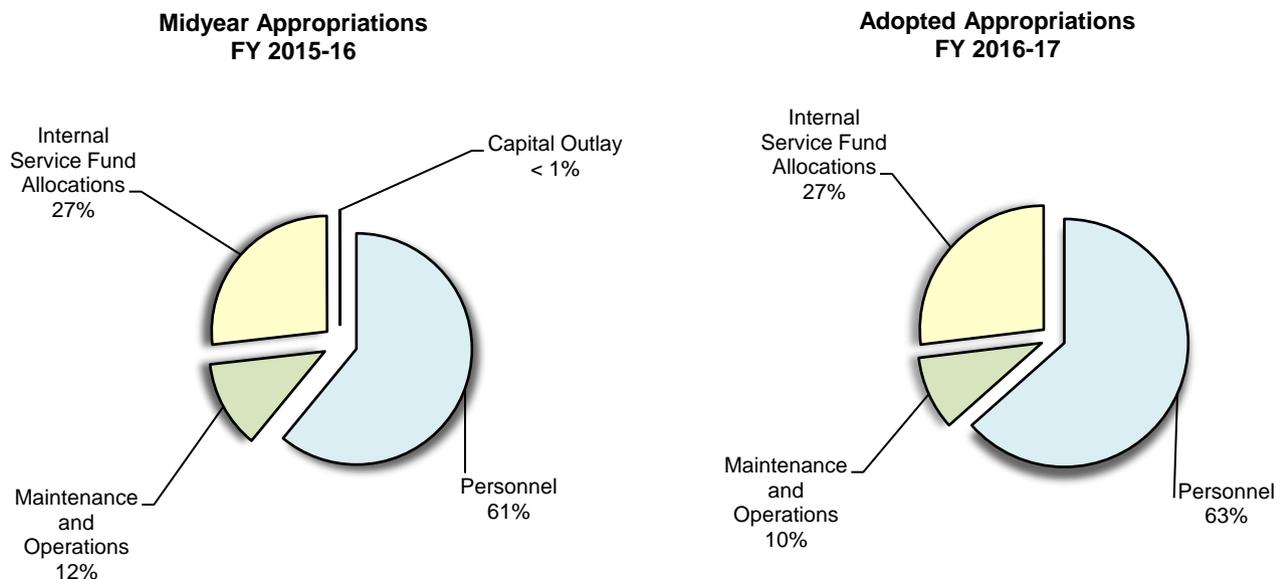
GENERAL FUND

The summary that follows reflects fund appropriations to City departments for the current budget year (FY 2016-17). Although appropriations originate from all funds of the City, the significant fund is the General Fund. Before consideration of transfers-out, General Fund appropriations are \$85,885,204, a decrease of 0.6%, or \$515,037 from midyear. This is mainly due to a decrease in maintenance and operations from the midyear budget which reflects carryover appropriations.

Below is a summary of the FY 2016-17 adopted General Fund expenditures compared with the FY 2015-16 midyear budget:

<i>Appropriation Category</i>	Midyear 2015-16	Adopted 2016-17	Increase/ (Decrease)	
Personnel	\$ 52,656,897	\$ 54,488,652	\$ 1,831,755	3.5%
Maintenance and Operations	10,588,777	8,277,425	(2,311,352)	(21.8%)
Internal Service Fund Allocations	23,105,627	23,105,627	-	0.0%
Capital Outlay	48,940	13,500	(35,440)	(72.4%)
Subtotal	86,400,241	85,885,204	(515,037)	(0.6%)
Transfers-Out	3,328,374	1,255,032	(2,073,342)	(62.3%)
Total	89,728,615	87,140,236	(2,588,379)	(2.9%)

GENERAL FUND APPROPRIATIONS



Personnel costs in the General Fund increased \$1,831,755 or 3.5%. The FY 2016-17 adopted personnel amounts reflect:

- Memorandums of Understanding (MOU) in force.
- Employer contribution rate increases to the Public Employees Retirement System (PERS) from 18.175% to 20.609% for the miscellaneous group and from 48.057% to 51.665% for public safety. When added to the employee contribution rates of 7% and 9% for the miscellaneous and public safety groups, respectively, the total rates used in calculating the FY 2016-17 personnel amounts are 27.609% and 60.665%. As negotiated, some bargaining group's employees are paying a portion (from 2.0% to 7.0% depending on the bargaining group) of the employer contributions. Additionally, Tier II (negotiated with all bargaining groups for employees new to the City) and Tier III (required by the California Public Employees' Pension Reform Act of 2013 for employees new to the CalPERS system) plans have many new employees paying the employee contribution.
- No medical insurance adjustments as they will not be made until FY 2016-17 midyear for rate increases effective in January 2017.
- Other Post-Employment Benefits (OPEB) contributions of 4.0% (consistent with FY 2015-16) of applicable payroll expenditures, pursuant to the actuarial valuation completed in December 2014.

The FY 2015-16 maintenance and operations midyear budget is much higher than for FY 2016-17 because the midyear budget also reflects carryover appropriations of \$1.8 million, including carryover encumbrances of about \$550 thousand. These carryovers increase the FY 2015-16 amounts and will not be included in FY 2016-17 until year-end adjustments are made.

The FY 2015-16 midyear internal service fund allocations were based on the last completed fiscal year's (FY 2014-15) actual expenses and were prepared just prior to midyear. These allocations will be updated again with the midyear 2016-17 budget review (using actual expenses of FY 2015-16).

SPECIAL REVENUE FUNDS

The combined appropriations in the FY 2016-17 Adopted Budget Special Revenue Funds are approximately \$14.0 million, a decrease of approximately \$19.4 million or 58.1% from midyear. This variation is primarily attributable to the inclusion of carryover grant-funded capital project appropriations in FY 2015-16.

ENTERPRISE FUNDS

Harbor Tidelands Fund:

Budgeted appropriations for FY 2016-17 are estimated at approximately \$8.1 million, a decrease of 31.3% from midyear. The inclusion of carryover capital improvement projects in the FY 2015-16 midyear appropriations accounts for a majority of the decrease.

Harbor Uplands Fund:

Appropriations for FY 2016-17 are budgeted at approximately \$6.7 million, up 13.7%, from FY 2015-16 midyear budgeted amounts with the majority of the increase in capital improvements.

Solid Waste Fund:

Appropriations for FY 2016-17 are budgeted at approximately \$4.2 million, up \$66,143, or 1.6%, from FY 2015-16 budgeted amounts primarily from personnel increases in street cleaning and parks maintenance.

Wastewater Fund:

Appropriations for FY 2016-17 are budgeted at approximately \$4.7 million, down \$8,973,153, or 65.4%, from FY 2015-16 budgeted amounts. The inclusion of carryover capital improvement projects in the FY 2015-16 midyear budget appropriations accounts for a majority of the increase.

Transit Fund:

Appropriations for FY 2016-17 are budgeted at approximately \$4.2 million, up \$139,850, or 3.4%, from FY 2015-16 budgeted amounts. The inclusion of vehicle equipment purchases in the FY 2016-17 adopted appropriations accounts for a majority of the increase.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The total FY 2016-17 appropriations for the Internal Service Funds are approximately \$19.7 million. This amount remains approximately the same as the FY 2015-16 budgeted amounts

TWO-YEAR COMPARISON OF APPROPRIATIONS BY FUND

<i>Fund</i>	Adopted 2015-16	Midyear 2015-16	Adopted 2016-17	Increase/ (Decrease)	
General Fund	80,898,530	86,400,241	85,885,204	(515,037)	(0.6%)
State Gas Tax	1,897,921	2,191,405	1,319,504	(871,901)	(39.8%)
Storm Drain Improvement	50,000	464,167	-	(464,167)	(100.0%)
Street Landscaping and Lighting	2,658,140	2,901,517	2,585,686	(315,831)	(10.9%)
Local Transportation Article 3	26,000	74,040	15,854	(58,186)	(78.6%)
Proposition C	1,030,452	6,665,826	432,197	(6,233,629)	(93.5%)
Measure R	570,000	2,210,204	745,500	(1,464,704)	(66.3%)
Air Quality Improvement	71,861	71,366	71,574	208	0.3%
Intergovernmental Grants	614,289	11,907,022	1,708,135	(10,198,887)	(85.7%)
Comm Develop Block Grant	266,182	568,285	252,533	(315,752)	(55.6%)
Housing Authority	5,769,013	5,773,080	5,876,527	103,447	1.8%
Parks and Recreation Facilities	-	28,884	55,000	26,116	90.4%
Narcotic Forfeiture and Seizure	58,699	265,868	58,699	(207,169)	(77.9%)
Subdivision Park Trust	55,000	199,748	833,500	633,752	317.3%
Disaster Recovery	17,060	17,060	17,060	-	0.0%
Capital Projects	2,346,400	7,295,994	1,840,452	(5,455,542)	(74.8%)
Major Facilities Reconstruction	-	-	-	-	0.0%
Open Space Acquisition	-	-	-	-	0.0%
Harbor Tidelands	6,118,813	11,779,818	8,091,002	(3,688,816)	(31.3%)
Harbor Uplands	4,655,733	5,885,259	6,689,328	804,069	13.7%
Solid Waste	4,047,682	4,087,782	4,153,925	66,143	1.6%
Wastewater	6,586,223	13,718,343	4,745,190	(8,973,153)	(65.4%)
Transit	4,036,824	4,077,965	4,217,815	139,850	3.4%
Self-Insurance Program	5,486,080	6,497,577	6,458,119	(39,458)	(0.6%)
Vehicle Replacement	2,859,719	3,543,155	3,366,207	(176,948)	(5.0%)
Building Occupancy	2,927,445	3,326,226	3,345,345	19,119	0.6%
Information Technology	3,207,451	3,421,495	3,667,561	246,066	7.2%
Emergency Communications	2,769,300	2,864,195	2,895,878	31,683	1.1%
Major Facilities Repair	-	-	-	-	0.0%
Total Before Adjustments	139,024,817	186,236,522	149,327,795	(36,908,727)	(19.8%)
Less: Internal Svc Funds/Overhead	26,109,034	29,208,105	29,208,729	624	0.0%
Total City	112,915,783	157,028,417	120,119,066	(36,909,351)	(23.5%)
Successor Agency	1,050,692	1,050,692	1,152,569	101,877	9.7%
Housing Successor Agency	10,500	10,500	14,000	3,500	33.3%
Community Financing Authority	343,971	343,971	365,923	21,952	6.4%
Public Financing Authority	840,100	840,100	840,900	800	0.1%
Grand Total	115,161,046	159,273,680	122,492,458	(36,781,222)	(23.1%)



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APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2016-2017

<i>Fund</i>	Mayor & City Council	City Clerk	City Treasurer	City Attorney	City Manager	Information Technology	Human Resources	Financial Services	Police
General Fund	697,328	1,297,665	500,834	3,143,678	2,017,285	-	932,542	3,178,957	36,027,225
State Gas Tax	-	-	-	-	-	-	-	-	-
Storm Drain Improvement	-	-	-	-	-	-	-	-	-
St. Landscaping & Lighting	-	-	-	-	-	-	-	-	-
Local Transportation Article 3	-	-	-	-	-	-	-	-	-
Proposition C	-	-	-	-	-	-	-	-	-
Measure R	-	-	-	-	-	-	-	-	-
Air Quality Improvement	-	-	-	-	-	-	-	-	-
Intergovernmental Grants	-	-	-	-	-	-	-	-	16,380
Comm. Develop. Block Grant	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-
Parks & Recreation Facilities	-	-	-	-	-	-	-	-	-
Narcotic Forfeiture & Seizure	-	-	-	-	-	-	-	-	58,699
Subdivision Park Trust	-	-	-	-	-	-	-	-	-
Disaster Recovery	-	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-	-
Harbor Tidelands	5,576	-	-	110,033	1,048	-	-	-	31,875
Harbor Uplands	18,066	-	-	174,506	1,048	-	-	-	1,780,907
Solid Waste	-	-	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-	-	-
Transit	-	-	-	-	-	-	-	-	-
Self-Insurance Program	-	-	-	-	-	-	6,458,119	-	-
Vehicle Replacement	-	-	-	-	-	-	-	-	-
Building Occupancy	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	3,667,561	-	-	-
Emergency Communications	-	-	-	-	-	-	-	-	2,895,878
Community Financing Authority	-	-	-	-	-	-	-	-	-
Department Total	720,970	1,297,665	500,834	3,428,217	2,019,381	3,667,561	7,390,661	3,178,957	40,810,964

Note:

Each of the above departments includes costs for personnel, maintenance and operations, internal service charges, overhead and capital outlay. While personnel, maintenance and operations and capital outlay are external expenditures, internal charges represent costs incurred by one department which, in turn, are charged to others. For example, the amount paid for liability and workers' compensation insurance is an external expense to Human Resources and an internal allocation to other departments. Therefore, if you sum expenditures of all departments above to derive the City budget, you would double count those expenses booked to one department and allocated to another. An adjustment must be made to correctly report the City budget by eliminating those expenses which would be doubled. Community Financing Authority (CFA) expenditures also must be eliminated from the totals, as the CFA is separate from the City.

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY FUND
FISCAL YEAR 2016-2017

Fire	Public Library	Comm. Svcs.	Community Development	Waterfront & Econ. Dev.	Public Works	Capital Improv Projects	For Total City*	Total City
17,213,132	4,513,566	5,895,885	3,422,470	438,168	6,606,469	-	(8,152,947)	77,732,257
-	-	-	-	-	1,319,504	-	-	1,319,504
-	-	-	-	-	-	-	-	-
-	-	-	-	-	2,585,686	-	-	2,585,686
-	-	-	-	-	-	15,854	-	15,854
-	-	442	-	-	61,755	370,000	-	432,197
-	-	-	-	-	140,000	605,500	-	745,500
-	-	71,574	-	-	-	-	-	71,574
48,000	-	600,000	-	-	63,875	979,880	-	1,708,135
-	-	148,387	-	-	-	104,146	-	252,533
-	-	5,876,527	-	-	-	-	-	5,876,527
-	-	-	-	-	-	55,000	-	55,000
-	-	-	-	-	-	-	-	58,699
-	-	-	-	-	-	833,500	-	833,500
17,060	-	-	-	-	-	-	-	17,060
-	-	-	-	-	166,952	1,673,500	-	1,840,452
2,132,022	-	494,296	-	1,530,420	2,198,232	1,587,500	-	8,091,002
-	-	-	-	1,420,407	1,681,894	1,612,500	-	6,689,328
229,944	-	-	-	-	3,923,981	-	-	4,153,925
-	-	-	-	-	3,195,190	1,550,000	(36,284)	4,708,906
-	-	4,217,815	-	-	-	-	-	4,217,815
-	-	-	-	-	-	-	(6,526,774)	(68,655)
-	-	-	-	-	3,366,207	-	(3,520,057)	(153,850)
-	-	-	-	-	3,345,345	-	(4,005,497)	(660,152)
-	-	-	-	-	-	-	(3,216,503)	451,058
-	-	-	-	-	-	-	(3,750,667)	(854,789)
-	-	-	-	46,183	-	-	(46,183)	-
19,640,158	4,513,566	17,304,926	3,422,470	3,435,178	28,655,090	9,387,380	(29,254,912)	120,119,066

APPROPRIATIONS SUMMARY BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-2017

<i>Department</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Mayor and City Council	399,833	92,047	229,090	-	720,970
City Clerk	685,657	414,407	197,601	-	1,297,665
City Treasurer	235,792	228,861	36,181	-	500,834
City Attorney	2,376,724	762,887	288,606	-	3,428,217
City Manager	739,572	1,143,518	136,291	-	2,019,381
Information Technology	1,140,023	1,540,866	442,972	543,700	3,667,561
Human Resources	737,178	6,486,713	166,770	-	7,390,661
Financial Services	1,834,620	1,070,687	273,650	-	3,178,957
Police	27,775,055	1,414,531	11,621,378	-	40,810,964
Fire	14,999,276	663,334	3,977,548	-	19,640,158
Public Library	2,018,154	453,926	2,027,986	13,500	4,513,566
Community Services	3,348,077	10,156,443	3,050,406	750,000	17,304,926
Community Development	2,607,534	262,050	552,886	-	3,422,470
Waterfront and Econ. Develop.	718,134	1,622,260	1,094,784	-	3,435,178
Public Works	11,159,723	10,658,382	5,002,135	1,834,850	28,655,090
Total Before Adjustments	70,775,352	36,970,912	29,098,284	3,142,050	139,986,598
Less: Internal Svc Funds/Overhead	(136,033)	-	(29,072,696)	-	(29,208,729)
Community Financing Authority	-	(20,595)	(25,588)	-	(46,183)
Total Operating	70,639,319	36,950,317	-	3,142,050	110,731,686
Capital Improvements	-	-	-	9,387,380	9,387,380
Total City	70,639,319	36,950,317	-	12,529,430	120,119,066
Successor Agency	-	1,152,569	-	-	1,152,569
Housing Successor Agency	-	14,000	-	-	14,000
Community Financing Authority	-	340,335	25,588	-	365,923
Public Financing Authority	-	840,900	-	-	840,900
Grand Total	70,639,319	39,298,121	25,588	12,529,430	122,492,458

Notes:

- 1) Excludes transfers out.
- 2) The appropriations in the Information Technology, Human Resources, Police and Public Works Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and "Total City" amounts.

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
General Fund							
Mayor and City Council	Mayor and City Council	378,833	92,047	226,448	-	-	697,328
City Clerk Administration	City Clerk	678,085	112,577	191,464	-	-	982,126
Elections	City Clerk	7,572	301,830	6,137	-	-	315,539
City Treasurer	City Treasurer	235,792	228,861	36,181	-	-	500,834
General Legal Administration	City Attorney	1,296,761	423,151	217,866	-	-	1,937,778
Prosecution	City Attorney	1,079,963	62,736	63,201	-	-	1,205,900
City Manager	City Manager	739,572	1,143,518	134,195	-	-	2,017,285
Employee Relations	Human Resources	521,946	305,534	105,062	-	-	932,542
Financial Services	Financial Services	1,834,620	1,070,687	273,650	-	-	3,178,957
Police Administration	Police	1,603,320	169,803	366,787	-	-	2,139,910
Patrol	Police	12,096,652	245,259	5,251,490	-	-	17,593,401
Investigations	Police	3,646,340	81,990	1,621,764	-	-	5,350,094
Special Operations	Police	3,582,420	266,398	1,509,632	-	-	5,358,450
Management Services	Police	1,599,891	92,772	783,167	-	-	2,475,830
Administrative Services	Police	1,746,230	346,822	1,016,488	-	-	3,109,540
Fire Administration	Fire	458,517	17,139	413,071	-	-	888,727
Prevention	Fire	631,882	17,219	114,360	-	-	763,461
Operations	Fire	11,731,972	429,171	2,900,622	-	-	15,061,765
Special Services	Fire	340,419	28,623	130,137	-	-	499,179
Public Library	Public Library	2,018,154	453,926	2,027,986	13,500	-	4,513,566
Community Services Administration	Community Services	321,597	54,472	46,111	-	-	422,180
Recreation Services	Community Services	1,008,119	783,783	1,437,701	-	-	3,229,603
Cultural and Performing Arts	Community Services	571,276	170,252	784,479	-	-	1,526,007
Senior and Family Services	Community Services	245,666	66,372	261,026	-	-	573,064
Community Dev Block Grant	Community Services	-	-	110,686	-	-	110,686
Transit	Community Services	23,469	8,270	2,606	-	-	34,345
Planning Services	Community Development	924,001	47,378	150,835	-	-	1,122,214
Building Services	Community Development	1,683,533	214,672	402,051	-	-	2,300,256
Economic Development	Waterfront and Econ. Develop.	61,381	78,881	297,906	-	-	438,168
Public Works Administration	Public Works	622,641	19,198	143,390	-	-	785,229
Sewer/Storm Drain Maintenance	Public Works	146,395	49,750	63,387	-	-	259,532
Street Maintenance	Public Works	743,032	10,652	977,659	-	-	1,731,343
Parks Maintenance	Public Works	1,165,263	470,759	585,684	-	-	2,221,706
Engineering Services	Public Works	743,338	412,923	452,398	-	-	1,608,659
Total General Fund		54,488,652	8,277,425	23,105,627	13,500	-	85,885,204
State Gas Tax Fund							
Street Maintenance	Public Works	618,266	272,207	429,031	-	-	1,319,504
Total State Gas Tax Fund		618,266	272,207	429,031	-	-	1,319,504

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Street Landscaping and Lighting Fund							
Engineering Services	Public Works	38,698	30,000	6,947	-	-	75,645
Public Works Administration	Public Works	50,880	-	8,683	-	-	59,563
Parks Maintenance	Public Works	615,556	348,134	157,801	-	-	1,121,491
Street Maintenance	Public Works	275,296	915,909	137,782	-	-	1,328,987
Total Sreet Landscaping and Lighting Fund		980,430	1,294,043	311,213	-	-	2,585,686
Local Transportation Article 3 Fund							
Citywide Curb Ramp Improvements	Capital Improvements	-	-	-	-	15,854	15,854
Total Local Transportation Article 3 Fund		-	-	-	-	15,854	15,854
Proposition C Fund							
Transit	Community Services	-	-	442	-	-	442
Engineering Services	Public Works	-	60,000	1,755	-	-	61,755
Marine Ave Resurfacing/Aviation - I405	Capital Improvements	-	-	-	-	350,000	350,000
Torrance Blvd and Francisca Traffic Signal Modification	Capital Improvements	-	-	-	-	20,000	20,000
Total Proposition C Fund		-	60,000	2,197	-	370,000	432,197
Measure R Fund							
Engineering Services	Public Works	-	140,000	-	-	-	140,000
Residential Street Rehabilitation	Capital Improvements	-	-	-	-	350,000	350,000
Bicycle Transportation Plan Implementation	Capital Improvements	-	-	-	-	70,000	70,000
Prospect Resurfacing Beryl - Del Amo Design	Capital Improvements	-	-	-	-	145,500	145,500
Flagler Resurfacing - 190th to Beryl	Capital Improvements	-	-	-	-	40,000	40,000
Total Measure R Fund		-	140,000	-	-	605,500	745,500
Air Quality Improvement Fund							
Transit	Community Services	24,032	43,600	3,942	-	-	71,574
Total Air Quality Improvement Fund		24,032	43,600	3,942	-	-	71,574

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
<i>Intergovernmental Grants Fund</i>							
Special Operations	Police	16,380	-	-	-	-	16,380
Transit	Community Services	-	-	-	600,000	-	600,000
Parks Maintenance	Public Works	63,875	-	-	-	-	63,875
Operations	Fire	-	48,000	-	-	-	48,000
Ensenada Parkette Rehabilitation	Capital Improvements	-	-	-	-	300,000	300,000
Prospect Resurfacing Beryl - Del Amo Design	Capital Improvements	-	-	-	-	679,880	679,880
Total Intergovernmental Grants Fund		80,255	48,000	-	600,000	979,880	1,708,135
<i>Community Development Block Grant (CDBG) Fund</i>							
Community Development Block Grant	Community Services	-	148,387	-	-	-	148,387
Citywide Curb Ramp Improvements	Capital Improvements	-	-	-	-	104,146	104,146
Total Community Development Block Grant (CDBG) Fund		-	148,387	-	-	104,146	252,533
<i>Housing Authority Fund</i>							
Housing Authority	Community Services	350,135	5,410,081	116,311	-	-	5,876,527
Total Housing Authority Fund		350,135	5,410,081	116,311	-	-	5,876,527
<i>Parks and Recreation Facilities Fund</i>							
Aviation Field Lights	Capital Improvements	-	-	-	-	30,000	30,000
Veterans Park Play Equipment	Capital Improvements	-	-	-	-	25,000	25,000
Total Parks and Recreation Facilities Fund		-	-	-	-	55,000	55,000
<i>Narcotic Forfeiture and Seizure Fund</i>							
Patrol	Police	-	1,280	-	-	-	1,280
Administrative Services	Police	-	57,419	-	-	-	57,419
Total Narcotic Forfeiture and Seizure Fund		-	58,699	-	-	-	58,699
<i>Subdivision Park Trust Fund</i>							
Aviation Field Lights	Capital Improvements	-	-	-	-	335,000	335,000
Aviation Track Resurfacing	Capital Improvements	-	-	-	-	73,500	73,500
Veterans Park Play Equipment	Capital Improvements	-	-	-	-	425,000	425,000
Total Subdivision Park Trust Fund		-	-	-	-	833,500	833,500
<i>Disaster Recovery Fund</i>							
Special Services	Fire	-	17,060	-	-	-	17,060
Total Disaster Recovery Fund		-	17,060	-	-	-	17,060

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Capital Projects Fund							
Public Works Administration	Public Works	166,952	-	-	-	-	166,952
Path of History	Capital Improvements	-	-	-	-	500	500
PD Shooting Range Assessment and Preliminary Engineering	Capital Improvements	-	-	-	-	50,000	50,000
PW Facility Storage and Parking Lot Improvements	Capital Improvements	-	-	-	-	150,000	150,000
Special Park Needs	Capital Improvements	-	-	-	-	100,000	100,000
Pavement and Sidewalk Repairs	Capital Improvements	-	-	-	-	150,000	150,000
Residential Street Rehabilitation	Capital Improvements	-	-	-	-	900,000	900,000
Traffic Calming Project	Capital Improvements	-	-	-	-	50,000	50,000
Flagler Resurfacing - 190th to Beryl	Capital Improvements	-	-	-	-	273,000	273,000
Total Capital Projects Fund		166,952	-	-	-	1,673,500	1,840,452
Harbor Tidelands Fund							
Mayor and City Council	Mayor and City Council	4,200	-	1,376	-	-	5,576
General Legal Administration	City Attorney	-	106,000	4,033	-	-	110,033
City Manager	City Manager	-	-	1,048	-	-	1,048
Special Operations	Police	27,353	2,475	2,047	-	-	31,875
Operations	Fire	1,660,301	92,340	379,381	-	-	2,132,022
Recreation Services	Community Services	274,716	143,670	75,910	-	-	494,296
Engineering Services	Public Works	12,250	-	1,413	-	-	13,663
Waterfront	Waterfront and Econ. Develop.	328,377	909,958	292,085	-	-	1,530,420
Public Works Administration	Public Works	37,309	-	-	-	-	37,309
Harbor / Pier Maintenance	Public Works	1,106,295	691,486	349,479	-	-	2,147,260
Relocation of Boat Launch	Capital Improvements	-	-	-	-	500,000	500,000
Pier Parking Structure Critical Repair	Capital Improvements	-	-	-	-	202,500	202,500
Harbor Dredging-Preliminary Engineering and Permit	Capital Improvements	-	-	-	-	200,000	200,000
Pier Decorative Sculpture Sails Print	Capital Improvements	-	-	-	-	100,000	100,000
Replacement of Harbor Patrol Docks	Capital Improvements	-	-	-	-	285,000	285,000
Pier Light Replacement	Capital Improvements	-	-	-	-	300,000	300,000
Total Harbor Tidelands Fund		3,450,801	1,945,929	1,106,772	-	1,587,500	8,091,002
Harbor Uplands Fund							
Mayor and City Council	Mayor and City Council	16,800	-	1,266	-	-	18,066
General Legal Administration	City Attorney	-	171,000	3,506	-	-	174,506
City Manager	City Manager	-	-	1,048	-	-	1,048
Investigations	Police	182,008	-	51,472	-	-	233,480
Special Operations	Police	1,098,865	16,735	315,973	-	-	1,431,573
Administrative Services	Police	104,995	-	10,859	-	-	115,854
Engineering Services	Public Works	12,250	-	869	-	-	13,119
Harbor	Waterfront and Econ. Develop.	328,376	612,826	479,205	-	-	1,420,407
Harbor / Pier Maintenance	Public Works	818,949	512,481	337,345	-	-	1,668,775
Harbor Railing Replacement	Capital Improvements	-	-	-	-	100,000	100,000
Pier Parking Structure Elevators 1 and 2	Capital Improvements	-	-	-	-	365,000	365,000
Pier Parking Structure Critical Repair	Capital Improvements	-	-	-	-	1,147,500	1,147,500
Total Harbor Uplands Fund		2,562,243	1,313,042	1,201,543	-	1,612,500	6,689,328

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Solid Waste Fund							
Prevention	Fire	176,185	13,782	39,977	-	-	229,944
Public Works Administration	Public Works	90,772	12,000	10,506	-	-	113,278
Parks Maintenance	Public Works	135,302	-	35,872	-	-	171,174
Street Maintenance	Public Works	45,078	-	-	-	-	45,078
Solid Waste / Recycling	Public Works	407,933	2,956,123	230,395	-	-	3,594,451
Total Solid Waste Fund		855,270	2,981,905	316,750	-	-	4,153,925
Wastewater Fund							
Engineering Services	Public Works	500,669	621,643	62,186	-	-	1,184,498
Public Works Administration	Public Works	144,152	-	12,012	-	-	156,164
Sewer/Storm Drain Maintenance	Public Works	772,739	738,915	268,094	74,780	-	1,854,528
Morgan Sewer Pump Station Design	Capital Improvements	-	-	-	-	1,300,000	1,300,000
Rindge Sewer Pump Station Design	Capital Improvements	-	-	-	-	250,000	250,000
Total Wastewater Fund		1,417,560	1,360,558	342,292	74,780	1,550,000	4,745,190
Transit Fund							
Transit	Community Services	529,067	3,327,556	211,192	150,000	-	4,217,815
Total Transit Fund		529,067	3,327,556	211,192	150,000	-	4,217,815
Self-Insurance Program Fund							
Risk Management	Human Resources	215,232	6,181,179	61,708	-	-	6,458,119
Total Self-Insurance Program Fund		215,232	6,181,179	61,708	-	-	6,458,119
Vehicle Replacement Fund							
Fleet Services	Public Works	538,597	1,052,055	230,125	1,545,430	-	3,366,207
Total Vehicle Replacement Fund		538,597	1,052,055	230,125	1,545,430	-	3,366,207
Building Occupancy Fund							
Building Occupancy	Public Works	1,287,236	1,344,147	499,322	214,640	-	3,345,345
Total Building Occupancy Fund		1,287,236	1,344,147	499,322	214,640	-	3,345,345
Information Technology Fund							
Information Technology	Information Technology	1,140,023	1,540,866	442,972	543,700	-	3,667,561
Total Information Technology Fund		1,140,023	1,540,866	442,972	543,700	-	3,667,561

APPROPRIATIONS SUMMARY BY FUND/BY PROGRAM/BY DEPARTMENT / BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Program</i>	Department	Personnel	Maint. & Operations	Internal Service	Capital Outlay	Capital Improv.	Total
Emergency Communications Fund							
Management Services	Police	2,070,601	133,578	691,699	-	-	2,895,878
Total Emergency Communications Fund		2,070,601	133,578	691,699	-	-	2,895,878
Less Internal Service Funds / Overhead		(136,033)	-	(29,072,696)	-	-	(29,208,729)
TOTAL CITY		70,639,319	36,950,317	-	3,142,050	9,387,380	120,119,066
Successor Agency		-	1,152,569	-	-	-	1,152,569
Housing Successor Agency		-	14,000	-	-	-	14,000
Community Financing Authority		-	340,335	25,588	-	-	365,923
Public Financing Authority		-	840,900	-	-	-	840,900
Grand Total		70,639,319	39,298,121	25,588	3,142,050	9,387,380	122,492,458

FIVE-YEAR OVERVIEW OF DEPARTMENTAL APPROPRIATIONS
FISCAL YEARS 2012-13 TO 2016-17

<i>Department</i>	Actual 2012-13 ¹	Actual 2013-14 ¹	Actual 2014-15 ¹	Mldyear 2015-16 ¹	Adopted 2016-17 ¹
Mayor and City Council	654,018	927,318	896,198	1,092,350	720,970
City Clerk	1,148,601	770,230	1,227,980	938,906	1,297,665
City Treasurer	438,276	422,789	248,149	478,232	500,834
City Attorney	3,041,191	2,727,749	2,917,139	3,952,233	3,428,217
City Manager	1,572,042	1,614,734	1,515,975	1,950,027	2,019,381
Information Technology	2,369,510 ²	3,569,322 ²	2,547,564 ²	3,421,495 ²	3,667,561 ²
Human Resources	7,020,614 ²	5,519,749 ²	8,107,033 ²	7,432,171 ²	7,390,661 ²
Financial Services	2,046,221	1,950,500	2,061,694	3,250,140	3,178,957
Police	31,962,815 ²	32,953,166 ²	36,961,684 ²	40,365,738 ²	40,810,964 ²
Fire	16,683,660	16,741,526	18,054,425	19,472,524	19,640,158
Public Library	3,471,068	3,542,215	3,997,252	4,480,888	4,513,566
Community Services	16,779,675	14,999,545	16,296,033	16,797,743	17,304,926
Community Development	2,379,593	2,301,041	2,577,468	3,940,165	3,422,470
Waterfront and Econ. Develop.	2,076,068	2,279,515	2,116,591	3,459,156	3,435,178
Public Works	22,884,583 ²	23,569,030 ²	24,932,342 ²	29,739,213 ²	28,655,090 ²
Total Before Adjustments	114,527,935²	113,888,429²	124,457,527²	140,770,981²	139,986,598²
Less: Internal Svcs Funds/Overhead	(21,925,017)	(22,074,507)	(26,093,727) ²	(29,208,105) ²	(29,208,729) ²
Community Financing Authority	(62,185)	(310,406)	-	(46,183)	(46,183)
Total Operating	92,540,733²	91,503,516²	98,363,800²	111,516,693²	110,731,686²
Capital Improvements	4,127,943	2,215,652	6,195,770	45,511,724	9,387,380
Total City	96,668,676²	93,719,168²	104,559,570²	157,028,417²	120,119,066²
Successor Agency	2,586,589	724,045	818,725	1,050,692	1,152,569
Housing Successor Agency	-	2,207	12,252	10,500	14,000
Comm Financing Authority	119,156	368,496	368,626	343,971	365,923
Public Financing Authority	1,650,902	905,738	674,655	840,100	840,900
Grand Total	101,025,323	95,719,654	106,433,828	159,273,680	122,492,458

Notes:

1) Excludes transfers out.

2) The appropriations in the Information Technology, Human Resources, Police and Public Works

Departments include Internal Service Fund and overhead expenditures. These expenditures are reversed out in the adjustment for Internal Service Funds/Overhead so they are not double counted in the "Total Operating" and

"Total City" amounts.

FIVE-YEAR OVERVIEW OF APPROPRIATIONS BY FUND
FISCAL YEARS 2012-13 TO 2016-17

<i>Fund</i>	Actual 2012-13	Actual 2013-14	Actual 2014-15	Midyear 2015-16	Adopted 2016-17
General	67,639,328	68,492,325	76,331,893	86,400,241	85,885,204
State Gas Tax	1,169,477	1,285,010	3,744,588	2,191,405	1,319,504
Storm Drain Improvement	12,186	-	588	464,167	-
Street Landscaping and Lighting	2,626,061	2,432,566	2,523,916	2,901,517	2,585,686
Local Transportation Article 3	114,091	33,025	17,925	74,040	15,854
Proposition C	994,889	73,817	1,336,654	6,665,826	432,197
Measure R	18,981	633,110	511,471	2,210,204	745,500
Air Quality Improvement	220,913	47,975	63,613	71,366	71,574
Intergovernmental Grants	3,435,446	1,058,006	2,453,711	11,907,022	1,708,135
Comm Develop Block Grant	271,890	343,946	336,038	568,285	252,533
Housing Authority	5,895,848	5,780,971	5,543,807	5,773,080	5,876,527
Parks and Recreation Facilities	(1,535)	-	2,196	28,884	55,000
Narcotic Forfeiture and Seizure	111,136	171,035	162,553	265,868	58,699
Subdivision Park Trust	128,371	99,264	29,241	199,748	833,500
Disaster Recovery Fund	17,195	13,520	36,795	17,060	17,060
Capital Projects	1,975,625	181,888	822,158	7,295,994	1,840,452
Major Facilities Reconstruction	-	-	-	-	-
Open Space Acquisition	-	-	-	-	-
Harbor Tidelands	4,998,099	4,924,650	5,156,535	11,779,818	8,091,002
Harbor Uplands	3,660,407	4,159,038	4,353,668	5,885,259	6,689,328
Solid Waste	3,610,924	3,580,039	3,506,270	4,087,782	4,153,925
Wastewater	1,906,875	2,590,422	2,022,270	13,718,343	4,745,190
Transit	3,288,699	3,346,990	3,366,534	4,077,965	4,217,815
Self-Insurance Program	6,700,314	5,210,998	7,236,768	6,497,577	6,458,119
Vehicle Replacement	2,183,162	2,307,717	2,462,558	3,543,155	3,366,207
Building Occupancy	2,497,269	2,680,670	3,226,426	3,326,226	3,345,345
Information Technology	2,369,510	3,569,322	2,547,564	3,421,495	3,667,561
Printing and Graphics	230	-	-	-	-
Emergency Communications	2,748,302	2,777,371	2,857,557	2,864,195	2,895,878
Total Before Adjustments	118,593,693	115,793,675	130,653,297	186,236,522	149,327,795
Less: Internal Svc Funds/Overhead	21,925,017	22,074,507	26,093,727	29,208,105	29,208,729
Total City	96,668,676	93,719,168	104,559,570	157,028,417	120,119,066
Successor Agency	2,586,589	724,045	818,725	1,050,692	1,152,569
Housing Successor Agency	-	2,207	12,252	10,500	14,000
Comm Financing Authority	119,156	368,496	368,626	343,971	365,923
Public Financing Authority	1,650,902	905,738	674,655	840,100	840,900
Grand Total	101,025,323	95,719,654	106,433,828	159,273,680	122,492,458

HARBOR ENTERPRISE FUNDS SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Harbor Enterprise Funds</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Harbor Tidelands:					
Department:					
Mayor and City Council	4,200	-	1,376	-	5,576
City Attorney - General Legal	-	106,000	4,033	-	110,033
City Manager	-	-	1,048	-	1,048
Police - Special Operations	27,353	2,475	2,047	-	31,875
Fire - Operations	1,660,301	92,340	379,381	-	2,132,022
Community Services - Recreation Services	274,716	143,670	75,910	-	494,296
Public Works - Engineering Services	12,250	-	1,413	-	13,663
Waterfront and Econ. Development - Waterfront	328,377	909,958	292,085	-	1,530,420
Public Works - Administration	37,309	-	-	-	37,309
Public Works - Harbor/Pier Maintenance	1,106,295	691,486	349,479	-	2,147,260
Total Operating	3,450,801	1,945,929	1,106,772	-	6,503,502
Capital Improvements	-	-	-	1,587,500	1,587,500
Total Harbor Tidelands Fund	3,450,801	1,945,929	1,106,772	1,587,500	8,091,002
Harbor Uplands:					
Department:					
Mayor and City Council	16,800	-	1,266	-	18,066
City Attorney - General Legal	-	171,000	3,506	-	174,506
City Manager	-	-	1,048	-	1,048
Police - Investigations	182,008	-	51,472	-	233,480
Police - Special Operations	1,098,865	16,735	315,973	-	1,431,573
Police - Administrative Services	104,995	-	10,859	-	115,854
Public Works - Engineering Services	12,250	-	869	-	13,119
Waterfront and Econ. Development - Waterfront	328,376	612,826	479,205	-	1,420,407
Public Works - Harbor/Pier Maintenance	818,949	512,481	337,345	-	1,668,775
Total Operating	2,562,243	1,313,042	1,201,543	-	5,076,828
Capital Improvements	-	-	-	1,612,500	1,612,500
Total Harbor Uplands Fund	2,562,243	1,313,042	1,201,543	1,612,500	6,689,328
Total Harbor Enterprise:					
Department:					
Mayor and City Council	21,000	-	2,642	-	23,642
City Attorney - General Legal	-	277,000	7,539	-	284,539
City Manager	-	-	2,096	-	2,096
Police - Investigations	182,008	-	51,472	-	233,480
Police - Special Operations	1,126,218	19,210	318,020	-	1,463,448
Police - Administrative Services	104,995	-	10,859	-	115,854
Fire - Operations	1,660,301	92,340	379,381	-	2,132,022
Community Services - Recreation Services	274,716	143,670	75,910	-	494,296
Public Works - Engineering Services	24,500	-	2,282	-	26,782
Waterfront and Econ. Development - Waterfront	656,753	1,522,784	771,290	-	2,950,827
Public Works - Administration	37,309	-	-	-	37,309
Public Works - Harbor/Pier Maintenance	1,925,244	1,203,967	686,824	-	3,816,035
Total Operating	6,013,044	3,258,971	2,308,315	-	11,580,330
Capital Improvements	-	-	-	3,200,000	3,200,000
Total Harbor Enterprise Funds	6,013,044	3,258,971	2,308,315	3,200,000	14,780,330

SOLID WASTE ENTERPRISE FUND SUMMARY
BY DEPARTMENT/BY EXPENDITURE TYPE
FISCAL YEAR 2016-17

<i>Solid Waste Fund</i>	Personnel	Maintenance & Operations	Internal Service	Capital Outlay	Total
Department:					
Fire - Prevention	176,185	13,782	39,977	-	229,944
Public Works - Administration	90,772	12,000	10,506	-	113,278
Public Works - Parks Maintenance	135,302	-	35,872	-	171,174
Public Works - Street Maintenance	45,078	-	-	-	45,078
Public Works - Solid Waste/Recycling	407,933	2,956,123	230,395	-	3,594,451
Total Operating	855,270	2,981,905	316,750	-	4,153,925
Capital Improvements	-	-	-	-	-
Total Solid Waste Fund	855,270	2,981,905	316,750	-	4,153,925



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**CITYWIDE ALLOCATED COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL YEAR 2016-17**

<i>Department</i>	Unem- ployment	Vehicle Maint	Vehicle Replace	IT Maint	IT Replace	Comm. Equip Replace	Emergency Comm	Workers' Comp
Mayor & City Council	2,184	-	-	31,421	5,020	-	-	2,255
City Clerk	1,248	-	-	124,238	23,805	-	-	10,643
City Treasurer	624	-	-	11,483	1,544	-	-	1,147
City Attorney	2,808	-	-	87,346	12,071	-	-	18,723
City Manager	624	-	-	23,870	3,475	-	-	18,988
Information Technology	2,184	3,760	3,150	134,182	16,989	-	-	8,150
Human Resources	1,560	-	-	45,933	6,178	-	-	5,962
Financial Services	4,680	-	-	102,445	16,429	-	-	13,424
Police	48,048	895,763	505,343	795,468	154,043	190,275	3,058,652	1,712,831
Fire	20,280	278,132	465,203	273,202	34,363	129,778	329,890	847,090
Public Library	4,056	-	-	460,649	59,806	-	-	22,483
Community Services	6,552	1,834	3,284	217,276	29,522	-	-	32,841
Community Development	5,304	39,963	13,415	132,057	17,762	-	-	17,112
Waterfront and Econ. Develop.	1,248	-	-	28,708	5,706	-	-	4,135
Public Works	34,632	882,139	428,071	306,430	55,082	42,072	-	366,477
Total Allocated Costs	136,032	2,101,591	1,418,466	2,774,708	441,795	362,125	3,388,542	3,082,261

Allocation Bases:

Unemployment Insurance

Flat cost per employee in each user department

Vehicle Maintenance

Historical records of the maintenance costs for the vehicle(s) utilized by each user department

Vehicle Replacement

Estimated future replacement value of the vehicle(s) utilized by each user department

Information Technology Maintenance

Number of computers and telephones residing in each user department

Information Technology Replacement

Estimated future replacement value of the equipment utilized by each user department

Communications Equipment Replacement

Estimated future replacement value of the equipment utilized by each user department

Emergency Communications

Number and time length of calls for service together with the minimum dispatch staffing for each user department

Workers' Compensation

Combination of rate applied to user department wages and average claims of each user department

**CITYWIDE ALLOCATED COSTS
BY DEPARTMENT/BY ALLOCATION TYPE
FISCAL YEAR 2016-17**

<i>Department</i>	Liability Insurance	Building Occupancy	Major Fac Repr	Sewer Fee	Overhead Charges	Total
Mayor and City Council	85,776	43,578	864	303	59,873	231,274
City Clerk	21,444	11,121	220	81	6,049	198,849
City Treasurer	14,297	7,427	141	142	-	36,805
City Attorney	50,036	26,076	528	198	93,628	291,414
City Manager	57,183	29,885	592	202	2,096	136,915
Information Technology	128,663	84,475	1,251	444	61,908	445,156
Human Resources	50,036	22,737	465	178	35,281	168,330
Financial Services	92,924	47,368	939	121	-	278,330
Police	288,117	551,579	4,578	2,281	3,462,448	11,669,426
Fire	79,062	283,132	4,762	985	1,251,949	3,997,828
Public Library	536,028	800,059	29,437	6,620	112,904	2,032,042
Community Services	334,526	1,653,064	23,269	22,594	732,196	3,056,958
Community Development	79,914	39,402	781	389	212,091	558,190
Waterfront and Econ. Develop.	623,989	15,588	55,303	268	361,087	1,096,032
Public Works	866,485	263,347	5,274	1,478	1,785,280	5,036,767
	3,308,480	3,878,838	128,404	36,284	8,176,790	29,234,316

Liability Insurance

Combination of property values, cost per square foot and claims paid of the area occupied by each user department

Building Occupancy

Square footage of the area occupied by each user department

Major Facilities Repair

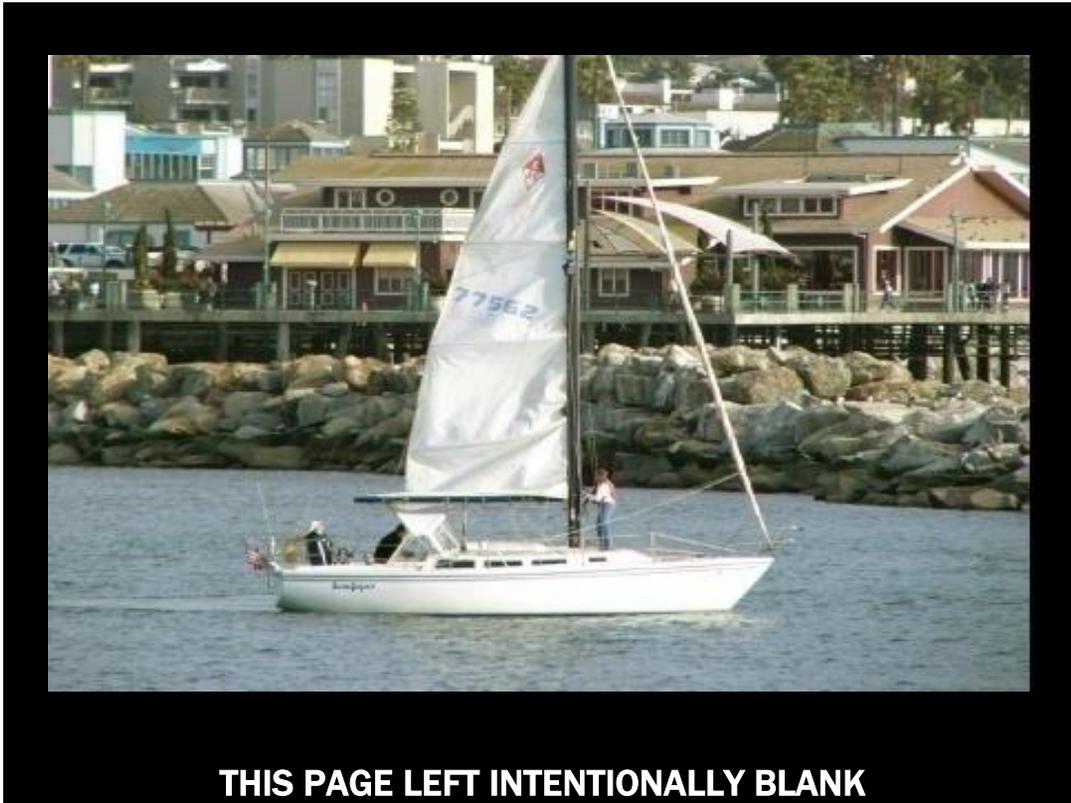
Square footage of the area occupied by each user department

City Facility Sewer Fee

Square footage of the area occupied by each user department

Overhead Charges

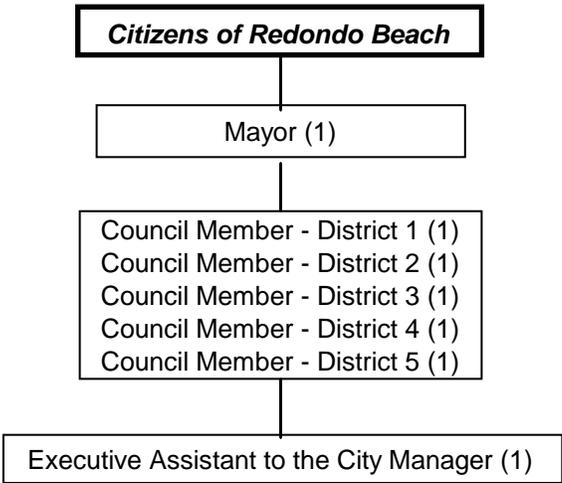
Historical usage of central service departments' services by each user department



MAYOR AND CITY COUNCIL

Mission Statement: *The City of Redondo Beach is committed to providing the finest services to enhance the quality of life for those who live, work, visit and play in our community.*

MAYOR AND CITY COUNCIL
Adopted Budget - FY 2016-17



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

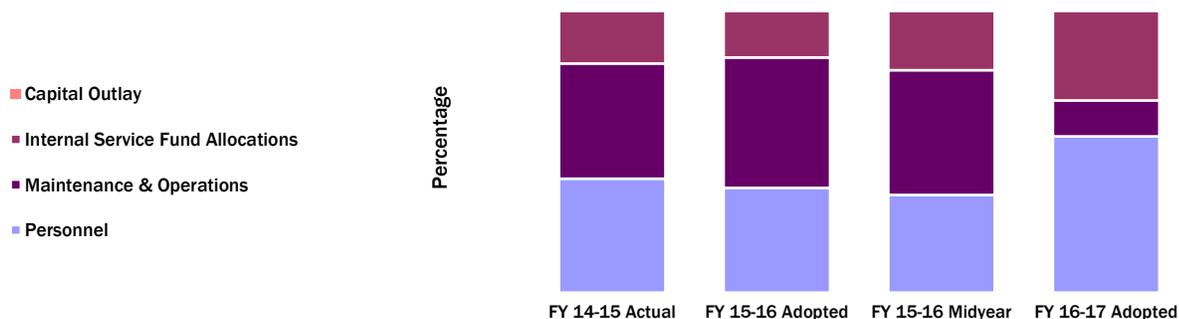
MAYOR AND CITY COUNCIL

1.00	Mayor
5.00	Council Member
<u>1.00</u>	Executive Assistant to the City Manager
7.00	

TOTAL PERSONNEL: 7.00

MAYOR AND CITY COUNCIL

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	362,172	378,181	378,181	399,833	21,652 6%
Maintenance & Operations	367,186	471,374	485,079	92,047	(393,032) (81%)
Internal Service Fund Allocations	166,840	166,840	229,090	229,090	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	896,198	1,016,395	1,092,350	720,970	(371,380) (34%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	883,939	991,961	1,068,708	697,328	(371,380) (35%)
Harbor Tidelands	1,979	5,990	5,576	5,576	- 0%
Harbor Uplands	10,280	18,444	18,066	18,066	- 0%
TOTAL	896,198	1,016,395	1,092,350	720,970	(371,380) (34%)

MAYOR AND CITY COUNCIL

Core Service Activities

Adopted FY 2015-16 (50%) Total Staff Hours: 1,040

Adopted FY 2016-17 (50%) Total Staff Hours: 1,040

- Conduct approximately 36 regular and special public meetings to conclude public business.
- Conduct approximately 12 meetings of the Housing Authority, Parking Authority, Public Financing Authority, Community Financing Authority, and the Successor Agency to the Redevelopment Agency.
- Participate in business meetings of regional and national committees and organizations of which the City is a member, staying current on issues and trends concerning the City.
- Take action via Council resolutions or working with State and Federal Lobbyist and direct contact with legislators consistent with legislative platform.
- Present approximately 250 public proclamations and commendations.
- Set policy and strategically plan the City's goals and objectives, while providing leadership to ensure those goals and objectives are achieved.
- Represent the public and communicate with constituents via telephone, email, letters and regular district meetings on a variety of issues throughout the year - including after hours, weekends and holidays.
- Review and enact nearly 100 resolutions and ordinances annually.
- Conduct public hearings in a quasi-judicial role.
- Provide leadership and direction to the City Manager and oversee the execution of City Council policy.
- Communicate with members of the press as needed on issues of concern to Redondo Beach.
- Provide intergovernmental relations on issues of common interest between cities.
- Lobby State and Federal legislators for funding and legislation that would benefit Redondo Beach.
- Participate in Sister City and other international events that foster mutually beneficial tourism, economic development, trade and cultural activities.
- Coordinate Mayor's State of the City Breakfast and 2 strategic plan workshops.

MAYOR AND CITY COUNCIL

Key Projects and Assignments

Adopted	FY 2015-16	(39%)	Total Staff Hours:	811
Adopted	FY 2016-17	(39%)	Total Staff Hours:	811

- Present the annual State of the City address to the public by March 2017.
- Adopt the annual budget by June 2017.
- Adopt the Five-Year Capital Improvement Program by June 2017.
- Complete appointment of community members to boards and commissions by September 2016.
- Form, direct, and guide a community Task Force, with stakeholders as members that will explore the possibilities of the future of the AES site and surrounding properties east of Harbor Drive consistent with the City and AES settlement agreement through June 2017.
- Complete staff work to assist with the update of the City's webpage by December 2016.
- Take follow-up action to adopt an advisory committee to assist with the strategic update of the City's General Plan during the next 24-30 months.

Customer Service and Referrals

Adopted	FY 2015-16	(11%)	Total Staff Hours:	229
Adopted	FY 2016-17	(11%)	Total Staff Hours:	229

- Respond to more than 500 constituent requests annually.

Selected Performance Measures

<i>Mayor and City Council</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Conduct City Council meetings to conclude the public's business annually	35	35	36
Review, discuss and adopt resolutions annually	109	100	100
Present commendations and proclamations annually	216	100	100
Conduct bi-annual strategic planning and review the City's strengths and accomplishments	2	2	2
Review, discuss and adopt ordinances annually	11	18	15

CITY CLERK

Mission Statement: *The City Clerk's Department, in partnership with the community, City Council, and City departments, is expanding the democratic process to increase accessibility to public records, and strengthen the community's faith in local government by preserving history while preparing for the future. Our vision is to create an environment that enables and inspires others to exceed their own expectations and to act with integrity, fairness and courage.*

CITY CLERK
Adopted Budget - FY 2016-17

City Clerk Administration

City Clerk (1)

Chief Deputy City Clerk (1)

Records Management Supervisor (1)
Administrative Specialist (2)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

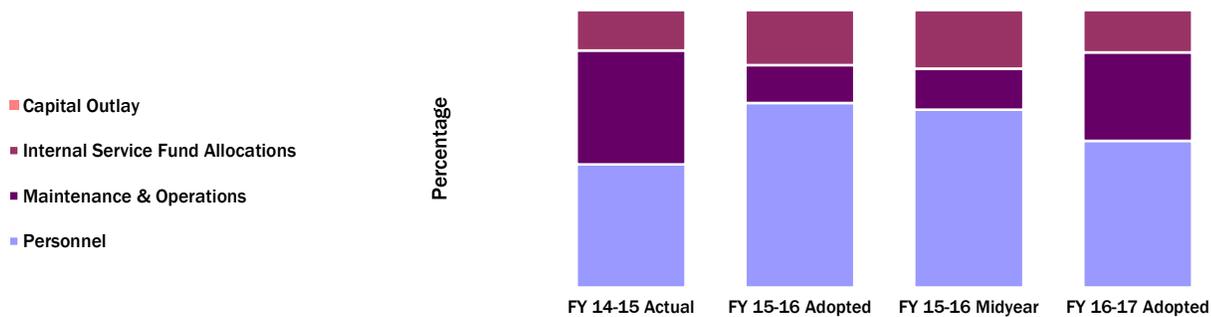
CITY CLERK

1.00	City Clerk
1.00	Chief Deputy City Clerk
1.00	Records Management Supervisor
<u>2.00</u>	Administrative Specialist
5.00	

TOTAL PERSONNEL: 5.00

CITY CLERK

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	544,624	601,721	601,721	685,657	83,936	14%
Maintenance & Operations	504,364	123,382	139,584	414,407	274,823	197%
Internal Service Fund Allocations	178,992	178,992	197,601	197,601	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,227,980	904,095	938,906	1,297,665	358,759	38%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	1,227,980	904,095	938,906	1,297,665	358,759	38%
TOTAL	1,227,980	904,095	938,906	1,297,665	358,759	38%

CITY CLERK ADMINISTRATION

Purpose: To administer City Council, City's agencies and commissions agendas and minutes. Attend City Council, commission and task force meetings. Administer the commission appointment process. Maintain the legislative history of the City, including the Charter and Municipal Code. Administer City staff's conflict of interest filings and oaths, and provide support to departments. Provide general information and services to the public, assist citizens in reviewing public records, and assist with vendor bids. Maintain the City's Records Retention Schedule and manage and operate an off-site records center where inactive City records are stored. Oversee and arrange for the destruction of confidential records.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	533,233	601,721	601,721	678,085	76,364	13%
Maintenance & Operations	106,510	120,577	136,779	112,577	(24,202)	(18%)
Internal Service Fund Allocations	173,808	173,808	191,464	191,464	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	813,551	896,106	929,964	982,126	52,162	6%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	813,551	896,106	929,964	982,126	52,162	6%
TOTAL	813,551	896,106	929,964	982,126	52,162	6%

CITY CLERK ELECTIONS

Purpose: To administer the City's elections including: the nomination process for candidates; processing of initiative/referendum petitions; Council-sponsored ballot measures; election day voting; special and run off elections; maintain regulations and forms under the State's Political Reform Act; campaign statement filings, and elected official and appointed commissioner conflict of interest statement filings.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	11,391	-	-	7,572	7,572	n/a
Maintenance & Operations	397,854	2,805	2,805	301,830	299,025	10660%
Internal Service Fund Allocations	5,184	5,184	6,137	6,137	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	414,429	7,989	8,942	315,539	306,597	3429%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	414,429	7,989	8,942	315,539	306,597	3429%
TOTAL	414,429	7,989	8,942	315,539	306,597	3429%

CITY CLERK

Core Service Activities

Adopted FY 2015-16 (42%) Total Staff Hours: 3,500

Adopted FY 2016-17 (40%) Total Staff Hours: 3,300

- Compile, prepare, and post over 55 City Council and agency agendas.
- Process over 792 City Council agenda items and post City Council meetings.
- Manage the postings of over 73 commission agendas.
- Oversight of over 128 Council and commission minutes for inclusion in their respective agendas by the subsequent meeting date.
- Print and deliver approximately 550 agenda packets by the required times.
- Track, file, and report over 155 Annual Conflict of Interest Form 700 and 97 Semi-Annual and Pre-election Campaign Statements Form 460 in compliance with the Fair Political Practices Commission deadlines.
- Maintain a legislative history of over 1,940,000 documents through document imaging.
- Process 70 boxes of documents for short term and permanent storage off site.
- Prepare and process approximately 104 resolutions and 20 ordinances.
- Provide contract management for over 721 contracts.
- Process destruction of over 9.3975 tons of documents per year.
- Respond to over 537 public records requests.
- Accept, review and process over 40 City commission/board applications.
- Publish 138 legal ads and review proofs from publisher.
- Prepare and print 20 Mayor's proclamations/commendations and 20 adjournments.
- Review over 13,307 invoices before payment, per Charter requirement.
- Require full time staff to attend professional association seminars and conferences for continuing education to maintain and/or attain certification/re-certification of Certified Municipal Clerk designation, and/or Master Municipal Clerk designation.
- Continue to assist the County in updating their current voter registration records for the City of Redondo Beach (total of 44,059 registered voters).
- Assist the County in obtaining polling locations, voter registration and election information for Federal, State and County elections.
- Prepare and review over 6,016 passport applications submitted to the U.S. Department of State.

CITY CLERK

Key Projects and Assignments

Adopted FY 2015-16 (12%) Total Staff Hours: 1,000
Adopted FY 2016-17 (14%) Total Staff Hours: 1,150

- | | Hours |
|---|-------|
| • Launch a new electronic agenda management software system with voting module for City Council meetings and incorporate all board and commission meetings in the system through June 2017. | 750 |
| • Finalize and adopt the city-wide Records Retention Schedule through June 2017. | 200 |
| • Maintain department and City records per the Records Retention Schedule through June 2017. | |

Customer Service and Referrals

Adopted FY 2015-16 (46%) Total Staff Hours: 3,820
Adopted FY 2016-17 (47%) Total Staff Hours: 3,870

- Respond to approximately 50 calls for assistance regarding County and State elections.
- Provide guidance to departments on the preparation of administrative reports, resolutions, ordinances, contract procedures, public hearing requirements, cancellation and posting requirements for meetings.
- Assist departmental personnel with publication and public hearing needs and requests.
- Respond to approximately 3,000+ phone calls, emails, and in-person requests for passport information and processing.
- Notarize 48 official City business documents assisting other departments.
- Review, accept and process 125 claims, subpoenas, summons and complaints.
- Respond to over 4,500 calls, providing direction and assistance to the general public.
- Provide guidance for records retention and destruction.

CITY CLERK

Selected Performance Measures

<i>Administration Division</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Review passport application and submitted to the U.S. Department of State.	5,640	5,989	6,200
Public records requests	383	490	500
Review invoices before payment	9,165	13,307	12,000

<i>Election Division</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Assist the County in updating their current voter registration records	44,048	44,059	43,500



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CITY TREASURER

Mission Statement: *The City Treasurer's Department is dedicated to providing the highest quality municipal treasury services at the lowest cost, delivered in a professional, responsive, and friendly manner, promoting citizen trust by increasing organizational effectiveness, efficiency, and fiscal responsibility, while improving the City's financial viability and expanding economic opportunities.*

CITY TREASURER
Adopted Budget - FY 2016-17

City Treasurer Administration

City Treasurer (1)

Chief Deputy City Treasurer (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

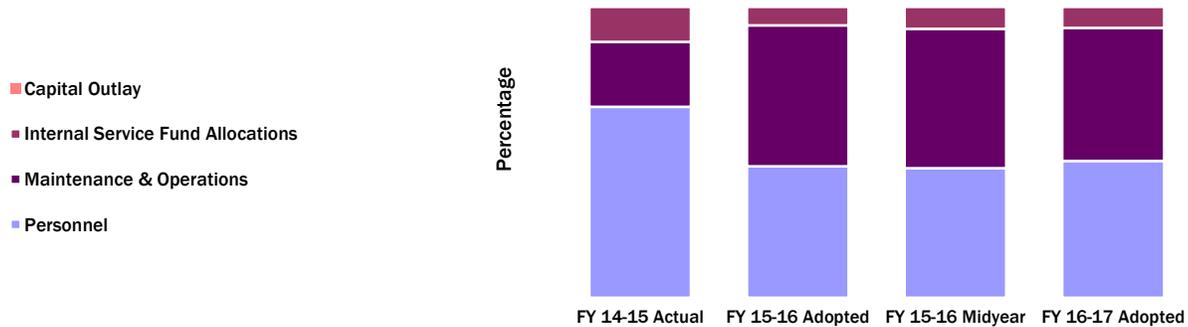
CITY TREASURER

1.00	City Treasurer
<u>1.00</u>	Chief Deputy City Treasurer
2.00	

TOTAL PERSONNEL: 2.00

CITY TREASURER

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	163,028	213,190	213,190	235,792	22,602	11%
Maintenance & Operations	55,255	228,861	228,861	228,861	-	0%
Internal Service Fund Allocations	29,866	29,866	36,181	36,181	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	248,149	471,917	478,232	500,834	22,602	5%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	248,149	471,917	478,232	500,834	22,602	5%
TOTAL	248,149	471,917	478,232	500,834	22,602	5%

CITY TREASURER

Core Service Activities

Adopted FY 2015-16 (78%) Total Staff Hours: 3,250

Adopted FY 2016-17 (75%) Total Staff Hours: 3,129

- Maintain responsibility for the custody and investment management of all City funds in accordance with State law, City Charter, and the City Investment Policy.
- Provide administrative support and internal review services for major tax based operating revenue sources, including property tax, utility users tax, sales and use tax, transient occupancy tax, franchise fees, investment income, and various State subventions.
- Provide operating budget and capital improvement program cash flow management forecasting and advisory support services.
- Prepare monthly and quarterly management reports detailing cash and investment positions within all City funds, including operating funds of the General Investment portfolio, as well as the Housing Authority, Parking Authority, Public Financing Authority, Community Financing Authority and Successor Agency.
- In coordination with Financial Services, provide operational and strategic forecasts of key tax based and other major General Fund revenue sources.
- Provide administrative support services and internal audit review of various City operational functions in response to service requests.
- Conduct annual review of both the City and Successor Agency Comprehensive Statement of Investment Policy and maintain policies' professional certification.
- Provide managerial oversight and investment management of all City entities bond proceeds.
- Continue implementation and review of numerous departmental best management practices enhancing both departmental productivity and the City's operating revenue base.
- Provide internal support services to Financial Services and other key operating departments in response to internal support service requests.
- Participate in continuing education and represent Redondo Beach fiduciary concerns through related regional and national policy and professional associations to keep abreast of legislative, regulatory and economic opportunities and threats.
- Provide quarterly reports on investment portfolio compliance with the City's investment policy.

CITY TREASURER

Key Projects and Assignments

Adopted FY 2015-16 (16%) Total Staff Hours: 660

Adopted FY 2016-17 (18%) Total Staff Hours: 740

	Hours
• Continue contractual professional services serving as revenue recovery agents for the City in auditing the City's tax based revenue resources producing additional revenue in support of City operations by August 2016.	180
• Fill new Deputy City Treasurer position by September 2016.	40
• Continue implementation and utilization of services of registered investment advisor providing City Treasurer with additional professional investment advice, greater managerial flexibility, and increased cost effectiveness, in fulfilling the fiduciary responsibilities of the City Treasurer's elected position.	40
• In coordination with City Manager and Financial Services, implement City Treasurer charter responsibility performance audit.	40
• Continue to implement additional cost effective operational improvements emphasizing City Treasurer oversight responsibilities while de-emphasizing the City Treasurer's administrative tasks by June 2017 in response to performance audit findings.	80
• Continue implementation of enhanced investment reporting format including cash and investments within all City funds and investment funds held with all bank trustees by June 2017.	40
• If qualified, issue annual California Statewide Communities Development Authority FY 2016-17 Tax Revenue Anticipation Note (TRAN) by June 2017.	80
• Working in cooperation with the Financial Services Department, conduct ongoing reviews of City-wide cash handling procedures ensuring adherence to internal control compliance standards by June 2017.	40
• Continue implementation of banking services technology enhancements designed to streamline disbursement processes; automate current cash management processes; improve upon fraud prevention measures; and expedite collection recovery efforts by June 2017.	40
• Complete staff work to assist with the update of the City's webpage by December 2016.	40
• Improve transparency with launch of OpenGov online financial reporting. Post revenue detail by June 2017.	40
• Improve quarterly reports with the addition of cash flow analysis by October 2016	80

CITY TREASURER

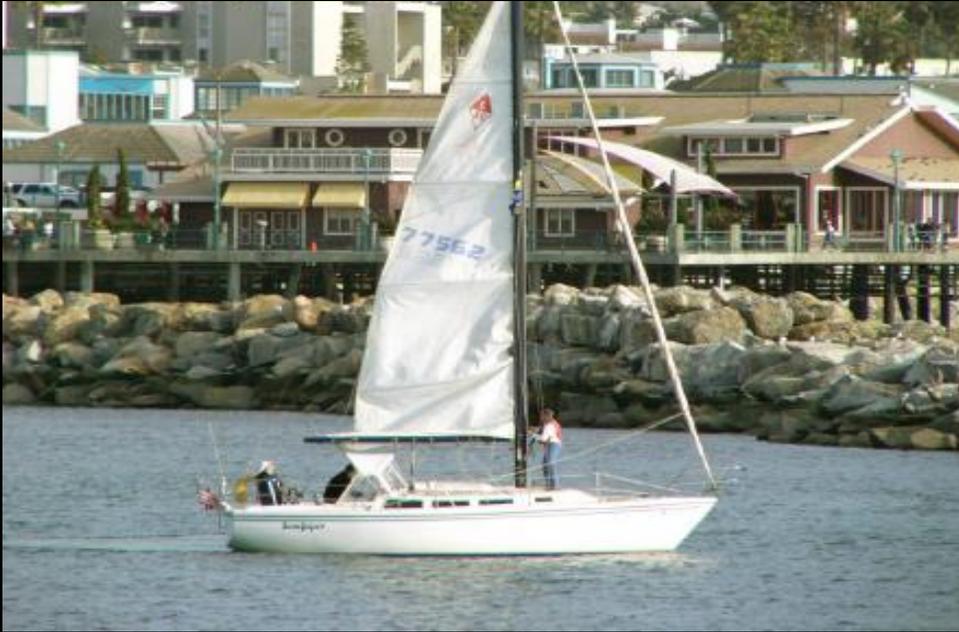
Customer Service and Referrals

Adopted	FY 2015-16	(6%)	Total Staff Hours:	250
Adopted	FY 2016-17	(7%)	Total Staff Hours:	291

- Strive to make every transaction with both our internal City Hall and external citizen customer service base a positive "solutions oriented" customer service experience.
- Continue implementation of customer service information enhancements and improvements to the departmental web site, promoting ease, accuracy, timeliness, and usefulness of accessible public information.
- Continue development and implementation of local outreach program providing useful, educational information regarding municipal treasury operational services.
- Provide ongoing department-wide customer service training of at least 2 hours per employee on a quarterly basis.
- Respond to approximately 250 customer service requests and 6 City Council and Budget and Finance Commission referrals on an annual basis.
- Research and implement new and continuing best management practice departmental procedural improvements that promote operational efficiency, enhance customer service skills, and augment operating revenues.

Selected Performance Measures

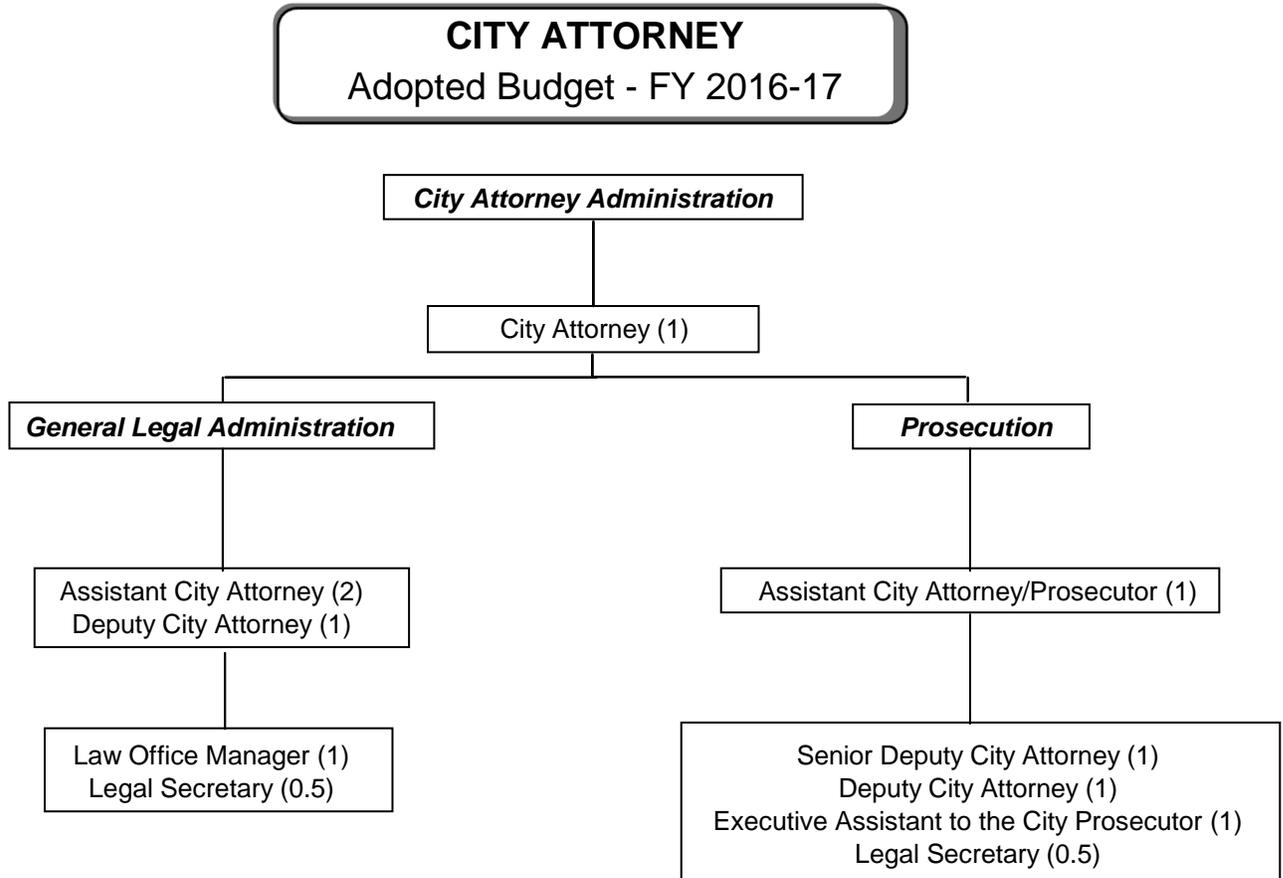
<i>City Treasurer</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Publish 4 quarterly reports	4	4	4
Analyze cash flow within 15% accuracy	N/A	N/A	15%
Publish 12 Monthly Investment reports	12	12	12
Analyze and report monthly TOT	12	12	12
Response to calls and Customer Service Requests	250	250	250



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CITY ATTORNEY

Mission Statement: *To protect the public's interest and uphold the law. To promote the public's safety by working diligently with law enforcement to aggressively prosecute all criminal activity within the City's jurisdiction. Further, to provide comprehensive professional cost-efficient legal advice and representation for the City with the objective of avoiding civil litigation whenever possible.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

CITY ATTORNEY

General Legal Administration

1.00	City Attorney
2.00	Assistant City Attorney
1.00	Deputy City Attorney
1.00	Law Office Manager
<u>0.50</u>	Legal Secretary
5.50	

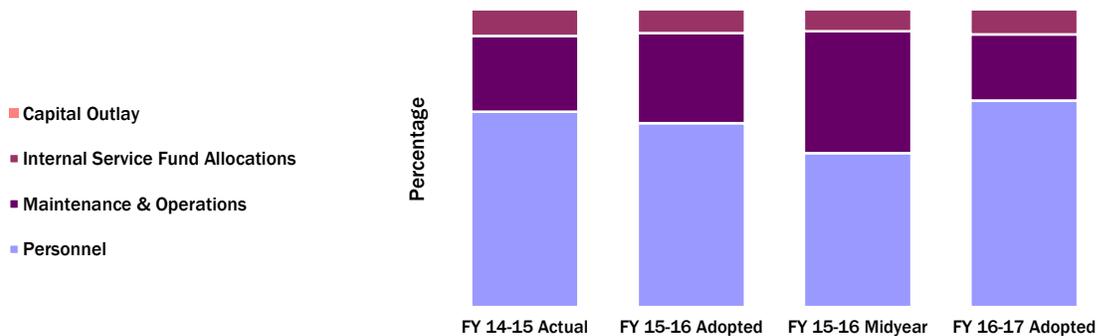
Prosecution

1.00	Assistant City Attorney/Prosecutor
1.00	Senior Deputy City Attorney
1.00	Deputy City Attorney
1.00	Executive Assistant to the City Prosecutor
<u>0.50</u>	Legal Secretary
4.50	

TOTAL PERSONNEL: 10.00

CITY ATTORNEY

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,913,820	2,004,955	2,046,305	2,376,724	330,419	16%
Maintenance & Operations	743,693	977,505	1,617,322	762,887	(854,435)	(53%)
Internal Service Fund Allocations	259,626	259,626	288,606	288,606	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,917,139	3,242,086	3,952,233	3,428,217	(524,016)	(13%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	2,764,404	2,955,857	3,307,694	3,143,678	(164,016)	(5%)
Harbor Tidelands	90,129	110,630	290,033	110,033	(180,000)	(62%)
Harbor Uplands	62,606	175,599	354,506	174,506	(180,000)	(51%)
TOTAL	2,917,139	3,242,086	3,952,233	3,428,217	(524,016)	(13%)

**CITY ATTORNEY
GENERAL LEGAL ADMINISTRATION**

Purpose: The City Attorney's Office is available to keep the Mayor and City Council and City Manager fully informed as to the legal options available to them in their decision making process, as well as to assist departments with legal document review and advice. The City Attorney's Office continues to focus on identifying and reducing liability risk through a cooperative effort of City Attorney staff and Risk Management staff, as well as to represent the City with most qualified and cost efficient legal counsel, both in and out of court settings.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	1,176,896	1,245,218	1,245,218	1,296,761	51,543 4%
Maintenance & Operations	723,366	889,769	1,449,232	700,151	(749,081) (52%)
Internal Service Fund Allocations	199,170	199,170	225,405	225,405	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	2,099,432	2,334,157	2,919,855	2,222,317	(697,538) (24%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	1,946,697	2,047,928	2,275,316	1,937,778	(337,538) (15%)
Harbor Tidelands	90,129	110,630	290,033	110,033	(180,000) (62%)
Harbor Uplands	62,606	175,599	354,506	174,506	(180,000) (51%)
TOTAL	2,099,432	2,334,157	2,919,855	2,222,317	(697,538) (24%)

CITY ATTORNEY PROSECUTION

Purpose: The Prosecution Division of the City Attorney's Office prosecutes all legal actions filed as misdemeanor violations of State and local law; consults with City officials and department heads on matters having legal implications in criminal prosecution; serves as a legal resource for a variety of boards and commissions; and participates in a variety of City committees, study groups, and task forces. The Prosecution Division advocates aggressively on behalf of the people of the State of California while recognizing a prosecutor's special professional responsibilities and acting with integrity, with ethics, and within the applicable professional rules of conduct.

The Prosecution Division also works diligently with other law enforcement agencies to design and implement new programs that actively and creatively suppress both criminal conduct and the causative factors of crime. Major program efforts include the Identity Theft Investigation/Prosecution Team, enhanced monitoring of and collection of required DNA samples from registered sex offenders and improving Homeland Security.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	736,924	759,737	801,087	1,079,963	278,876 35%
Maintenance & Operations	20,327	87,736	168,090	62,736	(105,354) (63%)
Internal Service Fund Allocations	60,456	60,456	63,201	63,201	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	817,707	907,929	1,032,378	1,205,900	173,522 17%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	817,707	907,929	1,032,378	1,205,900	173,522 17%
TOTAL	817,707	907,929	1,032,378	1,205,900	173,522 17%

CITY ATTORNEY

Core Service Activities

Adopted	FY 2015-16	(70%)	Total Staff Hours:	13,104
Adopted	FY 2016-17	(70%)	Total Staff Hours:	13,104

General Legal Administration

- Represent and advise the City Council and all City officers in all matters of law pertaining to the respective offices/duties.
- Represent and appear for the City and any City officer, employee or former City officer or employee, in any and all actions or proceedings in which the City or such officer or employee, in or by reason of his official capacity is concerned or is a party.
- Attend all meetings of the City Council unless excused and give advice orally or in writing whenever requested to do so by the City Council.
- Approve the form of all bonds given to, and all contracts made by, the City.
- Prepare any and all proposed ordinances or resolutions for the City and amendments thereto.

Prosecution

- Review complaints arising from incidents that occur in Redondo Beach from any agency, (i.e., City, County, State, or Federal), seeking misdemeanor filings to determine if a criminal complaint is justified. This includes those felony arrests referred back to the City Prosecutor's Office from the District Attorney.
- Prosecute all criminal cases arising from misdemeanor violations of State law, the City Charter and City ordinances.
- Render legal opinions and provide training regarding prosecution issues that arise from Police Department activities.

Key Projects and Assignments

Adopted	FY2015-16	(20%)	Total Staff Hours:	3,744
Adopted	FY2016-17	(20%)	Total Staff Hours:	3,744

General Legal Administration

- Complete staff work to assist with the update of the City's webpage by June 2017.

CITY ATTORNEY

Prosecution

- Handle prosecution of all misdemeanor crimes that occur within the City of Hermosa Beach including review complaints and prepare filings through June 2017.
- Provide training to the Hermosa Beach police department personnel regarding report writing and evidence gathering through June 2017.
- Identify and retain Pro Bono legal resources with the equivalent value of \$1,000,000, or greater, to support prosecution cases by June 2017.
- Complete one community based special law enforcement project to target special threats to public safety by June 2017.
- Each prosecutor is to participate in at least one community meeting in conjunction with the Community Services Unit of the Police Department (Community Based Officers) or one community meeting held by any member of City Council by June 2017.
- Teach a segment on the role of the prosecutor in the criminal justice system at each Citizen's Academy conducted up to June 2017.

Customer Service and Referrals

Adopted FY 2015-16 (10%) Total Staff Hours: 1,872

Adopted FY 2016-17 (10%) Total Staff Hours: 1,872

- Be available for personal consultation within 24 hours and carry a cell phone 24/7 for situations requiring immediate attention.
- Respond to 300 defense discovery requests without requiring a formal contested discovery hearing.
- Prepare 200 cases for jury trial to "ready" status within the statutory trial period assigned by the court.

CITY MANAGER

Mission Statement: *The mission of the City Manager's Office is to ensure implementation and administration of policies and programs adopted by the City Council.*

CITY MANAGER
Adopted Budget - FY 2016-17

City Manager Administration

City Manager (1)
Assistant City Manager (1)

SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

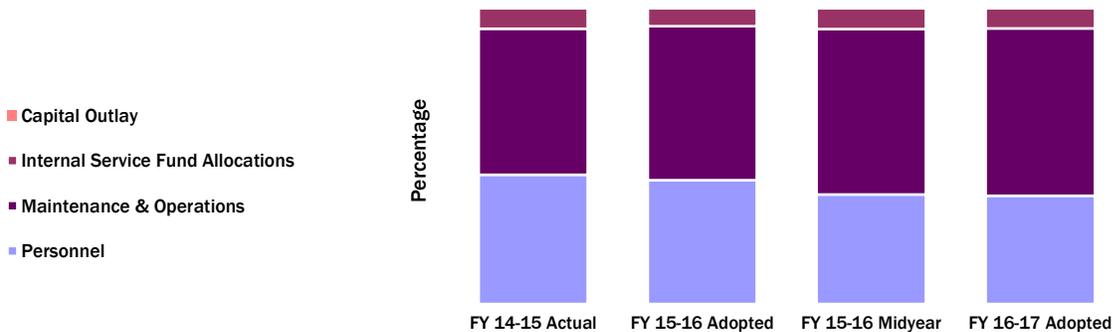
CITY MANAGER

1.00	City Manager
<u>1.00</u>	Assistant City Manager
2.00	

TOTAL PERSONNEL: 2.00

CITY MANAGER

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	662,787	721,714	721,714	739,572	17,858	2%
Maintenance & Operations	749,328	896,667	1,092,022	1,143,518	51,496	5%
Internal Service Fund Allocations	103,860	103,860	136,291	136,291	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,515,975	1,722,241	1,950,027	2,019,381	69,354	4%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	1,510,419	1,716,685	1,947,931	2,017,285	69,354	4%
Harbor Tidelands	2,778	2,778	1,048	1,048	-	0%
Harbor Uplands	2,778	2,778	1,048	1,048	-	0%
TOTAL	1,515,975	1,722,241	1,950,027	2,019,381	69,354	4%

- Transferred from the City Manager Office's FY 16-17 Adopted amounts is an appropriation for the website annual maintenance contract to reflect the administration and management transfer to the Information Technology Department.
- Included in the FY 16-17 Adopted amounts is an additional appropriation for the Chamber of Commerce and Visitors' Bureau transient occupancy tax allocation to reflect the increased revenue estimate.

CITY MANAGER

Core Service Activities

Adopted FY 2015-16 (61%) Total Staff Hours: 2,538

Adopted FY 2016-17 (62%) Total Staff Hours: 2,579

- Direct the City's day-to-day operations within the policies of the Mayor and City Council.
- Provide leadership and oversight for 436 full-time and approximately 412 part-time employees.
- Prepare and submit the proposed annual City Operating Budget and five-year Capital Improvement Plan.
- Direct the completion of objectives contained in the City's Strategic Plan.
- Cultivate and pursue strategic economic development opportunities, including protecting the City's existing businesses and business climate.
- Manage the implementation of the Capital Improvement Plan.
- Effectively communicate with employees about current events and the City's Mission, Vision, Core Values and Three Year Goals.
- Coordinate employee appreciation yearly recognition events.

Key Projects and Assignments

Adopted FY 2015-16 (37%) Total Staff Hours: 1,520

Adopted FY 2016-17 (36%) Total Staff Hours: 1,480

- | | Hours |
|---|--------------|
| • Work with Police and Fire Departments to implement measures to address the issue of homelessness in Redondo Beach via PATH (People Assisting The Homeless) through June 2017. | 100 |
| • Oversee the outreach survey work related to options for planning and funding major city facilities and infrastructure upgrades) through June 2017. | 100 |
| • Monitor progress and opportunities to support Forest City's efforts to ensure the South Bay Galleria remains successful) through June 2017. | 120 |
| • Support the Waterfront and Economic Development Director's efforts to negotiate project details with CenterCal by November 2016. | 260 |
| • Continue to evaluate the feasibility of providing services to other entities; bringing services in-house; or contracting services to increase revenue and achieve savings while maintaining a high level of service by June 2017. | 150 |
| • Review revisions on the City's website by December 2016. | 150 |
| • Work with Departments citywide to implement measures to increase the level of customer service provided internally and externally by June 2017. | 150 |
| • Work with the Community Development Department to coordinate the strategic update of the city's General Plan) through June 2017. | 200 |
| • Provide staff support for the work of the AES-City Council subcommittee and a citizens AES Task Force) through June 2017. | 200 |
| • Update elected official orientation materials prior to June 2017. | 50 |

CITY MANAGER

Customer Service and Referrals

Adopted FY 2015-16 (2%) Total Staff Hours: 102
 Adopted FY 2016-17 (2%) Total Staff Hours: 101

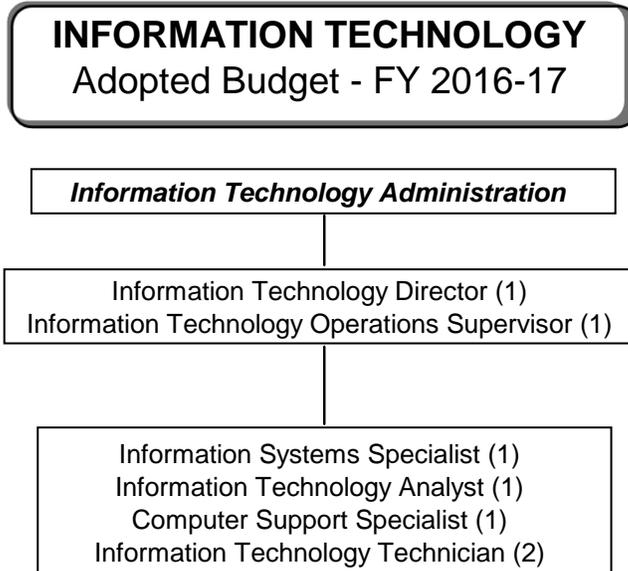
- Respond to approximately 300 service requests and referrals.

Selected Performance Measures

<i>City Manager</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Finalize agenda packets and reports for City Council meetings throughout the year	35	35	36
Complete appointments for executive and management positions	3	3	0
Issue weekly updates by the City Manager	33	50	52
Conduct regular department head meetings to update staff on current events, review project progress and implement Council policy.	52	52	52

INFORMATION TECHNOLOGY

Mission Statement: *The Information Technology Department is committed to providing the highest level of customer support for all City information technology and copy center services, including the planning, acquisition, implementation, maintenance, and replacement of IT assets, management of website and citizen engagement systems and end user training, in order to promote the most effective and efficient use of technology and ensure the highest availability of network services.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

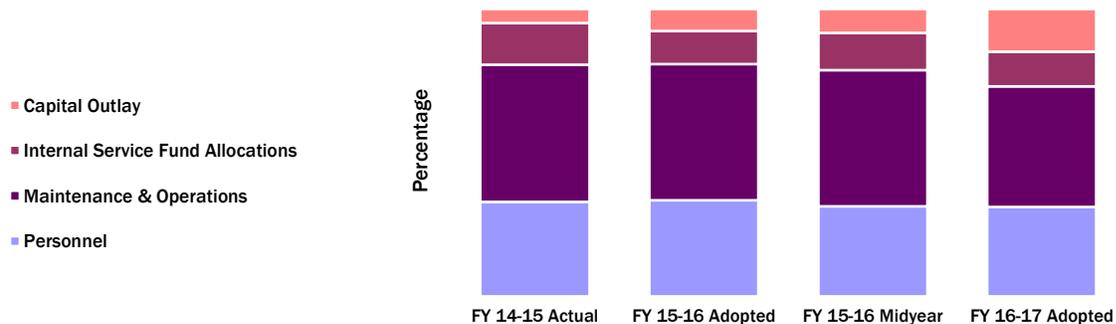
INFORMATION TECHNOLOGY

1.00	Information Technology Director
1.00	Information Technology Operations Supervisor
1.00	Information Systems Specialist
1.00	Information Technology Analyst
1.00	Computer Support Specialist
<u>2.00</u>	Information Technology Technician
7.00	

TOTAL PERSONNEL: 7.00

INFORMATION TECHNOLOGY

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	837,338	1,071,435	1,071,435	1,140,023	68,588	6%
Maintenance & Operations	1,216,678	1,521,890	1,620,555	1,540,866	(79,689)	(5%)
Internal Service Fund Allocations	367,593	367,593	442,972	442,972	-	0%
Capital Outlay	125,955	246,533	286,533	543,700	257,167	90%
TOTAL	2,547,564	3,207,451	3,421,495	3,667,561	246,066	7%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Information Technology	2,547,564	3,207,451	3,421,495	3,667,561	246,066	7%
TOTAL	2,547,564	3,207,451	3,421,495	3,667,561	246,066	7%

- Included in the FY 16-17 Adopted amounts are appropriations for annual maintenance contracts for the website and customer service request software, Comcate, to reflect the transfer of their administration and management to the Information Technology Department from the City Manager and Mayor/City Council Offices, respectively.

INFORMATION TECHNOLOGY

Core Service Activities

Adopted	FY 2015-16	(30%)	Total Staff Hours:	4,368
Adopted	FY 2016-17	(30%)	Total Staff Hours:	4,368

Administrative:

- Process and submit for payment approximately 60 monthly invoices.
- Prepare and submit the proposed Information Technology budget.
- Maintain and account for approximately 1,150 active City-wide Information Technology assets including cost and lifespan for replacement funding.
- Calculate and distribute the IT internal service fund allocation amounts annually for 20 departmental cost centers.
- Manage 30 hardware/software maintenance agreements.
- Coordinate and assist with various consultants/vendors to perform required department specific application maintenance, upgrades, and fixes.
- Coordinate and assist departments with custom copy center requests.

Network/Servers/Workstations:

- Maintain the computer and voice network infrastructure consisting of 2 core routers, 50 edge-switches, 50 virtual LANS, category 5/category 3/house and fiber optic cable and 83 wireless access points, at 12 locations, and perform twice yearly OS upgrades.
- Install security patches and perform upgrades to 12 physical network servers, 76 virtualized servers, 6 storage arrays and 2 tape backup appliances.
- Prepare, test, and distribute application and OS updates to approximately 360 workstations, 25 laptops, and 88 printers.
- Perform email SPAM detection using SPAM filters, content filters and virus detection for approximately 120,000 incoming e-mails per month.
- Maintain public access network including 27 public access PC's, 17 catalog PC's, 4 database PC's, fiber optic transport, 2 document scanning stations, 1 physical and 5 virtual servers and a public access self-service management system.
- Install, test, patch, upgrade, maintain, and distribute 20 departmental applications.
- Maintain 42 Public Safety in-vehicle mobile data computers, 42 wireless modems and a Verizon wireless private network.
- Manage 7 copiers, in-house printing, copying, binding and mail services, and oversee self-service Copy center.
- Manage Comcate citizen engagement software system.
- Manage Granicus website content management system.

Data Backups:

- Perform nightly backups for the Police public safety system, financial management system, e-mail system and file and print servers.
- Prepare backup media for bi-weekly off-site storage.

INFORMATION TECHNOLOGY

Telecommunications:

- Maintain approximately 51 voice mail auto-attendants per month.
- Process approximately 177 Verizon phone bills for payment each month.
- Generate approximately 20 call-accounting reports and e-mail to departments each month.
- Perform approximately 10 add/move/change requests and repairs per month on the City's VoIP phone system.
- Maintain 492 phone instruments, 378 voice mailboxes, 57 special circuits and 243 miscellaneous 7-digit lines.

Key Projects and Assignments

Adopted FY 2015-16 (30%) Total Staff Hours: 4,368

Adopted FY 2016-17 (35%) Total Staff Hours: 5,096

- | | Hours |
|---|--------------|
| • Complete equipment technology refresh as called out in the IT Replacement Program by June 2017. | 4,136 |
| • Complete Munis upgrade & Citizen Self Service implementation by December 2016. | 500 |
| • Complete network connectivity for the new Transit center by June 2017. | 120 |
| • Complete City website upgrade and redesign by December 2016. | 340 |

Customer Service and Referrals

Adopted FY 2015-16 (40%) Total Staff Hours: 5,824

Adopted FY 2016-17 (35%) Total Staff Hours: 5,096

- Complete approximately 150 electronic Service Desk work orders for hardware, software and phone support per month.
- Support 558 departmental users.
- Manage approximately 40-50 ongoing citywide departmental technology projects.
- Complete approximately 50 copy center requests for printing and duplication services per month.

INFORMATION TECHNOLOGY

Selected Performance Measures

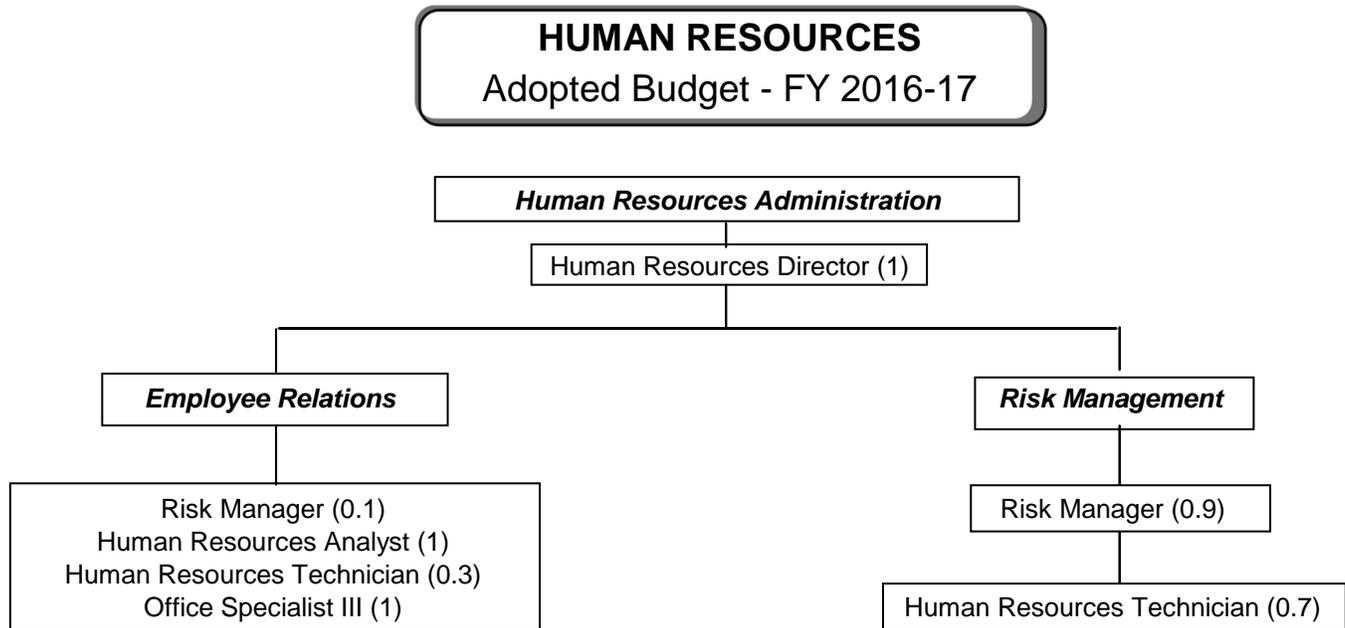
Information Technology	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Servers maintained	65 Virtual / 33 Physical	82 Virtual / 15 Physical	76 Virtual / 12 Physical
Network Switches Maintained	43	50	50
Workstations / Laptops /MDC's maintained	350 Workstations / 59 Laptops / 85 Printers / 42 MDC's	405 Workstations/ 35 Laptops/ 88 Printers/ 42 MDC's	405 Workstations/ 35 Laptops/ 88 Printers/ 42 MDC's
Support departmental users	576	576	558
Wireless Access-Public/City	80	83	83
Copy Center requests completed	50 per month	50 per month	50 per month
Phone Instruments maintained	583 phone instruments / 379 voice mailboxes / 93 special circuits / 243 miscellaneous / 7 digit lines	492 phone instruments / 378 voice mailboxes / 70 special circuits / 243 miscellaneous / 7 digit lines	492 phone instruments/ 378 voice mailboxes / 57 special circuits / 243 miscellaneous/ 7 digit lines



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HUMAN RESOURCES

Mission Statement: *To provide the City of Redondo Beach with a full range of hire through retire services, by providing a dedicated focus on recruitment, training, talent retention and employee engagement. Our purpose is to help City departments meet their strategic, operational and administrative goals via effective recruitments, minimization of risk, compliance with Federal, State and local laws, and maintenance of positive labor relations.*



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17**

HUMAN RESOURCES

Employee Relations

1.00	Human Resources Director
0.10	Risk Manager
1.00	Human Resources Analyst
0.30	Human Resources Technician
<u>1.00</u>	Office Specialist III
3.40	

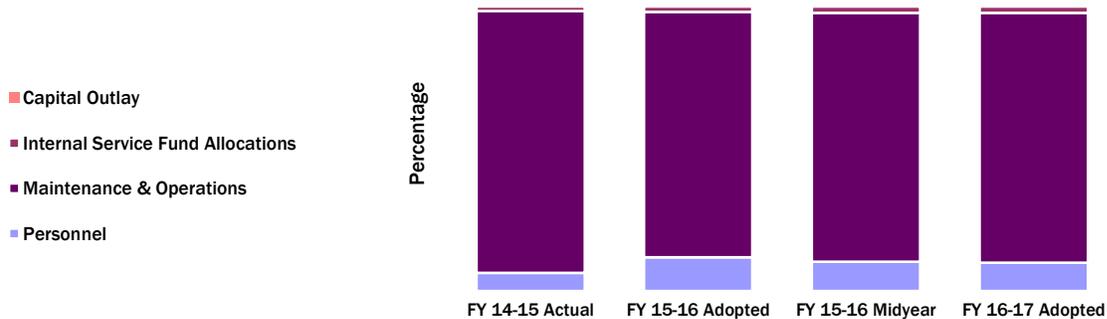
Risk Management

0.90	Risk Manager
<u>0.70</u>	Human Resources Technician
1.60	

TOTAL PERSONNEL: 5.00

HUMAN RESOURCES

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	519,621	762,908	762,908	737,178	(25,730)	(3%)
Maintenance & Operations	7,463,497	5,536,213	6,502,493	6,486,713	(15,780)	0%
Internal Service Fund Allocations	123,915	123,915	166,770	166,770	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	8,107,033	6,423,036	7,432,171	7,390,661	(41,510)	(1%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	1,061,319	936,956	983,660	932,542	(51,118)	(5%)
Self-Insurance Program	7,045,714	5,486,080	6,448,511	6,458,119	9,608	0%
TOTAL	8,107,033	6,423,036	7,432,171	7,390,661	(41,510)	(1%)

HUMAN RESOURCES EMPLOYEE RELATIONS

Purpose: To provide centralized support to the City's management staff, employees, and City Council in areas of labor and employee relations, employee training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	319,215	557,284	557,284	521,946	(35,338) (6%)
Maintenance & Operations	667,966	305,534	321,314	305,534	(15,780) (5%)
Internal Service Fund Allocations	74,138	74,138	105,062	105,062	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	1,061,319	936,956	983,660	932,542	(51,118) (5%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	1,061,319	936,956	983,660	932,542	(51,118) (5%)
TOTAL	1,061,319	936,956	983,660	932,542	(51,118) (5%)

HUMAN RESOURCES RISK MANAGEMENT

Purpose: To administer the City's workers' compensation program, general liability programs and employee benefits programs.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	200,406	205,624	205,624	215,232	9,608	5%
Maintenance & Operations	6,795,531	5,230,679	6,181,179	6,181,179	-	0%
Internal Service Fund Allocations	49,777	49,777	61,708	61,708	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	7,045,714	5,486,080	6,448,511	6,458,119	9,608	0%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Self-Insurance Program	7,045,714	5,486,080	6,448,511	6,458,119	9,608	0%
TOTAL	7,045,714	5,486,080	6,448,511	6,458,119	9,608	0%

HUMAN RESOURCES

Core Service Activities

Adopted	FY 2015-16	(83%)	Total Staff Hours:	8,623
Adopted	FY 2016-17	(83%)	Total Staff Hours:	8,268

- Develop, modify and administer City Administrative Policies and Procedures.
- Perform City-wide labor relations services through negotiation, maintenance and interpretation of 5 Memoranda of Understanding and 2 pay and benefits plans.
- Provide general HR consultation and policy advice to 13 operating departments.
- Coordinate and provide periodic training and professional development opportunities for best employment practices, employee well-being, workplace safety, customer service and other workplace relevant programs, to employees and managers through various forums.
- Coordinate the City-wide Employee Service Awards Luncheon.
- Serve as primary liaison and coordinator to employee events committee and employee health insurance committee.
- Maintain employee personnel files for approximately 800 employees.
- Manage safety and miscellaneous CalPERS contracts for approximately 400 active employees.
- Process CalPERS retirement and medical insurance applications for approximately 20 employees annually.
- Administer deferred compensation programs for approximately 300 employees.
- Coordinate recruitment and pre-employment activities for all full-time and part-time position vacancies.
- Administer employee personnel transactions and input all payroll changes associated with new hires, MOU changes, employee performance evaluations, benefit modifications, or other HR related payroll changes.
- Coordinate four quarterly financial planning seminars.
- Process and coordinate administration of all general liability claims against the City.
- Administer 10 annual property, liability, and workers compensation insurance policy renewals.
- Process and monitor compliance for approximately 500 insurance certificates for City contracts and general operations.
- Administer approximately 100 insurance documents for film permits.
- Provide insurance quotes and policies for approximately 60 special events.
- Administer 100 ongoing workers' compensation claims.
- Process annual Cal/OSHA log information.
- Manage the City's health and other insurance benefits programs in coordination with employee bargaining groups.
- Process monthly insurance payments to healthcare providers, 300 monthly employee medical payroll deductions, and 95 monthly medical cash-outs.
- Oversee third party administrators for Flexible Spending Accounts, High Deductible Health Savings Accounts, Medicare Eligible Employees, and Unemployment Insurance Benefits.
- Provide overall coordination of the City's Confidentiality of Medical Information Act policies and procedures.

HUMAN RESOURCES

- Monitor and maintain compliance with the Affordable Care Act and its impact on the City.
- Coordinate job related medical services and analyze associated medical clinics to ensure quality of care.
- Provide verbal and written employment verification for outside entities.
- Maintain an Occupational Health and Safety Exposure Reduction Program for approximately 800 employees.
- Administer Department of Transportation Drug Testing for eligible safety-sensitive employees.

Key Projects and Assignments

Adopted	FY 2015-16	(9%)	Total Staff Hours:	945
Adopted	FY 2016-17	(12%)	Total Staff Hours:	1,300

	Hours
• Continue development and modification of critical administrative policies and procedures, including updates to Anti-Harassment Policy and Substance Abuse Policy by June 2017.	200
• Evaluate participation in alternative employee health insurance programs, to control costs while continuing to provide a high level of coverage by June 2017.	200
• Review and evaluate participation in workers' compensation Alternative Dispute Resolution (ADR) Program to reduce costs by June 2017.	200
• Develop and implement a city-wide Wellness Program by June 2017.	100
• Continue to work with the Financial Services Department to streamline payroll processing through MUNIS, including training of City-wide departmental timekeeping staff by June 2017.	80
• Continue evaluation of City's participation in the Independent Cities Risk Management Authority (ICRMA) risk pool, and make recommendation regarding alternatives by November 2016.	220
• Maintain implementation of continuous police officer recruitment and selection program through June 2017.	300

Customer Service and Referrals

Adopted	FY 2015-16	(8%)	Total Staff Hours:	832
Adopted	FY 2016-17	(8%)	Total Staff Hours:	832

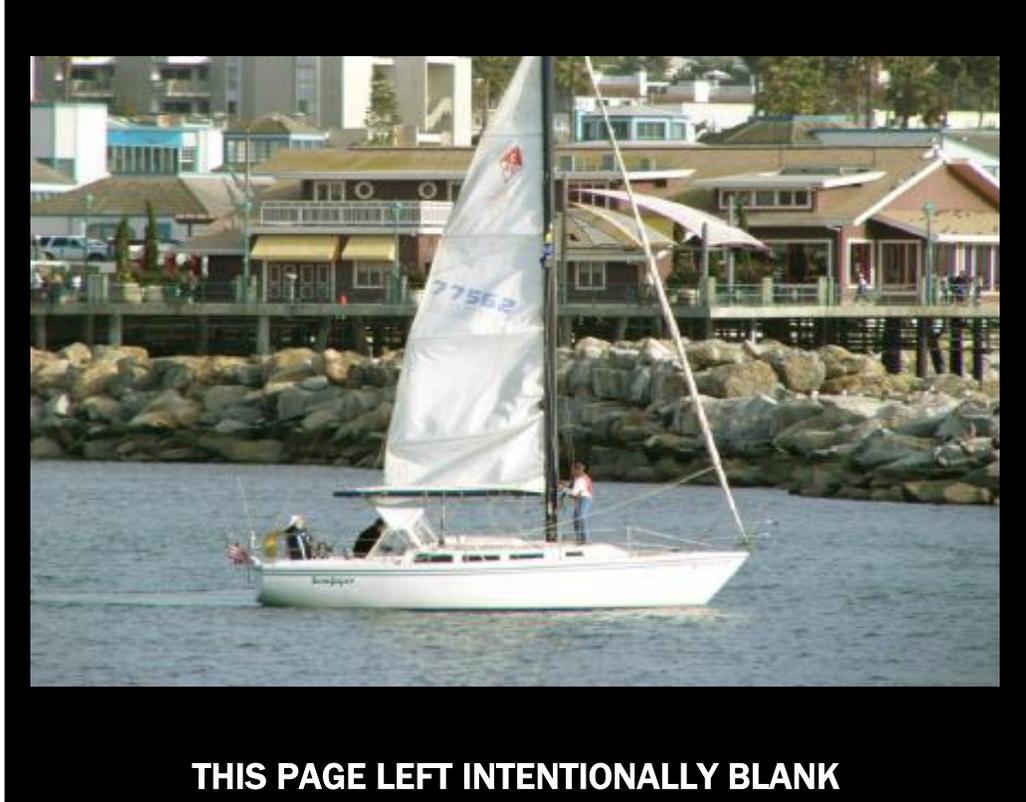
- Respond to pay and benefit inquiries from City employees within 2 business days.
- Respond to application or employment opportunity inquiries from City employees within 2 business days.
- Respond to application or employment opportunity inquiries from the public within 3 business days.
- Contact job candidates to begin pre-employment process within 2 business days from receipt of signed personnel (hiring) transaction form.

HUMAN RESOURCES

Selected Performance Measures

<i>Employee Relations:</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Coordinate and process employee recruitment / hiring for vacant full-time and part time positions	32	50	40
Process full and part time pre-hire background checks and physical exams	110	170	150
Review employment applications for full and part-time positions through NEOGOV	6,700	7,800	7,000
Develop and implement updated administrative policies and procedures	0	3	3
Coordinate City wide employee training programs	0	3	3

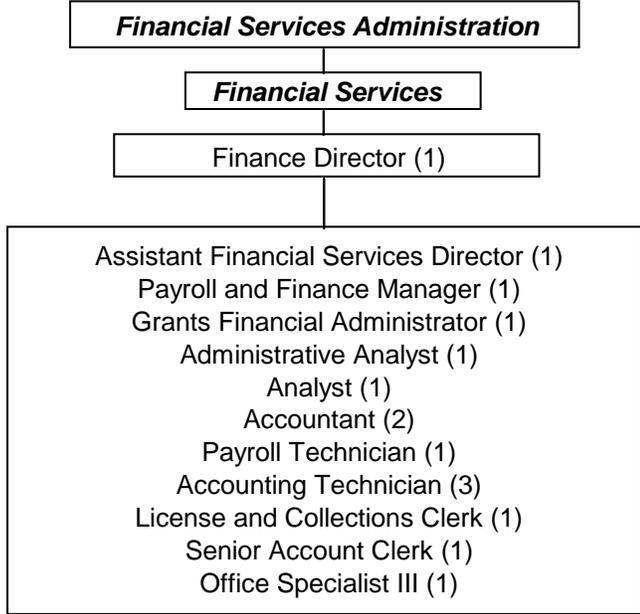
<i>Risk Management:</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Process employee new workers' compensation claim filings within three days of receipt	42	45	45
Process new general liability claims within 45 days of receipt	60	50	50
Process annual health benefits insurance plan renewals for active employees	380	390	410
Process annual health benefits insurance plan renewals for retired employees	170	170	180



FINANCIAL SERVICES

Mission Statement: *To provide fiduciary control of the City's assets, perform fiscally related services, and provide accurate, timely and transparent financial information to support the delivery of municipal services to the City organization and the public.*

FINANCIAL SERVICES
Adopted Budget - FY 2016-17



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

FINANCIAL SERVICES

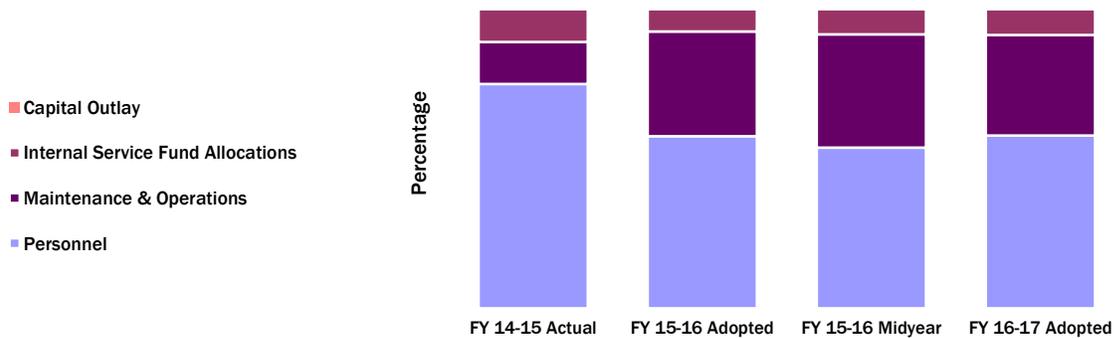
FINANCIAL SERVICES

1.00	Finance Director
1.00	Assistant Financial Services Director
1.00	Payroll and Finance Manager
1.00	Grants Financial Administrator
1.00	Administrative Analyst
1.00	Analyst
2.00	Accountant
1.00	Payroll Technician
3.00	Accounting Technician
1.00	License and Collections Clerk
1.00	Senior Account Clerk
1.00	Office Specialist III
<u>15.00</u>	

TOTAL PERSONNEL: 15.00

FINANCIAL SERVICES

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,545,266	1,746,452	1,746,452	1,834,620	88,168	5%
Maintenance & Operations	289,634	1,063,187	1,230,038	1,070,687	(159,351)	(13%)
Internal Service Fund Allocations	226,794	226,794	273,650	273,650	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,061,694	3,036,433	3,250,140	3,178,957	(71,183)	(2%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	2,061,694	3,036,433	3,250,140	3,178,957	(71,183)	(2%)
TOTAL	2,061,694	3,036,433	3,250,140	3,178,957	(71,183)	(2%)

FINANCIAL SERVICES

Core Service Activities

Adopted	FY 2015-16	(67%)	Total Staff Hours:	20,716
Adopted	FY 2016-17	(66%)	Total Staff Hours:	20,541

- Direct preparation of all financial reporting including the annual operating budget and Comprehensive Annual Financial Report.
- Prepare approximately 3,000 internal service fund/overhead allocations by February each year for inclusion in the midyear and following year's budget.
- Prepare the Adopted Budget document by September each year for submission to the GFOA and CSMFO awards programs.
- Submit 5 State mandated reimbursement claims annually for costs incurred during most recently completed fiscal year totaling \$20,000.
- Prepare the Comprehensive Annual Financial Report by December each year for submission to the GFOA Award program.
- Coordinate annual audit of the City and special audits of Federal, State, and transportation funds.
- Account for 25 Federal, State, and local grants annually.
- Issue an average of 650 paychecks bi-weekly.
- Reconcile 890 W-2 forms to annual payroll reports.
- Prepare and process Federal and State payroll tax withholding reports quarterly.
- Process and record 3,000 accounts receivable invoices annually.
- Provide animal licensing and data base management for 4,300 dog licenses annually.
- Produce and distribute 690 vendor checks semi-monthly.
- Produce and distribute 150 1099 forms annually.
- Process 15 bids and Requests for Proposals (RFP) for materials and equipment annually.
- Process 420 purchase orders annually.
- Prepare and process 80,000 central cashiering transactions annually.
- Provide business licensing and data base management for 9,700 business licenses annually.
- Provide MUNIS assistance to over 100 City staff for the year.
- Perform 4 random departmental petty cash audits annually.
- Update Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for Successor Agency and Oversight Board annually.
- Evaluate current inventory of over 1,100 non-infrastructure capital assets and ensure inclusion/tagging of additions and retirement of deletions annually.

FINANCIAL SERVICES

- Provide support and administrative assistance in the operation of the Budget and Finance Commission, Successor Agency and Oversight Board.
- Submit to FCN 300 delinquent accounts for collections.
- Identify unlicensed Redondo Beach businesses.
- Present web-based annual financial data to the public on the OpenGov platform.

Key Projects and Assignments

Adopted FY 2015-16 (11%) Total Staff Hours: 3,470

Adopted FY 2016-17 (12%) Total Staff Hours: 3,720

	Hours
• Assist in implementation of electronic agenda for Budget and Finance Commission by June 2017.	140
• Upgrade to MUNIS 11.3 by June 2017.	500
• Implement MUNIS Citizen Self Service (CSS) module by December 2016.	350
• Implement direct deposit for accounts payable by June 2017.	200
• Implement Phase II of CAFR On-Line software by June 2017.	1,100
• Present web-based monthly financial data to the public on the OpenGov platform by May 2017.	300
• Implement monthly soft close by January 2017.	80
• Implement printing of MUNIS-based business license certificates by September 2016.	300
• Transition to MUNIS-calculated fees for licensing and accounts receivable invoices by December 2016.	500
• Prepare RFP for audit services by January 2017.	150
• Implement measures to increase the level of customer service provided internally and externally by June 2017.	100

Customer Service and Referrals

Adopted FY 2015-16 (22%) Total Staff Hours: 7,014

Adopted FY 2016-17 (22%) Total Staff Hours: 6,939

- Respond to approximately 6,500 internal customer service requests annually.
- Respond to approximately 9,500 external customer service requests annually.
- Respond to 125 public record requests annually.
- Assist in the development of 5 administrative reports/resolutions annually related to agenda items presented by departments other than Financial Services.
- Respond to 45 informational email requests from the City and other government agencies annually.
- Respond to licensing inquiries within 48 hours.

FINANCIAL SERVICES

Selected Performance Measures

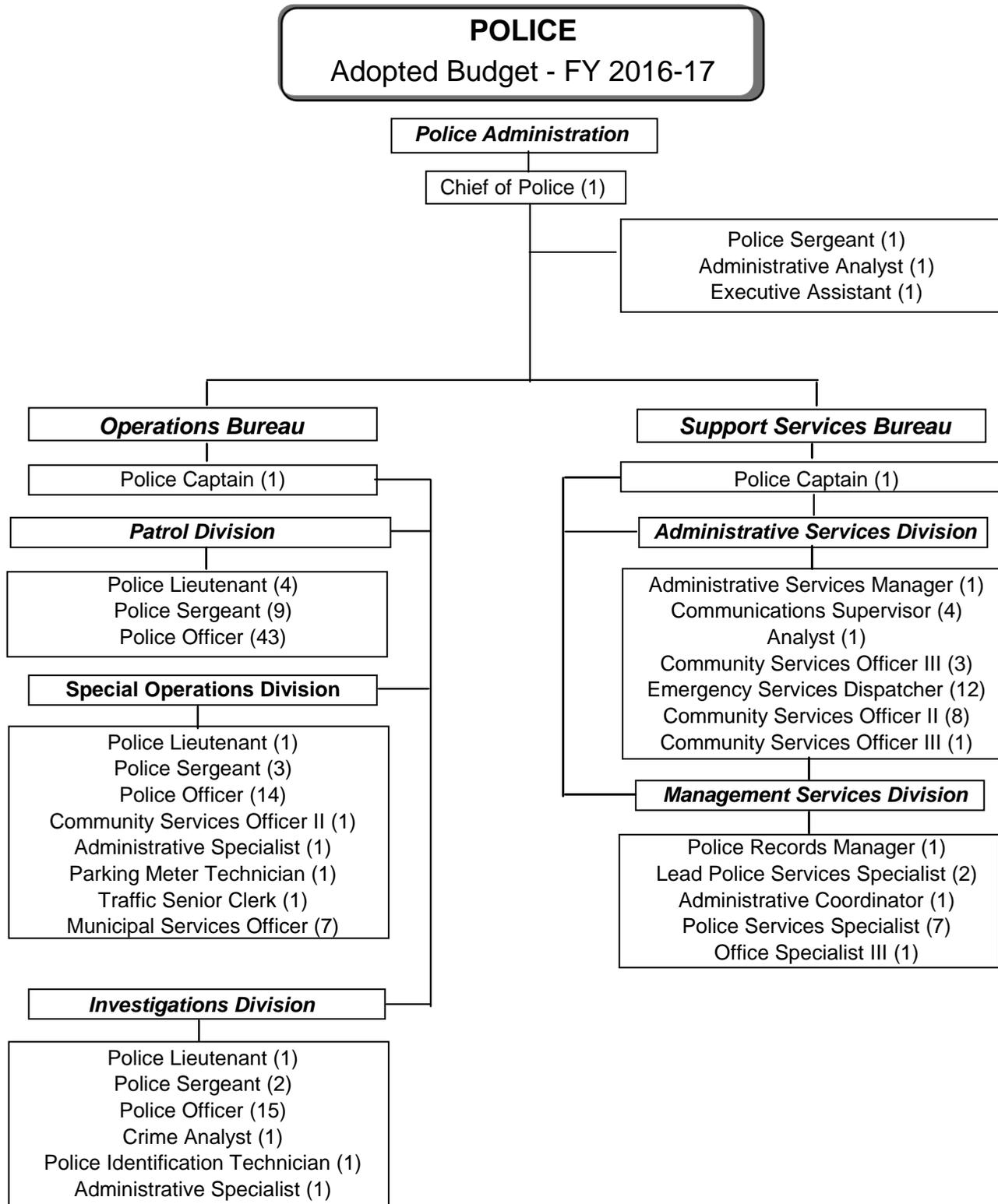
<i>Financial Services</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Process payroll checks	16,764	16,900	16,900
Process warrants	16,591	16,560	16,560
Process journal entries	1,546	1,500	1,500
Process cashiering transactions	80,033	80,000	80,000



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POLICE

Mission Statement: *The mission of the Redondo Beach Police Department is to forge a partnership with the community to control and prevent crime, to improve the quality of life in our neighborhoods, and to provide outstanding service in accordance with the values of our agency. We value openness and honesty, integrity and ethics, accountability, outstanding customer service, teamwork, excellence, dignity, equality and respect for all people, innovation with creative and proactive problem solving and fiscal responsibility.*



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17**

POLICE

Administration

1.00 Chief of Police
2.00 Police Captain
1.00 Police Sergeant
1.00 Administrative Analyst
1.00 Executive Assistant
6.00

Operations Bureau

Patrol Division

4.00 Police Lieutenant
9.00 Police Sergeant
39.00 Police Officer
52.00

K-9 Team

4.00 Police Officer

Special Operations Division

1.00 Police Lieutenant
1.00

Pier

1.00 Police Sergeant
4.00 Police Officer
1.00 Community Services Officer II
6.00

Community Based Policing

1.00 Police Sergeant
3.00 Police Officer
4.00

Traffic

1.00 Police Sergeant
7.00 Police Officer
1.00 Traffic Senior Clerk
9.00

Parking Enforcement & Animal Control

1.00 Administrative Specialist
1.00 Parking Meter Technician
7.00 Municipal Services Officer
9.00

Operations Bureau (cont.)

Investigations Division

1.00 Police Lieutenant
2.00 Police Sergeant
15.00 Police Officer
1.00 Crime Analyst
1.00 Police Identification Technician
1.00 Administrative Specialist
21.00

Support Services Bureau

Administrative Services Division

1.00 Administrative Services Manager
1.00 Analyst
1.00 Administrative Specialist
1.00 Community Services Officer III
4.00

Technical Services

1.00 Community Services Officer III
1.00 Community Services Officer II
2.00

Redondo Beach Jail

1.00 Community Services Officer III
7.00 Community Services Officer II
8.00

Communications

4.00 Communications Supervisor
12.00 Emergency Services Dispatcher
16.00

Management Services Division

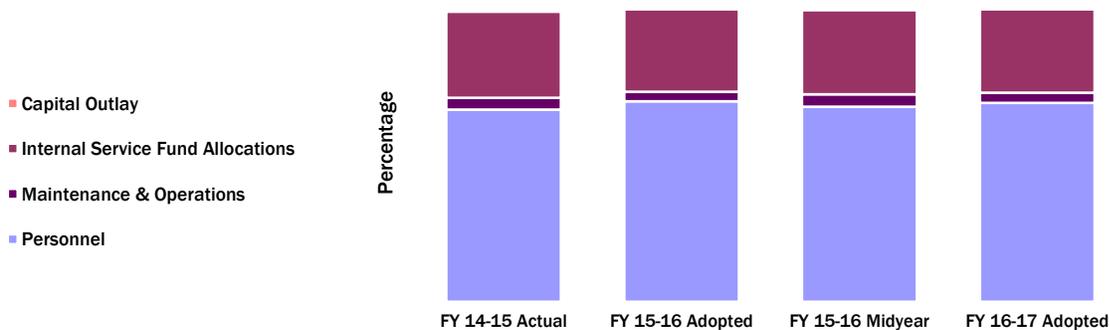
Records

1.00 Police Records Manager
2.00 Lead Police Services Specialist
1.00 Administrative Coordinator
7.00 Police Services Specialist
1.00 Office Specialist III
12.00

TOTAL PERSONNEL: 154.00

POLICE

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	24,309,706	26,481,972	26,910,892	27,775,055	864,163	3%
Maintenance & Operations	1,472,811	1,282,861	1,736,885	1,414,531	(322,354)	(19%)
Internal Service Fund Allocations	10,888,461	10,888,461	11,621,378	11,621,378	-	0%
Capital Outlay	290,706	-	96,583	-	(96,583)	(100%)
TOTAL	36,961,684	38,653,294	40,365,738	40,810,964	445,226	1%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	32,088,316	33,996,144	35,106,992	36,027,225	920,233	3%
Intergovernmental Grants	263,007	18,220	300,645	16,380	(284,265)	(95%)
Narcotic Forfeiture & Seizure	162,553	58,699	239,809	58,699	(181,110)	(76%)
Harbor Tidelands	17,900	31,870	31,522	31,875	353	1%
Harbor Uplands	1,577,026	1,779,061	1,822,575	1,780,907	(41,668)	(2%)
Emergency Communications	2,852,882	2,769,300	2,864,195	2,895,878	31,683	1%
TOTAL	36,961,684	38,653,294	40,365,738	40,810,964	445,226	1%

POLICE ADMINISTRATION

Purpose: Police Administration provides leadership, vision, management and strategic planning to the Department's divisions to facilitate the delivery of law enforcement and community relations services to the City. Police Administration manages the Department's budget and resources and empowers personnel to accomplish the values, vision, mission, goals and objectives of the City and the Department.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,467,206	1,409,945	1,282,475	1,603,320	320,845	25%
Maintenance & Operations	256,544	175,836	355,387	169,803	(185,584)	(52%)
Internal Service Fund Allocations	693,455	693,455	366,787	366,787	-	0%
Capital Outlay	126,166	-	27,583	-	(27,583)	(100%)
TOTAL	2,543,371	2,279,236	2,032,232	2,139,910	107,678	5%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	2,344,725	2,252,236	1,833,979	2,139,910	305,931	17%
Intergovernmental Grants	12,222	-	18,373	-	(18,373)	(100%)
Narcotic Forfeiture & Seizure	11,961	27,000	171,610	-	(171,610)	(100%)
Emergency Communications	174,463	-	8,270	-	(8,270)	(100%)
TOTAL	2,543,371	2,279,236	2,032,232	2,139,910	107,678	5%

**POLICE
PATROL**

Purpose: The Patrol Division responds to calls for service, enforces laws, deters crime, makes arrests, conducts preliminary investigations of crimes and collisions, and prepares associated reports. Patrol works with the community to prevent and solve crime and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	11,188,125	10,984,782	11,192,910	12,096,652	903,742	8%
Maintenance & Operations	188,033	252,176	277,138	246,539	(30,599)	(11%)
Internal Service Fund Allocations	4,962,853	4,962,853	5,251,490	5,251,490	-	0%
Capital Outlay	79,873	-	-	-	-	0%
TOTAL	16,418,884	16,199,811	16,721,538	17,594,681	873,143	5%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	16,215,025	16,181,522	16,495,121	17,593,401	1,098,280	7%
Intergovernmental Grants	117,010	-	208,128	-	(208,128)	(100%)
Narcotic Forfeiture & Seizure	86,849	18,289	18,289	1,280	(17,009)	(93%)
TOTAL	16,418,884	16,199,811	16,721,538	17,594,681	873,143	5%

POLICE INVESTIGATIONS

Purpose: The Investigations Division proactively detects, investigates and deters crime and acts of terrorism. It prepares cases for prosecution to maintain and improve public safety and to enhance the quality of life for those who live, work, visit and play in Redondo Beach.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	3,274,140	4,039,690	4,305,190	3,828,348	(476,842) (11%)
Maintenance & Operations	139,943	119,056	155,174	81,990	(73,184) (47%)
Internal Service Fund Allocations	1,532,098	1,532,098	1,673,236	1,673,236	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	4,946,181	5,690,844	6,133,600	5,583,574	(550,026) (9%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	4,757,426	5,371,216	5,815,551	5,350,094	(465,457) (8%)
Narcotic Forfeiture & Seizure	56,236	3,096	3,096	-	(3,096) (100%)
Harbor Uplands	132,519	316,532	314,953	233,480	(81,473) (26%)
TOTAL	4,946,181	5,690,844	6,133,600	5,583,574	(550,026) (9%)

POLICE SPECIAL OPERATIONS

Purpose: The Special Operations Division oversees the operations of the Traffic Unit, the Pier, Community Services, Parking Enforcement and Animal Control. The Special Operations Division proactively performs operations that enhance the safety of the community.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	3,700,070	4,724,695	4,571,975	4,725,018	153,043	3%
Maintenance & Operations	449,754	217,622	316,409	285,608	(30,801)	(10%)
Internal Service Fund Allocations	1,694,956	1,694,956	1,827,652	1,827,652	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	5,844,780	6,637,273	6,716,036	6,838,278	122,242	2%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	4,463,984	5,247,152	5,265,572	5,358,450	92,878	2%
Intergovernmental Grants	29,077	18,220	18,220	16,380	(1,840)	(10%)
Harbor Tidelands	17,900	31,870	31,522	31,875	353	1%
Harbor Uplands	1,333,819	1,340,031	1,400,722	1,431,573	30,851	2%
TOTAL	5,844,780	6,637,273	6,716,036	6,838,278	122,242	2%

**POLICE
MANAGEMENT SERVICES**

Purpose: The Management Services Division provides support for the Records Unit and Information Services. The Management Services Division collects, processes, and disseminates law enforcement information to assist in the apprehension and prosecution of criminal offenders and to improve public safety, communication and productivity.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	3,176,436	3,658,435	3,893,917	3,670,492	(223,425) (6%)
Maintenance & Operations	250,677	239,405	267,291	226,350	(40,941) (15%)
Internal Service Fund Allocations	1,288,907	1,288,907	1,474,866	1,474,866	- 0%
Capital Outlay	84,667	-	69,000	-	(69,000) (100%)
TOTAL	4,800,687	5,186,747	5,705,074	5,371,708	(333,366) (6%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	2,017,759	2,413,145	2,752,423	2,475,830	(276,593) (10%)
Intergovernmental Grants	104,698	-	55,924	-	(55,924) (100%)
Narcotic Forfeiture & Seizure	(189)	4,302	40,802	-	(40,802) (100%)
Emergency Communications	2,678,419	2,769,300	2,855,925	2,895,878	39,953 1%
TOTAL	4,800,687	5,186,747	5,705,074	5,371,708	(333,366) (6%)

POLICE ADMINISTRATIVE SERVICES

Purpose: The Administrative Services Division strategically plans, organizes, manages and supervises unit activities in Payroll, Personnel and Training, Jail, Technical Services, Property and Evidence, Emergency Communications and supports the field services divisions that maintain and improve public safety. The Administrative Services Division also works with the Public Works Department to maintain and improve the Police Department public facility.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,503,729	1,664,425	1,664,425	1,851,225	186,800	11%
Maintenance & Operations	187,860	278,766	365,486	404,241	38,755	11%
Internal Service Fund Allocations	716,192	716,192	1,027,347	1,027,347	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,407,781	2,659,383	3,057,258	3,282,813	225,555	7%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	2,289,397	2,530,873	2,944,346	3,109,540	165,194	6%
Narcotic Forfeiture & Seizure	7,696	6,012	6,012	57,419	51,407	855%
Harbor Uplands	110,688	122,498	106,900	115,854	8,954	8%
TOTAL	2,407,781	2,659,383	3,057,258	3,282,813	225,555	7%

POLICE

Core Service Activities

Adopted FY 2015-16 (87%) Total Staff Hours: 275,988
Adopted FY 2016-17 (87%) Total Staff Hours: 278,910

Administration

- Investigate 20 complaints/internal affairs issues and provide training on issues derived from sustained complaints.
- Conduct quarterly reviews of the Lexipol policy manual and implement updates as necessary.

Patrol

- Provide 107,640 hours of police patrol to the community.
- Arrest 2,000 criminal offenders.
- Conduct 35,695 parking violation investigations.
- Perform 6 high-risk SWAT operations.
- Conduct quarterly Sergeants' patrol performance meetings.
- Investigate 600 traffic collisions.
- Initiate 5,000 traffic violation contact.
- Conduct 5 DUI checkpoints.
- Conduct 20 dog bite investigations.
- Review 80 film permits/noise variance requests and coordinate their security.
- Conduct 6 vehicle impound/storage hearings.
- Respond to 2,720 animal complaint calls for service.
- Service 938 parking meters.
- Process, collect and verify 1,500 parking meter permits.
- Investigate 250 graffiti cases and file 5 graffiti cases for prosecution.
- Conduct 3 juvenile curfew and/or truancy sweeps.
- Provide security and support at City Council meetings, City Council neighborhood meetings and special meetings.
- Complete 25 dog licensing investigation and citation details.
- Conduct 400 vehicle impounds and storages.

POLICE

Investigations

- Provide 21,000 hours of police investigations to the community.
- Investigate 87 cases of aggravated assault and obtain 25 felony filings.
- Investigate and obtain the appropriate disposition of 180 juvenile cases.
- Conduct surveillance of 15 known or suspected career criminals that are believed to be operating in Redondo Beach and/or adjacent cities.
- Deploy bait item 30 times and make 10 associated arrests.
- Investigate 274 narcotics cases.
- Investigate 1,300 property crime cases and serve 24 search warrants to recover evidence and victim property.

Management Services

- Process 7,000 police reports.
- Compile, review, duplicate, distribute, file and electronically archive 8,000 police reports.

Administrative Services

- Arrange 150 training classes for sworn and non-sworn personnel.
- Conduct background checks on 45 applicants.
- Manage and maintain a 95% compliance score of current personnel training records to ensure State mandated requirements.
- Book 4,400 pieces of evidence into police custody.
- Process 2,200 subpoenas, including data base entry, tracking, reports and calls.
- Process 1,400 court cases for review, filing, and tracking.
- Book coherent eligible detainees within 2 hours of receipt of approved pre-booking form 97% of the time.
- Answer 20,000 9-1-1 calls within 10 seconds 95% of the time.
- Coordinate and prepare billings for 1,000 false alarm incidents that qualify for billings of approximately \$55,000.

Key Projects and Assignments

Adopted	FY 2015-16	(4%)	Total Staff Hours:	13,299
Adopted	FY 2016-17	(4%)	Total Staff Hours:	13,310

Patrol

	Hours
• Create a strategy to replace additional parking meters by June 2017.	400
• Continue working with key stakeholders along with the contracted non-profit organization PATH (People Assisting The Homeless), in order to mitigate the homelessness issues within the City by June 2017.	900
• Provide security and traffic control for 4th of July City sponsored signature event by July 2016.	1,240

POLICE

- Provide security and traffic control for the 10K Race City sponsored signature event by February 2017. 700
- Provide personnel resources necessary to staff the annual public safety fair event by October 2016. 200
- Continue a parolee probationer tracking program for persons released into our community and assign officers to monitor them and hold them accountable for acceptable community behavior over a period of time sufficient to ensure that individual recidivism is not an issue through June 2017. 480
- Conduct up to 3 narcotics detection operations at Redondo Union High School as requested by School District personnel by June 2017. 900
- Provide citizen academy instruction to at least 22 citizens on police operations and activities by June 2017. 1,500
- Develop and research options for a cost-share program with the Department's new Wake Dog by June 2017. 100
- Continue the City's critical incident training to train all City staff, School District partners, and business community partners by December 2016. 250

Management Services

- Create a training manual for Records trainees by June 2017. 650
- Prepare a feasibility study on moving Live Scan services over to City Hall by June 2017. 250
- Complete quality control and destroy 2008 crime reports by December 2016. 200
- Complete quality control and destroy 2009 crime reports by June 2017. 300

Administrative Services

- Improve the collections process for outstanding debt for adult misdemeanor bookings by June 2017. 200
- Initiate 2 drug destructions and 1 firearm destruction by June 2017. 150
- Send a Police Sergeant to the Supervisory Leadership Institute for professional development by June 2017. 800
- Transfer background and historic training files from paper to electronic copies in the Personnel and Training Unit by June 2017. 500
- Enter into an agreement with the Los Angeles Sheriff's Department to become a participating agency in Property, Evidence and Laboratory Information Management Systems (PRELIMS) for use of evidence entry for movement and tracking by December 2016. 60
- Plan and develop a recruitment video for the Police Department by December 2016. 250
- Coordinate with IT department on the update of the Police Department's website by December 2016. 100
- Determine the operational and financial feasibility of becoming a JPA member or subscriber to the Area G interagency Communications Interoperability System (ICIS) by June 2017. 2,800
- Work with Public Works to complete the women's locker room expansion and new report writing room Capital Improvement Program projects by June 2017. 130

POLICE

- Research and create a Request for Proposal (RFP) and selection process for the City's vehicle towing contract by June 2017. 230
- Increase number of Nixie group members to 10,120 by June 2017. 20

Customer Service and Referrals

Adopted	FY 2015-16	(9%)	Total Staff Hours:	28,953
Adopted	FY 2016-17	(9%)	Total Staff Hours:	28,100

Administration

- Respond to Comcate requests within 3 business days 90% of the time.

Patrol

- Complete 40 community Police service questionnaires.
- Respond to 75 traffic hotline citizen complaints.
- Conduct 2 animal awareness safety classes for elementary school students.
- Conduct 10 community awareness presentations on crime prevention and graffiti.
- Conduct 6 Neighborhood Watch block meetings.

Investigations

- Conduct 4 community awareness presentations on investigation related programs.

Management Services

- Receive and dispose of 75,000 telephone calls to Communications for assistance.
- Provide 24 hour citizen access to City services via the Records Unit.

POLICE

Selected Performance Measures

Administration	Actual FY14-15	Estimated FY15-16	Adopted FY 16-17
Complaints/internal affairs issues investigated on issues derived from complaints	21	17	20
Quarterly reviews conducted on Lexipol Policy manual to implement updates as necessary	1	4	4
Percentage of authorized sworn personnel positions filled	96%	95%	90.6%

Patrol	Actual FY14-15	Estimated FY15-16	Adopted FY 16-17
Police hours patrolling the community	102,940	99,045	107,640
Police reports completed	7,500	7,400	7,000

Special Operations	Actual FY14-15	Estimated FY15-16	Adopted FY 16-17
Parking violations investigated	43,072	28,320	35,700
Animal complaint calls responded to for service	2,967	2,480	2,720

Investigations	Actual FY14-15	Estimated FY15-16	Adopted FY 16-17
Police hours for investigations to the community	21,000	21,000	21,000
Aggravated assault cases investigated	94	93	87
Narcotic cases investigated	229	257	274
Bait items deployed to make associated arrests	75	80	80

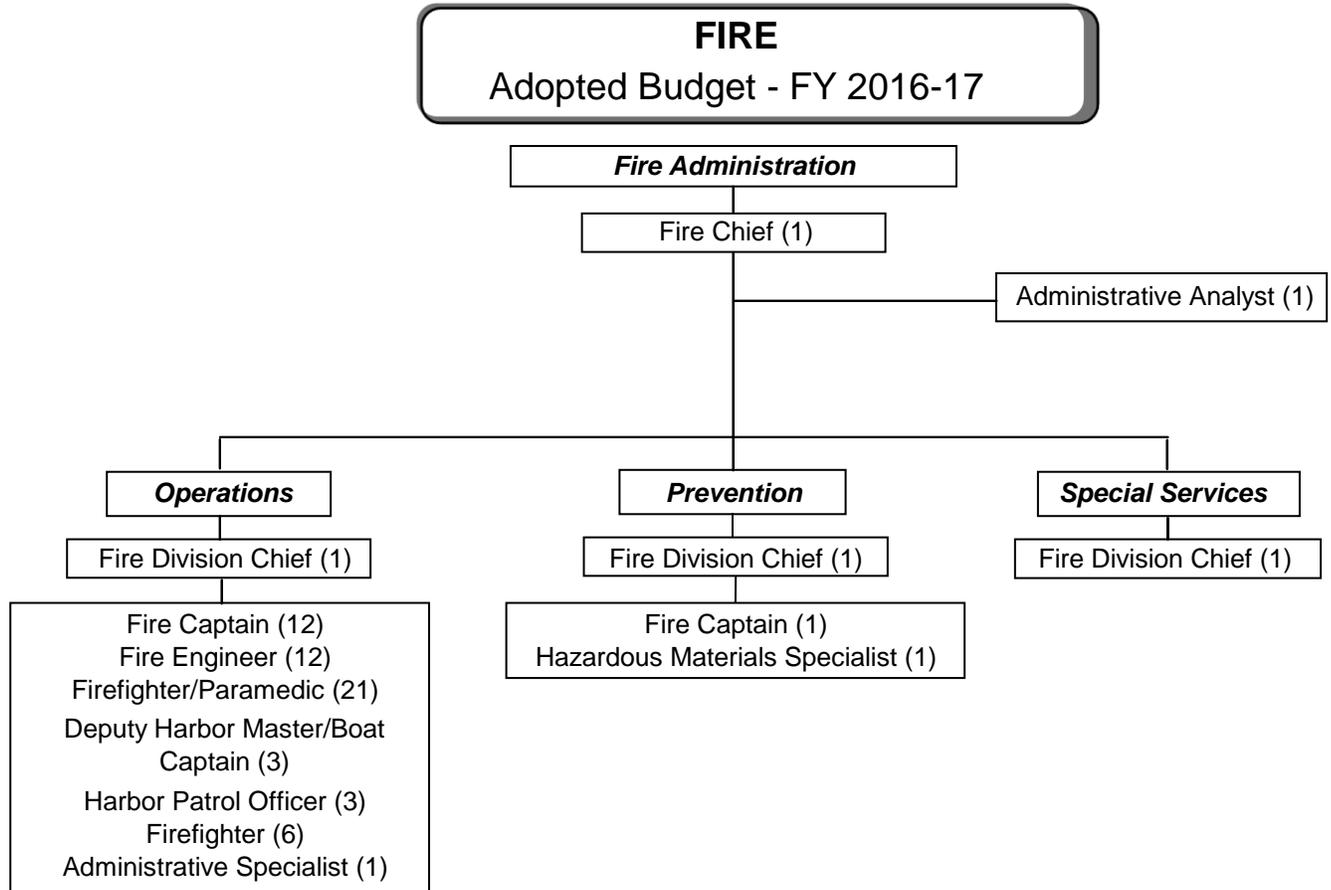
POLICE

Support Services	Actual FY14-15	Estimated FY15-16	Adopted FY 16-17
Invoices prepared for commercial and residential false alarms	1,022	1,000	1,000
Percentage of 9-1-1 Calls answered within ten seconds by Emergency Services Dispatchers	98.9%	98%	95%
Increase RBPB Nixie subscribers	6,700	9,200	10,120
Percentage of crime reports destroyed, from a selected previous year, to maintain record compliance	0%	0%	100%
Annual police reports compiled, reviewed, duplicated, distributed, filed and electronically archived	7,178	7,750	8,000

Administrative Services	Actual FY14-15	Estimated FY15-16	Adopted FY 16-17
Training classes arranged for personnel	204	135	150
Pieces of evidence booked into police custody	4,720	4,513	4,400
Court cases processed for review, filing, and tracking	1,503	1,288	1,400
Percentage of eligible coherent detainees booked within two hours of receipt of approved pre-booking form	94%	95%	97%

FIRE

Mission Statement: *Serving the community by protecting life, property, and the environment through prevention, education, and emergency services.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

FIRE

Administration

1.00	Fire Chief
1.00	Administrative Analyst
<u>2.00</u>	

Operations

1.00	Fire Division Chief
12.00	Fire Captain
12.00	Fire Engineer
21.00	Firefighter/Paramedic
3.00	Deputy Harbor Master/Boat Captain
3.00	Harbor Patrol Officer
6.00	Firefighter
1.00	Administrative Specialist
<u>59.00</u>	

Prevention

1.00	Fire Division Chief
1.00	Fire Captain
1.00	Hazardous Materials Specialist
<u>3.00</u>	

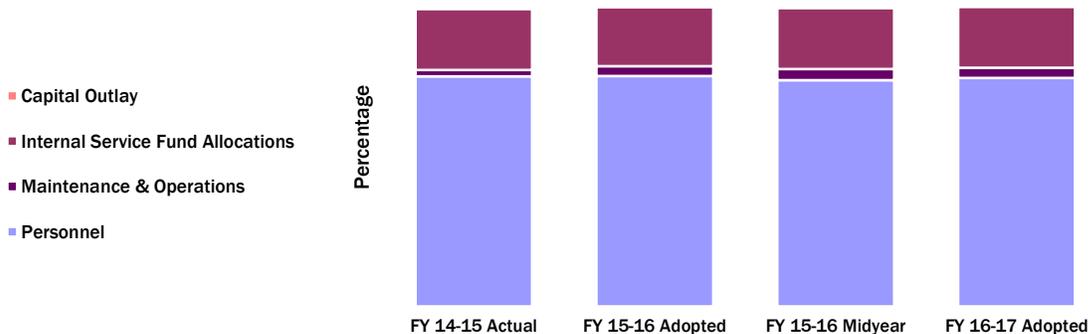
Special Services

1.00	Fire Division Chief
<u>1.00</u>	

TOTAL PERSONNEL: 65.00

FIRE

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	13,881,981	14,435,202	14,715,602	14,999,276	283,674	2%
Maintenance & Operations	381,937	618,274	717,139	663,334	(53,805)	(8%)
Internal Service Fund Allocations	3,689,918	3,689,918	3,977,548	3,977,548	-	0%
Capital Outlay	100,589	11,100	62,235	-	(62,235)	(100%)
TOTAL	18,054,425	18,754,494	19,472,524	19,640,158	167,634	1%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	15,842,643	16,465,266	17,137,255	17,213,132	75,877	0%
Intergovernmental Grants	47,156	48,000	69,135	48,000	(21,135)	(31%)
Disaster Recovery	36,795	17,060	17,060	17,060	-	0%
Harbor Tidelands	1,726,798	1,998,997	2,024,899	2,132,022	107,123	5%
Solid Waste	210,413	225,171	224,175	229,944	5,769	3%
Self-Insurance Program	190,620	-	-	-	-	0%
TOTAL	18,054,425	18,754,494	19,472,524	19,640,158	167,634	1%

FIRE ADMINISTRATION

Purpose: The purpose of Fire Administration is to provide overall planning, control, and management of all Fire Department activities and staff support for all divisions and to direct the day-to-day administration of the Fire Department within the policies set forth by the City Council and City Manager. Fire Administration also establishes and modifies as needed all department strategies, tactics and policies in addition to administering joint training and automatic/mutual aide responses with neighboring fire jurisdictions. Fire Administration also oversees its participation in the City's combined Police/Fire communications services and serves as liaison to other fire suppression and medical emergency organizations. Specific administrative activities include general administration, establishment of annual goals and objectives, staff report development, fiscal management, records management, purchasing, clerical support, program coordination and community services.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	451,347	486,087	486,087	458,517	(27,570)	(6%)
Maintenance & Operations	21,148	17,139	30,269	17,139	(13,130)	(43%)
Internal Service Fund Allocations	303,570	303,570	413,071	413,071	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	776,065	806,796	929,427	888,727	(40,700)	(4%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	776,065	806,796	929,427	888,727	(40,700)	(4%)
TOTAL	776,065	806,796	929,427	888,727	(40,700)	(4%)

FIRE PREVENTION

Purpose: The purpose of Fire Prevention is to reduce the threat of life and property loss to a level equal to or less than the 10 year average by actively enforcing local, State and Federal codes to mitigate fire and life safety hazards. The Fire Prevention Division also maintains a plan review section and hazardous materials disclosure program. The reduction of fire loss is accomplished by examining and conditioning development plans, inspecting buildings and facilities, conducting public education programs, and thoroughly investigating all fires and product hazard incidents. This program also provides arson/investigation responses to all fires, non-fire and hazardous materials incidents as well as providing as backfill personnel during wildland strike-team deployments.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	769,401	873,963	873,963	808,067	(65,896)	(8%)
Maintenance & Operations	12,830	27,001	27,001	31,001	4,000	15%
Internal Service Fund Allocations	152,608	152,608	154,337	154,337	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	934,839	1,053,572	1,055,301	993,405	(61,896)	(6%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	724,426	828,401	831,126	763,461	(67,665)	(8%)
Solid Waste	210,413	225,171	224,175	229,944	5,769	3%
TOTAL	934,839	1,053,572	1,055,301	993,405	(61,896)	(6%)

FIRE OPERATIONS

Purpose: The purpose of the Operations Division is as follows: To provide directive in the deployment of all fire/medical/hazardous material resources to ensure public safety; To provide management directive and oversight to all Fire Department programs; To develop and implement public safety programs, services and life safety innovations; To establish and modify, as needed, department strategies, tactics and policies as they relate to land-based fire suppression activities and Harbor Patrol operations; To plan and coordinate automatic and mutual aid deployment of emergency response units during large-scale incidents and wildland conflagrations; To oversee the EMS/paramedic component of the Fire Department and manage a continuing quality assurance/improvement (QA/QI) program to ensure that proper medical personnel are allocated and implementing field protocols in accordance with prescribed regulations as adopted by the Los Angeles Health Care Agency.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	12,349,297	12,749,434	13,029,834	13,392,273	362,439	3%
Maintenance & Operations	319,239	528,451	614,076	569,511	(44,565)	(7%)
Internal Service Fund Allocations	3,104,268	3,104,268	3,280,003	3,280,003	-	0%
Capital Outlay	100,589	11,100	62,235	-	(62,235)	(100%)
TOTAL	15,873,393	16,393,253	16,986,148	17,241,787	255,639	2%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	13,888,509	14,346,256	14,892,114	15,061,765	169,651	1%
Intergovernmental Grants	47,156	48,000	69,135	48,000	(21,135)	(31%)
Disaster Recovery	20,310	-	-	-	-	0%
Harbor Tidelands	1,726,798	1,998,997	2,024,899	2,132,022	107,123	5%
Self-Insurance Program	190,620	-	-	-	-	0%
TOTAL	15,873,393	16,393,253	16,986,148	17,241,787	255,639	2%

FIRE SPECIAL SERVICES

Purpose: The purpose of the Special Services Division is to ensure the training of all City employees in managing disaster responses and to enable the City to respond quickly and effectively to major emergencies. To establish and maintain an Emergency Management System that coordinates mitigation, preparedness, response, and recovery phases for 1) natural disasters, 2) technological disasters, and 3) national security emergencies. To manage the City's Emergency Preparedness Committee. To meet State/Federal laws/mandates including the National Emergency Management System (NEMS). To promote and train the City's Community Emergency Response Teams (CERT) to respond to disasters until public safety personnel are available. Additionally, under the direction of the Special Services/Division Chief, the departments Training Captain assists with the implementation of comprehensive training and education programs related to fire suppression, disaster and earthquake preparedness.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	311,936	325,718	325,718	340,419	14,701	5%
Maintenance & Operations	28,720	45,683	45,793	45,683	(110)	0%
Internal Service Fund Allocations	129,472	129,472	130,137	130,137	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	470,128	500,873	501,648	516,239	14,591	3%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	453,643	483,813	484,588	499,179	14,591	3%
Disaster Recovery	16,485	17,060	17,060	17,060	-	0%
TOTAL	470,128	500,873	501,648	516,239	14,591	3%

FIRE

Core Service Activities

Adopted	FY 2015-16	(74%)	Total Staff Hours: 100,048
Adopted	FY 2016-17	(74%)	Total Staff Hours: 100,698

Administration

- Direct the day-to-day administration of the Fire Department.
- Provide leadership and direction to 65 full-time employees.
- Prepare, submit and manage the annual Fire Department budget.
- Develop an emergency response policy that continually improves public safety and is consistent with Federal, State and County mandates.
- Administer 3 automatic aid agreements for the sharing of fire units with neighboring agencies.
- Apply and administer Federal, State and local grant funding opportunities.
- Prepare approximately 10 administrative staff reports to City Council.
- Complete the Fire Department objectives contained in the City Strategic Plan.
- Facilitate and provide direction to the City Council-endorsed Citizen Carps Council and Community Emergency Response Team (CERT).
- Collaborate with Human Resources and the City Manager's office regarding employee relations.

Operations

- Direct, command and coordinate Fire Department and automatic aid response units during emergency incidents and large-scale disasters.
- Ensure compliance with State mandates in Wildland Mutual Aid response.
- Direct and implement department specialized training mandates.
- Respond to approximately 6,000 reported 9-1-1 incidents to include: approximately 80-85 active fires, 1,600 non-fire and marine related incidents and 4,300 medical incidents.
- Administer 500 hours of mandated OSHA training to 60 firefighters in respiratory protection practices.
- Respond to all wildland disaster fires within the greater Los Angeles, Orange, and San Bernardino counties upon request.
- Complete 2,400 hours of fire station and emergency equipment maintenance.
- Administer 45,990 hours of annual training to 63 fire fighters in required fire suppression and medical skills, 2 hours per day, per individual.

Prevention

- Supervise all activities and personnel assigned to the Fire Prevention Division.
- Conduct 5,400 to 5,600 annual B-Occupancy and Fire Permit inspections.
- Conduct life-safety overcrowding inspections during nighttime hours in all permitted nightclubs and assembly occupancies as required.

FIRE

- Ensure fire code compliance of approximately 1,100 to 1,300 documented violations within sixty (60) days of issuance.
- Conduct comprehensive investigations in all fire, arson, and hazardous materials related incidents.
- Attend all Public Safety Commission meetings as required.
- Complete approximately 255 fire sprinkler and fire alarm plan reviews within 10 days of submittal and perform required field inspections.
- Conduct 120 hazardous materials disclosure inspections and update approximately 57 disclosure records and emergency response plans.
- Conduct 12 public education school programs and participate in RUHS Career Day.
- Conduct 30 special event and filming inspections.
- Conduct 2 Household Hazardous Waste City-wide roundups.

Special Services

- Maintain the annual registration of 41 EMT's and 21 licensed paramedics with the Los Angeles Department of Health Services and EMS Division.
- Provide management oversight to the Department's Medical Director and Nurse Educator.
- Attend monthly Area G Disaster Preparedness meetings to continually update the City's Emergency Operation Center response protocols.
- Provide ongoing training to 60 suppression personnel in communicable disease control methods as required by Cal-OSHA mandates.
- Provide continuing education training to the department heads for the Emergency Operations Center (EOC).
- Conduct quarterly meetings for the Emergency Preparedness Committee at City Hall.

Harbor Patrol

- Respond to all fire, medical, and marine related emergencies within the designated Harbor area.
- Respond to approximately 9 requests for mutual aid assistance with the Coast Guard and neighboring harbors.
- Conduct annual inspections on approximately 1,400 vessel slips and adjacent docks, documenting violations and notifying leaseholders.
- Conduct 2 extended marina patrols daily totaling 1,500 hours.
- Attend all Harbor Commission meetings as required.

FIRE

Key Projects and Assignments

Adopted FY 2015-16 (16%) Total Staff Hours: 21,632

Adopted FY 2016-17 (16%) Total Staff Hours: 21,102

	Hours
• Upon approval by City Council, initiate a fire prevention annual inspection fee program by December 2016.	250
• Administer a Beach Cities Health District \$48,000 grant for medical equipment upgrades and personnel medical training by June 2017.	1,100
• Conduct 2 Fire Department sponsored CERT programs by June 2017.	300
• Coordinate with City staff the 2016 Fourth of July Fireworks Event by July 2016.	1,050
• Coordinate with City staff the implementation of the new filming permit enhancements reducing the impact on staff by August 2016.	200
• Complete the recruitment and training of 10 new firefighters and paramedics for fire suppression and emergency medical response in the City by December 2016.	7,132
• Obtain approval from City Council and move forward in the RFP process to acquire EMS transport rights through the County of Los Angeles. Once awarded, implement the program by January 2017.	5,000
• Complete the specification, acquisition, outfitting and rendering operational of 1 new fire engine by July 2017.	1,500
• Create and administer promotional exam for Fire Captain by August 2016.	500
• Coordinate with Building Department and City Attorney's office to amend the 2016 California Fire Code by December 2016.	800
• Continue implementation of Standing Field Treatment Protocol by June 2017.	900
• Create and administer promotional exams for Boat Captain and Engineer by July 2017.	750
• Review site disaster plans with the school district by June 2017.	400
• Implement, install, and train firefighters in Mobil Mapping MDC program by October 2016.	300
• Develop and implement new brush hose pack by August 2016.	120
• Develop and implement new rescue swimmer program by November 2016.	750
• Complete staff work to assist with the update of the City's webpage by December 2016.	50

Customer Service and Referrals

Adopted FY 2015-16 (10%) Total Staff Hours: 13,520

Adopted FY 2016-17 (10%) Total Staff Hours: 13,400

- Assist with approximately 300 citizen service requests involving fire code and hazardous materials violations.
- Assist with approximately 45 citizen service requests involving vessel and marina related code and local ordinance violations.

FIRE

Selected Performance Measures

Administration	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Prepare and present 10 administrative Staff reports to City Council	10	7	10
Apply and administer Federal, State and local grants	3	3	3
Complete departmental Strategic Plan objectives	1	3	3
Quarterly meetings with Fire Association to review pending issues	4	4	4

Operations	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Respond to 9-1-1 incidents			
Medical Incidents	3,957	4,200	4,300
Active Fires	111	110	110
Non-fire & marine incidents	326	330	330
Conduct annual docks inspections	1,400	1,400	1,400
Administer Transient Vessel Mooring Field permits	40	92	120
Administer mandated OSHA training in respiratory protection	60	60	60
Respond to 90% of all calls within 5 minutes/average dispatch time	61	64	70

Prevention	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Conduct annual occupancy inspections	3,848	4,000	5,000
Conduct Household Hazardous Waste City Wide roundups	2	2	2
Conduct special event and filming inspections	27	30	30
Conduct fire sprinkler and fire alarm inspections	241	250	250

FIRE

Special Services	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Maintain annual registration of EMT's and PM's with LA Department. of Health / Employment	62	62	62
Attend monthly South Bay Training Officers meetings	12	12	12
Attend monthly Area G Disaster preparation meetings	3	12	1
Attend quarterly Los Angeles County EMS meetings	3	6	6
Attend monthly Emergency. Preparedness meetings with City personnel	5	12	1

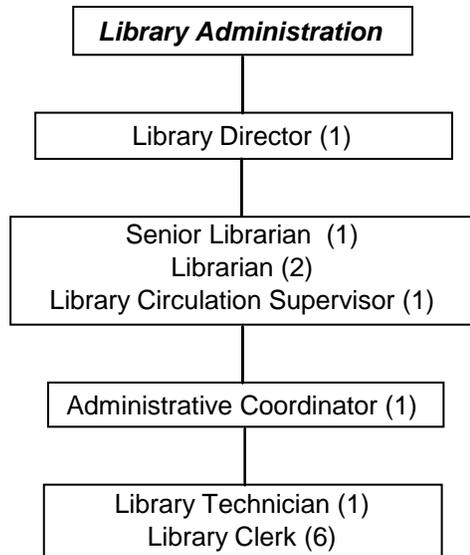


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PUBLIC LIBRARY

Mission Statement: *The Redondo Beach Public Library provides services and materials to persons of all ages in a friendly atmosphere for the purpose of meeting the informational, educational, recreational, and cultural needs of Redondo Beach residents.*

PUBLIC LIBRARY
Adopted Budget - FY 2016-17



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

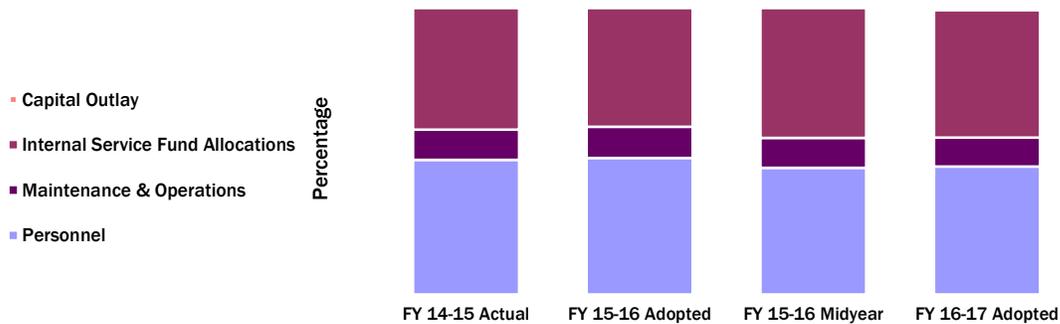
PUBLIC LIBRARY

1.00	Library Director
1.00	Senior Librarian
2.00	Librarian
1.00	Library Circulation Supervisor
1.00	Administrative Coordinator
1.00	Library Technician
<u>6.00</u>	Library Clerk
13.00	

TOTAL PERSONNEL: 13.00

PUBLIC LIBRARY

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,878,557	1,954,068	1,981,068	2,018,154	37,086	2%
Maintenance & Operations	424,104	443,926	471,834	453,926	(17,908)	(4%)
Internal Service Fund Allocations	1,694,591	1,694,591	2,027,986	2,027,986	-	0%
Capital Outlay	-	-	-	13,500	13,500	n/a
TOTAL	3,997,252	4,092,585	4,480,888	4,513,566	32,678	1%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	3,997,252	4,092,585	4,480,888	4,513,566	32,678	1%
TOTAL	3,997,252	4,092,585	4,480,888	4,513,566	32,678	1%

PUBLIC LIBRARY

Core Service Activities

Adopted FY 2015-16 (94%) Total Staff Hours: 25,537

Adopted FY 2016-17 (94%) Total Staff Hours: 25,358

- Operate the Main Library with 56 weekly public open hours Monday -Thursday 10:00 A.M. to 8:00 P.M., Friday 10:00 A.M. to 6:00 P.M., Saturday 9:00 A.M. to 5:00 P.M; the North Branch Library with 40 weekly public open hours Monday - Thursday 12:00 P.M. - 8:00 P.M. and Saturday 9:00 A.M. to 5:00 P.M.; closed Sundays and 12 holidays with part-time staffing of approximately 24,550 hours.
- Maintain and work to continually increase the patron database which currently stands at 63,805 cardholders.
- Answer approximately 70,500 reference and information questions. Provide internet access for 60,000 user sessions.
- Maintain the Library's web page with timely information and remote access to the Library catalog and 13 databases, 24 hours a day.
- With continued funding from the Friends of the Library, provide online tutoring for students via tutor.com in order to support the Redondo Beach Unified School District.
- Provide and maintain a collection of physical materials with an annual circulation of 562,511 items and provide digital media services with an annual circulation of 30,000 eBooks, eAudiobooks, eMagazines, and streaming music and movies.
- Conduct programs for children, teens, and adults with a monthly average of 30 programs for children, 2 for teens, and 8 for adult.

Key Projects and Assignments

Adopted FY 2015-16 (4%) Total Staff Hours: 950

Adopted FY 2016-17 (4%) Total Staff Hours: 1,100

- | | Hours |
|--|--------------|
| • Evaluate space needs and shift areas of the collection in order to repurpose the adult print reference shelves and provide additional seating adjacent to outlets by May 2017. | 130 |
| • Conduct children, teen, and adult summer reading programs for approximately 2,100 participants by September 2016. | 440 |
| • Provide a minimum of 8 STEM (science, technology, engineering, mathematics) programs for children and teens by June 2017. | 110 |
| • Develop and facilitate a community-wide reading program by June 2017. | 160 |
| • Using the mobile circulation devices, inventory and weed the adult business section by May 2017. | 140 |
| • Implement and evaluate outsourcing of processing and cataloging of Library materials by May 2017. | 120 |

PUBLIC LIBRARY

Customer Service and Referrals

Adopted	FY 2015-16	(2%)	Total Staff Hours:	553
Adopted	FY 2016-17	(2%)	Total Staff Hours:	582

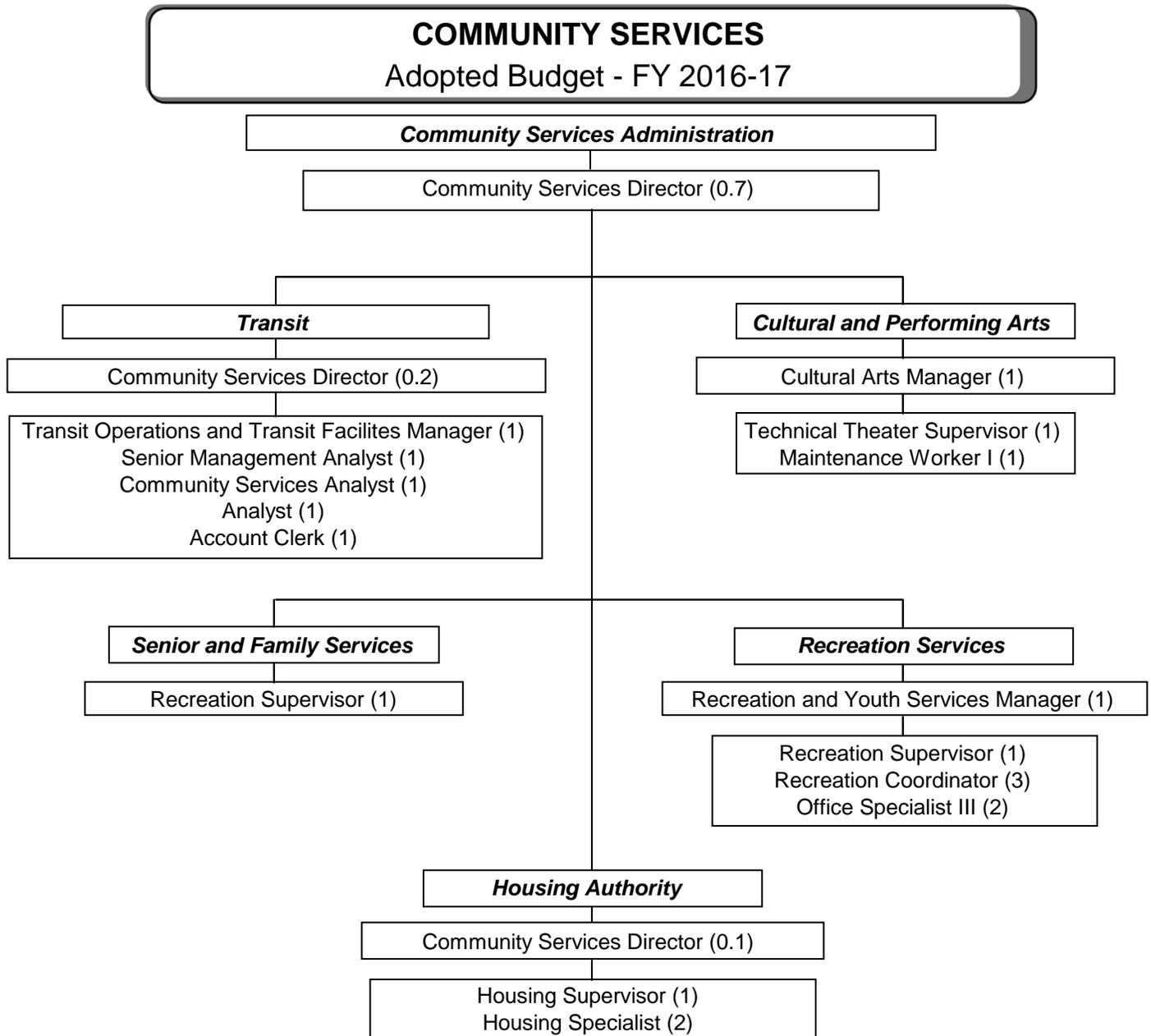
- Achieve a customer satisfaction rating exceeding 92% on the annual user survey.
Respond to customer phone calls and emails within 24 business hours.
- Hold daily morning staff meetings with a focus on customer service.

Selected Performance Measures

<i>Library</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Open libraries to the public	4,770	4,826	4,826
Circulate digital materials	24,800	30,000	35,000
Provide adult, teen, and children's programming	400	400	480
Respond to reference questions	70,000	70,500	70,500

COMMUNITY SERVICES

Mission Statement: *The Community Services Department is committed to enhancing the quality of life for Redondo Beach residents and visitors through high-quality, customer-oriented programs in the areas of recreation and cultural affairs, senior and family services, housing assistance and public transportation.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

COMMUNITY SERVICES

Administration

0.70 Community Services Director
0.70

Cultural and Performing Arts

1.00 Cultural Arts Manager
1.00 Technical Theater Supervisor
1.00 Maintenance Worker I
3.00

Recreation Services

1.00 Recreation and Youth Services Manager
1.00 Recreation Supervisor
3.00 Recreation Coordinator
2.00 Office Specialist III
7.00

Housing Authority

0.10 Community Services Director
1.00 Housing Supervisor
2.00 Housing Specialist
3.10

Transit

0.20 Community Services Director
1.00 Transit Operations and Transit Facilities Manager
1.00 Senior Management Analyst
1.00 Community Services Analyst
1.00 Analyst
1.00 Account Clerk

5.20

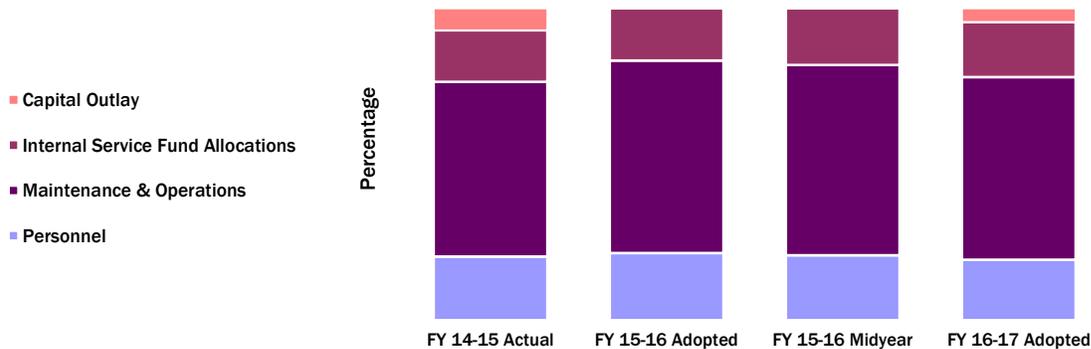
Senior and Family Services

1.00 Recreation Supervisor
1.00

TOTAL PERSONNEL: 20.00

COMMUNITY SERVICES

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	3,320,032	3,493,585	3,493,585	3,348,077	(145,508)	(4%)
Maintenance & Operations	9,132,375	9,986,725	10,253,752	10,156,443	(97,309)	(1%)
Internal Service Fund Allocations	2,708,587	2,708,587	3,050,406	3,050,406	-	0%
Capital Outlay	1,135,039	-	-	750,000	750,000	n/a
TOTAL	16,296,033	16,188,897	16,797,743	17,304,926	507,183	3%



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	5,556,588	5,689,330	6,120,174	5,895,885	(224,289)	(4%)
Proposition C	607	607	442	442	-	0%
Air Quality Improvement	63,613	71,861	71,366	71,574	208	0%
Intergovernmental Grants	1,175,545	-	22,000	600,000	578,000	2627%
Community Develop Block Grant	121,395	133,163	200,256	148,387	(51,869)	(26%)
Housing Authority	5,543,807	5,769,013	5,773,080	5,876,527	103,447	2%
Harbor Tidelands	467,944	488,099	547,460	494,296	(53,164)	(10%)
Transit	3,366,534	4,036,824	4,062,965	4,217,815	154,850	4%
TOTAL	16,296,033	16,188,897	16,797,743	17,304,926	507,183	3%

COMMUNITY SERVICES ADMINISTRATION

Purpose: To provide leadership and accountable direction to the Department's Recreation Services, Senior and Family Services, Cultural and Performing Arts, Transit, Housing, and Community Development Block Grant Divisions cumulatively comprised of 21 full-time positions, approximately 140 part-time positions, volunteers and numerous contract employees providing high quality, cost effective programs and service to enhance the quality of life of Redondo Beach residents and visitors.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	370,537	386,572	386,572	321,597	(64,975) (17%)
Maintenance & Operations	32,059	61,402	92,752	54,472	(38,280) (41%)
Internal Service Fund Allocations	43,610	43,610	46,111	46,111	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	446,206	491,584	525,435	422,180	(103,255) (20%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	446,206	491,584	525,435	422,180	(103,255) (20%)
TOTAL	446,206	491,584	525,435	422,180	(103,255) (20%)

COMMUNITY SERVICES RECREATION SERVICES

Purpose: To manage the operation of the Alta Vista Tennis Complex; Aviation Park Gymnasium; Track and Field; Wilderness Park; Artesia Center; Senior Centers; Veterans Park Community Center; Teen Center; Seaside Lagoon; the After-School and Summer Camp Playground programs; Breakwater Camp and adult sports leagues, provide liaison services to the Recreation and Parks Commission, and provide a variety of quality and innovative user-pay programs, classes, venues and activities for Redondo Beach residents to improve the livability of the City's neighborhoods, provide positive activities for the youth of the community and promote the community's health and quality of life.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,376,903	1,403,085	1,403,085	1,282,835	(120,250)	(9%)
Maintenance & Operations	831,867	890,823	1,039,436	927,453	(111,983)	(11%)
Internal Service Fund Allocations	1,430,040	1,430,040	1,513,611	1,513,611	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	3,638,810	3,723,948	3,956,132	3,723,899	(232,233)	(6%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	3,148,366	3,235,849	3,386,672	3,229,603	(157,069)	(5%)
Intergovernmental Grants	22,500	-	22,000	-	(22,000)	(100%)
Harbor Tidelands	467,944	488,099	547,460	494,296	(53,164)	(10%)
TOTAL	3,638,810	3,723,948	3,956,132	3,723,899	(232,233)	(6%)

- Included in the FY 16-17 Adopted amounts is an additional appropriation for the 1.8% contractual rent increase for the facility at 1922 Artesia Boulevard.

COMMUNITY SERVICES CULTURAL AND PERFORMING ARTS

Purpose: To operate and manage rentals at the City's 1,453 seat Performing Arts Center, manage rentals at Heritage Court, manage inventory, tours and public viewing hours at the Historical Museum, provide the Outdoor Family Classic Film Series, manage the City's Public Art Program, manage the City's Street Banners Program, coordinate the Memorial Day and Veterans Day ceremonies, provide liaison services to the Public Art Commission and the Historical Commission and administer the City's annual City Coin Program. Provide representation at various culturally oriented community groups such as the Redondo Beach Chamber Visitors' Bureau, Redondo Beach Art Group, Friends of Redondo Beach Arts and Hands on Art. Increase, enhance and support the variety and quality of the community's cultural events and activities to improve the livability of the City's neighborhoods.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	674,997	550,582	550,582	571,276	20,694	4%
Maintenance & Operations	93,270	141,502	170,492	170,252	(240)	0%
Internal Service Fund Allocations	615,074	615,074	784,479	784,479	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,383,341	1,307,158	1,505,553	1,526,007	20,454	1%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	1,383,341	1,307,158	1,505,553	1,526,007	20,454	1%
TOTAL	1,383,341	1,307,158	1,505,553	1,526,007	20,454	1%

COMMUNITY SERVICES SENIOR AND FAMILY SERVICES

Purpose: To provide programs, services, information, referrals, and recreational activities for the community's expanding senior and adult disabled population that promote physical and mental health and enhance the livability of Redondo Beach neighborhoods. In addition, manage the City's weekly Farmer's Market.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	175,510	223,806	223,806	245,666	21,860	10%
Maintenance & Operations	66,097	66,372	72,062	66,372	(5,690)	(8%)
Internal Service Fund Allocations	219,837	219,837	261,026	261,026	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	461,444	510,015	556,894	573,064	16,170	3%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	461,444	510,015	556,894	573,064	16,170	3%
TOTAL	461,444	510,015	556,894	573,064	16,170	3%

COMMUNITY SERVICES HOUSING AUTHORITY

Purpose: To provide rent subsidies to low income individuals and families so they may reside in affordable, decent, safe and sanitary housing, and to direct interested members of the public to the City's contracted fair housing agency so that the City's renters and property managers may receive information and assistance pertaining to landlord/tenant laws, ultimately improving the City's attractiveness and livability of neighborhoods.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	285,996	342,732	342,732	350,135	7,403	2%
Maintenance & Operations	5,145,567	5,314,037	5,314,037	5,410,081	96,044	2%
Internal Service Fund Allocations	112,244	112,244	116,311	116,311	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	5,543,807	5,769,013	5,773,080	5,876,527	103,447	2%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Housing Authority	5,543,807	5,769,013	5,773,080	5,876,527	103,447	2%
TOTAL	5,543,807	5,769,013	5,773,080	5,876,527	103,447	2%

COMMUNITY SERVICES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Purpose: To provide services to low income, disabled and senior residents via the Mobility Access/Emergency Repair Program and the Public Service Agency Funding Program, and to provide funding for CDBG-eligible capital improvement projects.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	-	-	-	-	- 0%
Maintenance & Operations	121,395	133,163	200,256	148,387	(51,869) (26%)
Internal Service Fund Allocations	108,662	108,662	110,686	110,686	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	230,057	241,825	310,942	259,073	(51,869) (17%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	108,662	108,662	110,686	110,686	- 0%
Community Develop Block Grant	121,395	133,163	200,256	148,387	(51,869) (26%)
TOTAL	230,057	241,825	310,942	259,073	(51,869) (17%)

COMMUNITY SERVICES TRANSIT

Purpose: To provide safe, efficient and cost effective transportation programs to Redondo Beach residents and visitors, and to promote environmentally-friendly, congestion-mitigating transportation alternatives to enhance the quality of life in the region. To plan, organize and administer the City's Taxi Franchise, Beach Cities Transit and WAVE Dial-A-Ride services, Air Quality Management District improvement programs, Bus Pass Subsidy Program and the Employee Rideshare Program.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	436,089	586,808	586,808	576,568	(10,240)	(2%)
Maintenance & Operations	2,842,120	3,379,426	3,364,717	3,379,426	14,709	0%
Internal Service Fund Allocations	179,120	179,120	218,182	218,182	-	0%
Capital Outlay	1,135,039	-	-	750,000	750,000	n/a
TOTAL	4,592,368	4,145,354	4,169,707	4,924,176	754,469	18%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	8,569	36,062	34,934	34,345	(589)	(2%)
Proposition C	607	607	442	442	-	0%
Air Quality Improvement	63,613	71,861	71,366	71,574	208	0%
Intergovernmental Grants	1,153,045	-	-	600,000	600,000	n/a
Transit	3,366,534	4,036,824	4,062,965	4,217,815	154,850	4%
TOTAL	4,592,368	4,145,354	4,169,707	4,924,176	754,469	18%

COMMUNITY SERVICES

Core Service Activities

Adopted	FY 2015-16	(89%)	Total Staff Hours:	38,940
Adopted	FY 2016-17	(89%)	Total Staff Hours:	38,580

General

- Provide staff liaisons to the Redondo Beach Housing Authority and the Recreation and Parks, Historical, Youth, and Public Art commissions.
- Implement Vitality City principles and practices throughout the department's services and program offerings.
- Coordinate review of signature events (Super Bowl 10K Run/Walk, Lobster Festival, Spring Fest Carnival, Riviera Village Summer Festival, Riviera Village Holiday Stroll, the Fourth of July Fireworks) and evaluate/review other special event applications on a case by case basis throughout the year.
- Produce quarterly online City newsletters/program brochures that are high quality and informative.
- Produce a monthly E-Zine highlighting the Community Services department's upcoming events and activities and send it to our established resident database.
- Oversee concessionaire's use of the Veterans Park Community Center in compliance with the existing multi-year lease agreement.

Recreation Services

- Operate 17 community recreation and cultural facilities.
- Provide recreation programs, camps, and classes to 12,000 registered youth and adult participants.
- Operate an after school program that serves 550 students per year.
- Serve as liaison to 8 local youth sports organizations and assist in the annual coordination of field space and other City support needs.
- Schedule and manage the Seaside Lagoon's summer swim program and the 95 special events that occur at the facility throughout the year.

Senior and Family Services

- Provide seniors and families with assistance and referrals for 16,000 community service information requests.
- Plan, organize and coordinate programs and services to serve 41,000 senior and family participants.
- Coordinate and manage 5 day a week Senior Lunch Program involving both North and South Redondo Beach Senior Centers to serve 7,400 lunches in conjunction with Community Partners, Torrance YMCA and Beach Cities Health District (BCHD).
- Coordinate programs with Community Partners and Volunteers for seniors and adults with special needs such as transportation, low vision, hard of hearing and Adaptive Mobility.

COMMUNITY SERVICES

- Train, manage, evaluate and coordinate 140 volunteers and Senior and Family Services staff to oversee special events and activities.
- Manage the thursday Farmers Market and coordinate 30-40 vendors per week.
- Evaluate and coordinate 48 existing programs at the three senior centers and various community facilities with staff and volunteers.
- Provide annual Fall Health Fair with health screenings and flu vaccines to 750 participants with partnerships from BCHD, local medical centers and the Los Angeles County Health Department.
- Expand senior and adult excursion offerings to maximize recreational transit opportunities.
- Implement and coordinate evidence based Fall Prevention Program with Community Partners at the three senior centers.
- Administer and manage the rental reservation process for the 2 senior center facilities to maximize facility rental revenue.

Cultural and Performing Arts

- Manage the Redondo Beach Performing Arts Center and serve 70 annual clients who lease the facility for 280 days each year and who provide 190 performances, presentations, and private events hosting 525,000 clients and patrons per year.
- Host periodic visual art exhibitions within the events schedule of the Redondo Beach Performing Arts Center.
- Continue to evaluate potential corporate and individual sponsorship agreements for the Performing Arts Center.
- Coordinate the design, selection and production of the annual City coin.
- Serve as liaison to a variety of community based cultural arts organizations.
- Provide 4-5 outdoor Family Classic Film Festival Series showings.
- Manage the City's Street Banner Program.
- Manage the City's Public Art Program.
- Manage the inventory and operation of the Historical Museum.
- Manage rentals at Heritage Court in Dominguez Park.
- Manage the City's Path of History Program.
- Coordinate the annual Memorial Day and Veterans Day Ceremonies with community based organizations.

Housing Authority

- Administer the City's Section 8 Housing program and provide rental assistance to approximately 540 households each month within Federal funding levels.
- Ensure compliance with Federal regulations and provide monthly reports to the U.S. Department of Housing and Urban Development (HUD).
- Direct members of the public to the City's contracted fair housing agency for issues involving landlord/tenant housing rights.

COMMUNITY SERVICES

Community Development Block Grant (CDBG)

- Manage consultant contract for CDBG mobility access and emergency repair projects for low-income homeowners within the Federal funding constraints.
- Coordinate the annual Public Service Agency Funding Program.
- Prepare the annual CDBG Action Plan.

Transit

- Issue approximately 3,000 Metro and Beach Cities Transit (BCT) bus passes and Transit Access Pass (TAP) Stored Value sales. Expand TAP product sales options. Issue and process 300 BCT/WAVE applications to students, disabled, seniors and the general public.
- Manage vendor contract with Transportation Concepts for the operation of Beach City Transit and WAVE services, serving approximately 400,000 public transportation customers.
- Manage BCT fares collected on Metro TAP system.
- Manage the City's taxi franchise with 4 operators and 160 cabs.
- Manage and monitor Transit funding sources, amounting to over \$3 million in annual revenue.
- Manage and implement programs related to Federal Transit Administration regulations.
- Coordinate transit activities with Metro, Council of Governments, Federal, State, County and local agencies, and professional affiliations, including participation in a minimum of 70 meetings annually.
- Maintain and update BCT web pages, brochures and public information and periodically include articles in the quarterly City newsletter providing public transit information.
- Market and promote transportation programs and services.
- Manage and implement BCT service information on Google Transit Maps.
- Conduct random maintenance inspections of all bus stop amenities to verify they are maintained in clean and safe condition.
- Manage 6 professional services contracts for Transit support and administrative services.
- Manage qualification process for City's Rideshare program (30 participants) and Bike-to-Work Day event.
- Coordinate BCT presence and participation at the 3-day RUHS Back to School event.

COMMUNITY SERVICES

Key Projects and Assignments

Adopted FY 2015-16 (9%) Total Staff Hours: 3,860
Adopted FY 2016-17 (9%) Total Staff Hours: 4,220

	Hours
• Evaluate options for a web-based registration and reservation system for recreation classes and facility rentals in preparation for implementation in FY 2016-17 by April 2017.	140
• Maintain staff representation to assist the IT Department in updating the City website/Community Services pages.	100
• Create and distribute promotional materials to Redondo Beach property managers in support of the Section 8 Voucher program.	40
• Evaluate, in coordination with the City Attorney, options for restructuring the Redondo Beach Sister City committee as a separate 501 c3 or official City committee or commission by August 2016.	50
• Continue to update the Recreation User Pay and Senior Services programs to align offerings with contemporary participant interests, especially special needs patrons, by June 2017.	100
• Implement a U.S. Passport service center at the Community Services offices by August 2016.	350
• Continue to work with Beach Cities Health District for continued implementation of the Blue Zones Vitality Cities Program by June 2017.	50
• Implement, manage and report on the social media pilot program for Twitter and Facebook accounts for the Transit and Cultural Divisions.	80
• Assist with coordination and implementation of a public art donation working with the Redondo Beach Chamber of Commerce and Leadership Redondo class of 2015 by September 2016.	180
• Coordinate with Transit, Engineering and Public Works for the installation of the "Gate Wave" public artwork at the new Transit Center by July 2017.	220
• Complete a public art section of the City's website promoting the City's public art inventory by December 2016.	100
• Prepare and issue Request for Proposals for a vehicle bus tracking system to improve BCT transit rider information.	480
• Install and implement a vehicle bus tracking system and internet presence for BCT transit services and develop policies and procedures to monitor systems.	300
• Collaborate with Public Works to initiate Transit-related capital improvement projects and complete within specified project duration through June 2017.	480
• Coordinate and perform project and financial management of Transit Center construction through June 2017.	300
• Prepare and issue Transit Center security services Request for Proposals by December 2017 and implement new services upon completion of the Transit Center project.	300

COMMUNITY SERVICES

- Oversee and assist with the completion of annual AQMD ridership reports by October 2016 and annual AQMD AB2766 fund reports by February 2017. 200
- Coordinate and implement local marketing and promotion activities for BCT and WAVE transportation services with beach cities and business groups for public information, brochures and maps, by June 2017. 350
- Add Beach Cities Transit Bus Pass program to the Metro TAP product line by June 2017. 200
- Perform taxi driver permitting, vehicle permitting and annual taxi inspections for taxi franchise operations by June 2017. 100
- Coordinate with the Police Department for the performance of enforcement activities of Taxi operations by June 2017. 100

Customer Service and Referrals

Adopted	FY 2015-16	(2%)	Total Staff Hours:	880
Adopted	FY 2016-17	(2%)	Total Staff Hours:	880

- Respond within a 24 hour period to the RBPAC's more than 1,000 non-client phone queries each year.
- Conduct customer service surveys and achieve a 90% satisfaction rating or better for all recreation and cultural services programs.
- Respond within 2 to 3 business days to all inquiries sent through the Comcate "Customer Service Center" system.
- Provide at least 30 hours of relevant training to Transit staff, including customer service skills, and BCT scheduling and webpage mapping systems.
- Respond within 24 hours to transportation-related customer service inquiries; verify contractors' responses to inquiries, as applicable.
- Process and return BCT and WAVE applications from the public within 20 business days.

COMMUNITY SERVICES

Selected Performance Measures

Administration	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Coordinate review of the City's six Signature Events and evaluate/review other special event applications on a case by case basis throughout the year.	6 Signature & 22 special events	6 Signature & 17 special events	6 Signature & 16 special events
Provide monthly E-Zine highlighting the Community Services Department's upcoming events	12 E-Zines	12 E-Zines	12 E-Zines
Produce quarterly online City newsletters/program brochures that are high quality and informative.	2 print, 2 electronic editions	4 quarterly electronic editions	4 quarterly electronic editions

Recreation Services	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Operate an after school program that serves students per year.	590	700	700
Manage the Seaside Lagoon's Special Events.	66	70	72
Provide recreation programs, camps, and classes to registered youth and adults	12,250	12,150	12,200

Senior and Family Services	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Coordinate excursions	15	24	27
Coordinate special events	6	9	12
Offer classes / programs	48	55	60

Cultural and Performing Arts	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Rent RBPAC (number of days)	267	278	270
Collect revenue from RBPAC rentals	\$1,006,155	\$1,000,000	\$823,979
Outreach to and retain rental clients	98% of all rental inquiries within 24 hours	98% of all rental inquiries within 24 hours	99% of all rental inquiries within 24 hours

COMMUNITY SERVICES

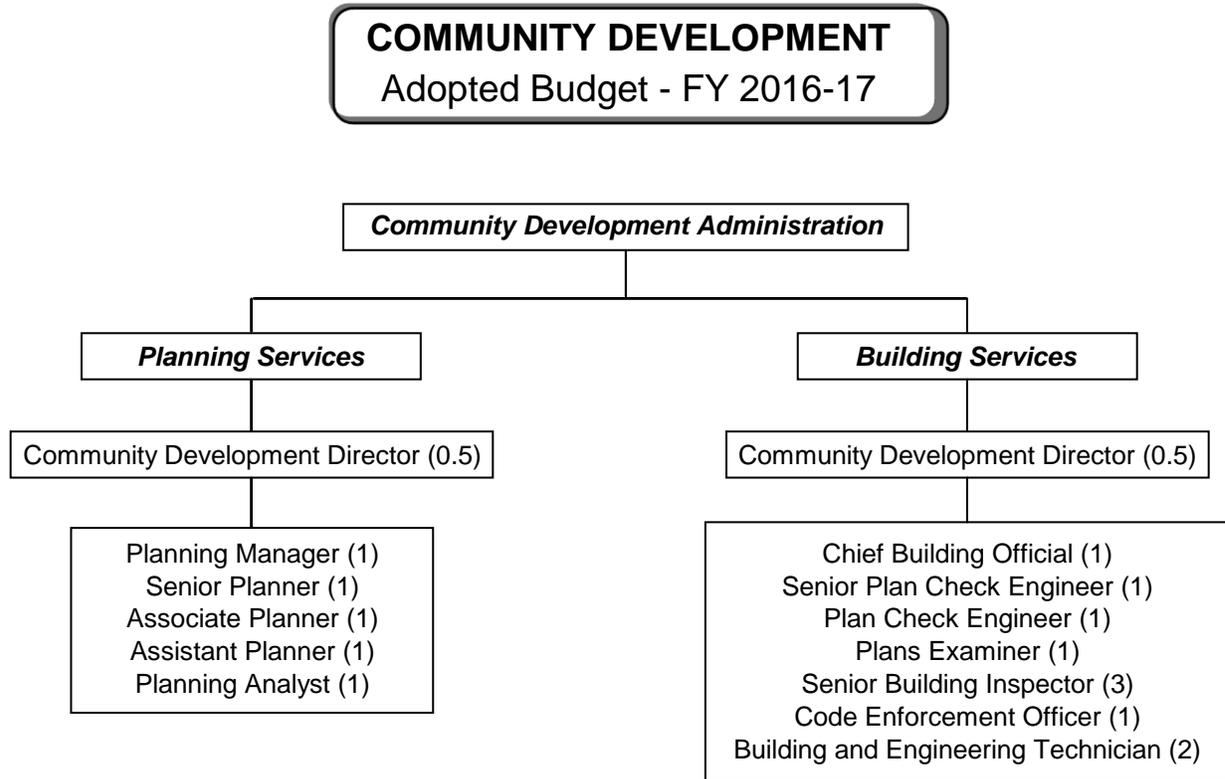
Housing Authority	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Lease units	502	501	525
Collect housing assistance revenue	\$4,933,031	\$5,247,254	\$5,343,298
Collect housing administrative fee	\$511,287	\$548,432	\$557,037

CDBG	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Assist households with Mobility Access/Emergency Repair Program	11	19	15
Fund public service agencies	12	12	10
Conduct fair housing workshops	2	2	2

Transit	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Provide fixed route Transit service hours	33,995	33,995	33,995
Provide fixed route passenger trips	398,028	400,000	402,000
Provide Dial-A-Ride service hours	6,772	6,800	6,800
Provide Dial-A-Ride passenger trips	17,231	17,500	17,500
Distribute BCT brochures	17,728	16,500	16,500
Sell BCT bus passes	3,164	3,200	3,200
Sell Metro bus passes	367	375	400
Process taxi vehicle permits	160	150	150
Process taxi driver permits	212	200	200
Post BCT service information on Twitter	N/A	1 daily posting minimum	1 daily posting minimum
Manage BCT service information on Google Transit	N/A	By June 2016	1 daily update minimum

COMMUNITY DEVELOPMENT

Mission Statement: *The Community Development Department is committed to enhancing the quality of life of the City's residents, businesses and visitors, and to promote a safe, well-designed, physically integrated, livable and prosperous community.*



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

COMMUNITY DEVELOPMENT

Planning Services

0.50	Community Development Director
1.00	Planning Manager
1.00	Senior Planner
1.00	Associate Planner
1.00	Assistant Planner
1.00	Planning Analyst
<u>5.50</u>	

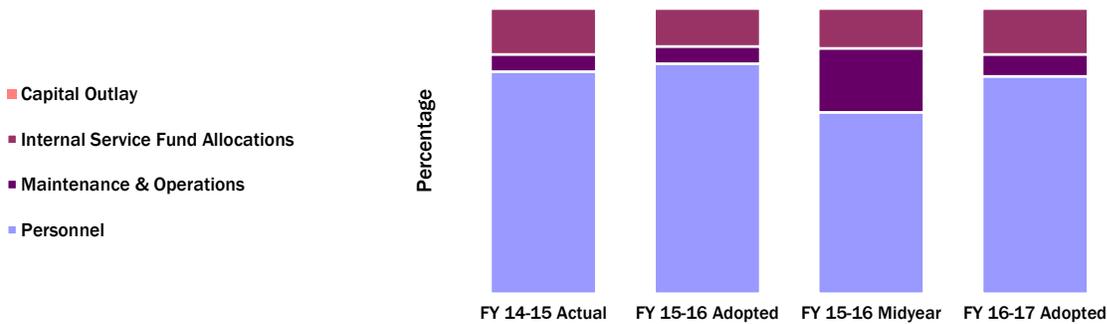
Building Services

0.50	Community Development Director
1.00	Chief Building Official
1.00	Senior Plan Check Engineer
1.00	Plan Check Engineer
1.00	Plans Examiner
3.00	Senior Building Inspector
1.00	Senior Code Enforcement Officer
1.00	Code Enforcement Officer
2.00	Building and Engineering Technician
<u>11.50</u>	

TOTAL PERSONNEL: 17.00

COMMUNITY DEVELOPMENT

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	2,007,584	2,505,841	2,505,841	2,607,534	101,693	4%
Maintenance & Operations	154,938	188,532	881,438	262,050	(619,388)	(70%)
Internal Service Fund Allocations	414,946	414,946	552,886	552,886	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,577,468	3,109,319	3,940,165	3,422,470	(517,695)	(13%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	2,577,468	3,109,319	3,940,165	3,422,470	(517,695)	(13%)
TOTAL	2,577,468	3,109,319	3,940,165	3,422,470	(517,695)	(13%)

COMMUNITY DEVELOPMENT PLANNING SERVICES

Purpose: The Planning Services Division administers the City's long-range and current planning programs, as guided by the City's adopted General Plan and Zoning Ordinance to provide for the types and mix of land uses necessary to serve the needs of existing and future residents, to ensure that projects are developed to achieve a high level of quality, to improve the livability of neighborhoods, and to enhance the economic health of the community. Specific programs of the division include:

- Development review to permit property owners to make improvements to property in conformance with the General Plan and Zoning Ordinance;
- Updating the General Plan and Zoning Ordinance to meet the changing land use and development needs of the community; and
- Administration of the City's Historic Preservation Program to assist property owners who submit applications to designate their own properties as historic landmarks and/or historic districts, and to safeguard the City's heritage, identity, and visual character.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	699,134	890,455	890,455	924,001	33,546	4%
Maintenance & Operations	77,418	47,378	560,553	47,378	(513,175)	(92%)
Internal Service Fund Allocations	126,135	126,135	150,835	150,835	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	902,687	1,063,968	1,601,843	1,122,214	(479,629)	(30%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	902,687	1,063,968	1,601,843	1,122,214	(479,629)	(30%)
TOTAL	902,687	1,063,968	1,601,843	1,122,214	(479,629)	(30%)

COMMUNITY DEVELOPMENT BUILDING SERVICES

Purpose: The Building Services Division of the Community Development Department is charged with the plan checking, permitting, and inspection of all private construction within the City. The Building Services Division is also in charge of code enforcement of the City's Municipal Code. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the safety and livability of our neighborhoods. The tide of construction activity in the City rises and falls in an ongoing cycle. The Building Services Division staff is committed to the mission of providing efficient, cost-conscious service to all areas of operation. The Building Services Division is dedicated to supporting the City's mission, core values, and strategic plan goals.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,308,450	1,615,386	1,615,386	1,683,533	68,147	4%
Maintenance & Operations	77,520	141,154	320,885	214,672	(106,213)	(33%)
Internal Service Fund Allocations	288,811	288,811	402,051	402,051	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,674,781	2,045,351	2,338,322	2,300,256	(38,066)	(2%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	1,674,781	2,045,351	2,338,322	2,300,256	(38,066)	(2%)
TOTAL	1,674,781	2,045,351	2,338,322	2,300,256	(38,066)	(2%)

COMMUNITY DEVELOPMENT

Core Service Activities

Adopted	FY 2015-16	(65%)	Total Staff Hours:	22,984
Adopted	FY 2016-17	(75%)	Total Staff Hours:	22,984

Planning Services

- Respond to approximately 4,500 public counter information inquiries and 6,000 phone calls about zoning, the General Plan, projects and planning applications.
- Issue 45 administrative decisions on 2-3 unit residential applications, with 100% completed within 45 days.
- Render an administrative decision for 12 modifications (administrative variances) within 21 days of submittal of an application.
- Complete the processing of 25 applications requiring approval of the Planning Commission, Harbor Commission, Preservation Commission, and City Council.
- Complete 2 zoning amendments.
- Conduct 85 final inspections for development projects within 48 hours of the request for inspection.
- Perform 375 reviews of development plans submitted for plan check, 300 (80%) completed within 4 weeks and 75 (20%) completed within 6 weeks.
- Complete processing of 2 new entertainment permits and renewals of 21 permits.
- Complete 25 massage business renewals and registrations.

Building Services

- Complete an average of 70 counter requests daily for a total of 16,380.
- Perform 8,000 annual Building Services Division inspections within 48 hours.
- Issue 3,000 building permits.
- Complete 2,000 Building Services Division plan checks.
- Provide 1,000 Residential Building Reports within 3 business days.
- Issue 50 Stop Work Orders for construction being performed without a permit.
- Perform 225 business license investigations related to businesses with expired business licenses and businesses operating without a license.
- Resolve 20 administrative issues.

COMMUNITY DEVELOPMENT

Key Projects and Assignments

Adopted FY 2015-16 (20%) Total Staff Hours: 7,072
 Adopted FY 2016-17 (20%) Total Staff Hours: 7,072

Planning Services

	Hours
• Continue to coordinate and actively participate in all aspects of the Waterfront Revitalization including land use, permitting, environmental review, design review, and Coastal Commission coordination through June 2017.	1,500
• Coordinate and process the Galleria Redevelopment Project including environmental review and public hearings through December 2016.	1,200
• Provide assistance and actively participate in all land use and urban design aspects of Riviera Village and Artesia Boulevard Corridor revitalization through June 2017.	172
• Complete zoning amendments required by the adopted Housing Element of the General Plan by March 2017.	750
• Hire a consultant and launch on a community assessment and engagement process for updating the City's General Plan through December 2016.	1,000
• Provide staff support for the work of a Citizen's AES Task Force through December 2016.	200
• Present to the City Council for consideration options for further modification of parking requirements Citywide to help encourage economic development through December 2016.	300

Building Services

• Coordinate and participate in design review and permitting of Waterfront Revitalization through June 2017.	500
• Coordinate with the City Attorney's office to implement procedures for criminal prosecution of code enforcement cases through December 2016.	250
• Continue construction and permit assistance for construction of a third Marine Avenue hotel, the Shade Hotel, and South Bay Galleria through June 2017.	500
• Implement an action plan for the regulation and enforcement of short term rentals through December 2016.	500
• Implement measures to enable Code Enforcement officers to issue citations for violations of the Municipal Code by August 2016.	200

COMMUNITY DEVELOPMENT

Customer Service and Referrals

Adopted	FY 2015-16	(15%)	Total Staff Hours:	5,304
Adopted	FY 2016-17	(15%)	Total Staff Hours:	5,304

Planning Services

- Continue expediting plan check for projects involving additions of 500 square feet or less by implementing a policy for a 3-day turnaround for such projects.
- Respond to a minimum of 90 City Council referrals annually.
- Monitor and track resident requests, complaints, and feedback (averaging approximately 400+ per year) through internal files and via the online Comcate "Customer Service Center" software system.
- Schedule and conduct annual departmental review and discussion of telephone and counter protocol and procedures, as well as customer service standards and expectations.

Building Services

- Respond to a minimum of 90 City Council referrals.
- Monitor and track resident requests, complaints, and feedback (averaging approximately 400+ per year) through internal files and via the online Comcate "Customer Service Center" software system.
- Maintain and update departmental procedure manuals.
- Provide staff access to continuing education seminars and certifications at a minimum of 2 classes or certifications per employee.
- Schedule and conduct an annual departmental review and discussion of telephone and counter protocol and procedures, as well as customer service standards and expectations.
- Respond to approximately 250 inquiries at the counter regarding Code Enforcement operations and ordinances.
- Respond to approximately 2,500 phone inquiries about Code Enforcement related issues.

COMMUNITY DEVELOPMENT

Selected Performance Measures

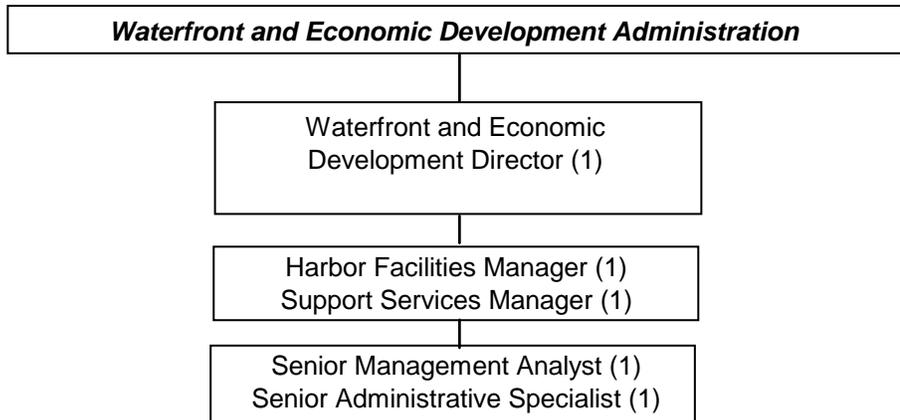
<i>Planning Services</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Process major development projects requiring land use approvals and environmental review	3	5	3
Render administrative decisions for 2-3 unit condominiums, Modifications, Temporary Use Permits, and Administrative Use Permits	90	100	105
Perform plan check review	350	360	375
Provide over-the-counter consultation to residents regarding zoning and land use	3,000	3,100	4,500

<i>Building Services</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Issue building permits	2,500	2,600	3,000
Conduct building inspections	6,700	6,800	8,000
Perform plan check review	1,000	1,100	1,300
Respond to and investigate reported code violations	500	525	550

WATERFRONT AND ECONOMIC DEVELOPMENT

Mission Statement: *To improve the quality of life for residents, businesses and visitors of Redondo Beach by facilitating business development opportunities, and efficiently managing the City's Waterfront and other properties and resources.*

WATERFRONT AND ECONOMIC DEVELOPMENT
Adopted Budget - FY 2016-17



SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17

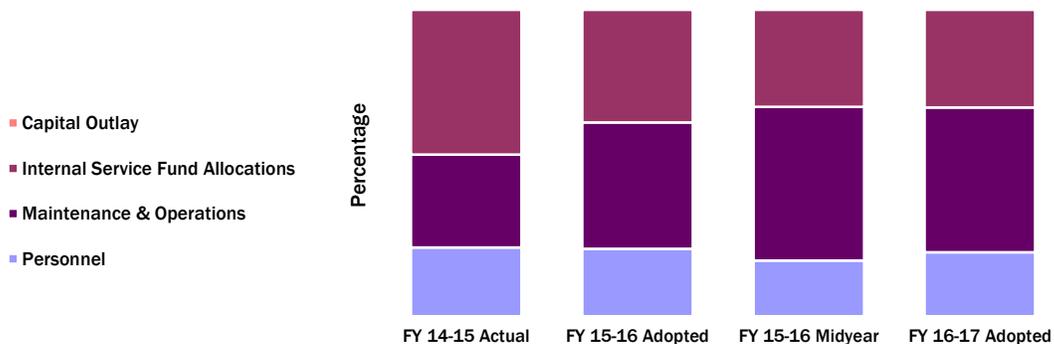
WATERFRONT AND ECONOMIC DEVELOPMENT

1.00	Waterfront and Economic Development Director
1.00	Support Services Manager
1.00	Harbor Facilities Manager
1.00	Senior Management Analyst
<u>1.00</u>	Senior Administrative Specialist
5.00	

TOTAL PERSONNEL: 5.00

WATERFRONT AND ECONOMIC DEVELOPMENT

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	474,769	609,621	630,041	718,134	88,093	14%
Maintenance & Operations	640,964	1,140,409	1,734,331	1,622,260	(112,071)	(6%)
Internal Service Fund Allocations	1,000,858	1,018,275	1,094,784	1,094,784	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,116,591	2,768,305	3,459,156	3,435,178	(23,978)	(1%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	343,532	427,548	445,694	438,168	(7,526)	(2%)
Harbor Tidelands	734,070	1,247,249	1,595,320	1,530,420	(64,900)	(4%)
Harbor Uplands	1,038,989	1,055,496	1,371,959	1,420,407	48,448	4%
Community Financing Authority	-	38,012	46,183	46,183	-	0%
TOTAL	2,116,591	2,768,305	3,459,156	3,435,178	(23,978)	(1%)

WATERFRONT AND ECONOMIC DEVELOPMENT WATERFRONT

Purpose: The Waterfront Division represents the City as landlord in the administration of thirteen long-term ground leases with the private sector for the development of Harbor lands. The division helps coordinate activities in the Harbor for Public Works, Fire (Harbor Patrol), Recreation (Seaside Lagoon), and Police. The overall program goal is to manage the Waterfront Enterprise efficiently so that it remains financially self-sufficient and provides recreational, business, and employment opportunities for the area's residents and visitors.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	474,769	561,134	561,134	656,753	95,619	17%
Maintenance & Operations	597,612	1,040,933	1,634,855	1,522,784	(112,071)	(7%)
Internal Service Fund Allocations	700,678	700,678	771,290	771,290	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,773,059	2,302,745	2,967,279	2,950,827	(16,452)	(1%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Harbor Tidelands	734,070	1,247,249	1,595,320	1,530,420	(64,900)	(4%)
Harbor Uplands	1,038,989	1,055,496	1,371,959	1,420,407	48,448	4%
TOTAL	1,773,059	2,302,745	2,967,279	2,950,827	(16,452)	(1%)

WATERFRONT AND ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT

Purpose: The Economic Development program works with the business community to foster a positive atmosphere for businesses in Redondo Beach. Department personnel are involved with the business associations in the City to keep abreast of each area's needs. The department endeavors to retain and attract businesses that will offer quality employment to local residents.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	-	48,487	68,907	61,381	(7,526)	(11%)
Maintenance & Operations	43,352	99,476	99,476	99,476	-	0%
Internal Service Fund Allocations	300,180	317,597	323,494	323,494	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	343,532	465,560	491,877	484,351	(7,526)	(2%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	343,532	427,548	445,694	438,168	(7,526)	(2%)
Community Financing Authority	-	38,012	46,183	46,183	-	0%
TOTAL	343,532	465,560	491,877	484,351	(7,526)	(2%)

WATERFRONT AND ECONOMIC DEVELOPMENT

Core Service Activities

Adopted FY 2015-16 (48%) Total Staff Hours: 3,972

Adopted FY 2016-17 (45%) Total Staff Hours: 3,732

Waterfront

- Manage Waterfront revitalization, including leasehold acquisitions, structuring of developer ground lease and financial agreements, and CEQA process oversight.
- Monitor City operations within King Harbor: 1,400 slips and approximately 60 retail businesses.
- Manage and provide problem-solving assistance to 13 privately-operated master ground lessees.
- Manage the terms and conditions of direct leases between the City and private businesses.
- Monitor and coordinate efforts between Police, Fire, and Community Services, as well as Public Works for services funded by Harbor Tidelands and Harbor Uplands Funds (50+ employees).
- Assist with planning and oversight of 3 - 5 Capital Improvement Projects.
- Assist with the processing of film application requests.
- Oversee administration and distribution of boat hoist coupon books.
- Process approximately 10 subleases or amendments and 1 master lease or master lease assignment or amendment for consideration by Council.
- Evaluate and negotiate approximately 10 lease and sublease extension proposals.
- Monitor use of 20 storage spaces at the Pier.
- Coordinate and attend 12 Harbor Commission meetings and department-related items before other commissions.
- Research and assist with grant application packages for Waterfront improvements.
- Maintain and update City web pages.
- Perform 6 Pier area property inspections and address findings with tenants. Follow up on repairs noted on the inspections.
- Oversee Waterfront property management operations, including billing, collection, reporting of rents, storage fees, and sanitation district fees as well as maintenance for Waterfront leaseholds.
- Compile and transmit base data for dues calculations to the lessee associations in the Harbor Enterprise (Pier Association and King Harbor Association).
- As a member of the Pier Association and King Harbor Association, take a leadership role in meetings and promotional events.
- Verify and process all vendor invoices through the MUNIS financial system.
- Monitor Harbor Tidelands and Harbor Uplands Funds monthly and verify expenditures are consistent with the City's Tidelands Trust Agreement.
- Attend 12 monthly Pier merchant meetings.
- Process approximately 15 Pier Entertainer Permits.

WATERFRONT AND ECONOMIC DEVELOPMENT

Economic Development

- Maintain and update Economic Development Division web pages.
- Provide support and assistance to multiple city business organizations.
- Manage Riviera Village Business Improvement District annual renewal, and coordinate joint activities and new design efforts.
- Verify and process all vendor invoices through the MUNIS financial system.
- Attend 12 monthly Riviera Village Business Improvement District meetings.
- Provide administrative assistance to support Asset Management Program activities.
- Utilize web-based and social media applications as tools for emergency communications with the public and to inform the public about events and emerging activities.

Successor Agency

- Oversee regular payments and refunds into and out of the Successor Agency accounts related to Waterfront real estate finance and property management activities.

Community Financing Authority

- Oversee regular payments on the loan for the Kincaid's building.

Key Projects and Assignments

Adopted FY 2015-16 (42%) Total Staff Hours: 3,500

Adopted FY 2016-17 (45%) Total Staff Hours: 3,740

	Hours
• Oversee Waterfront revitalization project including coordination of planning, financing, and entitlement of up to \$350 million in new commercial investment through June 2017.	1,200
• Oversee the management of City Waterfront properties by property manager, seeking increased revenues and efficiency through June 2017.	1,040
• Manage audits of 2 leaseholds by June 2017.	300
• Collaborate with Public Works to initiate capital Improvement projects by June 2017 and complete within specified project duration.	200
• Collaborate in the development of plans and specifications for a Boat Launch Facility within King Harbor and secure necessary approvals from regional and state agencies by June 2017.	300
• Continue implementation of comprehensive marketing program for the Waterfront through June 2017.	100
• Oversee tenant and master lessee improvements associated with new and existing tenants at the Pier through June 2017.	100

WATERFRONT AND ECONOMIC DEVELOPMENT

- Oversee administration of Riviera Village Business Improvement District (BID) contract and funding through June 2017. 150
- Complete Staff work to assist with the update of the City's webpage by December, 2016. 100
250
- Research opportunity to integrate property management\leasing software in the Waterfront operation by June 2017.

Customer Service and Referrals

Adopted FY 2015-16 (10%) Total Staff Hours: 848

Adopted FY 2016-17 (10%) Total Staff Hours: 848

- Respond within 2 to 3 business days to all inquiries sent through the Comcate "Customer Service Center" system.
- Provide at least 10 hours of relevant training to department staff, including customer service skills.
- Respond within 2 business days to public inquiries and/or complaints related to Pier/Harbor activities.
- Respond to approximately 30 phone calls each month for information concerning the Pier, Boardwalk or Harbor areas.
- Respond to approximately 15 visitors at public counters each month for information concerning Pier entertainer permits, film permits and Boat Hoist Coupon books.

Selected Performance Measures

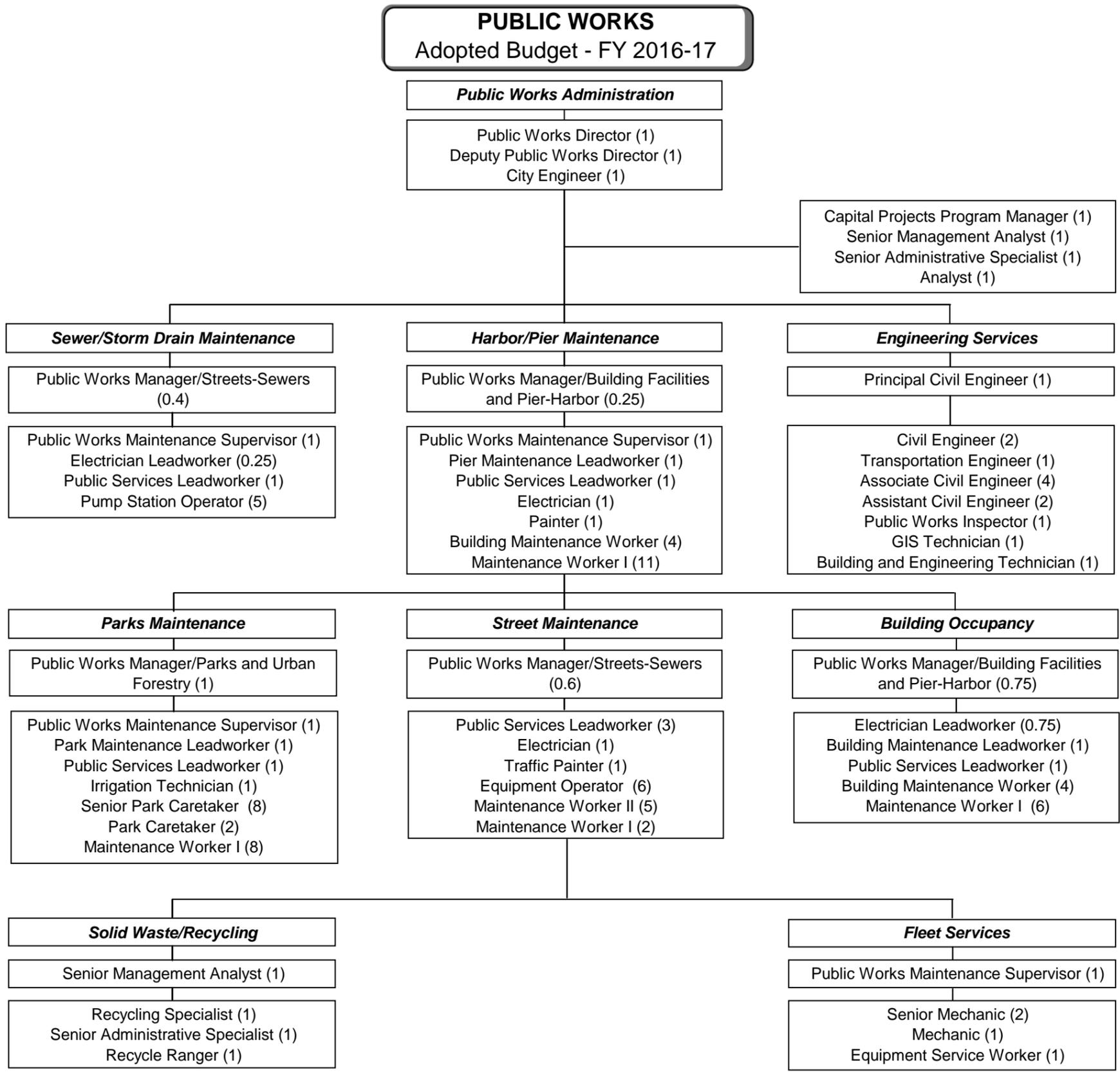
<i>Waterfront & Economic Development</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Audit Leaseholders / Tenants	3	0	2
Sell pier entertainment permits to the public	7	18	18
Sell boat hoist coupon books to the public	3	20	20
Submit to City Council for consideration lease items (new leases, lease renewals, assignments, estoppels)	20	22	25



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PUBLIC WORKS

Mission Statement: *The Public Works Department is committed to providing the highest quality maintenance, construction, and operations of the public facilities, projects, and programs under its care in the most cost-efficient manner to ensure the satisfaction of the community and maintain a high quality of life in the neighborhoods.*



**SUMMARY OF PERSONNEL
Adopted Budget - FY 2016-17**

PUBLIC WORKS

Administration

1.00	Public Works Director
1.00	Deputy Public Works Director
1.00	City Engineer
1.00	Capital Projects Program Manager
1.00	Senior Management Analyst
1.00	Senior Administrative Specialist
1.00	Analyst
<u>7.00</u>	

Building Occupancy

0.75	Public Works Manager/Building Facilities and Pier-Harbor
0.75	Electrician Leadworker
1.00	Building Maintenance Leadworker
1.00	Public Services Leadworker
4.00	Building Maintenance Worker
<u>6.00</u>	Maintenance Worker I
13.50	

Street Maintenance

0.60	Public Works Manager/Streets-Sewers
1.00	Electrician
3.00	Public Services Leadworker
1.00	Traffic Painter
6.00	Equipment Operator
5.00	Maintenance Worker II
<u>2.00</u>	Maintenance Worker I
18.60	

Harbor / Pier Maintenance

0.25	Public Works Manager/Building Facilities and Pier-Harbor
1.00	Public Works Maintenance Supervisor
1.00	Pier Maintenance Leadworker
1.00	Public Services Leadworker
1.00	Electrician
1.00	Painter
4.00	Building Maintenance Worker
<u>11.00</u>	Maintenance Worker I
20.25	

Fleet Services

1.00	Public Works Maintenance Supervisor
2.00	Senior Mechanic
1.00	Mechanic
<u>1.00</u>	Equipment Service Worker
5.00	

Parks Maintenance

1.00	Public Works Manager/Parks and Urban Forestry
1.00	Public Works Maintenance Supervisor
1.00	Park Maintenance Leadworker
1.00	Public Services Leadworker
1.00	Irrigation Technician
8.00	Senior Park Caretaker
2.00	Park Caretaker
<u>8.00</u>	Maintenance Worker I
23.00	

Sewer / Storm Drain Maintenance

0.40	Public Works Manager/Streets-Sewers
1.00	Public Works Maintenance Supervisor
0.25	Electrician Leadworker
1.00	Public Services Leadworker
<u>5.00</u>	Pump Station Operator
7.65	

Engineering Services

1.00	Principal Civil Engineer
2.00	Civil Engineer
1.00	Transportation Engineer
4.00	Associate Civil Engineer
2.00	Assistant Civil Engineer
1.00	Public Works Inspector
1.00	GIS Technician
<u>1.00</u>	Building and Engineering Technician
13.00	

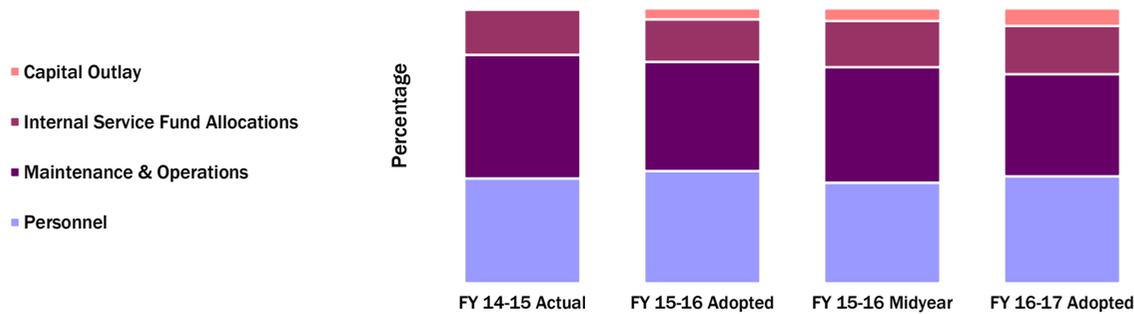
Solid Waste / Recycling

1.00	Senior Management Analyst
1.00	Recycling Specialist
1.00	Senior Administrative Specialist
<u>1.00</u>	Recycle Ranger
4.00	

TOTAL PERSONNEL: 112.00

PUBLIC WORKS

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	9,528,880	10,893,887	10,893,887	11,159,723	265,836	2%
Maintenance & Operations	11,206,877	10,584,822	12,495,749	10,658,382	(1,837,367)	(15%)
Internal Service Fund Allocations	4,118,778	4,118,778	5,002,135	5,002,135	-	0%
Capital Outlay	77,807	1,045,000	1,347,442	1,834,850	487,408	36%
TOTAL	24,932,342	26,642,487	29,739,213	28,655,090	(1,084,123)	(4%)



<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	6,168,189	6,104,434	7,175,802	6,606,469	(569,333)	(8%)
State Gas Tax	1,382,190	1,589,921	1,751,347	1,319,504	(431,843)	(25%)
Street Landscaping & Lighting	2,523,916	2,658,140	2,901,517	2,585,686	(315,831)	(11%)
Proposition C	19,647	1,490	3,405	61,755	58,350	1714%
Measure R	42,363	-	15,808	140,000	124,192	786%
Intergovernmental Grants	80,444	79,649	79,649	63,875	(15,774)	(20%)
Capital Projects	109,267	159,400	164,969	166,952	1,983	1%
Harbor Tidelands	1,947,042	2,008,200	3,247,609	2,198,232	(1,049,377)	(32%)
Harbor Uplands	1,661,252	1,549,355	1,660,890	1,681,894	21,004	1%
Solid Waste	3,295,857	3,822,511	3,863,607	3,923,981	60,374	2%
Wastewater	2,013,191	2,882,223	2,330,229	3,195,190	864,961	37%
Vehicle Replacement	2,462,558	2,859,719	3,218,155	3,366,207	148,052	5%
Building Occupancy	3,226,426	2,927,445	3,326,226	3,345,345	19,119	1%
TOTAL	24,932,342	26,642,487	29,739,213	28,655,090	(1,084,123)	(4%)

PUBLIC WORKS PUBLIC WORKS ADMINISTRATION

Purpose: The Public Works Administration Division provides high quality customer service to both internal customers (City departments) and external customers (the public), and ensures that department-wide efficiencies and strategic goals, such as maintaining and improving public facilities, infrastructure and open spaces and improving the attractiveness and livability of the City's neighborhoods, are achieved. To accomplish this, the Administration Division manages a \$26 million Public Works budget that includes three internal service funds, Major Facilities Repair, Building Occupancy and Vehicle Replacement, as well as a Solid Waste Enterprise Fund, the Wastewater Enterprise Fund, and a portion of Harbor Uplands and Harbor Tidelands Funds. The division also oversees approximately 111 employees distributed throughout the department's nine divisions and operations including Administration, Engineering, Harbor/Pier Maintenance, Street Maintenance, Park Maintenance, Solid Waste/Recycling, Sewer/Storm Drain, Building Occupancy and Fleet Services.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,074,069	1,079,974	1,079,974	1,112,706	32,732	3%
Maintenance & Operations	210,121	31,198	31,198	31,198	-	0%
Internal Service Fund Allocations	166,822	166,822	174,591	174,591	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	1,451,012	1,277,994	1,285,763	1,318,495	32,732	3%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	890,125	818,137	825,152	785,229	(39,923)	(5%)
Street Landscaping & Lighting	48,416	65,412	66,578	59,563	(7,015)	(11%)
Capital Projects	119,938	159,400	159,400	166,952	7,552	5%
Solid Waste	93,287	114,216	115,060	113,278	(1,782)	(2%)
Wastewater	299,246	120,829	119,573	156,164	36,591	31%
Harbor Tidelands	-	-	-	37,309	37,309	n/a
TOTAL	1,451,012	1,277,994	1,285,763	1,318,495	32,732	3%

- Included in the FY 16-17 Adopted amounts are employee reallocations to more accurately reflect their actual workloads.

PUBLIC WORKS BUILDING OCCUPANCY

Purpose: The Building Occupancy Division, consisting of building maintenance and custodial services, maintains and repairs all City facilities. Building maintenance consists of carpentry and painting and maintains 441,335 square feet of 67 City-owned building and facilities. Building Occupancy ensures adequate maintenance and replacement of durable capital goods and supplies, and provides internal service maintenance support to other departments and facilities. This helps to assure maintenance and improvement of public facilities.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,116,615	1,218,811	1,218,811	1,287,236	68,425	6%
Maintenance & Operations	1,745,324	1,344,147	1,608,093	1,344,147	(263,946)	(16%)
Internal Service Fund Allocations	364,487	364,487	499,322	499,322	-	0%
Capital Outlay	-	-	-	214,640	214,640	n/a
TOTAL	3,226,426	2,927,445	3,326,226	3,345,345	19,119	1%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Building Occupancy	3,226,426	2,927,445	3,326,226	3,345,345	19,119	1%
TOTAL	3,226,426	2,927,445	3,326,226	3,345,345	19,119	1%

- Included in the FY 16-17 Adopted amounts are employee reallocations to more accurately reflect their actual workloads.

**PUBLIC WORKS
FLEET SERVICES**

Purpose: Fleet Services provides efficient, economical vehicle and equipment maintenance for all City equipment by performing preventive maintenance service, repair, and replacement of the City's 206-unit fleet and maintains an equipment inventory with a current market value of approximately \$8,000,000.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	515,977	519,545	519,545	538,597	19,052	4%
Maintenance & Operations	1,665,655	1,092,055	1,121,043	1,052,055	(68,988)	(6%)
Internal Service Fund Allocations	203,119	203,119	230,125	230,125	-	0%
Capital Outlay	77,807	1,045,000	1,347,442	1,545,430	197,988	15%
TOTAL	2,462,558	2,859,719	3,218,155	3,366,207	148,052	5%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Vehicle Replacement	2,462,558	2,859,719	3,218,155	3,366,207	148,052	5%
TOTAL	2,462,558	2,859,719	3,218,155	3,366,207	148,052	5%

PUBLIC WORKS HARBOR / PIER MAINTENANCE

Purpose: The Harbor/Pier Maintenance Division ensures that the Pier and Harbor areas are clean, litter free, safe, properly maintained and aesthetically pleasing for the residents and visitors. Also, this division ensures that the Seaside Lagoon is maintained in accordance with the Los Angeles County Health Department and Los Angeles Regional Water Quality Control Board standards. Services are provided to maintain and improve public facilities, infrastructure and open spaces.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,271,375	1,831,179	1,831,179	1,925,244	94,065	5%
Maintenance & Operations	1,716,267	1,103,967	1,285,838	1,203,967	(81,871)	(6%)
Internal Service Fund Allocations	609,417	609,417	686,824	686,824	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	3,597,059	3,544,563	3,803,841	3,816,035	12,194	0%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Harbor Tidelands	1,941,076	2,001,355	2,146,802	2,147,260	458	0%
Harbor Uplands	1,655,983	1,543,208	1,657,039	1,668,775	11,736	1%
TOTAL	3,597,059	3,544,563	3,803,841	3,816,035	12,194	0%

- Included in the FY 16-17 Adopted amounts are employee reallocations to more accurately reflect their actual workloads.

PUBLIC WORKS SEWER / STORM DRAIN MAINTENANCE

Purpose: The Sewer/Storm Drain Maintenance Division is responsible for the cleaning and maintenance of the City's 113 miles of sewer collection system and storm drains. The sewer activity is supported with 15 pump stations and 9 back-up generators. Storm drain maintenance includes 185,756 feet of drains and 467 catch basins. Line maintenance is an ongoing process for preventive maintenance measures. Sewage collection lines are cleaned 1 to 4 times per year while certain chronic areas require greater frequency. These services are to maintain and improve the City's infrastructure.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	627,514	813,900	813,900	919,134	105,234	13%
Maintenance & Operations	311,183	788,665	1,335,493	788,665	(546,828)	(41%)
Internal Service Fund Allocations	326,834	326,834	331,481	331,481	-	0%
Capital Outlay	-	-	-	74,780	74,780	n/a
TOTAL	1,265,531	1,929,399	2,480,874	2,114,060	(366,814)	(15%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	211,640	254,163	270,218	259,532	(10,686)	(4%)
Wastewater	1,053,891	1,675,236	2,210,656	1,854,528	(356,128)	(16%)
TOTAL	1,265,531	1,929,399	2,480,874	2,114,060	(366,814)	(15%)

- Included in the FY 16-17 Adopted amounts are employee reallocations to more accurately reflect their actual workloads.

PUBLIC WORKS SOLID WASTE / RECYCLING

Purpose: The Solid Waste/Recycling Division is responsible for managing the City's solid waste and recycling collection services and the City's Household Hazardous Waste Collection Program. In addition, it provides ongoing environmental and recycling education programs for the residents, school district, businesses and City departments. The division also manages the City's solid waste handling services agreement and monitors the solid waste hauling contractor that is responsible for the collection of refuse, green waste, recyclables, household hazardous waste and bulky items. The division oversees and responds to complaints and service requests. These services improve the attractiveness and livability of neighborhoods.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	275,037	389,573	389,573	407,933	18,360	5%
Maintenance & Operations	2,606,507	2,881,123	2,890,906	2,956,123	65,217	2%
Internal Service Fund Allocations	202,203	202,203	230,395	230,395	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	3,083,747	3,472,899	3,510,874	3,594,451	83,577	2%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Solid Waste	3,083,747	3,472,899	3,510,874	3,594,451	83,577	2%
TOTAL	3,083,747	3,472,899	3,510,874	3,594,451	83,577	2%

PUBLIC WORKS STREET MAINTENANCE

Purpose: The Street Maintenance Division is responsible for maintaining concrete and asphalt improvements within the City's street and alley right-of-ways, street sweeping, street signs, street lights (1,894 City owned), and 54 signalized intersections. The maintenance tasks include street paving, curb, gutter and sidewalk, street sweeping, graffiti removal, traffic painting, parking lots, catch basins and disaster-preparedness related to street maintenance. These services are to maintain and improve infrastructure.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	1,463,054	1,843,094	1,843,094	1,681,672	(161,422) (9%)
Maintenance & Operations	1,158,521	1,268,768	1,682,416	1,198,768	(483,648) (29%)
Internal Service Fund Allocations	1,122,976	1,122,976	1,544,472	1,544,472	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	3,744,551	4,234,838	5,069,982	4,424,912	(645,070) (13%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	1,133,350	1,189,873	1,821,485	1,731,343	(90,142) (5%)
State Gas Tax	1,382,190	1,589,921	1,751,347	1,319,504	(431,843) (25%)
Street Landscaping & Lighting	1,229,011	1,455,044	1,497,150	1,328,987	(168,163) (11%)
Solid Waste	-	-	-	45,078	45,078 n/a
TOTAL	3,744,551	4,234,838	5,069,982	4,424,912	(645,070) (13%)

- Included in the FY 16-17 Adopted amounts are employee reallocations to more accurately reflect their actual workloads.
- Eliminated from the FY 16-17 Adopted amounts is funding for contracted street striping which will be included as a capital improvement project in applicable years.

PUBLIC WORKS PARKS MAINTENANCE

Purpose: The Parks Division maintains 181 acres of parklands throughout the City and the City's open spaces to provide aesthetically pleasing surroundings every day of the year. Maintenance includes 14 parks and 19 parkettes, Edison Right of Way greenbelts, the school district sports fields, as well as the visible median strips and parkways along the main streets throughout the City. The division also administers the tree pruning program for approximately 12,000 trees.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
Personnel	2,130,807	2,078,491	2,078,491	1,979,996	(98,495) (5%)
Maintenance & Operations	884,411	948,893	1,161,893	818,893	(343,000) (30%)
Internal Service Fund Allocations	665,561	665,561	779,357	779,357	- 0%
Capital Outlay	-	-	-	-	- 0%
TOTAL	3,680,779	3,692,945	4,019,741	3,578,246	(441,495) (11%)

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease
General Fund	2,291,640	2,321,232	2,444,537	2,221,706	(222,831) (9%)
Street Landscaping & Lighting	1,189,872	1,056,668	1,257,882	1,121,491	(136,391) (11%)
Intergovernmental Grants	80,444	79,649	79,649	63,875	(15,774) (20%)
Solid Waste	118,823	235,396	237,673	171,174	(66,499) (28%)
TOTAL	3,680,779	3,692,945	4,019,741	3,578,246	(441,495) (11%)

PUBLIC WORKS ENGINEERING SERVICES

Purpose: The Engineering Services Division of the Public Works Department is charged with the tasks of maintaining compliance with environmental regulations, CIP construction management, public right-of-way management, and infrastructure management. These tasks are accomplished using both active and interactive methods, with the goal of constantly improving the attractiveness and livability of our neighborhoods. Our experienced and dedicated staff is committed to being efficient and cost-conscious in all areas of our operations. The Engineering Services Division is dedicated to supporting the City's mission, core values, and strategic plan goals.

<i>Operating Expenses</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
Personnel	1,054,432	1,119,320	1,119,320	1,307,205	187,885	17%
Maintenance & Operations	908,888	1,126,006	1,378,869	1,264,566	(114,303)	(8%)
Internal Service Fund Allocations	457,359	457,359	525,568	525,568	-	0%
Capital Outlay	-	-	-	-	-	0%
TOTAL	2,420,679	2,702,685	3,023,757	3,097,339	73,582	2%

<i>Funding Sources</i>	FY 14-15 Actual	FY 15-16 Adopted	FY 15-16 Midyear	FY 16-17 Adopted	Increase/ Decrease	
General Fund	1,641,434	1,521,029	1,814,410	1,608,659	(205,751)	(11%)
Street Landscaping & Lighting	56,617	81,016	79,907	75,645	(4,262)	(5%)
Proposition C	19,647	1,490	3,405	61,755	58,350	1714%
Measure R	42,363	-	15,808	140,000	124,192	786%
Capital Projects	(10,671)	-	5,569	-	(5,569)	(100%)
Harbor Tidelands	5,966	6,845	1,100,807	13,663	(1,087,144)	(99%)
Harbor Uplands	5,269	6,147	3,851	13,119	9,268	241%
Wastewater	660,054	1,086,158	-	1,184,498	1,184,498	n/a
TOTAL	2,420,679	2,702,685	3,023,757	3,097,339	73,582	2%

- Included in the FY 16-17 Adopted amounts are employee reallocations to more accurately reflect their actual workloads.

PUBLIC WORKS

Core Service Activities

Adopted FY 2015-16 (84%) Total Staff Hours: 193,630

Adopted FY 2016-17 (83%) Total Staff Hours: 193,135

- Maintain 127 miles of streets.
- Maintain 6.7 million square feet of sidewalk and 8.63 miles of bike path.
- Maintain 1,894 City-owned street lights, 54 signalized intersections, 44 beacons, 13 speed cushion sets and 55 solar bike path lights.
- Perform street sweeping for 27,440 miles of residential and commercial area property annually.
- Maintain approximately 11,600 traffic control, parking, street name, park, and regulatory signs.
- Repair an average of 2,300 potholes annually.
- Respond to roughly 80 street lighting and traffic signal emergency calls each year.
- Maintain 35 miles of storm drains, 467 catch basins, four controlled debris collection systems units (CDS), three storm water pump stations and two storm water diversion system units.
- Maintain 15 sewer pump stations, 113 miles of sewer collection lines and 47 smart manhole devices.
- Maintain 63 City-owned buildings totaling 433,366 square feet.
- Oversee the maintenance, fueling and replacement of 206 City vehicles and large equipment items, three Harbor Patrol vessels and operate and maintain the City's gasoline and compressed natural gas fueling station.
- Maintain 22 emergency standby generators.
- Oversee the solid waste handling services agreement for the collection, disposal and recycling of approximately 55,300 tons of waste from 30,000 residential and commercial customers.
- Maintain 33 parks and parkettes totaling 113 acres, 22 playgrounds, approximately 33 acres of landscaped parkways, medians and other public facility open spaces and 14 acres of Southern California Edison Right of Way.
- Trim 3,200 street and parkway trees each year and monitor the health of approximately 12,000 City-owned trees.
- Perform 3,500 annual engineering right of way inspections
- Complete 1,030 annual engineering plan checks and land management transactions.
- Maintain the City's GIS system and produce 285 project and City asset and infrastructure inventory maps each year.
- Facilitate planning and oversee the construction of approximately 20 capital improvement projects each year.

PUBLIC WORKS

- Manage the Street Landscaping and Lighting Assessment District and the collection of all annual trash, sewer and landscaping and lighting assessment fees.
- Conduct 80 annual critical pollution source inspections and 550 annual fats, oil, and grease interceptor inspections each year.
- Manage the City's annual NPDES Permit compliance for storm water operations and the water influent and effluent at the Seaside Lagoon.

Key Projects and Assignments

Adopted FY 2015-16 (2%) Total Staff Hours: 5,410

Adopted FY 2016-17 (3%) Total Staff Hours: 5,905

	Hours
• Perform inspection and sounding of pier parking structures by December 2016.	150
• Continue retrofit of lighting fixtures in City buildings to reduce energy usage and costs by June 2017.	750
• Assist with 3rd phase of carpeting replacement in City Hall by June 2017.	450
• Renovate Civic Center exterior landscaping by June 2017.	400
• Implement the Coordinated Integrated Monitoring Program (CIMP) by working with agencies within the Beach Cities Watershed Group to commence water quality monitoring for all Total Daily Maximum Loads (TMDLs) and other regulatory requirements for the Santa Monica Bay and the Dominguez Channel as well as non-storm water outfall screening by October 2016.	900
• Complete Phase II of the Bicycle Transportation Plan including the installation of bike lanes on Torrance Boulevard by June 2017.	500
• Initiate construction of the new Transit Center on Kingsdale Avenue after final regulatory approvals.	725
• Complete construction of the Esplanade Resurfacing Project from Knob Hill to Catalina Avenue by December 2016.	450
• Complete construction of the Residential Street Resurfacing Phase 12 Project by December 2016.	725
• Complete construction of the Ensenada Parkette Project by December 2016.	550
• Replace two natural gas compressors and three fuel dispensers at the City's fueling station by June 2017.	80
• Complete staff work to assist with update of City's webpage by December 2016.	120
• Complete project to revise the City Hall door lettering system and signage by September 2016.	75
• Revise Fleet Services Guide to include purchase of zero-emission vehicles by September 2016.	30

PUBLIC WORKS

Customer Service and Referrals

Adopted FY 2015-16 (14%) Total Staff Hours: 31,840

Adopted FY 2016-17 (14%) Total Staff Hours: 31,840

- Process over 6,000 work order requests through the OPRA system each year.
- Process and document over 11,500 annual public inquiries and requests for service within 24 hours.
- Respond to all work orders within 48 hours and provide a follow-up work schedule and completion date.
- Monitor and track approximately 230 resident service requests and complaints through the online Comcate “Customer Service Center” software system each year.

Selected Performance Measures

<i>Public Works Administration</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Conduct all-hands staff meetings	4	4	4
Conduct safety training workshops	8	10	12
Process public inquiries and requests	13,000	13,500	13,500

<i>Building Occupancy</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Perform setups for special events	40	40	50
Respond to plumbing problems in City buildings	110	110	110
Process work orders	1,500	1,550	1,550

<i>Fleet Services</i>	<i>Actual FY 2014-15</i>	<i>Estimated FY 2015-16</i>	<i>Adopted FY 2016-17</i>
Procure and prep for service new vehicles	35	25	23
Dispense gasoline gallon equivalents of compressed natural gas through fuel station	15,400	16,000	16,000
Process work orders	1,600	1,650	1,650

PUBLIC WORKS

<i>Harbor Maintenance/ Pier</i>	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Perform pier deck scrubbing	150	150	150
Perform play area safety inspections at Seaside Lagoon	120	120	120
Process work orders	500	525	525

<i>Sewer / Storm Drain</i>	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Clean lineal feet of sewer lines	125,000	125,000	175,000
Clean lineal feet of storm drain lines	20,000	20,000	20,000
Process work orders	700	725	710

<i>Solid Waste / Recycling</i>	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Remove tons of compostable materials from the pier waste stream	2,500	2,500	2,500
Conduct compost giveaway and household hazardous waste events	4	4	4
Conduct waste management plans for property demolitions	70	80	80

<i>Street Maintenance</i>	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Resurface tons of asphalt to be used for street	2,100	2,100	2,300
Repair cubic yards of concrete to be used for sidewalk and curb and gutter	570	570	570
Process work orders	1,100	1,150	1,100

<i>Parks Maintenance</i>	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Gallons of water used to irrigate medians	17.8 million	3.6 million	3.6 million
Number of medians irrigated	94	23	23
Conduct park and playground safety inspections	110	110	110
Process work orders	1,025	1,025	1,025

<i>Engineering Services</i>	Actual FY 2014-15	Estimated FY 2015-16	Adopted FY 2016-17
Inspect fats, oils, and grease interceptors	540	554	554
Issue permits	463	500	525
Complete CIP projects	14	15	18



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CAPITAL IMPROVEMENTS



Five-Year Capital Improvement Program (CIP) 2016-2017 Budget

OVERVIEW

Each year the City of Redondo Beach updates its Capital Improvement Program (CIP) document. The CIP, as adopted by the City Council, is a five-year program. As a planning tool, it identifies needs, establishes priorities, and forecasts the expenditures for all projects in the plan. The Program identifies the capital investment necessary to meet our general plan.

The Five-Year CIP is a living document that changes and evolves as dictated by physical need, funding availability, community involvement, and legal requirements on the Federal, State and local levels. Some projects are high priority due to the condition of the infrastructure while others are dependent upon obtaining grants or other funding. The CIP is revised every year as the City's priorities and needs are reevaluated. All of the proposals are designed to make the City a safer, more pleasant environment for residents, businesses and visitors.

For purposes of the CIP, capital projects are usually defined as new, replacement of, or improvements to infrastructure which have a minimum life expectancy of five years and a minimum expense of \$15,000. However, some capital projects fall outside this definition, for example: one-time expenditures for initial studies that are associated with other capital improvement projects.

CIP PROCESS

Preparation of the CIP document involves the efforts of staff at many levels to identify problems, study and estimate costs, and locate funding sources. Proposals are carefully researched in relation to asset condition and specific City Council adopted criteria established in the original CIP process. These criteria are:

- Does it complete an existing project?
- Is it mandated by the State or Federal government?
- Is there significant outside funding for the project?
- Is it necessary to address an immediate public health or safety concern?
- Was it previously scheduled in the prior Five-Year CIP?
- Does it implement a Strategic Plan goal?
- Will it result in significant operating savings or additional revenue in the future that makes a compelling case for making this investment solely on a financial basis? If yes, can we ensure that these savings will in fact occur?
- Does it promote economic development?
- What additional operating costs are associated with the project (e.g., personnel, maintenance)?
- Is maintenance affordable for the project?
- If funded by multiple sources, will funds with the most restrictions be used first (in keeping with adopted Financial Principles)?

The requests are then ranked by funding priorities (imperative, essential, important and desirable). From this, projects are recommended to the City Manager based on funding availability.

The City Manager recommends the Proposed CIP to the Mayor and City Council. The CIP is also reviewed by the Budget and Finance Commission and the Public Works Commission. The Planning Commission reviews the CIP to ensure that it is consistent with the City's General Plan. City Council holds a study session on the Proposed CIP and solicits comments from the public on the proposed projects. The Proposed CIP is then presented for approval to the City Council along with the recommendations of the Commissions.

FINANCING – HOW TO PAY FOR THE PROJECTS

There are a number of ways to finance capital improvement projects. Whenever possible, users or persons benefiting from improvement or replacement of infrastructure should pay a portion of the capital costs. This means that policy changes, fee increases and new sources of revenue are necessary if recommended projects are to proceed. User fees include park and recreation facility fees, developer fees and sewer user fees to name a few.

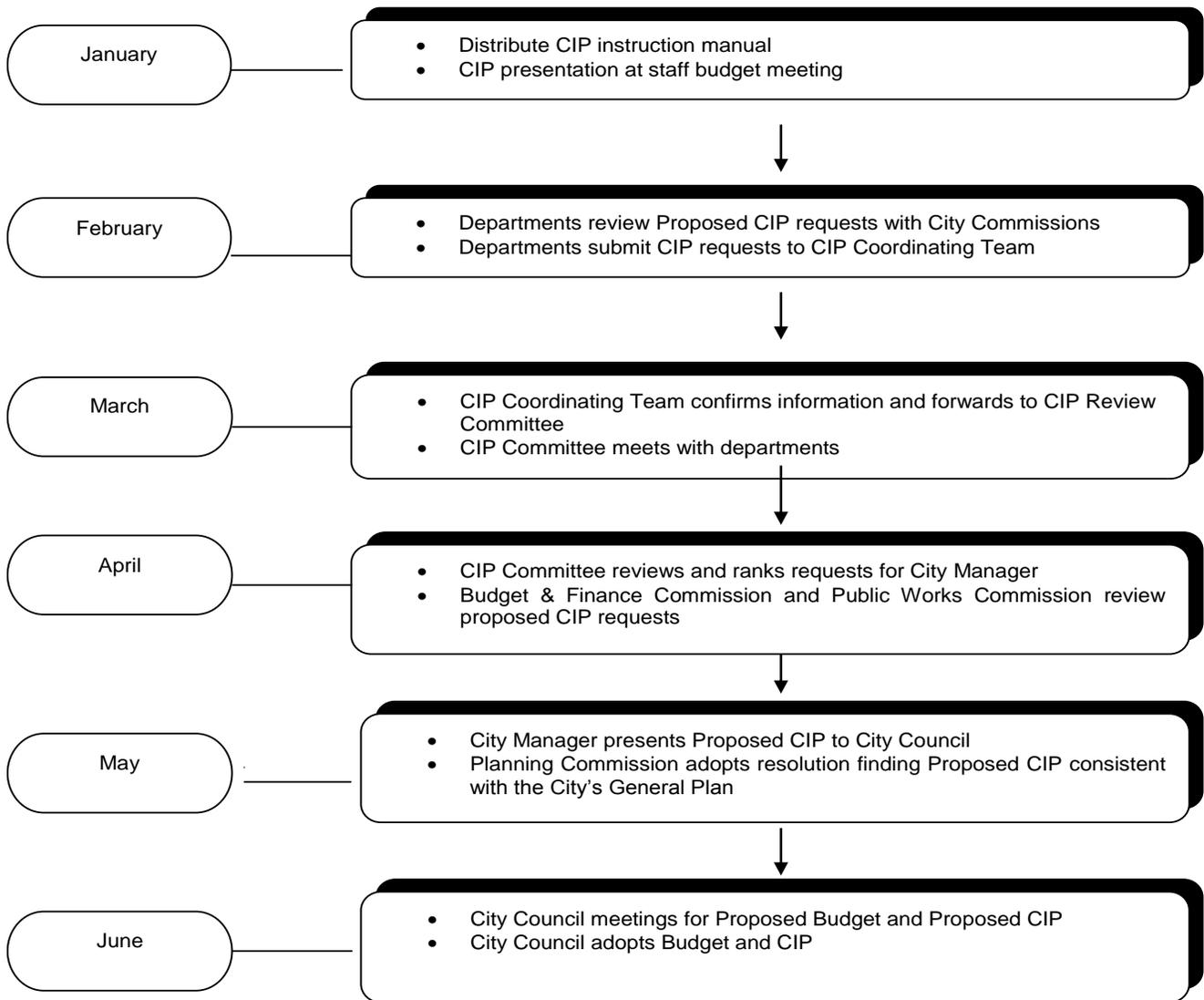
Other ways that we finance capital improvement projects are through the use of cash reserves, bond issues and grants.

- In coordination with the adoption of the CIP and annual Budget, reserve funds are made available for capital projects. The City exercises restraint in the spending down of reserve funds. This means difficult decisions must be made regarding priorities. Some projects may need to be deferred pending new funding opportunities (such as grants).
- The City currently has no general obligation indebtedness.
- The City utilizes various State and Federal grants that provide funding for some of the projects listed in the CIP.

The first-year funding recommendations for capital projects are included in the 2016-17 Adopted Budget. Those recommendations should, however, be viewed as part of "setting the table" for the future. Accordingly, the five-year plan should be viewed as merely the first step in addressing future needs of the City and will not immediately resolve all problems. Significant infrastructure needs have been addressed over the last few years; however, it will take time to completely rehabilitate the City's assets. The recommended long-range replacement program will protect the valuable assets that we are keeping for future generations.

Below is a timetable that highlights critical dates during the CIP process. Following this overview is the 2016-17 Adopted Capital Improvement Projects Summary.

CIP TIMELINE



**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY FUNCTION
FISCAL YEAR 2016-2017**

<i>Fund / Function</i>	Carryover FY 2015-16	Adopted FY 2016-17
Funding Source:		
State Gas Tax Fund	355,982	-
Storm Drain Improvement Fund	275,898	-
Local Transportation Tax Fund	53,844	15,854
Proposition C Fund	5,138,815	370,000
Measure R Fund	824,847	605,500
Intergovernmental Grants Fund	10,458,907	979,880
Narcotic Forfeiture and Seizure Fund	25,553	-
Vehicle Replacement Fund	225,760	-
Self Insurance Fund	5,093	-
Comm Develop Block Grant (CDBG) Fund	353,163	104,146
Parks & Recreation Facilities Fund	19,725	55,000
Subdivision Park Trust Fund	156,757	833,500
Capital Projects Fund	6,010,408	1,673,500
Harbor Tidelands Fund	4,787,196	1,587,500
Harbor Uplands Fund	421,746	1,612,500
Wastewater Fund	9,350,760	1,550,000
Total	38,464,454	9,387,380
Function:		
Sewers and Wastewater	9,376,520	1,550,000
Street/Transit	13,973,208	3,148,380
Harbor	4,821,183	3,200,000
Parks	781,937	1,288,500
Public Facilities	8,175,404	200,000
Drainage Improvements	1,084,296	-
General Improvements	251,906	500
Total	38,464,454	9,387,380
GRAND TOTAL = 47,851,834		

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017**

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
State Gas Tax Fund			
Beryl Street Improvement - Flagler To 190th	76,170	-	76,170
Esplanade Resurface : Knob Hill - Catalina	279,812	-	279,812
Total	355,982	-	355,982
Storm Drain Improvement Fund			
Beryl Street Improvement - Flagler To 190th	33,611	-	33,611
EWMP Implementation	51,900	-	51,900
Low Flow Diversion - Sapphire Storm Drain	738	-	738
Santa Monica Bay Near/Offshore TMDL	189,649	-	189,649
Total	275,898	-	275,898
Local Transportation Tax Fund			
Citywide Curb Ramp Improvements	53,844	15,854	69,698
Total	53,844	15,854	69,698
Proposition C Fund			
Beryl/190th Signal Study	302,232	-	302,232
Beryl Street Improvement - Flagler To 190th	758,012	-	758,012
Bicycle Transportation Plan Implementation - Phase 2	58,355	-	58,355
Bike Plan Grant-Beryl St Bike Lanes	26,603	-	26,603
Bike Plan Grant-Citywide Bike Facilities	170,668	-	170,668
Bike Plan Grant-Lilienthal Bike lanes	56,505	-	56,505
Bike Plan Grant-N Catalina Bike lanes	82,874	-	82,874
Bike Plan Grant-S Catalina/I Bike lanes	8,928	-	8,928
Bike Plan Grant-Torrance Blvd Bike Lanes	43,158	-	43,158
Bus Shelters and Benches	421,479	-	421,479
Grant/Artesia Countdown Pedestrian Signal	3,275	-	3,275
Kingsdale Resurfacing - 182nd to Grant	460,000	-	460,000
Marine Avenue Resurfacing /Aviation To I- 405	600,000	350,000	950,000

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
Proposition C Fund (continued)			
North Redondo Beach Bikeway Lighting	18,014	-	18,014
Torrance Blvd And Francisca Traffic Signal Modification	-	20,000	20,000
Transit Center Project	2,128,712	-	2,128,712
Total	5,138,815	370,000	5,508,815
Measure R Fund			
Bicycle Transportation Plan Implementation	3,684	70,000	73,684
Esplanade Resurface : Knob Hill - Catalina	351,892	-	351,892
Flagler Resurfacing - 190th To Beryl	-	40,000	40,000
Kingsdale Resurfacing - 182nd to Grant	400,000	-	400,000
Prospect Resurfacing Beryl - Del Amo Design	-	145,500	145,500
Residential Street Rehabilitation	69,271	350,000	419,271
Total	824,847	605,500	1,430,347
Intergovernmental Grants Fund			
Artesia/Aviation North Bound Right Turn Lane	758,465	-	758,465
Bike Plan Grant-Beryl St Bike Lanes	110,186	-	110,186
Bike Plan Grant-Citywide Bike Facilities	682,672	-	682,672
Bike Plan Grant-Lilienthal Bike lanes	226,020	-	226,020
Bike Plan Grant-N Catalina Bike lanes	331,496	-	331,496
Bike Plan Grant-S Catalina/I Bike lanes	35,712	-	35,712
Bike Plan Grant-Torrance Blvd Bike Lanes	172,632	-	172,632
Bicycle Transportation Plan Implementation - Phase 2	233,420	-	233,420
Bus Shelters and Benches	1,248,539	-	1,248,539
Ensenada Parkette Rehabilitation	-	300,000	300,000
Grant/Artesia Countdown Pedestrian Signal	29,682	-	29,682
Inglewood at MBB South Bound Right Turn Lane Feasibility	288,127	-	288,127
North Redondo Beach Bikeway Lighting	162,192	-	162,192

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
Intergovernmental Grants Fund (continued)			
PCH Study Recommendations	1,380,144	-	1,380,144
PCH/Torrance Blvd. North Bound Right Turn Lane	498,632	-	498,632
Prospect Resurfacing : Beryl-Del Amo Design	50,000	679,880	729,880
PV Blvd./PCH West Bound Right Turn Lane	264,379	-	264,379
Riviera Village Improvements - Phase IV	543,057	-	543,057
Transit Center Project	3,443,552	-	3,443,552
Total	10,458,907	979,880	11,438,787
Community Development Block Grant (CDBG) Fund			
Citywide Curb Ramp Improvements	133,186	104,146	237,332
Senior Center Improvements - Anderson and Perry Parks	124,233	-	124,233
Veterans Park Senior Center Improvements	95,744	-	95,744
Total	353,163	104,146	457,309
Parks and Recreation Facilities Fund			
Aviation Field Lights	-	30,000	30,000
RBPAC East Patio Repairs	13,100	-	13,100
Senior Center Improvements - Anderson and Perry Parks	6,625	-	6,625
Veterans Park Play Equipment	-	25,000	25,000
Total	19,725	55,000	74,725
Narcotic Forfeiture and Seizure Fund			
Police Station Improvements	25,553	-	25,553
Total	25,553	-	25,553

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
Subdivision Park Trust Fund			
Alta Vista/Anderson Tennis Court Resurfacing	55,000	-	55,000
Aviation Field Lights	-	335,000	335,000
Aviation Track Resurfacing	-	73,500	73,500
North Redondo Beach Bike Path Irrigation Improvement	100,000	-	100,000
Veterans Park Play Equipment	-	425,000	425,000
Veterans Park Senior Center Improvements	1,757	-	1,757
Total	156,757	833,500	990,257
Capital Projects Fund			
Alta Vista Facility Inspection and Repair	53,900	-	53,900
Anderson Park Improvements	297,045	-	297,045
City Council Chambers & RBTV Broadcast Facility Upgrades	739,280	-	739,280
Civic Center Safety/Workplace Health Improvement	211,195	-	211,195
Comprehensive City Identity Program	50,000	-	50,000
Council Chamber Voting System	14,164	-	14,164
Ensenada Parkette Rehabilitation	149,855	-	149,855
Esplanade Dog Walk Path / Drinking Fountain	20,000	-	20,000
Esplanade Resurfacing - Knob Hill to Catalina	268,500	-	268,500
EWMP Implementation	442,078	-	442,078
Flagler Resurfacing - 190th To Beryl	-	273,000	273,000
L.A. County Pedestrian Path Widening	50,000	-	50,000
North Redondo Beach Bike Path Irrigation Improvement	150,000	-	150,000
Path Of History	8,493	500	8,993
Pavement and Sidewalk Repairs	173,432	150,000	323,432
PCH/Catalina Entryway Property Acquisition	4,000	-	4,000
PCH/Torrance Boulevard Right Hand Turn Lane	77,938	-	77,938
Police Department Parking Lot Security Fence	391,615	-	391,615

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
Capital Projects Fund (continued)			
PD Shooting Range Assessment And Preliminary Engineering	-	50,000	50,000
Police Station Improvements	171,974	-	171,974
Public Art	40,561	-	40,561
PW Facility Storage And Parking Lot Improvements	-	150,000	150,000
PW Yard and PD Parking Lot ADA Improvement	65,000	-	65,000
RBPAC East Patio Repairs	34,000	-	34,000
RBPAC East Roof Repair	215,000	-	215,000
Residential Street Rehabilitation	1,395,965	900,000	2,295,965
Riviera Village Improvements - Phase IV	180,907	-	180,907
Riviera Village Parking Meter Replacement	256,528	-	256,528
Santa Monica Bay Near/Offshore TMDL	290,182	-	290,182
Special Park Needs	-	100,000	100,000
Storm Drain Permit/Regulation Implementation	109,749	-	109,749
Traffic Calming Project	119,010	50,000	169,010
Veterans Park Memorial	30,037	-	30,037
Total	6,010,408	1,673,500	7,683,908
Harbor Tidelands Fund			
Comprehensive City Identity Program	122,924	-	122,924
Fire Station 3 Generator	240,000	-	240,000
Harbor Area Flagpole	18,000	-	18,000
Harbor Dredging - Preliminary Engineering & Permits	-	200,000	200,000
Harbor Railing Replacement	500,000	-	500,000
Moonstone Park Area Design & Construction	2,610,026	-	2,610,026
Pier Decorative Sculpture Sails - Repainting	-	100,000	100,000
Pier Light Fixture Replacement	-	300,000	300,000

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
Harbor Tidelands Fund (continued)			
Pier Parking Structure Critical Repair	100,000	202,500	302,500
Pier Structure Repair	729,218	-	729,218
Relocation of Boat Launch	342,028	500,000	842,028
Replacement of Harbor Patrol Docks	-	285,000	285,000
Sea Level Rise Improvements - Study	50,000	-	50,000
Waterside Signage	75,000	-	75,000
Total	4,787,196	1,587,500	6,374,696
Harbor Uplands Fund			
Comprehensive City Identity Program	24,835	-	24,835
Harbor Railing Replacement	100,000	100,000	200,000
International Boardwalk Restrooms	30,000	-	30,000
Pier Parking Structure Elevators 1 and 2	-	365,000	365,000
Pier Parking Structure Critical Repair	200,000	1,147,500	1,347,500
Relocation of Boat Launch	16,911	-	16,911
Sea Level Rise Improvements - Study	50,000	-	50,000
Total	421,746	1,612,500	2,034,246
Wastewater Fund			
Camino Real Sewer Main Line Install	193,656	-	193,656
Morgan Sewer Pump Station Design	200,000	1,300,000	1,500,000
Portofino Way Sewer Pump Station	2,076,190	-	2,076,190
Public Works Yard Clarifier Unit Installation	14,371	-	14,371
Rindge Sewer Pump Station Design	-	250,000	250,000
Sanitary Sewers Facilities Rehabilitation	3,366,543	-	3,366,543
Sanitary Sewer SCADA Alert System	2,000,000	-	2,000,000
Yacht Club Sewer Pump Station Design/Construction	1,500,000	-	1,500,000
Total	9,350,760	1,550,000	10,900,760

CAPITAL IMPROVEMENT PROJECTS SUMMARY
BY FUND/BY PROGRAM
FISCAL YEAR 2016-2017

<i>Fund</i>	Carryover FY 2015-16	Adopted FY 2016-17	Total Appropriation
Self Insurance Fund			
733 N. Paulina Demolition	5,093	-	5,093
Total	5,093	-	5,093
Vehicle Replacement Fund			
City Fueling Station Replacement - Design	200,000	-	200,000
Public Works Yard Clarifier Unit Installation	25,760	-	25,760
Total	225,760	-	225,760
Grand Total	38,464,454	9,387,380	47,851,834



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CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Project Description	Adopted FY 2016-17
Path Of History	<p>The Path of History is a plan for a series of pedestrian-oriented markers, located in significant, accessible public locations throughout the City. The markers portray the City's rich history through photographs and educational text. The City assumed oversight of the project from the Leadership Class of 2002. The next planned marker is the Vincent Park - Lamp of Learning marker. The project supports the City's Strategic Plan goal to improve public infrastructure and facilities.</p>	500
PD Shooting Range Assessment And Preliminary Engineering	<p>The project will assess the current police shooting range located at the City Parks Yard on Beryl Street and determine possible options to build a new range at the site. The project will fund only assessment and preliminary engineering. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	50,000
PW Facility Storage And Parking Lot Improvements	<p>The project will address safety and ADA improvements in various City parking lots including Fire Station 2 and the Public Works storage lot by resurfacing and restriping as necessary. The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	150,000
Ensenada Parkette Rehabilitation	<p>This project will make landscape, irrigation, and landscape improvements and install new benches and furniture at Ensenada Parkette. This park is heavily used and needs rehabilitation. The project supports the City's Strategic Plan goal to improve public facilities and infrastructure in an environmentally responsible manner.</p>	300,000
Aviation Field Lights	<p>The project will replace the five existing deteriorated and outdated filed lights and 90' poles at Aviation Park with four new energy efficient modern lights and 70' poles. The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	365,000
Aviation Track Resurfacing	<p>The project will resurface the running track at Aviation Park. The project involves resurfacing the top layer of the track with a latex spray to eliminate worn and uneven spots and ensure an appropriate cushion for runners/walkers. The project supports the City's Strategic Plan goals to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	73,500

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Path Of History	Capital Projects Fund	-	n/a
PD Shooting Range Assessment And Preliminary Engineering	Capital Projects Fund	-	n/a
PW Facility Storage And Parking Lot Improvements	Capital Projects Fund	(1,000)	Decreased maintenance
Ensenada Parkette Rehabilitation	Intergovernmental Grants Fund	1,000	Increased maintenance
Aviation Field Lights	Parks and Recreation Facilities Fund Subdivision Park Trust Fund	(5,000)	Decreased maintenance
Aviation Track Resurfacing	Subdivision Park Trust Fund	(1,000)	Decreased maintenance

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Project Description	Adopted FY 2016-17
Veterans Park Play Equipment	The project will replace deteriorated play equipment and rubber surfacing in Veterans Park. The playground is heavily used and the play equipment, as well as the rubber surfacing, are approximately 20 years old and need replacement. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities.	450,000
Special Park Needs	The project includes the installation of field amenity improvements at Julia and Dominques playfields including electrical infrastructure for field lights.	100,000
Pavement And Sidewalk Repairs	The project includes resurfacing and construction as necessary to maintain and repair City alleys, sidewalks, curbs and gutters - tasks that are too small to become separate CIP projects, but too large for the Public Works crews to undertake. The project supports the City's strategic plan goals to improve public infrastructure and facilities in an environmentally responsible manner and to maintain a high level of public safety with public engagement. It provides customer service to our residents by providing a faster response to their concerns and complaints. It also reduces the City's trip-and-fall liability by repairing sidewalks in a timely manner and allows the City to proactively address ADA issues.	150,000
Residential Street Rehabilitation	Resurface and repair residential streets. The project will increase the life of the existing pavement and improve the ride of the streets. It supports the City's Strategic Plan goal to improve public infrastructure and facilities.	1,250,000
Citywide Curb Ramp Improvements	The projects includes the installation of curb ramps on City sidewalks to meet ADA requirements. The project supports the City's strategic plan goals to improve public infrastructure and facilities in an environmentally responsible manner and to maintain a high level of public safety with public engagement.	120,000
Traffic Calming Project	Determine if particular intersections or neighborhoods can have traffic minimized by the use of traffic calming measures. Install traffic calming devices, such as partial diverters, extended curbs, and raised intersections as appropriate. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.	50,000
Bicycle Transportation Plan Implementation	This project will update and continue the implementation of the City's Bicycle Transportation Plan that was adopted by the City Council. The project will fund bicycle improvements not included in the Metro Bicycle Plan Grant. Additional bicycle lanes improve the attractiveness, livability, and vitality of our neighborhoods. The project supports the City's Strategic Plan goals to improve public infrastructure and facilities in an environmentally responsible manner and maintain a high level of public safety with public engagement.	70,000

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Veterans Park Play Equipment	Parks and Recreation Facilities Fund Subdivision Park Trust Fund	(1,000)	Decreased maintenance
Special Park Needs	Capital Projects Fund	5,000	Increased maintenance
Pavement And Sidewalk Repairs	Capital Projects Fund	(10,000)	Decreased maintenance
Residential Street Rehabilitation	Measure R Fund Capital Projects Fund	(25,000)	Decreased maintenance
Citywide Curb Ramp Improvements	Local Transportation Tax Fund CDBG Fund	<(1,000)	Decreased maintenance
Traffic Calming Project	Capital Projects Fund	5,000	Increased maintenance
Bicycle Transportation Plan Implementation	Measure R Fund	1,000	Increased maintenance

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Project Description	Adopted FY 2016-17
Marine Avenue Resurfacing /Aviation To I- 405	This project will resurface and rehabilitate Marine Avenue from Aviation Boulevard to the I-405 freeway. Curbs and gutters will be repaired and replaced as necessary. The project supports the City's Strategic Plan goal to improve public infrastructure and facilities.	350,000
Prospect Resurfacing : Beryl-Del Amo Design	This project will resurface and rehabilitate Prospect Avenue from Beryl Street to Del Amo. This is the last stretch of Prospect that has not been resurfaced. Curbs and gutters will be repaired and replaced as necessary. The project supports the City's Strategic Plan goal to improve public infrastructure and facilities in an environmentally responsible manner.	825,380
Flagler Resurfacing - 190th To Beryl	This project will resurface and rehabilitate Flagler Lane from 190th Street to Beryl Street adjacent to Dominguez Park. Ramps, curbs and gutters will be repaired and replaced as necessary. The project supports the City's Strategic Plan goal to assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.	313,000
Torrance Blvd And Francisca Traffic Signal Modification	This project will modify the existing traffic signal at Torrance Boulevard and Francisca Avenue to meet current design standards. Alternate designs available include a full traffic signal or a pedestrian hybrid beacon. The project supports the City's Strategic Plan goal to maintain a high level of public safety with public engagement and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.	20,000
Morgan Sewer Pump Station Design	The Morgan Sewer Pump Station project will replace the existing deficient and damaged pump house, discharge and suction pipes, valves, wet and dry wells, controls, electronics, and mechanical components. This project includes the design phase only. It is the City's responsibility to proactively manage, operate and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goal to improve public infrastructure and facilities in an environmentally responsible manner.	1,300,000
Rindge Sewer Pump Station Design	The Rindge Sewer Pump Station project will replace the City's largest pumping station, serving a net tributary area of 224 acres. All Programmable Logic Controllers will be relocated above ground and a new weather-safe outdoor Motor Control Center will be installed. The project also includes installation of a dry well gas detection device, a back-up level control, a new blower and new magnetic flow meter. This project includes the design phase only. It is the City's responsibility to proactively manage, operate, and maintain all parts of the sanitary sewer system. The project supports the Strategic Plan goal to assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.	250,000

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Marine Avenue Resurfacing /Aviation To I- 405	Proposition C Fund	(5,000)	Decreased maintenance
Prospect Resurfacing : Beryl-Del Amo Design	Measure R Fund Intergovernmental Grants Fund	(1,000)	Decreased maintenance
Flagler Resurfacing - 190th To Beryl	Measure R Fund Projects Fund Capital	(1,000)	Decreased maintenance
Torrance Blvd And Francisca Traffic Signal Modification	Proposition C Fund	<(1,000)	Decreased maintenance
Morgan Sewer Pump Station Design	Wastewater Fund	(10,000)	Decreased maintenance
Rindge Sewer Pump Station Design	Wastewater Fund	-	n/a

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Project Description	Adopted FY 2016-17
Relocation Of Boat Launch	<p>The City of Redondo Beach is required to install a recreational boat launch facility (BLF) within its harbor and has been studying potential sites for many years. In 2015 the City hired the marine engineering firm Noble Consultants, Inc. (Noble) to conduct a siting study for Moles A, B, C and D. The results of the siting study were presented to the community and the Harbor Commission during February and March, 2016. This project provides funds for design and site acquisition. The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	500,000
Harbor Railing Replacement	<p>Replace existing City railing around the entire Harbor including all the boat basins. Approximately 2 miles of railing should be replaced. The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	100,000
Pier Parking Structure Critical Repair	<p>This project will repair joints, leaks, damaged floor and other structural members of the pier parking structure using various repair methods. The project supports the City's Strategic Plan goals to maintain a high level of public safety, improve public facilities and infrastructure, and vitalize the waterfront.</p>	1,350,000
Harbor Dredging-Preliminary Engineering and Permit	<p>In order to sustain appropriate depth for safe navigation into and out of King Harbor, this project will dredge the harbor. This phase of the project is for preliminary engineering and permits only. The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	200,000
Pier Decorative Sculpture Sails Repainting	<p>The project will repaint the decorative sculpture sails on the pier as part of the ongoing pier revitalization effort. The project supports the City's Strategic Plan goals to vitalize the waterfront and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	100,000
Pier Parking Structure Elevators 1 and 2	<p>The project will modernize two (1972) elevators in the pier parking structure. Elevator #1 is located midway in the garage and connects Level B1 with the roof commercial spaces (three stops). Elevator #2 is located adjacent to Quality Seafood (four stops). The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.</p>	365,000

CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Relocation Of Boat Launch	Harbor Tidelands Fund	-	n/a
Harbor Railing Replacement	Harbor Uplands Fund	(1,000)	Decreased maintenance
Pier Parking Structure Critical Repair	Harbor Tidelands Fund Harbor Uplands Fund	(10,000)	Decreased maintenance
Harbor Dredging-Preliminary Engineering and Permit	Harbor Tidelands Fund	-	n/a
Pier Decorative Sculpture Sails Repainting	Harbor Tidelands Fund	(1,000)	Decreased maintenance
Pier Parking Structure Elevators 1 and 2	Harbor Uplands Fund	(5,000)	Decreased maintenance

**CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017**

Project	Project Description	Adopted FY 2016-17
Replacement Of Harbor Patrol Docks	Remove existing wood docks including all electrical and plumbing, and replace with new and upgraded wood docks. Install new electrical wiring and plumbing along the entire dock, along with reusing all existing concrete pilings. The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.	285,000
Pier Light Replacement	Remove existing wood docks including all electrical and plumbing, and replace with new and upgraded wood docks. Install new electrical wiring and plumbing along the entire dock, along with reusing all existing concrete pilings. The project supports the City's Strategic Plan goals to vitalize the waterfront, maintain a high level of public safety with public engagement, and assess, prioritize, and plan for reconstruction of major City facilities and infrastructure.	300,000
	Total	9,387,380

**CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017**

Project	Funding Source(s)	Annual Operating Budget Expenditure Impact	
Replacement Of Harbor Patrol Docks	Harbor Tidelands Fund	(5,000)	Decreased maintenance
Pier Light Replacement	Harbor Tidelands Fund	(1,000)	Decreased maintenance
		<u>(71,000)</u>	



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